

DOUBLE BRANCH
Community Development District

JANUARY 8, 2018

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

January 2, 2018

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, January 8, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the December 11, 2017 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Consideration of Approval of Vesta Invoices
- V. Other Business
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager

D. Operations Manager - Report

VII. Audience Comments / Supervisor's Requests

VIII. Next Scheduled Meeting – February 12, 2018 @ 6:00 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, December 11, 2017 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Barry Morton	Supervisor (by phone)
Scott Thomas	Supervisor
Tom Horton	Supervisor
Chad Davis	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	GMS Community Manager
One Resident	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the November 13, 2017 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated the check register amount, net of the Vesta invoices, is \$163,916.29.

Mr. Horton stated I'm curious about the invoice for hurricane issues and research, emergency action. Did we have any problems on the storm or is that a preventative type thing?

Mr. Walters responded we had some questions about how we were going to cancel and reschedule the meeting last month, whether there are provisions related to emergencies, so that's what that is related to.

Mr. Perry stated they had to research to make sure there weren't any issues because usually you have to have public notice.

Mr. Thomas stated on page 9 of the minutes, under supervisors' requests, fifth sentence in, it says "maybe Ooh La La Pet Spa or Petco can sponsor the bags" and that should say benches. On page 10 there is not anything separating my request and Mr. Horton's.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the Consent Agenda was approved

FOURTH ORDER OF BUSINESS

Consideration of Approval of Vesta Invoices

Mr. Perry stated the Vesta invoices total \$11,992.51.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with Mr. Morton abstaining a vote the Vesta invoices were approved.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Walters stated at the last meeting there was a question regarding one of the entries on one of my bills. Supervisor Horton had noted an invoice that should have been billed to another district so what I did was I provided a credit. You won't see it on the current bill, you will see it on the one that is being generated right now.

B. Engineer – Discussion of Park Concept

Mr. Perry stated internally we have been discussing this among staff. There is approximately \$49,000 available out of the construction fund account. To provide some additional thought for the board members, we've kind of looked at that as the maximum that we can spend. I just wanted to reinforce with you that the district does have funds available in

the general fund that we can utilize to do additional improvements there so I wouldn't cap yourself at the \$49,000 if you want to make that project go forward. We're not talking about adding an additional \$40,000 or \$50,000 but in the \$20,000 or less range.

Ms. Nelsen asked Jay what was the total of that with the concrete?

Mr. Soriano responded \$59,000 and some change.

Ms. Nelsen asked and that's with R&D doing the concrete?

Mr. Soriano stated \$59,996 was including everything. If we broke out the landscape portion and tried to do the sidewalk on our own, the landscape portion from R&D was \$22,996 so we're still looking at around \$37,000 for the sidewalk portion.

Ms. Nelsen stated I feel like we need to move forward on the park.

Mr. Horton asked we're waiting on the concrete estimate aren't we?

Mr. Soriano stated I've been getting a lot of verbal estimates. I haven't had anybody give me any written numbers or a date and time that they can start and that's my biggest concern is if I go to somebody separate I'm kind of becoming a GC and coordinating everything. I have to deal with them and R&D at the same time. Right now those verbals are about \$10,000. It's a lot of work there for a little bit of savings. The reason I was looking at it was to get us into that budget number that we had. The costs I mentioned last time are higher. These were quotes with pool mesh and everything which is a little higher. Whether we need the mesh or not, I can always talk to somebody else, but based on what R&D got us I'm coming out at about \$10,000 verbally.

Mr. Horton asked can we go ahead and just do the landscaping part and do the sidewalk later on?

Mr. Davis stated I had one of my concrete subcontractors meet me over there and look at it and the way it is right now you're not going to get a written quote because you can't determine what's going on. It's such a mess. If they got the stuff cleared out of there, go ahead and start the landscaping portion of it, then it will be much easier for any concrete contractor to give you a price and I guarantee you the prices are going to be about \$15,000-\$16,000 cheaper than what R&D is proposing.

Mr. Horton stated it seems like we just proceed with the landscaping part and put off the sidewalk.

Mr. Soriano stated first I'd have to work on clearing it because I have to deal with cutting out the area for not just sidewalks but also irrigation. A lot of the comments from the concrete guys were who are we dealing with when it comes out to the landscape clearing. It's a county right-of-way so I have to have right-of-way permits. It's still a lot of coordinating to get to using our concrete guys but once I do all that work, yes it's bringing the price down. Really it depends on how much we want to save and how much time it takes. If we're good with taking our time, I can do the work but at the moment this was a high quote if we're looking at that budget. We're \$10,000 over that budget right now.

Mr. Horton stated we need to move on something here. Maybe we just get the clearing and rough out where the sidewalk is going to be.

Ms. Nelsen stated if we give R&D the project, they're going to pull the permits, do the clearing and do all of that so I think it comes down to your workload.

Mr. Horton asked could you start in January?

Mr. Soriano responded that's going to be based on the contractor. Getting our guys out in weather like this is a little bit slower but I don't see an issue. R&D won't be doing their landscape install in January. We're going to wait on that until March.

Mr. Davis stated if it could get cleared in January that would be great.

Mr. Soriano stated if we want to, we could do that portion. We'd have to break it up and do it in increments and give me an amount not to exceed just to take care of clearing now.

Mr. Horton asked is the clearing broke out on their proposal?

Mr. Soriano responded I believe it was. I don't have the detailed proposal I just have the price. If we've got the time and we want to save the \$10,000 or hopefully a little bit more, then I will take the time.

Mr. Thomas asked it won't even be landscaped until March anyway?

Mr. Soriano responded a lot of the install won't come on until March or April. Some of the flowering bushes we won't be able to put in until we're past that last frost. The sod we can do ahead of time. We will pay the bill once we agree to that \$22,000 to be spent with them but as far actually seeing the plants, we won't see it finalized until March or April depending on weather.

Mr. Horton asked so if we do the concrete separately then you'll have to do all of the permitting and stuff?

Mr. Soriano responded yes. There's not going to be a lot to the permitting. The right-of-way permits are free and we go through the county to make sure everything is being done properly and they inspect it afterwards but it's not a lot of work, and yes, I'll take care of it.

Mr. Horton stated I'd hate to throw that on you. If it was all one job then R&D would take care of it?

Mr. Soriano responded that is why they're asking for that extra amount of money. We can do it ourselves but we have to decide what it's worth to us. I tried to get some written quotes because I can tell you what I think and what guys have told me verbally but until I get those written quotes I can't give you a good hard estimate but yes, we're going to save \$13,700 by doing it this way and in this amount of time. If I was able to get down to even \$55,000 and do that in a month or so I'd still feel better. Whether I can do that in a month or so, I don't know.

Ms. Nelsen asked are we in a huge hurry to close out the construction funds?
If we're in the process here, it's all right?

Mr. Perry responded yes.

Mr. Soriano stated what we could do is if you want to give me a time and I can't come up with much better than that, we close it out and talk to R&D and let them have that. That way we know something is getting done by March or April. I like this time of year because I have less other things going on. I can actually get out and do other things outside and make repairs. Once we get into that spring break time I have a lot more work.

Mr. Horton asked can we approve a not to exceed?

Mr. Soriano stated so now what you're talking about is approving a not to exceed based on R&D. If I can get it done cheaper, I will. If you can give me a time period I'd like some direction on that too but I'm good with the not to exceed that way I can say if I can't find anybody by the end of January I'm just going to tell R&D they're approved for it.

Mr. Horton asked when you're saying you can't do the landscaping until after the winter, when would that be?

Mr. Soriano responded I'm going to have to give them approval on the quote and pay for it up front. Generally most companies want to do new quotes every three months or whatever so hopefully they will honor close to that pricing because I based it on what we pay for our yearly contract but we will pay for that in January or February and then they will do the

install when they can and the rest stays until the end of our first frost. If you're going to do that amount, give me a date so that I can say I've got a couple more weeks to work on somebody and I can come back to you guys and tell you I went with R&D or I've found a company that's going to do it.

Ms. Nelsen stated I feel like working back from spring break so that we look at your workload when pools are opening and you'll need a few weeks before that to prep. Spring break is March 12th.

Mr. Perry stated the March meeting is on the 12th.

Mr. Soriano stated I would say anytime in February that way I can report to you in March what we end up doing and I can go ahead and start moving forward.

On MOTION by Mr. Horton seconded by Ms. Nelsen with all in favor park improvements at an amount not to exceed \$60,000 was approved.

C. Manager

There being none, the next item followed.

D. Operations Manager - Report

Mr. Soriano stated the food trucks have dropped down for the holidays to one day a month. That happened last month. I was told last Friday that because of the rain they cancelled. We just had the Turkey Trot at your district. A little over 100 people registered. It's one of our free events and it's quick and easy. People do a little fun run and we have food, socialize with neighbors and then you go home. It's become pretty big and everybody looks forward to it every Thanksgiving. Once we had kids that weren't registered and staff and volunteers we were well over 150 people out there. We have a very large event coming up at your sister district, Cocoa with Claus. That will be in this room this Thursday. This is the first time we've decided we are going to charge because it's been tough with a lot of people not registering and showing up that night. Our biggest issue is we were worried about time with Mr. Claus. Not only did we demand they pre-register but we also have a \$3 charge. At the moment we only have about 150 pre-registered. We will get more, I'm sure, leading up to the event. We generally have 300 or 400. 500 is the highest we ever had and most of those people didn't show up to registration because it's free. I think it's going to be a lot smaller because of that

demand for pre-registration. We can make sure the kids get their time and their picture and we have food and drink so it's not a rush. Then of course, our Polar Plunge. Generally I like that in January or February to take advantage of the cold weather. We will put that out once we come out with a date. That's done at your pool.

The heated pool over here at your sister district will be changing schedules around December 15th. Last week we probably wasted a good amount of gas to heat that pool so I'm going to send out an email and I'm going to start posting something. As cold as it is we need to start utilizing those covers so they don't beyond their budget for gas this year. When we do that, we pull the cover off in the morning and put them back on at night. It's 10-4 to take advantage of the sunlight.

You'll see our rentals and facility usage is staying high. We generally get a slow down January and February. The end of December and beginning of January we have a lot of holidays so we don't have as many rentals for the holiday weekends. We also charge extra for that which keeps people away.

Moving on to the operations side. There are two open items. One is our pillar. I'm just waiting for block guys that I can work with. I have a couple of problems. I'm getting the same written, yes I can do this job but for this much money but I'm also getting a lot of block guys that I'm sure can do the job but they have to have their own business, license and insurance. My guys have rebuilt a lot of stuff. We've rebuilt the wall at the Oaks and the caps. We've done many of these entries that have been taken out by cars. The biggest concern with this is structural. It's pretty tall and the cap that sits on it is a little more than 400 pounds. It sits right next to the road. It is a county right-of-way so they have concerns about it. They did help me with pulling everything down but I don't want this to get to the point where it's leaning because of something somebody did wrong so I want to make sure I'm going through a company that's licensed and insured and I have a warranty so if I have an issue I can go back to them. I'm kind of stuck at the moment but we are still working on it. The other open item was off season pool repairs. We got our motor in and we started working on that last week so we will see the spray ground feature even though that pool is closed so that there is no other issues. We have a reservoir tank that has a small leak in it, however it is the same issue your sister district had here last year. When that happened it started to flood out to the packs next to it and this leak may have been there for a little while and that may have added to the water we

saw during the hurricane. It's not something that's as urgent as their's. Their's I had to dig everything up around those tanks and go in and epoxy and re-coat it. Yours is much smaller. I would like to take care of that off season. Because it got to the condition that it did over here at your sister district it cost us about \$10,000 to repair so I would like to go ahead and empty it out during this off season and fix the crack with waterproof epoxy. It should end up costing us a couple thousand bucks. If not, I'll come back to you for that extra rate.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Mr. Thomas stated I did go look at the front for the proposed dog park. The very few residents that were here at the last meeting thought that would be great location as well so if we could just see your vision, I could meet with you.

Mr. Soriano stated he's now speaking of the front park at the Oaks. It would be a lot smaller but the big one, my concern was drainage if you got a chance to look at it this weekend after it rained.

Mr. Thomas stated yes it was very soggy and I believe we would have some muddy dogs.

Mr. Soriano stated yeah that is a much larger space and we do maintain it so it would be nice to do something with it but I think the only we could utilize it is I would have to do some digging and install some drainage.

Mr. Thomas stated and my original proposed plan is just a very simple open area so if I could just meet with you to move it to that front area.

Ms. Nelsen asked is that going to be the fence attached to the homes?

Mr. Thomas responded that's the other thing. Where the original proposed was, there were no residents. If we do park hours sun up to sun down.

Mr. Soriano stated we could get complaints from those people if they really don't like the dogs there but it's the same issue if you have loud kids at a playground. The HOA is having some issues with that fence line. They're starting to see people replace it and they aren't using the style that was originally there. In those areas where we're letting the owners take care of their fence we also have to make sure that say they chose to get rid of their fence, now I have to make sure the dog park portion is completely fenced and really the fence and the few amenities for the animals would be the most cost.

Mr. Perry stated we probably need to check the county to see if there are any zoning issues because a lot of counties have changed where dog parks can be located.

Mr. Soriano stated and that was just a thought on the space because of getting away from the spot that had poor drainage. There are a few other areas I can go out and take a look at but that one is a good one because there's no grass there to kill. It's just trees. Really then it's making sure we have enough space for it. This isn't something that would happen in a month so I can come back with ideas and spaces and see if it's something you want to move forward with whether it's in this fiscal year or it's planned down the road.

Mr. Horton stated I have a couple of questions. Are the deputies checking the community parks to make sure there is nobody there after dark?

Mr. Soriano responded we have some but it's no longer a part of their contract. The majority of the focus was on the amenity center. We pulled them away and said we want your time spent where we have most of the issues but we have quite a few that go out there and catch quiet a few kids.

Mr. Horton stated I just don't see why we couldn't have them do that on a regular basis.

Mr. Soriano stated we can, it was just a request because most of the problems were at the amenity centers.

Mr. Horton stated there have been some complaints about people in the parks making noise. I understand the priority is going to be around the main recreation area.

Mr. Soriano stated I can tell them to go out there a little more often but that's also where there are two beat cops that are assigned just to Oakleaf by CCSO unless that has changed. They're not employed by the district or the HOA. The HOA also has their own officers and I was told one of the main things they do is go out to the residential areas.

Mr. Horton stated but they are only out there for four hours. They're not out there every night. Ours are out there every night. I think it's a good thing to do.

Mr. Soriano stated I can ask them to go out there more.

Mr. Davis asked what are the six hour increments?

Mr. Soriano responded most of the time it's in the evening hours. We have different hours on different days. The beat cops will sit here until 2:00 or 3:00 but they're not the ones we pay for.

Mr. Horton stated tree limbs in Stonebriar Park that I mentioned at the last meeting are still there. There's one huge pine tree trunk that I don't know where it came from. Probably somebody cutting a tree down in the park and they just didn't clear it all out or something.

Mr. Soriano stated unless it was knocked down during the storm, we didn't cut one down there. I'm still working through some bumps with our landscape company to learn to do things. This is a new company so they are a bit slower. I'll get on them about getting out there.

Mr. Horton stated there's a lake behind pebble creek. I looked at a map and there's really no public access to it.

Mr. Soriano stated we have quite a few that are surrounded by residential only and then preserve on the back so there's no true common ground there for you to use.

Mr. Horton asked they don't attempt to clean up around the edge of the lake or anything?

Mr. Soriano responded we don't clean anything on any residential lots. We only clean on the common areas. That is part of the expectation that if you cut the grass, help out and clean up on your lot if you have a water lot. We don't go into anybody's backyards or anything.

Mr. Horton stated only about a third of it looks like it's on residential. The backside is on a preserve.

Mr. Soriano stated we don't go back there for cleaning unless we see something big that has to be taken out. On that one we found a paddleboat that we had to take out. I have dealt with the residents on that before. We don't go picking up trash along the edge.

Mr. Horton asked you can get to that part?

Mr. Soriano responded yes we go through the preserves. That's one of the reasons we bought that off-road vehicle. We have to check all of the outfalls every month.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated the next scheduled meeting is January 8, 2018, 4:00 p.m. at Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting

November 30, 2017

DOUBLE BRANCH
Community Development District
Combined Balance Sheet
November 30, 2017

	Governmental Fund Types					Totals
	General	Recreation	Capital Reserve	Debt Service	Capital Projects	(Memorandum Only)
ASSETS:						
Cash	\$73,843	\$78,064	\$124,432	---	---	\$276,339
Petty Cash	---	\$200	---	---	---	\$200
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$395,114	---	\$395,114
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$49,038	\$49,038
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$101,941	---	\$101,941
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	\$40,594	---	\$40,594
Prepayment	---	---	---	\$3,166	---	\$3,166
<u>Operations</u>						
Custody Account-General Fund Excess	\$44,519	---	---	---	---	\$44,519
Custody Account-Recreation Fund Excess	---	\$571,204	---	---	---	\$571,204
Custody Account-Recreation Fund Reserve	---	---	\$817,357	---	---	\$817,357
Prepaid Expenses	---	---	---	---	---	\$0
Assessments Receivable	---	---	---	---	---	\$0
Due From General Fund	---	\$29,482	---	---	---	\$29,482
Due from Rec Fund	---	---	---	---	---	\$0
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,500	---	---	---	\$4,500
TOTAL ASSETS	\$118,363	\$683,475	\$941,789	\$1,409,746	\$49,038	\$3,202,411
LIABILITIES:						
Accounts Payable	\$2,111	\$92,666	---	---	---	\$94,776
Accrued Expenses	---	---	---	---	---	\$0
Fica Payable	---	---	---	---	---	\$0
Due to Capital Reserve	---	---	---	---	---	\$0
Due to Rec Fund	\$29,482	---	---	---	---	\$29,482
Due to General Fund	---	---	---	---	---	\$0
Due to Middle Village	---	\$0	---	---	---	\$0
Deferred Rental Revenue	---	\$8,535	---	---	---	\$8,535
FUND BALANCES:						
Nonspendable	---	\$4,500	---	---	---	\$4,500
Restricted for Debt Service	---	---	---	\$1,409,746	---	\$1,409,746
Restricted for Capital Projects	---	---	---	---	\$49,038	\$49,038
Assigned	\$2,000	---	\$941,789	---	---	\$943,789
Unassigned	\$84,771	\$577,775	---	---	---	\$662,545
TOTAL LIABILITIES & FUND EQUITY	\$118,363	\$683,475	\$941,789	\$1,409,746	\$49,038	\$3,202,411

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
Assessment - Tax Roll	\$178,985	\$41,791	\$41,791	\$0
Interest Income	\$200	\$33	\$4	(\$29)
TOTAL REVENUES	\$179,185	\$41,824	\$41,795	(\$29)
EXPENDITURES:				
<u>Administrative</u>				
Supervisors Fees	\$12,000	\$2,000	\$2,000	\$0
FICA Expense	\$918	\$153	\$153	\$0
Engineering	\$5,000	\$833	\$98	\$736
Arbitrage	\$700	\$117	\$0	\$117
Dissemination	\$1,333	\$222	\$167	\$56
Assessment Roll	\$7,520	\$7,520	\$7,520	\$0
Attorney	\$42,000	\$7,000	\$2,046	\$4,954
Annual Audit	\$5,900	\$983	\$0	\$983
Trustee fees	\$8,014	\$1,336	\$0	\$1,336
Management Fees	\$57,657	\$9,610	\$9,610	\$0
Information Technology	\$1,942	\$324	\$324	(\$0)
Telephone	\$290	\$48	\$30	\$18
Postage	\$1,900	\$317	\$346	(\$29)
Printing & Binding	\$3,400	\$567	\$342	\$224
Records Storage	\$300	\$50	\$0	\$50
Insurance	\$8,350	\$8,350	\$8,350	\$0
Legal Advertising	\$2,000	\$333	\$192	\$142
Property Taxes	\$0	\$0	\$1,536	(\$1,536)
Office Supplies	\$350	\$58	\$53	\$5
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$19,436	\$3,239	\$0	\$3,239
TOTAL EXPENDITURES	\$179,185	\$43,235	\$32,940	\$10,295
EXCESS REVENUES (EXPENDITURES)	\$0		\$8,855	
FUND BALANCE - Beginning	\$141,696		\$77,916	
FUND BALANCE - Ending	\$141,696		\$86,771	

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$293,368	\$293,368	\$0
Interest Income	\$1,000	\$167	\$165	(\$2)
Amenities Revenue	\$33,690	\$5,615	\$5,619	\$4
Soccer Revenue	\$8,122	\$1,354	\$3,820	\$2,466
TOTAL REVENUES	\$1,505,460	\$300,503	\$302,972	\$2,469
EXPENDITURES:				
<i>Administrative:</i>				
Management Fees - Onsite	\$95,470	\$15,912	\$15,912	\$0
Insurance	\$62,789	\$62,789	\$59,192	\$3,597
Other Current Charges	\$3,818	\$636	\$640	(\$3)
Permit Fees	\$1,635	\$273	\$0	\$273
Total Administrative	\$163,712	\$79,610	\$75,743	\$3,866
<i>Maintenance:</i>				
<u>Common Area</u>				
Security	\$50,920	\$8,487	\$8,472	\$15
Security - Clay County Off Duty Sheriff	\$43,050	\$7,175	\$4,063	\$3,112
Water - Irrigation	\$9,000	\$1,500	\$538	\$962
Irrigation Maintenance	\$4,250	\$708	\$895	(\$186)
Streetlighting	\$33,066	\$5,511	\$5,096	\$415
Electric	\$42,000	\$7,000	\$6,403	\$597
Landscape Maintenance	\$315,774	\$52,629	\$52,629	\$0
Common Area Maintenance	\$43,564	\$7,261	\$3,485	\$3,776
Lake Maintenance	\$28,116	\$4,686	\$3,940	\$746
Landscape Reserve	\$35,000	\$5,833	\$0	\$5,833
Contingency	\$1,985	\$331	\$0	\$331
Capital Reserve (1)	\$15,565	\$2,594	\$0	\$2,594
Misc. Maintenance	\$2,986	\$498	\$0	\$498
General Reserve	\$22,894	\$3,816	\$0	\$3,816
Total Common Area	\$648,170	\$108,028	\$85,520	\$22,508
<u>Recreation Facility</u>				
Aquatics & Fitness Manager/Staff	\$50,744	\$8,457	\$8,457	\$0
Pool Attendants	\$107,650	\$17,942	\$3,019	\$14,922
Refuse Service	\$6,120	\$1,020	\$1,585	(\$565)
Telephone	\$4,500	\$750	\$562	\$188
Electric	\$47,000	\$7,833	\$8,292	(\$459)
Cable	\$4,752	\$792	\$1,424	(\$632)
Pool Maintenance/Chemicals	\$56,616	\$9,436	\$8,190	\$1,246
Water/Sewer/Reclaim	\$65,000	\$10,833	\$7,739	\$3,095
Facility Maintenance - General	\$27,500	\$4,583	\$4,580	\$3
Facility Maintenance - Preventative Contracts	\$5,617	\$936	\$2,230	(\$1,294)
Facility Maintenance - Contingency	\$29,750	\$4,958	\$4,853	\$105
Lighting Repairs	\$8,500	\$1,417	\$1,390	\$27
Special Events	\$10,500	\$1,750	\$2,402	(\$652)
Office Supplies and Equipment	\$4,000	\$667	\$0	\$667
Janitorial	\$31,512	\$5,252	\$4,523	\$729
Recreation Passes	\$7,565	\$1,261	\$0	\$1,261

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>Recreation Facility-Continued</u>				
Repairs & Replacement	\$79,025	\$13,171	\$16,281	(\$3,110)
Pool Pump Reserve	\$9,500	\$1,583	\$0	\$1,583
Pool Leak Repairs	\$5,000	\$833	\$0	\$833
Soccer Field	\$21,250	\$3,542	\$0	\$3,542
Total Recreation Facility	\$582,102	\$97,017	\$75,527	\$21,490
<u>Fitness Center</u>				
Staffing	\$55,517	\$9,253	\$9,143	\$110
Telephone	\$1,092	\$182	\$0	\$182
Electric	\$12,300	\$2,050	\$2,513	(\$463)
Cable	\$4,169	\$695	\$0	\$695
Facility Maintenance - General	\$8,000	\$1,333	\$1,326	\$7
Facility Maintenance - Preventative	\$7,500	\$1,250	\$471	\$779
Facility Maintenance - Contingency	\$5,000	\$833	\$0	\$833
Office Supplies and Equipment	\$2,664	\$444	\$26	\$418
Janitorial	\$13,435	\$2,239	\$3,131	(\$892)
Repair and Replacements	\$1,800	\$300	\$1,174	(\$874)
Total Exercise Facility	\$111,477	\$18,579	\$17,785	\$795
Total Maintenance	\$1,341,748	\$223,625	\$178,832	\$44,793
TOTAL EXPENDITURES	\$1,505,460	\$303,234	\$254,575	\$48,659
EXCESS REVENUES (EXPENDITURES)	(\$0)		\$48,396	
FUND BALANCE - Beginning	\$0		\$533,878	
FUND BALANCE - Ending	(\$0)		\$582,275	

*Double Branch
Community Development District
Month by Month Income Statement
General Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$41,791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,791
Interest Income	\$2	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4
Total Revenues	\$2	\$41,793	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,795
Expenditures:													
Administrative													
Supervisors Fees	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
FICA Expense	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153
Engineering	\$98	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167
Assessment Roll	\$7,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,520
Attorney	\$2,046	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,046
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,805	\$4,805	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,610
Computer Time	\$162	\$162	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$324
Telephone	\$9	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30
Postage	\$168	\$178	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$346
Printing & Binding	\$200	\$143	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,350
Legal Advertising	\$127	\$65	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$192
Property Taxes	\$1,536	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,536
Office Supplies	\$24	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$26,378	\$6,562	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$32,940
Excess Revenues (Expenditures)	(\$26,376)	\$35,231	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,855

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$293,368	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$293,368
Interest Income	\$92	\$72	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$165
Amenities Revenue	\$2,936	\$2,684	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,619
Soccer Revenue	\$1,220	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,820
Total Revenues	\$4,248	\$298,724	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$302,972
Expenditures:													
Administrative													
Management Fees - Onsite	\$7,956	\$7,956	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,912
Insurance	\$59,192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,192
Other Current Charges	\$267	\$373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$640
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$67,415	\$8,328	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,743
MAINTENANCE- Common Area													
Security	\$4,236	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,472
Security - Clay County Off Duty Sheriff	\$1,540	\$2,523	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,063
Water - Irrigation	\$286	\$252	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$538
Irrigation Maintenance	\$0	\$895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$895
Streetlighting	\$2,548	\$2,548	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,096
Electric	\$3,329	\$3,074	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,403
Landscape Maintenance	\$26,315	\$26,315	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,629
Common Area Maintenance	\$2,521	\$964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,485
Lake Maintenance	\$1,970	\$1,970	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,940
Landscape Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve (1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Common Area	\$42,744	\$42,776	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,520

Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Aquatics & Fitness Manager/Staff	\$4,229	\$4,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,457
Pool Attendants	\$3,019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,019
Refuse Service	\$0	\$1,585	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,585
Telephone	\$343	\$219	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$562
Electric	\$4,343	\$3,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,292
Cable	\$771	\$653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,424
Pool Maintenance/Chemicals	\$4,095	\$4,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,190
Water/Sewer/Reclaim	\$3,364	\$4,375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,739
Facility Maintenance - General	\$2,290	\$2,290	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,580
Facility Maintenance - Preventative Contracts	\$2,230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,230
Facility Maintenance - Contingency	\$2,477	\$2,376	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,853
Lighting Repairs	\$701	\$689	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,390
Special Events	\$2,297	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,402
Office Supplies and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial	\$2,079	\$2,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,523
Recreation Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & Replacement	\$8,543	\$7,738	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,281
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Soccer Fields	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,781	\$34,746	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,527
<u>Exercise Facility</u>													
Staffing	\$4,744	\$4,399	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,143
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,340	\$1,173	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,513
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - General	\$659	\$667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,326
Facility Maintenance - Preventative	\$471	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$471
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Equipment	\$26	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26
Janitorial	\$1,240	\$1,891	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,131
Repair and Replacements	\$648	\$526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,174
Total Exercise Facility	\$9,128	\$8,656	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,785
Total Expenses	\$160,069	\$94,506	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$254,575
Excess Revenues (Expenditures)	(\$155,821)	\$204,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,396

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017

REVENUES:

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
Interest Income	\$1,000	\$167	\$273	\$106
Landscape Reserve - Transfer In	\$35,000	\$5,833	\$0	(\$5,833)
Capital Reserve - Transfer In	\$15,565	\$2,594	\$0	(\$2,594)
Pool Pump Reserve - Transfer in	\$9,500	\$1,583	\$0	(\$1,583)
General Reserve - Transfer in	\$22,894	\$3,816	\$0	(\$3,816)
General Fund Reserve- Transfer in	\$19,436	\$3,239	\$0	(\$3,239)

TOTAL REVENUES

\$103,395	\$17,233	\$273	(\$16,959)
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EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES

\$0	\$0	\$0	\$0
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EXCESS REVENUES (EXPENDITURES)

\$103,395	\$273
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FUND BALANCE - Beginning

\$838,330	\$941,516
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FUND BALANCE - Ending

\$941,725	\$941,789
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**DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND**

*Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017*

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$392,907	\$392,907	\$0
Interest Income	\$6,000	\$1,000	\$2,206	\$1,206
TOTAL REVENUES	\$1,968,561	\$393,907	\$395,114	\$1,206
Expenditures:				
Series 2013 A-1				
Interest Expense - 11/1	\$417,973	\$417,973	\$408,304	\$9,669
Interest Expense - 5/1	\$417,973	\$0	\$0	\$0
Principal Expense 5/1	\$910,000	\$0	\$0	\$0
Series 2013 A-2				
Interest Expense - 11/1	\$62,963	\$62,963	\$62,963	\$0
Prepayment Call 11/1	\$25,000	\$0	\$0	\$0
Interest Expense - 5/1	\$62,963	\$0	\$0	\$0
Principal Expense 5/1	\$80,000	\$0	\$0	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,976,871	\$480,936	\$471,267	\$9,669
EXCESS REVENUES (EXPENDITURES)	(\$8,310)		(\$76,153)	
Other Sources/(Uses)				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	(\$8,310)		(\$76,153)	
FUND BALANCE - Beginning	\$519,790		\$1,485,899	
FUND BALANCE - Ending	\$511,480		\$1,409,746	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending November 30, 2017

SERIES 2013 A-1 AND A-2

REVENUES:

Interest Income	\$73
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TOTAL REVENUES

\$73

EXPENDITURES:

Capital Outlay - Series 2013 A1 and A2	\$0
----------------------------------------	-----

Cost of Issuance	\$0
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TOTAL EXPENDITURES

\$0

EXCESS REVENUES (EXPENDITURES)

\$73

FUND BALANCE - Beginning

\$48,965

FUND BALANCE - Ending

\$49,038

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,484	1,963,130.49	208,805.56	1,465,789.68	3,637,725.73
TOTAL ASSESSED	45,484	1,963,130.49	208,805.56	1,465,789.68	3,637,725.73

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/15/17	125,146.17	67,536.22	7,183.39	50,426.56
2	11/30/17	602,920.13	325,371.12	34,607.63	242,941.38
3	12/12/17	2,378,821.52	1,283,751.83	136,544.42	958,525.27
4	12/21/17	276,605.40	149,272.52	15,877.16	111,455.72
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
TOTAL TAX ROLL RECEIPTS		3,383,493.22	1,825,931.69	194,212.60	1,363,348.93

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	93.01%	93.01%	93.01%

D.

Double Branch

Community Development District

Check Run Summary

January 5, 2018

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	12/18/17	50686-50690	\$ 923.50
		<i>Sub-Total</i>	\$ 923.50
<i>Accounts Payable</i>	12/8/17	1411-1412	\$ 5,321.28
	12/14/17	1413-1414	\$ 2,045.71
	12/21/17	1415	\$ 141.80
		<i>Sub-Total</i>	\$ 7,508.79
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	12/8/17	5202-5213	\$ 47,919.27
	12/14/17	5214-5221	\$ 22,022.11
	12/21/17	5222-5230	\$ 11,317.68
		<i>Sub-Total</i>	\$ 81,259.06
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>			
		<i>Sub-Total</i>	\$ -
<i>Total</i>			\$ 89,691.35

<i>Total Vesta Invoices</i>	\$	4,398.80
<i>Recreation Fund Without Vesta</i>	\$	76,860.26
<i>Total Recreation Fund</i>	\$	81,259.06

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050686	R	PR	12/18/2017	184.70	11	BARRY E MORTON
050687	R	PR	12/18/2017	184.70	12	CHAD E DAVIS
050688	R	PR	12/18/2017	184.70	15	CHARLES T HORTON
050689	R	PR	12/18/2017	184.70	8	CYNTHIA Y. NELSEN
050690	R	PR	12/18/2017	184.70	14	SCOTT THOMAS
BANK TOTAL				923.50		
COMPANY TOTAL				923.50		

Attendance Sheet

District Name: Double Branch, CDD

Board Meeting Date: December 11, 2017

	Name	In Attendance	Fee
1	Cindy Nelsen ✓ <i>Chairperson</i>	<input checked="" type="checkbox"/>	YES-\$200
2	Charles Horton ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Barry Morton ✓ <i>Vice Chairman</i>	<input checked="" type="checkbox"/> <i>ghen z</i>	YES - \$200
4	Chad Davis ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Thomas ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

12/11/17
Date

PLEASE RETURN COMPLETED FORM TO BRIAN SANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/08/17	00104	11/21/17 277460	201711 310-51300-48000		*	64.80	
		12/11 NOTICE OF MEETING					
			CLAY TODAY				64.80 001411
12/08/17	00035	12/01/17 1941	201712 310-51300-34000		*	4,804.75	
		DEC MANAGEMENT FEES					
		12/01/17 1941	201712 310-51300-35100		*	161.83	
		DEC INFORMATION TECH					
		12/01/17 1941	201712 310-51300-31300		*	83.33	
		DEC DISSEMINATION FEES					
		12/01/17 1941	201712 310-51300-51000		*	24.06	
		OFFICE SUPPLIES					
		12/01/17 1941	201712 310-51300-42000		*	22.29	
		POSTAGE					
		12/01/17 1941	201712 310-51300-42500		*	147.75	
		COPIES					
		12/01/17 1941	201712 310-51300-41000		*	12.47	
		TELEPHONE					
			GOVERNMENTAL MANAGEMENT SERVICES				5,256.48 001412
12/14/17	00015	11/30/17 97252	201710 310-51300-31500		*	1,787.21	
		OCT MONTHLY MEETING					
			HOPPING GREEN & SAMS				1,787.21 001413
12/14/17	00015	12/04/17 97331	201710 310-51300-31500		*	258.50	
		RVW INDENTURE PROVISIONS					
			HOPPING GREEN & SAMS				258.50 001414
12/21/17	00013	12/12/17 60228235	201712 310-51300-42000		*	141.80	
		DEC FEDEX POSTAGE					
			FEDEX				141.80 001415
TOTAL FOR BANK A						7,508.79	
TOTAL FOR REGISTER						7,508.79	

DBBR DOUBLE BRANCH BSANCHEZ

**CLAY
TODAY**3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 284-3200**Recorder**
Not your average newspaper, not your average reader1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831**Advertising Invoice**1-31-513-48
104**DOUBLE BRANCH CDD
C/O GMS 475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092****Cust#:986814
Ad#:277460
Phone#:904-940-5850
Date:11/21/2017****Salesperson: Clay Legals****Classification: Legal Notice****Ad Size: 1.0 x 4.80****Advertisement Information:**

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	11/30/2017	11/30/2017	1	64.80	64.80

Payment Information:

Date:	Order#	Type
11/21/2017	277460	BILLED ACCOUNT

Total Amount: 64.80**Tax: 0.00****Amount Due: 64.80****Attention: Requests for credits or refunds for early cancellations must be made within 90 days.****Ad Copy****NOTICE OF MEETING
DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, December 11, 2017, at 4:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-0770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the

RECEIVED
DEC 04 2017
BY: _____

PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared
 Jon Cantrell, who on oath says that he is the publisher of the
 "Clay Today" a newspaper published weekly at Orange Park in
 Clay County, Florida; that the attached copy of advertisement
 being a

NOTICE OF MEETING

in the matter of

DECEMBER MEETING

LEGAL: 40754 ORDER: 277460

was published in said newspaper in the issues:

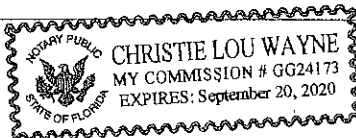
11/30/2017

Affiant further says that said "Clay Today" is a newspaper published
 at Orange Park, in said Clay County, Florida, and that the said newspaper
 has heretofore been continuously published in said Clay County, Florida,
 weekly, and has been entered as Periodical material matter at the post
 office in Orange Park, in said Clay County, Florida, for period of one
 year next proceeding the first publication of the attached copy of
 advertisement; and affiant further says that he has neither paid nor promised
 any person, firm or corporation any discount, rebate, commission or
 refund for the purpose of securing this advertisement for publication in
 the said newspaper.



Sworn to me and subscribed before me 11/30/2017.

Christie Lou Wayne
 NOTARY PUBLIC, STATE OF FLORIDA



NOTICE OF MEETING
DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT

The regular meeting of the Board of
 Supervisors of the Double Branch
 Community Development District
 will be held on Monday, December
 11, 2017, at 4:00 pm, at the Plantation
 Oaks Amenity Center, 845 Oakleaf
 Plantation Parkway, Orange Park,
 Florida 32065. The meeting is open
 to the public and will be conducted
 in accordance with the provisions of
 Florida Law for Community
 Development Districts. A copy of the
 agenda for this meeting may be
 obtained from the District Manager,
 475 West Town Place, Suite 114, St.
 Augustine, Florida 32092 (and phone
 (904) 940-5850). This meeting may be
 continued to a date, time, and place
 to be specified on the record at the
 meeting. There may be occasions
 when one or more Supervisors will
 participate by telephone.

Any person requiring special
 accommodations at this meeting
 because of a disability or physical
 impairment should contact the
 District Office at (904) 940-5850 at
 least two calendar days prior to the
 meeting. If you are hearing or speech
 impaired, please contact the Florida
 Relay Service at 1-800-955-8770, for
 aid in contacting the District Office.
 Each person who decides to appeal
 any action taken at these meetings is
 advised that person will need a
 record of the proceedings and that
 accordingly, the person may need to
 ensure that a verbatim record of the
 proceedings is made, including the
 testimony and evidence upon which
 such appeal is to be based.

James A. Perry
 District Manager

Legal 40754 published Nov 30, 2017
 in Clay County's Clay Today
 newspaper

3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Christie@opcfla.com

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1941

Invoice Date: 12/1/17

Due Date: 12/1/17

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
DEC 05 2017

BY:

Description	Hours/Qty	Rate	Amount
Management Fees - December 2017 1-31-513-34		4,804.75	4,804.75
Information Technology - December 2017 1-31-513-351		161.83	161.83
Dissemination Agent Services - December 2017 1-31-513-313		83.33	83.33
Office Supplies 1-31-513-51		24.06	24.06
Postage 1-31-513-42		22.29	22.29
Copies 1-31-513-425		147.75	147.75
Telephone 1-31-513-41		12.47	12.47
35			

Total \$5,256.48

Payments/Credits \$0.00

Balance Due \$5,256.48

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

November 30, 2017

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 97252
Billed through 10/31/2017

1-31-513-315
15

Monthly Meeting (O&M)
DBRNCH 00101 JMW



FOR PROFESSIONAL SERVICES RENDERED

10/03/17	JMW	Review draft meeting minutes; confer with staff regarding same.
10/04/17	JMW	Prepare for and attend agenda conference call.
10/10/17	JMW	Review agenda items.
10/13/17	JMW	Meeting preparation; review agenda package materials; conference with staff.
10/16/17	JMW	Meeting preparation; travel to and attend regular board meeting; return travel.
10/18/17	JMW	Meeting follow-up.
10/30/17	JMW	Review draft meeting minutes; confer with staff.

Total fees for this matter	\$1,700.00
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DISBURSEMENTS

Travel	87.21
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Total disbursements for this matter	\$87.21
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MATTER SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$87.21

TOTAL CHARGES FOR THIS MATTER	\$1,787.21
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BILLING SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$87.21

TOTAL CHARGES FOR THIS BILL	\$1,787.21
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=====

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

December 4, 2017

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 97331
Billed through 10/31/2017

General Counsel (O&M)

DBRNCH 00001 JMW



1-31-513-315
15

FOR PROFESSIONAL SERVICES RENDERED

10/02/17	JMW	Confer with staff regarding agenda items.	0.20 hrs
10/24/17	JMW	Review draft notices.	0.20 hrs
10/30/17	JMW	Research project completion issues; confer with Ma; review indenture provisions regarding project completion; confer with staff.	1.20 hrs
10/31/17	JMW	Review notices; confer with staff.	0.30 hrs
Total fees for this matter			\$446.50

MATTER SUMMARY

Walters, Jason M.	1.90 hrs	235 /hr	\$446.50
TOTAL FEES			\$446.50
LESS COURTESY DISCOUNT			\$188.00 CR
TOTAL CHARGES FOR THIS MATTER			\$258.50

BILLING SUMMARY

Walters, Jason M.	1.90 hrs	235 /hr	\$446.50
TOTAL FEES			\$446.50
LESS COURTESY DISCOUNT			\$188.00 CR
TOTAL CHARGES FOR THIS BILL			\$258.50

Please include the bill number on your check.

**Invoice Number**

6-022-82355

Invoice Date

Dec 12, 2017

Account Number

Page

1 of 5

Billing Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?**Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

Internet: www.fedex.com

Invoice Summary Dec 12, 2017**FedEx Express Services**

Transportation Charges 115.78

Special Handling Charges 26.02

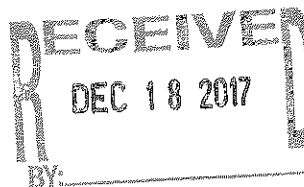
Total Charges USD \$141.80

TOTAL THIS INVOICE USD \$141.80

1.31.513.42

13

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.**Invoice Number**

6-022-82355

Account Number**Amount Due**

USD \$141.80

Remittance Advice**Your payment is due by Dec 27, 2017**

0035609 01 AB 0.400 **AUTO T8 0 1345 32092-364939 -C01-P35644-11



GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



60007450009410

1345-01-00-0035609-0003-0065816

**Invoice Number**

6-022-82355

Invoice Date

Dec 12, 2017

Account Number

Page

3 of 5

FedEx Express Shipment Detail By Payor Type (Original)**Ship Date:** Dec 05, 2017**Cust. Ref.:** Double Branch**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	770900523679	Sarah Sweeting	Scott Thomas
Service Type	FedEx 2Day	GMS, LLC	3635 Sunset Oak Drive
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Dec 06, 2017 12:50	Transportation Charge	16.50
Svc Area	A2	Residential Delivery	3.85
Signed by	see above	Fuel Surcharge	1.02
FedEx Use	000000000/5980/02	Total Charge	USD \$21.37

Ship Date: Dec 05, 2017**Cust. Ref.:** Double Branch**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	770900529265	Sarah Sweeting	Barry Morton
Service Type	FedEx 2Day	GMS, LLC	3109 HEARTHSTONE LN
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Dec 06, 2017 14:13	Transportation Charge	16.50
Svc Area	A2	Residential Delivery	3.85
Signed by	see above	Fuel Surcharge	1.02
FedEx Use	000000000/5980/02	Total Charge	USD \$21.37

Ship Date: Dec 05, 2017**Cust. Ref.:** Double Branch**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	770900533691	Sarah Sweeting	Chad Davis
Service Type	FedEx 2Day	GMS, LLC	600 Longcrest Lane
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Dec 06, 2017 13:46	Transportation Charge	16.50
Svc Area	A2	Residential Delivery	3.85
Signed by	see above	Fuel Surcharge	1.02
FedEx Use	000000000/5980/02	Total Charge	USD \$21.37



Invoice Number	Invoice Date	Account Number	Page
6-022-82355	Dec 12, 2017		5 of 5

Tracking ID: 770908560397 continued

Svc Area	A2	Transportation Charge	16.50
Signed by	C.NORRIS	Fuel Surcharge	0.83
FedEx Use	000000000/5980/_	Total Charge	USD \$17.33
		Third Party Subtotal	USD \$141.80
		Total FedEx Express	USD \$141.80

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/08/17	00007	11/30/17	PB880317 201711 320-57200-34900 NOV REFUSE		*	1,584.93	
				ADVANCED DISPOSAL			1,584.93 005202
12/08/17	00092	11/28/17	1940 201711 300-36900-10300 FAC EVENT STAFF 11/23/17		*	881.00	
				GOVERNMENTAL MANAGEMENT SERVICES			881.00 005203
12/08/17	00092	12/01/17	1942 201712 310-51300-34000 DEC FACILITY MANAGEMENT		*	7,955.83	
				GOVERNMENTAL MANAGEMENT SERVICES			7,955.83 005204
12/08/17	00558	12/03/17	12032017 201711 300-36900-10300 RENTAL DEPOSIT REFUND		*	100.00	
				KIM WILSON			100.00 005205
12/08/17	00208	12/04/17	12042017 201711 300-20700-10100 11/24-11/30/17 SECURITY		*	637.00	
				MIDDLE VILLAGE CDD			637.00 005206
12/08/17	00186	12/01/17	13129557 201712 320-57200-46300 DEC POOL MAINTENANCE		*	1,960.11	
		12/01/17	13129557 201712 320-57200-46300 FUEL		*	108.18	
				POOLSURE			2,068.29 005207
12/08/17	00518	11/20/17	17115585 201711 320-57200-35100 IRRIGATION REPAIRS		*	144.50	
				R&D LANDSCAPE & IRRIGATION			144.50 005208
12/08/17	00518	11/30/17	17116101 201711 320-57200-35100 IRRIGATION REPAIRS		*	750.00	
				R&D LANDSCAPE & IRRIGATION			750.00 005209
12/08/17	00518	12/01/17	17115819 201712 320-57200-46200 DEC LANDSCAPE MAINTENANCE		*	26,314.50	
				R&D LANDSCAPE & IRRIGATION			26,314.50 005210
12/08/17	00297	12/01/17	204 201712 320-57200-61000 DEC JANITORIAL SERVICES		*	2,079.00	
				RIVERSIDE MANAGEMENT SERVICES, INC			2,079.00 005211
12/08/17	00297	12/01/17	205 201712 330-57200-61100 DEC JANITORIAL - FITNESS		*	1,005.42	
				RIVERSIDE MANAGEMENT SERVICES, INC			1,005.42 005212

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/08/17	00503	11/30/17 337090	201711 330-57200-12100	NOV FRONT DESK STAFF	*	4,398.80	
				VESTA PROPERTY SERVICES			4,398.80 005213
12/14/17	00506	11/30/17 7520706	201711 320-57200-34500	11/1/17-11/30/17 SECURITY	*	4,235.79	
				ALLIED UNIVERSAL			4,235.79 005214
12/14/17	00172	12/07/17 12072017	201712 320-57200-43500	3713-1 THOUSAND OAKS DR	*	119.63	
		12/07/17 12072017	201712 320-57200-43500	3701-1 THOUSAND OAKS DR	*	27.04	
		12/07/17 12072017	201712 320-57200-43500	3659-1 THOUSAND OAKS DR	*	23.26	
		12/07/17 12072017	201712 320-57200-43500	1940-1 WOODWORTH DRIVE	*	28.30	
		12/07/17 12072017	201712 320-57200-43500	603-1 WATERFORD OAKS DR	*	30.19	
		12/07/17 12072017	201712 320-57200-43500	1505-1 CANOPY OAKS DRIVE	*	52.56	
		12/07/17 12072017	201712 320-57200-43500	3178-1 WANDERING OAKS DR	*	23.26	
		12/07/17 12072017	201712 320-57200-43500	1206-1 BEDROCK DRIVE	*	28.30	
		12/07/17 12072017	201712 320-57200-43500	1591-1 CANOPY OAKS DRIVE	*	1,280.63	
		12/07/17 12072017	201712 320-57200-43500	1422-1 BITTERBERRY DRIVE	*	28.30	
		12/07/17 12072017	201712 320-57200-43500	566-1 OAKLEAF VILLAGE	*	1,314.40	
		12/07/17 12072017	201712 320-57200-43500	716-1 WAKEMONT DRIVE	*	127.01	
				CLAY COUNTY UTILITY AUTHORITY			3,082.88 005215
12/14/17	00002	11/29/17 6967	201712 320-57200-43100	DEC REC ELECTRIC	*	2,447.59	
		11/29/17 6967	201712 320-57200-43000	DEC REC COMMON ELECTRIC	*	2,885.13	
		11/29/17 6967	201712 330-57200-43110	DEC FITNESS CENTER	*	664.54	
		11/29/17 6967	201712 320-57200-42900	DEC STREETLIGHTING	*	2,022.18	
				CLAY ELECTRIC COOPERATIVE, INC			8,019.44 005216
12/14/17	00559	9/03/17 09032017	201709 300-36900-10300	RENTAL DEPOSIT REFUND	*	150.00	
				HENRY AQUIRRE			150.00 005217
				DBBR DOUBLE BRANCH BSANCHEZ			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/14/17	00024	12/06/17 334575	201710 320-57200-46800	OCT LAKE MAINTENANCE	*	1,970.00	
				THE LAKE DOCTORS, INC.			1,970.00 005218
12/14/17	00024	12/06/17 334576	201711 320-57200-46800	NOV LAKE MAINTENANCE	*	1,970.00	
				THE LAKE DOCTORS, INC.			1,970.00 005219
12/14/17	00024	12/06/17 334577	201712 320-57200-46800	DEC LAKE MAINTENANCE	*	1,970.00	
				THE LAKE DOCTORS, INC.			1,970.00 005220
12/14/17	00208	12/11/17 12112017	201712 300-20700-10100	12/1/17-12-17/17 SECURITY	*	624.00	
				MIDDLE VILLAGE CDD			624.00 005221
12/21/17	00562	12/16/17 12162017	201712 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				BRYCE RODERICK			100.00 005222
12/21/17	00033	12/12/17 84012	201712 320-57200-63100	THERMOSTAT REPLACEMENT	*	748.00	
				CERTIFIED AIR CONTRACTORS, INC.			748.00 005223
12/21/17	00329	12/12/17 M17207	201712 320-57200-46300	DEC POOL MAINTENANCE	*	2,083.73	
				CRYSTAL CLEAN POOL SERVICES, INC			2,083.73 005224
12/21/17	00092	12/12/17 1943	201711 320-57200-46600	NOV FACILITY MAINT - GEN	*	2,290.00	
		12/12/17 1943	201711 320-57200-46620	NOV FACILITY MAINT-CONTIN	*	2,376.05	
		12/12/17 1943	201711 320-57200-46630	NOV LIGHT REPAIRS	*	689.00	
		12/12/17 1943	201711 320-57200-46400	NOV COMMON AREA MAINT	*	964.00	
		12/12/17 1943	201711 330-57200-47100	NOV FACILITY MAINT-FITNES	*	667.00	
				GOVERNMENTAL MANAGEMENT SERVICES			6,986.05 005225
12/21/17	00092	12/13/17 1944	201712 300-36900-10300	EVENT STAFF THRU 12/7/17	*	503.50	
				GOVERNMENTAL MANAGEMENT SERVICES			503.50 005226
12/21/17	00208	12/18/17 12182017	201712 300-20700-10100	12/8-12/14/17 SECURITY	*	468.00	
				MIDDLE VILLAGE CDD			468.00 005227

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/21/17	00305	12/14/17 7197D	201712 330-57200-47200	GYM EQUIPMENT REPAIRS	*	278.40	
				SOUTHEAST FITNESS REPAIR			278.40 005228
12/21/17	00561	12/16/17 12162017	201712 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				TONYA DAY			100.00 005229
12/21/17	00560	12/14/17 12142017	201712 300-36900-10300	RENTAL DEPOSIT REFUND	*	50.00	
				WILLIAM DARNELL			50.00 005230
TOTAL FOR BANK B						81,259.06	
TOTAL FOR REGISTER						81,259.06	

DBBR DOUBLE BRANCH BSANCHEZ



ADVANCED DISPOSAL
CLAY COUNTY - PB
7580 PHILIPS HWY
JACKSONVILLE FL 32256

Pay By Phone: 1-877-720-1583
Phone PIN: 1270063350000

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

RETURN SERVICE REQUESTED

2-32-572-349

7

OAKLEAF PLANTATION
C/O DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065

Account Information	
Account Number	PB006335
Site Number	0000
Invoice Date	November 30, 2017
Invoice Number	PB0000880317
Account Summary	
Previous Balance	\$1,020.08
Payments/Adjustments	\$0.00
Current Invoice Amount	\$564.85
Amount Due \$1,584.93	
Due Date Upon Receipt	
Invoice Breakdown	
Current	\$564.85
30 days - past due	\$1,020.08
60 days - past due	\$0.00
90 days - past due	\$0.00
It's easy being Green...sign up for ebill and auto pay at http://www.AdvancedDisposal.com/billpay	
Contact Us	
(904) 783-7000 JacksonvilleFL@AdvancedDisposal.com	
Thank you for doing business with Advanced Disposal Services.	

Previous Balance

\$1,020.08

Payments and Adjustments

\$0.00

OAKLEAF PLANTATION RECREATION CENTER (0001)
370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL

Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 6.00YD: COMM FL TRASH (001)					
11/30/17	TRASH STANDARD SERVICE:		1.00	367.50	367.50
	11/01/17-11/30/17				
	Fuel Fee		367.50		49.25
	Clay Co Franchise Fee		367.50		59.90
	Environmental Fee		367.50		88.20
	SITE TOTAL				564.85

Current Charges

\$564.85

Amount Due

\$1,584.93

RECEIVED
DEC 05 2017

BY:

How to Pay Your Bill

Online Bill Pay

Great for regular payments

Visit www.advanceddisposal.com/billpay to enroll in online bill pay methods.

With the Advanced Disposal online bill payment system, you are able to:

- Make a one-time payment
- Setup your account for automatic recurring payments

If you would like assistance, please contact us at 1-800-355-2108 and we will be happy to assist you in getting set up.

Pay by Mail

Best for sending a regular check

Please mail your check made payable to Advanced Disposal to address listed below.

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your payment is posted quickly and accurately.

Pay by Phone

Good for a one time payment

Call 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



ADVANCED DISPOSAL
CLAY COUNTY - PB
7580 PHILIPS HWY
JACKSONVILLE FL 32256

Please Send All Correspondence to Above Address



Please check box for address change and print new address on reverse side.

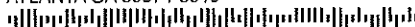
Due Date: Upon Receipt

Customer Billing Address:

OAKLEAF PLANTATION
C/O DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065

Remit Payment To:
(Please do not send CASH via mail)

Advanced Disposal
Clay County - PB
PO BOX 743019
ATLANTA GA 30374-3019



IF PAYING BY CREDIT CARD, FILL OUT BELOW		CHECK CARD USING FOR PAYMENT	
CARD NUMBER	AMOUNT PAID	<input type="checkbox"/> VISA	
SIGNATURE	EXP. DATE	<input type="checkbox"/> MASTER CARD	
		<input type="checkbox"/> AMERICAN EXP.	
		<input type="checkbox"/> DISCOVER	
ACCOUNT #	INVOICE #	AMT. ENCLOSED	
PB006335	PB0000880317		
INVOICE TOTAL	BALANCE DUE		
\$564.85	\$1,584.93		

PB 006335 0000 113017 0000880317 00056485 00158493 2

HOW TO READ YOUR BILL

LOCAL OFFICE AND CONTACT INFORMATION

Use the number listed for the local Advanced Disposal office if you have specific questions about your invoice or service. All correspondence should be directed to the email, phone number and address set forth on the front of the invoice.

CUSTOMER BILLING ADDRESS AND CUSTOMER SERVICE ADDRESS

This information has been provided by you to Advanced Disposal. If your billing address has changed, please notify your Local Office.

ACCOUNT INFORMATION AND ACCOUNT SUMMARY

The Account Information summarizes account information, including the Invoice Date. The Invoice Date is the date the invoice was generated and mailed. The Account Summary lists your balances, payments and adjustments, and invoice amount for the current period. The Previous Balance includes amounts billed previously for which Advanced Disposal has not received payment.

AMOUNT DUE

The Amount Due includes all service charges, fees or assessments, and any adjustments, as well as all applicable taxes and governmental charges and fees, and, subject to your applicable service agreement or unless otherwise agreed, is due upon receipt of your invoice. Advanced Disposal may impose monthly interest on all past due service related charges, (including the base service rate, Fuel Fee, Environmental Fee, Administrative Fee, etc.) at an interest rate equal to 18% APR, or a minimum of \$5.95, unless specifically prohibited by applicable law, in which case interest shall be assessed at the highest rate allowed by applicable law.

SUBJECT TO YOUR APPLICABLE SERVICE AGREEMENT OR UNLESS OTHERWISE AGREED, ADVANCED DISPOSAL RESERVES THE RIGHT TO INCREASE SERVICE RATES AND ALL FEES AND ASSESSMENTS WITHOUT PRIOR NOTICE OR CONSENT, TO ADJUST FOR COST INCREASES OR TO ACHIEVE, AMONG OTHER THINGS, AN OPERATING MARGIN ACCEPTABLE TO ADVANCED DISPOSAL AND ITS AFFILIATES. Consent, if required, to any changes in service rates, fees or assessments may be evidenced verbally, in or by the actions and practices of the parties, or by payment of the invoice service rates, fees, and assessments. If you do not object, in writing, within 30 days of the Invoice Date, then you shall have conclusively agreed that such invoice is correct in all respects, whether paid or not.

ENVIRONMENTAL FEE, FUEL FEE AND ADMINISTRATIVE FEE: OTHER FEES

Subject to the terms of your applicable service agreement or unless otherwise agreed, Advanced Disposal reserves the right to impose environmental, fuel and administrative fees, and any other fees and assessments, included on the front of the invoice, and Advanced Disposal also reserves the right to increase or decrease these fees or assessments at any time and for any reason by showing the amount on the front of the invoice. THE FUEL AND ENVIRONMENTAL FEES ARE NOT A TAX OR SURCHARGE IMPOSED BY OR REMITTED TO ANY GOVERNMENTAL OR REGULATORY AGENCY; IT IS ADVANCED DISPOSAL'S CHARGE AND IS NOT PAID TO ANY GOVERNMENT OR REGULATORY AGENCY. The amount of the environmental, fuel and administrative fee, and any other fees or assessments, reflected on your invoice is not designed to be specific to the direct costs and expense to service your account, but rather is designed to address changes in Advanced Disposal's and its affiliates' overall costs and expenses and to achieve an operating margin acceptable to Advanced Disposal and its affiliates. For additional information, including examples of environmental compliance costs and updated fuel information, please contact your Local Office or visit us at www.advanceddisposal.com.

Environmental Fee. The Environmental Fee helps to cover company wide direct and indirect costs and expenses with respect to environmental compliance and incurred in order to operate our collection, transfer, landfill, materials recovery facilities, and landfill gas-to-energy operations in a safe and environmentally responsible manner. Unless otherwise agreed, the Environmental Fee is a percentage of your total invoice charges, not including fees and taxes, as shown on the invoice, which may change from time-to-time.

Fuel Fee. There are fuel and other petrochemical (oil, lubricants, etc.) direct and indirect costs associated with Advanced Disposal and its affiliates' collection, transfer, landfill and material recovery facilities in multiple states and geographic regions. Unless otherwise agreed, the Fuel Fee is a percentage of your total invoice charges, not including fees and taxes, as shown on the invoice, which may change from time-to-time. The Fuel Fee is designed to help recover increases in these costs and, unless otherwise agreed, is intended to fluctuate with the average monthly diesel price as reported by the U.S. Energy Information Administration/Department of Energy (EIA/DOE) Retail On-Highway Diesel Fuel Price Index. As a result, the Fuel Fee may change on a monthly basis.

Administrative Fee. The Administrative Fee is based on Advanced Disposal's overall estimated costs and expenses for billing and collection functions, including but not limited to, human resources, print mail, lock box services, bank charges, and bad debt. If you are making automatic payments, and receiving paperless invoices, you will receive a discounted Administrative Fee. Unless otherwise agreed, the Administrative Fee is a flat rate as stated on the front of the invoice.

Other Charges. Additional charges may be incurred due to events such as new or additional service or equipment related requests, new or additional fees imposed on Advanced Disposal by governmental or regulatory agencies (for example, franchise fees), resumed services previously suspended for nonpayment, missed or extra pick ups, etc. When incurred, such charges will appear on the front of the invoice.

IMPORTANT MESSAGES

This is an area on the front of the invoice designated for special notifications, including changes in payment terms. Further, we periodically review and revise our company's general service guidelines, therefore, please also visit our website to read special terms and conditions that may apply.

PAYMENT REMITTANCE

Please remit payment to the address noted on the perforated portion of the invoice, which should be included with your payment. Please do not send cash via mail.

WISCONSIN CUSTOMERS

State and local laws require everyone in Wisconsin to recycle newspaper, office paper, magazines, cardboard and glass/plastic/aluminum/steel food and beverage containers. Yard waste, tires, appliances, motor oil and lead acid batteries must be recycled as well but may not be included in your recycling service. Please contact your local Advanced Disposal office for more information regarding your recycling service and recycling options in your area.

Change of Address

Please print correct address below:

Name _____

Address _____

City _____ State _____ Zip _____

Phone (Home) _____ Phone (Mobile) _____ Phone (Work) _____

Email _____

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

RECEIVED
DEC 01 2017

Invoice #: 1940
Invoice Date: 11/28/17
Due Date: 11/28/17
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

BY:

Description	Hours/Qty	Rate	Amount
Facility Event Staff - 11/23/2017	35.24	25.00	881.00
Amenities Revenue 300 2,369,103 92			
Total			\$881.00
Payments/Credits			\$0.00
Balance Due			\$881.00

2HJ
11-29-17

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
35.24	Facility Event Staff	\$ 25.00	\$ 881.00

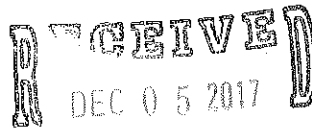
Covers Period End: November 23, 2017

Amenities Revenue # 2-369-103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Invoice #: 1942
Invoice Date: 12/1/17
Due Date: 12/1/17
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - December 2017		7,955.83	7,955.83
2,310,513,340 92			

Total \$7,955.83

Payments/Credits \$0.00

Balance Due \$7,955.83

RAW
12-5-17

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: December 3, 2017 at 2:52 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

RECEIVED
DEC 04 2017

BY:

Good evening Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR (Oakleaf Village Club Room)
- o DATE OF VENUE – November 18, 2017 (SATURDAY) 7:00 p.m. - 11:00 p.m.
- o RESIDENT – KIM WILSON
- o ADDRESS – 1059 MAPLE LANE, Orange Park, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via VISA credit card
 - DATED: 10/14/17
 - INVOICE# 0003
 - BATCH # 000414
 - APPROVAL CODE# H61589
 - AMOUNT: \$100.00

2.300.369.103
558

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONICCT
10/14/17	10/14/17	11/18/17	Kim Wilson - OVCR DEP		\$ 100.00	DEPOSIT

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, December 6, 2017 and THURSDAY, December 7, 2017, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services
wmcrcynolds@gmsnf.com

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
DEC 04 2017

INVOICE

BY:

INVOICE DATE: DECEMBER 4, 2017
WEEK OF: 11/24-30/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/24/17	BRYAN WES SMITH	1700-2300	6	26.00	156.00
11/24/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/25/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/25/17	BRYAN WES SMITH	2000-2300	3	26.00	78.00
11/26/17	MATT WILLIAMS	1700-2300	6	26.00	156.00
11/24/17	BRYAN WES SMITH	1700-2100	4	26.00	104.00
11/28/17	BEN WASE	1700-2300	6	26.00	156.00
11/29/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/30/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00

DEPUTY SIGNATURE:

TOTAL

\$1274.00/2

\$637.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2017

Invoice # 131295575743

Terms	Net 20
Due Date	12/21/2017
PO #	
Customer #	13OAK102

Bill To Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065
---------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,960.11
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<p>2.32 · 572 · 463 186</p> <p>RECEIVED NOV 28 2017 BY: _____</p>				

Season Billing Schedule:
Summer - April through September monthly service
Winter - October through March monthly service

Total 2,068.29
Amount Due \$2,068.29

Remittance Slip

Customer 13OAK102
Invoice # 131295575743

Amount Due \$2,068.29

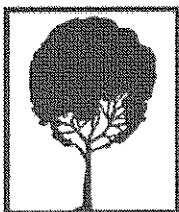
Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295575743



R&D LANDSCAPE & IRRIGATION

8850 Corporate Square Court
Jacksonville, Florida 32216

(904) 737-9733 • (904) 858-3314

RECEIVED
DEC 05 2017

BY:

Invoice

Date	Invoice #
11/20/2017	17115585

Bill To
DOUBLE BRANCH CDD C/O GMS LCC 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

Ship To

Please remit payment to 7887
Safeguard Circle, Valley View, OH
44125

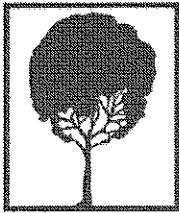
P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Work completed on 11/1/17 Main line broken due to utilities company running wire. Broken 3" tee at Cannons Point.	0.00	0.00
1	3" Slip Fix	55.00	55.00
10	3" PVC Pipe	4.00	40.00
1	3" Tee	7.50	7.50
1	3" x 2 1/2" R.B.	6.00	6.00
5	2 1/2" PVC Pipe	3.00	15.00
2	2 1/2" Coupling	5.00	10.00
2	3" Coupling	5.50	11.00
<div>Code to: 2-320-572-35100 Double Branch Irrigation Repairs 518</div>			

Please remit payment to 7887 Safeguard Circle, Valley View, OH 44125.

ANY INVOICE 30 DAYS PAST DUE IS SUBJECT TO COLLECTION AND LEGAL FEES

Balance Due \$144.50



**R&D LANDSCAPE
& IRRIGATION**

8850 Corporate Square Court
Jacksonville, Florida 32216

(904) 737-9733 • (904) 858-3314

RECEIVED
DEC 05 2017

Invoice

Date	Invoice #
11/30/2017	17116101

BY:

Bill To
DOUBLE BRANCH CDD C/O GMS LCC 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

Ship To

Please remit payment to 7887
Safeguard Circle, Valley View, OH
44125

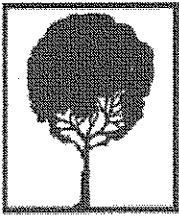
P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Replaced I-Core controller at loop in Double Branch. Power surging causing (2) zones to run at the same time.	0.00	0.00
1	Hunter 1600 Controller	750.00	750.00
Code to: 2-320-572-35100 Double Branch Irrigation Repairs 518			

Please remit payment to 7887 Safeguard Circle, Valley View, OH 44125.

ANY INVOICE 30 DAYS PAST DUE IS SUBJECT TO COLLECTION AND LEGAL FEES

Balance Due \$750.00

**R&D LANDSCAPE
& IRRIGATION**7887 Safeguard Circle
Valley View, OH 44125

(904) 737-9733 • (904) 858-3314

FORMERLY:

DOWN TO EARTH

Invoice

Date	Invoice #
12/1/2017	17115819

Bill ToDOUBLE BRANCH CDD
C/O GMS LCC
475 WEST TOWN PLACE, STE 114
ST. AUGUSTINE, FL 32092**RECEIVED**
DEC 05 2017

BY:

P.O. No.	Terms	Due Date
		12/1/2017

Description	Qty	Rate	Amount
DOUBLE BRANCH CDD			
Monthly - Property Maintenance - DECEMBER 2017	1	26,314.50	26,314.50
Code to: 2-320-572-4620 Double Branch Landscape Maintenance 518			
<div>Please remit payment to the payee and address listed below. Thank you</div>			
Please Make Checks Payable To:		Invoice Total	\$26,314.50
R&D Landscape & Irrigation		Payments/Credits	\$0.00
Please Remit Payments To:		Balance Due	\$26,314.50
7887 Safeguard Circle Valley View, OH 44125			

Riverside Management Services, Inc

Jacksonville, FL 32257

9655 Florida Mining Blvd West

Invoice

Date	Invoice #
12/1/2017	204

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
DEC 05 2017

BY:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - December 2017	2,079.00	2,079.00
	2,320,572,610 297		
		Total	\$2,079.00

RMW
12-1-17

Riverside Management Services, Inc

Jacksonville, FL 32257

9655 Florida Mining Blvd West

Invoice

Date	invoice #
12/1/2017	205

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
DEC 05 2017

BY:

		P.O. No.	Terms	Project
Quantify	Description	Rate		Amount
	Janitorial Services - December 2017 - Fitness Center <			

RMW
12-1-17



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 337090
Date 11/30/2017
Terms Net 30
Due Date 12/30/2017
Memo Front Desk November ...

RECEIVED
DEC 05 2017

Bill To
Double Branch C.D.D.
Community Manager
370 Oakleaf Village Parkway
Orange Park FL 32065

BY:

Description	Quantity	Rate	Amount
Front desk staff Hours for November	280	15.71	4,398.80

Thank you for your business.

Total \$4,398.80

Code to:
2-330-572-1210
Double Branch Fit.Cntr. Staff

503

RECEIVED
 DEC 12 2017

BY:

DOUBLE BRANCH COMMUNITY DEVELOPMENT
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

To ensure proper credit, please
 reference this invoice number
 on your remittance advice.

PLEASE REMIT PAYMENT TO:
 Allied Universal Security Services
 P.O. Box 828854
 Philadelphia, PA 19182-8854

Total Amount Due:
\$ 4,235.79
 Terms:
Due Upon Receipt

Service Location: **AB364297** Customer: **AB364297** Billing Period: **11/01/2017 - 11/30/2017**

DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
Subtotal				4,235.79

APPROVED

Code to:

Double Branch Security

2-320-572-345

506

Any questions? Please contact a Customer Connection
 Representative at (866) 703-7666

Subtotal	\$ 4,235.79
Sales Tax	\$ 0.00
Total Amount Due	\$ 4,235.79



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Bill Date: 12/07/2017

Customer #: 00191992
Route #: MC05520506

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	5.0	x	0.63	\$3.15	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$127.01
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$127.01

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$127.01 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$125.12 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$127.01
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$127.01



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:

6116 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00201224

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #: MC05521392

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	140.0	x	0.63	\$88.20	
Proration Factor: 1.1667	Tier 2	46.7	x	1.25	\$58.38	
	Tier 3	555.3	x	1.88	\$1,043.96	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$1,314.40
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE \$1,314.40

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$1314.40 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$1054.53 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$1,314.40
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,314.40



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

6117 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00238253
Route #: MC05521740

Service Address: 1422-1 Bitterberry Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	8.0	x	0.63	\$5.04	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.30

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$28.30 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.04 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$28.30
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238253

1422-1 Bitterberry Drive Reclaimed Irrigation

Route #:MC05521740

Route Group:27

ADDRESSEE:

6121 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation

Bill Date: 12/07/2017

Customer #: 00206136
Route #: MC05521521

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	85.0	x	0.63	\$53.55	
Proration Factor: 1.1333	Tier 2	28.3	x	1.25	\$35.38	
	Tier 3	592.7	x	1.88	\$1,114.28	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$1,280.63
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,280.63

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$1280.63 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$986.75 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206136

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05521521

Route Group:27

Bill Date	12/07/17
Current Charges	\$1,280.63
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,280.63

ADDRESSEE:

6120 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00238254

Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Route #: MC05521847

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	8.0	x	0.63	\$5.04	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.30

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$28.30 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.30 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$28.30
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238254

1206-1 Bedrock Drive Reclaimed Irrigation

Route #:MC05521847

Route Group:27

ADDRESSEE:

6122 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206121

Route #: MC05522029

Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE \$23.26

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Please pay \$23.26 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$23.26
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029

Route Group:27

ADDRESSEE:

6123 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206125
Route #: MC05522414

Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$38.70
Consumption Charges	Tier 1	22.0	x	0.63	\$13.86	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$52.56
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$52.56

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Please pay \$52.56 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$55.08 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

Bill Date	12/07/17
Current Charges	\$52.56
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$52.56

ADDRESSEE:

6124 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00207243

Route #: MC05522459

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	11.0	x	0.63	\$6.93	
Proration Factor: 1.2000	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$30.19
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$30.19

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Please pay \$30.19 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.67 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	12/07/17
Current Charges	\$30.19
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$30.19

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

6125 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206380

Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	8.0	x	0.63	\$5.04	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.30

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Please pay \$28.30 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.41 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$28.30
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

6126 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206381

Route #: MC05521233

Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$23.26 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

Bill Date	12/07/17
Current Charges	\$23.26
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26

ADDRESSEE:

6127 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206376

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

69062536	.75	12/05/17	34	604	610	6
----------	-----	----------	----	-----	-----	---

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	6.0	x	0.63	\$3.78	
Proration Factor: 1.1333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$27.04
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE	\$27.04
------------------	---------

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$27.04 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$25.78 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary

Bill Date	12/07/17
Current Charges	\$27.04
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.04



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206376

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521142

Route Group:27

ADDRESSEE:

6128 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 12/07/2017

Customer #: 00206379

Route #: MC05521144

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/17 to 01/05/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004672	1.5	12/05/17	35	12813	12880	67
Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	67.0	x	0.63	\$42.21	
Proration Factor: 1.1667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$119.63
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$119.63

'Tis the season for sharing. We are still accepting new and gently used toys for the 36th annual JP Hall Children's Charities Christmas Party to be held December 16, 2017.

Please drop off your donations at our office for children ages newborn to 14 no later than 12/14/17. Thank you for your very generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more, visit www.clayutility.org/myservice/customer_assistance_program

Please pay \$119.63 by 12/28/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$117.11 was posted to your account on 11/20/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	12/07/17
Current Charges	\$119.63
Current Charges Past Due After	12/28/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$119.63

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

ADDRESSEE:

6129 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 11/29/2017

GROUP BILLING

Page 2

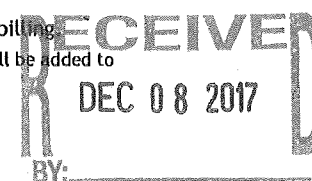


Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	10/10/2017	11/07/2017	1,132.00	-1,321.49	-189.49	1,460.00	1,270.51
	4995718	10/10/2017	11/07/2017	615.00	-691.97	-76.97	612.00	535.03
	5217088	10/10/2017	11/07/2017	3,949.00	-4,545.41	-596.41	3,044.00	2,447.59
	5347943	10/10/2017	11/07/2017	144.00	-165.80	-21.80	153.00	131.20
	5379615	10/27/2017	11/29/2017	2,317.00	-2,635.06	-318.06	2,158.00	1,839.94
	5715289	10/10/2017	11/07/2017	130.00	-148.40	-18.40	121.00	102.60
	5774021	10/06/2017	11/03/2017	24.00	-27.31	-3.31	22.00	18.69
	6875140	10/06/2017	11/03/2017	48.00	-55.32	-7.32	47.00	39.68
	6912612	10/10/2017	11/07/2017	23.00	-27.45	-4.45	22.00	17.55
	6912620	10/10/2017	11/07/2017	23.00	-26.28	-3.28	22.00	18.72
	6912653	10/10/2017	11/07/2017	24.00	-27.36	-3.36	23.00	19.64
	6912661	10/10/2017	11/07/2017	31.00	-35.55	-4.55	27.00	22.45
	6912687	10/10/2017	11/07/2017	23.00	-26.28	-3.28	22.00	18.72
	6912695	10/10/2017	11/07/2017	23.00	-26.32	-3.32	23.00	19.68
	6912703	10/10/2017	11/07/2017	36.00	-41.61	-5.61	40.00	34.39
	6912729	10/10/2017	11/07/2017	25.00	-28.48	-3.48	23.00	19.52
	6912737	10/10/2017	11/07/2017	30.00	-34.20	-4.20	28.00	23.80
	6912752	10/10/2017	11/07/2017	25.00	-28.53	-3.53	24.00	20.47
	6912760	10/06/2017	11/03/2017	53.00	-58.95	-5.95	46.00	40.05
	6912778	10/06/2017	11/03/2017	24.00	-27.35	-3.35	22.00	18.65
	6912786	10/06/2017	11/03/2017	25.00	-28.44	-3.44	24.00	20.56
	6912810	10/06/2017	11/03/2017	41.00	-46.30	-5.30	32.00	26.70
	6912828	10/07/2017	11/06/2017	23.00	-26.28	-3.28	22.00	18.72
	6912836	10/07/2017	11/06/2017	25.00	-28.53	-3.53	24.00	20.47
	6912869	10/06/2017	11/03/2017	40.00	-46.09	-6.09	32.00	25.91
	6912877	10/06/2017	11/03/2017	25.00	-28.54	-3.54	24.00	20.46
	6912893	10/06/2017	11/03/2017	23.00	-26.28	-3.28	22.00	18.72
	6912901	10/06/2017	11/03/2017	23.00	-26.28	-3.28	22.00	18.72
	6912919	10/06/2017	11/03/2017	23.00	-26.28	-3.28	22.00	18.72
	6912927	10/06/2017	11/03/2017	23.00	-26.68	-3.68	22.00	18.72
	6912943	10/10/2017	11/07/2017	27.00	-30.70	-3.70	25.00	21.30
	6912950	10/07/2017	11/06/2017	25.00	-28.35	-3.35	22.00	18.65
	6912968	10/10/2017	11/07/2017	24.00	-27.28	-3.28	22.00	18.72
	6912976	10/10/2017	11/07/2017	24.00	-27.36	-3.36	23.00	19.64

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 6967
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

8

Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	
Phone Correction	\$
Return this coupon with your payment	Payment Amount Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due -1,585.56

Current Charges Due 9,605.00

Due Date 12/13/2017

Total Amount Due 8,019.44

69932-30A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

0000093



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 11/29/2017

GROUP BILLING

Page 3



Web Address
clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement	Payments &	Balance	Current	Total Due
		From	To	Balance	Credits	Forward	Charges	
	7131527	10/10/2017	11/07/2017	25.00	-28.41	-3.41	23.00	19.59
	7332257	10/06/2017	11/03/2017	221.00	-254.47	-33.47	223.00	189.53
	7332265	10/27/2017	11/29/2017	231.00	-263.76	-32.76	215.00	182.24
	8684243	10/10/2017	11/07/2017	24.00	-27.35	-3.35	22.00	18.65
	8763369	10/10/2017	11/07/2017	1,173.00	-1,353.46	-180.46	845.00	664.54
							Subtotal	8,019.44



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 11/29/2017

GROUP BILLING DETAIL Page 4



Web Address
clayelectric.com

Sub ID 1	Acct # 4995700		Name		DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	63016	63708	20	13840	29	499570	81671894
Dem Read Dem Use	1.620 32.400	Previous Bill Amount							1,132.00
		Invoice Payment							-1,132.00
		Florida Sales Tax - (Clay)							-165.65
		Clay County Sales Tax							-23.84
		Previous Balance							-189.49
		Energy							1,125.19
		Access Charge							20.00
		Power Cost Adjustment X 13840 KWH							240.82
		FLA Gross Receipts Tax							35.52
		Clay Co Public Ser Utility Tax							38.40
		Operation Round Up							0.07
		CURRENT CHARGES							1,460.00
		TOTAL DUE							1,270.51

Sub ID 1	Acct # 4995718		Name DOUBLE BRANCH COMM DEV DIST			Loc 370 OAKLEAF VILLAGE PKWY # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	5220	5362	40	5680	29	499571	17287884
Dem Read Dem Use	0.200 8.000	Previous Bill Amount						615.00	
		Invoice Payment						-615.00	
		Florida Sales Tax - (Clay)						-67.29	
		Clay County Sales Tax						-9.68	
		Previous Balance						-76.97	
		Energy						461.78	
		Access Charge						20.00	
		Power Cost Adjustment X 5680 KWH						98.83	
		FLA Gross Receipts Tax						14.88	
		Clay Co Public Ser Utility Tax						16.23	
		Operation Round Up						0.28	
		CURRENT CHARGES						612.00	
		TOTAL DUE						535.03	

Sub ID 1	Acct # 5217088		Name DOUBLE BRANCH COMM DEV DIST			Loc 370 OAKLEAF VILLAGE PKWY			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GSD	11/07/2017	89264	89636	80	29760	29	499532	81671876
Dem Read Dem Use	1.456 116.480	Previous Bill Amount							3,949.00
		Invoice Payment							-3,949.00
		Florida Sales Tax - (Clay)							-521.39
		Clay County Sales Tax							-75.02
		Previous Balance							-596.41
		Energy							1,785.60
		Access Charge							80.00
		Demand							506.69
		Power Cost Adjustment X 29760 KWH							517.82
		FLA Gross Recelpts Tax							74.06
		Clay Co Public Ser Utility Tax							78.95
		Operation Round Up							0.88
		CURRENT CHARGES							3,044.00
		TOTAL DUE							2,447.59

0000095



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 11/29/2017

GROUP BILLING DETAIL

Page 5



Web Address
clayelectric.com

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3926 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	53238	54501	1	1263	29	534794	11582907
			Previous Bill Amount						144.00
			Invoice Payment						-144.00
			Florida Sales Tax - (Clay)						-19.05
			Clay County Sales Tax						-2.75
Dem Read	6.460		Previous Balance						-21.80
Dem Use	6.460		Energy						102.68
			Access Charge						20.00
			Power Cost Adjustment X 1263 KWH						21.98
			FLA Gross Receipts Tax						3.71
			Clay Co Public Ser Utility Tax						4.23
			Operation Round Up						0.40
			CURRENT CHARGES						153.00
			TOTAL DUE						131.20

Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST			Loc EAST SIDE OF BRANNANFIELD			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						2,317.00
			Invoice Payment						-2,317.00
			Florida Sales Tax - (Clay)						-200.52
			Florida Sales Tax - (Clay)						-76.02
			Clay County Sales Tax						-41.52
Dem Read			Previous Balance						-318.06
Dem Use			Small Outdoor Light						1,390.75
			Pole						633.50
			FLA Gross Receipts Tax						51.88
			Clay Co Public Ser Utility Tax						80.97
			Operation Round Up						0.90
			CURRENT CHARGES						2,158.00
			TOTAL DUE						1,839.94

Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST			Loc 1591 CANOPY OAKS DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	36	36	1	0	29	571528	19820589
			Previous Bill Amount						130.00
			Invoice Payment						-130.00
			Florida Sales Tax - (Clay)						-16.08
			Clay County Sales Tax						-2.32
Dem Read			Previous Balance						-18.40
Dem Use			Access Charge						20.00
			Small Outdoor Light						92.72
			FLA Gross Receipts Tax						2.89
			Clay Co Public Ser Utility Tax						4.51
			Operation Round Up						0.88
			CURRENT CHARGES						121.00
			TOTAL DUE						102.60



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 11/29/2017

GROUP BILLING DETAIL

Page 6



Web Address
clayelectric.com

Sub ID 1	Acct # 5774021		Name		DOUBLE BRANCH COMM DEV DIST		Loc 2971 THORNCREST DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/03/2017	295	298	1	3	29	577402	40591048
Dem Read Dem Use			Previous Bill Amount					24.00	
			Invoice Payment					-24.00	
			Florida Sales Tax - (Clay)					-2.89	
			Clay County Sales Tax					-0.42	
			Previous Balance					-3.31	
			Energy					0.24	
			Access Charge					20.00	
			Power Cost Adjustment X 3 KWH					0.05	
			FLA Gross Receipts Tax					0.52	
			Clay Co Public Ser Utility Tax					0.81	
			Operation Round Up					0.38	
								CURRENT CHARGES	22.00
								TOTAL DUE	18.69

Sub ID 1	Acct # 6875140		Name		DOUBLE BRANCH COMM DEV DIST		Loc 373 OAKLEAF VILLAGE CTR 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/03/2017	2092	2339	1	247	29	687514	26220782
Dem Read Dem Use			Previous Bill Amount					48.00	
			Invoice Payment					-48.00	
			Florida Sales Tax - (Clay)					-6.40	
			Clay County Sales Tax					-0.92	
			Previous Balance					-7.32	
			Energy					20.08	
			Access Charge					20.00	
			Power Cost Adjustment X 247 KWH					4.30	
			FLA Gross Receipts Tax					1.14	
			Clay Co Public Ser Utility Tax					1.47	
			Operation Round Up					0.01	
							CURRENT CHARGES	47.00	
							TOTAL DUE	39.68	

Sub ID 1	Acct # 6912612		Name DOUBLE BRANCH COMM DEV DIST				Loc 608 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	17	7	1	0	29	691261	11007694
Dem Read Dem Use									
									23.00
									-23.00
									-0.81
									-0.17
									-0.06
									-0.03
									-0.02
									-0.01
									-2.92
									-0.43
									-4.45
									20.00
									0.51
									0.80
									0.69



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 11/29/2017

GROUP BILLING DETAIL

Page 7



Web Address
clayelectric.com

Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST	Loc 304 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/07/2017	18457	18457	1	0	29	691262	26220995
		Previous Bill Amount						23.00
		Invoice Payment						-23.00
		Florida Sales Tax - (Clay)						-2.86
		Clay County Sales Tax						-0.42
Dem Read		Previous Balance						-3.28
Dem Use		Access Charge						20.00
		FLA Gross Receipts Tax						0.51
		Clay Co Public Ser Utility Tax						0.80
		Operation Round Up						0.69
		CURRENT CHARGES						22.00
		TOTAL DUE						18.72

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST	Loc 603 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/07/2017	11383	11392	1	9	29	691265	50801500
		Previous Bill Amount						24.00
		Invoice Payment						-24.00
		Florida Sales Tax - (Clay)						-2.94
		Clay County Sales Tax						-0.42
Dem Read		Previous Balance						-3.36
Dem Use		Energy						0.73
		Access Charge						20.00
		Power Cost Adjustment X 9 KWH						0.16
		FLA Gross Receipts Tax						0.53
		Clay Co Public Ser Utility Tax						0.82
		Operation Round Up						0.76
		CURRENT CHARGES						23.00
		TOTAL DUE						19.64

Sub ID 1	Acct # 6912661	Name	DOUBLE BRANCH COMM DEV DIST	Loc 602 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/07/2017	17498	17548	1	50	29	691266	26220998
		Previous Bill Amount						31.00
		Invoice Payment						-31.00
		Florida Sales Tax - (Clay)						-3.98
		Clay County Sales Tax						-0.57
Dem Read		Previous Balance						-4.55
Dem Use		Energy						4.07
		Access Charge						20.00
		Power Cost Adjustment X 50 KWH						0.87
		FLA Gross Receipts Tax						0.64
		Clay Co Public Ser Utility Tax						0.94
		Operation Round Up						0.48
		CURRENT CHARGES						27.00
		TOTAL DUE						22.45



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Sub ID 1	Acct # 6912687		Name		DOUBLE BRANCH COMM DEV DIST		Loc 537 OAKLEAF VILLAGE P PKWY # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	11/07/2017	10102	10102	1	0	29	691268	26220997	
Dem Read Dem Use	Previous Bill Amount						23.00		
	Invoice Payment						-23.00		
	Florida Sales Tax - (Clay)						-2.86		
	Clay County Sales Tax						-0.42		
	Previous Balance						-3.28		
	Access Charge						20.00		
	FLA Gross Receipts Tax						0.51		
	Clay Co Public Ser Utility Tax						0.80		
	Operation Round Up						0.69		
	CURRENT CHARGES						22.00		
TOTAL DUE						18.72			

Sub ID 1	Acct # 6912695		Name DOUBLE BRANCH COMM DEV DIST			Loc 529 OAKLEAF VILLAGE PKWY # 1			
	Sch GS	Read Dt 11/07/2017	Prev 15944	Curr 15952	Mult 1	Usage 8	Days 29	Location 691269	Meter 26220996
Dem Read Dem Use			Previous Bill Amount					23.00	
			Invoice Payment					-23.00	
			Florida Sales Tax - (Clay)					-2.90	
			Clay County Sales Tax					-0.42	
			Previous Balance					-3.32	
			Energy					0.65	
			Access Charge					20.00	
			Power Cost Adjustment X 8 KWH					0.14	
			FLA Gross Receipts Tax					0.53	
			Clay Co Public Ser Utility Tax					0.82	
			Operation Round Up					0.86	
			CURRENT CHARGES					23.00	
		TOTAL DUE					19.68		

Sub ID 1	Acct # 6912703		Name DOUBLE BRANCH COMM DEV DIST		Loc 3925 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	53685	53862	1	177	29	691270	25203257
Dem Read Dem Use			Previous Bill Amount					36.00	
			Invoice Payment					-36.00	
			Florida Sales Tax - (Clay)					-4.91	
			Clay County Sales Tax					-0.70	
			Previous Balance					-5.61	
			Energy					14.39	
			Access Charge					20.00	
			Power Cost Adjustment X 177 KWH					3.08	
			FLA Gross Receipts Tax					0.96	
			Clay Co Public Ser Utility Tax					1.28	
			Operation Round Up					0.29	
					CURRENT CHARGES		40.00		
					TOTAL DUE		34.39		



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Sub ID 1	Acct # 6912729		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3860 PLANTATION OAKS BLVD # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	13634	13647	1	13	29	691272	24808397
Dem Read Dem Use			Previous Bill Amount					25.00	
			Invoice Payment					-25.00	
			Florida Sales Tax - (Clay)					-3.04	
			Clay County Sales Tax					-0.44	
			Previous Balance					-3.48	
			Energy					1.06	
			Access Charge					20.00	
			Power Cost Adjustment X 13 KWH					0.23	
			FLA Gross Receipts Tax					0.54	
			Clay Co Public Ser Utility Tax					0.84	
			Operation Round Up					0.33	
							CURRENT CHARGES	23.00	
							TOTAL DUE	19.52	

Sub ID 1	Acct # 6912737		Name DOUBLE BRANCH COMM DEV DIST		Loc 3859 PLANTATION OAKS BLVD # 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	11/07/2017	16188	16250	1	62	29	691273	26220993	
Dem Read Dem Use			Previous Bill Amount						30.00	
			Invoice Payment						-30.00	
			Florida Sales Tax - (Clay)						-3.67	
			Clay County Sales Tax						-0.53	
			Previous Balance						-4.20	
			Energy						5.04	
			Access Charge						20.00	
			Power Cost Adjustment X 62 KWH						1.08	
			FLA Gross Receipts Tax						0.67	
			Clay Co Public Ser Utility Tax						0.97	
			Operation Round Up						0.24	

Sub ID 1	Acct # 6912752		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3805 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	11/07/2017	20392	20411	1	19	29	691275	24808306	
Dem Read Dem Use			Previous Bill Amount						25.00	
			Invoice Payment						-25.00	
			Florida Sales Tax - (Clay)						-3.09	
			Clay County Sales Tax						-0.44	
			Previous Balance						-3.53	
			Energy						1.54	
			Access Charge						20.00	
			Power Cost Adjustment X 19 KWH						0.33	
			FLA Gross Recelpts Tax						0.56	
			Clay Co Public Ser Utility Tax						0.85	
			Operation Round Up						0.72	

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Sub ID 1	Acct # 6912760	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3800 PLANTATION OAKS BLVD # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/03/2017	38819	39051	1	232	29	691276	24808305
Dem Read Dem Use	Previous Bill Amount							53.00
	Invoice Payment							-53.00
	Florida Sales Tax - (Clay)							-5.20
	Clay County Sales Tax							-0.75
	Previous Balance							-5.95
	Energy							18.86
	Access Charge							20.00
	Power Cost Adjustment X 232 KWH							4.04
	FLA Gross Receipts Tax							1.10
	Clay Co Public Ser Utility Tax							1.43
	Operation Round Up							0.57
	CURRENT CHARGES							46.00
	TOTAL DUE							40.05

Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3306 VILLAGE OAKS LN # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/03/2017	8990	8996	1	6	29	691277	26251620
Dem Read Dem Use	Previous Bill Amount							24.00
	Invoice Payment							-24.00
	Florida Sales Tax - (Clay)							-2.93
	Clay County Sales Tax							-0.42
	Previous Balance							-3.35
	Energy							0.49
	Access Charge							20.00
	Power Cost Adjustment X 6 KWH							0.10
	FLA Gross Receipts Tax							0.52
	Clay Co Public Ser Utility Tax							0.82
	Operation Round Up							0.07
	CURRENT CHARGES							22.00
	TOTAL DUE							18.65

Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST			Loc 465 OAKLEAF VILLAGE PKWY # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	11/03/2017	16382	16400	1	18	29	691278	24808352
Dem Read Dem Use	Previous Bill Amount							25.00
	Invoice Payment							-25.00
	Florida Sales Tax - (Clay)							-3.00
	Clay County Sales Tax							-0.44
	Previous Balance							-3.44
	Energy							1.46
	Access Charge							20.00
	Power Cost Adjustment X 18 KWH							0.31
	FLA Gross Receipts Tax							0.55
	Clay Co Public Ser Utility Tax							0.85
	Operation Round Up							0.83
	CURRENT CHARGES							24.00
	TOTAL DUE							20.56



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Sub ID 1		Acct # 6912810		Name		DOUBLE BRANCH COMM DEV DIST				Loc 3801 PLANTATION OAKS BLVD # 1	
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
	GS	11/03/2017	21699	21801	1	102	29	691281	24808307		
Dem Read Dem Use			Previous Bill Amount						41.00		
			Invoice Payment						-41.00		
			Florida Sales Tax - (Clay)						-4.63		
			Clay County Sales Tax						-0.67		
			Previous Balance						-5.30		
			Energy						8.29		
			Access Charge						20.00		
			Power Cost Adjustment X 102 KWH						1.77		
			FLA Gross Receipts Tax						0.77		
			Clay Co Public Ser Utility Tax						1.08		
			Operation Round Up						0.09		
			CURRENT CHARGES						32.00		
			TOTAL DUE						26.70		
<hr/>											
Sub ID 1		Acct # 6912828		Name		DOUBLE BRANCH COMM DEV DIST				Loc 728 BELLSHIRE DR # 1	
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
	GS	11/06/2017	8571	8571	1	0	31	691282	27670047		
Dem Read Dem Use			Previous Bill Amount						23.00		
			Invoice Payment						-23.00		
			Florida Sales Tax - (Clay)						-2.86		
			Clay County Sales Tax						-0.42		
			Previous Balance						-3.28		
			Access Charge						20.00		
			FLA Gross Receipts Tax						0.51		
			Clay Co Public Ser Utility Tax						0.80		
			Operation Round Up						0.69		
			CURRENT CHARGES						22.00		
			TOTAL DUE						18.72		
<hr/>											
Sub ID 1		Acct # 6912836		Name		DOUBLE BRANCH COMM DEV DIST				Loc 721 BELLSHIRE DR # 1	
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
	GS	11/06/2017	9135	9152	1	17	31	691283	27670045		
Dem Read Dem Use			Previous Bill Amount						25.00		
			Invoice Payment						-25.00		
			Florida Sales Tax - (Clay)						-3.09		
			Clay County Sales Tax						-0.44		
			Previous Balance						-3.53		
			Energy						1.38		
			Access Charge						20.00		
			Power Cost Adjustment X 17 KWH						0.30		
			FLA Gross Receipts Tax						0.55		
			Clay Co Public Ser Utility Tax						0.85		
			Operation Round Up						0.92		
			CURRENT CHARGES						24.00		
			TOTAL DUE						20.47		



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Sub ID 1	Acct # 6912869		Name		DOUBLE BRANCH COMM DEV DIST		Loc 715-1 WAKEMOUNT DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/03/2017	26788	26888	1	100	29	691286	26003425
Dem Read Dem Use			Previous Bill Amount					40.00	
			Invoice Payment					-40.00	
			Florida Sales Tax - (Clay)					-5.32	
			Clay County Sales Tax					-0.77	
			Previous Balance					-6.09	
			Energy					8.13	
			Access Charge					20.00	
			Power Cost Adjustment X 100 KWH					1.74	
			FLA Gross Receipts Tax					0.77	
			Clay Co Public Ser Utility Tax					1.07	
			Operation Round Up					0.29	
							CURRENT CHARGES	32.00	
							TOTAL DUE	25.91	

Sub ID 1	Acct # 6912877		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3219 STONEBRIER RIDGE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	11/03/2017	17250	17269	1	19	29	691287	26251622	
Dem Read Dem Use			Previous Bill Amount						25.00	
			Invoice Payment						-25.00	
			Florida Sales Tax - (Clay)						-3.10	
			Clay County Sales Tax						-0.44	
			Previous Balance						-3.54	
			Energy						1.54	
			Access Charge						20.00	
			Power Cost Adjustment X 19 KWH						0.33	
			FLA Gross Receipts Tax						0.56	
			Clay Co Public Ser Utility Tax						0.85	
			Operation Round Up						0.72	

Sub ID 1	Acct # 6912893		Name		DOUBLE BRANCH COMM DEV DIST		Loc 576-1 WAKEMOUNT DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/03/2017	11830	11830	1	0	29	691289	26251619
Dem Read Dem Use			Previous Bill Amount					23.00	
			Invoice Payment					-23.00	
			Florida Sales Tax - (Clay)					-2.86	
			Clay County Sales Tax					-0.42	
			Previous Balance					-3.28	
			Access Charge					20.00	
			FLA Gross Receipts Tax					0.51	
			Clay Co Public Ser Utility Tax					0.80	
			Operation Round Up					0.69	
							CURRENT CHARGES	22.00	
						TOTAL DUE	18.72		



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Sub ID 1	Acct # 6912943		Name DOUBLE BRANCH COMM DEV DIST		Loc 309 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	29927	29956	1	29	29	691294	24808308
Dem Read Dem Use			Previous Bill Amount						27.00
			Invoice Payment						-27.00
			Florida Sales Tax - (Clay)						-3.24
			Clay County Sales Tax						-0.46
			Previous Balance						-3.70
			Energy						2.36
			Access Charge						20.00
			Power Cost Adjustment X 29 KWH						0.50
			FLA Gross Receipts Tax						0.58
			Clay Co Public Ser Utility Tax						0.88
			Operation Round Up						0.68
								CURRENT CHARGES	25.00
								TOTAL DUE	21.30

Sub ID 1	Acct # 6912950		Name DOUBLE BRANCH COMM DEV DIST			Loc 373 OAKLEAF VILLAGE PKWY # 2			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/06/2017	19699	19699	1	0	31	691295	26251625
Dem Read Dem Use			Previous Bill Amount					25.00	
			Invoice Payment					-25.00	
			Florida Sales Tax - (Clay)					-2.92	
			Clay County Sales Tax					-0.43	
			Previous Balance					-3.35	
			Access Charge					20.00	
			FLA Gross Receipts Tax					0.51	
			Clay Co Public Ser Utility Tax					0.80	
			Operation Round Up					0.69	
						CURRENT CHARGES		22.00	
						TOTAL DUE		18.65	

Sub ID 1	Acct # 6912968		Name		DOUBLE BRANCH COMM DEV DIST		Loc 308 OAKLEAF VILLAGE PKWY # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	11/07/2017	3159	3165	1	6	29	691296	43357093	
Dem Read Dem Use			Previous Bill Amount						24.00	
			Invoice Payment						-24.00	
			Florida Sales Tax - (Clay)						-2.86	
			Clay County Sales Tax						-0.42	
			Previous Balance						-3.28	
			Energy						0.49	
			Access Charge						20.00	
			Power Cost Adjustment X 6 KWH						0.10	
			FLA Gross Receipts Tax						0.52	
			Clay Co Public Ser Utility Tax						0.82	
			Operation Round Up						0.07	
					</					

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Sub ID 1	Acct # 6912976		Name DOUBLE BRANCH COMM DEV DIST			Loc 358 OAKLEAF VILLAGE PKWY # 2				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	11/07/2017	15226	15233	1	7	29	691297	40591147	
Dem Read Dem Use			Previous Bill Amount						24.00	
			Invoice Payment						-24.00	
			Florida Sales Tax - (Clay)						-2.94	
			Clay County Sales Tax						-0.42	
			Previous Balance						-3.36	
			Energy						0.57	
			Access Charge						20.00	
			Power Cost Adjustment X 7 KWH						0.12	
			FLA Gross Receipts Tax						0.53	
			Clay Co Public Ser Utility Tax						0.82	
			Operation Round Up						0.96	

Sub ID 1	Acct # 7131527		Name DOUBLE BRANCH COMM DEV DIST			Loc 3206 SILVER BLUFF BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/07/2017	9321	9331	1	10	29	713152	28837107
Dem Read Dem Use			Previous Bill Amount					25.00	
			Invoice Payment					-25.00	
			Florida Sales Tax - (Clay)					-2.98	
			Clay County Sales Tax					-0.43	
			Previous Balance					-3.41	
			Energy					0.81	
			Access Charge					20.00	
			Power Cost Adjustment X 10 KWH					0.17	
			FLA Gross Receipts Tax					0.53	
			Clay Co Public Ser Utility Tax					0.83	
			Operation Round Up					0.66	
							CURRENT CHARGES	23.00	
							TOTAL DUE	19.59	

Sub ID 1	Acct # 7332257		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3168 STONEBRIER RIDGE DR NEXTT		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	11/03/2017	64631	66562	1	1931	29	489354	07557514
			Previous Bill Amount					221.00	
			Invoice Payment					-221.00	
			Florida Sales Tax - (Clay)					-29.26	
			Clay County Sales Tax					-4.21	
Dem Read	22.740		Previous Balance					-33.47	
Dem Use	22.740		Energy					156.99	
			Access Charge					20.00	
			Power Cost Adjustment X 1931 KWH					33.60	
			FLA Gross Receipts Tax					5.39	
			Clay Co Public Ser Utility Tax					6.05	
			Operation Round Up					0.97	
						CURRENT CHARGES		223.00	
						TOTAL DUE		189.53	



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Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST	Loc	OAKLEAF VILLAGE CENTER			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	Previous Bill Amount	231.00
	Invoice Payment	-231.00
	Florida Sales Tax - (Clay)	-28.64
	Clay County Sales Tax	-4.12
	Previous Balance	-32.76
	Small Outdoor Light	200.89
	FLA Gross Receipts Tax	5.15
	Clay Co Public Ser Utility Tax	8.04
	Operation Round Up	0.92
	CURRENT CHARGES	215.00
TOTAL DUE		182.24

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST	Loc	571 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	GS	11/07/2017	268	273	1	5	29	868424	40935673
	Previous Bill Amount	24.00							
	Invoice Payment	-24.00							
	Florida Sales Tax - (Clay)	-2.93							
	Clay County Sales Tax	-0.42							
	Previous Balance	-3.35							
	Energy	0.41							
	Access Charge	20.00							
	Power Cost Adjustment X 5 KWH	0.09							
	FLA Gross Receipts Tax	0.52							
Clay Co Public Ser Utility Tax	0.81								
Operation Round Up	0.17								
CURRENT CHARGES	22.00								
TOTAL DUE		18.65							

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST	Loc	382 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	GS	11/07/2017	64082	71999	1	7917	29	8763369	13794545
	Previous Bill Amount	1,173.00							
	Invoice Payment	-1,173.00							
	Florida Sales Tax - (Clay)	-157.76							
	Clay County Sales Tax	-22.70							
	Previous Balance	-180.46							
	Energy	643.65							
	Access Charge	20.00							
	Power Cost Adjustment X 7917 KWH	137.76							
	FLA Gross Receipts Tax	20.54							
Clay Co Public Ser Utility Tax	22.31								
Operation Round Up	0.74								
CURRENT CHARGES	845.00								
TOTAL DUE		664.54							

Sub-Group # 1 Current Charges 9,605.00

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund for cancellation request
Date: September 3, 2017 at 4:04 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – October 7, 2017 (SATURDAY) 7:30 p.m. to 11:30 p.m.
- RESIDENT – HENRY AGUIRRE
- ADDRESS – 536 AMBERWOOD COURT, Orange Park, FL 32065
- AMOUNT OF REFUND - \$150.00
 - CANCELLED VENUE via hand written note dated 8/28/17 at 3:25 p.m. - qualifies for FULL REFUND.
- DEPOSIT FEE was via CHECK# 3496 for \$100.00 drawn on Navy Federal Credit Union; check shredded on 9/3/17 - wjm
- RENTAL FEE was via CHECK# 3497 drawn on Navy Federal Credit Union:
 - DATED 10/25/16
 - TRANS#: 001
 - BATCH#: 148
 - APPROVAL CODE#: 7691
 - AMOUNT \$150.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONICCHECK
10/25/16	10/25/16	10/07/17	Henry Aguirre - OVCR	4	\$ 150.00	AC# 7691 3497

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, September 6, 2017 and THURSDAY, September 7, 2017, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number a

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

RECEIVED
DEC 05 2017
BY:



3543 State Road 419, Winter Springs, FL 32708

RECEIVED
DEC 12 2017

BY:

INVOICE

Invoice #	334575
Account #	708477
Invoice Date	12/6/2017
Due Date	12/16/2017

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
Call us at 1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R) - October	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24		
To ensure prompt and accurate processing of your payment, please include your remittance stub and/or your account number/invoice number on your check. Please do not send any correspondence with your payment as it may delay our response to your inquiry.		
For scheduling, please contact your local office.		
Non-Taxable Subtotal		
Taxable Subtotal		
Tax		
Total Invoice		\$1,970.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	334575
Account #	708477
Date	12/6/2017

Save a Stamp and have your invoice emailed!
Email Address _____

IF PAYING BY CREDIT CARD, FILL OUT BELOW
____ Mastercard ____ Visa ____ American Express
Card # _____
Card Verification # _____
Exp. Date # _____
Print Name _____
Billing Address: _____ Check box if same as above

Signature _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



3543 State Road 419, Winter Springs, FL 32708

RECEIVED
DEC 12 2017

BY:

INVOICE

Invoice #	334576
Account #	708477
Invoice Date	12/6/2017
Due Date	12/16/2017

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
Call us at 1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R) - November	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24		
To ensure prompt and accurate processing of your payment, please include your remittance stub and/or your account number/invoice number on your check. Please do not send any correspondence with your payment as it may delay our response to your inquiry.		
For scheduling, please contact your local office.		
Non-Taxable Subtotal		
Taxable Subtotal		
Tax		
Total Invoice		\$1,970.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	334576
Account #	708477
Date	12/6/2017

Save a Stamp and have your invoice emailed!
Email Address _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW
____ Mastercard ____ Visa ____ American Express
Card # _____
Card Verification # _____
Exp. Date # _____
Print Name _____
Billing Address: _____ Check box if same as above

Signature _____



3543 State Road 419, Winter Springs, FL 32708

RECEIVED
DEC 12 2017

BY:

INVOICE

Invoice #	334577
Account #	708477
Invoice Date	12/6/2017
Due Date	12/16/2017

Bill To

DOUBLE BRANCH CCD/OAKLEAF PLANTATION
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Invoice Questions:

Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R) - December	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24		
Customer Total Balance \$5,910.00		
INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.		
To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.		
Please do not send any correspondence with your payment as it may delay our response to your inquiry.		
Non-Taxable Subtotal		
Taxable Subtotal		
Tax		
Total Invoice		\$1,970.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

--

Invoice #	334577
Account #	708477
Date	12/6/2017

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

☐

Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card #	_____	
Card Verification #	_____	
Exp. Date #	_____	
Print Name	_____	
Billing Address:	____ Check box if same as above	

Signature	_____	

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 11, 2017
WEEK OF: 12/1-7/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/01/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
12/01/17	BRYAN SMITH	1700-2300	6	26.00	156.00
12/02/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
12/03/17	MATT WILLIAMS	1700-2300	6	26.00	156.00
12/04/17	BEN WASE	1700-2300	6	26.00	156.00
12/05/17	MATT WILLIAMS	1700-2300	6	26.00	156.00
12/06/17	JONATHAN BROWN	1700-2300	6	26.00	156.00
12/07/17	BRYAN SMITH	1700-2300	6	26.00	156.00

DEPUTY SIGNATURE:

TOTAL

\$1248.00/2

#624.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: December 16, 2017 at 6:02 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

RECEIVED
 DEC 18 2017

BY:

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR (Oakleaf Village Club Room)
- o DATE OF VENUE – December 14, 2017 (THURSDAY) 7:00 p.m. - 11:00 p.m.
- o RESIDENT – BRYCE RODERICK
- o ADDRESS – 3470 LAUREL LEAF DR, Orange Park, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via CHECK drawn on VyStar
 - DATED: 10/3/17
 - CHECK# 3202
 - DEPOSITED: 10/3/17
 - AMOUNT: \$100.00

2,300.369.103
 562

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONICCT
10/03/17	10/05/17	12/14/17	Bryce Roderick - OVCR DEP	DEPOSIT	\$ 100.00	32

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, December 20, 2017 and THURSDAY, December 21, 2017, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, con

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services
wmcrcynolds@gmsnf.com

P.O. NUMBER		TERMS		DISPATCH NUMBER	
QUAN		DESCRIPTION		PRICE EACH	AMOUNT
Manufacturer	Model	Serial #	Type	Mfg Code	Warranty Location Agreement
ADDISON	VCA201EH2X3G	111101904	AHU		# 2
ADDISON	RCH154C0003G	111101903	CU		# 2
		Quoted repairs Addison system # 2			
		Replaced defective time delay on second stage. Also replaced indoor thermostat due to the first stage output had stopped working. Verified operation and placed system in service.			
1.00		ICM Time delay p/n B13-622 PO# 95518			
1.00		Digital thermostat with humidity control p/n 9825i2 PO# 95516			
1.00		Price to complete quoted work			
				748.00	748.00

Code to:
02-330-572-6310
Double Branch Repairs and Replacements

33

TOTAL **\$748.00**

Crystal Clean Pool Service, Inc
9020-1 Berry Ave.
Jacksonville, Florida 32211
904-855-8884
crystalcleanpools@comcast.net

Invoice

BILL TO

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M17207	12/12/2017	\$2,083.73	01/11/2018	Net 30	

P.O. NUMBER

December - Double Branch

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service Double Branch	1	2,083.73	2,083.73

BALANCE DUE

\$2,083.73

Code to:
02-320-572-4630
Double Branch Pool Maintenance

329

Governmental Management Services, LLC
1001 Bradford Way
Kingsfon, TN 37763

Invoice

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
DEC 18 2017

BY:

Invoice #: 1943
Invoice Date: 12/12/17
Due Date: 12/12/17
Case:
P.O. Number:

Description

Hours/Qty

Rate

Amount

Facility Maintenance November 1 - November 30, 2017
Maintenance Supplies

6,443.33
542.72

6,443.33
542.72

Facility Maint. - Gen.
32
2, 572, 4660

\$ 2290, 00

Facility Maint. - Conting.
32
2, 572, 4662

\$ 2376, 05

Light Repairs
2, 320, 572, 4663

\$ 689, 00

Common Area Maint.
32
2, 572, 4640

\$ 964, 00

Facility Maint. - Gen. (Fitness)
2, 330, 572, 471

\$ 667, 00

92

Total

\$6,986.05

Payments/Credits

\$0.00

Balance Due

\$6,986.05

RMW
12-15-17

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF NOVEMBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/1/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/1/17	3	S.A.	Welded bottom hinge on pool gate (Used Generator and Welder)
11/1/17	2	T.C.	Removed duck feces from bridge and pool decks
11/2/17	0	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/2/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/2/17	2	T.C.	Removed duck feces from bridge and pool decks
11/2/17	2	B.M.	Installed and painted doorstep for pool park gate
11/3/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/3/17	2	T.C.	Removed duck feces from bridge and pool decks
11/3/17	0	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/6/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/6/17	2	T.C.	Removed duck feces from bridge and pool decks
11/6/17	0	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/7/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/7/17	2	T.C.	Removed duck feces from bridge and pool decks
11/8/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/8/17	2	T.C.	Removed duck feces from bridge and pool decks
11/8/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/9/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/9/17	2	B.M.	Repaired Armenty Center park swing, replaced light bulb in fitness center and removed debris from parking lot and landscape
11/9/17	0	T.C.	Removed duck feces from bridge and pool decks, inspected and repaired vacuum cleaners, inspected fitness center equipment around track, inspected and replaced two (2) bulbs in fitness center
11/10/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/10/17	6	B.M.	Removed spray ground feature motor and repaired entry lights
11/10/17	4	E.T.	Repaired Timber Field entry lights, repaired table at Oaks Park and secured to concrete, replaced photo sensor at entrance signs and inspected District lights
11/10/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/10/17	0	T.C.	Removed duck feces from bridge and pool decks, pulled motor from pool park & repaired split rail fence
11/13/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/13/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/13/17	6	T.C.	Removed duck feces from bridge and pool decks, took down holiday decorations from attic and set up angel tree in fitness center
11/14/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/14/17	2	B.M.	Repaired entry light by school and capped rebar and installed new caution tape
11/14/17	2	T.C.	Removed duck feces from bridge and pool decks
11/15/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/15/17	2	B.M.	Pulled storm grate out of damaged system and repaired picnic table
11/15/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed debris from lake banks
11/15/17	2	T.C.	Removed duck feces from bridge and pool decks
11/16/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/16/17	2	T.C.	Removed duck feces from bridge and pool decks
11/17/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/17/17	0	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/17/17	2	T.C.	Removed duck feces from bridge and pool decks
11/20/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/20/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/20/17	4	T.C.	Removed duck feces from bridge and pool decks and repaired urinal in men's restroom
11/21/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/21/17	4	B.M.	Repaired meter box post and painted post, repaired field house picnic table and replaced "Stop" sign at the Oaks
11/21/17	4	E.T.	Repaired electric meter post hit by motor, repaired field house picnic table and replaced "Stop" sign at the Oaks
11/22/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/22/17	4	B.M.	Repaired split rail fence at park, set up for Turkey Trot, repaired aluminum fence at fitness center and

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF NOVEMBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/22/17	4	E.T.	removed debris from parking lot and athletic field Replaced "Stop" sign in The Oaks, set up for event, removed debris from parking lot and repaired b-ball fence
11/22/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/22/17	8	T.C.	Removed debris from parking lot and athletic field, cleaned other bridges for Turkey Trot, set up for event and removed debris from Amenity Center
11/24/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/24/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/24/17	2	T.C.	Removed duck feces from bridge and pool decks
11/27/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/27/17	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed debris from lake banks
11/28/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/28/17	2	T.C.	Removed duck feces from bridge and pool decks
11/29/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/29/17	2	T.C.	Removed duck feces from bridge and pool decks
11/30/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
11/30/17	4	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
11/30/17	2	T.C.	Removed duck feces from bridge and pool decks

TOTAL 108

MILES 385

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 12/5/17

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	11/8/17	Construction adhesive	5.72	J.S.
	11/9/17	Measuring wheel	18.39	J.S.
	11/9/17	Strap toggles	4.36	J.S.
	11/9/17	Paint brush	3.42	J.S.
	11/9/17	LED lights (2)	20.40	B.M.
	11/9/17	Lysol Cleaner (3)	27.50	B.M.
	11/10/17	Saw blades	4.31	J.S.
	11/10/17	Acetone	19.06	G.S.
	11/10/17	Trash picker	22.97	G.S.
	11/10/17	Ant poison	16.03	G.S.
	11/10/17	Ant poison	22.97	G.S.
	11/10/17	Ant poison	12.06	G.S.
	11/10/17	Oil	5.37	G.S.
	11/10/17	Hand towels	22.97	G.S.
	11/13/17	1/2 Coupling	0.29	B.M.
	11/13/17	1/2 PVC	1.04	B.M.
	11/13/17	Conduit	2.97	B.M.
	11/13/17	Photo cell	11.35	B.M.
	11/14/17	WD-40	4.57	B.M.
	11/14/17	WD-40	4.57	B.M.
	11/14/17	Rebar caps (5)	3.16	B.M.
	11/14/17	Caution Tape (2)	19.48	B.M.
	11/14/17	Marking Paint	6.06	B.M.
	11/21/17	Screws & bolts	3.17	G.S.
	11/22/17	Screws & nuts	1.79	G.S.
	11/22/17	Screw driver	6.07	G.S.
	11/22/17	Ratchet	11.47	G.S.
	11/22/17	Flat iron plate	5.73	G.S.
	11/22/17	2x4 8 ft. lumbar	5.20	B.M.
	11/30/17	Trim saw blade	11.49	J.S.
	11/30/17	Bullet light	37.95	J.S.
	12/4/17	Dremel ez lock mandrel (2)	11.44	J.S.
	12/6/17	Extension cords (3)	10.93	J.S.
	12/6/17	Cord protectors (4)	11.43	J.S.
	12/6/17	Light timers (2)	11.47	J.S.
	12/6/17	Ridgid stand	85.86	J.S.
	12/6/17	Trim saw blade	10.34	J.S.
		TOTAL	\$492.72	
RMS				
	11/5/17	Generator and Welder Rental	50.00	S.A.
		TOTAL	\$50.00	
		GRAND TOTAL	\$542.72	

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

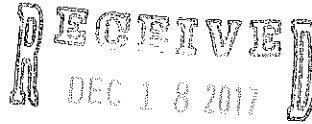
<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
20.14	Facility Event Staff	\$ 25.00	\$ 503.50

Covers Period End: December 7, 2017

Amenities Revenue # 2-369-103

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE****BY:**

INVOICE DATE: DECEMBER 18, 2017
WEEK OF: 12/8-14/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/8/17	MATT WILLIAMS	1700-2300	6	26.00	156.00
12/10/17	BRYAN SMITH	1700-2300	6	26.00	156.00
12/11/17	BEN WASE	1700-2300	6	26.00	156.00
12/12/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
12/13/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
12/14/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00

DEPUTY SIGNATURE:

TOTAL

\$936.00/2**2468.00**

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

SoutheastFitness

REPAIR

Equipment Repair & Maintenance

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

southeastfitnessrepair@comcast.net

www.southeastfitnessrepair.com

Invoice # 7197D

Facility Name:	Double Branch
Facility Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Billing Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Contact & Phone:	
Reason for call:	BIMONTHLY PM VISIT

Date: 14-Dec-2017

Payment is due within 30 days of invoice date.

Description	Part #	Part Cost	QTY	Total
PM - TREADMILL: TREADMILL		20.00	4.00	80.00
PM - ELLIPTICAL/CROSSTRAINER/ARC/AMT: ELLIPTICAL/CROSSTRAINER/ARC/AMT		15.00	3.00	45.00
PM - RECUMBENT/UPRIGHT BIKE: RECUMBENT/UPRIGHT BIKE		10.00	2.00	20.00
PM - MULTI-STATION: MULTI STATION		20.00	1.00	20.00
PM - SINGLE-STATION: SINGLE-STATION		5.00	10.00	50.00
DISCOUNT: DISCOUNT	DISCOUNT	-11.60	1.00	-11.60
FLAT RATE FEE		75.00	1.00	75.00
Comments:			<i>Parts Total</i>	278.40
			<i>Tax</i>	0.00
			<i>Balance</i>	278.40

Technician: FRANK HARDY

Thank you for your business.

Code to:
Double Branch Fitness Center
Facility Maintenance - Preventative
2-330-572-4720

305

From: **Oakleaf Venues** venuerentals@oakleafresidents.com
Subject: DBRDD refund of deposit request
Date: December 16, 2017 at 6:08 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good evening Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Club Room)
- DATE OF VENUE – December 10, 2017 (SUNDAY) 1:00 p.m. - 5:00 p.m.
- RESIDENT – TONYA DAY
- ADDRESS – 3750 SILVER BLUFF BLVD #1108, Orange Park, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on Bank of America
 - DATED: 11/7/17
 - CHECK# 352
 - DEPOSITED: 11/8/17
 - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, December 20, 2017 and THURSDAY, December 21, 2017, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services
wmcgreynolds@gmsnf.com

www.OakLeafResidents.com

RECEIVED
DEC 18 2017

BY:

2-300-369-103
561

From: **Oakleaf Venues** venue rentals@oakleafresidents.com
Subject: DBDDD refund of deposit request
Date: December 14, 2017 at 9:28 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good evening Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OV PATIO (Oakleaf Village Patio)
- DATE OF VENUE – November 25, 2017 (SATURDAY) 9:30 p.m. - 1:30 p.m.
- RESIDENT – William Darnell
- ADDRESS – 967 Steeple Chase Lane, Orange Park, FL 32065
- AMOUNT OF REFUND - \$50.00
 - DEPOSIT REFUND IS ONLY 1/2 DUE TO THE FOLLOWING VIOLATION(S) - exceeded max capacity, damage to light fixture, breach of area reserved and parking violations.
- DEPOSIT was via VISA credit card (7443)
 - DATED: 11/20/17
 - INVOICE# 0003
 - BATCH # 000427
 - APPROVAL CODE# 068482
 - AMOUNT: \$100.00

2-300-369-103
560

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, December 20, 2017 and THURSDAY, December 21, 2017, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services
wmc Reynolds@gmsnf.com

www.OakLeafResidents.com

RECEIVED
DEC 18 2017

BY:

SIXTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: January 2018
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food Trucks @ DB – 1 Friday during the Holidays, 2 Fridays most months
- Cocoa w/Clause
- Upcoming – Polar Plunge, Spring Camp Out

Aquatics

- Pools closed for season – MV Lap pool covers currently utilized. Winter closing to take place mid to late January.

AMENITY USAGE

- *Total Facilities usage – 3432*
- *Average daily usage – 111*

Card Counts:

DB Owners	44
DB Renters	14
DB Replacements	6
DB Updated	23

Total cards printed: 167(both districts)

Rentals

- 18 of 31 days rented in December , 5 of 5 weekends had rentals
- 25 clubroom rentals, 0 patio rentals
- 25 tours (approx. 31 hours) / 72 staff hours used for scheduling, administrative, etc..

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

Open Item

- Off season pool repairs
- Leg Curl Machine at Fitness Center

MAINTENANCE

- Repaired damaged bathroom divider (vandalism)
- Replaced dispenser at Fieldhouse Men's bathroom (vandalism)
- Removed broken mirror at Fieldhouse Men's bathroom (vandalism)
- Remove multiple light poles and debris along roadsides (Oaks, Fall creek, OV Pkwy)
- Removed damage door strike at Clubroom, epoxied, and re-stained to repair
- Replace thermostat at Fitness Center AC- ongoing repair
- Cleaned/cleared fountain at Amenity Center pond
- Preventative maintenance performed on Strength equipment at Fitness Center
- Replaced entry lights at the Oaks
- Emptied slide pool pack for inspection and repair coordination
- Finalized holiday decorations
- Multiple repairs to fencing at basketball courts (vandalism)
- Diagnose leaks in slide pool pack
- Replaced multiple light sensors at Village Center
- Replaced tires on golf cart
- Dispose of multiple small electronics equipment (hazardous waste refuse)
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning – all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 12/13. Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 12/21.*

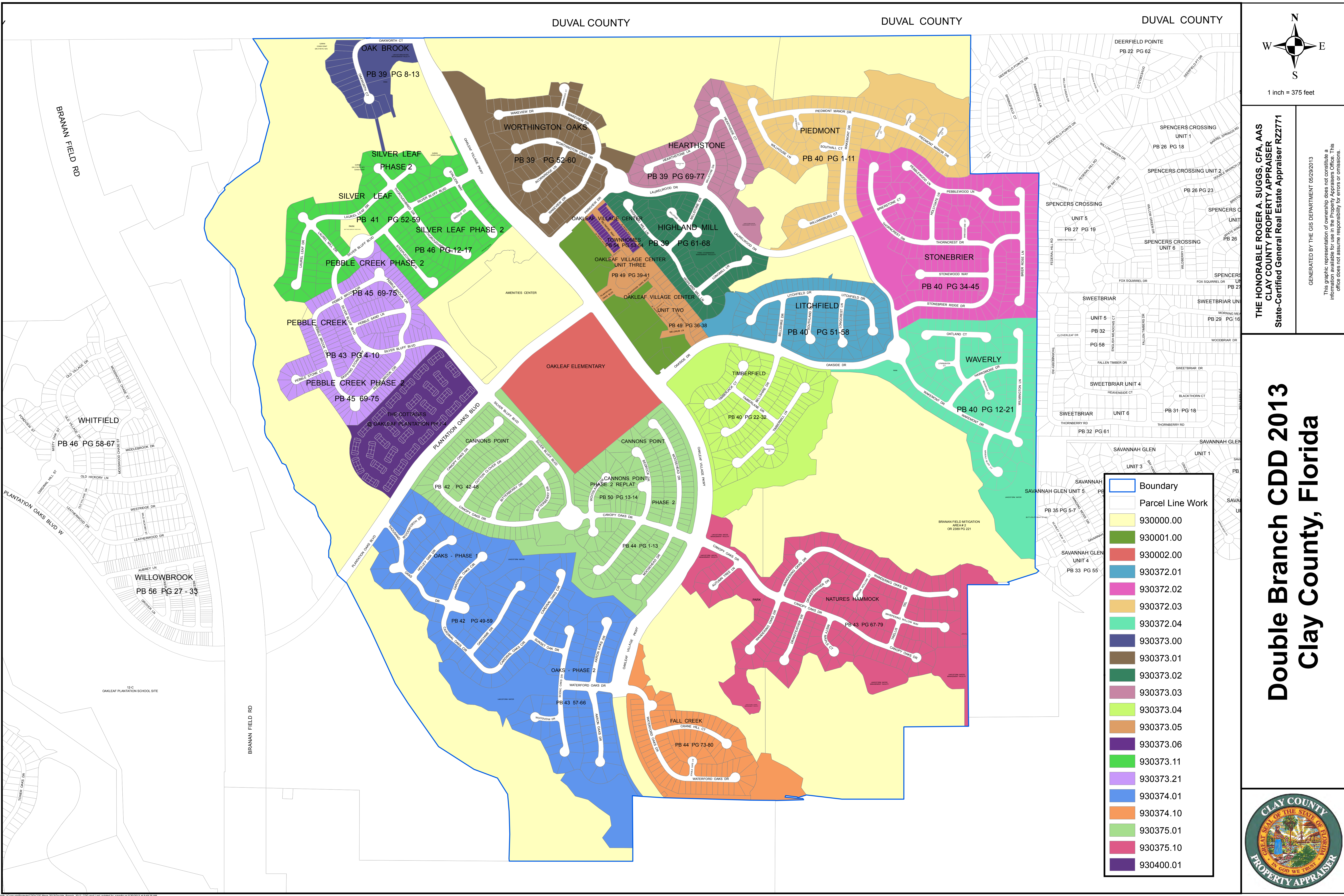
Landscaping

- *Replaced two flower beds (damaged due to ducks)*
- *Irrigation repairs completed along OV pkwy and Silver Bluff*
- *Tree canopy trimming and crepe myrtle trimming – ongoing*
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

Double Branch CDD 2013 Clay County, Florida



GENERATED BY THE GIS DEPARTMENT 05/29/2013
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