

DOUBLE BRANCH
Community Development District

MAY 14, 2018

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

May 7, 2018

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, May 14, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Affidavits of Publication
- IV. Approval of Consent Agenda
 - A. Approval of the Minutes of the April 9, 2018 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Public Hearing Adopting Rates and Fees Relating to the Use of the District Amenity Facilities
 - A. Consideration of Resolution 2018-01
- VI. Other Business
- VII. Staff Reports
 - A. Attorney

B. Engineer

C. Manager – Report on the Number of Registered Voters (5,308)

D. Operations Manager - Report

VIII. Audience Comments / Supervisor's Requests

IX. Next Scheduled Meeting – June 11, 2018 @ 4:00 p.m. at the Plantation Oaks
Amenity Center

X. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

**STATE OF FLORIDA
 COUNTY OF CLAY:**

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF RULE DEVELOPMENT

in the matter of

SETTING RATES & FEES


LEGAL: 41441 ORDER: 282449

was published in said newspaper in the issues:

03/29/2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me on 03/29/2018

 CHRISTIE LOU WAYNE
 MY COMMISSION # GG24173
 EXPIRES: September 20, 2020
 NOTARY PUBLIC, STATE OF FLORIDA

3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Christie@opcfla.com

**NOTICE OF RULE
 DEVELOPMENT AND
 THE SETTING OF
 RATES AND FEES BY
 DOUBLE BRANCH
 COMMUNITY DEVELOPMENT
 DISTRICT**

In accord with Chapter 190, Florida Statutes, the Double Branch Community Development District ("District") hereby gives notice of its intention to develop a rule setting certain rates and fees relating to facility rental and guest fees. The purpose and effect of the proposed rule setting rates and fees is to implement the provisions of Section 190.035, Florida Statutes, and to provide for efficient and effective District operations. A public hearing

will be conducted by the District on Monday, May 14th, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida, 32065. Specific legal authority for the rule includes Sections 190.035, 190.011, and 120.054, Florida Statutes. A copy of the proposed rules may be obtained by contacting the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092, or by calling (904) 940-5850.
 Legal 41441 published March 29, 2018 in Clay County's Clay Today newspaper

PUBLISHER AFFIDAVIT

CLAY TODAY
Published Weekly
Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement Being

NOTICE OF RULEMAKING

in the matter of

SETTING RATES & FEES

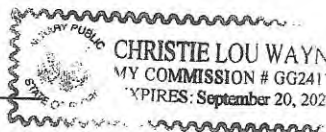
Legal 41468 Order 217514
was published in said newspaper in the issues

APRIL 5, 2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to me and subscribed
before me this 5TH day of APRIL A.D. 2018

Christie Lou Wayne
NOTARY PUBLIC, STATE OF FLORIDA



3513 US HWY 17 Suite A Fleming Island FL 32003
Telephone (904) 264-3200 - FAX (904) 264-3285
E-Mail: Christie@opcfla.com

NOTICE OF RULEMAKING FOR THE PURPOSE OF FEES OF THE DOUBLE BRANCH COMMUNITY DE

A public hearing will be conducted by the Board of DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Orange Park, Florida 32065. The public hearing will be open to the public to address a proposed rule setting certain rates and District amenity facilities. The purpose and effect of the rule is to implement the provisions of Section 190.035, Florida Statute, and effective District operations. Prior notice of rule development was published in the "Clay Today" on March 29, 2018. The proposed rates and fees are as follows:

Guest Cards/Pin Packs	Fee
Additional 5 pack	\$20 each 5pk
Additional 10 pack	\$35 each 10pk
"Nanny Pass"	
1 pass per registered Nanny - pool only	\$900 plus adm
PreShop Merchandise / Sundries	
Logo'd clothing, rackets, beverages, etc...	\$1 - \$150
Venue Rental Rate	
Clubroom - Friday thru Sunday 4hr rental	\$200
Deposit/Cancellation Fees	All rental deposits non-refundable at cancellations at

Specific legal authority for the rule includes Section 120.054, Florida Statutes. Any person who wishes to propose a lower cost regulatory alternative as provided in the Florida Statutes, must do so in writing within twenty-one days of this notice.

The public hearing may be continued to a date, time, and place to be determined by the Board of Directors. The record at the hearing. If anyone chooses to appeal any matter considered at the public hearing, such appeal must be filed with the Board of Directors within ten days of the proceedings and should accordingly ensure that a verbatim transcript of the hearing is made which includes the testimony and evidence upon which the Board of Directors is based. At the hearing, one or more Supervisors may participate by telephone. Any person requiring special accommodations due to disability or physical impairment should contact the District Office at least five calendar days prior to the meeting. If you are hearing contact the Florida Relay Service at 1-800-955-8770, for assistance. A copy of the rule may be obtained by contacting the District Office at West Town Place, Suite 114, St. Augustine, Florida 32092, or by calling (904) 264-3200.

Legal 41468 published April 5, 2018 in Clay County's Clay Today

NOTICE OF RULEMAKING FOR THE PURPOSE OF SETTING RATES AND FEES OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Board of Supervisors of the DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT on Monday, May 14th, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The public hearing will provide an opportunity for the public to address a proposed rule setting certain rates and fees relating to the use of District amenity facilities. The purpose and effect of the rule setting rates or fees is to implement the provisions of Section 190.035, Florida Statutes and to provide for efficient and effective District operations. Prior notice of rule development was published in *The Clay Today* on March 29, 2018. The proposed rates and fees are as follows:

Guest Cards/Pin Packs	Fee
Additional 5 pack	\$20 each 5pk
Additional 10 pack	\$35 each 10pk
"Nanny Pass"	
1 pass per registered Nanny – pool only	\$900 plus admin cost (\$15 per card)
ProShop Merchandise / Sundries	
Logo'd clothing, rackets, beverages, etc...	\$1 - \$150
Venue Rental Rate	
Clubroom – Friday thru Sunday 4hr rental	\$200
Deposit/Cancellation Fees	All rental deposits are subject to 50% refund due to cancellations at any point after reservation

Specific legal authority for the rule includes Sections 190.035, 190.011, and 120.054, Florida Statutes. Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by telephone. Any person requiring special accommodations at the hearing because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least five calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. A copy of the rule may be obtained by contacting the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092, or by calling (904) 940-5850.

Legal 41468 published April 5, 2018 in Clay County's Clay Today newspaper.

FOURTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, April 9, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Chad Davis	Supervisor
Barry Morton	Supervisor (by phone)
Scott Thomas	Supervisor
Tom Horton	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel
Jay Soriano	GMS Community Manager
Five Residents	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the March 12, 2018 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated included in the consent agenda is the assessments receipts schedule which are 96% collected. You are right there with your sister district so there are no issues there.

Mr. Horton asked on tab D, page four, for janitorial it shows \$1,800. Was there some kind of major problem with janitorial service that one month?

Mr. Soriano responded no that is just timing of billing. Janitorial should be a flat rate no matter how many hours are worked.

Mr. Horton asked who does the online agenda and puts all of the invoices in there? Some of the pages are upside down.

Mr. Perry responded I'll check with them. We just got new printers and scanners so maybe there was an issue. We just got them in two weeks ago but normally they're not an issue so I'll find out.

Mr. Horton stated it's not a big deal.

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor the Consent Agenda was approved.

FOURTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Walters stated just as an update on your sister board; they approved refinancing their bonds this year. We were debating at the previous meeting how long it had been since we did that here and we went all the way back to 2013 so you got a big head start on them. I will circulate the final draft of the legislative update. That has come out and I meant to include it in the package but I was still digesting it. The good news is at the end of the year it went out as a whimper and for us that's always a good thing because it means there are not a lot of things we're going to have to adjust operations for. Generally there are darts and daggers being thrown and we try to just avoid those. Overall it's good news and if you have any questions, as always, just give me a call.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Perry stated this will probably dovetail somewhat with Jay, but at the prior meeting your sister district discussed at length the nanny pass issue and the consensus was to proceed going forward with that at a rate of \$900 for the pool season or \$300 a month and that would exclude weekends and holidays and it would be only for usage of the pool for this facility here, not your facility.

Mr. Soriano stated that's correct. They added in a couple of bullet points to say they can't come on the weekends and it would only be for this facility. This is the larger facility. This is also the one that is closer to hitting maximum capacity but at \$900 it's a big enough deterrent that they'll only purchase it if they really need to use it. They are set with moving forward with that. I mentioned to them that you do not have to change your mind and you can keep it that way, however if someone does want to purchase it, if it's a Double Branch resident, because they're only doing it at Middle Village, revenue goes to Middle Village. We have lots of items like that. We've talked about tennis before. It's a program at Middle Village. Unless there is an expense dealt out by the Double Branch then the revenue would just go to the one district. With our rate hearing coming up I put the nanny pass in the notice just in case you wanted to discuss and change your minds, that way we wouldn't have to wait another month because we have to notice that rate hearing ahead of time.

Mr. Horton stated I got the email but I still don't see it being a big deal. If they want to join, pay for the year and then it makes it easier to track and maintain anyway so I don't have a problem with not doing it.

Mr. Perry stated obviously you don't have to be in agreement with everything with the other board. We think it will work out. In regards to volume, we don't anticipate maybe a half dozen people at most but we will see once it's implemented.

Mr. Davis asked out of curiosity, let's say we decide to do something different than Middle Village. Would someone have the option to purchase one for \$900 here and let's say for discussion purposes we were \$1,100 and they could purchase one for \$1,100 for our side, but one would not reciprocate to the other?

Mr. Perry responded it depends on how you set it up. You could have some reciprocity but as Jay said you'd probably share in the revenues with the sister district.

D. Operations Manager - Report

Mr. Soriano stated we have a couple of District-run events coming up so hopefully the weather will improve for us a little bit. We have our Spring Campout coming up this Friday. At the moment it's like every campout where everyone waits until the last minute to sign up. Right now we have about 50 people pre-registered but by Wednesday we should be closer to 100. If the weather is good we might see as much as 100 more people show up that night. This will be the first one that we've coordinated with the food trucks so they won't be over at the Village Center, they will be in that back parking lot. We didn't coordinate any special deals. We separated it out to let the trucks do their own business and we do ours. Ours is rather cheap. It's a few bucks to camp unless you're paying that night and then you pay per person. Those few dollars cover the smores supplies and the activities that we do. We really didn't have a lot of room to cover the food costs of the trucks so we just let everybody know that there would be lots of trucks available. I think there are five at the moment, possibly as many as eight depending on what type of food they serve that way they have plenty of choices. That will be this Friday and of course they will stay overnight into Saturday and by about 10:00 everybody is cleaned up and out of the way. Next Saturday, the 21st, will be the spring yard sale. We've put that out in a couple of emails now. That is the event that the Double Nickel used to coordinate but now we will be putting out the signs, advertising and then collecting all of the signs on Sunday.

There's a bullet point in the report on working with aquatics. As part of the contract with the aquatics vendor from the last couple of years they had this expectation that they would provide events at each district on a monthly basis. That was pretty hard for them and we also didn't put an item on there that said they have to spend so much money to create this big party for our residents so it whittled down to one every month at both districts and they did it together as one big event. Then we moved it from your sister district here where most of the big events were so that we could pull the crowd away because that was one of the events that we maxed out this pool and couldn't let residents in. When we do those events at your facility we don't have that problem. They get packed, but not like this facility. What I would like to see, and I'm working with Susie on that, is they don't all have to be those large events. We can have smaller events where we're doing activities with the kids during the week. We don't have to do them all on a Saturday or holiday where it's drawing in big crowds. I would like to offer more of those social activities to the residents at the pool this year, especially now that staffing

is controlled by us. Although, with this budget I didn't put anything in there for those district-run events so I'm kind of limited but that will be something I look at how this summer goes and then we can address it next year if we wanted to.

Our pools are open on weekends now. The schedule for quite a few years has been that in April we're open on the weekends. After April we move to that step up schedule where we're open every day at one of the pools. You have those two days during the week where you guys alternate. This facility on Monday and Wednesday would be open and Tuesday, Thursday their's open and you guys go back and forth. Friday, Saturday and Sunday all of them are open and then by Memorial Day the place is open full blast every day with the same hours all the way up until the week of school starting. I want to point out there are some events specifically tied to each district. For instance, the swim team over here. That's another one where the swim team's only expense is done out of this pool so the revenue stays here. A couple of years ago we tried to do things like practice over at your pool but it really didn't work. The families preferred to be here. This is a bigger competition pool and they can do things like dive starts. Most of our swim lessons are done at Double Branch rather than having our swim instructors driving back and forth. We do get a large request for them here, and we can start doing them here, but the instructor is over there so we do the lessons at your facility and the revenue stays with Double Branch. Same thing with Zumba; that is only offered there. The instructor really only likes that pool. It is a little more conducive because of the shallowness of it. This pool is a lot deeper so it kind of limits where they can be. She does a good job and everyone enjoyed the aqua class last year.

Mr. Horton asked did you get fully staffed on lifeguards?

Mr. Soriano responded we won't be fully staffed until just after Memorial Day. Once we're open for that weekend then we're pretty much up there. We're probably at about 89% right now. The main reason for it is we still don't have those kids back from college.

Our usage is still low. I had to start cutting some of those cards this weekend and sending them home because we're ready for weekends in April but that weather was not good. Half of our spring break was wasted but I wasn't going to send them home the very first day they're working so we taught them to start doing secondary duties like walking the parking lot and picking up trash. It's either that, or you go home and don't get paid. I'll be able to send

them into the fitness centers to help them clean if we have down time where we weren't able to do that in the past.

Mr. Horton stated I saw you said you set up records for like 40 extra people. That's the 40 you have hired so far?

Mr. Soriano responded yeah. With this last payroll I think we're nearing 50 employees. That's between lifeguards, our front desk staff, supervisors and pool monitors. I do let residents know we're not fully staffed. Some of these are high school kids so we will get turn over. A week or two into that first month they may not want to be here so we continue to interview throughout.

Mr. Horton asked are they all trained?

Mr. Soriano responded no. They can't sit in a stand until they have certification but there are still classes going on.

Moving on, you will see our numbers are starting to go up. These are still off-season numbers that went up mostly due to the fact that the pools are open. Not until Thursday or Friday of Spring Break did we get decent weather but that last weekend there were a lot of people out on Saturday and Sunday so that added to these numbers. Our numbers will constantly go up until the summer where our normal operating months are 10,000 scans between the pools and fitness centers.

Moving on to the operations and maintenance side. If you'll notice, the biggest complaint over the last few months has been our column. We got our pre-cast in. That is the hardest part of building that column because it's custom work. He can't actually start building the column up and putting our special bricks on there. I'm not sure whether he has the bricks or not. He told me they were in but I was hoping to see that start going up this last week. I know we had a couple of bad days of weather but I believe he could start getting on that. I'll light a fire under him a little bit but the hardest part was we've been waiting on that specialized trim. He hasn't found anybody to do the medallion yet but as I've said before, if we have to, we will come up with a creative solution for that. Even peeling off two of the others that you can't see. We did receive notice from our underwriters so we will be reimbursed for that work. I don't think we've received the check in our office yet.

If you notice, the sign at Silver Bluff is gone. A car ran up on the curb and on top of that pedestal and took out the sign and many of our bricks. We were able to clean up a lot of

what was there. The sign is the biggest loss. We have yet to get a new sign. We are doing some work on the metal frame but it's the sign itself. The signs are fiberglass on the outside and they have foam on the inside so they're cut 3D style and you can actually see the lettering go into the boards so we have to have those specially made. We got a quote at \$2,800. It's going to be covered by insurance. This driver had insurance and I worked with the Sheriff's office to get a report and contact information right away. I've already talked to insurance and they're taking full coverage for this; we're just waiting for our quotes and getting the repairs done.

Ms. Nelsen asked and the sign company is still in business?

Mr. Soriano responded no, this would be a new sign company but everyone can do that foam-style sign. The hardest part is going to be getting a color to match but we actually have gone through in the last couple years and started painting the outside so if we have to, we will match it when we update all of the signs.

Mr. Thomas asked do we have an estimated time?

Mr. Soriano responded really it's all on the sign company. I haven't been given a written quote. This was a verbal quote from one company but I don't know that I'm necessarily going to go with them. I'm hoping that will be done sometime this month. The bricks are special Boston Queen style bricks but most of those we were able to tear the grout off and we will reuse those. Once we cleaned everything up, which will get charged to them, I may need about 10 or 20 bricks and I was really hoping to rob those from the column.

Mr. Horton asked is there a chance that one of these companies that does this has something that cuts in like that?

Mr. Soriano responded it's a big C&C router. They program it on a computer for the router to cut the design in it.

Mr. Horton asked instead of doing it out of stone, could we do the artwork out of fiberglass? It's up so high anyway.

Mr. Soriano responded we could. No sign company even thought of that idea. They were all quoting me for doing the trim work. I think I brought you quotes anywhere from \$10,000 to \$12,000. That was more of the concern for the precast trim, not the Oakleaf logo.

Mr. Horton stated the signs have held up well so I don't think it makes a difference.

Mr. Soriano stated if they could do that style work and then I could even gel-coat it with some epoxy that will hold up.

Mr. Horton stated if it's a C&C machine they've got people to program those things.

Mr. Soriano stated even the one that did the original work on it is a mason C&C machine. That's where our original contractor who is still in business got rid of the routers and don't use it anymore so that was the reason they declined doing that work.

Mr. Horton stated there's got to be a lot of sign companies that can do something like that.

Mr. Soriano stated I've contacted lots of sign companies but that wasn't an option that anybody thought of so I can ask them if they can do a foam and fiberglass to replace that. I think the hardest part would be still have to build a box template for those bricks to sit on. Everbody looks at that center column and they think the bricks sit on that column. They don't. There's a space that is about four inches and then there is wall of bricks that come up so it would need to be some kind of weight bearing or something attached to the box attached to that. Some of these sign companies are general contractors too and they can come up with something so I'll ask.

Unless there's any questions on the maintenance items, I want to point out that last month I mentioned a lot of our off-season repairs were done. We had some leaks and items like that. We had damage to a pool pack that I believe would have come from the hurricane last year. If you remember, a couple of our motors were flooded out. That's actually ground water so back where our pool packs sit when that ground water comes up those fiberglass boxes actually sit in the water. I believe the pressure on that popped it up and that's when we started to see the leak. I got everything repaired on the inside of the pack. I am going to paint it. The fiberglass and epoxy work was something we did last year. If you recall, this pool was down at the beginning of the year last year for almost a month because that happened in their pack. That was a \$12,000 invoice. Right now that is work that we've done just for supplies. I do have to finish painting it, but the idea was that I wanted to try to make those packs last. We have replaced one of your packs years ago. We had flooding where the pack that holds the slide motor ripped it up out of the ground. Pools can do that too with enough water. I will be planning for full replacement on those packs in years to come but that wasn't something I was planning in the next couple years. That's something that maybe 10 years down the road we would have to do. Once those packs start to degrade that fiberglass slowly breaks down. Just be prepared we may need one in the near future but right now everything is sealed up.

Mr. Horton stated the bridges, I know we cleaned that one off by the pools. What about the middle bridge?

Mr. Soriano responded we have to go down to the pond with buckets and clean them. We don't have water. We do have a contract with a pressure washing company that does the fence line but those bridges are not in that contract. We could pull them out every other week for those ducks. We have to find some way that we could do it. Right now, there's no easy way to do it. The one closest to the pool I drag about 200 feet of hose from the pool pack area and hose it down

Mr. Horton asked I'm just wondering if it could be cost effective to get a trailer?

Mr. Soriano responded I have looked at a little rig. Those things are still kind of expensive but it's something I could split with Middle Village as a major pool purchase because when we have things like vandalism on our brick columns coming into the neighborhood I have to call the company and usually they are out some place else. They do come out and do the playgrounds as a contract every year but it's not an couple weeks or every month thing. That might be a tool that could be useful. If you want, I will look into purchasing a little rig that we can put on the back of the ATV.

Mr. Horton stated the bridges are the main thing because it really shows up since they're painted a light color but even the walkway sometimes. It would be nice if they could drive around and hit them.

Ms. Nelsen asked do you have space to store it?

Mr. Soriano responded it would probably be stored over here. Even if it's a little rig, if it has 300 gallons worth of water on it that's heavy so we wouldn't be able to pull it with a golf cart, it would be with the larger ATV.

Mr. Horton stated I think it's something to look into.

SIXTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Ms. Lauren Davis, 1454 Canopy Oaks Drive, stated we've had a couple issues with vehicles parking in front of the park. I understand that it was County vehicles and they were addressed and it's going to be fixed but just today when we were coming over here there are residents that are parking up there and it's wet so it's going to be a continued issue. I know that "No Parking" signs are posted everywhere but apparently people don't read sometimes. Is

there something we can do other than calling CCSO every single time that we see a car parked there?

Mr. Horton asked are you talking about parking on the grass?

Ms. Lauren Davis responded yes.

A resident stated in between the curb and the sidewalk. People have damaged the irrigation system and the turf.

Ms. Nelsen stated it was the bus stop for a long time and they would do that.

A resident stated and right now you drive by there are ruts in the grass. It just looks horrible and it was just recently replaced. I'd like for some alternatives or some ideas be considered to prevent people from parking the grass, short of putting up a fence.

Mr. Soriano stated we wouldn't be able to put a fence there. That's county right-of-way so we can't put it between the curb and the grass. We're kind of limited.

Mr. Horton stated I live on a lake and I've had people come out there and fish. I don't know if they're residents, some of them are I guess, and they park up on the bank. When I see that I go over there and say "how's the fishing going? You really shouldn't be parking on the grass", because if they park there often enough they're going to be killing the grass. Most of them will say I didn't know that and I'll tell them they can park on the street. Nine times out of ten they will move their vehicle. What I'm saying is sometimes if you go out and ask them they might park somewhere else. I did have one guy that told me to pound sand pretty much. I just try to be nice about it and if that doesn't work you go to plan B I guess.

Ms. Lauren Davis stated we've done that.

A resident stated usually that's what you get. One of the ideas I've tossed around is possibly, right across the street from the playground and Nature's Hammock there is that area where there is a lot of landscape or open land. I wonder about the possibility of creating a small parking lot that would accommodate maybe a half a dozen vehicles that way it would eliminate people parking in the street or on the grass.

Ms. Lauren Davis stated it's a huge area. It's at least twelve feet of grass past the road and then there is the woodline.

Mr. Horton stated I can't visualize exactly where that's at right now.

Mr. Thomas stated I could see the angled parking but not the cost.

Ms. Nelsen asked what do you think Jay?

Mr. Soriano stated a parking lot is an outrageous cost. That would be the best way because if not we're justing tearing up grass parking some place else. We've also discussed before parking at our playgrounds. Now we're going to have people using that as guest parking and things of that nature. There's not really any easy answer to that one. I've been dealing with this now for about 15 years. Unless we get a parking lot we can control it won't really look that great.

Mr. Horton asked when do they normally park there. During the daytime hours?

Ms. Lauren Davis responded during the daytime. There are people parked there right now.

A resident stated it's people going up there to let their children play in the park and sometimes it's just people hanging out. I feel like if there was some sort of area to accommodate five to six automobiles maybe that might be sufficient to keep people from parking on the grass and damaging the irrigation system. Also cars have a tendency to leave fluids and that tends to kill your vegetation also.

Mr. Lauren Davis stated and the thing about it is the ruts have been there for several weeks. It's unsightly.

Ms. Nelsen stated we've fixed those three different times. I think Jay has a good point with putting in parking spaces there. Then what's going to happen when people on the streets have overnight guests parking and stuff and we really have no control over that.

Mr. Horton stated there's also the snowball effect. If we put parking there then we have to put parking at every park.

A resident stated if that's a concern put up a sign that says "No parking"

Mr. Davis stated but the no parking signs where you're talking about don't work.

Mr. Horton asked can we have them towed?

Mr. Soriano responded only if I can catch them. The enforcement of it is the same as our enforcement every where. If they're on the street at all I can't tow them, the County has to get involved. I was surprised that it was actually because of Clay County Sheriff that the truck got stuck. He was parked on the road and the Sheriff's officer came over and told him he was going to fine him for having that mulch truck parked in the road so he pulled up in the grass and he sunk in and they had to have another tow vehicle come pull this large mulch truck. Now because that is part of our contract we don't pay for it. The ones we don't catch, we pay for, so

if we want to replace those ruts and repair them every time it happens within a day or two, that's going to be us as residents paying for it. As far as signs and enforcement, if they are completely on our property, yeah I can tow them. I'll give you guys my cell phone number and when you see people there you can call me.

Ms. Nelsen stated they're staying with their vehicle so by the time the tow truck gets there they're going to jump in and leave.

Mr. Soriano stated yeah I have to be there or a representative on my behalf has to be able to watch however many acres we have in Oakleaf but by all means, I'll give you my cell phone number and you can call me and tell me there's a car out there now. Even board members will call me and say "hey I saw this when I was driving" and I'll go check it out.

Mr. Horton asked what about putting some plants in there?

Mr. Soriano responded we could do that. We did that with the ponds. To put plants in that little section where they're sitting between the curb and sidewalk I do have to get approval from the County. I don't think they'll be bothered unless it's something that could damage the sidewalks. We could do it right in front of that split rail if you wanted. If that's something we want to try and do I can speak to R&D and get a quote and that would be extra but would be the easier fix.

Mr. Horton stated it might be the quickest thing and if somebody does that they're damaging property.

Ms. Nelsen stated let's give that a try.

Mr. Soriano stated I'll find out what R&D can do for us on the install and bring that back.

A resident stated I wouldn't be surprised if somebody tried to run that stuff over.

Mr. Thomas stated we've got to start larger and go from there.

Ms. Lauren Davis asked and as far as lighting in the parks, I run at night and it's scary because you have a huge strip of just dark park. I've never felt uncomfortable running but with everything that's been going on in Oakleaf lately it makes me uncomfortable to run at night. There are kids out there all the time and I see that it's been brought up on the Facebook page several times.

Ms. Nelsen stated the parks close at dusk.

Mr. Thomas stated we've gone round and round with different homeowners for different reasons about the lights, whether it be for security or kids hanging out after dark. If there were lights there they'd stay and the next problem is a lot of them don't have electricity available close to them to tap into so we've explored going under the road and all this stuff to get electrical to them. It's an issue with many different sides that we really haven't been able to come up with a good cost effective resolution to but we have looked into it many times.

Supervisor's Requests

Mr. Horton stated the Village Green park I see they've cut some stuff out but they haven't really hauled it out yet.

Mr. Soriano stated right now they're doing a lot of clearing for our new planting so you should have seen lots of places with a lot of new plants so their first step would be cutting out some of the dead plants. We got a lot of freeze damage this year.

Mr. Horton stated I'm talking about the new park on the corner there.

Mr. Soriano stated that's us doing that. If you remember I mentioned last month that we're doing this internally so we're not paying paying someone else. R&D quoted us a couple thousand for clearing the underbrush, \$800 for these trees but we're actually doing that so every chance my maintenance guys get to go through there we cut it and clear it but we have to get trailers to pull it out. That will come out so you can actually see the ground well enough to mark out the new path for the sidewalk.

Mr. Horton stated I understand it's cut and laying there but you just haven't gotten around to moving it out yet.

Mr. Soriano stated time-wise that's been this last month. If we want to do it as a separate project we have to pay these guys separately if they're going to do their regular maintenance and janitorial first and I'm not pulling them away to do an extra job, that's the way anything is. If I'm pulling them away to do something we don't normally do, I can either try to fit in their 40 hours or we have to do it as a separate project and the idea was we were trying to save that money.

Mr. Davis asked do you have a trailer?

Mr. Soriano responded we have a trailer. In Clay County you have so much you can do, whether it's the dump yard or yard waste. We don't have the ability where they pick up but you

can go to the dump yard. We cannot as a commercial entity. As a resident you can take so much to the dump yard and that works out well. We can't, we have to pay for it.

Mr. Horton stated you might want to ask R&D because they've got that big long trailer.

Mr. Soriano stated they charge us for that. If we just want to hurry up and get it out I'll talk to them and pay an extra bill. They tried to charge us for a quite a bit of clearing for the hurricane because that is not always covered in that contract. We cleared a lot of county right-of-way that wasn't our property and I'm still arguing with the County that they should help us out but they do charge us for those trailers.

Mr. Horton stated maybe just run it by R&D and see what it would cost.

Mr. Davis stated I have a 16-foot trailer if you need to use it.

Mr. Soriano stated if I get a truck I'll be happy to take you up on that.

Mr. Davis stated I'll bring it, you load it, and I'll get it dumped. That offer is on the table if you want to take advantage of it.

SEVENTH ORDER OF BUSINESS**Next Scheduled Meeting**

Mr. Perry stated the next scheduled meeting is May 14, 2018, 4:00 p.m. at Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida.

EIGHTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting
March 31, 2018

DOUBLE BRANCH
Community Development District
Combined Balance Sheet
March 31, 2018

	Governmental Fund Types				Totals	
	General	Recreation	Capital Reserve	Debt Service	Capital Projects	(Memorandum Only)
ASSETS:						
Cash	\$43,177	\$134,773	\$124,432	---	---	\$302,382
Petty Cash	---	\$672	---	---	---	\$672
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$1,905,701	---	\$1,905,701
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$49,215	\$49,215
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$101,941	---	\$101,941
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	\$40,594	---	\$40,594
Prepayment	---	---	---	\$3,166	---	\$3,166
<u>Operations</u>						
Custody Account-General Fund Excess	\$135,441	---	---	---	---	\$135,441
Custody Account-Recreation Fund Excess	---	\$1,289,279	---	---	---	\$1,289,279
Custody Account-Recreation Fund Reserve	---	---	\$817,769	---	---	\$817,769
Prepaid Expenses	\$3,719	---	---	---	---	\$3,719
Assessments Receivable	---	---	---	---	---	\$0
Due From General Fund	---	\$29,482	---	---	---	\$29,482
Due From Capital Reserve Fund	---	---	---	---	---	\$0
Due from Rec Fund	\$8,870	---	---	---	---	\$8,870
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,500	---	---	---	\$4,500
TOTAL ASSETS	\$191,207	\$1,458,731	\$942,201	\$2,920,333	\$49,215	\$5,561,688
<u>LIABILITIES:</u>						
Accounts Payable	\$10,922	\$71,460	---	---	---	\$82,382
Accrued Expenses	---	---	---	---	---	\$0
Fica Payable	---	---	---	---	---	\$0
Due to Capital Reserve	---	---	---	---	---	\$0
Due to Rec Fund	---	---	---	---	---	\$0
Due to Debt Service	---	---	---	---	---	\$0
Due to General Fund	---	\$8,870	---	---	---	\$8,870
Due to Middle Village	---	---	---	---	---	\$0
Deferred Rental Revenue	---	\$8,435	---	---	---	\$8,435
FUND BALANCES:						
Nonspendable	---	\$4,500	---	---	---	\$4,500
Restricted for Debt Service	---	---	---	\$2,920,333	---	\$2,920,333
Restricted for Capital Projects	---	---	---	---	\$49,215	\$49,215
Assigned	\$2,000	---	\$942,201	---	---	\$944,201
Unassigned	\$178,285	\$1,365,467	---	---	---	\$1,543,752
TOTAL LIABILITIES & FUND EQUITY	\$191,207	\$1,458,731	\$942,201	\$2,920,333	\$49,215	\$5,561,688

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/2018	ACTUAL THRU 03/31/2018	VARIANCE
Assessment - Tax Roll	\$178,985	\$172,634	\$172,634	\$0
Interest Income	\$200	\$100	\$83	(\$17)

TOTAL REVENUES

\$179,185	\$172,734	\$172,717	(\$17)
-----------	-----------	-----------	--------

EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$6,000	\$5,600	\$400
FICA Expense	\$918	\$459	\$428	\$31
Engineering	\$5,000	\$2,500	\$488	\$2,013
Arbitrage	\$700	\$350	\$0	\$350
Dissemination	\$1,333	\$667	\$500	\$167
Assessment Roll	\$7,520	\$7,520	\$7,520	\$0
Attorney	\$42,000	\$21,000	\$8,718	\$12,282
Annual Audit	\$5,900	\$2,950	\$0	\$2,950
Trustee fees	\$8,014	\$4,007	\$4,295	(\$288)
Management Fees	\$57,657	\$28,829	\$28,829	\$0
Information Technology	\$1,942	\$971	\$971	(\$0)
Telephone	\$290	\$145	\$132	\$13
Postage	\$1,900	\$950	\$1,048	(\$98)
Printing & Binding	\$3,400	\$1,700	\$1,112	\$588
Records Storage	\$300	\$150	\$0	\$150
Insurance	\$8,350	\$8,350	\$8,350	\$0
Legal Advertising	\$2,000	\$1,000	\$501	\$499
Property Taxes	\$0	\$0	\$1,536	(\$1,536)
Office Supplies	\$350	\$175	\$146	\$29
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$19,436	\$0	\$0	\$0

TOTAL EXPENDITURES

\$179,185	\$87,897	\$70,347	\$17,550
-----------	----------	----------	----------

EXCESS REVENUES (EXPENDITURES)

\$0	\$102,369
-----	-----------

FUND BALANCE - Beginning

\$0	\$77,916
-----	----------

FUND BALANCE - Ending

\$0	\$180,285
-----	-----------

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/2018	ACTUAL THRU 03/31/2018	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$1,410,748	\$1,410,748	\$0
Interest Income	\$1,000	\$500	\$860	\$360
Amenities Revenue	\$33,690	\$16,845	\$19,809	\$2,964
Soccer Revenue	\$8,122	\$4,061	\$10,090	\$6,029
TOTAL REVENUES	\$1,505,460	\$1,432,154	\$1,441,507	\$9,354

EXPENDITURES:

Administrative:

Management Fees - Onsite	\$95,470	\$47,735	\$47,735	\$0
Insurance	\$62,789	\$62,789	\$59,192	\$3,597
Other Current Charges	\$3,818	\$1,909	\$1,867	\$42
Permit Fees	\$1,635	\$818	\$81	\$737
Total Administrative	\$163,712	\$113,251	\$108,875	\$4,376

Maintenance:

Common Area

Security	\$50,920	\$25,460	\$25,415	\$45
Security - Clay County Off Duty Sheriff	\$43,050	\$21,525	\$17,347	\$4,178
Water - Irrigation	\$9,000	\$4,500	\$1,394	\$3,106
Irrigation Maintenance	\$4,250	\$2,125	\$895	\$1,231
Streetlighting	\$33,066	\$16,533	\$14,237	\$2,296
Electric	\$42,000	\$21,000	\$18,955	\$2,045
Landscape Maintenance	\$315,774	\$157,887	\$157,887	\$0
Common Area Maintenance	\$43,564	\$21,782	\$11,459	\$10,323
Lake Maintenance	\$28,116	\$14,058	\$12,930	\$1,128
Landscape Reserve	\$35,000	\$17,500	\$468	\$17,032
Contingency	\$1,985	\$993	\$0	\$993
Capital Reserve (1)	\$15,565	\$7,783	\$0	\$7,783
Misc. Maintenance	\$2,986	\$1,493	\$0	\$1,493
General Reserve	\$22,894	\$11,447	\$1,727	\$9,720
Total Common Area	\$648,170	\$324,085	\$262,713	\$61,372

Recreation Facility

Aquatics & Fitness Manager/Staff	\$50,744	\$25,372	\$21,143	\$4,229
Amenity Payroll	\$0	\$0	\$8,870	(\$8,870)
Pool Attendants	\$107,650	\$3,019	\$5,170	(\$2,151)
Refuse Service	\$6,120	\$3,060	\$3,919	(\$859)
Telephone	\$4,500	\$2,250	\$1,716	\$534
Electric	\$47,000	\$23,500	\$17,873	\$5,627
Cable	\$4,752	\$2,376	\$4,071	(\$1,695)
Pool Maintenance/Chemicals	\$56,616	\$28,308	\$26,183	\$2,125
Water/Sewer/Reclaim	\$65,000	\$32,500	\$22,702	\$9,798
Facility Maintenance - General	\$27,500	\$13,750	\$11,452	\$2,298
Facility Maintenance - Preventative Contracts	\$5,617	\$2,809	\$2,835	(\$27)
Facility Maintenance - Contingency	\$29,750	\$14,875	\$12,315	\$2,560
Lighting Repairs	\$8,500	\$4,250	\$3,520	\$730
Special Events	\$10,500	\$5,250	\$7,659	(\$2,409)
Office Supplies and Equipment	\$4,000	\$2,000	\$870	\$1,130
Janitorial	\$31,512	\$15,756	\$14,681	\$1,075
Recreation Passes	\$7,565	\$3,783	\$1,594	\$2,188

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/2018	ACTUAL THRU 03/31/2018	VARIANCE
<u>Recreation Facility-Continued</u>				
Repairs & Replacement	\$79,025	\$39,513	\$22,138	\$17,375
Pool Pump Reserve	\$9,500	\$4,750	\$0	\$4,750
Pool Leak Repairs	\$5,000	\$2,500	\$0	\$2,500
Soccer Field	\$21,250	\$10,625	\$0	\$10,625
Total Recreation Facility	\$582,102	\$240,245	\$188,711	\$51,534
<u>Fitness Center</u>				
Staffing	\$55,517	\$27,759	\$22,560	\$5,199
Telephone	\$1,092	\$546	\$0	\$546
Electric	\$12,300	\$6,150	\$6,573	(\$423)
Cable	\$4,169	\$2,084	\$0	\$2,084
Facility Maintenance - General	\$8,000	\$4,000	\$3,257	\$743
Facility Maintenance - Preventative	\$7,500	\$3,750	\$2,066	\$1,684
Facility Maintenance - Contingency	\$5,000	\$2,500	\$0	\$2,500
Office Supplies and Equipment	\$2,664	\$1,332	\$131	\$1,201
Janitorial	\$13,435	\$6,718	\$8,642	(\$1,924)
Repair and Replacements	\$1,800	\$900	\$1,174	(\$274)
Total Exercise Facility	\$111,477	\$55,738	\$44,402	\$11,337
Total Maintenance	\$1,341,748	\$620,068	\$495,825	\$124,243
TOTAL EXPENDITURES	\$1,505,460	\$733,319	\$604,700	\$128,619
EXCESS REVENUES (EXPENDITURES)	(\$0)		\$836,807	
FUND BALANCE - Beginning	\$0		\$533,159	
FUND BALANCE - Ending	(\$0)		\$1,369,967	

*Double Branch
Community Development District
Month by Month Income Statement
General Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$36,134	\$131,788	\$2,394	\$1,035	\$1,283	\$0	\$0	\$0	\$0	\$0	\$0	\$172,634
Interest Income	\$2	\$2	\$2	\$21	\$30	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$83
Total Revenues	\$2	\$36,136	\$131,790	\$2,415	\$1,065	\$1,308	\$0	\$0	\$0	\$0	\$0	\$0	\$172,717
Expenditures:													
Administrative													
Supervisors Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$5,600
FICA Expense	\$77	\$77	\$77	\$77	\$77	\$46	\$0	\$0	\$0	\$0	\$0	\$0	\$428
Engineering	\$98	\$0	\$195	\$0	\$195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$488
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Assessment Roll	\$7,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,520
Attorney	\$2,046	\$2,036	\$1,845	\$0	\$2,792	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,718
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$4,295	\$0	\$0	\$0	\$0	\$0	\$0	\$4,295
Management Fees	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$0	\$0	\$0	\$0	\$0	\$0	\$28,829
Computer Time	\$162	\$162	\$162	\$162	\$162	\$162	\$0	\$0	\$0	\$0	\$0	\$0	\$971
Telephone	\$9	\$21	\$12	\$34	\$32	\$23	\$0	\$0	\$0	\$0	\$0	\$0	\$132
Postage	\$168	\$178	\$164	\$223	\$153	\$162	\$0	\$0	\$0	\$0	\$0	\$0	\$1,048
Printing & Binding	\$200	\$143	\$148	\$152	\$225	\$245	\$0	\$0	\$0	\$0	\$0	\$0	\$1,112
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,350
Legal Advertising	\$127	\$65	\$65	\$63	\$65	\$116	\$0	\$0	\$0	\$0	\$0	\$0	\$501
Property Taxes	\$1,536	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,536
Office Supplies	\$24	\$30	\$24	\$46	\$0	\$23	\$0	\$0	\$0	\$0	\$0	\$0	\$146
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$26,378	\$8,598	\$8,579	\$6,644	\$9,588	\$10,559	\$0	\$0	\$0	\$0	\$0	\$0	\$70,347
Excess Revenues (Expenditures)	(\$26,376)	\$27,537	\$123,211	(\$4,229)	(\$8,523)	(\$9,251)	\$0	\$0	\$0	\$0	\$0	\$0	\$102,369

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$295,281	\$1,076,957	\$19,566	\$8,457	\$10,486	\$0	\$0	\$0	\$0	\$0	\$0	\$1,410,748
Interest Income	\$92	\$72	\$59	\$187	\$248	\$202	\$0	\$0	\$0	\$0	\$0	\$0	\$860
Amenities Revenue	\$2,936	\$2,684	\$2,428	\$6,114	(\$257)	\$5,905	\$0	\$0	\$0	\$0	\$0	\$0	\$19,809
Soccer Revenue	\$1,220	\$2,600	\$0	\$1,020	\$0	\$5,250	\$0	\$0	\$0	\$0	\$0	\$0	\$10,090
Total Revenues	\$4,248	\$300,637	\$1,079,443	\$26,887	\$8,449	\$21,843	\$0	\$0	\$0	\$0	\$0	\$0	\$1,441,507
Expenditures:													
Administrative													
Management Fees - Onsite	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$0	\$0	\$0	\$0	\$0	\$0	\$47,735
Insurance	\$59,192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,192
Other Current Charges	\$267	\$373	\$414	\$233	\$287	\$294	\$0	\$0	\$0	\$0	\$0	\$0	\$1,867
Permit Fees	\$0	\$27	\$54	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81
Total Administrative	\$67,415	\$8,355	\$8,423	\$8,188	\$8,243	\$8,250	\$0	\$0	\$0	\$0	\$0	\$0	\$108,875
MAINTENANCE- Common Area													
Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$25,415
Security - Clay County Off Duty Sheriff	\$1,540	\$2,523	\$2,468	\$4,007	\$3,743	\$3,068	\$0	\$0	\$0	\$0	\$0	\$0	\$17,347
Water - Irrigation	\$286	\$252	\$276	\$232	\$174	\$174	\$0	\$0	\$0	\$0	\$0	\$0	\$1,394
Irrigation Maintenance	\$0	\$895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$895
Streetlighting	\$2,548	\$2,548	\$2,022	\$2,373	\$2,373	\$2,373	\$0	\$0	\$0	\$0	\$0	\$0	\$14,237
Electric	\$3,329	\$3,074	\$2,885	\$3,780	\$3,392	\$2,495	\$0	\$0	\$0	\$0	\$0	\$0	\$18,955
Landscape Maintenance	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$0	\$0	\$0	\$0	\$0	\$0	\$157,887
Common Area Maintenance	\$2,521	\$964	\$2,415	\$3,674	\$1,885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,459
Lake Maintenance	\$1,970	\$1,970	\$1,970	\$1,970	\$3,080	\$1,970	\$0	\$0	\$0	\$0	\$0	\$0	\$12,930
Landscape Reserve	\$0	\$0	\$0	\$468	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$468
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve (1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0	\$1,727	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,727
Total Common Area	\$42,744	\$42,776	\$42,586	\$47,054	\$46,923	\$40,630	\$0	\$0	\$0	\$0	\$0	\$0	\$262,713

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Aquatics & Fitness Manager/Staff	\$4,229	\$4,229	\$4,229	\$4,229	\$4,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,143
Amenity Payroll	\$0	\$0	\$0	\$0	\$0	\$8,870	\$0	\$0	\$0	\$0	\$0	\$0	\$8,870
Pool Attendants	\$3,019	\$0	\$0	\$0	\$0	\$2,151	\$0	\$0	\$0	\$0	\$0	\$0	\$5,170
Refuse Service	\$0	\$1,585	\$0	\$568	\$0	\$1,766	\$0	\$0	\$0	\$0	\$0	\$0	\$3,919
Telephone	\$343	\$298	\$416	\$219	\$94	\$345	\$0	\$0	\$0	\$0	\$0	\$0	\$1,716
Electric	\$4,343	\$3,949	\$2,448	\$2,407	\$2,416	\$2,310	\$0	\$0	\$0	\$0	\$0	\$0	\$17,873
Cable	\$771	\$653	\$534	\$784	\$546	\$784	\$0	\$0	\$0	\$0	\$0	\$0	\$4,071
Pool Maintenance/Chemicals	\$4,095	\$4,095	\$4,152	\$4,152	\$5,537	\$4,152	\$0	\$0	\$0	\$0	\$0	\$0	\$26,183
Water/Sewer/Reclaim	\$3,364	\$4,375	\$5,118	\$3,734	\$2,823	\$3,289	\$0	\$0	\$0	\$0	\$0	\$0	\$22,702
Facility Maintenance - General	\$2,290	\$2,290	\$2,291	\$2,292	\$2,289	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,452
Facility Maintenance - Preventative Contracts	\$2,230	\$0	\$225	\$155	\$225	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,835
Facility Maintenance - Contingency	\$2,477	\$2,376	\$2,479	\$2,480	\$2,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,315
Lighting Repairs	\$701	\$689	\$709	\$710	\$711	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,520
Special Events	\$2,297	\$3,529	\$1,434	\$0	\$0	\$399	\$0	\$0	\$0	\$0	\$0	\$0	\$7,659
Office Supplies and Equipment	\$0	\$256	\$614	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$870
Janitorial	\$2,079	\$2,444	\$2,079	\$3,295	\$2,079	\$2,705	\$0	\$0	\$0	\$0	\$0	\$0	\$14,681
Recreation Passes	\$0	\$0	\$232	\$681	\$0	\$681	\$0	\$0	\$0	\$0	\$0	\$0	\$1,594
Repairs & Replacement	\$8,543	\$7,934	\$2,388	\$383	\$2,742	\$148	\$0	\$0	\$0	\$0	\$0	\$0	\$22,138
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Soccer Fields	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,781	\$38,701	\$29,348	\$26,088	\$26,194	\$27,599	\$0	\$0	\$0	\$0	\$0	\$0	\$188,711
<u>Exercise Facility</u>													
Staffing	\$4,744	\$4,399	\$4,493	\$4,650	\$4,273	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,560
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,340	\$1,173	\$665	\$1,382	\$1,112	\$901	\$0	\$0	\$0	\$0	\$0	\$0	\$6,573
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - General	\$659	\$667	\$567	\$667	\$697	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,257
Facility Maintenance - Preventative	\$471	\$0	\$471	\$0	\$843	\$280	\$0	\$0	\$0	\$0	\$0	\$0	\$2,066
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Equipment	\$26	\$0	\$0	\$0	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131
Janitorial	\$1,240	\$1,891	\$1,257	\$1,257	\$1,841	\$1,156	\$0	\$0	\$0	\$0	\$0	\$0	\$8,642
Repair and Replacements	\$648	\$526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,174
Total Exercise Facility	\$9,128	\$8,656	\$7,453	\$7,956	\$8,871	\$2,337	\$0	\$0	\$0	\$0	\$0	\$0	\$44,402
Total Expenses	\$160,069	\$98,489	\$87,810	\$89,286	\$90,231	\$78,815	\$0	\$0	\$0	\$0	\$0	\$0	\$604,700
Excess Revenues (Expenditures)	(\$155,821)	\$202,148	\$991,634	(\$62,399)	(\$81,782)	(\$56,973)	\$0	\$0	\$0	\$0	\$0	\$0	\$836,807

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

REVENUES:

	ADOPTED BUDGET	PRORATED THRU 03/31/2018	ACTUAL THRU 03/31/2018	VARIANCE
Interest Income	\$1,000	\$500	\$685	\$185
Landscape Reserve - Transfer In	\$35,000	\$0	\$0	\$0
Capital Reserve - Transfer In	\$15,565	\$0	\$0	\$0
Pool Pump Reserve - Transfer in	\$9,500	\$0	\$0	\$0
General Reserve - Transfer in	\$22,894	\$0	\$0	\$0
General Fund Reserve- Transfer in	\$19,436	\$0	\$0	\$0
TOTAL REVENUES	\$103,395	\$500	\$685	\$185

EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$103,395		\$685	
FUND BALANCE - Beginning	\$838,330		\$941,516	
FUND BALANCE - Ending	\$941,725		\$942,201	

**DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND**

*Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018*

	ADOPTED BUDGET	PRORATED THRU 03/31/2018	ACTUAL THRU 03/31/2018	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$1,895,064	\$1,895,064	\$0
Interest Income	\$6,000	\$3,000	\$10,637	\$7,637
TOTAL REVENUES	\$1,968,561	\$1,898,064	\$1,905,701	\$7,637
Expenditures:				
Series 2013 A-1				
Interest Expense - 11/1	\$417,973	\$417,973	\$408,304	\$9,669
Interest Expense - 5/1	\$417,973	\$0	\$0	\$0
Principal Expense 5/1	\$910,000	\$0	\$0	\$0
Series 2013 A-2				
Interest Expense - 11/1	\$62,963	\$62,963	\$62,963	\$0
Prepayment Call 11/1	\$25,000	\$0	\$0	\$0
Interest Expense - 5/1	\$62,963	\$0	\$0	\$0
Principal Expense 5/1	\$80,000	\$0	\$0	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,976,871	\$480,936	\$471,267	\$9,669
EXCESS REVENUES (EXPENDITURES)	(\$8,310)		\$1,434,434	
Other Sources/(Uses)				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	(\$8,310)		\$1,434,434	
FUND BALANCE - Beginning	\$519,790		\$1,485,899	
FUND BALANCE - Ending	\$511,480		\$2,920,333	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending March 31, 2018

SERIES
2013 A-1 AND A-2

REVENUES:

Interest Income \$250

TOTAL REVENUES

\$250

EXPENDITURES:

Capital Outlay - Series 2013 A1 and A2 \$0

Cost of Issuance \$0

TOTAL EXPENDITURES

\$0

EXCESS REVENUES (EXPENDITURES)

\$250

FUND BALANCE - Beginning

\$48,965

FUND BALANCE - Ending

\$49,215

Double Branch
Community Development District
Long Term Debt Report

Series 2013 A-1 Special Assessment Refunding Bonds	
Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$868,932
Reserve Fund Balance:	\$868,932
 Bonds outstanding - 9/30/2013	 \$24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$860,000)
Less: May 1, 2015 (Mandatory)	(\$875,000)
Less: May 2, 2016 (Mandatory)	(\$890,000)
Less: May 2, 2017 (Mandatory)	(\$910,000)
 Current Bonds Outstanding	 \$21,315,000

Series 2013 A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$105,106
Reserve Fund Balance:	\$101,941
 Bonds outstanding - 9/30/2013	 \$2,900,000
Less: November 1, 2013 (Prepayment)	(\$145,000)
Less: May 1, 2014 (Mandatory)	(\$75,000)
Less: November 1, 2014 (Prepayment)	(\$75,000)
Less: May 1, 2015 (Mandatory)	(\$75,000)
Less: May 1, 2015 (Prepayment)	(\$45,000)
Less: November 1, 2015 (Prepayment)	(\$50,000)
Less: May 2, 2016 (Mandatory)	(\$75,000)
Less: May 2, 2016 (Prepayment)	(\$35,000)
Less: November 1, 2016 (Prepayment)	(\$35,000)
Less: May 2, 2017 (Mandatory)	(\$75,000)
 Current Bonds Outstanding	 \$2,215,000

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31
TOTAL ASSESSED	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/15/17	125,146.17	68,179.89	6,210.96	50,755.32
2	11/30/17	602,920.13	328,472.10	29,922.69	244,525.34
3	12/12/17	2,378,821.52	1,295,986.76	118,059.99	964,774.77
4	12/21/17	276,605.40	150,695.18	13,727.82	112,182.40
5	01/18/18	48,244.05	26,283.46	2,394.33	19,566.26
6	02/20/18	20,852.93	11,360.72	1,034.92	8,457.29
7	03/19/18	25,855.72	14,086.25	1,283.21	10,486.26
8	04/12/18	68,635.70	37,392.87	3,406.36	27,836.47
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,547,081.62	1,932,457.23	176,040.28	1,438,584.11

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	98.44%	98.44%	98.44%

D.

Double Branch

Community Development District

Check Run Summary

April 30, 2018

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	4/11/18	50704-50708	\$ 923.50
		<i>Sub-Total</i>	\$ 923.50
<i>Accounts Payable</i>	4/5/18	1432-1434	\$ 13,602.23
	4/12/18	1435-1437	\$ 166.10
	4/19/18	1438-1440	\$ 2,949.44
		<i>Sub-Total</i>	\$ 16,717.77
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	4/5/18	5375-5385	\$ 15,768.81
	4/12/18	5386-5389	\$ 11,088.95
	4/19/18	5390-5399	\$ 36,162.84
	4/26/18	5400-5403	\$ 3,088.00
		<i>Sub-Total</i>	\$ 66,108.60
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>			
		<i>Sub-Total</i>	\$ -
<i>Total</i>			\$ 83,749.87

<i>Total Vesta Invoices</i>	\$ -
<i>Recreation Fund Without Vesta</i>	\$ 66,108.60
<i>Total Recreation Fund</i>	\$ 66,108.60

BR040M-A CHECKS WRITTEN LISTING AS OF 4/30/2018 RUN 5/01/2018 PAGE 1
CMPY-001 DOUBLE BRANCH - GENERAL FUND BANK-P PAYROLL FUND

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050704	R	PR	04/11/2018	184.70	11	BARRY E MORTON
050705	R	PR	04/11/2018	184.70	12	CHAD E DAVIS
050706	R	PR	04/11/2018	184.70	15	CHARLES T HORTON
050707	R	PR	04/11/2018	184.70	8	CYNTHIA Y. NELSEN
050708	R	PR	04/11/2018	184.70	14	SCOTT THOMAS
BANK TOTAL				923.50		
COMPANY TOTAL				923.50		

DBBR DOUBLE BRANCH BSANCHEZ

Attendance Sheet

District Name: Double Branch, CDD

Board Meeting Date: April 9, 2018

	Name	In Attendance	Fee
1	Cindy Nelsen <i>Chairperson</i>	<input checked="" type="checkbox"/>	YES-\$200
2	Charles Horton <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Barry Morton <i>Vice Chairman</i>	<input checked="" type="checkbox"/> <i>phone</i>	YES - \$200
4	Chad Davis <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Thomas <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

4/9/18
Date

PLEASE RETURN COMPLETED FORM TO BRIAN SANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/19/18	00015	3/31/18 99575	201802 310-51300-31500		*	1,801.23	
		FEB MONTHLY MEETING					
				HOPPING GREEN & SAMS			1,801.23 001440

						TOTAL FOR BANK A	16,717.77
						TOTAL FOR REGISTER	16,717.77

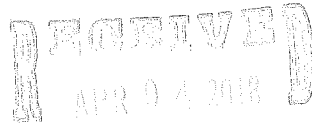
DBBR DOUBLE BRANCH BSANCHEZ

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Bill To:**

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Invoice #: 1961

Invoice Date: 4/2/18

Due Date: 4/2/18

Case:

P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - April 2018 1-31-513-34		4,804.75	4,804.75
Information Technology - April 2018 1-31-513-351		161.83	161.83
Dissemination Agent Services - April 2018 1-31-513-313		83.33	83.33
Office Supplies 1-31-513-61		29.65	29.65
Postage 1-31-513-42		78.65	78.65
Copies 1-31-513-425		12.60	12.60
Telephone 1-31-513-41		56.80	56.80
35			

Total \$5,227.61

Payments/Credits \$0.00

Balance Due \$5,227.61

JIMMY WEEKS
CLAY COUNTY TAX COLLECTOR

2017 REAL ESTATE REMINDER

Tax Bill Number 12277.0000

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

ACCOUNT NUMBER	ESCROW CODE	ASSESSED VALUE	EXEMPTIONS	TAXABLE VALUE	MILLAGE CODE
050425-007868-031-20		SEE BELOW	* SEE BELOW	* SEE BELOW	001

R

.17 Acres
LOT 20 VILLAGE CENTER UNIT 1 @
OAKLEAF PLANTATION AS REC O R
3992 PG 871

RECEIVED
APR 04 2018



18
7 - 5966

DOUBLE BRANCH COMM DEV DIST
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



Save Time Pay Online at www.claycountytax.com

PAY IN U.S. FUNDS TO JIMMY WEEKS • TAX COLLECTOR • P.O. BOX 218 • GREEN COVE SPRINGS, FL. 32043 • (904) 284-6320

AD VALOREM TAXES					
TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION VALUE	TAXABLE VALUE	TAXES LEVIED
CLAY COUNTY BOCC					
COUNTY SERVICES	5.2349	15,681		15,681	82.09
LAW ENFORCE MSTU-4	2.2503	15,681		15,681	35.29
FIRE CONTROL MSTU-8	0.5048	15,681		15,681	7.92
UNINCORPORATED MSTU	0.1110	15,681		15,681	1.74
CLAY COUNTY SCHOOL DISTRICT					
SCHOOL LOCAL EFFORT	4.1900	34,000		34,000	142.46
SCHOOL DISCRETIONARY	0.7480	34,000		34,000	25.43
SCHOOL CAP OUTLAY	1.5000	34,000		34,000	51.00
ST JOHNS RIVER MANAGEMENT DIST	0.2724	15,681		15,681	4.27
TOTAL MILLAGE	14.8114		AD VALOREM TAXES		\$350.20

WALK-IN CUSTOMERS
PLEASE BRING TAX BILL

NON-AD VALOREM ASSESSMENTS		
LEVYING AUTHORITY	RATE	AMOUNT
DOUBLE BRANCH CDD	per parcel	
NON-AD VALOREM ASSESSMENTS		

RECEIVED
APR 03 2018

COMBINED TAXES AND ASSESSMENTS	350.20	See reverse side for important information.
IF PAID BY:	Apr 30 360.71	May 30 365.71
	TAX	CERTIFICATE
	May 31, 2018	SALE

JIMMY WEEKS
CLAY COUNTY TAX COLLECTOR

2017 REAL ESTATE REMINDER

Tax Bill Number 12277.0000

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

ACCOUNT NUMBER	ESCROW CODE	ASSESSED VALUE	EXEMPTIONS	TAXABLE VALUE	MILLAGE CODE
050425-007868-031-20		SEE ABOVE	* SEE ABOVE	* SEE ABOVE	001

R

DOUBLE BRANCH COMM DEV DIST
475 WEST TOWN PL STE 114
SAINT AUGUSTINE FL 32092

.17 Acres
LOT 20 VILLAGE CENTER UNIT 1 @
OAKLEAF PLANTATION AS REC O R
3992 PG 871

Save Time Pay Online at www.claycountytax.com

PAY IN U.S. FUNDS TO JIMMY WEEKS • TAX COLLECTOR • P.O. BOX 218 • GREEN COVE SPRINGS, FL. 32043 • (904) 284-6320

IF PAID BY:	Apr 30 360.71	May 30 365.71	TAX	CERTIFICATE	SALE
				May 31, 2018	

Return with Payment

0000000000 0000035020 0000000122770000 0001 8



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 4944504
Invoice Date: 03/23/2018
Account Number: 202941000
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

**DOUBLE BRANCH COMMUNITY DEVELOPMENT
DISTRICT
(CLAY COUNTY, FLORIDA) SPECIAL ASSESSMENT
REFUNDING
BONDS SERIES 2013A-1 & 2013A-2**

Accounts Included	202941000	202941001	202941002	202941003	202941004	202941005
In This Relationship:	202941006	202941007	202941008	202941009	202941010	202941011

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	6,937.50	100.00%	\$6,937.50
04120 Paying Agent	1.00	500.00	100.00%	\$500.00
Subtotal Administration Fees - In Advance 03/01/2018 - 02/28/2019				\$7,437.50
Incidental Expenses	7,437.50	0.0775		\$576.41
Subtotal Incidental Expenses				\$576.41
TOTAL AMOUNT DUE				\$8,013.91

PAID
BY:

1-310-513-323
"2013 A1/A2 Trustee Fees" \$3718.75
1-310-513-323
"Incidental Expenses" \$576.41
1-300-155-1000
"2013 A1/A2 Trustee Fees" \$3718.75
42



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 4944504
Account Number: 202941000
Invoice Date: 03/23/2018
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

GOVERNMENTAL MANAGEMENT SERVICES
CENTRAL FLORIDA
475 WEST TOWN PLACE SUITE 114
WORLD GOLF VILLAGE
ST AUGUSTINE FL 32092

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
(CLAY COUNTY, FLORIDA) SPECIAL ASSESSMENT REFUNDING
BONDS SERIES 2013A-1 & 2013A-2

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$8,013.91

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

DOUBLE BRANCH COMMUNITY DEVELOPMENT
DISTRICT
(CLAY COUNTY, FLORIDA) SPECIAL ASSESSMENT
REFUNDING
BONDS SERIES 2013A-1 & 2013A-2

Invoice Number: 4944504
Account Number: 202941000
Current Due: \$8,013.91

Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

Wire Instructions:

U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 202941000
Invoice # 4944504
Attn: Fee Dept St. Paul

Please mail payments to:

U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690



3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

DOUBLE BRANCH CDD
C/O GMS 475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Cust#:986814
Ad#:282188
Phone#:904-940-5850
Date:03/19/2018

1-31-513-48
104

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 4.80

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	03/29/2018	03/29/2018	1	64.80	64.80

Payment Information:

Date:	Order#	Type
03/19/2018	282188	BILLED ACCOUNT

Total Amount: 64.80

Tax: 0.00

Amount Due: 64.80

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

NOTICE OF MEETING DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, April 9, 2018, at 4:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the



PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

**STATE OF FLORIDA
 COUNTY OF CLAY:**

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF MEETING

in the matter of

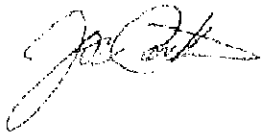
MARCH MEETING

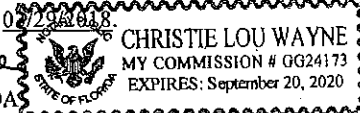
LEGAL: 41386 ORDER: 282188

was published in said newspaper in the issues:

03/29/2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me on 03/29/2018

 Christie Lou Wayne
 NOTARY PUBLIC, STATE OF FLORIDA
 MY COMMISSION # GG24173
 EXPIRES: September 20, 2020

3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Christie@opcfla.com

**NOTICE OF MEETING
 DOUBLE BRANCH COMMUNITY
 DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, April 9, 2018, at 4:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James A. Perry
 District Manager
 Legal 41386 published March 29, 2018 in Clay County's Clay Today newspaper

**CLAY
TODAY**

 3513 U.S. Hwy. 17 • Fleming Island, FL 32003
 Phone: (904) 264-3200

**Ponte Vedra
Recorder**
Not your average newspaper, not your average reader.

 1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
 Phone: (904) 285-8831

Advertising Invoice

DOUBLE BRANCH CDD
C/O GMS 475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

 Cust#:986814
 Ad#:282449
 Phone#:904-940-5850
 Date:03/23/2018

 1-31-513-48
 104

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 3.80

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	03/29/2018	03/29/2018	1	51.30	51.30

Payment Information:

Date:	Order#	Type
03/23/2018	282449	BILLED ACCOUNT

Total Amount: 51.30

Tax: 0.00

Amount Due: 51.30

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy
**NOTICE OF RULE
DEVELOPMENT AND
THE SETTING OF
RATES AND FEES BY
DOUBLE BRANCH
COMMUNITY DEVELOPMENT
DISTRICT**

In accord with Chapter 190, Florida Statutes, the Double Branch Community Development District ("District") hereby gives notice of its intention to develop a rule setting certain rates and fees relating to facility rental and guest fees. The purpose and effect of the proposed rule setting rates and fees is to implement the provisions of Section 190.035, Florida Statutes, and to provide for efficient and effective District operations. A public hearing will be conducted by the District on Monday, May 14th, 2018 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida, 32065. Specific legal authority for the rule includes Sections 190.035, 190.011, and 120.054, Florida Statutes. A copy of the proposed rules may be obtained by contacting the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092, or by calling (904) 940-5850.

Legal 41441 published March 29, 2018 in Clay County's Clay Today newspaper

RECEIVED
 APR 03 2018
 BY:

PUBLISHER AFFIDAVIT

CLAY TODAY

Published Weekly
Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF RULE DEVELOPMENT

in the matter of

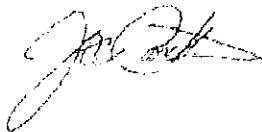
SETTING RATES & FEES

LEGAL: 41441 ORDER: 282449

was published in said newspaper in the issues:

03/29/2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 03/29/2018
Christie Lou Wayne
NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
Telephone (904) 264-3200 - FAX (904) 264-3285
E-Mail: Christie@opcfla.com

**NOTICE OF RULE
DEVELOPMENT AND
THE SETTING OF
RATES AND FEES BY
DOUBLE BRANCH
COMMUNITY DEVELOPMENT
DISTRICT**

In accord with Chapter 190, Florida Statutes, the Double Branch Community Development District ("District") hereby gives notice of its intention to develop a rule setting certain rates and fees relating to facility rental and guest fees. The purpose and effect of the proposed rule setting rates and fees is to implement the provisions of Section 190.035, Florida Statutes, and to provide for efficient and effective District operations. A public hearing

will be conducted by the District on Monday, May 14th, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida, 32065. Specific legal authority for the rule includes Sections 190.035, 190.011, and 120.054, Florida Statutes. A copy of the proposed rules may be obtained by contacting the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092, or by calling (904) 940-5850.
Legal 41441 published March 29, 2018 in Clay County's Clay Today newspaper

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
4/6/2018	1

Bill To
Double Branch CDD C/O GMS

RECEIVED
APR 11 2018

BY:

Terms	Due Date
Net 30	5/6/2018

Description	Amount		
<p>Amortization Schedule Redemption Date 5/1/18 Series 2013A-2 \$5,000</p> <p>"2013 5/1/18 Prepay Amort" 1.310.513.313 107</p>	50.00		
<table> <tr> <td>Total</td> <td>\$50.00</td> </tr> </table>		Total	\$50.00
Total	\$50.00		

Payments/Credits	\$0.00
Balance Due	\$50.00

**Invoice Number**

6-145-85443

Invoice Date

Apr 10, 2018

Account Number

Page

1 of 4

Billing Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?**Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

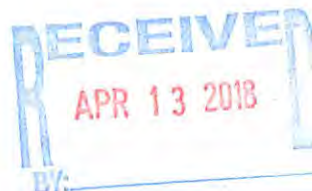
Internet: www.fedex.com

Invoice Summary Apr 10, 2018**FedEx Express Services**

Transportation Charges		128.37
Special Handling Charges		29.34
Total Charges	USD	\$157.71
TOTAL THIS INVOICE	USD	\$157.71

1.31.513.42
13

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.**Invoice Number**

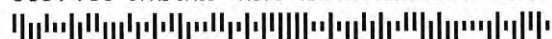
6-145-85443

Account Number**Amount Due**

USD \$157.71

Remittance Advice**Your payment is due by Apr 25, 2018**

0039103 01 AB 0.405 **AUTO T2 0 1099 32092-364939 -C01-P39142-11



GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



60006990009054

1099-01-00-0039103-0002-0088701



Invoice Number

6-145-85443

Invoice Date

Apr 10, 2018

Account Number

Page

3 of 4

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Apr 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	771891319689	Sarah Sweeting	Scott Thomas
Service Type	FedEx Standard Overnight	GMS, LLC	3635 Sunset Oak Drive
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Apr 03, 2018 12:28	Transportation Charge	25.79
Svc Area	A2	Fuel Surcharge	1.72
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/1283/02	Total Charge	USD \$31.66

Ship Date: Apr 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	771891330385	Sarah Sweeting	Barry Morton
Service Type	FedEx 2Day	GMS, LLC	3109 HEARTHSTONE LN
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Apr 04, 2018 13:23	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.25
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$22.92

Ship Date: Apr 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	771891338467	Sarah Sweeting	Chad Davis
Service Type	FedEx 2Day	GMS, LLC	600 Longcrest Lane
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Apr 03, 2018 13:08	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.25
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$22.92

Invoice Number

6-145-85443

Invoice Date

Apr 10, 2018

Account Number

Page

4 of 4

Ship Date: Apr 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	771891344510	Sarah Sweeting	Cindy Nelsen
Service Type	FedEx 2Day	GMS, LLC	1394 CANOPY OAKS DR
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Apr 04, 2018 12:46	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.25
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$22.92

Ship Date: Apr 02, 2018

Cust. Ref.: Double Branch CDD

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	771891349762	Sarah Sweeting	Charles T. Horton
Service Type	FedEx 2Day	GMS, LLC	2958 Thorncrest Drive
Package Type	FedEx Pak	475 W. Town Pl., Ste. 114	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Apr 03, 2018 13:16	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.25
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$22.92

Ship Date: Apr 03, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.75% to this shipment.
- Distance Based Pricing, Zone 2
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	INET	Sender	Recipient
Tracking ID	771900220931	Sarah Sweeting	Jason Walters
Service Type	FedEx Standard Overnight	GMS, LLC	Hopping Green and Sams
Package Type	Customer Packaging	475 W. Town Pl., Ste. 114	119 S MONROE ST
Zone	02	SAINT AUGUSTINE FL 32092 US	TALLAHASSEE FL 32301 US
Packages	1		
Rated Weight	5.0 lbs, 2.3 kgs		
Delivered	Apr 04, 2018 09:21	Transportation Charge	32.50
Svc Area	A2	Fuel Surcharge	1.87
Signed by	D.ANTONETTI	Total Charge	USD \$34.37
FedEx Use	000000000/1283/_		

Third Party Subtotal USD \$157.71

Total FedEx Express USD \$157.71

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

March 31, 2018



Bill Number 99574
Billed through 02/28/2018

1-31-513-315
15

General Counsel (O&M)

DBRNCH 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

02/06/18	JMW	Research regarding District employees and management; review existing agreements; confer with staff regarding same.	1.50 hrs
02/13/18	JMW	Meeting follow-up; confer with staff; review Vesta agreement and timing issues.	1.40 hrs
02/15/18	JMW	Review Vesta contract and provisions; confer with Perry and Soriano regarding timing issues; prepare termination letter.	0.90 hrs
02/28/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$990.50

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Walters, Jason M.	3.80 hrs	235 /hr	\$893.00

TOTAL FEES \$990.50

TOTAL CHARGES FOR THIS MATTER \$990.50

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Walters, Jason M.	3.80 hrs	235 /hr	\$893.00

TOTAL FEES \$990.50

TOTAL CHARGES FOR THIS BILL \$990.50

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

March 31, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 99575
Billed through 02/28/2018



1-31-513-315
15

Monthly Meeting (O&M)
DBRNCH 00101 JMW

FOR PROFESSIONAL SERVICES RENDERED

02/01/18	JMW	Prepare for and attend agenda conference call.
02/09/18	JMW	Meeting preparation; review agenda package materials; conference with staff.
02/12/18	JMW	Meeting preparation; travel to and attend regular board meeting; return travel.
02/28/18	JMW	Review draft minutes; confer with staff regarding same.

Total fees for this matter	\$1,700.00
----------------------------	------------

DISBURSEMENTS

Travel	91.02
Travel - Meals	10.21
Total disbursements for this matter	\$101.23

MATTER SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$101.23
TOTAL CHARGES FOR THIS MATTER	\$1,801.23

BILLING SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$101.23
TOTAL CHARGES FOR THIS BILL	\$1,801.23

Please include the bill number on your check.

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
4/12/18	00208	4/09/18 04092018	201804 300-20700-10100 3/30/18-4/5/18 SECURITY	MIDDLE VILLAGE CDD	*	690.00	690.00 005389
4/19/18	00506	4/08/18 7826418	201803 320-57200-34500 3/1/18-3/31/18 SECURITY	ALLIED UNIVERSAL	*	4,235.79	4,235.79 005390
4/19/18	00607	4/16/18 04162018	201804 300-36900-10300 RENTAL DEPOSIT REFUND	CARLA SMITH	*	100.00	100.00 005391
4/19/18	00285	4/10/18 SSI08055	201803 320-57200-34510 MAR EMPLOYMENT FEE	CLAY COUNTY SHERIFF'S OFFICE	*	300.00	487.50 005392
		4/10/18 SSI08055	201803 320-57200-34510 MAR SCHEDULING FEE		*	187.50	
4/19/18	00329	4/12/18 M18266	201804 320-57200-46300 APR POOL MAINTENANCE	CRYSTAL CLEAN POOL SERVICES, INC	*	2,083.73	2,083.73 005393
4/19/18	00024	4/01/18 351731	201804 320-57200-46800 APR LAKE MAINTENANCE	THE LAKE DOCTORS, INC.	*	1,970.00	1,970.00 005394
4/19/18	00608	4/16/18 04162018	201804 300-36900-10300 RENTAL DEPOSIT REFUND	MELINDA YOUNG	*	100.00	100.00 005395
4/19/18	00208	4/17/18 04172018	201804 300-20700-10100 4/6/18-4/12/18 SECURITY	MIDDLE VILLAGE CDD	*	630.00	630.00 005396
4/19/18	00324	4/11/18 41419	201804 320-57200-46610 APR PEST CONTROL	PAULA'S PEST CONTROL, INC	*	155.00	155.00 005397
4/19/18	00518	4/01/18 18028426	201804 320-57200-46200 APR LANDSCAPE MAINTENANCE	R&D LANDSCAPE & IRRIGATION	*	26,314.50	26,314.50 005398
4/19/18	00422	3/16/18 43274538	201803 320-57200-61000 CAN LINERS	SUPPLYWORKS	*	86.32	86.32 005399

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
4/26/18	00092	3/06/18 1960	201803 300-36900-10300	EVENT STAFF 3/1/18	*	836.25	
				GOVERNMENTAL MANAGEMENT SERVICES			836.25 005400
4/26/18	00092	4/19/18 1968	201804 300-36900-10300	EVENT STAFF 4/12/18	*	736.75	
				GOVERNMENTAL MANAGEMENT SERVICES			736.75 005401
4/26/18	00208	4/23/18 04232018	201804 300-20700-10100	4/13/18-4/19/18 SECURITY	*	615.00	
				MIDDLE VILLAGE CDD			615.00 005402
4/26/18	00518	4/20/18 18028969	201804 320-57200-63100	DEBRIS REMOVAL FROM PARK	*	900.00	
				R&D LANDSCAPE & IRRIGATION			900.00 005403
TOTAL FOR BANK B						66,108.60	
TOTAL FOR REGISTER						66,108.60	

DBBR DOUBLE BRANCH BSANCHEZ



**Advanced
Disposal**

ADVANCED DISPOSAL
CLAY COUNTY - PB
7580 PHILIPS HWY
JACKSONVILLE FL 32256

Pay By Phone: 1-877-720-1583
Phone PIN: 1270063350000

RETURN SERVICE REQUESTED

OAKLEAF PLANTATION
C/O DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065

Advanced Disposal's operating locations are faced with extensive oversight and compliance demands along with internal and external initiatives designed to improve the safety, efficiency, and management of our sites and employees. As a result, your next invoice may include a Compliance and Business Impact Charge. Please visit our website www.AdvancedDisposal.com to learn more about how this charge will allow us to continue to provide service at the highest levels of environmental responsibility and stewardship that you have come to expect.

Should you have any questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Account Information	
Account Number	PB006335
Site Number	0000
Invoice Date	March 31, 2018
Invoice Number	PB0000898117
Account Summary	
Previous Balance	\$912.86
Payments/Adjustments	-\$564.85
Current Invoice Amount	\$853.16
Amount Due \$1,201.17	
Due Date Upon Receipt	
Invoice Breakdown	
Current	\$853.16
30 days - past due	\$348.01
60 days - past due	\$0.00
90 days - past due	\$0.00
It's easy being Green...sign up for ebill and auto pay at http://www.AdvancedDisposal.com/billpay	
Contact Us	
(904) 783-7000 JacksonvilleFL@AdvancedDisposal.com	

Previous Balance \$912.86
02/28/18 KUBRAUTOMATED -\$564.85
Payments and Adjustments -\$564.85

OAKLEAF PLANTATION RECREATION CENTER (0001)
370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL

Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 6.00YD:COMM FL TRASH (001)					
03/31/18	TRASH STANDARD SERVICE:		1.46	367.50	538.13
	02/16/18-03/31/18				
	Fuel Fee		538.13		76.90
	Clay Co Franchise Fee		538.13		87.72
	Environmental Fee		538.13		129.15
	SITE TOTAL				831.90
03/31/18	COMPLIANCE AND BUSINESS IMPACT CHARGE	SC110337	1.00	21.26	21.26

Current Charges \$853.16
Amount Due \$1,201.17

2-32-572-349
7

How to Pay Your Bill

Online Bill Pay

Great for regular payments

Visit www.advanceddisposal.com/billpay to enroll in online bill pay methods.

With the Advanced Disposal online bill payment system, you are able to:

- Make a one-time payment
- Setup your account for automatic recurring payments

If you would like assistance, please contact us at 1-800-355-2108 and we will be happy to assist you in getting set up.

Pay by Mail

Best for sending a regular check

Please mail your check made payable to Advanced Disposal to address listed below.

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your payment is posted quickly and accurately.

Pay by Phone

Good for a one time payment

Call 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



Advanced Disposal

ADVANCED DISPOSAL
CLAY COUNTY - PB
7580 PHILIPS HWY
JACKSONVILLE FL 32256

Please Send All Correspondence to Above Address



Please check box for address change and print new address on reverse side.

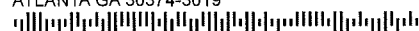
Due Date: Upon Receipt

Customer Billing Address:

OAKLEAF PLANTATION
C/O DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065

Remit Payment To:
(Please do not send CASH via mail)

Advanced Disposal
Clay County - PB
PO BOX 743019
ATLANTA GA 30374-3019



IF PAYING BY CREDIT CARD, FILL OUT BELOW		CHECK CARD USING FOR PAYMENT	
CARD NUMBER	AMOUNT PAID	<input type="checkbox"/> VISA	
SIGNATURE	EXP. DATE	<input type="checkbox"/> MASTER CARD	
		<input type="checkbox"/> AMERICAN EXP.	
		<input type="checkbox"/> DISCOVER	
ACCOUNT #	INVOICE #	AMT. ENCLOSED	
PB006335	PB0000898117		
INVOICE TOTAL	BALANCE DUE		
\$853.16	\$1,201.17		

PB 006335 0000 033118 0000898117 00085316 00120117 4

HOW TO READ YOUR BILL

LOCAL OFFICE AND CONTACT INFORMATION To contact Advanced Disposal concerning specific questions about your invoice and service, please correspond to the email, phone number and address set forth on the front of the invoice.

CUSTOMER BILLING ADDRESS AND CUSTOMER SERVICE ADDRESS Advanced Disposal's invoice reflects the most recent billing and service information provided by you. If your address has changed, please notify your local Advanced Disposal office.

ACCOUNT INFORMATION AND ACCOUNT SUMMARY The Account Summary lists your balances, payments and adjustments and invoice amount for the current period. The Previous Balance includes amounts billed previously for which Advanced Disposal has not yet received payment. This section also includes the Invoice Date which is the date that the invoice was generated and mailed to you.

AMOUNT DUE The Amount Due includes all service charges, fees or assessments, and any adjustments, as well as all applicable taxes and governmental charges and fees which are due and payable upon receipt. Advanced Disposal may charge a late fee on all past due balances up to the maximum rate allowed by law.

EXPLANATION OF CHARGES Advanced Disposal's invoices may include various charges and fees ("Charges"). These Charges are the result of various internal and external factors that impact our business and are not represented to be an offset or pass through of Contractor's actual costs whether taken collectively or with respect to each category, nor are they representative of actual taxes and surcharges imposed by or remitted to a governmental agency. Rather, they are intended to address a portion of various impacts on Advanced Disposal business on a companywide basis. Such Charges, including the examples below, also reflect the need to achieve an operating margin acceptable to Advanced Disposal.

Environmental Charge The Environmental Charge is assessed as a percentage of the customer's invoiced amount (exclusive of taxes and other Charges) and is intended to address various environmental impacts associated with managing and disposing of waste in an environmentally sound manner.

Compliance and Business Impact Charge The Compliance and Business Impact Charge is assessed as a percentage of the customer's invoiced amount (exclusive of taxes and other Charges) to help address companywide impacts associated with oversight and compliance as well as internal and external initiatives and requirements designed to anticipate and enhance the safety, efficiency and management of Advanced Disposal's operations.

Administrative Charge The Administrative Charge is assessed to address companywide impacts associated with customer billing, by way of example and not limited to, collection functions, print mail, lock box services, bank charges, and bad debt. A discounted charge may be applied in some instances for paperless billing and automatic payments.

Energy Charge The Energy Charge is assessed as a percentage of a Customer's total invoice amount (exclusive of taxes and other Charges) to address direct and indirect energy costs associated with Advanced Disposal's operations, which are subject to volatile and unpredictable fluctuations in market conditions for the energy consumed by our business and operations. The Energy Charge varies based on changes to energy costs which are published by a nationally recognized third party index.

Other Charges Additional Charges may be assessed due to other reasons such as new or additional service or equipment, new or additional fees or charges imposed on Advanced Disposal by governmental or regulatory agencies (such as franchise fees), resumed or discontinued service, extra pickups, etc. When incurred, such Charges will appear separately on the front of the invoice.

For additional information, please contact your local Advanced Disposal office or visit us at www.AdvancedDisposal.com.

ADVANCED DISPOSAL RESERVES THE RIGHT TO CHANGE SERVICE RATES AND CHARGES WITHOUT PRIOR NOTICE OR CONSENT TO ADJUST FOR CHANGES IMPACTING ITS BUSINESS OR TO ACHIEVE, AMONG OTHER THINGS, AN OPERATING MARGIN ACCEPTABLE TO ADVANCED DISPOSAL. Consent to any changes, if required, may be evidenced verbally, in writing, or by the actions and practices of the parties, including payment of the invoiced amount. If you do not object in writing within thirty days of the invoice date, then you shall have conclusively agreed that such invoice is correct in all requests, whether paid or not.

IMPORTANT MESSAGES This is an area on the front of the invoice designated for special notifications, including changes in payment terms. Further, we periodically review and revise our company's general service guidelines, therefore, please also visit our website to read special terms and conditions that may apply.

PAYMENT REMITTANCE Please remit payment to the address noted on the perforated portion of the invoice, which should be included with your payment. Please do not send cash via mail.

WISCONSIN CUSTOMERS State and local laws require everyone in Wisconsin to recycle newspaper, office paper, magazines, cardboard and glass/plastic/aluminum/steel food and beverage containers. Yard waste, tires, appliances, motor oil and lead acid batteries must be recycled as well but may not be included in your recycling service. Please contact your local Advanced Disposal office for more information regarding your recycling service and recycling options in your area.

Change of Address

Please print correct address below:

Name _____

Address _____

City _____ State _____ Zip _____

Phone (Home) _____ Phone (Mobile) _____ Phone (Work) _____

Email _____

From: **Oakleaf Venues** venue rentals@oakleafresidents.com

Subject: **DBCDD refund of deposit request**

Date: **March 31, 2018 at 4:45 PM**

To: **Brian Sanchez** BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR (Oakleaf Village Club Room)
- o DATE OF VENUE – February 10, 2018 (SATURDAY) 2:30 p.m. - 6:30 p.m.
- o RESIDENT – Candace Dean
- o ADDRESS – 541 Sunstone Court, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND - this refund was ran on 2/16/18; a processed receipt was never received due to equipment failure.
- o DEPOSIT was via MC AC#21557P (0526):
 - DATED: 2/16/18
 - INVOICE#: 0001
 - BATCH#: 000451
 - APPROVAL CODE: 21557P
 - AMOUNT: \$100.00

RECEIVED
APR 03 2018
BY:
2-300-369-103
606

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC CHECK/CASH	CREDIT CARD
02/16/18	02/16/18	02/10/18	Candace Dean - OVCR DEP REFUND	REFUND \$	(100.00)		MC-21557P
10/06/17	10/06/17	02/10/18	Candace Dean - OVCR DEP	DEPOSIT \$	100.00		MC-21557P

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SUNDAY, April 1, 2018 through TUESDAY, April 3, 2018. Therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest convenience.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person. This email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected by applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email is confidential and privileged or protected from disclosure under applicable law.

Game Time Game Truck, LLC
 12316 Lull Water Ln
 Jacksonville, FL 32225
 (904) 646-6484
 info@gametimegametruck.com
 www.gametimegametruck.com



INVOICE

RECEIVED
 APR 9 3 2018

BILL TO

Oakleaf Plantation
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065

BY:

INVOICE # 1407

DATE 03/08/2018

DUE DATE 04/13/2018

ACTIVITY	QTY	RATE	AMOUNT
Event 2	1	349.00	349.00
Friday - Sunday			
Additional Hour	1	125.00	125.00

Thank you for your business!

PAYMENT 75.00
 BALANCE DUE **\$399.00**

Code to:
2-320-572-49400
Double Branch Special Event

604

From: Jay Soriano jsoriano@gmsnf.com

Subject: Check request

Date: March 30, 2018 at 5:55 PM

To: Daniel Laughlin dlaughlin@gmsnf.com, Brian Sanchez BSANCHEZ@gmsnf.com, Shelby Sovine ssovine@gmsnf.com

Can I get a check mailed to my office for the attached invoice. We made a partial payment by card to reserve but they will want a check for the balance that night. Please send attn to: Lisa Carter.

--

Jay Soriano - Operations Manager

Double Branch & Middle Village CDDs

Governmental Management Services

jsoriano@gmsnf.com

3/13/2018

Intuit QuickBooks

Game Time Game Truck, LLC
12316 Lull Water Ln
Jacksonville, FL 32225
(904) 646-6484
info@gametimegametruck.com
www.gametimegametruck.com



INVOICE

BILL TO

Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, FL 32065

INVOICE # 1407

DATE 03/08/2018

DUE DATE 04/13/2018

ACTIVITY	QTY	RATE	AMOUNT
Event 2	1	349.00	349.00
Friday - Sunday			
Additional Hour	1	125.00	125.00
Thank you for your business!			
PAYMENT			75.00
BALANCE DUE			\$399.00

Code to:
2-320-572-49400
Double Branch Special Event

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1962
Invoice Date: 4/2/18
Due Date: 4/2/18
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

BY:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - April 2018/ Rec.		7,955.83	7,955.83
2,310,513,340			
Total			\$7,955.83
Payments/Credits			\$0.00
Balance Due			\$7,955.83

raw

4-3-18

From: Oakleaf Venues venue rentals@oakleafresidents.com

Subject: DBCDD refund of deposit request

Date: March 31, 2018 at 4:40 PM

To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR (Oakleaf Village Club Room)
- o DATE OF VENUE – February 3, 2018 (SATURDAY) 6:30 p.m. – 10:30 p.m.
- o RESIDENT – Janae Hall
- o ADDRESS – 3175 Litchfield Drive, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND - this refund was ran on 2/16/18; a processed receipt was never received due to equipment failure.
- o DEPOSIT was via VISA AC#193604 (6399):
 - DATED: 2/16/18
 - INVOICE#: 0002
 - BATCH#: 000451
 - APPROVAL CODE: 193604
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC CHECK/CASH	CREDIT CARD
02/16/18	02/16/18	02/03/18	Janae Hall - OVCR DEP REFUND	REFUND \$	(100.00)		VISA-193604
01/22/18	01/22/18	02/03/18	Janae Hall - OVCR DEPOSIT	DEPOSIT \$	100.00		VISA-193604

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SUNDAY, April 1, 2018 through TUESDAY, April 3, 2018. Therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond as my earliest

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venue rentals@oakleafresidents.com

(904) 770-4661 voice email

(904) 375-9285 ext. 3

www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person. This email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected by applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email is confidential and privileged or protected from disclosure under applicable law.

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

BY:

INVOICE DATE: APRIL 3, 2018
WEEK OF: 03/23/18-03/29/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/23/18	BEN WASE	1800-0000	6	30.00	180.00
03/23/18	MATT WILLIAMS	1715-2315	6	30.00	180.00
03/25/18	BRYAN SMITH	1700-2300	6	30.00	180.00
03/26/18	JONATHAN BROWN	1705-2305	6	30.00	180.00
03/27/18	JONATHAN BROWN	1700-2300	6	30.00	180.00
03/28/18	MATT WILLIAMS	1645-2245	6	30.00	180.00
03/29/18	WAYNE SIMADNL	1700-2300	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$1260.00/2

\$630.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 4/1/2018

Invoice # 131295577422

Terms	Net 20
Due Date	4/21/2018
PO #	
Customer #	13OAK102

Bill To	Ship To
Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,960.11
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
2.320.572.463 186 RECEIVED MAY 2 2018 BY:				

Season Billing Schedule:
Summer - April through September monthly service
Winter - October through March monthly service

Total 2,068.29
Amount Due \$2,068.29

Remittance Slip

Customer 13OAK102
Invoice # 131295577422

Amount Due \$2,068.29

Amount Paid

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295577422

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
4/2/2018	212

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
APR 9 2018

BT:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - April 2018/ Amenity	2,079.00	2,079.00
	2, 320, 572, 6100		
		Total	\$2,079.00

2018
4-3-18

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
4/2/2018	213

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

PAID
APR 9 4 30 PM '18

BY:

		P.O. No.	Terms	Project
Quantity	Description	Rate		Amount
	Janitorial Services - April 2018/ Fitness 			

RAW

4-3-18



INVOICE DATE	INVOICE #	AMOUNT	CUSTOMER COMMENTS
2/27/18	9171345300	50.25	<div>RECEIVED</div> <div>APR 03 2018</div> <div>BY:</div>
3/06/18	9171347193	50.25	
3/13/18	9171349087	50.25	
3/20/18	9171350965	50.25	
Code to: 2.330.57200.61100 Double Branch Fitness Janitorial 382			
STATEMENT DATE	ACCOUNT #	AMOUNT DUE	
3/26/18	999548	201.00	

CURRENT	30 DAYS	60 DAYS	90 DAYS and OVER
201.00			

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice.

REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

Please return This Stub With Your Payment

REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY F

ORANGE PARK FL 32065

Statement Date:
3/26/18
Invoices Paid
Amount Paid
Customer Number
999548

INVOICE NUMBER 717 1345300 REMIT TO UniFirst Corporation
 INVOICE DATE 2/27/18 1446 HAINES STREET
 CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
 A/R NUMBER RTE# F3160
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____ 9171345300X

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE PAGE 001
 FL 32206

INVOICE 917 1345300 DATE 2/27/18 PAYMENT TERMS PURCHASE ORDER CONTRACT
 CHARGE 65891

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

904/353-4121 RTE# F3160

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF	- -	1	6 95			3/12	1	
		MAT-4X6 U1ST GREAT I	- -	2	13 90			4/12	2	
		DEFE CHARGE			15 50					
		INVOICE SUB-TOTAL			50 25					

TOTAL SERVICE CHANGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOTS

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

INVOICE NUMBER 917 1347193 REMIT TO UniFirst Corporation
INVOICE DATE 3/06/18 1446 HAINES STREET
CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
A/R NUMBER RTE# F3160
CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____ 91713471932

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE
917 1347193

DATE
3/06/18

PAYMENT TERMS
CHARGE

PURCHASE ORDER

CONTRACT
66891

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

904/353-4121

RTE# F3160

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PIC UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		2	13 90			3/12	2	
		4X6H OAKLEAF		1	6 95			3/12	1	
		MAT-4X6 U1ST GREAT I		2	13 90			4/12	2	
		DEFE CHARGE			15 50					
		INVOICE SUB-TOTAL			50.25					
		TOTAL SERVICE CHANGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOTS

SOIL PICK UP COUNT SH _____ PT _____ QT _____ NO _____

delivery Clete & Wes to contact's office

INVOICE NUMBER
INVOICE DATE
CUSTOMER# (BILL TO)
A/R NUMBER
CUSTOMER

3/13/18
999548
RTE# F3160
DOUBLE BRANCH CDD

REMIT TO
1446 HAINES STREET
JACKSONVILLE

FL 32206



91713490876

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UNIFIRST CORPORATION
1446 HAINES STREET

JACKSONVILLE

PAGE 32206

9 INVOICE 49087

DATE 3/18

PAYMENT TERMS

PURCHASE ORDER

CONTRACT 55971

999548

SHIP TO

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

999548

BILL TO

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

904/353--

21

RTE# F3160

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		1	6 95			3/12	1	
		MAT-4X6 U1ST GREAT I		2	13 90			4/12	2	
		DEFE CHARGE			15. 50					
		INVOICE SUB-TOTAL			50 25					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOT S

SOIL PICK UP COUNT

SH

PT

QT

NO

INVOICE NUMBER 917 1350965 REMIT TO UniFirst Corporation
INVOICE DATE 3/20/18 1446 HAINES STREET
CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
A/R NUMBER RTE# F3160
CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

91713509653

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE
917 1350965

DATE
3/20/18

PAYMENT TERMS
CHARGE

PURCHASE ORDER

CONTRACT
66891

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

904/353-4121

RTE# F3160

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PIC UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		2	13 90			3/12	2	
		4X6H OAKLEAF		1	6 95			3/12	1	
		MAT-4X6 U1ST GREAT I		2	13.90			4/12	2	
		DEFE CHARGE			15 50					
		INVOICE SUB-TOTAL			50 25					

TOTAL SERVICE CHANGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

NOTS

SOIL PICK UP COUNT

SH _____ PT _____ OT _____ NO _____

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0502
WWW.XEROX.COM/MYACCT


THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference


Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:
0941-001

 DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

04-01-18
Invoice Date
092692389
Invoice Number
720343326
Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE APRIL 25.95
2.33.572.50

METER USAGE 399 01-08-18 TO 03-21-18
METER 1 175133 175241 108

PRINT CHARGES
METER 1 PRINTS 108
NET BILLABLE PRINTS 108 .029200 3.15
TOTAL EXCESS PRINT CHARGES 3.15

SUB TOTAL 29.10

TOTAL 29.10

** ALLOWANCE PRORATED FOR 073 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
THIS COST PER COPY AGREEMENT RENEWS ON 06-30-18
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

01-569-8562 4 720343326 092692389 04-01-18 THIS AMOUNT
RT005540 M 070117
03 6M1K CU2T W A7310 5933 1 115

\$29.10
VFL40

202100008070060 0926923898 0300029103 272034332686

Customer Information

Invoice

Payment



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 04/05/2018

Customer #: 00206379

Route #: MC05521144

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004672	1.5	04/03/18	28	12997	13022	25
Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	25.0	x	0.63		\$15.75
Proration Factor: 0.9333	Tier 2	0.0	x	1.25		\$0.00
	Tier 3	0.0	x	1.88		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.59
Current Charges	\$93.17
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$92.58

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$92.58 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$96.32 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary

Bill Date	04/05/18
Current Charges	\$92.58
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$92.58



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

ADDRESSEE:

6131 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 04/05/2018

Customer #: 00206376

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69062536	.75	04/03/18	28	626	631	5

Base Charges (Prepaid)					\$23.26
Consumption Charges	Tier 1	5.0	x	0.63	\$3.15
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00
	Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.12
Current Charges	\$26.41
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$26.29

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$26.29 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.41 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	04/05/18
Current Charges	\$26.29
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$26.29

DOUBLE BRANCH CDD

Customer #:00206376

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521142

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6130 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00206381
Route #: MC05521233

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71191253	.75	04/03/18	28	956	956	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.12
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.14

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$23.14 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

ADDRESSEE:

6129 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:

Bill Date	04/05/18
Current Charges	\$23.14
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.14



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00206380
Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)				04/05/18 to 05/03/18		\$0.00
Consumption Charges				Tier 1	0.0 x 0.00	\$0.00
Proration Factor: 0.0000				Tier 2	0.0 x 0.00	\$0.00
				Tier 3	0.0 x 0.00	\$0.00
				Tier 4	0.0 x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges				0.0	x 0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67643704	.75	04/03/18	28	1923	1929	6
Base Charges (Prepaid)						\$23.26
Consumption Charges				Tier 1	6.0 x 0.63	\$3.78
Proration Factor: 0.9333				Tier 2	0.0 x 1.25	\$0.00
				Tier 3	0.0 x 1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$-0.12
Current Charges						\$27.04
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$26.92

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$26.92 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.67 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary

Bill Date	04/05/18
Current Charges	\$26.92
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$26.92



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6128 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 04/05/2018

Customer #: 00207243

Route #: MC05522459

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70067264	.75	04/03/18	28	116	116	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.12
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.14

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$23.14 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

6127 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	04/05/18
Current Charges	\$23.14
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.14



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00206125
Route #: MC05522414

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71385119	1	04/03/18	28	129	133	4
Base Charges (Prepaid)						\$38.70
Consumption Charges	Tier 1	4.0	x	0.63	\$2.52	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.29
Current Charges	\$41.22
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$40.93

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$40.93 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$43.11 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary

Bill Date	04/05/18
Current Charges	\$40.93
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$40.93



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

ADDRESSEE:

6126 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00206121
Route #: MC05522029

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

70945868	.75	04/03/18	28	13	13	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63		\$0.00
Proration Factor: 0.9333	Tier 2	0.0	x	1.25		\$0.00
	Tier 3	0.0	x	1.88		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.12
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.14

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$23.14 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Customer #:00206121

Route #:MC05522029

Route Group:27

Bill Date	04/05/18
Current Charges	\$23.14
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.14

ADDRESSEE:

MAIL PAYMENT TO:

6125 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00238254
Route #: MC05521847

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)				04/05/18 to 05/03/18		\$0.00
Consumption Charges				Tier 1	0.0 x 0.00	\$0.00
Proration Factor: 0.0000				Tier 2	0.0 x 0.00	\$0.00
				Tier 3	0.0 x 0.00	\$0.00
				Tier 4	0.0 x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges				0.0	x 0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003479	.75	04/02/18	27	324	332	8
Base Charges (Prepaid)						\$23.26
Consumption Charges				Tier 1	8.0 x 0.63	\$5.04
Proration Factor: 0.9000				Tier 2	0.0 x 1.25	\$0.00
				Tier 3	0.0 x 1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$-0.12
Current Charges						\$28.30
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$28.18

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$28.18 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.67 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary

Bill Date	04/05/18
Current Charges	\$28.18
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.18



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238254

1206-1 Bedrock Drive Reclaimed Irrigation

Route #:MC05521847

Route Group:27

ADDRESSEE:

6124 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1422-1 Bitterberry Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00238253
Route #: MC05521740

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)				04/05/18 to 05/03/18		\$0.00
Consumption Charges				Tier 1	0.0 x 0.00	\$0.00
Proration Factor: 0.0000				Tier 2	0.0 x 0.00	\$0.00
				Tier 3	0.0 x 0.00	\$0.00
				Tier 4	0.0 x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges				0.0 x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54789478	.75	04/03/18	28	1485	1491	6
Base Charges (Prepaid)						\$23.26
Consumption Charges				Tier 1	6.0 x 0.63	\$3.78
Proration Factor: 0.9333				Tier 2	0.0 x 1.25	\$0.00
				Tier 3	0.0 x 1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$-0.12
Current Charges						\$27.04
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$26.92

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$26.92 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.30 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238253

1422-1 Bitterberry Drive Reclaimed Irrigation

Route #:MC05521740

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6123 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

Bill Date	04/05/18
Current Charges	\$26.92
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$26.92



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00206136
Route #: MC05521521

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	70.0	x	0.63	\$44.10	
Proration Factor: 0.9333	Tier 2	23.3	x	1.25	\$29.13	
	Tier 3	453.7	x	1.88	\$852.96	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.59
Current Charges	\$1,003.61
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,003.02

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$1003.02 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$593.83 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Customer #:00206136

Route #:MC05521521

Route Group:27

Bill Date	04/05/18
Current Charges	\$1,003.02
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,003.02

ADDRESSEE:

MAIL PAYMENT TO:

6122 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Bill Date: 04/05/2018

Customer #: 00201224
Route #: MC05521392

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)				04/05/18 to 05/03/18		\$0.00
Consumption Charges				Tier 1	0.0 x 0.00	\$0.00
Proration Factor: 0.0000				Tier 2	0.0 x 0.00	\$0.00
				Tier 3	0.0 x 0.00	\$0.00
				Tier 4	0.0 x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges				0.0	x 0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71247812	2	04/03/18	28	16838	17398	560
Base Charges (Prepaid)						\$123.86
Consumption Charges				Tier 1	112.0 x 0.63	\$70.56
Proration Factor: 0.9333				Tier 2	37.3 x 1.25	\$46.63
				Tier 3	410.7 x 1.88	\$772.12

Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$-0.94
Current Charges						\$1,013.17
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$1,012.23

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$1012.23 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$830.56 was posted to your account on 3/16/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

6118 1 AB 0.405 16-16

DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



Bill Date	04/05/18
Current Charges	\$1,012.23
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,012.23

MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 04/05/2018

Customer #: 00191992

Route #: MC05520506

Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	04/05/18 to 05/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58743861	2	04/03/18	28	10079	10093	14
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	14.0	x	0.63	\$8.82	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$-0.94
Current Charges	\$132.68
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$131.74

Florida designates April as Water Conservation Month. To learn how you can take steps each day to save water and protect the environment, visit www.epa.gov/watersense.

Conserving Clay Tip 1: Use low water-using native plants. Once established, these plants require little water beyond normal rainfall.

Conserving Clay Tip 2: Group plants according to their water needs. This protects them from over or under watering and allows you to adjust each watering zone to the groups specific need.

Please pay \$131.74 by 4/26/2018 to avoid a \$3.00 late fee. This bill includes your deposit interest for the period ending March 31, 2018. The interest rate paid was .47%. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$132.05 was posted to your account on 3/16/2018.



Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:

6117 1 AB 0.405 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:

Bill Date	04/05/18
Current Charges	\$131.74
Current Charges Past Due After	04/26/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.74



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 03/30/2018

GROUP BILLING

Page 2



Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	02/13/2018	03/13/2018	906.00	-906.00	.00	1,182.00	1,182.00
	4995718	02/13/2018	03/13/2018	233.00	-233.00	.00	71.00	71.00
	5217088	02/13/2018	03/13/2018	2,310.00	-2,310.00	.00	2,020.00	2,020.00
	5347943	02/13/2018	03/13/2018	105.00	-105.00	.00	104.00	104.00
	5379615	03/02/2018	03/30/2018	2,158.00	-2,158.00	.00	2,158.00	2,158.00
	5715289	02/13/2018	03/13/2018	124.00	-124.00	.00	124.00	124.00
	5774021	02/09/2018	03/09/2018	25.00	-25.00	.00	25.00	25.00
	6875140	02/09/2018	03/09/2018	53.00	-53.00	.00	50.00	50.00
	6912612	02/13/2018	03/13/2018	25.00	-25.00	.00	25.00	25.00
	6912620	02/13/2018	03/13/2018	25.00	-25.00	.00	25.00	25.00
	6912653	02/13/2018	03/13/2018	26.00	-26.00	.00	26.00	26.00
	6912661	02/13/2018	03/13/2018	31.00	-31.00	.00	30.00	30.00
	6912687	02/13/2018	03/13/2018	25.00	-25.00	.00	25.00	25.00
	6912695	02/13/2018	03/13/2018	27.00	-28.03	-1.03	26.00	24.97
	6912703	02/13/2018	03/13/2018	30.00	-30.00	.00	28.00	28.00
	6912729	02/13/2018	03/13/2018	27.00	-27.00	.00	26.00	26.00
	6912737	02/13/2018	03/13/2018	28.00	-28.00	.00	26.00	26.00
	6912752	02/13/2018	03/13/2018	27.00	-27.00	.00	26.00	26.00
	6912760	02/09/2018	03/09/2018	112.00	-371.78	-259.78	35.00	-224.78
	6912778	02/09/2018	03/09/2018	26.00	-26.00	.00	26.00	26.00
	6912786	02/09/2018	03/09/2018	27.00	-27.00	.00	27.00	27.00
	6912810	02/09/2018	03/09/2018	29.00	-29.00	.00	36.00	36.00
	6912828	02/10/2018	03/12/2018	25.00	-25.00	.00	25.00	25.00
	6912836	02/10/2018	03/12/2018	26.00	-26.00	.00	25.00	25.00
	6912869	02/09/2018	03/09/2018	36.00	-36.00	.00	36.00	36.00
	6912877	02/09/2018	03/09/2018	27.00	-27.00	.00	27.00	27.00
	6912893	02/09/2018	03/09/2018	25.00	-25.00	.00	25.00	25.00
	6912901	02/09/2018	03/09/2018	25.00	-25.00	.00	25.00	25.00
	6912919	02/09/2018	03/09/2018	25.00	-25.00	.00	25.00	25.00
	6912927	02/09/2018	03/09/2018	25.00	-25.00	.00	25.00	25.00
	6912943	02/13/2018	03/13/2018	29.00	-29.00	.00	28.00	28.00
	6912950	02/10/2018	03/12/2018	26.00	-26.00	.00	25.00	25.00
	6912968	02/13/2018	03/13/2018	26.00	-26.00	.00	26.00	26.00
	6912976	02/13/2018	03/13/2018	26.00	-26.00	.00	26.00	26.00

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 7387
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

8

Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	
Phone Correction	\$
	Payment Amount
Return this coupon with your payment	Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due -36.03

Current Charges Due 7,661.00

Due Date 04/13/2018

Total Amount Due 7,624.97

71205-31A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

00000092



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING

Page 3



Web Address
clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement	Payments &	Balance	Current	Total Due
		From	To	Balance	Credits	Forward	Charges	
	7131527	02/13/2018	03/13/2018	26.00	-26.00	.00	26.00	26.00
	7332257	02/09/2018	03/09/2018	211.00	-211.00	.00	198.00	198.00
	7332265	03/02/2018	03/30/2018	215.00	-215.00	.00	215.00	215.00
	8684243	02/13/2018	03/13/2018	26.00	-26.00	.00	25.00	25.00
	8763369	02/13/2018	03/13/2018	901.00	-901.00	.00	758.00	758.00
							Subtotal	7,400.19



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 4



Web Address
clayelectric.com

Sub ID 1	Acct # 4995700	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	03/13/2018	65473	66029	20	11120	29	499570	81671894	
		Previous Bill Amount						906.00	
		Invoice Payment						-906.00	
		Previous Balance						.00	
Dem Read	1.610	Energy						904.06	
Dem Use	32.200	Access Charge						23.00	
		Power Cost Adjustment X 11120 KWH						193.49	
		FLA Gross Receipts Tax						28.71	
		Clay Co Public Ser Utility Tax						31.82	
		Operation Round Up						0.92	
		CURRENT CHARGES						1,182.00	
		TOTAL DUE						1,182.00	

Sub ID 1	Acct # 4995718	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	03/13/2018	5738	5749	40	440	29	499571	17287884	
		Previous Bill Amount						233.00	
		Invoice Payment						-233.00	
		Previous Balance						.00	
Dem Read	0.210	Energy						35.77	
Dem Use	8.400	Access Charge						23.00	
		Power Cost Adjustment X 440 KWH						7.66	
		FLA Gross Receipts Tax						1.70	
		Clay Co Public Ser Utility Tax						2.14	
		Operation Round Up						0.73	
		CURRENT CHARGES						71.00	
		TOTAL DUE						71.00	

Sub ID 1	Acct # 5217088	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GSD	03/13/2018	90544	90794	80	20000	29	499532	81671876	
		Previous Bill Amount						2,310.00	
		Invoice Payment						-2,310.00	
		Previous Balance						.00	
Dem Read	0.830	Energy						1,200.00	
Dem Use	66.400	Access Charge						80.00	
		Demand						288.84	
		Power Cost Adjustment X 20000 KWH						348.00	
		FLA Gross Receipts Tax						49.12	
		Clay Co Public Ser Utility Tax						53.29	
		Operation Round Up						0.75	
		CURRENT CHARGES						2,020.00	
		TOTAL DUE						2,020.00	

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	03/13/2018	57851	58606	1	755	29	534794	11582907	
		Previous Bill Amount						105.00	
		Invoice Payment						-105.00	
		CURRENT CHARGES						104.00	
		TOTAL DUE						104.00	

00000094



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 5



Web Address
clayelectric.com

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read		6.420	Previous Balance						.00
Dem Use		6.420	Energy						61.38
			Access Charge						23.00
			Power Cost Adjustment X 755 KWH						13.14
			FLA Gross Receipts Tax						2.50
			Clay Co Public Ser Utility Tax						3.02
			Operation Round Up						0.96
						CURRENT CHARGES			104.00
						TOTAL DUE			104.00
Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST		Loc EAST SIDE OF BRANNANFIELD				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						2,158.00
			Invoice Payment						-2,158.00
Dem Read			Previous Balance						.00
Dem Use			Small Outdoor Light						1,390.75
			Pole						633.50
			FLA Gross Receipts Tax						51.88
			Clay Co Public Ser Utility Tax						80.97
			Operation Round Up						0.90
						CURRENT CHARGES			2,158.00
						TOTAL DUE			2,158.00
Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST		Loc 1591 CANOPY OAKS DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	36	36	1	0	29	571528	19820589
			Previous Bill Amount						124.00
			Invoice Payment						-124.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			Small Outdoor Light						92.72
			FLA Gross Receipts Tax						2.97
			Clay Co Public Ser Utility Tax						4.63
			Operation Round Up						0.68
						CURRENT CHARGES			124.00
						TOTAL DUE			124.00
Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST		Loc 2971 THORNCREST DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	308	311	1	3	29	577402	40591048
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.24
			Access Charge						23.00
			Power Cost Adjustment X 3 KWH						0.05
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.19
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00

00000095



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 6



Web Address
clayelectric.com

Sub ID 1	Acct # 6875140	Name	DOUBLE BRANCH COMM DEV DIST	Loc	373 OAKLEAF VILLAGE CTR 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/09/2018	3140	3378	1	238	29	687514	26220782

Dem Read Dem Use	Previous Bill Amount	53.00
	Invoice Payment	-53.00
	Previous Balance	.00
	Energy	19.35
	Access Charge	23.00
	Power Cost Adjustment X 238 KWH	4.14
	FLA Gross Receipts Tax	1.19
	Clay Co Public Ser Utility Tax	1.58
	Operation Round Up	0.74
	CURRENT CHARGES	50.00
TOTAL DUE		50.00

Sub ID 1	Acct # 6912612	Name	DOUBLE BRANCH COMM DEV DIST	Loc	608 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/13/2018	7	7	1	0	29	691261	11007694

Dem Read Dem Use	Previous Bill Amount	25.00	
	Invoice Payment	-25.00	
	Previous Balance	.00	
	Access Charge	23.00	
	FLA Gross Receipts Tax	0.59	
	Clay Co Public Ser Utility Tax	0.92	
	Operation Round Up	0.49	
	CURRENT CHARGES	25.00	
	TOTAL DUE		25.00

Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST	Loc	304 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/13/2018	18457	18457	1	0	29	691262	26220995

Dem Read Dem Use	Previous Bill Amount	25.00	
	Invoice Payment	-25.00	
	Previous Balance	.00	
	Access Charge	23.00	
	FLA Gross Receipts Tax	0.59	
	Clay Co Public Ser Utility Tax	0.92	
	Operation Round Up	0.49	
	CURRENT CHARGES	25.00	
	TOTAL DUE		25.00

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST	Loc	603 OAKLEAF VILLAGE PKWY # 2			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/13/2018	11422	11429	1	7	29	691265	50801500

	Previous Bill Amount	26.00
	Invoice Payment	-26.00
	CURRENT CHARGES	26.00
	TOTAL DUE	

00000000



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 7



Web Address
clayelectric.com

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST				Loc 603 OAKLEAF VILLAGE PKWY # 2		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.57
			Access Charge						23.00
			Power Cost Adjustment X 7 KWH						0.12
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.77
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

Sub ID 1	Acct # 6912661	Name	DOUBLE BRANCH COMM DEV DIST				Loc 602 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	17727	17775	1	48	29	691266	26220998
			Previous Bill Amount						31.00
			Invoice Payment						-31.00
Dem Read			Previous Balance						.00
Dem Use			Energy						3.90
			Access Charge						23.00
			Power Cost Adjustment X 48 KWH						0.84
			FLA Gross Receipts Tax						0.71
			Clay Co Public Ser Utility Tax						1.05
			Operation Round Up						0.50
						CURRENT CHARGES			30.00
						TOTAL DUE			30.00

Sub ID 1	Acct # 6912687	Name	DOUBLE BRANCH COMM DEV DIST				Loc 537 OAKLEAF VILLAGE P PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	10103	10103	1	0	29	691268	26220997
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00

Sub ID 1	Acct # 6912695	Name	DOUBLE BRANCH COMM DEV DIST				Loc 529 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	15989	15997	1	8	29	691269	26220996
			Previous Bill Amount						27.00
			Invoice Payment						-27.00
			Usage General Service						-0.81
			Power Cost Adjustment General Service						-0.17
			Clay Co Public Ser Utility Tax						-0.03
			Florida Gross Receipts Tax						-0.02
						CURRENT CHARGES			26.00
						TOTAL DUE			24.97

00000097

66000099



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 10



Web Address
clayelectric.com

Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3306 VILLAGE OAKS LN # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.57
			Access Charge						23.00
			Power Cost Adjustment X 7 KWH						0.12
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.77
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST		Loc 465 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	16455	16470	1	15	29	691278	24808352
			Previous Bill Amount						27.00
			Invoice Payment						-27.00
Dem Read			Previous Balance						.00
Dem Use			Energy						1.22
			Access Charge						23.00
			Power Cost Adjustment X 15 KWH						0.26
			FLA Gross Receipts Tax						0.63
			Clay Co Public Ser Utility Tax						0.96
			Operation Round Up						0.93
						CURRENT CHARGES			27.00
						TOTAL DUE			27.00
Sub ID 1	Acct # 6912810	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3801 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	22103	22211	1	108	29	691281	24808307
			Previous Bill Amount						29.00
			Invoice Payment						-29.00
Dem Read			Previous Balance						.00
Dem Use			Energy						8.78
			Access Charge						23.00
			Power Cost Adjustment X 108 KWH						1.88
			FLA Gross Receipts Tax						0.86
			Clay Co Public Ser Utility Tax						1.22
			Operation Round Up						0.26
						CURRENT CHARGES			36.00
						TOTAL DUE			36.00
Sub ID 1	Acct # 6912828	Name	DOUBLE BRANCH COMM DEV DIST		Loc 728 BELLSHIRE DR # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/12/2018	8571	8571	1	0	31	691282	27670047
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00

00000100



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 11



Web Address
clayelectric.com

Sub ID 1	Acct # 6912836		Name DOUBLE BRANCH COMM DEV DIST			Loc 721 BELLSHIRE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/12/2018	9177	9179	1	2	31	691283	27670045
Dem Read Dem Use			Previous Bill Amount					26.00	
			Invoice Payment					-26.00	
			Previous Balance					.00	
			Energy					0.16	
			Access Charge					23.00	
			Power Cost Adjustment X 2 KWH					0.03	
			FLA Gross Receipts Tax					0.59	
			Clay Co Public Ser Utility Tax					0.93	
			Operation Round Up					0.29	
			CURRENT CHARGES					25.00	
		TOTAL DUE					25.00		

Sub ID 1	Acct # 6912869		Name DOUBLE BRANCH COMM DEV DIST			Loc 715-1 WAKEMOUNT DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	27204	27308	1	104	29	691286	26003425
Dem Read Dem Use			Previous Bill Amount					36.00	
			Invoice Payment					-36.00	
			Previous Balance					.00	
			Energy					8.46	
			Access Charge					23.00	
			Power Cost Adjustment X 104 KWH					1.81	
			FLA Gross Receipts Tax					0.85	
			Clay Co Public Ser Utility Tax					1.21	
			Operation Round Up					0.67	
			CURRENT CHARGES					36.00	
		TOTAL DUE					36.00		

Sub ID 1	Acct # 6912877		Name DOUBLE BRANCH COMM DEV DIST			Loc 3219 STONEBRIER RIDGE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	17338	17356	1	18	29	691287	26251622
Dem Read Dem Use			Previous Bill Amount					27.00	
			Invoice Payment					-27.00	
			Previous Balance					.00	
			Energy					1.46	
			Access Charge					23.00	
			Power Cost Adjustment X 18 KWH					0.31	
			FLA Gross Receipts Tax					0.64	
			Clay Co Public Ser Utility Tax					0.97	
			Operation Round Up					0.62	
			CURRENT CHARGES					27.00	
		TOTAL DUE					27.00		

Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST				Loc 576-1 WAKEMOUNT DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	11830	11830	1	0	29	691289	26251619
		Previous Bill Amount							25.00
		Invoice Payment							-25.00
		CURRENT CHARGES							25.00
		TOTAL DUE							25.00

00000101



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 12



Web Address
clayelectric.com

Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST		Loc 576-1 WAKEMOUNT DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
			CURRENT CHARGES						25.00
			TOTAL DUE						25.00
Sub ID 1	Acct # 6912901	Name	DOUBLE BRANCH COMM DEV DIST		Loc 507 MILLSTONE DR # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	10036	10036	1	0	29	691290	25007136
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
			CURRENT CHARGES						25.00
			TOTAL DUE						25.00
Sub ID 1	Acct # 6912919	Name	DOUBLE BRANCH COMM DEV DIST		Loc 498 MILLSTONE DR # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	15105	15105	1	0	29	691291	26251621
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
			CURRENT CHARGES						25.00
			TOTAL DUE						25.00
Sub ID 1	Acct # 6912927	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3442-1 WORTHINGTON OAKS DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	9016	9016	1	0	29	691292	25007134
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
			CURRENT CHARGES						25.00
			TOTAL DUE						25.00

00000102



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 13



Web Address
clayelectric.com

Sub ID 1	Acct # 6912943		Name		DOUBLE BRANCH COMM DEV DIST		Loc 309 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	30071	30100	1	29	29	691294	24808308
Dem Read Dem Use			Previous Bill Amount					29.00	
			Invoice Payment					-29.00	
			Previous Balance					.00	
			Energy					2.36	
			Access Charge					23.00	
			Power Cost Adjustment X 29 KWH					0.50	
			FLA Gross Receipts Tax					0.67	
			Clay Co Public Ser Utility Tax					1.00	
			Operation Round Up					0.47	
						CURRENT CHARGES		28.00	
						TOTAL DUE		28.00	

Sub ID 1	Acct # 6912950		Name DOUBLE BRANCH COMM DEV DIST			Loc 373 OAKLEAF VILLAGE PKWY # 2			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/12/2018	19716	19719	1	3	31	691295	26251625
Dem Read Dem Use			Previous Bill Amount					26.00	
			Invoice Payment					-26.00	
			Previous Balance					.00	
			Energy					0.24	
			Access Charge					23.00	
			Power Cost Adjustment X 3 KWH					0.05	
			FLA Gross Receipts Tax					0.59	
			Clay Co Public Ser Utility Tax					0.93	
			Operation Round Up					0.19	
						CURRENT CHARGES		25.00	
						TOTAL DUE		25.00	

Sub ID 1	Acct # 6912968		Name DOUBLE BRANCH COMM DEV DIST			Loc 308 OAKLEAF VILLAGE PKWY # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	3198	3205	1	7	29	691296	43357093
Dem Read Dem Use			Previous Bill Amount					26.00	
			Invoice Payment					-26.00	
			Previous Balance					.00	
			Energy					0.57	
			Access Charge					23.00	
			Power Cost Adjustment X 7 KWH					0.12	
			FLA Gross Receipts Tax					0.60	
			Clay Co Public Ser Utility Tax					0.94	
			Operation Round Up					0.77	
						CURRENT CHARGES		26.00	
						TOTAL DUE		26.00	

Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST				Loc 358 OAKLEAF VILLAGE PKWY # 2		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	15264	15273	1	9	29	691297	40591147
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
		CURRENT CHARGES						26.00	
		TOTAL DUE							26.00

00000103



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 14



Web Address
clayelectric.com

Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST		Loc 358 OAKLEAF VILLAGE PKWY # 2				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.73
			Access Charge						23.00
			Power Cost Adjustment X 9 KWH						0.16
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.54
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 7131527	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3206 SILVER BLUFF BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/13/2018	9376	9388	1	12	29	713152	28837107
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
			Previous Balance						.00
Dem Read			Energy						0.98
Dem Use			Access Charge						23.00
			Power Cost Adjustment X 12 KWH						0.21
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.24
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3168 STONEBRIER RIDGE DR NEXTT				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	03/09/2018	72941	74607	1	1666	29	489354	07557514
			Previous Bill Amount						211.00
			Invoice Payment						-211.00
			Previous Balance						.00
Dem Read	6.860		Energy						135.45
Dem Use	6.860		Access Charge						23.00
			Power Cost Adjustment X 1666 KWH						28.99
			FLA Gross Receipts Tax						4.81
			Clay Co Public Ser Utility Tax						5.55
			Operation Round Up						0.20
						CURRENT CHARGES			198.00
						TOTAL DUE			198.00
Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST		Loc OAKLEAF VILLAGE CENTER				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						215.00
			Invoice Payment						-215.00
			Previous Balance						.00
Dem Read			Small Outdoor Light						200.89
Dem Use			FLA Gross Receipts Tax						5.15
			Clay Co Public Ser Utility Tax						8.04
			Operation Round Up						0.92
						CURRENT CHARGES			215.00
						TOTAL DUE			215.00

00000104



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 03/30/2018

GROUP BILLING DETAIL

Page 15



Web Address
clayelectric.com

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST	Loc	571 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/13/2018	289	293	1	4	29	868424	40935673

Dem Read Dem Use	Previous Bill Amount	26.00
	Invoice Payment	-26.00
	Previous Balance	.00
	Energy	0.33
	Access Charge	23.00
	Power Cost Adjustment X 4 KWH	0.07
	FLA Gross Receipts Tax	0.60
	Clay Co Public Ser Utility Tax	0.93
	Operation Round Up	0.07
	CURRENT CHARGES	25.00
TOTAL DUE	25.00	

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST	Loc	382 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	03/13/2018	3981	11031	1	7050	29	8763369	13794545

Dem Read Dem Use	Previous Bill Amount	901.00
	Invoice Payment	-901.00
	Previous Balance	.00
	Energy	573.17
	Access Charge	23.00
	Power Cost Adjustment X 7050 KWH	122.67
	FLA Gross Receipts Tax	18.42
	Clay Co Public Ser Utility Tax	20.51
	Operation Round Up	0.23
	CURRENT CHARGES	758.00
TOTAL DUE	758.00	

Sub-Group # 1 Current Charges	7,661.00
-------------------------------	----------

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1967
Invoice Date: 4/5/18
Due Date: 4/5/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
APR 04 2018

BY:

Description	Hours/Qty	Rate	Amount
Event Staff March 29, 2018	12.63	25.00	315.75
<i>Authentic's Revenue</i> <i>300</i> <i>2,369,103</i> <i>92</i>			

Total \$315.75

Payments/Credits \$0.00

Balance Due \$315.75

RMW
4-6-18

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
12.63	Facility Event Staff	\$ 25.00	\$ 315.75

Covers Period End: March 29, 2018

Amenities Revenue # 2-369-103

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

RECEIVED
APR 10 2018

BY:

INVOICE DATE: APRIL 9, 2018
WEEK OF: 03/30/18-04/05/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/30/18	STEVEN HILLS	1630-2230	6	30.00	180.00
03/30/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
03/31/18	BRYAN SMITH	1700-2100	4	30.00	120.00
03/31/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
04/01/18	BRYAN SMITH	1700-2300	6	30.00	180.00
04/02/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
04/04/18	JONATHAN BROWN	1700-2300	6	30.00	180.00
04/05/18	STEVEN HILLS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:					TOTAL \$1380.00/2
					\$690.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



161 Washington Street, Suite 600
Eight Tower Bridge
Conshohocken, PA 19428

Invoice Date
04/08/2018

Invoice Number
7826418

Double Branch Community Development
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065-4259

To ensure proper credit, please
reference this invoice number
on your remittance advice.

PLEASE REMIT PAYMENT TO:
Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:
\$ 4,235.79
Terms:
Due Upon Receipt

Service Location: **AB364297** Customer: **AB364297** Billing Period: **03/01/2018 - 03/31/2018**

DOUBLE BRANCH
370 OAKLEAF VILLAGE PKWY
Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
Subtotal				4,235.79

APPROVED

Code to:

Double Branch Security

2-320-572-345

506

Any questions? Please contact a Customer Connection
Representative at (866) 703-7666

Subtotal	\$ 4,235.79
Sales Tax	\$ 0.00
Total Amount Due	\$ 4,235.79

From: **Oakleaf Venues** venuerentals@oakleafresidents.com
Subject: **DBCDD** refund of deposit request
Date: **April 16, 2018** at 5:12 PM
To: **Brian Sanchez** BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Club Room)
- DATE OF VENUE – March 31, 208 (SATURDAY) 2:30 p.m. - 6:30 p.m.
- RESIDENT – Carla Smith
- ADDRESS – 785 Oakleaf Plantation Parkway #1111, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via VISA (1450):
 - DATED: 2/9/18
 - INVOICE#: 0004
 - BATCH#: 000449
 - APPROVAL CODE: 833792
 - AMOUNT: \$100.00

2.300.369.103
6007

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC
02/09/18	02/09/18	03/31/18	Carla Smith - OVCR DEPOSIT	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you.

--

I will be out of the office TUESDAY, April 17, 2018 and WEDNESDAY, April 18, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043
(904) 284-7575

Invoice Number: SSI08055
Invoice Date: 4/10/2018
Page: 1

Attn: Fiscal - Accounts Receivable

Bill To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Ship To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

RECEIVED
APR 16 2018

2-32-572-34510
285

Due Date 4/25/2018
Terms Net 15 Days

BY:

Customer ID C0000168
P.O. Number
P.O. Date 4/10/2018
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-MARCH 2018		200	200	3.00	600.00 /2 \$300.00
Fees-2nd Employment Scheduling		15	15	25.00	375.00 /2 \$187.50

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 975.00

Subtotal: 975.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 975.00 /2
\$487.50

OAKLEAF PLANTATION CDD		3/1/2018	6028	WILLIAMS, MATTHEW L		6.00
OAKLEAF PLANTATION CDD		3/2/2018	25117	HILLS, STEVEN L.		6.00
OAKLEAF PLANTATION CDD		3/2/2018	7659	GREEN, EVAN		6.00
OAKLEAF PLANTATION CDD		3/3/2018	6839	SMITH, BRYAN		6.00
OAKLEAF PLANTATION CDD		3/3/2018	6799	SIMANDL, WAYNE A.		6.00
OAKLEAF PLANTATION CDD		3/4/2018	6799	SIMANDL, WAYNE A.		6.00
OAKLEAF PLANTATION CDD		3/5/2018	6028	WILLIAMS, MATTHEW L		6.00
OAKLEAF PLANTATION CDD		3/6/2018	7137	BROWN, JONATHAN		6.00
OAKLEAF PLANTATION CDD		3/7/2018	6905	WASE, BEN		6.00
OAKLEAF PLANTATION CDD		3/8/2018	7223	SOLIS, EVA		6.00
OAKLEAF PLANTATION CDD		3/11/2018	6839	SMITH, BRYAN		6.00
OAKLEAF PLANTATION CDD		3/12/2018	25117	HILLS, STEVEN L.		6.00
OAKLEAF PLANTATION CDD		3/13/2018	7223	SOLIS, EVA		6.00
OAKLEAF PLANTATION CDD		3/14/2018	7137	BROWN, JONATHAN		6.00
OAKLEAF PLANTATION CDD		3/15/2018	7137	BROWN, JONATHAN		6.00
OAKLEAF PLANTATION CDD		3/16/2018	25117	HILLS, STEVEN L.		6.00
OAKLEAF PLANTATION CDD		3/17/2018	6028	WILLIAMS, MATTHEW L		6.00
OAKLEAF PLANTATION CDD		3/17/2018	7223	SOLIS, EVA		6.00
OAKLEAF PLANTATION CDD		3/18/2018	6839	SMITH, BRYAN		6.00
OAKLEAF PLANTATION CDD		3/19/2018	6839	SMITH, BRYAN		5.00
OAKLEAF PLANTATION CDD		3/20/2018	6905	WASE, BEN		6.00
OAKLEAF PLANTATION CDD		3/21/2018	6028	WILLIAMS, MATTHEW L		5.00
OAKLEAF PLANTATION CDD		3/22/2018	25117	HILLS, STEVEN L.		6.00
OAKLEAF PLANTATION CDD		3/23/2018	6905	WASE, BEN		6.00
OAKLEAF PLANTATION CDD		3/23/2018	6028	WILLIAMS, MATTHEW L		6.00
OAKLEAF PLANTATION CDD		3/25/2018	6839	SMITH, BRYAN		6.00
OAKLEAF PLANTATION CDD		3/26/2018	7137	BROWN, JONATHAN		6.00
OAKLEAF PLANTATION CDD		3/27/2018	7137	BROWN, JONATHAN		6.00
OAKLEAF PLANTATION CDD		3/28/2018	6028	WILLIAMS, MATTHEW L		6.00
OAKLEAF PLANTATION CDD		3/29/2018	6799	SIMANDL, WAYNE A.		6.00
OAKLEAF PLANTATION CDD		3/30/2018	25117	HILLS, STEVEN L.		6.00
OAKLEAF PLANTATION CDD		3/30/2018	6799	SIMANDL, WAYNE A.		6.00
OAKLEAF PLANTATION CDD		3/31/2018	6839	SMITH, BRYAN		4.00
OAKLEAF PLANTATION CDD		3/31/2018	6799	SIMANDL, WAYNE A.		6.00
OAKLEAF PLANTATION CDD				TOTAL		200.00

Crystal Clean Pool Service, Inc
9020-1 Berry Ave.
Jacksonville, Florida 32211
904-855-8884
crystalcleanpools@comcast.net

Invoice

BILL TO

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M18266	04/12/2018	\$2,083.73	05/12/2018	Net 30	

P.O. NUMBER

April - Double Branch

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service	1	2,083.73	2,083.73
Monthly Pool Service Double Branch			

BALANCE DUE

\$2,083.73

Code to:

02-320-572-4630

Double Branch Pool Maintenance

329

INVOICE



3543 State Road 419, Winter Springs, FL 32708

Invoice #	351731
Account #	708477
Invoice Date	4/1/2018
Due Date	4/11/2018

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R)	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24		
Customer Total Balance		\$1,970.00

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.
Please do not send any correspondence with your payment as it may delay our response to your inquiry.
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$1,970.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	351731
Account #	708477
Date	4/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card #	_____	
Card Verification #	_____	
Exp. Date #	_____	
Print Name	_____	
Billing Address:	____ Check box if same as above	

Signature _____		

From: **Oakleaf Venues** venuerentals@oakleafresidents.com
Subject: **DBCDD** refund of deposit request
Date: **April 16, 2018** at 7:48 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good evening Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR (Oakleaf Village Club Room)
- o DATE OF VENUE – April 7, 2018 (SATURDAY) 10:00 a.m. - 2:00 p.m.
- o RESIDENT – MELINDA YOUNG
- o ADDRESS – 3846 SPLENDID OAKS COURT, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via VISA (2550):
 - DATED: 1/31/18
 - INVOICE#: 0002
 - BATCH#: 000446
 - APPROVAL CODE: 138814
 - AMOUNT: \$100.00

2 · 300 · 369 · 103
608

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC
01/31/18	01/31/18	04/07/18	Melinda Young - OVCR DEPOSIT	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, April 17, 2018 and WEDNESDAY, April 18, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number,

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: APRIL 17, 2018
WEEK OF: 04/06/18-04/12/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
04/06/18	BRYAN SMITH	1700-2300	6	30.00	180.00
04/07/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
04/08/18	BRYAN SMITH	1700-2300	6	30.00	180.00
04/09/18	MATT WILLIAMS	1700-2300	6	30.00	180.00
04/10/18	JONATHAN BROWN	1700-2300	6	30.00	180.00
04/11/18	MATT WILLIAMS	1730-2330	6	30.00	180.00
04/12/18	JONATHAN BROWN	1730-2330	6	30.00	180.00
DEPUTY SIGNATURE:					TOTAL \$1260.00/2
					\$630.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

I N V O I C E

PAULA'S PEST CONTROL
1548 Glendale St,
Jacksonville, Fla 32205
(904) 389-3419

INVOICE: 41419 QT
DATE: 04/11/18 12:30p
ACCOUNT: 1031 Westside
ROUTE: 0
LAST: 1/10/18 Paula
Paula Douglas

BILL TO
DoubleBranch CDD
c/o GMS, LLC
370 Oakleaf Village Pkwy
Orange Park, FL 32065

SERVICE TO
Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

759-8574 406-2206

DESCRIPTION	QTY	PRICE	AMOUNT
General Pest Control PEST		155.00	155.00
		SUBTOTAL	155.00

PREVIOUS BALANCE 0.00
TOTAL DUE 155.00

Code to:
Double Branch Facility Maintenance
Preventative
2-320-572-4661

Products

324

<input type="checkbox"/> Advion RG	<input type="checkbox"/> EC	<input checked="" type="checkbox"/> Suspend Polyzone
<input type="checkbox"/> Demand CS	<input type="checkbox"/> Niban GB	<input type="checkbox"/> Suspend SC
<input type="checkbox"/> Demon Max	<input type="checkbox"/> Precor 2000	

Other: _____
Comments: _____

EFFECTIVE June 1, 2013
MAKE Checks Payable to:

Paula's Pest Control Inc.
1548 Glendale St.
Jacksonville, Fl.32205

Note: All returned Checks will be assessed a \$50.00 FEE

THANK YOU FOR YOUR BUSINESS!
HAVE A WONDERFUL DAY!



R&D

LANDSCAPE & IRRIGATION

A Safeguard Services Company

FORMERLY:

DOWN TO EARTH

Invoice

Date	Invoice #
4/1/2018	18028426

Bill To

DOUBLE BRANCH CDD
C/O GMS LCC
475 WEST TOWN PLACE, STE 114
ST. AUGUSTINE, FL 32092

P.O. No.

Terms

Due Date

4/1/2018

Description

Qty

Rate

Amount

****DOUBLE BRANCH CDD****

Monthly - Property Maintenance - APRIL 2018

1

26,314.50

26,314.50

Code to:
2-320-572-4620

Double Branch Landscape Maintenance
518

Please remit payment
to the payee and
address listed below.
Thank you

Please Make Checks Payable To:

R&D Landscape & Irrigation

Please Remit Payments To:

7887 Safeguard Circle
Valley View, OH 44125

Invoice Total

\$26,314.50

Payments/Credits

\$0.00

Balance Due

\$26,314.50

SupplyWorks

A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

INVOICE

Page 1 of 1

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 03/16/18
INVOICE NUMBER 432745388
ACCOUNT NUMBER 645245
ORDER NUMBER 3183398-2

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON
02/20/18	3183398-2		JAX1 - DR22	NET 30 DAYS	WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	4	4	0	CS	43.16*	172.64		

Delivery information for this invoice may be found at: <http://www.supplyworks.com>

422 Code to: Split
Double Branch - Janitorial
2-330-572-6100 \$86.32
Middle Village - Janitorial
2-330-572-342

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
172.64	0.00	0.00	0.00	172.64

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE

SupplyWorks

A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	03/16/18	432745388	172.64

BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

SupplyWorks
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1960
Invoice Date: 3/6/18
Due Date: 3/6/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
APR 24 2018

BY:

Description	Hours/Qty	Rate	Amount
Facility Event Staff - March 1st	33.45	25.00	836.25
<i>Amenities Rev. 300 2,369.103 92</i>			
Total			\$836.25
Payments/Credits			\$0.00
Balance Due			\$836.25

2000
4/24/18

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
33.45	Facility Event Staff	\$ 25.00	\$ 836.25

Covers Period End: March 1, 2018

Amenities Revenue # 2-369-103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1968
Invoice Date: 4/19/18
Due Date: 4/19/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

PAID
APR 18 2018
BY: _____

Description	Hours/Qty	Rate	Amount
Event Staff-period ending 4/12/18	29.47	25.00	736.75
Amenities Revenue 301 2,369.103 92			

Total \$736.75

Payments/Credits \$0.00

Balance Due \$736.75

2mw
4-20-18

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043



BY: _____

INVOICE

INVOICE DATE: APRIL 23, 2018
WEEK OF: 04/13/18-04/19/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
04/13/18	BRYAN SMITH	1700-2200	5	30.00	150.00
04/14/18	STEVEN HILLS	1700-2300	6	30.00	180.00
04/15/18	EVA SOLIS	1700-2300	6	30.00	180.00
04/16/18	MATT WILLIAMS	1720-2320	6	30.00	180.00
04/17/18	JONATHAN BROWN	1700-2300	6	30.00	180.00
04/18/18	BRYAN SMITH	1700-2300	6	30.00	180.00
04/19/18	STEVEN HILLS	1800-0000	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1230.00/2
					\$615.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



8850 Corporate Square Court
Jacksonville, FL 32216

Invoice

Date	Invoice #
4/20/2018	18028969

Bill To
DOUBLE BRANCH CDD C/O GMS LCC 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

Ship To

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	completed approved Landscape Proposal #L25262 2-32-572-631 518 RECEIVED APR 24 2018 BY: _____	900.00	900.00

Please Make Checks Payable To:
R&D Landscape & Irrigation
Please Remit Payments To:
7887 Safeguard Circle
Valley View, OH 44125

Total	\$900.00
Payments/Credits	\$0.00
Balance Due	\$900.00



R&D Landscape & Irrigation, Inc.
P.O. Box 24271 Jacksonville, FL 32241
Ph (904) 737-9733 Fx (904) 737-2240

PROP #L25262

**R & D LANDSCAPE & IRRIGATION, INC.
LANDSCAPE PROPOSAL
FOR OAKLEAF (DOUBLE BRANCH)**

GENERAL PROVISIONS

1. This proposal is for landscape install.
2. R & D Landscape and Irrigation will provide the labor and materials.
3. Prices on proposal are good for 15 days due to increasing material cost, after 15 days please call to confirm price.

SERVICES CONTRACTOR WILL PERFORM

1. We propose to remove debris from the park area across from the Double Branch amenities center. = \$900.00

COMPENSATION

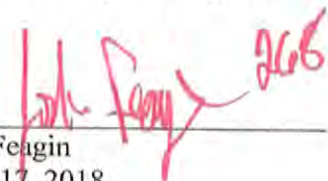
The above described services shall be performed for the sum of Nine Hundred Dollars (\$900.00). Payment will be due upon completion of work.

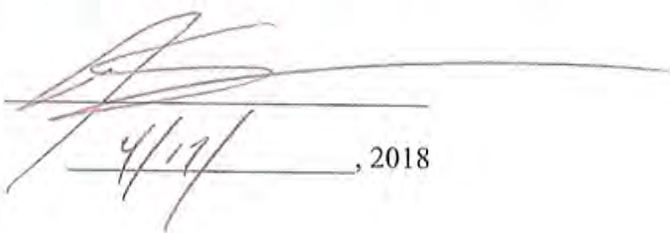
ACCEPTANCE OF PROPOSAL

R&D Landscape & Irrigation Inc.

Government Management Services

Attn: Jay Soriano

By: 
Josh Feigin
April 17, 2018

By: 
4/17, 2018



FIFTH ORDER OF BUSINESS

A.

RESOLUTION 2018-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT EXPRESSING FINDINGS REGARDING UTILIZATION OF THE COMMUNITY AMENITY CENTER FACILITIES AND SUPPORTING A RATE STRUCTURE FOR CERTAIN USE OF SUCH FACILITIES AND OTHER SERVICES.

WHEREAS, the Double Branch Community Development District (hereinafter the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated in Clay County, Florida; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District to construct, install, operate and/or maintain systems and facilities for certain basic infrastructure; and

WHEREAS, the District's amenity center and associated facilities have been constructed in accordance with the District's purpose and improvement plan; and

WHEREAS, pursuant to Section 190.035, Florida Statutes, the District is authorized to prescribe, fix, establish and collect rates, fees, rentals or other charges, for the facilities and services furnished by the District; and

WHEREAS, the District's Board of Supervisors duly noticed and conducted a public hearing during which the Board heard evidence regarding the basis of the rates, fees, and charges and during which the public was provided an opportunity to comment on the District's proposed rule setting the rates, fees, and charges; and

WHEREAS, the Board finds that the imposition of fees in accordance with Exhibit A for utilization of the amenity center facilities is necessary in order to provide for the expenses associated with the operation and maintenance of the amenity center facilities and is in the best interests of the District; and

WHEREAS, the Board finds that the fee structure outlined in Exhibit A is just and equitable having been based upon (i) the amount of service furnished; (ii) the average number of persons residing or working in or otherwise occupying the premises served; and upon (iii) other factors affecting the use of the facilities furnished.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The fees in Exhibit A are just and equitable and have been based upon (i) the amount of service furnished; (ii) the average number of persons residing or working in or otherwise occupying the premises served; and upon (iii) other factors affecting the use of the facilities furnished.

SECTION 2. Fees for use of the District's amenity center facilities are adopted in accordance with Exhibit A for the purpose of providing revenues to maintain the operation and maintenance of the facilities, and are hereby ratified, approved and confirmed.

SECTION 3. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 14TH DAY OF MAY, 2018.

**DOUBLE BRANCH
COMMUNITY DEVELOPMENT
DISTRICT**

(Sign)

Chairperson

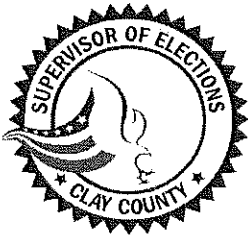
(Print)
Secretary

EXHIBIT A

Guest Cards/Pin Packs	Fee
Additional 5 pack	\$20 each 5pk
Additional 10 pack	\$35 each 10pk
ProShop Merchandise / Sundries	
Logo'd clothing, rackets, beverages, etc...	\$1 - \$150
Venue Rental Rate	
Clubroom – Friday thru Sunday 4hr rental	\$200
Deposit/Cancellation Fees	All rental deposits are subject to 50% refund due to cancellations at any point after reservation

SEVENTH ORDER OF BUSINESS

C.



Chris H. Chambliss

Supervisor of Elections Clay County, Florida

April 16, 2018

Double Branch Community Development District
Attn.: Courtney Hogge
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Hogge:

I have queried the number of eligible voters residing within the Double Branch Community Development District as of April 15, 2018. At this time, there are 5,308 registered voters residing within the district.

Please provide the contact information and term expiration dates for the current CDD Board Members. I can be reached via the contact information at the bottom of this page or via email at LHogan@ClayElections.com.

Regards,

Lisa Hogan, MFCEP

Voter Services Manager
Clay County Elections Office
P.O. Box 337 | 500 North Orange Ave.
Green Cove Springs, FL 32043
(904)269-6350

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: May 2018
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food Trucks @ DB
- Working on events with aquatics for summer
- Report on Yard Sale, “Spring Camp Out”
- Tennis Events at Middle Village

Aquatics

- Pools open for “alternating” schedules in may up until Memorial Day
- Aqua Aerobics class available at DB, Swim Lessons take place at DB, Swim Team programs take place at MV

AMENITY USAGE

- *Total Facilities usage – 4217*
- *Average daily usage – 141*

Card Counts:

DB Owners	36
DB Renters	27
DB Replacements	14
DB Updated	27

Total cards printed: 274 (both districts)

Rentals

- 15 of 30 days rented in April, 4 of 4 weekends had rentals
- 21 clubroom rentals, 3 patio rentals
- 38 tours (approx.38 hours) /74 staff hours used for scheduling, administrative, etc..

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

Open Item

- Park – update
- Quotes for landscaping at Nature’s Hammock
- “Extra” sodding amounts
- Landscaping RFP schedule

MAINTENANCE

- Replace motor on Sprayground filtration
- Coordinate proper VFD sizing for new Sprayground filtration
- Replace post lights at Multi-use fields (LED replacement progress)
- Installed Slide tower covers (removed during hurricane season)
- Replace stop sign on decorative posts at “The Oaks”
- Repaired masonry work at Silver Bluff entry
- Repaired damaged fiberglass on Silverbluff entry sign
- Welded, painted, repaired metal frame for silver bluff entry sign
- Replace signage and lighting at SilverBluff entry
- Removed debris from corner lot (park development)
- Pressure washed pool furniture at Amenity Center
- Pressure washed entry waterfall
- Adjust piping for bubblers at Waterfall
- Adjust lighting at Waterfall
- Tested/Repaired multiple poolside GFI outlets
- Snake toilets at Men’s Amenity Center bathrooms
- Coordinate plantings (multiple quotes) for Nature’s Hammock park/playground
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Preventative maintenance performed on Fitness Equipment
- Quarterly pest control completed at Amenity Centers
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning – all lakes inspected monthly – reports kept on file.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 4/8 . Nature’s Hammock, Fall Creek, The Oaks, Cannon’s Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 4/27.*

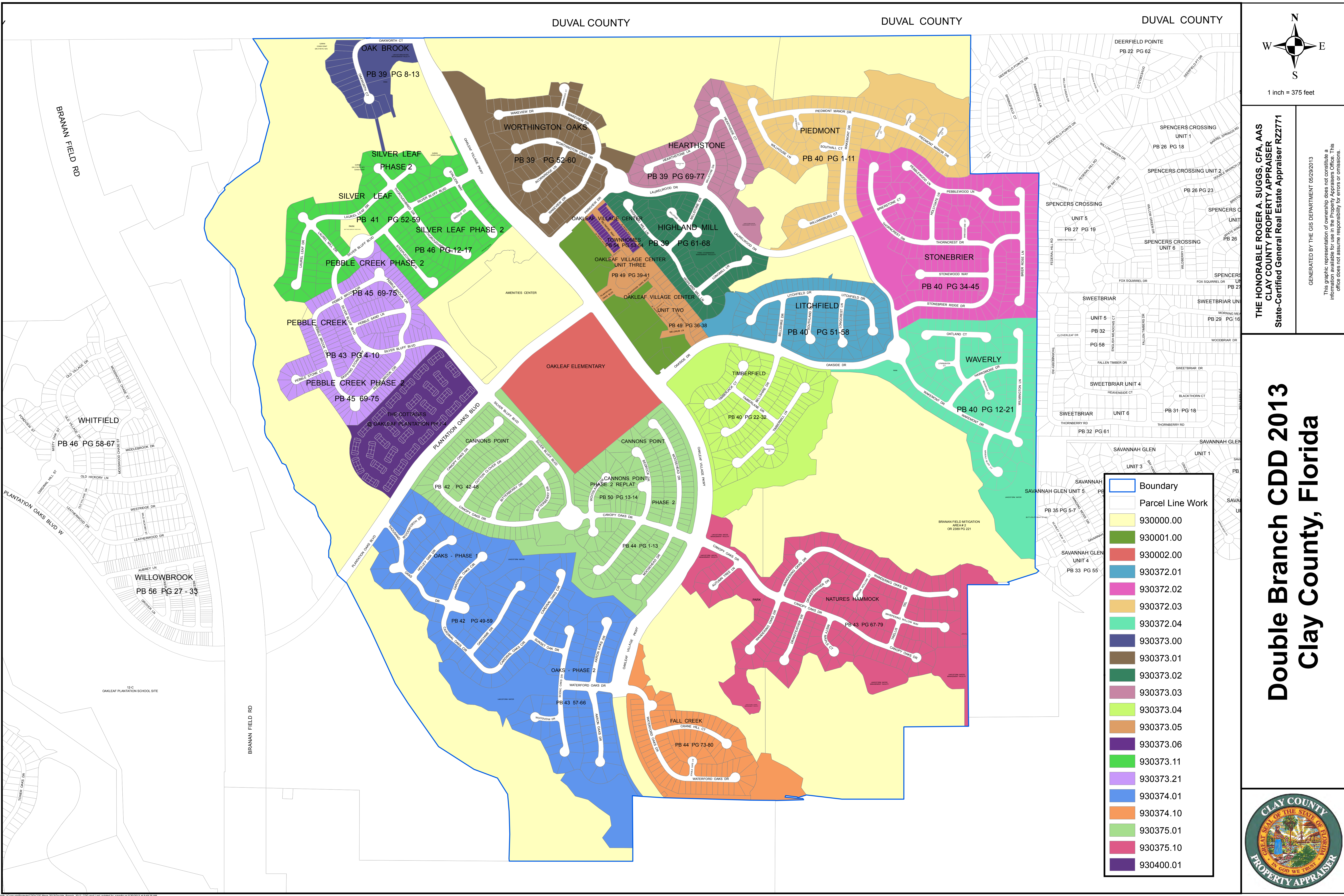
Landscaping

- *Spraying completed on Multi-use fields*
- *(2) mainline repairs made (Waverly park, Cannons Point) – Leak credits applied for*
- *Contracted sodding amounts placed (10,000 sq. ft.)*
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com




THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

GENERATED BY THE GIS DEPARTMENT 05/29/2013

This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

Double Branch CDD 2013

Clay County, Florida





R&D Landscape & Irrigation, Inc.
P.O. Box 24271 Jacksonville, FL 32241
Ph (904) 737-9733 Fx (904) 737-2240
rndlandscape.com

PROP #L25304

**R & D LANDSCAPE & IRRIGATION, INC.
LANDSCAPE PROPOSAL
FOR OAKLEAF DOUBLE BRANCH**

GENERAL PROVISIONS

1. This proposal is for landscape install.
2. R & D Landscape and Irrigation will provide the labor and materials.
3. Prices on proposal are good for 15 days due to increasing material cost, after 15 days please call to confirm price.

SERVICES CONTRACTOR WILL PERFORM- OPTION A

1. At the park in Nature's Hammock on Canopy Oaks Dr., we propose to create a bed 4' off of the roadway, 253' long and 6' wide. =\$300.00
2. In this area, we propose to install two (2) 8' Patio Ligustrum. =\$1,100.00
3. In this area, we also propose to install 76 (3 Gal.) Dwarf Fakahatchee grass in 4 pockets of 19. =\$684.00
4. In this area, we also propose to install 63 (3 Gal.) Viburnum Odoz in 3 pockets of 21. =\$756.00

COMPENSATION- OPTION A

The above described services shall be performed for the sum of Two Thousand Eight Hundred Forty dollars (\$2,840.00). Payment will be due upon completion of work.

SERVICES CONTRACTOR WILL PERFORM- OPTION B

1. At the park in Nature's Hammock on Canopy Oaks Dr., we propose to create a bed 4' off of the roadway, 253' long and 6' wide. =\$300.00
2. In this area, we propose to install two (2) 8' Patio Ligustrum. =\$1,100.00
3. In this area, we also propose to install 76 (3 Gal.) Dwarf Fakahatchee grass in 4 pockets of 19. =\$684.00
4. In this area, we also propose to install 63 (7 Gal.) Viburnum Odoz in 3 pockets of 21. =\$2,205

COMPENSATION- OPTION B

The above described services shall be performed for the sum of Four Thousand Two Hundred Eighty-Nine dollars (\$4,289.00). Payment will be due upon completion of work.

Double Branch Community Development District
475 W.Town Place Ste. 114 St. Augustine Fl, 32092

Memorandum

DATE: May , 2018

TO: Landscape Maintenance Contractors

FROM: Jay Soriano
Oakleaf Operations Manager

RE: Double Branch CDD
Landscape Maintenance Proposals

A PACKET FEE OF \$150.00 IS REQUIRED

Enclosed please find the Landscape Maintenance and Irrigation Proposals for your consideration. The following represents the time frame that the Double Branch Community Development District will be operating under for the purpose of awarding the Landscape Maintenance Contract:

Friday, June 8, 2018	Bid Proposals Packets available for pick up after 1:00 pm
Thursday, June 21, 2018	Contractor site meeting at DB amenity parking lot 10:00 am
Wednesday, June 27, 2018	Deadline for contractor questions pertaining to DB landscape
Friday, July 6th, 2018	Bid Proposals Due by 1:00 pm at DB amenity center
Monday, August 13, 2018	Board of Supervisors Meeting to award contract

Completed proposals shall be addressed and nine (9) copies submitted in a sealed envelope as follows:

Double Branch Community Development District
c/o GMS, LLC
Oakleaf Village Amenity Center
370 Oakleaf Village Parkway
Orange Park, Florida 32065
ATTN: Jay Soriano

Any changes or amendments to the documents will be provided to all proposers. Should you have any questions, please feel free to **e-mail** me at jsoriano@govmgtsvc.com

Cc: Jim Perry
Peter Ma
Jason Walters
Darrin Mossing
Rich Whetsel

GMSNF.COM