

DOUBLE BRANCH
Community Development District

DECEMBER 9, 2019

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

December 2, 2019

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, December 9, 2019 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the November 4, 2019 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Consideration of Agreement with the Clay County Property Appraiser Regarding Public Records Exemptions
- V. Consideration of Transfer of Funds to Capital Reserve from General and Recreation Funds
- VI. Staff Reports
 - A. District Counsel
 - B. District Engineer – Ratification of Requisition No. 12
 - C. District Manager

D. Operations Manager - Report

VII. Audience Comments / Supervisors' Requests

VIII. Next Scheduled Meeting – January 13, 2020 @ 4:00 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, November 4, 2019 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Scott Thomas	Supervisor
Tom Horton	Supervisor
Andre Lanier	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	Operations Manager - GMS
Bruno Perez	VerdeGo
Chalon Suchsland	VerdeGo
Shane Blair	VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the October 14, 2019 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated you are 100% collected on your assessment receipts schedule. Under tab B is the financials as of September 30th. Even though these aren't audited they're probably going to be very close to where we end up for the year. There might be a few minor adjustments. We will anticipate a beginning cash balance of \$117,000 in the general fund account, of which we only need about \$45,000 for three months' worth of working capital so

we have about \$72,000 excess funds available in that account. With the recreation fund we are going to end up with about \$800,000, of which we need about \$400,000 for our working capital requirements so you are going to have about \$400,000 excess there. At the next meeting, or maybe January, we will bring to the Board some dollar amounts to transfer those funds into the capital reserve fund that you have set up. Right now, the capital reserve is about \$1,200,000. With a transfer of \$70,000 from the general fund and \$400,000 from the recreation fund you will have close to \$1,700,000 in that fund and based upon our capital reserve study you would need \$1,525,000 to be fully funded so you will be a little bit over funded and you will still have adequate cash to run the district for this fiscal year so that's really just formalizing those transfers of funds.

On MOTION by Mr. Horton seconded by Ms. Nelsen with all in favor the Consent Agenda was approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-01, Setting a Public Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure

Mr. Walters stated you should have a few documents in your agenda package and the first is a memorandum outlining some of the changes that are being proposed and then a brief resolution as it relates to the public hearing and then a redline of the previous version of our rules of procedures showing all of the proposed changes. Just a little background on this, these are rules of procedure we've had in place since the District was formed and they've been updated over time. They govern everything from Board meetings to procurement to audits and things like that. About 85% of that is based on statute. You'll see the references there throughout the redlined version you have in your package, and then 15% is based on best practices we've learned over the years so every four or five years we like to go through the rules of procedure and do a comprehensive update. A lot of these changes are based on statutory updates. As the statutes change over the years that govern district operations, we like to make the appropriate adjustments to the rules of procedure without doing that on an annual basis because whenever we revise those rules of procedure we do have to do so at a public hearing. The purpose of today is just to approve the resolution, which will set the hearing date. We're not seeking approval of the changes today because there are notice requirements that go

along with revisions to rules of procedure. We're looking at holding the hearing at the January meeting.

On MOTION by Mr. Horton seconded by Mr. Thomas with all in favor resolution 2020-01, setting a public hearing for January 13, 2020 at 4:00 p.m. was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being none, the next item followed.

B. District Engineer

There being none, the next item followed.

C. District Manager

There being none, the next item followed.

D. Operations Manager - Report

Mr. Soriano stated we just had our Pumpkin Plunge, which is one of our neighborhood favorites. We had about 144 people that were registered and once I had staff and volunteers there, I purchased about 160 pumpkins that were floating around in the pool. Everybody did have fun. I had two families that did not show up. There's just so much going on that day. I know Black Creek had a 5K that day and also soccer games that pulls everybody in every direction, so I always have a few pumpkins sitting around my office afterwards. We do have a couple more events here at the end of the year such as Turkey Trot, which is the day before Thanksgiving and then the last event, which is in this room, the Cocoa with Claus event. In December I'll try to bring back the full calendar for next year the same way I did this last year so we can put it on the website.

Your sister district's lap pool is still open, and the heaters will go on in about a week. I did have a few people this weekend complaining. That water gets cold very quick; I just can't bring myself to turn the heaters on the first day in November. Our numbers are still staying high for usage, mostly because we've had good weather, but what's really telling and what really slows down this time of year is the card count. If you notice 130 cards between both districts were printed, whereas during the summer you see that number up towards 500-700 cards every month that we're printing. That's where it will stay until the week of spring break.

On the operations side I have a few things to go over with you. I think I mentioned last month I'm working on the permits for the parking lot expansion. The county didn't like my hand drawn pictures. They want the drainage plan from the engineers, so I talked Peter into doing some CAD work for me. He said he would charge by the hour. The county agreed it's not that big of a deal since there is a drain there already and everything has already been set up so they did agree to cut some of the permits for me so I only have to do a site survey and they will come out and check it out. Once they get payment and drawings from Peter's office, they can work on approval, so I did send an email to Duval Asphalt to work on a new date. Once we get permits set up, we can cut a check and get them on the calendar. The idea was to try to get this work done in the off-season for soccer. The original plan for them was November or December, and I'm sure by now that's pushed back, but soccer doesn't start again until the end of February or beginning of March so we do have time, I just don't want to keep pushing off.

I'm still working on the ideas of changing the fence around on the basketball courts. The permit for the building will be easy. We need to set up a permit just for the building and site survey for the pad. I'm not going to do electrical or plumbing; we can add that in later and it will be a lot easier to get everything approved and done for basically just storage. I'm hoping to get that approved for this side. Since you guys want to see what we're doing over here before we do any final approvals to purchase that building just to ensure we can move forward after that so I'm waiting on county approval for those permits. We will be changing around the fencing for the basketball court, but then also we are going to reuse that for a possible addition, like a dog park if we want to keep moving in that direction.

There's one other item on there, the cardio equipment, and we talked about this before. The cardio equipment will be Life Fitness Equipment so it will be a change for both you and your sister district. When we purchase treadmills, we purchase from two different companies but they deal with True. True has a great warranty, they're just not as durable. They're a good enough company to work with. They do come out and cover items for us. For the treadmills downstairs I actually have an agreement to extend the warranty because we started having problems last year on the third year where they were constantly breaking so I could see this moving forward where we have the same problems constantly occurring. Life Fitness' warranty is like everybody else. It's one-year on parts and labor and three-years after that for certain parts. They're very expensive commercial pieces but Life Fitness, Cybex machines and

things like that are brands that are typically in that high-use commercial fitness center so that's why I was looking at these. The durability on them is kind of unmatched. The last page of the handout will show the pricing. The pictured equipment is an Integrity. It is DX and that console is the X console so it's a little bit cheaper. As you see the prices go up, a lot of that has to do with just the TV that's mounted on the top. Some of them have a big 20-inch TV and touch screen. We're not going to hook the treadmills up to cable. That would cost us a lot more per treadmill if we did that and our cable bill is already kind of high for that building so I prefer to stay away from that. The Integrity DX treadmill can allow you to hook your phone or tablet to it, so it does give a lot of bells and whistles but that's kind of middle of the road. There is an SX that is kind of the same model, but the arms are a little short. I like the commercial arm length for some of our older clientele because it's safer and it's only a couple hundred dollars difference. It's not even the highest treadmill and it's \$5,959. I was hoping everything would be in this meeting, but I forgot we were meeting early. Our decks are in, but our belts aren't so the treadmills are still walking only. We've spent the money to repair them so I don't know that I'm looking to replace all of these treadmills, although I know the residents would be happy. I just think until we're ready to make the big decision to spend a lot and replace all of the cardio I think we should look at other options. I did mention doing something like purchasing a couple pieces of new equipment and that kind of makes everybody happy, like when we threw in the rower. Everybody really liked it and it's something new that they haven't had. If we were to put one or two of the step mills in there, they are a little bit cheaper. I included pictures there. It's not like a stair stepper, it's actually a little conveyer belt machine that you work on. They are a little easier on the body and safer because it drops you off at the floor; you don't have the risk of getting thrown back by the treadmill or anything like that. If we were to purchase one or two of those, we could move those in and pull one of those treadmills out. Like I said, it's one more thing in my office, but if we store that and have it ready to go if one of those treadmills goes down I can replace it quicker with the one that's working until we're ready to get rid of all of that equipment. I did talk to the company that gave me this quote, SoFitCo, that works with our current contract company for repairs and they do a lot of work here and they did say they would be willing to give trade in prices on a lot of those machines. The machines are definitely in good shape compared to the equipment downstairs and they really didn't offer us anything to get rid of that a couple of years ago. I

don't know how much money they would give us. It might be something like \$1,000 or \$2,000 for everything so a couple \$100 for each piece and they're going to repair them and turn them around to make money off of them but at least that's an offer that will offset some of those costs.

Mr. Horton stated talking about the stepping machine, I just wonder how the people will take to it as opposed to a treadmill. Should we maybe get one to start off to see how it goes?

Mr. Soriano stated I think people will enjoy them. They are a little higher intensity. I get a lot of people that ask me to get rid of the bikes and the main reason is bikes are fit more for the crowd that needs recumbent style. They want more spinner type, high intensity, and you just can't get that intensity on the bikes. We do have some people that like equipment that's going to tax them a little bit more in their workout and right now we only have two treadmills that you can actually run on. The other two, until we get the decks and the belts, they're stuck at 3.5 mph walking speed, that way the motor doesn't turn off on them. We have the ellipticals, which you can push yourself as hard as you like on the ellipticals. The rower is great. If they want to sit there and go nice and slow, they can but if they want to push themselves, they can get a hard workout. I think it's the fact that it will be new, just like they wanted the equipment outside around the track. It was something new and exciting. Those treadmills are only going to get older. We do have the money, but I don't know that we want to do the whole hog and replace all of the cardio equipment right now so that would be the other option. I've talked about a couple years from now we can worry about the strength equipment because it's a lot of money.

Ms. Nelsen asked what is the delivery on a new one?

Mr. Soriano stated he gave me a delivery price for if we were going to do the four treadmills and it was \$1,700.

Ms. Nelsen stated I meant the timeframe if we really needed to get a new one.

Mr. Soriano stated he said right now it would be six to eight weeks.

Mr. Thomas asked so this price doesn't include delivery?

Mr. Soriano stated no, that's just the price of the machine. He was looking at the four treadmills to begin with and I told him I don't know if we're going to go that route. If we're only going to get two it's going to go down a little bit, but not much.

Mr. Horton asked do you want to still maintain four treadmills?

Mr. Soriano stated like I said, we've already bought the repair parts so one of those will get repaired and just pulled out of there so there would only be three. If one of them goes down then we take it out and I roll the one in my office.

Mr. Lanier stated with the consoles you said we're not going to hook them up to cable, so with the Integrity X console with it not being hooked up is it worth to go that high end? I don't know the arm length of the C console.

Mr. Soriano stated the only reason I've looked at the X is you can hook your phone or your tablet up to it, so it does give the ability of some nicer technology whereas C is completely bare bones. It shows you speed and incline and you press a button to get on and off. The X does give you that next step up.

Mr. Lanier asked how does the music come through if it's not hooked up to anything?

Mr. Soriano stated the X has Bluetooth.

Mr. Lanier asked are most people running on those with their headsets?

Mr. Soriano stated the treadmills that are there now have an old iPod hookup. We do have a few people that get on and run with their headphones in and get some that are actually talking on the phone.

Mr. Lanier stated I just want to make sure it's a viable expense and worth having the higher end.

Mr. Horton asked but right now we're going to stick with the old ones, right?

Mr. Soriano stated I'm bringing it to you. I would say stick with the old ones and at the most if we want to do something, we purchase a couple other pieces and remove one out. That's the most I would recommend right now because we've spent money to repair them. The cost is high but we have money but if we want to say let's just stop dealing with it we could afford to go ahead and replace all four of them so it's not an issue but we're getting ready to spend money on the parking lot expansion and we do have a lot of improvements still. We have the park that we haven't talked about yet but that was done, and it was capital funds that we had set aside just for that green space but it is a \$30,000 check that has to get cut. It's really up to you guys. I don't know that it's needed but I'm sure the residents would love it. We can also wait for another year or two if we want to replace all of that cardio equipment down the road.

Mr. Horton stated if the treadmills we have are working okay, people are happy with them, right? Once we get them working.

Mr. Soriano stated it's been pointed out that they're older, so some people have asked when we're going to update them. They are 10 years old so when they go up to the local commercial place and they see these nice new treadmills they wonder when we're going to update so there are people that are looking for that. If they're working and we can squeeze some life out of them I wouldn't personally, but I look at it from a penny pincher side too and these are expensive machines so that's why I would push it. We replaced the console on one a few months and that alone was \$1,500 so if each one of them had a bad console I would probably pushing you to say let's just swap them out.

Mr. Horton stated I think we should maybe stick with the ones we have since we have money invested in them and if they should start to fail then worry about replacing them.

Mr. Soriano asked but stick with the ones we have now and not add either?

Mr. Horton stated if you want to try one of the stepper machines.

Mr. Thomas stated I'd like to add something a little bit different.

Ms. Nelsen asked you want to try one for now, or two?

Mr. Thomas stated I think one on each side because we can fit that stepper in there comfortably, at least on the phase one side, without having to take anything out. If we did take something out, I am on board with getting rid of that bike and if they want something more intense then I had talked to you about looking at one of those assault bikes because that will kick anybody's butt. Then again, I do still want to keep our seasoned residents happy because that bike is good for knees and stuff like that but if we were going to add some equipment, maybe a stepper.

Mr. Soriano stated Life Fitness makes a great product and I like their step mill that I showed you in there. Stair Master is the one that created the very first step mill and is probably the only company I would ever look at. I don't like stair steppers because it's too hard on the knees. On here the Stair Master is actually a really low price. The Gauntlet 8 that you see on there is \$4,949 so compare that to the Life Fitness one on top for \$7,900 and we could actually buy two at almost the same price and it is a trusted piece. Actually 17 years ago I was working at a hospital and they purchased the first Stair Master step mill that I ever worked with. The price doesn't concern me just because it's cheaper and we could buy two. Squeezing it in

would be hard and I would probably have to remove something or move stuff around but moving out the one treadmill would be a possibility.

Mr. Horton asked how many bikes do we have in there right now?

Mr. Soriano stated two and both of them are recumbent.

Mr. Lanier asked does the usage on the bikes tell us to have two or is it easy to go down to one?

Mr. Soriano stated resident concern would be the issue. I do have some couples that come in and enjoy a leisurely ride together. No matter what you do in the gym there's always going to be complaints. People like what they like and even if you move equipment around it causes an upstir because they are so used to sweating in that one spot and facing that one direction. We heard it here two years ago when we changed the position of the treadmills to look at the view out there.

Ms. Nelsen stated it sounds like everybody is in agreement so what does the not to exceed need to be?

Mr. Soriano stated if we were going to do two it would be \$12,000 since they're almost \$5,000 a piece, plus shipping and handling. If you want to do one, \$6,000.

Ms. Nelsen stated you're the expert so do you want to do two?

Mr. Soriano stated I'd probably do two. Then not only do I have that one extra treadmill in storage ready to go but it does give us that extra equipment if something goes down.

Mr. Horton asked why does it take so long to get the stuff for the treadmills?

Mr. Soriano stated that was just my option instead of buying a \$300 belt from the people we bought the decks from I bought a \$170 belt so got the decks and belts from two different companies and the belts aren't here yet.

On MOTION by Ms. Nelsen seconded by Mr. Lanier with all in favor purchase of two step mills was approved in an amount not to exceed \$12,000.

Mr. Soriano stated if you guys have gotten a chance to look at the park on the corner, it is complete. The benches will hopefully be here in the next month. There are little cut out spots already there where we will plant the benches. I can send you guys a picture if you don't get a

chance to walk out there. It is a nice area for people to hang out so I am concerned with trash and dog poop so I am going to get a trash can to go out there also and that wasn't in the original plans but I think it's going to be needed.

Mr. Horton stated I looked at it today. You did a really good job.

Mr. Soriano stated we do have quite a few different improvements and additions that will be going in. I'm trying to get them done this month, especially before too much of the cool weather moves in. We have some of those yearly allocations that are part of that contract that they will be working on so those will also go in this month. We have sodding going up and down the roads. There are so many hundreds of one-gallon and three-gallon plants going in so that will be one of the last things they work on this year and they're actually in their new year so we will get some more improvements as soon as it gets warmer in the spring.

Mr. Horton stated I have a question on the second item on your maintenance list; inspect and coordinate needed repair to entry sign at the new commercial shopping center.

Mr. Soriano stated when they started working on that last year, they cleared the area and pulled out the fencing. That's the little strip mall next to the Goddard School. They did cut out line and that developer was hard to get a hold of so I put it on the back burner because they were going to be doing so much work there I knew they would probably end up cutting it again because landscape went in at the end. They have tenants going in now so everything is done so I got a hold of them a couple weeks ago and let them know we need to make some repairs and they said they would work with us.

Mr. Horton asked what sign are you talking about?

Mr. Soriano stated when you turn right there to go into the south end of Loop Road that big yellow entry sign has been without lights for almost a year now. Everybody that uses that road as their entry were mad last year because that was the only entry sign that did not have Christmas lights so I explained to them we don't have power out there so we couldn't really put up Christmas lights.

Mr. Horton stated we just need to get it repaired.

Mr. Soriano stated it's repaired now. When they were working over there they added outlets, but they had originally set them as 220 volts and they're supposed to be 115 so I'm getting that switched but the power to the light is there and the lights are up and ready to go and the outlet is ready to go for our Christmas lights. The guys were out today finalizing a lot

of outlets so you will see them putting up Christmas lights this week and next week. We've added lights over the last couple years where last year we were putting Christmas lights all the way up to the week before Christmas and that's just a little too late, so they really need to start it. The only thing I want to do with that sign is get the clock to work again.

Mr. Lanier stated I just want to see where we are with VerdeGo and requirements associated with branches throughout the neighborhood; if there's a diameter size or what the requirements are to clean them up either after a storm or just falling naturally.

Mr. Soriano stated there actually isn't any requirement in the contract that they have to go out and pick up branches and there never has been. This is what we consider extra detail work to try to keep a neat and clean appearance as much as possible. They try to do as much as they can, especially right now we have a lot more trees that are dropping branches. They have bought a big chipper that can do some big branches compared to a little thing I might pick up out of the park, although I do want to buy one for those times, we're adding work to them. It would be nice for me to put on the back of a golf cart, but they do have a big one that's ready to go. It's hard to tell residents when they complain that there actually isn't anything in our contract that spells that out.

Mr. Horton asked is the chipper out here?

Mr. Soriano stated no it's theirs. If we ever do want to put in any kind of language, we would have to add that specific wording with what to do with branches, sort of like what we've done with trees.

Mr. Horton asked you said right now they won't pick up any branches?

Mr. Perez stated it's a continuous thing. Branches fall daily and if we get a windstorm there's a bunch of them down.

Mr. Horton asked is that a major problem?

Mr. Soriano stated they may not see it as much, but we've heard from residents on it before.

Mr. Perez stated if we had one person, they could do that all day every day. We pick up as much as we can and each week, we're in each area we do everything we can to get the piles or big ones that have fallen. There's a lot of pine trees out here. It's nothing being ignored; it's something we do on a daily basis. There's just a lot of them.

Ms. Nelsen stated they're not in each area every day.

Mr. Horton stated I think they need to be picked up.

Mr. Perez stated we've had guys in here doing tree work and we have them going around with a chipper doing things. We've been through here picking it all up but you have thousands of pine trees and continuously things fall.

Mr. Perry stated they do it as a normal routine as part of their weekly and daily operations. If the Board wants a higher level of service, I'm sure the contractor can provide it at a cost.

Mr. Soriano stated I think that's why Andre was pointing it out. It's understanding that's it's not just they should take care of everything. There is that actual contract and when residents complain I have to explain to them what's actually covered and what's not. I look at it and I think they're doing a pretty good job. There are things I think that one crew in the past that was here for 15 years did better, but I also look at some of the other things that they do so much better than our last vendor. I see how much more water running, or the additions of plants. If you look at some of the new additions we did in the spring and how well they're lasting, a lot of times we didn't get that with R&D, and I was getting on them.

Mr. Horton asked what's the solution? You're saying that VerdeGo picks up quite a few of them?

Mr. Perez stated yes.

Mr. Horton asked are we picking up enough? I know they're going to fall everyday. Do we need anything extra?

Mr. Perez stated even after we clean it all up and doing our daily routines going through there, you're still going to have things that fall. Maybe we do a quarterly clean up.

Mr. Horton stated maybe once a month go through and do limbs. I'm just looking for a solution.

Mr. Soriano stated I don't know that I see that much of a problem. There are some areas where I see a good amount of limbs and a lot of times it's where those dead trees that we've talked about are. If we take those dead trees down, we're going to have less of a limb problem, but we've also spent more this year removing trees than we have in years past. I actually have a new quote that they sent me this last week for a couple that were around the Parkway when you come in on the right side that we constantly see dropping. In the next couple months those will come out and that's another \$1,500.

Mr. Horton asked so you're saying what we're doing right now is sufficient?

Mr. Soriano stated I believe so. You guys see it too and you drive up and down every day.

Mr. Horton stated I do see limbs but like you say, they fall daily.

Mr. Thomas stated I think it just comes with the territory being in a community with a lot of trees. If I see a big pile sitting on the ground for more than a week then I am going to be more concerned about that.

Mr. Perez stated if you get something in a specific area that has an issue let us know and we will make a special effort to go to that one specific area and give a little bit of special attention to that if there's something that's bothering a few residents and giving you brief.

Mr. Thomas stated I think that, along with the sprinkler heads and trees, if there is a specific area and the more detail residents can give us the better. As far as a general blanket, it should be expected because we have a ton of trees out here.

Mr. Perez stated David goes out there and we do checks twice a month and within a two week span when he goes back out there something could happen. Somebody could drive over it with a car and bust it and if he's just checked it yesterday, he won't know for two weeks unless someone says something or we see the grass isn't looking too good there. We will be more than happy to go check out an area.

Mr. Horton asked were you talking limbs on the ground or hanging down?

Mr. Lanier stated the ground.

Mr. Horton stated I see you've done a lot of work with the cameras. Are we done yet?

Mr. Soriano stated we're not done yet. Everything that was up before is working and we have a couple new cameras. Once we're done with the CCTV, we will start moving to the WIFI. You will end up with about 30 or so once you're all done. If you go into Wanda's or Lisa's office, you will see big monitors now with a whole bunch of cameras and then in the fitness center too they have a TV they can watch with all the cameras there. The DVRs all talk to each other so once we're done with the IP programming, we will be able to see all of them together on one computer.

Mr. Horton stated I've noticed you're still putting a lot of LED lights out there.

Mr. Soriano stated now we're on to a lot of our larger LEDs, so all the little things have been done since about a year or so ago. All the parking lot lights are big acorn lights. When we

take the old lights out, we have to take out every contactor and a ballast inside. Those aren't used by LEDs, they're strip wired, so the electrician is working with us to strip everything out and then it's just plug and play. Your front parking lot is completely done. There are four lights on the tennis courts that I'm hoping to get done in the last week of November so all the big lights on the courts will be done and then we will start moving to the back parking lot. All the small lights around your multi-use field are LED. They do look a little strange, but they light the place up nice. The taller post lights have not been changed out.

SIXTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated the next scheduled meeting is December 9, 2019 at 4:00 p.m.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nelsen seconded by Mr. Thomas with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting
October 31, 2019



DOUBLE BRANCH
Community Development District
Combined Balance Sheet
October 31, 2019

	<u>Governmental Fund Types</u>					Totals
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>(Memorandum Only)</u>
ASSETS:						
Cash	\$21,543	\$163,276	\$326,871	---	---	\$511,690
Petty Cash	---	\$672	---	---	---	\$672
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$525,119	---	\$525,119
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$50,790	\$50,790
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$96,478	---	\$96,478
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	---	---	\$0
Prepayment	---	---	---	\$9,161	---	\$9,161
Operations						
Custody Account-General Fund Excess	\$80,935	---	---	---	---	\$80,935
Custody Account-Recreation Fund Excess	---	\$472,518	---	---	---	\$472,518
Custody Account-Recreation Fund Reserve	---	---	\$851,042	---	---	\$851,042
Due From General Fund	---	\$7,936	---	---	---	\$7,936
Due From Capital Reserve Fund	---	\$29,782	---	---	---	\$29,782
Due from Rec Fund	---	---	---	---	---	\$0
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,583	---	---	---	\$4,583
Prepaid Expenses	---	---	---	---	---	\$0
TOTAL ASSETS	\$102,478	\$678,793	\$1,177,913	\$1,499,691	\$50,790	\$3,509,664
LIABILITIES:						
Accounts Payable	\$2,225	\$28,412	---	---	---	\$30,637
FICA Payable	\$153	---	---	---	---	\$153
Accrued Expenses	---	\$3,961	---	---	---	\$3,961
Due to Rec Fund	\$7,936	---	\$29,782	---	---	\$37,718
Due to Middle Village	---	\$12,307	---	---	---	\$12,307
Deferred Rental Revenue	---	\$2,400	---	---	---	\$2,400
FUND BALANCES:						
Nonspendable	---	\$4,583	---	---	---	\$4,583
Restricted for Debt Service	---	---	---	\$1,499,691	---	\$1,499,691
Restricted for Capital Projects	---	---	---	---	\$50,790	\$50,790
Assigned	---	\$45,921	\$1,148,131	---	---	\$1,194,052
Unassigned	\$92,164	\$581,209	---	---	---	\$673,373
TOTAL LIABILITIES & FUND EQUITY	\$102,478	\$678,793	\$1,177,913	\$1,499,691	\$50,790	\$3,509,664

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/19	ACTUAL THRU 10/31/19	VARIANCE
Assessment - Tax Roll	\$177,985	\$0	\$0	\$0
Interest Income	\$200	\$17	\$12	(\$5)
Miscellaneous Income	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$178,185	\$17	\$12	(\$5)

EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$1,000	\$1,000	\$0
FICA Expense	\$918	\$77	\$77	\$0
Engineering	\$5,000	\$417	\$0	\$417
Arbitrage	\$700	\$58	\$0	\$58
Dissemination	\$1,333	\$111	\$211	(\$100)
Assessment Roll	\$7,821	\$7,821	\$7,821	\$0
Attorney	\$42,000	\$3,500	\$0	\$3,500
Annual Audit	\$5,900	\$492	\$0	\$492
Trustee fees	\$8,815	\$735	\$0	\$735
Management Fees	\$59,963	\$4,997	\$4,997	(\$0)
Information Technology	\$1,942	\$162	\$178	(\$17)
Telephone	\$290	\$24	\$49	(\$25)
Postage	\$1,900	\$158	\$16	\$142
Printing & Binding	\$3,400	\$283	\$222	\$61
Records Storage	\$300	\$25	\$0	\$25
Insurance	\$8,130	\$8,130	\$7,936	\$194
Legal Advertising	\$2,000	\$167	\$62	\$105
Office Supplies	\$350	\$29	\$21	\$8
Website Compliance	\$2,250	\$188	\$188	\$0
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$12,998	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES	\$178,185	\$28,548	\$22,953	\$5,595
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EXCESS REVENUES (EXPENDITURES)	(\$0)	(\$22,940)		
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FUND BALANCE - Beginning	\$0	\$115,104		
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FUND BALANCE - Ending	(\$0)	\$92,164		
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DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/19	ACTUAL THRU 10/31/19	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$0	\$0	\$0
Interest Income	\$1,000	\$83	\$113	\$29
Amenities Revenue	\$33,690	\$2,808	\$3,801	\$994
Sports Revenue	\$11,000	\$917	\$7,130	\$6,213
TOTAL REVENUES	\$1,508,338	\$3,808	\$11,044	\$7,236

EXPENDITURES:

Administrative:

Management Fees - Onsite	\$178,487	\$14,874	\$12,498	\$2,376
Insurance	\$62,789	\$62,789	\$65,520	(\$2,731)
Other Current Charges	\$3,818	\$318	\$311	\$7
Permit Fees	\$1,635	\$136	\$266	(\$129)
Total Administrative	\$246,729	\$78,117	\$78,594	(\$477)

Maintenance:

Common Area

Security	\$50,920	\$4,243	\$4,236	\$8
Security - Clay County Off-Duty Sheriff	\$43,050	\$3,588	\$2,849	\$739
Water - Irrigation	\$9,000	\$750	\$1,263	(\$513)
Irrigation Maintenance	\$4,250	\$354	\$0	\$354
Streetlighting	\$33,066	\$2,756	\$2,353	\$403
Electric	\$42,000	\$3,500	\$2,546	\$954
Landscape Maintenance	\$371,004	\$30,917	\$30,917	(\$0)
Common Area Maintenance	\$43,564	\$3,630	\$0	\$3,630
Lake Maintenance	\$28,116	\$2,343	\$2,070	\$273
Landscape Reserve	\$30,000	\$0	\$0	\$0
Capital Reserve	\$15,565	\$0	\$0	\$0
Repairs and Replacement	\$88,996	\$7,416	\$9,939	(\$2,522)
General Reserve	\$26,759	\$0	\$0	\$0
Total Common Area	\$786,290	\$59,497	\$56,172	\$3,325

Recreation Facility

Amenity Staff	\$110,000	\$9,167	\$11,322	(\$2,156)
Refuse Services	\$6,120	\$510	\$765	(\$255)
Telephone	\$5,592	\$466	\$402	\$64
Electric	\$59,300	\$4,942	\$3,664	\$1,278
Cable	\$12,319	\$1,027	\$573	\$454
Pool Maintenance	\$56,616	\$4,718	\$2,107	\$2,611
Water / Sewer/Reclaim	\$65,000	\$5,417	\$4,884	\$532
Facility Maintenance-General	\$43,500	\$3,625	\$0	\$3,625
Facility Maintenance-Preventative	\$13,117	\$1,093	\$640	\$453
Facility Maintenance - Contingency	\$34,750	\$2,896	\$0	\$2,896
Lighting Repairs	\$8,500	\$708	\$0	\$708
Special Events	\$10,500	\$875	\$466	\$409
Office Supplies & Equipment	\$6,664	\$555	\$130	\$425
Janitorial	\$51,012	\$4,251	\$4,451	(\$200)
Recreation Passes	\$5,500	\$458	\$0	\$458

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/19	ACTUAL THRU 10/31/19	VARIANCE
Recreation Facility-Continued				
Pool Pump Reserve	\$6,500	\$0	\$0	\$0
Pool Leak Repairs	\$5,000	\$417	\$0	\$417
Multiuse Field	\$21,250	\$1,771	\$0	\$1,771
Total Recreation Facility	\$521,240	\$42,895	\$29,406	\$13,489
Total Maintenance	\$1,307,530	\$102,392	\$85,578	\$16,814
TOTAL EXPENDITURES	\$1,554,259	\$180,510	\$164,172	\$16,338
EXCESS REVENUES (EXPENDITURES)	(\$45,921)		(\$153,128)	
FUND BALANCE - Beginning	\$45,921		\$738,921	
FUND BALANCE - Ending	\$0		\$585,793	

Double Branch
Community Development District
 Month by Month Income Statement
 General Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$12	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$12	\$0	\$12										

Expenditures:

Administrative

Supervisors Fees	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
FICA Expense	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$211	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$211
Assessment Roll	\$7,821	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,821
Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,997	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,997
Computer Time	\$178	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$178
Telephone	\$49	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49
Postage	\$16	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16
Printing & Binding	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$7,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,936
Legal Advertising	\$62	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21
Website Compliance	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$188
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Administrative

	\$22,953	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,953
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Excess Revenues (Expenditures)

	(\$22,940)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$22,940)
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Double Branch
Community Development District
 Month by Month Income Statement
 Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$113	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$113
Amenities Revenue	\$3,801	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,801
Sports Revenue	\$7,130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,130
Total Revenues	\$11,044	\$0	\$11,044										
Expenditures:													
<i>Administrative</i>													
Management Fees - Onsite	\$12,498	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,498
Insurance	\$65,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,520
Other Current Charges	\$311	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$311
Permit Fees	\$266	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$266
Total Administrative	\$78,594	\$0	\$78,594										
<i>MAINTENANCE- Common Area</i>													
Security	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,236
Security - Clay County Off-Duty Sheriff	\$2,849	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,849
Water - Irrigation	\$1,263	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,263
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streetlighting	\$2,353	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,353
Electric	\$2,546	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,546
Landscape Maintenance	\$30,917	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,917
Common Area Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$2,070	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,070
Landscape Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs and Replacement	\$9,939	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,939
General Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Common Area	\$56,172	\$0	\$56,172										

Double Branch
Community Development District
 Month by Month Income Statement
 Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<i>Recreation Facility</i>													
Amenity Staff	\$11,322	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,322
Refuse Service	\$765	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$765
Telephone	\$402	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$402
Electric	\$3,664	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,664
Cable	\$573	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$573
Pool Maintenance/Chemicals	\$2,107	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,107
Water/Sewer/Reclaim	\$4,884	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,884
Facility Maintenance - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - Preventative Contracts	\$640	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$640
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lighting Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$466	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$466
Office Supplies and Equipment	\$130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130
Janitorial	\$4,451	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,451
Recreation Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Multiuse Field	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$29,406	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,406
Total Expenses	\$164,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,172
Excess Revenues (Expenditures)	(\$153,128)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$153,128)

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	ADOPTED BUDGET	PRORATED THRU 10/31/19	ACTUAL THRU 10/31/19	VARIANCE
REVENUES:				
Interest Income	\$1,000	\$83	\$126	\$43
Landscape Reserve - Transfer In	\$30,000	\$0	\$0	\$0
Capital Reserve - Transfer In	\$15,565	\$0	\$0	\$0
Pool Pump Reserve - Transfer in	\$6,500	\$0	\$0	\$0
General Reserve - Transfer in	\$26,759	\$0	\$0	\$0
General Fund Reserve- Transfer in	\$12,998	\$0	\$0	\$0
TOTAL REVENUES	\$92,822	\$83	\$126	\$43
EXPENDITURES:				
Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$92,822		\$126	
FUND BALANCE - Beginning	\$1,147,970		\$1,148,005	
FUND BALANCE - Ending	\$1,240,792		\$1,148,131	

DOUBLE BRANCH

COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND

Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	ADOPTED BUDGET	PRORATED THRU 10/31/19	ACTUAL THRU 10/31/19	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$0	\$0	\$0
Assessments- Prepayment	\$0	\$0	\$0	\$0
Interest Income	\$10,000	\$833	\$2,432	\$1,598
TOTAL REVENUES	\$1,972,561	\$833	\$2,432	\$1,598
Expenditures:				
<i>Series 2013 A-1</i>				
Interest Expense - 11/1	\$384,252	\$0	\$0	\$0
Interest Expense - 5/1	\$384,252	\$0	\$0	\$0
Principal Expense 5/1	\$980,000	\$0	\$0	\$0
<i>Series 2013 A-2</i>				
Interest Expense - 11/1	\$54,913	\$0	\$0	\$0
Prepayment Call 11/1	\$0	\$0	\$0	\$0
Interest Expense - 5/1	\$54,913	\$0	\$0	\$0
Principal Expense 5/1	\$85,000	\$0	\$0	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,943,329	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$29,232		\$2,432	
<u>Other Sources/(Uses)</u>				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	\$29,232		\$2,432	
FUND BALANCE - Beginning	\$516,591		\$1,497,259	
FUND BALANCE - Ending	\$545,823		\$1,499,691	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending October 31, 2019

	SERIES 2013 A-1 AND A-2
<u>REVENUES:</u>	
Interest Income	\$82
TOTAL REVENUES	\$82
<u>EXPENDITURES:</u>	
Capital Outlay - Series 2013 A1 and A2	\$0
Cost of Issuance	\$0
TOTAL EXPENDITURES	\$0
EXCESS REVENUES (EXPENDITURES)	\$82
FUND BALANCE - Beginning	\$50,708
FUND BALANCE - Ending	\$50,790

Double Branch
Community Development District
Long Term Debt Report

Series 2013 A-1 Special Assessment Refunding Bonds	
Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$868,932
Reserve Fund Balance:	\$868,932
Bonds outstanding - 9/30/2013	\$24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$860,000)
Less: May 1, 2015 (Mandatory)	(\$875,000)
Less: May 2, 2016 (Mandatory)	(\$890,000)
Less: May 2, 2017 (Mandatory)	(\$910,000)
Less: May 1, 2018 (Mandatory)	(\$930,000)
Less: May 1, 2019 (Mandatory)	(\$955,000)
Current Bonds Outstanding	\$19,430,000

Series 2013 A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$96,478
Reserve Fund Balance:	\$96,478
Bonds outstanding - 9/30/2013	\$2,900,000
Less: November 1, 2013 (Prepayment)	(\$145,000)
Less: May 1, 2014 (Mandatory)	(\$75,000)
Less: November 1, 2014 (Prepayment)	(\$75,000)
Less: May 1, 2015 (Mandatory)	(\$75,000)
Less: May 1, 2015 (Prepayment)	(\$45,000)
Less: November 1, 2015 (Prepayment)	(\$50,000)
Less: May 2, 2016 (Mandatory)	(\$75,000)
Less: May 2, 2016 (Prepayment)	(\$35,000)
Less: November 1, 2016 (Prepayment)	(\$55,000)
Less: May 2, 2017 (Mandatory)	(\$75,000)
Less: May 2, 2017 (Prepayment)	(\$5,000)
Less: May 1, 2018 (Mandatory)	(\$80,000)
Less: May 1, 2018 (Prepayment)	(\$5,000)
Less: November 1, 2018 (Prepayment)	(\$105,000)
Less: May 1, 2019 (Mandatory)	(\$80,000)
Less: May 2, 2019 (Prepayment)	(\$10,000)
Current Bonds Outstanding	\$1,910,000

C.

D.

Double Branch

Community Development District

Check Run Summary

November 30, 2019

Fund	Date	Check No.	Amount
General Fund			
Payroll	11/12/19	50797-50800	\$ 738.80
		<u>Sub-Total</u>	<u>\$ 738.80</u>
Accounts Payable	10/31/19	1554-1554	\$ 62.00
	11/7/19	1555-1557	\$ 2,225.00
	11/18/19	1558	\$ 6,144.33
		<u>Sub-Total</u>	<u>\$ 8,431.33</u>
Recreation Fund			
Accounts Payable	10/25/19	6182-6186	\$ 11,442.77
	10/31/19	6187-6189	\$ 830.00
	11/7/19	6190-6210	\$ 35,181.92
	11/12/19	6211	\$ 1,277.52
	11/18/19	6212-6222	\$ 58,162.43
	11/26/19	6223-6231	\$ 4,426.93
		<u>Sub-Total</u>	<u>\$ 111,321.57</u>
Capital Reserve Fund			
Accounts Payable			
		<u>Sub-Total</u>	<u>\$ -</u>
Total			\$ 120,491.70

Attendance Sheet

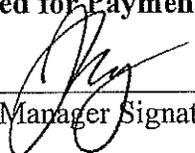
District Name: Double Branch, CDD

Board Meeting Date: November 4, 2019

	Name	In Attendance	Fee
1	Cindy Nelsen <i>Chairperson</i>		YES-\$200
2	Charles Horton <i>Assistant Secretary</i>		YES-\$200
3	Andre Lanier <i>Assistant Secretary</i>		YES-\$200
4	Chad Davis <i>Assistant Secretary</i>	Absent	YES-\$200
5	Scott Thomas <i>Assistant Secretary</i>		YES-\$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:



District Manager Signature

11/4/19

Date

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/31/19	00111	10/24/19 19-00022	201910 310-51300-48000	NOTICE OF MEETING 11/4/19	*	62.00	
JACKSONVILLE DAILY RECORD							62.00 001554
11/07/19	00053	10/01/19 74033	201910 310-51300-54000	FY20 SPECIAL DISTRICT FEE	*	175.00	
DEPARTMENT OF ECONOMIC OPPORTUNITY							175.00 001555
11/07/19	00015	10/31/19 110898	201909 310-51300-31500	SEP GENERAL COUNSEL	*	350.00	
HOPPING GREEN & SAMS							350.00 001556
11/07/19	00015	10/31/19 110899	201909 310-51300-31500	SEP MONTHLY MEETING	*	1,700.00	
HOPPING GREEN & SAMS							1,700.00 001557
11/18/19	00035	11/01/19 2105	201911 310-51300-34000	NOV MANAGEMENT FEES	*	4,996.92	
11/01/19		2105	201911 310-51300-52000	NOV WEBSITE ADMIN	*	187.50	
11/01/19		2105	201911 310-51300-35100	NOV INFORM TECHNOLOGY	*	161.83	
11/01/19		2105	201911 310-51300-35100	NOV IQ NECT	*	16.65	
11/01/19		2105	201911 310-51300-31300	NOV DISSEMINATION SERVICE	*	111.08	
11/01/19		2105	201911 310-51300-51000	OFFICE SUPPLIES	*	41.38	
11/01/19		2105	201911 310-51300-42000	POSTAGE	*	143.31	
11/01/19		2105	201911 310-51300-42500	COPIES	*	450.60	
11/01/19		2105	201911 310-51300-41000	TELEPHONE	*	35.06	
GOVERNMENTAL MANAGEMENT SERVICES							6,144.33 001558
TOTAL FOR BANK A						8,431.33	
TOTAL FOR REGISTER						8,431.33	

Jacksonville Daily Record

A Division of

DAILY RECORD & OBSERVER, LLC

10 N. Newnan Street (32202)

P.O. Box 1769

Jacksonville, FL 32201

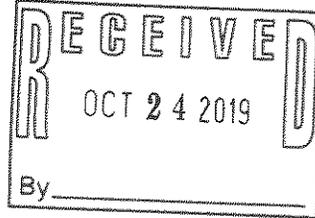
(904) 356-2466

October 24, 2019

INVOICE

Date

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092



Payment Due Upon Receipt

Serial #	19-00022C	PO/File #		\$62.00
	Notice of Meeting			Amount Due
				Amount Paid
	Double Branch Community Development District			\$62.00
				Payment Due
Case Number				
Publication Dates	10/24			
County	Clay			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

V 111 (A)
001.310.513.480

Your notice can be found on the world wide web at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF MEETING
DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on **Monday, November 4, 2019, at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

James A. Perry
District Manager

Oct. 24 00 (19-00022C)

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2019/2020 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 74033			Date Invoiced: 10/01/2019
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2019: \$175.00

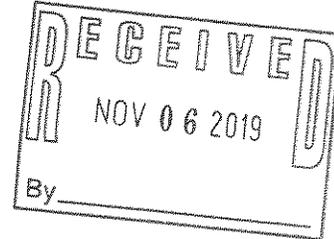
STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Double Branch Community Development District
 Mr. Jason M. Walters
 Hopping, Green & Sams
 119 South Monroe Street, Suite 300
 Tallahassee, FL 32301

- 2. Telephone: (850) 222-7500
- 3. Fax: (850) 224-8551
- 4. Email: jasonw@hgslaw.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: www.doublebranchcdd.com
- 8. County(ies): Clay
- 9. Function(s): Community Development
- 10. Boundary Map on File: 08/08/2002
- 11. Creation Document on File: 08/08/2002
- 12. Date Established: 07/03/2002
- 13. Creation Method: Rule of the Governor and Cabinet
- 14. Local Governing Authority: Clay County
- 15. Creation Document(s): Rule 42FF-1.001 - 1.003, Florida Administrative Code
- 16. Statutory Authority: Chapter 190, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Assessments
- 19. Most Recent Update: 11/06/2018



V-53 (A)
1,310,573.5210

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: *[Signature]* Date 11-5-19

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
 - 1. ___ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
 - 2. ___ This special district is in compliance with the reporting requirements of the Department of Financial Services.
 - 3. ___ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2017/2018 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

HGS
OCT 04 2019
RECEIVED



000454000201

Ron DeSantis
GOVERNOR



Ken Lawson
EXECUTIVE DIRECTOR

To: All Special District Registered Agents
From: Jack Gaskins Jr., Special District Accountability Program
Date: October 1, 2019
Subject: Fiscal Year 2019/2020 Annual State Fee and Update Requirements
Postmarked Due Date is December 2, 2019

This memo contains the instructions for complying with the annual state fee and update requirement using the enclosed *Fiscal Year 2019/2020 Annual Special District Fee Invoice and Update Form* (form). The state fee remains \$175 per special district, unless the special district certifies that it is eligible for a zero fee. To avoid a \$25 late fee, the payment must be postmarked or paid online by **December 2, 2019**.

The Purpose of the Annual State Fee

Chapter 189, Florida Statutes, the Uniform Special District Accountability Act (Act), assigns duties to the Special District Accountability Program within the Florida Department of Economic Opportunity (DEO) and requires DEO to annually collect a state fee from each special district to cover the costs of administering the Act. For more information, see www.FloridaJobs.org/SDAP.

The Purpose of Reviewing the Special District's Profile

The Act, along with Rule Chapter 73C-24, Florida Administrative Code, requires each special district to maintain specific information with DEO and requires DEO to make that information available through the *Official List of Special Districts* (www.FloridaJobs.org/OfficialList). The Florida Legislature, state agencies and local government officials use that information to monitor special districts, coordinate activities, collect and compile financial and other information and make informed policy decisions. Therefore, it is important for each special district's registered agent to annually review the information on the form, make any needed corrections or updates directly on the form and return it to DEO along with the state fee.

Reminders

Each newly created special district must have an official website by the end of the first full fiscal year after its creation. All other special districts should already have an official website that contains specific information (see www.FloridaJobs.org/SDWebsites#offwebsite). If the special district's official website address is not listed on the form, the special district must provide it.

The *Florida Special District Handbook* (www.FloridaJobs.org/SpecialDistrictHandbook) covers general operating procedures for special districts. DEO encourages all special district staff and governing body members to review this handbook to help ensure compliance with state requirements.

(TURN OVER FOR INSTRUCTIONS)

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850 245 7105 | www.FloridaJobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711

Instructions for Complying with the Annual State Fee and Update Requirement

Complete the following in time for the state fee to be postmarked or paid online by December 2, 2019. Pay special attention to the items marked "**IMPORTANT!**" to avoid the possibility of being charged a late fee. Direct questions to Jack Gaskins at Jack.Gaskins@deo.myflorida.com or 850-717-8430.

STEP 1: Review the special district's profile on the enclosed form:

- a. Make any needed changes directly on the form by striking through the outdated or incorrect information and writing in the new or correct information. Provide missing information.
- b. Sign and date where indicated.
- c. A duplicate form can be downloaded from www.FloridaJobs.org/SpecialDistrictFee.

STEP 2: Pay the \$175 state fee or, if eligible, certify eligibility for the zero fee:

- a. The program encourages all special districts to pay online with a Visa or MasterCard by visiting www.FloridaJobs.org/SpecialDistrictFee and following the instructions – it's fast, free and convenient.
- b. **IMPORTANT!** If not paying online, prepare a check payable to the **Florida Department of Economic Opportunity** and enter the invoice number in the memo field.
- c. Or, if the special district meets all three statements in the "Zero Annual Fee Certification Section," certify eligibility for the zero fee by initialing each statement instead of paying the fee.
- d. DEO's W-9 form can be downloaded from www.FloridaJobs.org/SpecialDistrictFee.

STEP 3: Make a copy of the form for your records.

STEP 4: Prepare and return the form along with any applicable attachments using only the address below:

- a. If payment was made online, write "Paid Online" on the form and email or mail the form to us.
- b. **IMPORTANT!** If payment is not being made online, attach a check to the form to ensure the payment is properly credited to the correct special district and mail the form to us. **BE SURE TO INCLUDE THE FORM WHEN MAILING A CHECK!**
- c. If certifying for a zero fee, email or mail the form to us.
- d. If the form indicates the special district needs to provide its boundary map and/or creation document, email or mail the document(s) to us.

IMPORTANT! ONLY USE THIS ADDRESS:

**Florida Department of Economic Opportunity
Bureau of Budget Management
107 E. Madison Street, MSC 120
Tallahassee, FL 32399-4124
Email Address: Jack.Gaskins@DEO.MyFlorida.com**

000454080202



Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

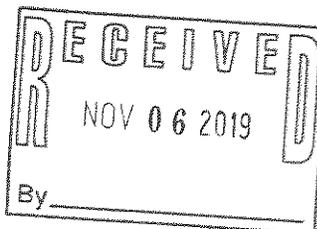
V-15
1,310,573.815 (A)

===== STATEMENT =====

October 31, 2019

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 110898
Billed through 09/30/2019



General Counsel (O&M)
DBRNCH 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

09/03/19	JMW	Review draft work authorizations; review interlocal cost sharing provisions; confer with staff.	0.70 hrs
09/06/19	JMW	Review draft annual notice.	0.20 hrs
09/27/19	JMW	Coordinate rules of procedure hearing and notices.	0.50 hrs
Total fees for this matter			\$350.00

MATTER SUMMARY

Walters, Jason M.	1.40 hrs	250 /hr	\$350.00
TOTAL FEES			\$350.00
TOTAL CHARGES FOR THIS MATTER			\$350.00

BILLING SUMMARY

Walters, Jason M.	1.40 hrs	250 /hr	\$350.00
TOTAL FEES			\$350.00
TOTAL CHARGES FOR THIS BILL			\$350.00

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

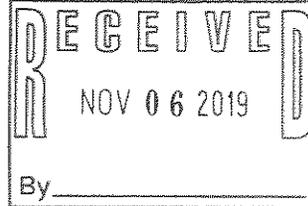
V-15
1,310.573.315 (A)

===== STATEMENT =====

October 31, 2019

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 110899
Billed through 09/30/2019



Monthly Meeting (O&M)

DBRNCH 00101 JMW

FOR PROFESSIONAL SERVICES RENDERED

09/03/19	JMW	Review agenda items; confer with staff.	
09/06/19	JMW	Meeting preparation; review agenda package materials; conference with staff.	
09/09/19	JMW	Meeting preparation; attend regular board meeting by telephone.	
09/10/19	JMW	Meeting follow-up.	
09/13/19	JMW	Meeting follow-up.	
Total fees for this matter			\$1,700.00

MATTER SUMMARY

TOTAL FEES	\$1,700.00
TOTAL CHARGES FOR THIS MATTER	\$1,700.00

BILLING SUMMARY

TOTAL FEES	\$1,700.00
TOTAL CHARGES FOR THIS BILL	\$1,700.00

Please include the bill number on your check.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2105
Invoice Date: 11/1/19
Due Date: 11/1/19
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - November 2019 <i>1,310, 573, 340</i>		4,996.92	4,996.92
Website Administration - November 2019 <i>- 520</i>		187.50	187.50
Information Technology - November 2019 <i>- 351</i>		161.83	161.83
IQ Nect - November 2019 <i>- 351</i>		16.65	16.65
Dissemination Agent Services - November 2019 <i>- 313</i>		111.08	111.08
Office Supplies <i>510</i>		41.38	41.38
Postage <i>420</i>		143.31	143.31
Copies <i>425</i>		450.60	450.60
Telephone <i>410</i>		35.06	35.06

(A) V-35

Total \$6,144.33

Payments/Credits \$0.00

Balance Due \$6,144.33

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/25/19	00092	10/14/19	2103	201909	320-57200-46600			SEP FACIL MAINT-GENERAL	*	2,297.00		
10/14/19		2103		201909	320-57200-46620			SEP FACIL MAINT-CONTINGEN	*	2,480.00		
10/14/19		2103		201909	320-57200-46630			SEP LIGHING REPAIRS	*	712.00		
10/14/19		2103		201909	320-57200-63100			SEP REPAIRS/REPLACEMENT	*	969.00		
10/14/19		2103		201909	320-57200-46400			SEP COMMON AREA MAINT	*	787.00		
10/14/19		2103		201909	320-57200-46300			SEP POOL MAINTENANCE	*	1,696.00		
10/14/19		2103		201909	320-57200-46800			SEP LAKE MAINTENANCE	*	669.00		
10/14/19		2103		201909	320-57200-63200			SEP MISCEL MAINTENANCE	*	780.27		
GOVERNMENTAL MANAGEMENT SERVICES											10,390.27	006182
10/25/19	00208	10/21/19	10212019	201910	320-57200-34510			10/11/19-10/17/19 SECURIT	*	802.50		
MIDDLE VILLAGE CDD											802.50	006183
10/25/19	00775	10/21/19	10212019	201910	300-36900-10300			RENTAL DEPOSIT REFUND	*	100.00		
PATRICIA CARLISLE											100.00	006184
10/25/19	00776	10/21/19	10212019	201910	300-36900-10300			RENTAL DEPOSIT REFUND	*	100.00		
QUINCY MORGAN											100.00	006185
10/25/19	00774	10/21/19	10212019	201910	300-36900-10300			RENTAL DEPOSIT REFUND	*	50.00		
WENDY KNIGHT											50.00	006186
10/31/19	00671	10/29/19	10292019	201910	300-36900-10300			RENTAL DEPOSIT REFUND	*	100.00		
ERICA BARTLEY											100.00	006187
10/31/19	00208	10/29/19	10292019	201910	320-57200-34510			SECURITY 10/18-10/24 2019	*	630.00		
MIDDLE VILLAGE CDD											630.00	006188
10/31/19	00778	10/29/19	10292019	201910	300-36900-10300			RENTAL DEPOSIT REFUND	*	100.00		
SUNSHINE SNIPES											100.00	006189

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/07/19	00506	10/31/19 9416128	201910 320-57200-34500	10/1/19-10/31/19 SECURITY	ALLIED UNIVERSAL	*	4,235.79	4,235.79 006190
11/07/19	00478	11/06/19 11745	201911 320-57200-62000	PRINTABLE PROXIMITY CARDS	CARDS AND KEYFOBS	*	816.50	816.50 006191
11/07/19	00092	10/15/19 2104	201910 300-36900-10300	EVENT STAFF THRU 10/10/19	GOVERNMENTAL MANAGEMENT SERVICES	*	228.00	228.00 006192
11/07/19	00092	10/29/19 2107	201910 300-36900-10300	EVENT STAFF THRU 10/24/19	GOVERNMENTAL MANAGEMENT SERVICES	*	221.00	221.00 006193
11/07/19	00025	10/31/19 105471	201910 320-57200-46610	ANNUAL FIRE ALARM INSPECT	JSC SYSTEMS	*	485.00	485.00 006194
11/07/19	00024	11/04/19 468739	201910 320-57200-46800	OCT LAKE MAINTENANCE	THE LAKE DOCTORS, INC.	*	2,070.00	2,070.00 006195
11/07/19	00024	11/04/19 468740	201911 320-57200-46800	NOV LAKE MAINTENANCE	THE LAKE DOCTORS, INC.	*	2,070.00	2,070.00 006196
11/07/19	00779	11/04/19 11042019	201911 300-36900-10300	RENTAL DEPOSIT REFUND	MAUREEN MEIER	*	100.00	100.00 006197
11/07/19	00208	11/04/19 11042019	201911 320-57200-34510	10/25-10/31/19 SECURITY	MIDDLE VILLAGE CDD	*	420.00	420.00 006198
11/07/19	00186	11/01/19 13129558	201911 320-57200-46300	NOV POOL MAINTENANCE	POOLSURE	*	2,107.49	2,107.49 006199
11/07/19	00297	11/01/19 264	201911 320-57200-61000	NOV JANITORIAL SERVICES	RIVERSIDE MANAGEMENT SERVICES, INC	*	4,251.00	4,251.00 006200
11/07/19	00780	11/05/19 AAAQ3168	201911 320-57200-63100	STAIR MASTER 8 SERIES		*	9,899.98	

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/05/19		AAAQ3168	201911 320-57200-63100		DELIVERY/ASSEMBLY/INSTALL	*	370.00	
11/05/19		AAAQ3168	201911 320-57200-63100		FREIGHT	*	331.62	
SOFITCO FITNESS OUTFITTERS								10,601.60 006201
11/07/19	00382	9/30/19 91715065	201909 330-57200-61100		9/30/19 MAT CLEANING	*	65.85	
10/07/19		91715085	201910 330-57200-61100		10/7/19 MAT CLEANING	*	68.64	
10/14/19		91715106	201910 330-57200-61100		10/14/19 MAT CLEANING	*	65.85	
10/21/19		91715126	201910 330-57200-61100		10/21/19 MAT CLEANING	*	65.85	
UNIFIRST CORPORATION								266.19 006202
11/07/19	00672	10/23/19 1573	201910 320-57200-63100		PALM TREE REMOVAL	*	700.00	
VERDEGO, LLC								700.00 006203
11/07/19	00672	8/20/19 1171A	201908 320-57200-35100		BREAKER REPAIR	*	2,400.00	
VERDEGO, LLC								2,400.00 006204
11/07/19	00672	8/20/19 1171B	201908 320-57200-35100		BREAKER REPAIR	*	561.04	
VERDEGO, LLC								561.04 006205
11/07/19	00342	11/01/19 DZ001573	201911 320-57200-63100		SINGLE BENSH	*	1,043.10	
11/01/19		DZ001573	201911 320-57200-63100		MOUNTING PLATE COVERS	*	79.80	
11/01/19		DZ001573	201911 320-57200-63100		SEAT/BACK	*	620.00	
11/01/19		DZ001573	201911 320-57200-63100		FREIGHT	*	702.00	
WABASH VALLEY MANUFACTURING, INC								2,444.90 006206
11/07/19	00399	11/01/19 98490934	201911 330-57200-50000		NOV BASE CHARGE	*	32.54	
XEROX CORPORATION								32.54 006207
11/07/19	00512	11/04/19 6858044	201911 320-57200-63100		INSIDE DIAMETER MOUNT	*	101.27	
1000 BULBS								101.27 006208

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/19	00512	11/04/19	6858053	201911	320	57200	63100			*	534.80		
			LED PARKING LOT FIXTURE					1000 BULBS				534.80	006209
11/07/19	00512	11/04/19	6858035	201911	320	57200	63100			*	534.80		
			LED PARKING LOT FIXTURE					1000 BULBS				534.80	006210
11/12/19	00781	11/01/19	QP-14439	201911	320	57200	63100			*	1,277.52		
			FLEX DECK					TRUE FITNESS				1,277.52	006211
11/18/19	00172	11/06/19	11062019	201910	320	57200	43500			*	640.13		
			566-1 OAKLEAF VILLAGE PKW							*			
		11/06/19	11062019	201910	320	57200	43500			*	139.87		
			716-1 WAKEMONT DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	35.25		
			3178-1 WANDERING OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	41.04		
			1505-1 CANOPY OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	1,015.80		
			1591-1 CANOPY OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	29.72		
			3701-1 THOUSAND OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	123.18		
			3713-1 THOUSAND OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	27.35		
			1940-1 WOODWORTH DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	28.14		
			3659-1 THOUSAND OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	24.98		
			603-1 WATERFORD OAKS DR							*			
		11/06/19	11062019	201910	320	57200	43500			*	32.09		
			1206-1 BEDROCK DR										
								CLAY COUNTY UTILITY AUTHORITY				2,137.55	006212
11/18/19	00285	11/12/19	SSI09293	201910	320	57200	34510			*	463.75		
			OCT EMPLOYMENT FEE							*			
		11/12/19	SSI09293	201910	320	57200	34510			*	187.50		
			OCT SCHEDULING FEE										
								CLAY COUNTY SHERIFF'S OFFICE				651.25	006213
11/18/19	00002	10/29/19	10292019	201910	300	20200	10200			*	3,056.00		
			OCT RECREATION ELECTRIC							*			
		10/29/19	10292019	201910	300	20200	10200			*	2,546.00		
			OCT COMM AREA ELECTRIC										

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/29/19		10292019	201910	300-20200-10200					OCT FITNESS ELECTRIC	*	608.00		
10/29/19		10292019	201910	300-20200-10200					OCT STREETLIGHTING	*	2,353.00		
CLAY ELECTRIC COOPERATIVE, INC												8,563.00	006214
11/18/19	00261	11/13/19	740451	201911	330-57200-61100				MAX ROLL	*	575.00		
		11/13/19	740451	201911	330-57200-61100				SHIPPING	*	130.00		
ERC WIPING PRODUCTS, INC												705.00	006215
11/18/19	00092	11/01/19	2106	201911	310-51300-34000				NOV FACIL MNGMT-RECREAT	*	12,497.67		
GOVERNMENTAL MANAGEMENT SERVICES												12,497.67	006216
11/18/19	00422	10/16/19	51744222	201910	320-57200-63100				JANITORIAL SUPPLIES	*	963.51		
THE HOME DEPOT PRO												963.51	006217
11/18/19	00422	10/17/19	51768430	201910	320-57200-63100				MAINTENANCE SUPPLIES	*	240.36		
THE HOME DEPOT PRO												240.36	006218
11/18/19	00422	10/29/19	51950605	201910	320-57200-63100				FILTERS	*	100.88		
THE HOME DEPOT PRO												100.88	006219
11/18/19	00208	11/12/19	11122019	201911	320-57200-34510				11/1/19-11/7/19 SECURITY	*	780.00		
MIDDLE VILLAGE CDD												780.00	006220
11/18/19	00672	10/31/19	1688	201910	320-57200-46200				OCT CATCH-UP PRICE INCR	*	606.22		
VERDEGO, LLC												606.22	006221
11/18/19	00672	11/01/19	1691	201911	320-57200-46200				NOV LANDSCAPE MAINTENANCE	*	30,916.99		
VERDEGO, LLC												30,916.99	006222
11/26/19	00782	11/16/19	4118	201911	320-57200-63100				BYPASS CONTACTOR/CONNECT	*	125.00		
ADELCO ELECTRIC INC												125.00	006223
11/26/19	00782	11/18/19	4119	201911	320-57200-63100				INSTALLED TIME CLOCKS	*	120.00		
ADELCO ELECTRIC INC												120.00	006224

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/26/19	00783	11/14/19 11142019	201911 300-36900-10300	RENTAL DEPOSIT REFUND	*	50.00	
				ANDRAIA MASLINE			50.00 006225
11/26/19	00784	11/19/19 11192019	201911 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				DESTINI GEORGE			100.00 006226
11/26/19	00092	11/19/19 2112	201910 320-57200-41000	OCT PHONES	*	98.78	
		11/19/19 2112	201910 320-57200-49300	OCT PERMITS/LICENSES	*	26.95	
		11/19/19 2112	201910 320-57200-49400	OCT SPECIAL EVENT	*	465.71	
		11/19/19 2112	201910 320-57200-51000	OCT OFFICE SUPPLIES	*	79.48	
		11/19/19 2112	201910 320-57200-63100	OCT REPAIR/REPLACEMENT	*	1,868.76	
				GOVERNMENTAL MANAGEMENT SERVICES			2,539.68 006227
11/26/19	00092	11/13/19 2108	201911 300-36900-10300	EVENT STAFF THRU 11/7/19	*	353.00	
				GOVERNMENTAL MANAGEMENT SERVICES			353.00 006228
11/26/19	00092	11/19/19 2111	201911 300-36900-10300	EVENT STAFF THRU 11/21/19	*	236.75	
				GOVERNMENTAL MANAGEMENT SERVICES			236.75 006229
11/26/19	00208	11/18/19 11182019	201911 320-57200-34510	11/8/19-11/14/19 SECURITY	*	802.50	
				MIDDLE VILLAGE CDD			802.50 006230
11/26/19	00785	11/14/19 11142019	201911 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				RENEE MEJIAS			100.00 006231
				TOTAL FOR BANK B		111,321.57	
				TOTAL FOR REGISTER		111,321.57	

DBBR DOUBLE BRANCH HSMITH

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2103
 Invoice Date: 10/14/19
 Due Date: 10/14/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



V-92 (B)

Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1 - September 30, 2019		9,307.79	9,307.79
Maintenance Supplies		1,082.48	1,082.48
Facility Maint. - General 2, 572, 4660 2, 320, 572, 4666		\$ 2,297. ⁰⁰	
Facility Maint. - Contingency 2, 572, 4662 2, 320, 572, 46620		\$ 2,480. ⁰⁰	
Lighting Repairs 2, 320, 572, 4663 2, 320, 572, 46620		\$ 712. ⁰⁰	
Repairs / Replacement 2, 572, 6310 2, 320, 572, 631		\$ 969. ⁰⁰	
Common Area Maint. 2, 572, 4640 2, 320, 572, 464		\$ 787. ⁰⁰	
Pool Maint 2, 320, 572, 4630 2, 320, 572, 463		\$ 1,696. ⁰⁰	
Lake Maint. 320, 572, 4680 2, 320, 572, 468		\$ 669. ⁰⁰	
Miscellaneous Maint. 320, 572, 6320 2, 320, 572, 6320		\$ 780. ²⁷	
Total			\$10,390.27
Payments/Credits			\$0.00
Balance Due			\$10,390.27

2019
 10.17.19

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2019

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/1/19	6	G.S.	Removed debris in common areas, pulled debris from ponds
9/3/19	4	T.C.	Prepared for Hurricane Dorian
9/3/19	2	G.S.	Removed debris in common areas, cleaned up graffiti in play area
9/5/19	4	T.C.	Post hurricane clean up
9/5/19	2	G.S.	Removed debris in common areas, removed debris from ponds, removed deceased animal from road
9/5/19		S.A.	Repaired slat on rocking chair, picked up supplies, installed support for potted tree, installed windcreens on tennis courts, primed and started waterfall fountain
9/5/19	4	L.N.	Post hurricane clean up
9/6/19	4	T.C.	Post hurricane clean up
9/6/19	3	G.S.	Removed debris in common areas
9/6/19	8	S.A.	Installed windcreens on tennis courts
9/8/19	2	E.T.	Cleaned pool filters
9/9/19	2	T.C.	Cleaned duck bridge and pool decks
9/9/19	6	G.S.	Removed debris in common areas, removed 2 deceased animals from road
9/10/19	2	E.T.	Cleaned pool filters on lap pool, spray ground and family pool, vacuumed lap pool and family pool
9/10/19	2	T.C.	Cleaned duck bridge and pool deck
9/11/19	2	T.C.	Cleaned duck bridge and pool deck
9/11/19	6	G.S.	Removed debris in common areas, removed debris from ponds, treated fire ant mounds in parks
9/12/19	4	E.T.	Cleaned pool filters on lap pool, spray ground and family pool, repaired broken auto fill liner on family pool
9/12/19	2	G.S.	Trimmed trees and bush, cleaned up graffiti
9/12/19	3	S.A.	Picked up supplies for the pool fill repair
9/12/19	4	L.N.	Cleaned pool, fixed water line at pool
9/13/19	6	T.C.	Cleaned duck bridge and pool decks, worked on windcreens, put garage sale signs out
9/13/19	5	G.S.	Removed debris in common areas, drove off Canadian geese from common areas, treated fire ant mounds in park, removed debris from ponds
9/13/19	6	S.A.	Primed waterfall fountain, worked on windcreens, put garage sale signs out
9/16/19	4	T.C.	Cleaned duck bridge and pool decks, repaired rocking chair at shop and brought back
9/16/19	6	G.S.	Removed debris in common areas, pulled debris from ponds
9/17/19	4	E.T.	Cleaned pool filters on lap pool, spray ground and family pool, rebuild awning over pool pack, replaced tarp on awning
9/17/19	8	T.C.	Cleaned duck bridge and pool decks, worked on windcreens
9/17/19	2	G.S.	Removed debris in common areas
9/17/19	8	S.A.	Adjusted windcreens, rebuild awning frame in pool pack
9/17/19	8	L.N.	Installed windcreens on tennis court, take chairs to shop, clean pool
9/18/19	4	T.C.	Cleaned duck bridge and pool decks, repaired urinal in fitness center bathroom
9/18/19	6	G.S.	Removed debris in common areas
9/19/19	8	E.T.	Repaired equipment on entrance fountain, primed pump, replaced GFI on sump pump, cleaned pool filters on family pool, spray ground and lap pool
9/19/19	2	T.C.	Cleaned duck bridge and pool decks
9/19/19	2	G.S.	Installed lock on trash bin door, trimmed trees in park, removed debris in common areas, treated fire ant mounds
9/19/19	8	S.A.	Picked up supplies, adjusted cables for taps in pool pack, installed support braces for waterfall lid, replaced GFCI in waterfall pump box, primed waterfall
9/19/19	4	L.N.	Fixed tennis windcreens
9/20/19	6	T.C.	Cleaned duck bridge and pool decks, set up for campout
9/20/19	6	G.S.	Removed debris in common areas, removed debris from ponds
9/20/19	4	S.A.	Set up for campout
9/23/19	6	T.C.	Cleaned duck bridge and pool decks, removed debris in parking lot and amenity center, repaired swing at Fall Creek Playground
9/23/19	6	G.S.	Removed debris in common areas, drove geese from parks, cleaned up deceased animal in road at school
9/24/19	4	E.T.	Repaired playground swing at community park, built form and mixed cement for park trash receptacle
9/24/19	6	T.C.	Cleaned duck bridge and pool decks, repaired and set in concrete trash receptacles holder at park, worked on running wires for cameras and thermostat
9/24/19	4	G.S.	Park inspection and repair, treated fire ants in parks, removed debris in common areas
9/24/19	7	S.A.	Repaired chains on Worthington Park playground, inspect park repair and pour new concrete for trash receptacles at Cannon's Point park
9/24/19	4	L.N.	Install cameras at fitness center
9/25/19	2	T.C.	Cleaned duck bridge and pool decks
9/25/19	5	G.S.	Removed debris in common areas, removed debris from ponds, treated fire ant mounds
9/26/19	4	E.T.	Repair table at Cannon Oak park, repair trash receptacle pedestal, clean pool filters on family pool, lap pool and spray ground
9/26/19	8	T.C.	Cleaned duck bridge and pool decks, worked in fitness center running wires for cameras and thermostat,

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF SEPTEMBER 2019

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
			changed lights to LED in fitness center
9/26/19	2	G.S.	removed debris in common areas, treated fire ants in parks
9/26/19	5	S.A.	Primed waterfall, cleaned waterfall, cleaned 2 lakes, repaired concrete at Cannons Point
9/26/19	6	L.N.	Installed cameras at fitness center, installed lights at fitness center, changed thermostat, clean ceiling and dust fans
9/27/19	4	T.C.	Cleaned duck bridge and pool decks, changed to LED lights in men's bathroom
9/27/19	5	G.S.	Removed debris in common areas, treated fire ant mounds in parks
9/27/19	8	S.A.	Inspected and cleaned lakes and outfalls
9/27/19	8	L.F.	Changed light fixtures in fitness center, replaces light bulbs in bathrooms, replaces ballast in light fixture
9/30/19	6	T.C.	Cleaned duck bridge and pool decks, replaced shut off valve on pool pack area, removed debris around amenity center and parking lot
9/30/19	6	G.S.	Removed debris in common areas

TOTAL 285

MILES 422

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 10/05/19

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	9/5/19	Plant Tie	4.58	S.A.
	9/5/19	1/2"x20' Rebar	10.89	S.A.
	9/5/19	1/2"x4' Rebar	4.57	S.A.
	9/5/19	Bosch 1" Mason Drill Bit	35.04	J.S.
	9/5/19	3/4" PVC Ball Valve	1.93	J.S.
	9/5/19	3/4" Nylon Barb	1.54	J.S.
	9/5/19	1/2" Nylon Barb	1.54	J.S.
	9/5/19	3/4" Barb Splicer	2.22	J.S.
	9/5/19	1/2" Barb Splicer	1.29	J.S.
	9/5/19	1/10 hp Transfer Pump	56.35	J.S.
	9/5/19	Lysol Spray	7.91	T.C.
	9/5/19	Lemon Pine Sol (2)	19.71	T.C.
	9/5/19	3/8"x4 7/8" Screw Eyebolt (2)	7.54	T.C.
	9/9/19	1x4 Common Board	2.24	T.C.
	9/9/19	Battery Tender Jt 12V 750MA	22.99	T.C.
	9/12/19	Zp Ties 1000 pk	30.85	S.A.
	9/12/19	1" PVC Male Adaptor (4)	3.86	S.A.
	9/12/19	1" PVC Tee	2.08	S.A.
	9/12/19	3/4" Hosebibb	14.10	S.A.
	9/12/19	1"x3/4" PVC Bushing	1.24	S.A.
	9/12/19	1" PVC Street Elbow	2.51	S.A.
	9/12/19	3/4" PVC El 90D (4)	2.94	S.A.
	9/12/19	1" PVC Street El 90D	1.66	S.A.
	9/12/19	1" PVC Ball Valve	6.23	S.A.
	9/12/19	1/2" Nokink Hosebibb	12.63	S.A.
	9/12/19	1/2"x520" Threadseal Tape	1.76	S.A.
	9/12/19	Cat5 Riser Vable	40.25	J.S.
	9/13/19	White Gloss Paint (2)	9.15	S.A.
	9/16/19	10" Curved Jaw Locking Pliers	12.62	T.C.
	9/18/19	Microfiber Towels 12 pk	5.74	T.C.
	9/18/19	Lysol Spray	7.90	T.C.
	9/18/19	Lemon All Purpose Cleaner	9.40	T.C.
	9/18/19	Lemon Pine Sol	9.86	T.C.
	9/18/19	#24 Blend Mop Refill	9.17	T.C.
	9/18/19	Lock Washer Med Split 1/8"	1.36	T.C.
	9/18/19	Cut Washers 1/4 (3)	0.76	T.C.
	9/18/19	3/8 Hexnuts (3)	1.62	T.C.
	9/19/19	16 qt Storage Boxes	43.09	J.S.
	9/19/19	1 1/2" Holesaw	7.12	J.S.
	9/19/19	9 pc Torx Wrench Set	17.22	S.A.
	9/19/19	1/4" QK Connect x 1/4" MIP Valve (3)	34.05	S.A.
	9/19/19	Metric Flat Washer (2)	1.73	S.A.
	9/19/19	Metric Hex Nut (2)	1.89	S.A.
	9/19/19	Flat Steel Bar 36x3x3/16 (2)	40.57	S.A.
	9/20/19	Wood Dowels (20)	15.41	J.S.
	9/20/19	80 qt Storage Boxes	27.57	J.S.
	9/20/19	4' Adjustable Folding Table	22.99	J.S.
	9/22/19	Keys (3)	7.56	C.P.
	9/22/19	Easy Release Key Ring	4.58	C.P.
	9/24/19	Fire Ant Killer 12 oz (6)	75.69	G.S.
	9/24/19	5 pk Diablo Saw Blade	21.82	G.S.
	9/24/19	Roach Spray	4.57	G.S.
	9/24/19	3/8-16" x 8" Hex bolts (6)	17.94	T.C.
	9/24/19	3/8 Galv Hex Nut (6)	1.86	T.C.

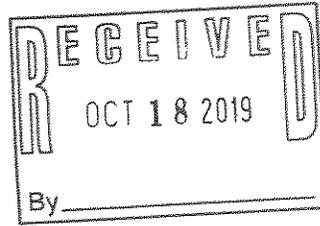
9/24/19	3/8 Lock Washer (6)	1.86	T.C.
9/24/19	3/8 Flat Cut Washer Galv (6)	1.86	T.C.
9/24/19	Goof Off 12 oz Aerosol (2)	12.58	T.C.
9/24/19	LED Portable Work Lights	31.00	J.S.
9/25/19	HDX 20" Gong Brush	8.03	T.C.
9/25/19	Ryobi Pressure Washer Surface Cleaner	88.52	T.C.
9/25/19	LED 4 pin Downlights	26.77	J.S.
9/25/19	LED Candleabra Lights (4)	35.74	J.S.
9/25/19	4ft LED Tubelights	20.24	J.S.
9/25/19	Measuring Wheel	34.20	J.S.
9/27/19	T8 Ballast	18.15	L.F.
9/27/19	16 w 4 ft LED 2 pk (2)	40.48	T.C.
9/27/19	Lysol All Purpose Cleaner (2)	18.79	T.C.
9/27/19	Clorox Disinfecting Wipes	9.74	T.C.
9/27/19	Lysol Spray (2)	15.82	T.C.
9/27/19	Key Schlage	3.78	T.C.
9/27/19	Key Yale	1.25	T.C.

TOTAL \$1,082.48

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE



INVOICE DATE: OCTOBER 21, 2019
WEEK OF: 10/11/19-10/17/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Oksana Kuzmuk

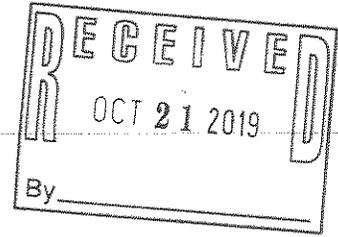
DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT	
10/11/19	BEN SIMMONS	1715-2315	6	30.00	180.00	
10/11/19	MIACHEL BURNS	1600-2200	6	30.00	180.00	
10/12/19	EVA SOLIS	1645-2245	6	30.00	180.00	
10/12/19	BEN SIMMONS	1715-2315	6	30.00	180.00	
10/13/19	BRYAN SMITH	1600-2200	6	30.00	180.00	
10/14/19	ANDRE MACK	1730-2330	6	30.00	180.00	
10/15/19	ANDRE MACK	1800-0000	6	30.00	180.00	
10/16/19	MIACHEL BURNS	1630-2230	6	30.00	180.00	
10/17/19	JOHN DRURY	1600-1800 1900-2230	5.5	30.00	165.00	
DEPUTY SIGNATURE:					TOTAL	\$1605.00/2
						\$ 802.50

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

(B)
2,320,572.34570
V-208

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - PATRICIA CARLISLE
Date: October 21, 2019 at 6:17 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OAKLEAF VILLAGE CLUBROOM aka OVCR (SUNDAY) 1:00 P.M.. to 5:00 P.M.
- o DATE OF VENUE – OCTOBER 20, 2019
- o RESIDENT – PATRICIA CARLISLE
- o ADDRESS – 654 BRIAR VIEW DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via VISA (6772)
 - DATED: 9/14/19
 - SEQ#: 2
 - BATCH#: 169
 - INVOICE: 2
 - APPROVAL CODE: 010638
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT
09/14/19	09/14/19	10/20/19	Patricia Carlisle - OVCR DEPOSIT	DEPOSIT	\$ 100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, October 23, 2019 and THURSDAY, October 24, 2019, therefore, if you require immediate attention please email me or leave a message at 904-71 earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

V-775 (B)
 2,300,369.103

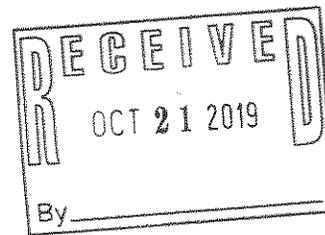
Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, an attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or proprietary. The sender is individually responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is

Double Branch

Good evening Hannah, 10/21/19



Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 p.m. to 6:30 p.m.
- DATE OF VENUE – OCTOBER 12, 2019
- RESIDENT – QUINCY MORGAN
- ADDRESS – 791 PALMETTO PLACE CT, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on BANK OF AMERICA (credit card machine was inoperable):
 - DATED: 9/7/19
 - CHECK#: 139
 - DEPOSITED: 9/9/19
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION
09/07/19	09/09/19	10/12/19	Quincy Morgan - OVCR DEPOSIT

Let me know if you have any questions or require any additional information.

Thank you.

V-776 (B)
2,300.369,103

I will be out of the office WEDNESDAY, October 23, 2019 and THURSDAY, October 24, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

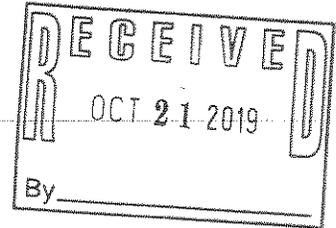
Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - WENDY KNIGHT
Date: October 21, 2019 at 6:31 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 p.m. to 6:30 p.m.
- o DATE OF VENUE – OCTOBER 26, 2019
- o RESIDENT – WENDY KNIGHT
- o ADDRESS – 3239 WANDERING OAKS DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$50.00 - CANCELLED via walk-in on 9/26/19 - per policy cancellations must be in writing - sta
 - DEPOSIT REFUND
- o DEPOSIT was via CHECK drawn on NAVY FEDERAL (credit card machine was inoperable):
 - DATED: 8/26/19
 - CHECK#: 742
 - DEPOSITED: 8/27/19
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT
08/26/19	08/27/19	10/26/19	Wendy Knight - OVCR DEPOSIT	DEPOSIT	\$ 100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, October 23, 2019 and THURSDAY, October 24, 2019, therefore, if you require immediate attention please email me or leave a message at 904-71-earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

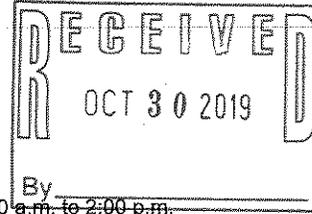
V-774 (B)
 2,300.369.103

Governmental Management Services

www.OakLeafResidents.com

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From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - ERICA BARTLEY
Date: October 29, 2019 at 5:21 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00 p.m.
- o DATE OF VENUE – OCTOBER 26, 2019
- o RESIDENT – ERICA BARTLEY
- o ADDRESS – 1410 CANOPY OAKS DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via CHECK drawn on VySTAR (credit card machine was inoperable):
 - DATED: 9/14/19
 - CHECK#: 3192
 - DEPOSITED: 9/17/19
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT
09/13/19	09/17/19	10/26/19	Erica Bartley - OVCR DEPOSIT	DEPOSIT	\$ 100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office FRIDAY, November 1, 2019 and SATURDAY, November 2, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-41 earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

671 (B)
 2,300,362.103

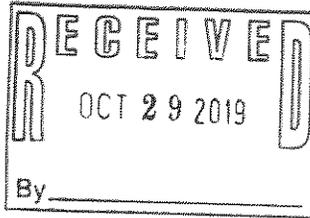
Governmental Management Services

www.OakLeafResidents.com

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Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043



INVOICE

INVOICE DATE: OCTOBER 29, 2019
WEEK OF: 10/18/19-10/24/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Oksana Kuzmuk

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/18/19	JENNIFER COOPER	1700-2300	6	30.00	180.00
10/19/19	BEN SIMMONS	1700-2300	6	30.00	180.00
10/20/19	BEN SIMMONS	1700-2300	6	30.00	180.00
10/21/19	BRYAN SMITH	1700-2300	6	30.00	180.00
10/22/19	JONATHAN BROWN	1720-2320	6	30.00	180.00
10/23/19	ANDRE MACK	1900-0100	6	30.00	180.00
10/24/19	MATTHEW WILLIAMS	1620-2220	6	30.00	180.00

DEPUTY SIGNATURE: _____ TOTAL $\$1260.00/2 =$
 $\$630.00$

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

V-208 (B)
2.320.592.34570

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - SUNSHINE SNIPES
Date: October 29, 2019 at 6:17 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR aka Oakleaf Village Clubroom (SUNDAY) 1:00 p.m. to 5:00 p.m.
- o DATE OF VENUE – OCTOBER 27, 2019
- o RESIDENT – SUNSHINE SNIPES
- o ADDRESS – 725 CHESTWOODCHASE DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00 - (late check-out - no penalty)
 - DEPOSIT REFUND
- o DEPOSIT was via CHECK drawn on BANK OF AMERICA (credit card machine was inoperable):
 - DATED: 9/6/19
 - CHECK#: 1032
 - DEPOSITED: 9/6/19
 - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT
09/06/19	09/06/19	10/27/19	Sunshine Snipes-Thompson - OVCR DEPOSIT	DEPOSIT	\$ 100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office FRIDAY, November 1, 2019 and SATURDAY, November 2, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4100 at your earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

V-778 (B)
 2,300.369.103

Governmental Management Services

www.OakLeafResidents.com

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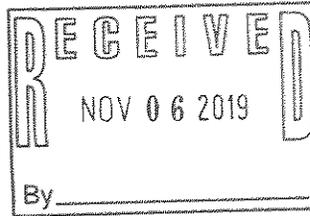
There for you.

Eight Tower Bridge
161 Washington Street, Suite 600
Conshohocken, PA 19428
(866) 703-7666

Invoice Date
10/31/2019

Invoice Number
9416128

Double Branch Community Development
370 Oakleaf Village Parkway
Orange Park, FL 32065



To ensure proper credit, please
reference this invoice number on your
remittance advice.

PLEASE REMIT PAYMENT TO:

Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:
(USD) \$4,235.79

Terms:
Due Upon Receipt

Service Location: AB364297 Customer: AB364297 Billing Period: 10/01/2019 - 10/31/2019

DOUBLE BRANCH
370 OAKLEAF VILLAGE PKWY
Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Regular Guard - BARBIERI, EMILIO	81.00	Hours		0.00
Regular Guard - Holmes, Arnisha	24.00	Hours		0.00
Regular Guard - MELSON, LISA	202.00	Hours		0.00
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours	307.00			0.00
Subtotal				4,235.79
Sales Tax Subtotal				0.00
Total for - DOUBLE BRANCH				4,235.79

APPROVED

Code to:

Double Branch Security

2-320-572-345

V-506 (B)

Subtotal	
	\$4,235.79
Sales Tax	
	\$0.00
Total Amount Due:	
(USD)	\$4,235.79



Invoice Date
10/31/2019

Invoice Number
9416128

Invoice NO. 9416128 Customer: AB364297 Double Branch Community Development Page 1 of 1

Description						Quantity	Bill Rate	Extension
Work Date	Post Description	Employee Name	In Time	Out Time	Lunch	Hours	Hours Type	
Regular Guard - BARBIERI, EMILIO						81.00	\$0.00	\$0.00
10/01/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/07/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/08/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/14/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/15/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/21/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/22/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/28/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
10/29/19	Roover 900	EMILIO BARBIERI	15:00	0:00		9.00	Hourly-Regular	
Regular Guard - Holmes, Arnisha						24.00	\$0.00	\$0.00
10/06/19	Roover 900	Arnisha Holmes	13:00	0:00		11.00	Hourly-Regular	
10/07/19	Roover 900	Arnisha Holmes	0:00	1:00		1.00	Hourly-Regular	
10/13/19	Roover 900	Arnisha Holmes	13:00	0:00		11.00	Hourly-Regular	
10/14/19	Roover 900	Arnisha Holmes	0:00	1:00		1.00	Hourly-Regular	
Regular Guard - MELSON, LISA						202.00	\$0.00	\$0.00
10/02/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/03/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/04/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/05/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/05/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/06/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/09/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/10/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/11/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/12/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/12/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/13/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/16/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/17/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/18/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/19/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/19/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/20/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/20/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/21/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/23/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/24/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/25/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/26/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/26/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/27/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/27/19	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular	
10/28/19	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular	
10/30/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
10/31/19	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular	
Guard Services						1.00	\$4,235.79	\$4,235.79
Total Hours						307.00		\$0.00

Revenue Total \$4,235.79
 Tax Total \$0.00
 Grand Total \$4,235.79



Serving Security Professionals since 2011.

Limited Lifetime Warranty*
Typical Turnaround 24hrs!
Next Day Delivery Available.
How can we help you today?
1-208-591-4430

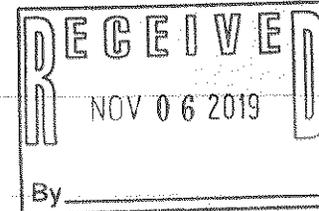


Order ID: 11745
Date Added: 11/06/2019
Payment Method: Purchase Order (#JSO110619)
Shipping Method: USPS Priority (Weight: 12.00lb)

Email: manager@oakleafresidents.com
Telephone: 9045620249
IP Address: 75.144.114.154

Instructions

PO Number: JSO110619



Payment Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States

Shipping Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States

Product	Model	Quantity	Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	600	\$2.69	\$1,614.00

Code to: Split 50/50

Sub-Total: \$1,614.00

2-330-572-493

USPS Priority (Weight: 12.00lb): \$18.99

Middle Village Rec. Passes

Total: \$1,632.99

~~2-330-572-6200~~ \$ 816.50

✓ 478 (B)

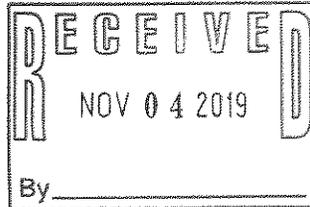
Double Branch Rec. Passes

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2104
 Invoice Date: 10/15/19
 Due Date: 10/15/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Event Staff through October 10, 2019	9.12	25.00	228.00
<i>Amenities Revenue</i>			
<i>2,369,103</i>			
<i>(B) V-92</i>			
<i>2,300,369,103</i>			
Total			\$228.00
Payments/Credits			\$0.00
Balance Due			\$228.00

RMW
10.18.19

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
9.12	Facility Event Staff	\$ 25.00	\$ 228.00

Covers Period End: October 10, 2019

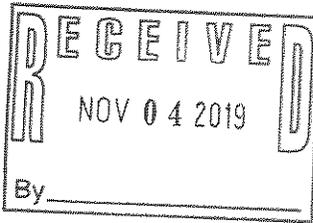
Amenities Revenue # 2-369-103

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2107
 Invoice Date: 10/29/19
 Due Date: 10/29/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Event Staff through October 24, 2019	8.84	25.00	221.00
<i>Amenities Revenue</i> <i>2,369.103</i>			
<i>2,300,369.103</i>			
<i>(B) 1-92</i>			

Total	\$221.00
Payments/Credits	\$0.00
Balance Due	\$221.00

RMW
11.1.19

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
8.84	Facility Event Staff	\$ 25.00	\$ 221.00

Covers Period End: October 24, 2019

Amenities Revenue # 2-369-103



INVOICE

Invoice Date	Invoice #
10/31/2019	105471
Customer PO #	

5021 Stepp Avenue
 Jacksonville, FL 32216
 Phone (904) 737-3511

Remit Payments To:
 P.O. Box 551629
 Jacksonville, FL 32255

Bill To: OA003
 Double Branch Systems
 Middle Village
 370 Oak Leaf Village Pkwy
 Orange Park, FL 32065

Site of Service/Delivery:
 Oakleaf Plantation Fitness Cnt
 Oakleaf Plantation Fitness Cnt
 382 Oak Leaf Village Parkway
 Orange Park FL 32065

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

JSC Job #	Terms	Date Shipped	Ship Via
X046259	Due Upon Receipt	10/31/2019	

Quantity	Item / Description	Unit Price	Amount
1.00	ANNUAL FIRE ALARM INSPECTION START WITH FITNESS CENTER FIRST & GET KEYS FOR OTHER INSPECTIONS. Pls call Jay in route 562-0249. Dated 10/28/2019: Completed Annual F/A Insp.	485.00	485.00
<p>Code to: 2-330-572-4661 2-330-572-4661</p> <p>Double Branch Preventative contracts <i>V-25 (B)</i></p> <div style="text-align: center; margin-top: 20px;"> </div>			

Sub-Total	Sales Tax	Total Due
485.00	0.00	485.00



3543 State Road 419, Winter Springs, FL 32708
 PH: 800-666-5253

INVOICE

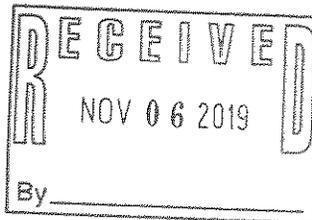
Invoice #	468739
Account #	708477
Invoice Date	11/4/2019
Due Date	11/14/2019
Rep	MAS

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
 Lakes@lakedoctors.com
 Payment Questions:
 Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	

Item	Description	Amount
	Monthly Water Management Service (R) For 10/11/19 Service. <i>October</i> Code to: 2-320-572-4680 Double Branch Lake Maintenance Customer Total Balance \$6,169.00	2,070.00



B V-24

Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!	Total Invoice	\$2,070.00
---	----------------------	-------------------

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	468739
Account #	708477
Date	11/4/2019

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

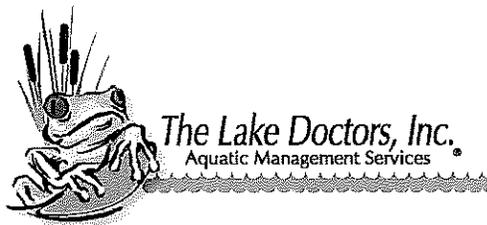
For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
 3543 State Road 419
 Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	___ Visa ___ American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	___ Check box if same as above

Signature	_____



3543 State Road 419, Winter Springs, FL 32708
 PH: 800-666-5253

INVOICE

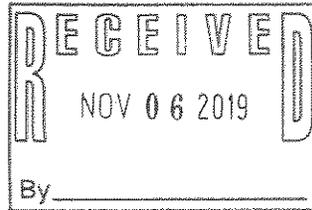
Invoice #	468740
Account #	708477
Invoice Date	11/4/2019
Due Date	11/14/2019
Rep	MAS

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
 Lakes@lakedoctors.com
 Payment Questions:
 Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	

Item	Description	Amount
	Monthly Water Management Service (R) <i>November</i> Code to: 2-320-572-4680 (B) Double Branch Lake Maintenance <i>V-24</i>	2,070.00
Customer Total Balance \$6,169.00		



Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!	Total Invoice	\$2,070.00
---	----------------------	-------------------

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	468740
Account #	708477
Date	11/4/2019

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

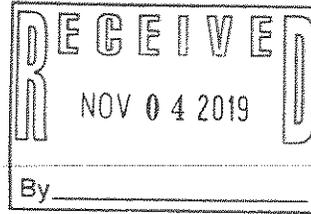
For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
 3543 State Road 419
 Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
___ Mastercard	___ Visa ___ American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address: ___ Check box if same as above	_____
Signature	_____

From: Oakleaf Venues venue rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - MAUREEN MEIER
Date: November 4, 2019 at 8:51 PM
To: Hannah Smith hsmith@gmstn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 7:00 P.M. to 11:00 P.M.
- DATE OF VENUE – NOVEMBER 2, 2019
- RESIDENT – MAUREEN MEIER
- ADDRESS – 1671 CANOPY OAKS DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via AMEX (8843)-(credit card machine was inoperable):
 - DATED: 10/15/19
 - SEQ#: 2
 - BATCH#: 172
 - INVOICE#: 2
 - APPROVAL CODE: 880519
 - AMOUNT: \$100.00

2,300,369,103
B
✓ 779

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, November 12, 2019 through SATURDAY, November 16, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

Clay County Sheriff's Office

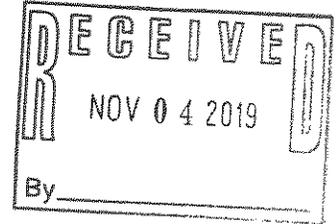
P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 4, 2019
WEEK OF: 10/25/19-10/31/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Oksana Kuzmuk



DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/25/19	JOHN DRURY	1600-2100	5	30.00	150.00
10/28/19	ANDRE MACK	1800-0000	6	30.00	180.00
10/29/19	JONATHAN BROWN	1739-2339	6	30.00	180.00
10/30/19	MATTHEW WILLIAMS	1745-2245	5	30.00	150.00
10/31/19	BRYAN SMITH	1700-2300	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$840.00/2 =
= \$420.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

V-208
2,320,572,34570 (B)



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2019

Invoice # 131295589357

Terms	Net 20
Due Date	11/21/2019
PO #	
Customer #	13OAK102

Bill To
Oakleaf Village/Double Branch
c/o Double Branch Comm Dev
475 West Town Place Ste 114
St Augustine FL 32092

Ship To
Oak Leaf Plantation/ Double Branch
370 Oakleaf Village Parkway
Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,999.31
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18

RECEIVED
OCT 22 2019
BY: _____

V-186 (B)
2,322,572,463

Total 2,107.49
Amount Due \$2,107.49

Remittance Slip

Customer
13OAK102
Invoice #
131295589357

Amount Due \$2,107.49
Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295589357

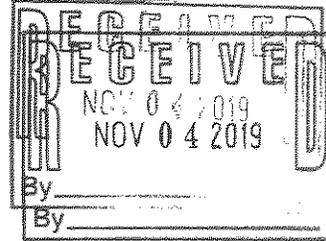
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
11/1/2019	264

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - November 2019 2,320,572,6100 (B) V-297	4,251.00	4,251.00
Total			\$4,251.00

RMW
11.1.19



SOFITCO

FITNESS OUTFITTERS

2166 W CO. HWY 30A , Suite D, Santa Rosa Beach FL 32459

QUOTE

Number: AAAQ3168

Date: Nov 5, 2019

For questions, please call
your Sales Rep:

Mark Smilek
904-521-8775

Sold To
Double Branch CDD Jay Soriano 370 OakLeaf Village Parkway Orange Park, FL 32065
Phone 904-342-1441 Fax

Ship To
Double Branch CDD Jay Soriano 370 OakLeaf Village Parkway Orange Park, FL 32065
Phone 904-342-1441 Fax

Salesperson	P.O. Number	Installer	Terms
Mark Smilek		SEFR	50% down / net Install

Line	Qty	Manufacturer	Description	Unit Price	Ext. Price
1	2	CORE	StairMaster 8 Series Gauntlet W/LCD	\$4,949.99	\$9,899.98
2					\$9,899.98
3	1	SOFITCO	SOFITCO Delivery, Assembly & Installation	\$370.00	\$370.00

Please contact me if I can be of further assistance.

PRICES ON THIS QUOTE ARE VALID FOR 30 DAYS BUT TAX RATE MAY VARY ON FINAL INVOICE DEPENDING ON INSTALL LOCATION. CANCELLATIONS SUBJECT TO A 20% RESTOCKING FEE AND FORFEITURE OF DEPOSIT. ALL EQUIPMENT COVERED BY MANUFACTURER'S WARRANTY. DELIVERIES PROVIDED BY SOFITCO AUTHORIZED INSTALLERS. PROPERTY REMAINS PROPERTY OF SOFITCO UNTIL PAID IN FULL. LEAD TIMES: CARDIO: 4-6 WEEKS. STRENGTH: 6-8 WEEKS FROM THE DATE DEPOSIT AND SIGNED INVOICE HAVE BOTH BEEN RECEIVED. CUSTOMER IS RESPONSIBLE FOR PROPER ELECTRICAL & NETWORKING REQUIREMENTS.

SubTotal	\$10,269.98
Freight	\$331.62
Sales Tax	\$0.00
Total	\$10,601.60
Deposit Paid	0.00
Amount Due	\$10,601.60

I accept the terms and conditions of this order:

Signed: Jay Soriano Date: 11/6/19
 Name: Jay Soriano Title: Dir. Ops

V-48018

Code to:
Double Branch Repair and Replacements
2.320.57200.63100

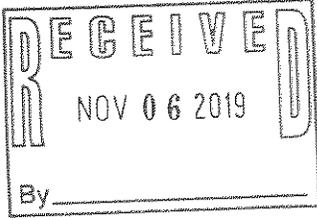


Equipment Lease Option:

Lease this equipment for an estimated low monthly rate of **\$354.62** for 36 months through our leasing partners.

**Additional terms are available. Minimum Lease Option purchase required - \$5,000. Payments based on credit and may vary (or change) accordingly.



INVOICE DATE	INVOICE #	AMOUNT	CUSTOMER COMMENTS						
9/30/19	9171506513	65.85 ✓	V-382 (D) Code to: 2.330.57200.61100 Double Branch Fitness Janitorial						
10/07/19	9171508555	68.64 ✓							
10/14/19	9171510604	65.85 ✓							
10/21/19	9171512681	65.85 ✓							
<table border="1"> <thead> <tr> <th>STATEMENT DATE</th> <th>ACCOUNT #</th> <th>AMOUNT DUE</th> </tr> </thead> <tbody> <tr> <td>10/28/19</td> <td>999548</td> <td>266.19</td> </tr> </tbody> </table>			STATEMENT DATE	ACCOUNT #	AMOUNT DUE	10/28/19	999548	266.19	
STATEMENT DATE	ACCOUNT #	AMOUNT DUE							
10/28/19	999548	266.19							

CURRENT	30 DAYS	60 DAYS	90 DAYS and OVER
266.19			

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice.

REMIT TO:
 UNIFIRST CORPORATION
 ATTENTION-ACCOUNTS RECEIVABLE
 1446 HAINES STREET
 JACKSONVILLE FL 32206

Please return This Stub With Your Payment

REMIT TO:
 UNIFIRST CORPORATION
 ATTENTION-ACCOUNTS RECEIVABLE
 1446 HAINES STREET
 JACKSONVILLE FL 32206

DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY O
 ORANGE PARK FL 32065

Statement Date:
10/28/19
Invoices Paid
Amount Paid
Customer Number
999548

INVOICE NUMBER
 INVOICE DATE
 CUSTOMER# (BILL TO)
 A/R NUMBER
 CUSTOMER

917 1506513 REMIT TO:
 9/30/19
 999548
 RTE# 02610
 DOUBLE BRANCH CDD

UniFirst Corporation
 1446 HAINES STREET
 JACKSONVILLE FL 32206



9171506513

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE 001
 FL 32206

INVOICE
 917 1506513

DATE
 9/30/19

PAYMENT TERMS
 CHARGE

PURCHASE ORDER

CONTRACT
 66891

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	26.91			3/12	3	
		MAT-4X6 HD GREAT IMP		2	17.94			1/19	2	
		DEFE CHARGE			21.00					
		INVOICE SUB-TOTAL			65.85					
		TOTAL SERVICE CHANGES			_____					
		AMOUNT DUE			_____					

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

Lisa Carter

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

INVOICE NUMBER 917 1508555 REMIT TO: UniFirst Corporation
 INVOICE DATE 10/07/19 1446 HAINES STREET
 CUSTOMER# (BILL TO) 799548 JACKSONVILLE FL 32206
 A/R NUMBER RTE# 02610
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

91715085553

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 1446 HAINES STREET JACKSONVILLE FL 32206

INVOICE 917 1508555 DATE 10/07/19 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT 66891

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/353-4121 RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	26.91			3/12	3	
		MAT-4X6 HD GREAT IMP		2	17.94			1/19	2	
		FINANCE CHARGE			2.79					
		DEFE CHARGE			21.00					
		INVOICE SUB-TOTAL			68.64					
		TOTAL SERVICE CHANGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *[Signature]*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

INVOICE NUMBER 917 1510604
 INVOICE DATE 10/14/19
 CUSTOMER# (BILL TO) 999548
 A/R NUMBER
 CUSTOMER DOUBLE BRANCH CDD

REMIT TO: UniFirst Corporation
 1446 HAINES STREET
 JACKSONVILLE FL 32206

RTE# 02610



PAYMENT AMOUNT \$

9171510604

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE 001
 FL 32206

INVOICE 917 1510604

DATE 10/14/19

PAYMENT TERMS CHARGE

PURCHASE ORDER

CONTRACT 66891

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	26.91			3/12	3	
		MAT-4X6 HD GREAT IMP		2	17.94			1/19	2	
		DEFE CHARGE			21.00					
		INVOICE SUB-TOTAL			65.85					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN [Signature]

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

INVOICE NUMBER
 INVOICE DATE
 CUSTOMER# (BILL TO)
 A/R NUMBER
 CUSTOMER

917 1512681
 10/21/19
 999548

REMIT TO:

UniFirst Corporation
 1446 HAINES STREET
 JACKSONVILLE

FL 32206

RTE# 02610

DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

9171512681+

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE 001
 FL 32206

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 917 1512681 10/21/19 CHARGE JACKSONVILLE 66891

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	26.91			3/12	3	
		MAT-4X6 HD GREAT IMP		2	17.94			1/19	2	
		DEFE CHARGE			21.00					
		INVOICE SUB-TOTAL			65.85					
		TOTAL SERVICE CHANGES								
		AMOUNT DUE								
<p>THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN _____</p> <p>SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____</p>										

Lisa Carr



Invoice

Invoice #: 1171A

Date: 08/20/19

Customer PO:

DUE DATE: 09/19/2019

BILL TO

Oakleaf - Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1060 - Lightning Strike Breaker Repair

Hunter ACC

AMOUNT

\$2,400.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,400.00

Code to:

Double Branch - Irrigation Repairs

2-320-572-35100

ⓑ

V-692





Invoice

Invoice #: 1171B

Date: 08/20/19

Customer PO:

DUE DATE: 09/19/2019

BILL TO

Oakleaf - Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1060 - Lightning Strike Breaker Repair

4 - ICD 100 Decoders

3 Hours of Labor

AMOUNT

\$396.04

\$165.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$561.04

Code to:

Double Branch - Irrigation Repairs

2-320-572-35100

V-692

(B)





Invoice

Invoice #: 1573

Date: 10/23/19

Customer PO:

DUE DATE: 11/22/2019

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1456 - Flush Cut Washingtonia Palm
Removal and flush cut of two Washingtonia Palms.
Landscape Enhancement

AMOUNT

\$700.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$700.00

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

V- 612 (B)



PROPOSAL

Mailing Address

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

Job Address

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

Date: October 09, 2019

Phone: Orange Park

Opportunity#: 1456

Job Summary:

Removal and flush cut of two Washingtonia Palms.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
2.00	Subcontract Tree Removal	Ea	\$350.00	\$700.00
Landscape Enhancement Total				\$700.00

Proposal Total: \$700.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

*Comp.
10/22*



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____

Bruno Perez

Date _____

10/9/2019

VerdeGo

By  _____

Date _____

10/19/19

Oakleaf Plantation



WABASH VALLEY

PO Box 5, 505 E Main Str.
Silver Lake, IN 46982
PH: 260-352-2102
Toll Free: 800-253-8619
Fax: 260-352-2160
Web: wabashvalley.com

WABASH VALLEY | **GREEN VALLEY** | **urbanscape**
PLASTISOL | RECYCLED | POWDER COAT

Sales Rep: Jack Dzoba
JKDZOBA@GMAIL.COM
P 561-603-2097
F 772-872-7307

QUOTE
Date: 11/1/2019
Quote #: DZ001573
Customers P.O.#

Bill To: Double Branch CDD
370 Oakleaf Village Parkway

City: Orange Park State: FL Zip: 32065
Phone: 904-406-2200
Fax:
Contact: **Jay Soriano**
Email: jsoriano@qmsnf.com

Ship To: Double Branch CDD
370 Oakleaf Village Parkway

City: Orange Park State: FL Zip: 32065
Phone: 904-406-2200
Fax:
Contact: **Jay Soriano**
Email:

Model	Qty	Description	Price	Total	Wgts
SG360D	2	8' Single Bench - Inground - Diamond	\$521.55	\$1,043.10	344
QC302N	2	Sq. Mounting Plate Covers (set of 2)	\$39.90	\$79.80	8
15026R	2	Seat/back pkg for SG360D	\$310.00	\$620.00	190
Code to:					
Double Branch Repair and Replacement					
2-320-572-63100 V-372 (13)					

Total Wgt	Tax Exempt Certificate	Terms
542		NET 30

Sub Total \$1,742.90
Freight \$702.00
Tax \$0.00
Fr Tax \$0.00
Total \$2,444.90
Tax Rate: 0.000%

Color Selections		
Frame Color	Plastisol Color	Other
GREEN	GREEN	

Comments:
Tax will be added if applicable. Quote valid for 30 days. Credit card payments accepted, application required for payment terms. Verify colors with order. Email signed quote to jkdzoba@mail.com to process order. Off loading, assembly NOT included unless listed above. 5% discount applied.

Please sign and Fax back to: 772-872-7307 Shipping Lead Time: 4 - 5 WEEKS
Please Print Name & Date: Jay Soriano 11/1/19

*Tax rate based upon ship to zip code - Percent can change based upon entire ship to address at time of order placement.
** All freight costs include Drop ship only; Extra services such as home delivery, Lift gate and unloading of furniture may incur extra charges.**
***Being solely a manufacturer, WVM does not sign purchase order agreements - only WVM terms and conditions apply



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:

DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

43
8-18279

11-01-19
Invoice Date
098490934
Invoice Number
720343326
Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	NOVEMBER	32.54
	SUB TOTAL	32.54
	TOTAL	32.54

THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES

(B) V-399
2,380,572,500

RECEIVED
NOV 06 2019
BY: _____

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

01-569-8562 4 720343326 098490934 11-01-19 PLEASE PAY THIS AMOUNT \$32.54
RT004730 M 070119 VFL40
03 6M7P J779 W 00000 5933 1 B15

202100008070060 0984909342 0300032541 272034332682

Invoice

Payment



Notice: This automated email is not monitored for replies.

1000Bulbs.com

1-800-624-4488

HOME

CUSTOMER SERVICE

RETURN POLICY

Thank you for your order! - You will receive an email with tracking information when your package(s) ships.

Please contact our customer service department if you have additional questions. We appreciate your business!

Account Manager:

Moni Rubio
2140 Merritt Dr.
Garland, TX 75041
mrubio@1000bulbs.com
p. 972-535-0911
f. 972-535-0912

Order # 6858035

Order Date: 11/04/2019 **Customer #:** 1705529

Payment Method

Invoice: Net 30

Bill To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Ship To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Product	Qty	Price	Cost
 PLT-11554 39,000 Lumens - LED Parking Lot Fixture - 4000 Kelvin - Color Matches Metal Halide - 300 Watt - Grandview Series Mounts Sold Separately - 5 Year Warranty	2	\$247.70ea	\$495.40

Subtotal \$495.40
Ground \$39.40
Total \$534.80

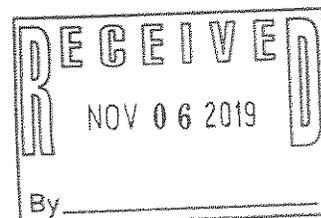
1000Bulbs.com 2140 Merritt Dr., Garland, TX 75041

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

V-512 (75)



Notice: This automated email is not monitored for replies.



1-800-624-4488

HOME

CUSTOMER SERVICE

RETURN POLICY

Thank you for your order! - You will receive an email with tracking information when your package(s) ships.

Please contact our customer service department if you have additional questions. We appreciate your business!

Account Manager:

Moni Rubio
2140 Merritt Dr.
Garland, TX 75041
mrubio@1000bulbs.com
p. 972-535-0911
f. 972-535-0912

Order # 6858044

Order Date: 11/04/2019 Customer #: 1705529

Payment Method

Invoice: Net 30

Bill To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Ship To

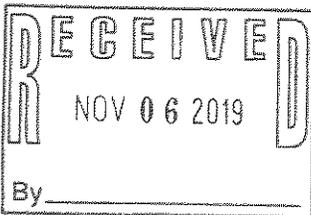
Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Product	Qty	Price	Cost
 PLT-11564 2 3/8 in. Inside Diameter Slipfitter Mount - For use with Select PLT LED Area Light Fixtures - View Specifications for Compatible Fixtures	10	\$16.80ea	\$168.00

Subtotal \$168.00

Ground \$34.53

Total \$202.53



1000Bulbs.com 2140 Merritt Dr., Garland, TX 75041

Code to: Split

Double Branch Repair and Replacements

2.320.57200.63100 \$101.27

V-512 (D)

Middle Village Repair and Replacements

34-600-538-64000

Notice: This automated email is not monitored for replies.



1-800-624-4488

HOME

CUSTOMER SERVICE

RETURN POLICY

Thank you for your order! - You will receive an email with tracking information when your package(s) ships.

Please contact our customer service department if you have additional questions. We appreciate your business!

Account Manager:

Moni Rubio
2140 Merritt Dr.
Garland, TX 75041
mrubio@1000bulbs.com
p. 972-535-0911
f. 972-535-0912

Order # 6858053

Order Date: 11/04/2019 Customer #: 1705529

Payment Method

Invoice: Net 30

Bill To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Ship To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Product	Qty	Price	Cost
 PLT-11554 39,000 Lumens - LED Parking Lot Fixture - 4000 Kelvin - Color Matches Metal Halide - 300 Watt - Grandview Series Mounts Sold Separately - 5 Year Warranty	2	\$247.70ea	\$495.40

Subtotal \$495.40
Ground \$39.40
Total \$534.80

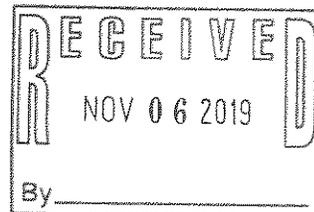
1000Bulbs.com 2140 Merritt Dr., Garland, TX 75041

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

V-572 (B)



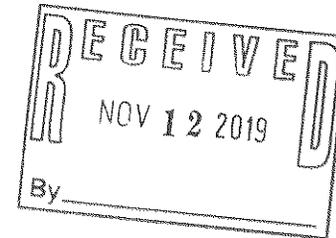
Quote #: QP-1443966	Purchase Order #: <input type="checkbox"/>	Customer #: FLA000972	Quote Date: 11/1/2019	Ticket#:	Page: 1 of 1
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S JAY SORIANO
O 370 OAKLEAF VILLAGE PKWY
L ORANGE PARK FL, 32065
D USA
T
O

S JAY SORIANO
H 370 OAKLEAF VILLAGE PKWY
I ORANGE PARK FL, 32065
P USA
T
O

SHIP VIA: T	Freight: COLLECT ON DELIVERY	Payment: U.S. DOLLAR
Notes:		

LN#	ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTD PRICE
9CST0003		FLEX DECK, CS MB-038A	3	\$340.00	\$1,020.00



Total Order:	\$1,020.00
Freight:	\$328.92
Sales Tax:	\$71.40
Total Sale:	\$1,348.92
Discount:	\$0.00
Total Amt Due:	\$1,420.32

All Quotes Valid for 30 Days



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00201224

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #: MC05521392

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

74650877 2 11/04/19 33 6648 6968 320

Base Charges (Prepaid)						\$128.81
Consumption Charges	Tier 1	132.0	x	0.79		\$104.28
Proration Factor: 1.1000	Tier 2	44.0	x	1.56		\$68.64
	Tier 3	144.0	x	2.35		\$338.40

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$640.13
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE \$640.13

We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

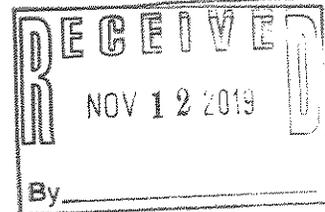
The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myself/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$640.13 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$810.90 was posted to your account on 10/17/2019.

V-172 (B)
2,320, 572 485



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

6119 1 AB 0.409 19-17



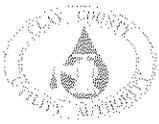
DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$640.13
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$640.13

CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am- 5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00191992
 Route #: MC05520506

Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

58743864	2	11/04/19	33	594	608	14
Base Charges (Prepaid)						\$128.81
Consumption Charges	Tier 1	14.0	x	0.79		\$11.06
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$139.87
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$139.87

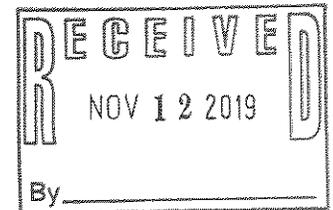
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

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Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$139.87 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$137.17 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:

6118 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$139.87
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$139.87



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00206121
 Route #: MC05522029

Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

70945868	.75	11/04/19	33	175	189	14
Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	14.0	x	0.79		\$11.06
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$35.25
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$35.25

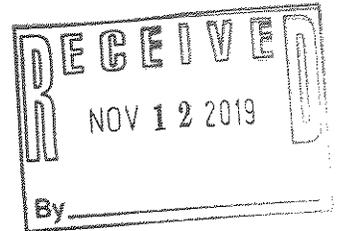
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myservice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$35.25 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$32.55 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029

Route Group:27

ADDRESSEE:

6123 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$35.25
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$35.25



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: **DOUBLE BRANCH CDD**
 Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Bill Date: 11/06/2019

Customer #: 00206125
 Route #: MC05522414

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 11/06/19 to 12/06/19 \$0.00						
Consumption Charges		Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	x	0.00	\$0.00
		Tier 3	0.0	x	0.00	\$0.00
		Tier 4	0.0	x	0.00	\$0.00

Sewer

Base Charges (Prepaid)							\$0.00
Consumption Charges		0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
71385119	1	11/04/19	33	171	172	1	
Base Charges (Prepaid)							\$40.25
Consumption Charges		Tier 1	1.0	x	0.79	\$0.79	
Proration Factor: 1.1000		Tier 2	0.0	x	1.56	\$0.00	
		Tier 3	0.0	x	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$41.04
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$41.04

We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myservice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$41.04 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$40.25 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Customer #:00206125

Route #:MC05522414

Route Group:27

Bill Summary

Bill Date	11/06/19
Current Charges	\$41.04
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$41.04

ADDRESSEE:

6124 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



Customer Name: **DOUBLE BRANCH CDD**
 Service Address: **1591-1 Canopy Oaks Drive Reclaimed Irrigation**

Bill Date: 11/06/2019

Customer #: 00206136
 Route #: MC05521521

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$80.52
Consumption Charges	Tier 1	82.5	x	0.79		\$65.18
Proration Factor: 1.1000	Tier 2	27.5	x	1.56		\$42.90
	Tier 3	352.0	x	2.35		\$827.20

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$1,015.80
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,015.80

We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

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Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$1015.80 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$168.67 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Customer #:00206136

Route #:MC05521521

Route Group:27

Bill Summary

Bill Date	11/06/19
Current Charges	\$1,015.80
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,015.80

ADDRESSEE:

6121 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00206376
 Route #: MC05521142

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	7.0	x	0.79		\$5.53
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$29.72
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$29.72

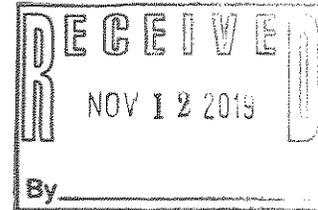
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/mysevice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$29.72 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$30.27 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Customer #:00206376

Route #:MC05521142

Route Group:27

ADDRESSEE:

6128 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$29.72
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$29.72



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
 Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Bill Date: 11/06/2019

Customer #: 00206379
 Route #: MC05521144

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$80.52
Consumption Charges	Tier 1	54.0	x	0.79		\$42.66
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$123.18
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$123.18

We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

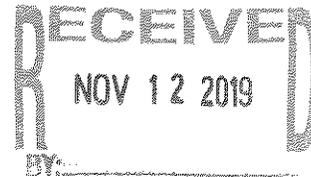
The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myservice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

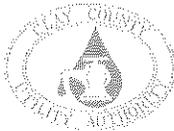
Please pay \$123.18 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$118.52 was posted to your account on 10/17/2019.

V-172 (B)
 2,320, 570, 425



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Customer #:00206379

Route #:MC05521144

Route Group:27

ADDRESSEE:

6129 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$123.18
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$123.18

CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00206380

Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

67643704	.75	11/04/19	33	2062	2066	4
Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	4.0	x	0.79		\$3.16
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.35
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.35

We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/mysevice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$27.35 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.23 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

6126 1 AB 0.409 19-17

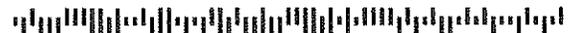


DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$27.35
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.35



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00206381

Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521233

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

71191253	.75	11/04/19	33	1355	1360	5
Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	5.0	x	0.79		\$3.95
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.14
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.14

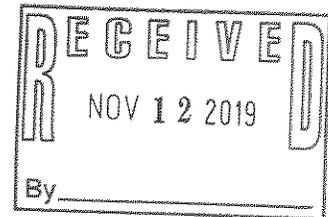
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myservice/customer_assistance_program to see how you can participate or benefit.

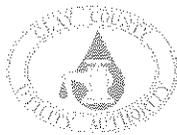
Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$28.14 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.23 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

ADDRESSEE:

6127 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$28.14
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.14

CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00207243

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #: MC05522459

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

70067264	.75	11/04/19	33	267	268	1
Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	1.0	x	0.79		\$0.79
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$24.98
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$24.98

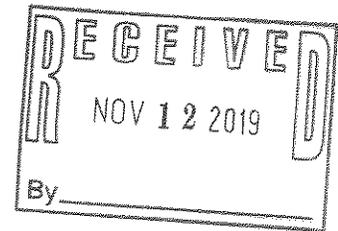
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/myservice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$24.98 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$32.55 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

6125 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:

Bill Date	11/06/19
Current Charges	\$24.98
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$24.98



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/06/2019

Customer #: 00238254
 Route #: MC05521847

Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/06/19 to 12/06/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$24.19
Consumption Charges	Tier 1	10.0	x	0.79		\$7.90
Proration Factor: 1.1000	Tier 2	0.0	x	1.56		\$0.00
	Tier 3	0.0	x	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$32.09
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$32.09

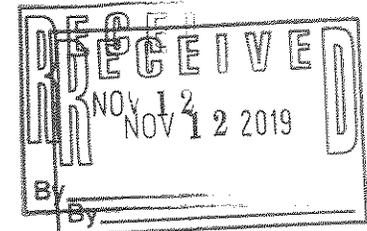
We will be collecting nonperishable food items for local families in need. Visit our office to make your contribution. Your donation can make a huge difference.

The Lending a Helping Hand program gives you the opportunity to help families in your community. Visit www.clayutility.org/mysevice/customer_assistance_program to see how you can participate or benefit.

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$32.09 by 11/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$29.51 was posted to your account on 10/17/2019.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

1206-1 Bedrock Drive Reclaimed Irrigation

Customer #:00238254

Route #:MC05521847

Route Group:27

Bill Summary

Bill Date	11/06/19
Current Charges	\$32.09
Current Charges Past Due After	11/27/19
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$32.09

ADDRESSEE:

6122 1 AB 0.409 19-17



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



Remit To: Clay County Sheriff's Office
 PO Box 548/901 N. Orange Ave
 Green Cove Springs, FL 32043
 (904) 284-7575

Invoice Number: SSI09293
 Invoice Date: 11/12/2019
 Page: 1

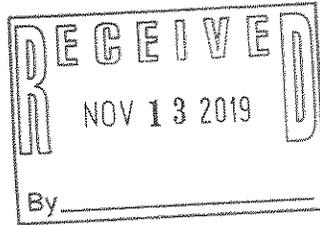
Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065
 JAVIER SORIANO

Ship

To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065
 JAVIER SORIANO



Due Date 11/27/2019
 Terms Net 15 Days

Customer ID C0000168
 P.O. Number
 P.O. Date 11/12/2019
 Our Order No
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-OCTOBER 2019		185.5	185.5	5.00	927.50/2=463.75
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2=187.50

(B) 2,320.572, 345/0
 V-283

Amount Subject to Sales Tax US0
 Amount Exempt from Sales Tax 1,302.50

Subtotal: 1,302.50
 Invoice Discount: 0.00
 Tax: 0.00

Total USD: 1,302.50/2
 \$651.25

OAKLEAF PLANTATION CDD	10/1/2019	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	10/2/2019	7137	BROWN, JONATHAN	6.00
OAKLEAF PLANTATION CDD	10/4/2019	6531	EDMONSON, MATTHEW W	6.00
OAKLEAF PLANTATION CDD	10/4/2019	7223	SOLIS, EVA	5.50
OAKLEAF PLANTATION CDD	10/5/2019	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	10/5/2019	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/6/2019	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/7/2019	7695	VOLLER, DAVID	6.00
OAKLEAF PLANTATION CDD	10/8/2019	6839	SMITH, BRYAN	5.00
OAKLEAF PLANTATION CDD	10/9/2019	7695	VOLLER, DAVID	5.00
OAKLEAF PLANTATION CDD	10/10/2019	7321	DRURY, JOHN R.	5.50
OAKLEAF PLANTATION CDD	10/11/2019	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	10/11/2019	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	10/12/2019	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	10/12/2019	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	10/13/2019	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/14/2019	7036	MACK, ANDRE D.	6.00
OAKLEAF PLANTATION CDD	10/15/2019	7036	MACK, ANDRE D.	6.00
OAKLEAF PLANTATION CDD	10/16/2019	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	10/17/2019	7321	DRURY, JOHN R.	5.50
OAKLEAF PLANTATION CDD	10/18/2019	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	10/19/2019	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	10/20/2019	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	10/21/2019	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/22/2019	7137	BROWN, JONATHAN	6.00
OAKLEAF PLANTATION CDD	10/23/2019	7036	MACK, ANDRE D.	6.00
OAKLEAF PLANTATION CDD	10/24/2019	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/25/2019	7321	DRURY, JOHN R.	5.00
OAKLEAF PLANTATION CDD	10/28/2019	7036	MACK, ANDRE D.	6.00
OAKLEAF PLANTATION CDD	10/29/2019	7137	BROWN, JONATHAN	6.00
OAKLEAF PLANTATION CDD	10/30/2019	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	10/31/2019	6839	SMITH, BRYAN	6.00
			TOTAL	185.50



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
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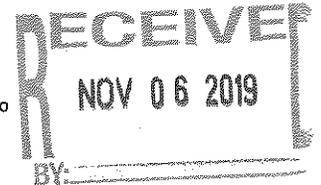


Web Address
 clayelectric.com

Customer Name DOUBLE BRANCH COMM DEV DIST	Primary Person No. 1121032
---	--------------------------------------

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	09/26/2019	10/24/2019	350.00	-350.00	.00	993.00	993.00
	4995718	09/26/2019	10/24/2019	154.00	-154.00	.00	312.00	312.00
	5217088	09/26/2019	10/24/2019	3,364.00	-3,364.00	.00	3,056.00	3,056.00
	5347943	09/26/2019	10/24/2019	90.00	-90.00	.00	91.00	91.00
	5379615	10/01/2019	10/29/2019	2,141.00	-2,141.00	.00	2,141.00	2,141.00
	5715289	09/30/2019	10/24/2019	98.00	-98.00	.00	119.00	119.00
	5774021	09/26/2019	10/24/2019	25.00	-25.00	.00	25.00	25.00
	6875140	09/26/2019	10/24/2019	47.00	-47.00	.00	63.00	63.00
	6912612	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912620	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912653	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912661	09/26/2019	10/24/2019	25.00	-25.00	.00	25.00	25.00
	6912687	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912695	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912703	09/26/2019	10/24/2019	28.00	-28.00	.00	28.00	28.00
	6912729	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912737	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912752	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912760	09/26/2019	10/24/2019	26.00	-26.00	.00	27.00	27.00
	6912778	09/26/2019	10/24/2019	27.00	-27.00	.00	27.00	27.00
	6912786	09/26/2019	10/24/2019	27.00	-27.00	.00	25.00	25.00
	6912810	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912828	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912836	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912869	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912877	09/26/2019	10/24/2019	27.00	-27.00	.00	27.00	27.00
	6912893	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912901	09/26/2019	10/24/2019	27.00	-27.00	.00	26.00	26.00
	6912919	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912927	09/26/2019	10/24/2019	27.00	-27.00	.00	27.00	27.00
	6912943	09/26/2019	10/24/2019	27.00	-27.00	.00	28.00	28.00
	6912950	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912968	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	6912976	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 9404
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

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Mailing Address Correction: _____

911 Emergency Address: _____

V-2 (B) 2,300,202,102

Primary Person No. 1121032	I included an additional amount as a donation to Project Share to help those in need.
Phone Number (904) 406-2206	
Phone Correction	\$
Return this coupon with your payment	Payment Amount Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due .00
 Current Charges Due 8,563.00
 Due Date 11/12/2019
 Total Amount Due 8,563.00

77785-29A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

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Clay Electric Cooperative, Inc.
 Orange Park District
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GROUP BILLING

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Web Address
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Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
	7131527	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	7332257	09/26/2019	10/24/2019	218.00	-218.00	.00	209.00	209.00
	7332265	10/01/2019	10/29/2019	212.00	-212.00	.00	212.00	212.00
	8684243	09/26/2019	10/24/2019	26.00	-26.00	.00	26.00	26.00
	8763369	09/27/2019	10/25/2019	1,633.00	-1,633.00	.00	608.00	608.00
							Subtotal	8,563.00



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Web Address
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Sub ID 1	Acct # 4995700	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	2603	3068	20	9300	29	499570	151851973		
		Previous Bill Amount						350.00		
		Invoice Payment						-350.00		
Dem Read	1.524	Previous Balance						.00		
Dem Use	30.480	Energy						756.09		
		Access Charge						23.00		
		Power Cost Adjustment X 9300 KWH						161.82		
		FLA Gross Receipts Tax						24.11		
		Clay Co Public Ser Utility Tax						27.29		
		Operation Round Up						0.69		
		CURRENT CHARGES						993.00		
		TOTAL DUE						993.00		

Sub ID 1	Acct # 4995718	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	473	542	40	2760	29	499571	152192893		
		Previous Bill Amount						154.00		
		Invoice Payment						-154.00		
Dem Read	0.221	Previous Balance						.00		
Dem Use	8.840	Energy						224.39		
		Access Charge						23.00		
		Power Cost Adjustment X 2760 KWH						48.02		
		FLA Gross Receipts Tax						7.57		
		Clay Co Public Ser Utility Tax						8.75		
		Operation Round Up						0.27		
		CURRENT CHARGES						312.00		
		TOTAL DUE						312.00		

Sub ID 1	Acct # 5217088	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GSD	10/24/2019	2528	2931	80	32240	29	499532	151851971		
		Previous Bill Amount						3,364.00		
		Invoice Payment						-3,364.00		
Dem Read	0.936	Previous Balance						.00		
Dem Use	74.880	Energy						1,934.40		
		Access Charge						80.00		
		Demand						325.73		
		Power Cost Adjustment X 32240 KWH						560.98		
		FLA Gross Receipts Tax						74.34		
		Clay Co Public Ser Utility Tax						80.17		
		Operation Round Up						0.38		
		CURRENT CHARGES						3,056.00		
		TOTAL DUE						3,056.00		

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3926 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	4878	5508	1	630	29	534794	151850976		
		Previous Bill Amount						90.00		
		Invoice Payment						-90.00		
		CURRENT CHARGES						91.00		
		TOTAL DUE						91.00		

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Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				Meter
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location		
Dem Read	6.465	Previous Balance						.00	
Dem Use	6.465	Energy						51.22	
		Access Charge						23.00	
		Power Cost Adjustment X 630 KWH						10.96	
		FLA Gross Receipts Tax						2.18	
		Clay Co Public Ser Utility Tax						2.71	
		Operation Round Up						0.93	
CURRENT CHARGES								91.00	
TOTAL DUE								91.00	

Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST		Loc EAST SIDE OF BRANNANFIELD				Meter
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location		
		Previous Bill Amount						2,141.00	
		Invoice Payment						-2,141.00	
Dem Read		Previous Balance						.00	
Dem Use		Small Outdoor Light						1,375.09	
		Pole						633.50	
		FLA Gross Receipts Tax						51.47	
		Clay Co Public Ser Utility Tax						80.34	
		Operation Round Up						0.60	
CURRENT CHARGES								2,141.00	
TOTAL DUE								2,141.00	

Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST		Loc 1591 CANOPY OAKS DR				Meter
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location		
GS	09/30/2019	0	0	1	0	0	571528	POP1000140	
GS	10/24/2019	0	2	1	2	24	571528	152055399	
		Previous Bill Amount						98.00	
		Invoice Payment						-98.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.16	
		Access Charge						19.17	
		Power Cost Adjustment X 0 KWH						0.03	
		Small Outdoor Light						91.67	
		FLA Gross Receipts Tax						2.84	
		Clay Co Public Ser Utility Tax						4.44	
		Operation Round Up						0.69	
CURRENT CHARGES								119.00	
TOTAL DUE								119.00	

Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST		Loc 2971 THORNCREST DR				Meter
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location		
GS	10/24/2019	11	15	1	4	29	577402	154521993	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
CURRENT CHARGES								25.00	
TOTAL DUE								25.00	

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Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST		Loc 2971 THORNCREST DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.33	
		Access Charge						23.00	
		Power Cost Adjustment X 4 KWH						0.07	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.93	
		Operation Round Up						0.07	
								<u>25.00</u>	
								<u>25.00</u>	
								<u>25.00</u>	

Sub ID 1	Acct # 6875140	Name	DOUBLE BRANCH COMM DEV DIST		Loc 373 OAKLEAF VILLAGE CTR 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	2326	2689	1	363	29	687514	152024620	
Dem Read		Previous Bill Amount						47.00	
Dem Use		Invoice Payment						<u>-47.00</u>	
		Previous Balance						.00	
		Energy						29.51	
		Access Charge						23.00	
		Power Cost Adjustment X 363 KWH						6.32	
		FLA Gross Receipts Tax						1.51	
		Clay Co Public Ser Utility Tax						1.95	
		Operation Round Up						0.71	
								<u>63.00</u>	
								<u>63.00</u>	
								<u>63.00</u>	

Sub ID 1	Acct # 6912612	Name	DOUBLE BRANCH COMM DEV DIST		Loc 608 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	20	31	1	11	29	691261	154533579	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						<u>-26.00</u>	
		Previous Balance						.00	
		Energy						0.89	
		Access Charge						23.00	
		Power Cost Adjustment X 11 KWH						0.19	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.35	
								<u>26.00</u>	
								<u>26.00</u>	
								<u>26.00</u>	

Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST		Loc 304 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	65	75	1	10	29	691262	151835286	
		Previous Bill Amount						26.00	
		Invoice Payment						<u>-26.00</u>	
								<u>26.00</u>	
								<u>26.00</u>	
								<u>26.00</u>	

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Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST		Loc 304 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.81	
		Access Charge						23.00	
		Power Cost Adjustment X 10 KWH						0.17	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.45	
		CURRENT CHARGES							26.00
		TOTAL DUE							26.00

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST		Loc 603 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	23	31	1	8	29	691265	154517934	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.65	
		Access Charge						23.00	
		Power Cost Adjustment X 8 KWH						0.14	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.67	
		CURRENT CHARGES							26.00
		TOTAL DUE							26.00

Sub ID 1	Acct # 6912661	Name	DOUBLE BRANCH COMM DEV DIST		Loc 602 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	0	0	1	0	29	691266	154533626	
Dem Read		Previous Bill Amount						25.00	
Dem Use		Invoice Payment						-25.00	
		Previous Balance						.00	
		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES							25.00
		TOTAL DUE							25.00

Sub ID 1	Acct # 6912687	Name	DOUBLE BRANCH COMM DEV DIST		Loc 537 OAKLEAF VILLAGE P PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	24	33	1	9	29	691268	152058372	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.54	
		CURRENT CHARGES							26.00
		TOTAL DUE							26.00

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Sub ID 1	Acct # 6912695	Name	DOUBLE BRANCH COMM DEV DIST				Loc 529 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	14	21	1	7	29	691269	154529665		
Dem Read		Previous Bill Amount							26.00	
Dem Use		Invoice Payment							-26.00	
		Previous Balance							.00	
		Energy							0.57	
		Access Charge							23.00	
		Power Cost Adjustment X 7 KWH							0.12	
		FLA Gross Receipts Tax							0.60	
		Clay Co Public Ser Utility Tax							0.94	
		Operation Round Up							0.77	
									<u>26.00</u>	
									CURRENT CHARGES 26.00	
									<u>TOTAL DUE 26.00</u>	

Sub ID 1	Acct # 6912703	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3925 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	50	76	1	26	29	691270	154534637		
Dem Read		Previous Bill Amount							28.00	
Dem Use		Invoice Payment							-28.00	
		Previous Balance							.00	
		Energy							2.11	
		Access Charge							23.00	
		Power Cost Adjustment X 26 KWH							0.45	
		FLA Gross Receipts Tax							0.66	
		Clay Co Public Ser Utility Tax							0.99	
		Operation Round Up							0.79	
									<u>28.00</u>	
									CURRENT CHARGES 28.00	
									<u>TOTAL DUE 28.00</u>	

Sub ID 1	Acct # 6912729	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3860 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	39	53	1	14	29	691272	154517617		
Dem Read		Previous Bill Amount							26.00	
Dem Use		Invoice Payment							-26.00	
		Previous Balance							.00	
		Energy							1.14	
		Access Charge							23.00	
		Power Cost Adjustment X 14 KWH							0.24	
		FLA Gross Receipts Tax							0.63	
		Clay Co Public Ser Utility Tax							0.96	
		Operation Round Up							0.03	
									<u>26.00</u>	
									CURRENT CHARGES 26.00	
									<u>TOTAL DUE 26.00</u>	

Sub ID 1	Acct # 6912737	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3859 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	10/24/2019	21	28	1	7	29	691273	154517616		
		Previous Bill Amount							26.00	
		Invoice Payment							-26.00	
									<u>26.00</u>	
									CURRENT CHARGES 26.00	
									<u>TOTAL DUE 26.00</u>	

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Sub ID 1	Acct # 6912737	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3859 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.57	
		Access Charge						23.00	
		Power Cost Adjustment X 7 KWH						0.12	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.77	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3805 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	66	74	1	8	29	691275	151839081	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.65	
		Access Charge						23.00	
		Power Cost Adjustment X 8 KWH						0.14	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.67	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912760	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3800 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	67	82	1	15	29	691276	152021602	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						1.22	
		Access Charge						23.00	
		Power Cost Adjustment X 15 KWH						0.26	
		FLA Gross Receipts Tax						0.63	
		Clay Co Public Ser Utility Tax						0.96	
		Operation Round Up						0.93	
								<u>27.00</u>	
								CURRENT CHARGES	
								<u>27.00</u>	
								TOTAL DUE	
								27.00	

Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3306 VILLAGE OAKS LN # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	103	122	1	19	29	691277	152033170	
		Previous Bill Amount						27.00	
		Invoice Payment						-27.00	
								<u>27.00</u>	
								CURRENT CHARGES	
								<u>27.00</u>	
								TOTAL DUE	
								27.00	

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Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3306 VILLAGE OAKS LN # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						1.54	
		Access Charge						23.00	
		Power Cost Adjustment X 19 KWH						0.33	
		FLA Gross Receipts Tax						0.64	
		Clay Co Public Ser Utility Tax						0.97	
		Operation Round Up						0.52	
								<u>27.00</u>	
								CURRENT CHARGES	
								<u>27.00</u>	
								TOTAL DUE	
								27.00	

Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST		Loc 465 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	139	139	1	0	29	691278	152030424	
Dem Read		Previous Bill Amount						27.00	
Dem Use		Invoice Payment						<u>-27.00</u>	
		Previous Balance						.00	
		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
								<u>25.00</u>	
								CURRENT CHARGES	
								<u>25.00</u>	
								TOTAL DUE	
								25.00	

Sub ID 1	Acct # 6912810	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3801 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	42	51	1	9	29	691281	152030422	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						<u>-26.00</u>	
		Previous Balance						.00	
		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.54	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912828	Name	DOUBLE BRANCH COMM DEV DIST		Loc 728 BELLSHIRE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	8	15	1	7	29	691282	152054493	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						<u>-26.00</u>	
		Previous Balance						.00	
		Energy						0.57	
		Access Charge						23.00	
		Power Cost Adjustment X 7 KWH						0.12	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.77	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

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Sub ID 1	Acct # 6912836	Name	DOUBLE BRANCH COMM DEV DIST				Loc 721 BELLSHIRE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	10/24/2019	13	20	1	7	29	691283	154532169	
Dem Read			Previous Bill Amount						26.00	
Dem Use			Invoice Payment						-26.00	
			Previous Balance						.00	
			Energy						0.57	
			Access Charge						23.00	
			Power Cost Adjustment X 7 KWH						0.12	
			FLA Gross Receipts Tax						0.60	
			Clay Co Public Ser Utility Tax						0.94	
			Operation Round Up						0.77	
									<u>26.00</u>	
									CURRENT CHARGES 26.00 ✓	
									<u>TOTAL DUE 26.00</u>	

Sub ID 1	Acct # 6912869	Name	DOUBLE BRANCH COMM DEV DIST				Loc 715-1 WAKEMOUNT DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	10/24/2019	23	35	1	12	29	691286	154529951	
Dem Read			Previous Bill Amount						26.00	
Dem Use			Invoice Payment						-26.00	
			Previous Balance						.00	
			Energy						0.98	
			Access Charge						23.00	
			Power Cost Adjustment X 12 KWH						0.21	
			FLA Gross Receipts Tax						0.62	
			Clay Co Public Ser Utility Tax						0.95	
			Operation Round Up						0.24	
									<u>26.00</u>	
									CURRENT CHARGES 26.00 ✓	
									<u>TOTAL DUE 26.00</u>	

Sub ID 1	Acct # 6912877	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3219 STONEBRIER RIDGE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	10/24/2019	46	66	1	20	29	691287	154528294	
Dem Read			Previous Bill Amount						27.00	
Dem Use			Invoice Payment						-27.00	
			Previous Balance						.00	
			Energy						1.63	
			Access Charge						23.00	
			Power Cost Adjustment X 20 KWH						0.35	
			FLA Gross Receipts Tax						0.64	
			Clay Co Public Ser Utility Tax						0.98	
			Operation Round Up						0.40	
									<u>27.00</u>	
									CURRENT CHARGES 27.00 ✓	
									<u>TOTAL DUE 27.00</u>	

Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST				Loc 576-1 WAKEMOUNT DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	10/24/2019	26	36	1	10	29	691289	154521991	
			Previous Bill Amount						26.00	
			Invoice Payment						-26.00	
									<u>26.00</u>	
									CURRENT CHARGES 26.00	
									<u>TOTAL DUE 26.00</u>	

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Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST		Loc 576-1 WAKEMOUNT DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.81	
		Access Charge						23.00	
		Power Cost Adjustment X 10 KWH						0.17	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.45	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912901	Name	DOUBLE BRANCH COMM DEV DIST		Loc 507 MILLSTONE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	38	49	1	11	29	691290	154521987	
Dem Read		Previous Bill Amount						27.00	
Dem Use		Invoice Payment						-27.00	
		Previous Balance						.00	
		Energy						0.89	
		Access Charge						23.00	
		Power Cost Adjustment X 11 KWH						0.19	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.35	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912919	Name	DOUBLE BRANCH COMM DEV DIST		Loc 498 MILLSTONE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	22	31	1	9	29	691291	154521988	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.54	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912927	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3442-1 WORTHINGTON OAKS DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	50	69	1	19	29	691292	154517592	
Dem Read		Previous Bill Amount						27.00	
Dem Use		Invoice Payment						-27.00	
		Previous Balance						.00	
		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.54	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								27.00	

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Sub ID 1	Acct # 6912927	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3442-1 WORTHINGTON OAKS DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						1.54	
		Access Charge						23.00	
		Power Cost Adjustment X 19 KWH						0.33	
		FLA Gross Receipts Tax						0.64	
		Clay Co Public Ser Utility Tax						0.97	
		Operation Round Up						0.52	
		CURRENT CHARGES							27.00
		TOTAL DUE							27.00

Sub ID 1	Acct # 6912943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 309 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	175	199	1	24	29	691294	151839080	
Dem Read		Previous Bill Amount						27.00	
Dem Use		Invoice Payment						-27.00	
		Previous Balance						.00	
		Energy						1.95	
		Access Charge						23.00	
		Power Cost Adjustment X 24 KWH						0.42	
		FLA Gross Receipts Tax						0.65	
		Clay Co Public Ser Utility Tax						0.99	
		Operation Round Up						0.99	
		CURRENT CHARGES							28.00
		TOTAL DUE							28.00

Sub ID 1	Acct # 6912950	Name	DOUBLE BRANCH COMM DEV DIST		Loc 373 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	18	26	1	8	29	691295	154532124	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.65	
		Access Charge						23.00	
		Power Cost Adjustment X 8 KWH						0.14	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.67	
		CURRENT CHARGES							26.00
		TOTAL DUE							26.00

Sub ID 1	Acct # 6912968	Name	DOUBLE BRANCH COMM DEV DIST		Loc 308 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	64	72	1	8	29	691296	151835285	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
		CURRENT CHARGES							26.00
		TOTAL DUE							26.00

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Sub ID 1	Acct # 6912968	Name	DOUBLE BRANCH COMM DEV DIST		Loc 308 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.65	
		Access Charge						23.00	
		Power Cost Adjustment X 8 KWH						0.14	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.67	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST		Loc 358 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	49	59	1	10	29	691297	151839078	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						<u>-26.00</u>	
		Previous Balance						.00	
		Energy						0.81	
		Access Charge						23.00	
		Power Cost Adjustment X 10 KWH						0.17	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.45	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 7131527	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3206 SILVER BLUFF BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	92	106	1	14	29	713152	151837342	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						<u>-26.00</u>	
		Previous Balance						.00	
		Energy						1.14	
		Access Charge						23.00	
		Power Cost Adjustment X 14 KWH						0.24	
		FLA Gross Receipts Tax						0.63	
		Clay Co Public Ser Utility Tax						0.96	
		Operation Round Up						0.03	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3168 STONEBRIER RIDGE DR NEXTT				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	2288	4053	1	1765	29	489354	154356830	
		Previous Bill Amount						218.00	
		Invoice Payment						<u>-218.00</u>	
								CURRENT CHARGES	
								<u>209.00</u>	
								TOTAL DUE	
								209.00	

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Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3168 STONEBRIER RIDGE DR NEXTT				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read	8.006	Previous Balance						.00	
Dem Use	8.006	Energy					143.49		
		Access Charge						23.00	
		Power Cost Adjustment X 1765 KWH						30.71	
		FLA Gross Receipts Tax						5.05	
		Clay Co Public Ser Utility Tax						5.92	
		Operation Round Up						0.83	
CURRENT CHARGES								209.00	✓
TOTAL DUE								209.00	

Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST		Loc OAKLEAF VILLAGE CENTER				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
		Previous Bill Amount						212.00	
		Invoice Payment						-212.00	
Dem Read		Previous Balance						.00	
Dem Use		Small Outdoor Light						198.62	
		FLA Gross Receipts Tax						5.09	
		Clay Co Public Ser Utility Tax						7.94	
		Operation Round Up						0.35	
CURRENT CHARGES								212.00	✓
TOTAL DUE								212.00	

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST		Loc 571 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/24/2019	11	16	1	5	29	868424	154533629	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.41	
		Access Charge						23.00	
		Power Cost Adjustment X 5 KWH						0.09	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.93	
		Operation Round Up						0.97	
CURRENT CHARGES								26.00	✓
TOTAL DUE								26.00	

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST		Loc 382 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/25/2019	21556	27154	1	5598	29	8763369	13794545	
		Previous Bill Amount						1,633.00	
		Invoice Payment						-1,633.00	
Dem Read	26.280	Previous Balance						.00	
Dem Use	26.280	Energy						455.12	
		Access Charge						23.00	
		Power Cost Adjustment X 5598 KWH						97.41	
		FLA Gross Receipts Tax						14.75	
		Clay Co Public Ser Utility Tax						16.79	
		Operation Round Up						0.93	
CURRENT CHARGES								608.00	✓
TOTAL DUE								608.00	

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Sub-Group # 1 Current Charges

8,563.00



19 Bennett Street • Lynn, MA 01905
 1-800-225-9473 (WIPE)
 781-593-4000 • Fax 781-593-4020
 email: erc@ercwipe.com • www.ercwipe.com

Invoice Number	Page
740451	1
11/13/2019	

Bill-To #: 29121
 OAKLEAF PLANTATION
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Ship-To #:
 OAKLEAF PLANTATION
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Order No.	Customer P/O	Ship Via	Terms	Sales Rep
693964	DOUBLE BRANCH	XPO - EXC	NET 30	SHOPPING CART

Item	Description	U/M	Order	Ship	B/O	Net Price	Extended
EW3000MAX	MAX ROLL	CSE	10	10		57.5000	575.00
EWDISP	EQUIPMENT WIPES DISPENSER	EA	1	1			.00
Tracking/Pro #:781867601							
<p>Code to: Double Branch Fitness Center Janitorial 2-330-572-611000</p> <p>V-261 (B)</p> <p>RECEIVED NOV 13 2019 By _____</p> <p>RAGS • TOWELS • PAPER WIPERS</p> <p><i>Thank You For Your Business</i></p>							

FINANCES CHARGES OF 1.5% PER MONTH (18% PER ANNUM)
 WILL BE CHARGED ON INVOICES OVER 30 DAYS

ALL FEES AND EXPENSES INVOLVED IN THE COLLECTION OF PAST DUE ACCOUNTS OR
 BAD CHECKS WILL BE PAID BY THE CUSTOMER

AT	Sub Total:	575.00
	Sales Tax:	.00
DUE DATE: 12/13/2019	Shipping:	130.00
Please Remit To: 19 Bennett St Lynn MA 01905	Deposits:	.00
	Balance:	705.00



Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2106
 Invoice Date: 11/1/19
 Due Date: 11/1/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



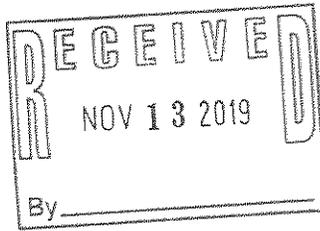
Description	Hours/Qty	Rate	Amount
Facility Management/Recreation - Oakleaf Plantation - November 2019		12,497.67	12,497.67
2,310,513,3400			
V-92 (B)			
		Total	\$12,497.67
		Payments/Credits	\$0.00
		Balance Due	\$12,497.67

RMW
 11.7.19



formerly SupplyWorks

PO BOX 2317
Jacksonville FL 32203-2317



INVOICE

Page 1 of 1

INVOICE DATE	10/16/2019
INVOICE NUMBER	517442224
ACCOUNT NUMBER	647283
ORDER NO.	26760719

FOR INQUIRIES CALL: (866) 412-6726
FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

1023 1 SP 0.560 E0022X 10051 D5398471943 S2 P6830317 0001:0003



MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

SHIPPED TO:

MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT				
26760719			JAX1 - DR22				NET 30 DAYS	0.00				
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	REN06125-WB	8	RENOWN SINGLE ROLL BATH TISSUE 2PLY	10	10	0	CA		45.91	459.10		
2	REN14512-CA	8	RENOWN LNR 40X48 12MIC NAT - NATURA	6	6	0	CA		25.06	150.36		*
3	REN06133-WB	8	REN CONTROL RL TWL NAT WHT - 75 INX	12	12	0	CA		42.22	506.64		
4	REN06130-WB	8	RENOWN TWL CONTROL HARD ROLL NATL -	12	12	0	CA		39.34	472.08		
5	REN06002-WB	8	RENOWN TWL M/F WHT 9-1/8 X 9-1/2 -	3	3	0	CA		24.08	72.24		
6	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	6	6	0	CA		15.72	94.32		*
7	REN03801	8	RENOWN TOILET SEAT COVERS 1/2 FOLD	2	2	0	CA		34.41	68.82		
8	BWP12503	1	OPTISOURCE HAND SOAP LOTION 1250ML	2	2	0	CA		47.76	95.52		
				HANDLING				7.95				
<p>\$7.95 Handling Charge</p> <p>Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional</p> <p>Code to: Split</p> <p>Double Branch Repair and Replacements</p> <p>2.320.57200.63100 \$ 963-51 (B) V-422</p> <p>Middle Village Repair and Replacements</p> <p>34-600-538-64000</p>												
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL			
1919.08			0.00			7.95			1927.03			

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS



formerly SupplyWorks

ATTACH THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
647283	517442224	10/16/2019	1927.03
			NET DUE DATE 11/15/19
			NET AMOUNT PAID

SOLD TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

REMIT TO:

THE HOME DEPOT PRO
PO Box 404468
Atlanta GA 30384-4468



formerly SupplyWorks®

PO BOX 2317
Jacksonville FL 32203-2317



INVOICE

Page 1 of 1

INVOICE DATE	10/17/2019
INVOICE NUMBER	517684304
ACCOUNT NUMBER	645245
ORDER NO.	MULTIPLE

FOR INQUIRIES CALL: (866) 412-6726
 FAX: (877) 712-6726
www.HomeDepotPro.com/Institutional
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

494 1 AB 0.412 E0054X I0131 D5408214027 S2 P6835987 0001:0002



DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

SHIPPED TO:

DOUBLE BRANCH
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK FL 32065

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT					
MULTIPLE							NET 30 DAYS	0.00					
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE	
1	807499	1	WALL BRACKET	15	15	0	EA	12.66		189.90			
Old Item Number: 119131													
2	807494	10	DOOR LATCH SET W/BOLTS FOR PARTITIO	4	4	0	EA	16.36		65.44			
Old Item Number: 119206													
3	807491	2	THRU BOLTS 1"	50	50	0	EA	1.06		53.00			
Old Item Number: 119230													
4	807496	1	1-1/4" 1-WING PILASTER WALL BRACKET	12	12	0	EA	7.03		84.36			
Old Item Number: 119164													
5	2488482	4	FLTR 16X25X2 NOVA STCAP 12CS	1	1	0	CA	35.10		35.10			
\$7.95 Handling Charge													
Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional													
6	2488507	4	FLTR 20X25X2 NOVA HICAP 12CS	1	1	0	CA	44.98		44.98			
Code to: Split				HANDLING				7.95					
Double Branch Repair and Replacements													
2.320.57200.63100 \$ 240.96 (B) V-422													
Middle Village Repair and Replacements													
34-600-538-64000													
NET MERCHANDISE TOTAL				TAX TOTAL				SPECIAL CHARGES				INVOICE TOTAL	
472.78				0.00				7.95				480.73/2	

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETAIN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly SupplyWorks®

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
645245	517684304	10/17/2019	480.73
			NET DUE DATE 11/16/19
			NET AMOUNT PAID

SOLD TO:

DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

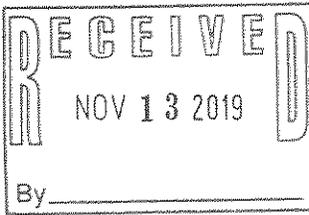
REMIT TO:

THE HOME DEPOT PRO
 PO Box 404468
 Atlanta GA 30384-4468



formerly SupplyWorks

PO BOX 2317
Jacksonville FL 32203-2317



INVOICE

Page 1 of 1

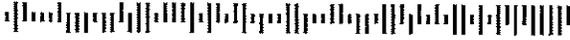
INVOICE DATE	10/29/2019
INVOICE NUMBER	519506059
ACCOUNT NUMBER	645245
ORDER NO.	26780273

FOR INQUIRIES CALL: (866) 412-6726
 FAX: (877) 712-6726
www.HomeDepotPro.com/Institutional
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

1884 1 MB 0.428 E0337X I0742 D5440229825 S2 P6871703 0001:0002



DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

SHIPPED TO:

DOUBLE BRANCH
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK FL 32065

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT				
26780273			DROPSHIP				NET 30 DAYS	0.00				
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	2484205		FLTR 16X25X1 HI CAP PLT 12CS	12	12	0	EA		4.29	51.48		
2	2485428		FILTER 16X24X2 ANTIMICRO	12	12	0	EA		5.99	71.88		
3	2485420		FILTER 16X20X2 ANTIMICRO	12	12	0	EA		4.99	59.88		
				FREIGHT		18.51						

Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional

Code to: Split

Double Branch Repair and Replacements

2.320.57200.63100 \$100.88

(B) U-422

Middle Village Repair and Replacements

34-600-538-64000

NET MERCHANDISE TOTAL	TAX TOTAL	SPECIAL CHARGES	INVOICE TOTAL
183.24	0.00	18.51	201.75

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly SupplyWorks

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
645245	519506059	10/29/2019	201.75
			NET DUE DATE 11/28/19
			NET AMOUNT PAID

SOLD TO:

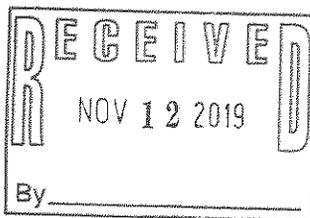
DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

REMIT TO:

THE HOME DEPOT PRO
 PO Box 404468
 Atlanta GA 30384-4468

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043



INVOICE

INVOICE DATE: NOVEMBER 12, 2019
WEEK OF: 11/1/19-11/7/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

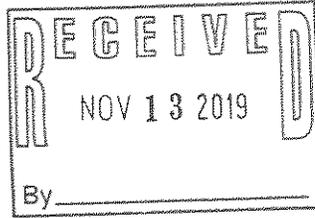
FOR:
Oakleaf Amenities Manager
and
Oksana Kuzmuk

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT	
11/1/19	BEN SIMMONS	1715-2315	6	30.00	180.00	
11/1/19	ANDRE MACK	1800-0000	6	30.00	180.00	
11/2/19	BEN SIMMONS	1630-2230	6	30.00	180.00	
11/2/19	ANDRE MACK	1800-0000	6	30.00	180.00	
11/3/19	BRYAN SMITH	1700-2300	6	30.00	180.00	
11/4/19	MATTHEW WILLIAMS	1625-2225	6	30.00	180.00	
11/5/19	DAVID VOLLER	1630-2230	6	30.00	180.00	
11/6/19	MATTHEW WILLIAMS	1745-2245	5	30.00	150.00	
11/7/19	JOHN DRURY	1600-2100	5	30.00	150.00	
DEPUTY SIGNATURE:					TOTAL	\$1560.00/2
						\$780.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

V 208 (B)
2,320,572.34570



Invoice

Invoice #: 1688

Date: 10/31/19

Customer PO:

DUE DATE: 11/30/2019

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1674 - Double Branch Contract Price Increase - Catch-up for Oct '19
Full Service Maintenance

AMOUNT

\$606.22

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

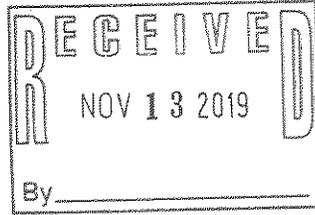
\$606.22

Code to:

2-320-572-4620

V-642 (B)

Double Branch Landscape Maintenance



Invoice

Invoice #: 1691

Date: 11/01/19

Customer PO:

DUE DATE: 12/01/2019

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#86 - Standard Maintenance Contract November 2019

AMOUNT

\$30,916.99

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$30,916.99

Code to:

2-320-572-4620

V-672 (B)

Double Branch Landscape Maintenance

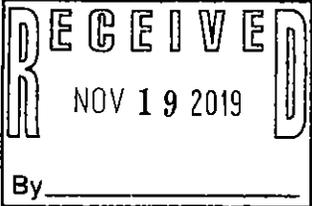
Invoice

ADELCO
 ELECTRIC INC
 PO Box 309
 Middleburg FL 32050
 904 759-6408

Date	Invoice #
11/16/2019	4118

Adelcoelectric@comcast.net

Bill To
 Double Branch CDD
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Bypass contactor and connect lights at waterfall to time clock. Code to: Double Branch Repair and Replacements 2.320.57200.63100 V-782 (B)	125.00	125.00
		Total	\$125.00

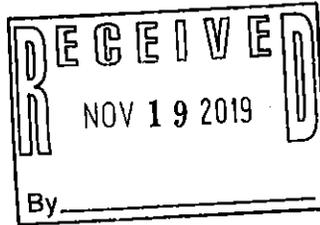
Invoice

ADELCO
ELECTRIC INC
PO Box 309
Middleburg FL 32050
904 759-6408

Date	Invoice #
11/18/2019	4119

Adelcoelectric@comcast.net

Bill To
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park, FL 32065



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Connect photo cell at corner property, install time clocks at bell tower and replace two breaker	0.00	0.00
	Material	28.00	28.00
	2.5 hours labor	275.00	275.00
	Code to: Split		
	Double Branch Repair and Replacements		
	2.320.57200.63100 (\$120.00)		
	Middle Village Repair and Replacements		
	34-600-538-64000 (\$183.00)		
	V-782 (B)		
Total			\$303.00

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - ANDRAIA MASLINE
Date: November 14, 2019 at 4:01 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 7:00 P.M. to 11:00 P.M.
- DATE OF VENUE – NOVEMBER 9, 2019
- RESIDENT – ANDRAIA MASLINE
- ADDRESS – 684 SOUTHLAND LANE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$50.00 - CANCELLED on DAY OF EVENT = 50% of DEPOSIT IS REFUNDABLE
 - DEPOSIT REFUND
- DEPOSIT was via VISA (2046):
 - DATED: 10/1/19
 - SEQ#: 3
 - BATCH#: 171
 - INVOICE#: 3
 - APPROVAL CODE: 051927
 - AMOUNT: \$100.00

(B) V-783
2,300,369.103

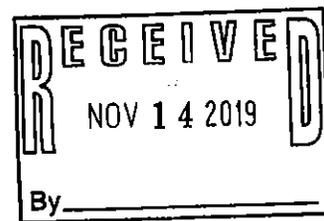
Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, November 21, 2019 - TUESDAY, November 26, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

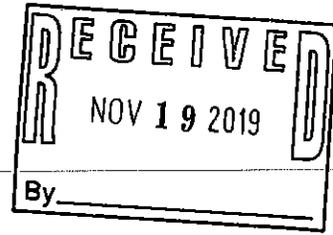
Governmental Management Services



www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - DESTINI GEORGE
Date: November 19, 2019 at 4:57 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com



Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 P.M. to 6:30 P.M.
- DATE OF VENUE – NOVEMBER 16, 2019
- RESIDENT – DESTINI GEORGE
- ADDRESS – 625 OAKLEAF PLANTATION PKWY #1213, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via MASTERCARD (0332):
 - DATED: 11/3/19
 - SEQ#: 2
 - BATCH#: 161
 - INVOICE#: 2
 - APPROVAL CODE: 002352
 - AMOUNT: \$100.00

(B) 2,800.360.103
1-784

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, November 21, 2019 - TUESDAY, November 26, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

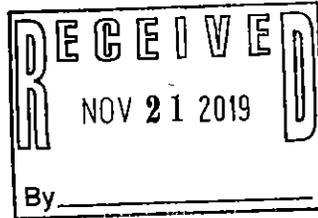
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Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2108
 Invoice Date: 11/13/19
 Due Date: 11/13/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Event Staff through November 7, 2019	14.12	25.00	353.00
<i>Amenities Revenue</i>			
<i>2,369,103</i>			
<i>V-92 (B)</i>			
<i>2,300,369.103</i>			
Total			\$353.00
Payments/Credits			\$0.00
Balance Due			\$353.00

Raw
11.18.19

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
14.12	Facility Event Staff	\$ 25.00	\$ 353.00

Covers Period End: November 7, 2019

Amenities Revenue # 2-369-103

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice



Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 2111
Invoice Date: 11/19/19
Due Date: 11/19/19
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Event Staff through November 21, 2019	9.47	25.00	236.75
V-92 2,300.369.103 (B)			

Total \$236.75

Payments/Credits \$0.00

Balance Due \$236.75

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
9.47	Facility Event Staff	\$ 25.00	\$ 236.75

Covers Period End: November 21, 2019

Amenities Revenue # 2-369-103

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2112
 Invoice Date: 11/19/19
 Due Date: 11/19/19
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
October 2019 - Phones (002.320.57200.41000)		98.78	98.78 ✓
October 2019 - Permits/ Licenses (002.320.57200.49300)		26.95	26.95 ✓
October 2019 - Special Events (9002.57200.49400)		465.71	465.71 ✓
October 2019 - Office Supplies (002.320.57200.51000)		79.48	79.48 ✓
October 2019 - DB Repair and Replacements (002.320.57200.63100)		1,868.76	1,868.76
(B) v-92			
Total			\$2,539.68
Payments/Credits			\$0.00
Balance Due			\$2,539.68

Double Branch / Middle Village American Express Charges
 GMS Statement Closing Date – Oct 21, 2019

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	GMS	Total
9/20/2019	Fren Mobile	509.95	Special Event	2.330.572.49400	254.98	2.320.572.49400	254.97		509.95
9/20/2019	Pizza Hut	85.9	Special Event	2.330.572.49400	42.95	2.320.572.49400	42.95		85.9
9/20/2019	Tractor Supply	28.95	Special Event	2.330.572.49400	14.48	2.320.572.49400	14.47		28.95
9/20/2019	Publix	119.45	Special Event	2.330.572.49400	59.72	2.320.572.49400	59.72		119.44
9/20/2019	Dunkin	129.12	Special Event	2.330.572.49400	64.56	2.320.572.49400	64.56		129.12
9/24/2019	True Fitness	1073.95	Repair and Replacement			2.320.572.63100	1073.95		1073.95
9/24/2019	Head/Penn	394.41	Tennis Maintenance	2.330.572.34400	394.41				394.41
9/30/2019	SwingSet Mall	189.9	Repair and Replacement	34.600.538.64000	94.95	2.320.572.63100	94.95		189.9
10/1/2019	Websteraunt	247.76	Repair and Replacement	34.600.538.64000	123.88	2.320.572.63100	123.88		247.76
10/1/2019	Office Max	158.97	Office Supplies	2.330.572.51000	79.49	2.320.572.51000	79.48		158.97
10/2/2019	RingCentral	197.56	Phones	2.330.572.41000	98.78	2.320.572.41000	98.78		197.56
10/3/2019	Flag and Banner	92.87	Repair and Replacement	34.600.538.64000	46.44	2.320.572.63100	46.43		92.87
10/11/2019	Walmart	58.08	Special Event	2.330.572.49400	29.04	2.320.572.49400	29.04		58.08
10/15/2019	Mood/Pandora	26.95	Permits/Licenses			2.320.572.49300	26.95		26.95
10/15/2019	Mood/Pandora	26.95	Permits/Licenses	2.310.513.49300	26.95				26.95
10/16/2019	Inyo Pools	498.56	Repair and Replacement			2.320.572.63100	498.56		498.56
10/17/2019	Wawa	61.98	Repair and Replacement	34.600.538.64000	30.99	2.320.572.63100	30.99		61.98
Totals		\$3,901.31			\$1,361.62		\$2,539.68	\$0.00	\$3,901.30

Reimbursed expenses
 October 2019 - phones (----)

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Oct 21, 2019

Totals by GL

Double Branch: \$2539.68

2.320.572.4100 (DB Phones) – \$98.78

2.320.572.49300 (DB permits/ licenses) – \$26.95

2.320.572.49400 (DB Special Events) - \$465.71

2.320.572.5100 (DB Office Supplies) - \$ 79.48

2.320.572.63100 (DB Repair and Replacements) - \$1868.76

Middle Village: \$1361.62

2.330.572.4100 (MV Phones) – \$98.78

2.310.513.49300 (MV permits/ licenses) – \$26.95

34.600.538.64000 (MV repair & replacements) – \$296.26

2.330.572.51000 (MV Office Supplies) - \$79.49

2.330.572.49400 (Special Events) – \$465.73

2.330.572.34400 (MV Tennis Maintenance) - \$394.41



JAY SUHAWO
Card Ending 6-66056

				Amount
09/20/19	PPFRENMOBILEB 402-935-2244	JACKSONVILLE	FL	\$509.95 +
09/20/19	PIZZA HUT 4255042556 09600042556 620-2313390	JACKSONVILLE	FL	\$85.90
09/20/19	TRACTOR SUPPLY CO 8668724850	ORANGE PARK	FL	\$28.95
09/20/19	PUBLIX 8636881188	ORANGE PARK	FL	\$119.45 +
09/20/19	DUNKIN #346314 Q35 3463 904-778-0700	JACKSONVILLE	FL	\$129.12 +
09/24/19	TRUE FITNESS TECHNOLOGY 03930098292776 6369804366	636-9804366	MO	\$1,073.95 +
09/24/19	HEAD/PENN RACQUET SPTS 00000353104002 6024472340	PHOENIX	AZ	\$394.41 +
09/30/19	SWINGSET MALL 00-08033644868 800-9857659	BREMERTON	WA	\$189.90 +
10/01/19	THE WEBSTAUANT STORE 44670081 654259	(717)392-7472	PA	\$247.76 +

Continued on next page



Business Green Rewards Card
 GMB LLC
 JAMES PERRY
 Closing Date 10/21/19

10103588000

p. 5/13

Account Ending 0-64002

Detail Continued

† - denotes Pay Over Time activity

				Amount
10/1/19	OFFICEMAX/DEPOT 6826 000006826 0004633768 PAPER,X-9,8.5"X11",20LB,10CA INK,CARTRIDGE,REPL,HP952XL,CMY RECYCLING PROGRAM	JACKSONVILLE	FL	\$158.97 †
10/2/19	RINGCENTRAL, INC 154300001 94002	BELMONT	CA	\$197.56 †
10/3/19	ARIKANSAS FLAG AND BANN 0540663 5032092 ARIKANSAS FLAG AND BANN	LITTLE ROCK	AR	\$92.87
11/1/19	WAL-MART SUPERCENTER 6978 6978 DISCOUNT STORE	JACKSONVILLE	FL	\$58.08
11/15/19	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
11/15/19	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
11/16/19	INYO POOL PRODUCTS 0000749739 32065 POOL/PATIO/SPA/SPLY	(877)372-6038	FL	\$498.56 †
11/17/19	WAWA 5266 000000000479168 6103588000	JACKSONVILLE	FL	\$61.98

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2019 Fees and Interest Totals Year-to-Date

	Amount
Total Fees In 2019	\$171.00
Total Interest In 2019	\$1,098.74



POWERED BY MOOD:

Order # 1001044836

Complete

Order Date: October 15, 2019

[Why Pandora For Business](#) [Get Pandora](#) [Activate Player](#) [Get Support](#) [My Account](#)

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered: 1 Shipped: 1	\$26.95
Subtotal				\$26.95
Shipping & Handling				\$0.00
Grand Total (Excl.Tax)				\$26.95
Tax				\$0.00
Grand Total (Incl.Tax)				\$26.95

Order Information

Shipping Address

Oakleaf Plantation
Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, Florida, 32065
United States
T: 9045620249

Shipping Method

Free Shipping - Free

Billing Address

Jay Soriano
GMS LLC
475 W Town Pl
orange park, Florida, 32065
United States
T: 9045620249

Payment Method

Credit Card

Credit Card Type American Express

Credit Card Number XXXX-6056

Welcome to Dunkin' Donuts
Store #346314
116-01 Oakleaf Village Parkway , Jackson
9/20/2019 3:42:10 PM

Eat In
Order: 471

Register:2 Tran Seq No: 3287471
Cashier:Abigail B.
*****SALE*****

1	12 Donuts	9.49
5	Glz	
4	Assorted	
2	Bx Joe Orig Bld	31.98
9	12 Donuts	65.41
Sub. Total:		\$126.88
Tax:		\$2.24
Total:		\$129.12
Discount Total:		\$0.00
Change		\$0.00
Amex:		\$129.12

AMEX
Card Num : *****6056
Terminal : 2
Approval : 800536
AID : A00000025010801
TVR : 0000001000
IAD : 064A0103A0A002
TSI : E800
AR : Y3
TC : E028C8

USD\$ 129.12

I agree to pay the above Total Amount
according to Card Issuer Agreement.

Signature: _____

.....

Thanks for your order, Jay!

Order Information

Your order number is 166765. The order was placed on 10/3/2019 9:56:11 AM EST

Effective Order Date: 10/3/2019.

Billing Information

Jay Soriano
475 W Town Pl
suite 114
Orange Park, FL 32092
904-342-1441
manager@oakleafresidents.com

Shipping Information

Attn: Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
suite 114
Orange Park, FL 32065
904-342-1441

Order Summary

Shipping Method: FedEx Ground / Home Delivery

Payment Method: Credit Card

Qty	Description	Unit Price	Price
2	FlagandBanner.com Nylon American Flag with Embroidered Stars & Sewn Stripes (5 ft x 8 ft) SKU: US58RM	\$44.95	\$89.90
	Subtotal		\$89.90
	Questions about your order? Contact customer service.	Shipping	\$16.46
		Coupon	\$13.49
		Total	\$92.87

Username: manager@oakleafresidents.com

Thanks again for your order Jay!



Order Details for 1017098

Ship To

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
Orange Park, FL 32065
USA

Bill To

Jay Soriano
GMS LLC
475 W Town Pl
Saint Augustine, FL 32092
USA

Payment Method

AMEX x6056

Order Summary

Subtotal\$465.94
Tax\$32.62
ShippingFREE
Total\$498.56

Product	Item #	Quantity	Total
Tune Up Kit Sta-Rite Max-E-Pro (Pre February 2015)	GOKIT79	1	\$37.95
V-Green 1.65 HP Square Flange 48Y Variable Speed M	ECMI6SQU	1	\$427.99



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice				5193007830			
Billing Date	09/23/2019	Ship Date	09/23/2019	Order Date	09/20/2019	Requested Date	09/21/2019
Terms							Due Date
6% 30 3% 60 NET 61 days							
Order No.	5102615690	P.O. Number	Sept Balls	Order Entered By:			
				OMS3_CPIC			
Salesrep: ELLIS, JEFF							
Order Placed By: R118							

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

178236 0000070 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
522102	PRO PENN MARATHON REGULAR-DU Item 10		48 CA	2.73	0.000	2.73	131.04
	HS Tarrif No.: .. Country of Origin: China						
521930	Penn Control Plus 12B Polyb Item 20		12 BAG	10.44	0.000	10.44	125.28
	HS Tarrif No.: .. Country of Origin: Thailand						
521920	PENN QST 60 - 12B POLYBAG Item 30		12 BAG	10.10	0.000	10.10	121.20
	HS Tarrif No.: .. Country of Origin: Thailand						
Total Number of Units		72					

Shipping Information

Packing Slip, BOL: 5182928125
Shipping Terms: FOB Origin
Shipment Origin: PHOENIX AZ
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 62.316 LB 28.267 KG

Box Tracking Number

336473673468033

Total Number of Cartons 3

Items total	377.52	USD
Freight Charge	39.54	USD
CC Discount	6.000 %	22.65- USD
Final amount	394.41	USD
Charged to your American Express *****053	394.41	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).

This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!

To receive your login information please email: askus@us.head.com

Please include stub with your payment

REMIT TO
HEAD/Penn Racquet Sports
P.O. Box 53232
Phoenix, AZ 85072-3232

Middle Village CDD

Customer No. 715220
Invoice 5193007830

Amount Enclosed \$

For payment by EFT or
credit card, please contact
the office directly.
Thank you.

For questions regarding your order please contact Customer Service (800)289-7366 Option 2



POWERED BY MOOD:

Order # 1001044831

Complete

Order Date: October 15, 2019

[Why Pandora For Business](#) [Get Pandora](#) [Activate Player](#) [Get Support](#) [My Account](#)

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered: 1 Shipped: 1	\$26.95
			Subtotal	\$26.95
			Shipping & Handling	\$0.00
			Grand Total (Excl.Tax)	\$26.95
			Tax	\$0.00
			Grand Total (Incl.Tax)	\$26.95

Order Information

Shipping Address

Oakleaf Plantation
Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, Florida, 32065
United States
T: 9045620249

Shipping Method

Free Shipping - Free

Billing Address

Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065
United States
T: 9045620249

Payment Method

Credit Card

Credit Card Type

American Express

Credit Card Number

XXXX-6056

Tue Oct 01 03:37:43 EDT 2019

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221
10/01/2019 10:04 AM



SALE	6826-2-1084-955648-19.9.2	
196517 PPR,X9,B.5X11,	64.99SS	
Instant Savings	-30.00	
You Pay		34.99SS
6461634 INK,RMN,952XL,		
2 @ 61.99	123.98	
You Pay		123.98SS
224744 RECYCLING PROG		
10 @ 0.01	0.10	
You Pay		0.00SS
Subtotal:		158.97
Total:		158.97
Amex 0056:		158.97

AUTH CODE 823522
TDS Chip Read
AID A000000025010801 AMERICAN EXPRESS
TVR 0000008000
CVS No Signature Required

JAY SORIANO 603740602

Congratulations! You've reached VIP Rewards status. You'll now get 5% back in rewards on ink, toner, paper, and print/copy/ship services, plus a special birthday offer. Visit officedepot.com/rewards.

Tax Exemption Number 000600486993

Total Savings:

\$30.10

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:

65F9 NF1H E6WP

Thank You
For Eating at Pizza Hut

Have a Nice Day

Ticket: 192 Register: 1
Server: Jessica
Unit # 004255 09/20/2019
(904)771-6480 19:21

(904)708-1134 Zone:
lisa or jay
carter
370 Oakleaf Plantation Pkwy
JACKSONVILLE, FL 322220000
Residence

amenity center by soccer field

Time due: 20:45

FUTURE DUE: 09/20/2019 20:45

2 Lrg Htt	23.58
{S} Classic	0.00
Cheese Only	0.00
Extra Cheese	4.00
1 Lrg Htt	16.79
Supreme	
{S} Classic	0.00
Extra Cheese	2.00
1 Lrg Htt	11.79
{S} Classic	0.00
Extra Cheese	2.00
Pepperoni	1.60
1 Lrg Htt	11.79
{S} Classic	0.00
Extra Cheese	2.00
Pepperoni	1.60
1 Convenience Fee	3.25

SEE BACK OF RECEIPT FOR AN OFFER

SEE BACK OF RECEIPT FOR AN OFFER

SEE BACK OF RECEIPT FOR AN OFFER

 HAVING A PARTY? INVITE US!
 EASY TO ORDER & ON-TIME DELIVERY
 CALL FOR A QUOTE: 1-877-667-1332

\$19.99 Lrg Spec, Lrg itop -10.19

Sub Total	70.21
Tax/Other	4.69
DELIVERY Total	74.90

AMERICAN EXPRESS	74.90
Account: XXXXXXXXXXXX6056	
Auth Code: 149680	
Keyed	

APPROVED
 Mode: Issuer
 ARC: 00

1616
85-80
XX
Don

SEE BACK OF RECEIPT FOR AN OFFER
AN OFFER

Publix

Oak Leaf Commons
1075 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Sam Fadl
904-291-5108

ICE 20 LB		
10 @ 3.89		38.90 T F
PMTN EXTRM FIRESTR		5.99 I
BIC MULTIPRPS PACK		5.99 I
STARBUCKS MLTI \$40		40.00
Account #XXXXXXXXXX1066		
DUNKIN DONUTS GC		15.00
Account #XXXXXXXXXX4160		
CHICK-FIL-A \$10		10.00
Account #XXXXXXXXXX7840		
Order Total		115.88
Sales Tax		3.57
Grand Total		119.45
Credit	Payment	119.45
Change		0.00

PRESTO!

Trace #: 054258

Reference #: 1570439505

Acct #: XXXXXXXXXXXX6056

Purchase American Express

Amount: \$119.45

Auth #: 858383

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Karen

09/20/2019 14:48 S1169 R105 9674 C0214

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.



Account Information

Account Number: (904) 770-4650
Statement Date: 10/02/2019
Subscription Name: RingCentral Office Standard
Reference #: 154300001

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St auguistine, FL 32092, USA

Total Current Charges

\$197.56

Your credit card ending in [3053] was charged \$197.56.
This charge will appear as "RingCentral, Inc" on your credit card statement.

Statement Details

Period	Description	Unit Price	Quantity	Amount
10/02/2019 - 11/01/2019	Office Standard - Subscription Fee	\$0.00	1	\$0.00
10/02/2019 - 11/01/2019	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
10/02/2019 - 11/01/2019	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
10/02/2019 - 11/01/2019	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
10/02/2019 - 11/01/2019	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
10/02/2019 - 11/01/2019	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
10/02/2019 - 11/01/2019	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
10/02/2019 - 11/01/2019	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
10/02/2019 - 11/01/2019	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
10/02/2019 - 11/01/2019	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
10/02/2019 - 11/01/2019	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)

Charges after Discounts and Prorates: \$134.90

Total Charges: \$134.90
Total Taxes and Fees*: \$62.66
Total Charged to Credit Card: \$197.56

* For an explanation of taxes, charges and fees, [click here](#)

For a detailed view of your billing, to change your billing information or your service plan, please [log in](#) to your account select the Billing tab.

Answers to common billing questions can be found at our [RingCentral Support](#)

Copyright 2019 RingCentral, Inc. All rights reserved. RingCentral is a registered trademark of RingCentral, Inc. 20 Davis Drive Belmont, CA 94002.

Thanks for Your Order!

🔗 Your order ID is #78828. A summary of your order is shown below.

Shipping Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
Orange Park, Florida 32065
United States
9043421441

Billing Address

Jay Soriano
475 W Town Pl
suite 114
St Augustine, Florida 32092
United States
9043421441
manager@oakleafresidents.com

Shipping Method

Free shipping from SwingSetMall.com

Your Order Contains...

Cart Items	SKU	Qty	Item Price	Item Total
Plastisol Coated Swing Chain (Chain Length: 102" (8'6"), Chain Color: Green)	H-85-G	10	\$18.99 USD	\$189.90 USD
			Subtotal:	\$189.90 USD
			Shipping:	\$0.00 USD
			Grand Total:	\$189.90 USD
			Payment Method:	Credit Card



1455 BLANDING BLVD
ORANGE PARK, FL 32065
904-272-1970

Ticket: 320325
Date: 9/20/19 Time: 2:18 PM
Store: 542 Register: 1
Cashier: Brittany
Loyalty #: 7701054202021323

Item	Qty	Price	Amount
FIREWOOD HEAT TREATED .75 CU. FT. 1072567	1	5.79	5.79
FIREWOOD HEAT TREATED .75 CU. FT. 1072567	1	5.79	5.79
FIREWOOD HEAT TREATED .75 CU. FT. 1072567	1	5.79	5.79
FIREWOOD HEAT TREATED .75 CU. FT. 1072567	1	5.79	5.79
FIREWOOD HEAT TREATED .75 CU. FT. 1072567	1	5.79	5.79
	Subtotal		28.95
	Tax		0.00
	Total		28.95

American Express - SALE 28.95
*****6056 - EMV Chip
Authorization #: 893531
Terminal ID : 001790542000100
Cryptogram : 85C84E1189079ACB
AID : A00000025010801
APP : AMERICAN EXPRESS
CVN : NONE / 5E0300
TVR : 000008000 / ISI : E800

Change 0.00
I agree to pay the above amount according
to my card issuer agreement.



SALES ORDER

Order #: CS-1439605	Purchase Order #:	Customer #: FLA000972	Order Date: 9/24/2019	Case #:	Page: 1 of 1
---------------------	-------------------	-----------------------	-----------------------	---------	--------------

S JAY SORIANO
O 370 OAKLEAF VILLAGE PKWY
L
D ORANGE PARK FL, 32065
T USA
O

S JAY SORIANO
H 370 OAKLEAF VILLAGE PKWY
I
P ORANGE PARK FL, 32065
T USA
O

SHIP VIA: 1	Freight: PREPAY AND ADD
TERMS: CREDIT CARD	Payment: CREDIT CARD U.S. DOLLAR

LN#	ITEM	DESCRIPTION	QTY	UM	UNIT PRICE	EXTD PRICE	In Stock
001	9C2NTCS	CONSOLE- 2 WINDOW DISPLAY-CS TREADMILL	1	EA	\$895.00	\$895.00	N
002	9TCS9010	CHERRY POWER SWITCH - MOUSER	2	EA	\$16.00	\$32.00	Y

please put switches in box with console

Payment made with Credit Card(s)

Total Order:	\$927.00
Sales Tax:	\$64.89
Installation:	\$0.00
Shipping:	\$82.06
Discount:	\$0.00
Total Sale:	\$1,073.95
Total Paid:	\$1,073.95
Total Amt Due:	\$0.00

Stock status is not a shipping guarantee. In system order allocations may affect your actual ship date.

Printed on 9/24/2019 9:08:58 AM

Wawa #5266
8251 Old Middleburg
Jacksonville FL 3221

10/17/2019 3:31:36 PM
Term: JD12479160001
Appr: 511349
Seq#: 012007
Product: Unleaded
Pump Gallons Price
14 25.001 \$2.479
Total Sale \$61.98
Capture

American Express
XXXXXXXXXXXX6056
Swiped

10/17/2019 15:27:17

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

YOUR OPINION MATTERS

Tell us about your
experience at
* MyWawaVisit.com *

Take our survey for
a chance to win

Wawa swag
gift baskets and
gift cards valued
at up to \$500!

Disponibile
en Espanol

Survey Code: 1986292

Store Number: 05266

Please respond
within 5 days
NO PURCHASE
NECESSARY

See rules at website

Jay Soriano - Order Confirmation

Order Number:44670081

Order Placed: 9/30/19 at 10:51 AM

Status: Processing

Shipping: \$22.21

Order Details:

Item	Price	Qty	Total
Paragon 7901 Roll Top Bubble for Paragon Cotton Candy Machines 3807901 EA	\$195.99	1	\$195.99
Carnival King 31 oz. Kettle Kleen Popcorn Kettle Cleaner 382KETTLEKLN EA	\$7.39	4	\$29.56
	Sub Total:		\$225.55
	Shipping:		\$22.21
	Tax:		\$0.00
	Total:		\$247.76

Thank you again for shopping at WebstaurantStore!

Print this page

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043



INVOICE

INVOICE DATE: NOVEMBER 18, 2019
WEEK OF: 11/8/19-11/14/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Oksana Kuzmuk

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT	
11/8/19	EVA SOLIS	1830-0000	5.5	30.00	165.00	
11/8/19	MIACHEL BURNS	1600-2200	6	30.00	180.00	
11/9/19	EVA SOLIS	1700-2300	6	30.00	180.00	
11/9/19	MIACHEL BURNS	1600-2200	6	30.00	180.00	
11/10/19	BRYAN SMITH	1600-2200	6	30.00	180.00	
11/11/19	JENNIFER COOPER	1700-2300	6	30.00	180.00	
11/12/19	MIACHEL BURNS	1600-2200	6	30.00	180.00	
11/13/19	BRYAN SMITH	1700-2300	6	30.00	180.00	
11/14/19	EVA SOLIS	1615-2215	6	30.00	180.00	
DEPUTY SIGNATURE:					TOTAL	\$1605.00/2
						\$802.50

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

(B) V-208

2.322.572.34570

From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - RENEE MEJIAS
Date: November 14, 2019 at 3:54 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com



Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00 p.m.
- DATE OF VENUE – NOVEMBER 9, 2019
- RESIDENT – RENEE MEJIAS
- ADDRESS – 711 BELLSHIRE DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on COMMUNITY FIRST:
 - DATED: 9/26/19
 - CHECK#: 3955
 - DEPOSITED: 9/27/19
 - AMOUNT: \$100.00

(B) 2,300,369.103
 V-785

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION
09/26/19	09/27/19	11/09/19	Renee Mejias - OVCR DEPOSIT

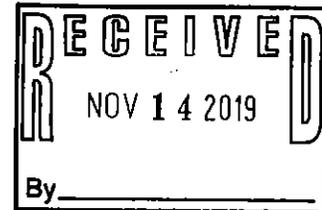
Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, November 21, 2019 - TUESDAY, November 26, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venuere rentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services



www.OakLeafResidents.com

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FOURTH ORDER OF BUSINESS



OFFICE OF THE CLAY COUNTY PROPERTY APPRAISER



Honorable Roger A. Suggs, CFA, AAS, CCF
State-Certified General Real Estate Appraiser RZ2771

November 12, 2019

Double Branch Community Development District
c/o Government Management Services – North Florida
Attention: Sheryl Fulks
475 West Town Place, Suite 114
St. Augustine, FL 32092

RE: Public Records Exemptions

Dear Ms. Fulks:

Chapter 119, Florida Statutes, provides that any records made or received by any public agency in the course of its official business are available for inspection, unless specifically exempted by law. § 119.071(4), F.S., provides an exemption (upon request) for an extensive list of designated officers and employees, and their families, by removing certain personal, identifying information from the mandatory disclosure of the Florida Public Records Act.

The 2019 Florida Legislature passed Senate Bill 248, which was enacted on July 1, 2019. The bill amends § 119.071(4)(d), F.S., by providing an expanded definition of home addresses as “the dwelling location at which an individual resides and includes the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name, lot number, GPS coordinates, and any other descriptive property information that may reveal the home address.” This information is captured and maintained in the property appraiser’s database.

Since the Double Branch Community Development District (and designated employees) has a statutory or substantial policy need for the database information that is otherwise exempt from disclosure, it will be shared. However, the exempt status of the information should remain in effect to protect the safety and privacy of the specified personnel and their families.

Enclosed is an agreement, which demonstrates a tangible acknowledgement of our understanding. Additionally, I have provided PTO 19-03 and Senate Bill 248 for your consideration. If you have any questions or concerns, please contact me at (904) 278-3627 or rsuggs@ccpao.com.

Sincerely,

A handwritten signature in blue ink that reads "Roger A. Suggs".

Roger A. Suggs, CFA, AAS, CCF
Property Appraiser
State-Certified General Real Estate Appraiser RZ2771

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County Administration Building
477 Houston Street, 2nd Floor
Green Cove Springs, FL 32043
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Orange Park, FL 32073
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**NONDISCLOSURE AGREEMENT
FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE
UNDER CHAPTER 119, FLORIDA STATUTES**

**BETWEEN THE CLAY COUNTY PROPERTY APPRAISER
AND THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT**

THIS NONDISCLOSURE AGREEMENT FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE UNDER CHAPTER 119, FLORIDA STATUTES (“Agreement”) is made and entered into this _____ day of _____ 2019, by and between the **DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT** (the “District”), an independent special district created pursuant to Chapter 190, Florida Statutes, as amended, whose address is 475 West Town Place, Suite 114, St. Augustine, FL 32092, and the **CLAY COUNTY PROPERTY APPRAISER**, (the “Property Appraiser”) a Constitutional Officer of the State of Florida, whose address is P.O. Box 38, Green Cove Springs, Florida 32043.

**SECTION I
Findings and Determinations**

The parties find and determine:

1. The Property Appraiser has the statutory responsibility to list and appraise all real and tangible personal property in the county each year for purposes of ad valorem taxation. During the normal course of business, the Property Appraiser acquires, stores, and maintains an abundance of property and ownership information, some of which is exempt from public disclosure; and
2. In order to perform its contractual duties related to the production of non-ad valorem assessments and the delivery of a non-ad valorem tax roll to the Clay County Tax Collector, the District requires certain property and ownership information held by the Property Appraiser for properties within the District’s jurisdictional boundary.

**SECTION II
Applicable Law and Regulations**

1. Chapter 119, F.S., provides that any records made or received by any public agency in the course of its official business are available for inspection, unless specifically exempted by the Florida Legislature; and
2. § 119.071, F.S., contains multiple exemptions from disclosure under the mandatory access requirement of § 119.07(1), F.S. Under § 119.071(4)(d)3., F.S., an agency that is not the employer of, but is the custodian of records pertaining to, one of the persons enumerated in § 119.071(4)(d),

F.S., is required to maintain such person's exemption if the person or his or her employing agency submits a written request to the custodian; and

3. § 119.071(4)(d), F.S., defines "home addresses" to mean the dwelling location at which an individual resides and includes the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name and lot number, GPS coordinates, and any other descriptive property information that may reveal the home address; and
4. The Office of the Attorney General of Florida ("Attorney General") released Advisory Legal Opinion 2017-05 on November 22, 2017, that noted a clear distinction is made between public records that are "exempt" from disclosure and records that are "confidential." "If information is made confidential in the statutes, the information is not subject to inspection by the public and may only be released to the persons or organizations designated in the statute.... If records are not confidential but are only exempt from the Public Records Act, the exemption does not prohibit the showing of such information." Based upon this distinction, the Attorney General concluded that when there is a statutory or substantial policy need for information that is otherwise exempt from disclosure under the Public Records Act, the information should be made available to the requesting agency or entity. The Attorney General also noted that there is nothing in Chapter 119, F.S., indicating that an exempt address loses its exempt status by being shared with another agency.

SECTION III

Purpose

1. The purpose of this Agreement is to facilitate the transfer between the Property Appraiser and the District of data elements maintained by the Property Appraiser that constitute home address as defined and that are exempt under Chapter 119, F.S., for which the Property Appraiser has received a request to withhold such home addresses from disclosure pursuant to § 119.071(4)(d)3., F.S. ("Exempt Home Addresses"); and
2. To ensure that exempt home addresses retain their exempt status, and are withheld from disclosure in accordance with applicable law, once in the District's possession.

SECTION IV

Term

1. The term of this Agreement shall commence upon execution and shall continue and extend uninterrupted from year-to-year, automatically renewed for successive periods not to exceed one (1) year each; and
2. Either party has the right to terminate this Agreement by giving at least 30 days notice in writing to the other party to expire at the end of the initial or last renewal term.

SECTION V
Duties and Responsibilities of Property Appraiser

1. The Property Appraiser agrees to provide the District exempt home addresses in the same manner that it provides other non-exempt property and ownership information; and,
2. The Property Appraiser agrees to clearly identify which properties contain exempt home addresses. This information will be conveyed in the data file(s) using a field named PCCONF. The PCCONF field will contain a “Y” if the parcel has an exempt home address. Otherwise, the PCCONF field will contain a “N”.

SECTION VI
Duties and Responsibilities of the District

1. The District agrees that exempt home addresses will retain their exempt status once in its possession; and
2. To the extent permitted by applicable law, the Requesting Entity agrees to withhold from public disclosure exempt home addresses or names as outlined pursuant to §§ 119.071(4) and 493, F.S., and as otherwise identified by the Property Appraiser pursuant to Section V, above.

SECTION VII
Miscellaneous

1. The parties shall perform all their obligations under this Agreement in accordance with good faith and prudent practice.
2. If either party receives any letter, action, suit or investigation from a non-party to this Agreement regarding the withholding of the exempt home addresses pursuant to this Agreement, the other party shall cooperate and assist the other parties in this agreement in defending claims to such exempt home addresses. The parties agree that neither party shall be entitled to any additional fees and/or compensation for their cooperation and assistance under this paragraph of the Agreement.

3. Each party, as a state agency, political subdivision, or special unit of government as defined by § 190 and 768.28, F.S., shall indemnify each other party and defend and hold it harmless as to any claim, judgment or damage award whatsoever arising out of or related to that indemnifying party's own negligent or wrongful acts or omissions, to the extent permitted by law, and subject to the dollar limitations set forth in §.768.28, F.S. The parties understand that pursuant to § 768.28(19), F.S., no party is entitled to be indemnified or held harmless by another party for its own negligent or wrongful acts or omissions. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable, and each party claims all of the privileges and immunities and other benefits and protections afforded by § 163.01(9), F.S. The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by a state agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of this Agreement.
4. This Agreement constitutes the entire Agreement between the parties with respect to the subject matter contained herein and may not be amended, modified, or rescinded unless otherwise provided in this Agreement, except in writing and signed by all the parties hereto. Should any provision of this Agreement be declared to be invalid, the remaining provisions of this Agreement shall remain in full force and effect, unless such provision found to be invalid alters substantially the benefits or the Agreement for either of the parties or renders the statutory and regulatory obligations unable to be performed. All prior agreements between the parties hereto, addressing the matters set forth herein, are hereby terminated and superseded by this Agreement.
5. This Agreement shall be governed by the laws of the State of Florida.
6. Written notice shall be given to the parties at the following addresses, or such other place or person as each of the parties shall designate by similar notice:

As to Property Appraiser:

The Honorable Roger Suggs
Clay County Property Appraiser
P.O. Box 38
Green Cove Springs, FL32043

As to the Requesting Entity:

Double Branch Community Development
District
c/o Sheryl Fulks
475 West Town Place, Suite 114
St. Augustine, FL 32092

IN WITNESS WHEREOF, the parties have hereunto set, their hands and seals and such of them as are corporations have caused these presents to be signed by their duly authorized officers.

WITNESS

Tracy S. Drake
Signature

Tracy S. Drake
Printed Name

CLAY COUNTY PROPERTY APPRAISER

By: Roger A. Suggs
Hon. Roger A. Suggs

Date: 11/12/2019

WITNESS

Signature

Printed Name

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

By: _____
Signature

Printed Name

Date: _____

To: Property Appraisers, Tax Collectors, Clerks of the Court, Boards of County Commissioners, Taxing Authorities, and Interested Parties
From: Property Tax Oversight Program
Date: July 1, 2019
Bulletin: PTO 19-03

**FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX INFORMATIONAL BULLETIN**

Agency personnel information exemptions from inspection or copying of public records

The 2019 Legislature enacted [chapter 2019-12](#), Laws of Florida, (SB 248) effective July 1, 2019. Section 1 of the law amends section 119.071(4)(d), Florida Statutes, regarding agency personnel information that is exempt from public disclosure, to define the term “home addresses” for purposes of public records exemptions for personal identifying and location information of agency personnel and their family members.

The new law provides:

119.071 General exemptions from inspection or copying of public records.—

(4) AGENCY PERSONNEL INFORMATION.—

(d)1. For purposes of this paragraph, the term:

a. “Home addresses” means the dwelling location at which an individual resides and includes the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name and lot number, GPS coordinates, and any other descriptive property information that may reveal the home address.

Property appraisers and custodians of public records must redact that portion of the records where the exemption applies. Property appraisers indicate a record is exempt from public disclosure by placing a confidentiality code in their CAMA systems and on the tax roll, as s. 193.114(2)(u), F.S., requires.

For more information, please see [PTO Bulletin 07-17](#) on the Department’s Revenue Law Library, which also addresses amendments to s. 119.071(4), F.S.

The Department of Revenue has provided this bulletin for your general information. Please distribute to your staff who may be affected by the changes in the law. If you have questions about its contents, please send them to DORPTO@floridarevenue.com.

CHAPTER 2019-12

Committee Substitute for Committee Substitute for Committee Substitute for Senate Bill No. 248

An act relating to public records; amending s. 119.071, F.S.; expanding exemptions from public records requirements for agency personnel information by defining the term “home addresses” for purposes of public records exemptions for personal identifying and location information of certain agency personnel and their family members; exempting personal identifying and location information of active or former civilian personnel employed by a law enforcement agency, and of spouses and children of such personnel, from public records requirements; authorizing certain persons to request the release of exempt information in a specified manner; requiring a custodial agency to release such information upon receipt of such a request; providing for retroactive application; providing for legislative review and repeal of the exemptions; providing statements of public necessity; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraph (d) of subsection (4) of section 119.071, Florida Statutes, is amended to read:

119.071 General exemptions from inspection or copying of public records.—

(4) AGENCY PERSONNEL INFORMATION.—

(d)1. For purposes of this paragraph, the term:

a. “Home addresses” means the dwelling location at which an individual resides and includes the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name and lot number, GPS coordinates, and any other descriptive property information that may reveal the home address.

b. “Telephone numbers” includes home telephone numbers, personal cellular telephone numbers, personal pager telephone numbers, and telephone numbers associated with personal communications devices.

2.a. The home addresses, telephone numbers, dates of birth, and photographs of active or former sworn ~~or civilian~~ law enforcement personnel or of active or former civilian personnel employed by a law enforcement agency, including correctional and correctional probation officers, personnel of the Department of Children and Families whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities, personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect, and personnel of the

Department of Revenue or local governments whose responsibilities include revenue collection and enforcement or child support enforcement; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

b. The home addresses, telephone numbers, dates of birth, and photographs of current or former nonsworn investigative personnel of the Department of Financial Services whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2021, unless reviewed and saved from repeal through reenactment by the Legislature.~~

c. The home addresses, telephone numbers, dates of birth, and photographs of current or former nonsworn investigative personnel of the Office of Financial Regulation's Bureau of Financial Investigations whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

d. The home addresses, telephone numbers, dates of birth, and photographs of current or former firefighters certified in compliance with s. 633.408; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such firefighters; and the names and locations of schools and day care facilities attended by the children of such firefighters are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15, and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

e. The home addresses, dates of birth, and telephone numbers of current or former justices of the Supreme Court, district court of appeal judges, circuit court judges, and county court judges; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of current or former justices and judges; and the names and locations of schools and day care facilities attended by the children of current or former justices and judges are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

f. The home addresses, telephone numbers, dates of birth, and photographs of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors; and the names and locations of schools and day care facilities attended by the children of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

g. The home addresses, dates of birth, and telephone numbers of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers; and the names and locations of schools and day care facilities attended by the children of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

h. The home addresses, telephone numbers, dates of birth, and photographs of current or former human resource, labor relations, or employee relations directors, assistant directors, managers, or assistant managers of any local government agency or water management district whose duties include hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

i. The home addresses, telephone numbers, dates of birth, and photographs of current or former code enforcement officers; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

j. The home addresses, telephone numbers, places of employment, dates of birth, and photographs of current or former guardians ad litem, as defined in s. 39.820; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such persons; and the names and locations of schools and day care facilities attended by the children of such persons are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

k. The home addresses, telephone numbers, dates of birth, and photographs of current or former juvenile probation officers, juvenile probation supervisors, detention superintendents, assistant detention superintendents, juvenile justice detention officers I and II, juvenile justice detention officer supervisors, juvenile justice residential officers, juvenile justice residential officer supervisors I and II, juvenile justice counselors, juvenile justice counselor supervisors, human services counselor administrators, senior human services counselor administrators, rehabilitation therapists, and social services counselors of the Department of Juvenile Justice; the names, home addresses, telephone numbers, dates of birth, and places of employment of spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

l. The home addresses, telephone numbers, dates of birth, and photographs of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel; and the names and locations of schools and day care facilities attended by the children of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

m. The home addresses, telephone numbers, dates of birth, and photographs of current or former investigators or inspectors of the Department of Business and Professional Regulation; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and

children of such current or former investigators and inspectors; and the names and locations of schools and day care facilities attended by the children of such current or former investigators and inspectors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

n. The home addresses, telephone numbers, and dates of birth of county tax collectors; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such tax collectors; and the names and locations of schools and day care facilities attended by the children of such tax collectors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2022, unless reviewed and saved from repeal through reenactment by the Legislature.~~

o. The home addresses, telephone numbers, dates of birth, and photographs of current or former personnel of the Department of Health whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2019, unless reviewed and saved from repeal through reenactment by the Legislature.~~

p. The home addresses, telephone numbers, dates of birth, and photographs of current or former impaired practitioner consultants who are retained by an agency or current or former employees of an impaired practitioner consultant whose duties result in a determination of a person's skill and safety to practice a licensed profession; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such consultants or their employees; and the names and locations of schools and day care facilities attended by the children of such consultants or employees are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2020, unless reviewed and saved from repeal through reenactment by the Legislature.~~

q. The home addresses, telephone numbers, dates of birth, and photographs of current or former emergency medical technicians or paramedics

certified under chapter 401; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such emergency medical technicians or paramedics; and the names and locations of schools and day care facilities attended by the children of such emergency medical technicians or paramedics are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2021, unless reviewed and saved from repeal through reenactment by the Legislature.~~

r. The home addresses, telephone numbers, dates of birth, and photographs of current or former personnel employed in an agency's office of inspector general or internal audit department whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline; the names, home addresses, telephone numbers, dates of birth, and places of employment of spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2021, unless reviewed and saved from repeal through reenactment by the Legislature.~~

s. The home addresses, telephone numbers, dates of birth, and photographs of current or former directors, managers, supervisors, nurses, and clinical employees of an addiction treatment facility; the home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. For purposes of this sub-subparagraph, the term "addiction treatment facility" means a county government, or agency thereof, that is licensed pursuant to s. 397.401 and provides substance abuse prevention, intervention, or clinical treatment, including any licensed service component described in s. 397.311(26). ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2023, unless reviewed and saved from repeal through reenactment by the Legislature.~~

t. The home addresses, telephone numbers, dates of birth, and photographs of current or former directors, managers, supervisors, and clinical employees of a child advocacy center that meets the standards of s. 39.3035(1) and fulfills the screening requirement of s. 39.3035(2), and the members of a child protection team as described in s. 39.303 whose duties include supporting the investigation of child abuse or sexual abuse, child abandonment, child neglect, and child exploitation or to provide services as part of a multidisciplinary case review team; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel and members; and the names and

locations of schools and day care facilities attended by the children of such personnel and members are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. ~~This sub-subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2023, unless reviewed and saved from repeal through reenactment by the Legislature.~~

3. An agency that is the custodian of the information specified in subparagraph 2. and that is not the employer of the officer, employee, justice, judge, or other person specified in subparagraph 2. shall maintain the exempt status of that information only if the officer, employee, justice, judge, other person, or employing agency of the designated employee submits a written request for maintenance of the exemption to the custodial agency.

4. An officer, an employee, a justice, a judge, or other person specified in subparagraph 2. may submit a written request for the release of his or her exempt information to the custodial agency. The written request must be notarized and must specify the information to be released and the party that is authorized to receive the information. Upon receipt of the written request, the custodial agency shall release the specified information to the party authorized to receive such information.

5. The exemptions in this paragraph apply to information held by an agency before, on, or after the effective date of the exemption.

6. This paragraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2024, unless reviewed and saved from repeal through reenactment by the Legislature.

Section 2. (1) The Legislature finds that it is a public necessity to define the term "home addresses" for purposes of the public records exemptions for agency personnel information under s. 119.071(4)(d), Florida Statutes. The public records exemptions for agency personnel information protect identifying and location information of numerous types of personnel, including, but not limited to, current or former law enforcement officers, investigative personnel, state attorneys and prosecutors, public defenders, guardians ad litem, Supreme Court justices, various judges, and the spouses and children of such personnel. The Legislature has previously recognized that such personnel and their family members are at a heightened risk of physical and emotional harm from disgruntled individuals who have contentious reactions to actions taken by such personnel, or whose business or professional practices have come under scrutiny of such personnel, and, as a result, has enacted various public records exemptions. While home addresses of such personnel and their family members are already exempt from s. 119.07(1), Florida Statutes, and s. 24(a), Article I of the State Constitution, the current exemptions do not provide protection for various forms of descriptive property information that may be used on its own, or in conjunction with other information, to reveal the home addresses that otherwise should be

protected from public disclosure. Therefore, the Legislature finds that it is a public necessity to specifically define the term “home addresses” so that the safety and privacy of various personnel and their family members are not compromised.

(2) The Legislature further finds that it is a public necessity that the home addresses, telephone numbers, dates of birth, and photographs of active or former civilian personnel employed by a law enforcement agency; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel be exempt from public records requirements. Existing law already provides that the identifying and location information of active or former civilian law enforcement personnel and their spouses and children are exempt from public records requirements. The amendment made by this act further specifies that any active or former civilian personnel employed by a law enforcement agency and their spouses and children are entitled to the protections of the public records exemption. The civilian personnel of law enforcement agencies perform a variety of important duties that ensure public safety and welfare and encourage safe and secure communities. As a result of such duties, these civilian personnel often come into close contact with individuals who not only may be a threat to those personnel, but who might also seek to take revenge against them by harming their spouses and children. The Legislature finds that modifying the public records exemption to apply to all active or former civilian personnel employed by a law enforcement agency and their spouses and children will serve the public interest by further ensuring the safety of such personnel.

Section 3. This act shall take effect July 1, 2019.

Approved by the Governor April 26, 2019.

Filed in Office Secretary of State April 26, 2019.

SIXTH ORDER OF BUSINESS

B.

FORM OF REQUISITION

REQUISITION NO: 12

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
(CLAY COUNTY, FLORIDA)
SPECIAL ASSESSMENT BONDS, SERIES 2013A**

The undersigned, a Responsible Officer of Double Branch Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture dated as of September 1, 2002, as amended and supplemented by the Sixth Supplemental Trust Indenture, dated as of March 1, 2103, (collectively, the "Indenture"), and each from the District to US Bank, National Association, as trustee (the "Trustee") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: **12**
- (B) Name of Payee: **VerdeGo**
- (C) Address: **PO Box 789
3335 North State Street
Bunnell, FL 32110**
- (D) Amount Payable: **32,531.50**
- (E) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): **Professional services as related to landscape enhancement - Double Branch Park - Invoice 1672**

The undersigned hereby certifies that:

1. X obligations in the stated amount set forth above have been incurred by the District,

or

 this requisition is for Costs of Issuance that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

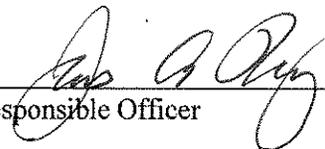
3. each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2013A Project;
4. each disbursement represents a Cost of the Series 2013A Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

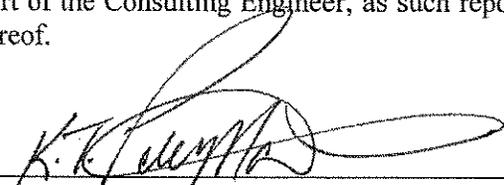
Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT

By: 
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

With respect to requisitions which are for disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2013A Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Series 2013A Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


England-Thims & Miller, Inc.
District Engineer

November 12, 2019



Invoice

Invoice #: 1672

Date: 10/31/19

Customer PO:

DUE DATE: 11/30/2019

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#737 - Double Branch Park
Landscape Enhancement

AMOUNT

\$32,531.50

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$32,531.50

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: December 2019
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Report – Turkey Trot
- Non district event – Vendor Expo at MV
- Upcoming events – Cocoa with Clause
- Yearly calendar presentation

Aquatics

- Pools – closed for season
- Adult only pool heaters running, hours of operation posted/emailed

AMENITY USAGE

- *Total Facilities usage –6471*
- *Average daily usage – 216*

Card Counts:

DB Owners	19
DB Renters	10
DB Replacements	1
DB Updated	9

Total cards printed: 68 (both districts)

Rentals

- 7 of 30 days rented in November, 4 of 4 weekends had rentals
- 8 clubroom rentals, 0 patio rentals
- 15 tours (36 approx. hours) /62 staff hours used for scheduling, administrative, etc.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations:

MAINTENANCE

- repair to entry sign at new commercial shopping center- new outlets and photocells
- Coordinate repairs to multiple sidewalks (multiple county sections and marking of amenity sidewalks)
- Test and trench to relocate current BB Court camera to parking lot
- Order signage from County (stop signs, and 1 speed limit sign)
- Coordinate combine PMS and treadmills parts replacements
- Trace pool deck lighting as part of mulching project
- Removal of multiple trees along OV Parkway
- Speak with county departments on permit process/update for parking lot expansion
- Replace post lights at Multi-use fields (LED replacement progress)
- Continual Christmas Decoration installs
- Removal of damaged oak tree (will need to complete stump removal yet)
- Requote storage facilities for both districts
- HVAC preventative maintenance performed on Clubhouse kitchen unit
- HVAC preventative maintenance performed on Fitness Center units
- HVAC preventative maintenance performed on Clubhouse Clubroom unit
- Coordinate quotes for slab/concrete work at Amenity Center
- Diagnose multiple issue with large butterfly valves at Waterfall/entry
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Added outlets at entries (prepping for Christmas lighting – new lighting at brick columns)
- Data collection for Florida Department of Labor
- Data collection/ required Audit for Workers compensation
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning – all lakes inspected monthly – reports kept on file.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 11/10. Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 11/22.*

Landscaping

- *Overseeding completed*
- *Repair of mainlines surrounding Amenity Center*
- *Diagnose issue with leak detected on OV Parkway*
- *Monthly report for October submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@qmsnf.com