

DOUBLE BRANCH
Community Development District

NOVEMBER 9, 2020

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

November 2, 2020

Board of Supervisors
Double Branch Community Development District
Staff Call In #: 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, November 9, 2020 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the October 12, 2020 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Consideration of Resolution 2021-01, Authorizing a Change in Registered Agent
- V. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Operations Manager - Memorandum
- VI. Audience Comments (limited to three minutes) / Supervisors' Requests

VII. Next Scheduled Meeting – December 14, 2020 @ 4:00 p.m. at the Plantation Oaks Amenity Center

VIII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, October 12, 2020 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Chad Davis	Vice Chairman
Scott Thomas	Supervisor
Tom Horton	Supervisor
Andre Lanier	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	Operations Manager - GMS
Chalon Suchsland	VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the September 14, 2020 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Horton stated attorney fees for January on page five under tab B was \$0.

Mr. Perry stated sometimes billings don't come in monthly, they'll come in later. Jason, let's take a look at the December through February billings. It looks like January was missed.

Mr. Walters stated I'll take a look. If we canceled a meeting that may be it.

On MOTION by Mr. Davis seconded by Mr. Horton with all in favor the Consent Agenda was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Walters stated we did get a couple of updates from the Governor's office on phasing and the virtual meeting concept. Virtual meetings were extended through the end of the month, but it also made it pretty clear that it will be the last extension. If you saw the updated executive order on COVID operations, the state moved into phase three. It lifted certain restrictions on certain businesses. There was a prohibition on imposing fines or penalties for not wearing masks. I know that's not a huge operational issue for us, but it's something we need to look at in terms of if there are operations where we are asking for or requiring that, the question becomes if someone refused, could you suspend their privileges or deny their access. It's the question of is that a penalty. The Governor's order does not provide guidance on that, but there is the interpretation there that it could be, so that would put us in a difficult position. Having said that, the removal of restrictions from the state level doesn't mean we are prohibited from operating under procedures that we think are best for our community and facilities, such as capacity limitations or spacing requirements. Our firm sent a memo out to all of the management companies outlining the provisions. I don't think it will have a significant impact on us, but if you have any questions, feel free to reach out to me.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager

Mr. Perry stated next month we will bring before you a recommendation on transfer of funds to the capital reserve. Once we close out September, which is the last month of the year, we will have a good idea of how much excess reserve funds we want to move to that account.

D. Operations Manager - Memorandum

Mr. Soriano stated we have later and earlier hours at the gym. Our pools are closing, but that is seasonal. That has nothing to do with anything COVID related. We are done after

this past weekend. In years past I have made concessions and opened for a few more weekends, but it's been completely wasted so I would not recommend doing that. There are many other things going on right now and it doesn't take but a few of those colder nights that we had to drop the temperature of the water. One more thing I mentioned last month that I would suggest we can do is by the end of this month we will be able to take away those closing times where we clean. Staff will still clean as normal, we just won't have to shut down every couple of hours. We are not really getting high capacity numbers where it's going to be hard to clean around them. I think it will make people feel better too if they actually see it so I'm fine with being open and cleaning throughout the day. At that point, we will kind of be back to normal operations. We will open at 6:00 and close down at 10:00. We will go back to cleaning in the middle where we do a deeper cleaning, do the vacuuming and shut everything down and it's also kind of a shift change for the front desk. I had some questions when the Governor came out that we were moving into phase three. Much of that is about capacity. We are able to have full capacity, but we haven't really hit it, so it hasn't been a concern. The questions we were getting at the gym were more related to why treadmills are still blocked off. That has nothing to do with the rules that were in the executive order; that's more about social distancing and that's going to stay. We're going to keep the signs up about masks being recommended and washing your hands. We will keep the alternating treadmill and elliptical because when that is open, they are a foot away from each other breathing heavy so we're not going to go back to that yet. That might be in the spring when we feel comfortable that we can do that. Over here at your sister district we have had questions from the yoga instructor. I don't think she's ready to go yet for her clientele, but I am working with her so she can start if she wants, so whether we see that this month or not, I don't know, but she does have that ability. Yoga is low intensity. Zumba, I do have a little bit of concern with, so I don't know that we're ready to start that up yet unless there's any objections from you guys.

We did just have our movie night this past Friday night and it worked out really well. There were about 70 or 80 people out there watching the movie. The food trucks were really popular that night and they started serving around 5:00 and didn't end until the movie was almost done at 9:00. There was a donut truck, BBQ truck and also just for the movie we allowed a hot dog cart since we weren't doing any food. I did talk to Tiffany a little more after our last conversation about her wanting to step away from that role and more of that is because

of the pushback that she gets from the trucks and people that just don't want to listen to her. I did let her know that we are supportive, and we put her in place for a reason. It seems over this last month those few trucks that have been a little more problematic have worked with her, so she said she is willing to stay on. She's done a really good job of coordinating it and it's worked out well. During this pandemic issue she coordinated everything and for the most part everybody did a good job of following the rules. It was when they didn't, and they would jump on Facebook and get their followers to get on Tiffany that it would cause issues, but she knows we're being supportive of her so she's going to stick around. The winter months are a little tough so she's asked if we could coordinate more movies with her so not for November because we have a Fun Run, but for December we will start where we're not really doing much. In fact, your holiday event which is normally held at your sister district was canceled. That means I don't have anything going on for December so I told her we will do a holiday movie. The movie was perfect. If you didn't feel comfortable and didn't want to be near people you could spread out. The social distancing aspect is on them, we're just setting up the movie. The trucks did a good job. They had sanitizer out there and were keeping it clean, so it worked out well.

Mr. Horton stated you might pass on to her that we appreciate her doing all the work. I'm sure everyone else would agree with me. Her hard work is not going unnoticed and we're glad she's staying on.

Ms. Nelsen stated tell her the fact that no one showed up here to complain shows that she's doing an excellent job.

Mr. Soriano stated I'll pass that on. We have the yard sale coming up and we just stick the signs out. We have our fun run in November and of course, over here at your sister district the one resident is putting on the vendor fair the Saturday after Thanksgiving in the parking lot.

Mr. Soriano continued, moving on to the operations side, I wanted to give you a couple of updates. I know a couple of you have gone around and seen some of those projects moving along already. The metal is going up for our storage building. If you want to, you can take a walk down here and see what the building will look like because they are almost done over here. There are a couple things to trim and insulation is going in and of course our doors have to go up but this building down here will give you an idea of what it looks like fully built. In regard to the asphalt work, I do have a vendor that promised me he would be out two weeks

from receiving a check, TJK Paving, and gave us a really good quote well under the not to exceed amount. If you remember, Duval Asphalt was right at \$56,000 and he has given me a quote of \$55,788 to do that parking lot. I was worried going out to somebody else may start taking our price up because Duval was pretty cheap, but Duval gave us six months planning time from receiving a check so he's promising quick. I don't know that it would happen in two weeks, but at least I can cut him a check and get him moving. We do have two other areas that we didn't do before with Duval. We did a not to exceed for the parking lot. I'd like to actually break it up. We asked for the track and he did mark out the track. He would like to do a full cut and take the roots out. They're not just going to cut the asphalt down and fill up. He's given me a quote of 440 linear feet and when I did it before it was 530 so he's got a lot more that he's marked out. His amount was \$27,750, so I'm already getting above that not to exceed if I try to lump it all together. If you've been over there, the track comes off into the storage building so we're not driving across the grass and that's \$4,390.

Mr. Horton asked did they ask about paving the whole track?

Mr. Soriano stated I didn't ask for the track.

Mr. Horton stated I'm talking about a topcoat or something like that.

Mr. Soriano stated we can seal coat it. You can do a hot seal coat where they will bring out a big truck, or you can do the paint seal coat which is not much at all. It's almost like what we did for the surfacing of the tennis courts. It's a thick gooey paint. If there's not cracks or roots or anything like that, then that will be fine. I don't think we need to get him to do any covering or anything special that might cost us a lot. It's still going to add up. That's a large track. I can get prices for that, but I didn't ask him to look at the whole track.

Mr. Horton asked you're saying you'd like him to do the paint?

Mr. Soriano stated if we want to blend it all in and make it look nice and new, then the seal coat would be the way to go. I can get you the price on the supplies for the seal coat if you wanted us to do it, or if we bring in another company it would be much faster and spray it. It's a little more expensive.

Mr. Horton stated it seems like it would be nice to have a nice track because a lot of people walk there.

Mr. Soriano stated yes, but just to forewarn that's a good distance so it's still going to be a good amount of money. We're talking about repairing just the cracks where the roots are

for \$27,750 and then the apron, \$4,390. I did get him to give me a verbal on the other portion for the parking lot. We have it in our capital study for a couple of years out. He was fairly honest saying he didn't think we needed it. With the small number of cracks, he recommended at the most we would seal coat that if we wanted to. He said even two or three years from now he'd say he wouldn't recommend that, but he did give me a price if we wanted to do it all and make it one big brand-new looking parking lot, for \$55,375. I don't know that we need to spend that. We've already set aside the money for the new portion. It's the track and the apron that I need new amounts for. The apron is a small amount, but it's still above my amount.

Mr. Horton stated if it doesn't need it, I guess we don't really need to do it. It would look nice.

Mr. Soriano stated I would like to move forward with the amount to do the repair on the track first and I can bring you quotes for having them seal coat the rest while we're there.

Mr. Horton asked if he goes in and repairs that 440 linear feet, can he seal coat over all of that? It seems like that would be nice.

Mr. Davis stated bringing in the big truck is going to cause problems on the grass and field, and I guarantee you don't have the same bed that you have in the parking lot on that track. That truck isn't going to drive on that track, it's going to bust it up so it's going to drive on the field and rut all of that up.

Mr. Soriano stated it may be the best way to do it is going to be the 55-gallon drums. If you watch these guys, they dump it out and take these big squeegees and roll over the whole thing. Whether it's my guys or I can get quotes for somebody else to do it so we can do more at one time, I can bring those numbers back. I would like to get him if he can get started in the next couple of weeks. I'd like to get him moving on something.

Mr. Horton asked durability-wise what's the difference in the 55-gallon drums and the seal coat?

Mr. Soriano stated it's going to cure quicker, so we won't have to worry about keeping people off as long or any issues with anyone trying to damage it before it's cured. It will dry a little bit harder.

Mr. Lanier asked do the trucks have a hose that they spray, or does it come off of the back?

Mr. Soriano stated they do, but it only goes so far.

Mr. Davis stated they don't have that much hose. They're going to have to drive the truck around that track.

Mr. Soriano stated that's even the case with our chemical deliveries that go in the pool pack area. I have to get them to get a special hose that reaches over that bridge. That's a couple hundred feet, that's not going to go all the way down the track. They're going to have to bring the truck down somehow.

Mr. Lanier stated I just wonder how wide the truck was compared to the track.

Mr. Davis stated they're taking a big dump truck.

Mr. Soriano stated I've seen some cool tools out there for companies like that and if there's anybody that has that ability I will look for it, but it may be that we're stuck with doing the drum style because of that and just slowly painting it all the way around after they're done doing the repairs.

On MOTION by Ms. Nelsen seconded by Mr. Davis with all in favor asphalt repairs to the track was approved at an amount not to exceed \$30,000.
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On MOTION by Ms. Nelsen seconded by Mr. Davis with all in favor asphalt repairs to the apron was approved at an amount not to exceed \$5,000.

Mr. Soriano stated most of you guys have seen everything going on at the playground and dog park. We do have quite a bit of wood. We started working on the gazebo out here in March when everything started shutting down and 4x4s were about \$9 so your 70-plus 4x4s that are out there cost us about \$18 a piece. We're getting that fencing and if you look at it, that's a lot of fencing around that playground. I've spent about \$1,100 in supplies so far but that was something we could have done for probably \$400 or so in supplies then. We are going to have some problems and right now the problem I'm contending with is vinyl is about six to eight weeks for the other sections of the basketball court and then we enclose that building, so I'm a little worried about kids getting in there while we're putting that together so I wanted that enclosed while we're working on it, but I can't get the fencing quick enough. The nice heavy-duty gates that we're working with are still six to eight weeks out. It's forcing me to wait on those two projects, but they are moving along. That map that I gave you guys, if you get a

chance to walk out there, you'll see a good section where there's a little run for the smaller dogs, and then the bigger dogs in the back and it is good size so we will have all of the wood and framing set up, it'll just be the wires that I'm waiting on. The playground portion is complete, and the swings are over there. We do have to top off on mulch and hopefully in another month or two we will be able to open up with the dog park. I talked to Chalon about setting up for this month to start the clearing. You guys have already given me a good amount of money but we talked about our trail bridge last month. We talked about a walking track in that area where we were having problems with people dumping and going along the pond side so there is a 2,250-foot trail that is already there around that pond that goes from the split rail at Waverly, all the way back to that corner by Cannon's Point and Nature's Hammock intersection. We will clear that out. VerdeGo has already given me a quote to do some bush hogging and clearing and I will also have a little bit of pest control so everybody isn't getting attacked by sand fleas and ticks when they go out there, but the big cost involved in this is going to be the bridge if we want to cross that spillway to make it one nice track. Barring building it by hand and doing some of these nicer larger golf cart looking bridges that Peter had suggested to me that were outrageously expensive, this is a pre-fab design here and the way it is set up is they send you all the steel and we build it in four foot sections. To reach that section, it would be \$8,507 and to have it shipped it would be \$9,461. It's a 20-foot span from concrete to concrete. I can't touch the concrete because that is St. Johns Water Management. I'm going to double check with Peter, but he feels pretty confident that as long as we're not touching that structure and we're not resting pylons in the water or anything like that, then they really don't have a say and we can build that structure over top. I would like to add wood covering it on the floorboards and the handrail that makes it look a little nicer than just an aluminum bridge but that would be the cost of the bridge right now.

Mr. Horton asked is the load limit on that?

Mr. Soriano stated 3,000 pounds. I would still suggest we plant a bollard in the middle of the walkway to stop people from driving golf carts over it. We should probably still stick a sign saying no bikes.

Mr. Perry stated when you touch base with Peter, can you ask if we have any ADA requirements for this?

Mr. Soriano stated yes.

Mr. Lanier stated that would be tough too, because it's a dirt trail going out there.

Mr. Soriano stated when you talk about natural items, normally the ADA doesn't go into that because you can't change natural but for something that we built, yeah. The ramp portion would be fine on here and it's more than wide enough at 72-inches wide.

Mr. Perry stated like when you place the bollards.

Mr. Soriano stated I'll double check with them, but even like our wooden walkways out here are going to be bigger than that.

Mr. Horton asked are we going to take the roots out?

Mr. Soriano stated some of them we can cut. I don't know that we can take everything out. If we have to, we can always drop some topsoil or sand.

Mr. Horton stated there are some serious roots in there.

Mr. Soriano stated if we want the bridge, I need to get that ordered.

On MOTION by Mr. Lanier seconded by Mr. Horton with all in favor purchasing material for a bridge was approved at an amount not to exceed \$10,000.

Mr. Soriano stated the last couple of updates on my report are just for planning purposes. These are things that were already in there and we don't have to spend money on the playground structure or replacements. If you remember, we were able to purchase two, so I still have one that is taking up space so that one will go, and I was really waiting for it to get cooler so maybe next month we can do that. I'm looking at Worthington Oaks or Waverly because they're both degrading a little bit. Silver Bluff was next in line, but it is a different structure so we may pull those and those are the ones that will get powder coated and we will have them ready to go in the spring next year. Exterior painting the amenity center, the amenity center itself probably hasn't been done in about seven years. It's probably been about nine years since we've been on the roof. That is mostly trim work and then the roof. We need to replace some soffits and do some painting but everything else on that building is brick. The fitness center does need a good amount of painting so those projects will be in the off season.

Mr. Horton asked what about the waterfall?

Mr. Soriano stated we have all of the seals for the third pump. The second pump is up and running. I do have it turned down. We've already got the parts; we just have to put everything back together.

Mr. Lanier asked for the equipment that is blocked off in the fitness center, can we get signs that say for social distancing?

Mr. Soriano stated we did. Those have been removed a couple of times.

Mr. Lanier stated it might stop questions. It's not because of the order, it's for social distancing. I want to reiterate Tiffany is doing a good job. And then for the vendor fair, does she know to go to the websites and all that sort of stuff?

Mr. Soriano stated yes. Just like Carly did before, she has her own Facebook page that she tries to direct everyone to.

Mr. Horton stated I saw a post on Facebook about a washout beneath the transformer by the waterfall.

Mr. Soriano stated they've been out to work on it once. I think there's another portion of the pipe that is broken. It's actually behind there so whoever got a video had to be back there behind those trees. It's a main line that runs from the road back behind the waterfall through those trees to the park that is in the first little neighborhood.

FIFTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Ms. Nelsen stated I want to say that the signs are looking good.

Mr. Soriano stated we're doing the touch up on those. I was hoping people would see that and be a little happier when we start putting out the Christmas lights too. Some of them need to be pressure washed and the black on the frames needs to be retouched.

Ms. Suchsland stated on that note, when are you planning on starting Christmas lights?

Mr. Soriano stated typically we start the week of Halloween. We may start a little earlier because every year we seem to get a few more lights so those take a long time while we're trying to do everything else. It takes about five weeks to get all of those lights up.

Mr. Horton stated speaking of that, somebody posted on Facebook they were looking for people to help put up more lights. Then they said they were going to forward it to the HOA.

Mr. Soriano stated if you remember we had our one visitor that wanted more lights. She has emailed me before. It's one of those things that it's time and money. We could put more

lights and buy more lights. I've talked to Rob before about coordinating something like that. We could have the residents in each one of those neighborhoods compete. We will give them the lights if that helps me with labor time. I've told them they need to talk to him about that. We do have 13 HOAs so it would be nice if they all got involved.

Mr. Thomas stated I just want to thank VerdeGo for fixing my problem area. The gentleman was here the last time and it seems like now they are actually mowing at a consistent level.

SIXTH ORDER OF BUSINESS**Next Scheduled Meeting**

Mr. Perry stated the next scheduled meeting is November 9, 2020 at 4:00 p.m. at this location.

SEVENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting
September 30, 2020



DOUBLE BRANCH
Community Development District
Combined Balance Sheet
September 30, 2020

	<u>Governmental Fund Types</u>					Totals (Memorandum Only)
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
ASSETS:						
Cash	\$18,197	\$207,528	\$125,740	---	---	\$351,465
Petty Cash	---	\$672	---	---	---	\$672
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$567,081	---	\$567,081
Reserve A1	---	---	---	\$868,407	---	\$868,407
Acquisition and Construction	---	---	---	---	\$18,595	\$18,595
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$96,303	---	\$96,303
<u>Operations</u>						
Custody Account-General Fund Excess	\$53,643	---	---	---	---	\$53,643
Custody Account-Recreation Fund Excess	---	\$100,771	---	---	---	\$100,771
Custody Account-Recreation Fund Reserve	---	---	\$74	---	---	\$74
<u>State Board</u>						
General Fund	\$77,555	---	---	---	---	\$77,555
Recreation	---	\$482,752	---	---	---	\$482,752
Capital Reserve	---	---	\$1,086,802	---	---	\$1,086,802
Due From Capital Reserve Fund	---	\$300	---	---	---	\$300
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,583	---	---	---	\$4,583
Prepaid Expenses	\$3,409	\$80,827	---	---	---	\$84,236
TOTAL ASSETS	<u>\$152,804</u>	<u>\$877,460</u>	<u>\$1,212,616</u>	<u>\$1,531,791</u>	<u>\$18,595</u>	<u>\$3,793,266</u>
LIABILITIES:						
Accounts Payable	\$14,368	\$56,935	\$2,804	---	---	\$74,107
FICA Payable	\$153	---	---	---	---	\$153
Accrued Expenses	---	\$2,659	---	---	---	\$2,659
Due to Rec Fund	---	---	\$300	---	---	\$300
Due to Middle Village	---	\$355	---	---	---	\$355
FUND BALANCES:						
Nonspendable	---	\$4,583	---	---	---	\$4,583
Restricted for Debt Service	---	---	---	\$1,531,791	---	\$1,531,791
Restricted for Capital Projects	---	---	---	---	\$18,595	\$18,595
Assigned	---	\$45,921	\$1,209,512	---	---	\$1,255,433
Unassigned	\$138,283	\$767,006	---	---	---	\$905,288
TOTAL LIABILITIES & FUND EQUITY	<u>\$152,804</u>	<u>\$877,460</u>	<u>\$1,212,616</u>	<u>\$1,531,791</u>	<u>\$18,595</u>	<u>\$3,793,266</u>

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/20	ACTUAL THRU 9/30/20	VARIANCE
Assessment - Tax Roll	\$177,985	\$177,985	\$178,484	\$499
Interest Income	\$200	\$200	\$890	\$690
Miscellaneous Income	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$178,185	\$178,185	\$179,374	\$1,189

EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$12,000	\$10,200	\$1,800
FICA Expense	\$918	\$918	\$780	\$138
Engineering	\$5,000	\$5,000	\$1,028	\$3,973
Arbitrage	\$700	\$700	\$700	\$0
Dissemination	\$1,333	\$1,333	\$1,533	(\$200)
Assessment Roll	\$7,821	\$7,821	\$7,821	\$0
Attorney	\$42,000	\$42,000	\$32,050	\$9,950
Annual Audit	\$5,900	\$5,900	\$4,700	\$1,200
Trustee fees	\$8,815	\$8,815	\$5,406	\$3,409
Management Fees	\$59,963	\$59,963	\$59,963	(\$0)
Information Technology	\$1,942	\$1,942	\$2,142	(\$200)
Telephone	\$290	\$290	\$373	(\$83)
Postage	\$1,900	\$1,900	\$1,059	\$841
Printing & Binding	\$3,400	\$3,400	\$2,377	\$1,023
Records Storage	\$300	\$300	\$0	\$300
Insurance	\$8,130	\$8,130	\$7,936	\$194
Legal Advertising	\$2,000	\$2,000	\$2,342	(\$342)
Office Supplies	\$350	\$350	\$237	\$113
Website Compliance	\$2,250	\$2,250	\$2,250	\$0
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$12,998	\$12,998	\$12,998	\$0
Transfer Out	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES	\$178,185	\$178,185	\$156,070	\$22,115
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EXCESS REVENUES (EXPENDITURES)	(\$0)	\$23,304
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FUND BALANCE - Beginning	\$0	\$114,979
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FUND BALANCE - Ending	(\$0)	\$138,283
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DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/20	ACTUAL THRU 9/30/20	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$1,462,648	\$1,466,749	\$4,101
Interest Income	\$1,000	\$1,000	\$4,369	\$3,369
Amenities Revenue	\$33,690	\$33,690	\$22,102	(\$11,588)
Sports Revenue	\$11,000	\$11,000	\$11,648	\$648
TOTAL REVENUES	\$1,508,338	\$1,508,338	\$1,504,868	(\$3,470)

EXPENDITURES:

Administrative:

Management Fees - Onsite	\$178,487	\$178,487	\$178,487	\$0
Insurance	\$62,789	\$62,789	\$65,937	(\$3,148)
Other Current Charges	\$3,818	\$3,818	\$5,175	(\$1,357)
Permit Fees	\$1,635	\$1,635	\$1,532	\$103
Total Administrative	\$246,729	\$246,729	\$251,132	(\$4,403)

Maintenance:

Common Area

Security	\$50,920	\$50,920	\$51,129	(\$209)
Security - Clay County Off-Duty Sheriff	\$43,050	\$43,050	\$44,180	(\$1,130)
Water - Irrigation	\$9,000	\$9,000	\$9,169	(\$169)
Irrigation Maintenance	\$4,250	\$4,250	\$7,367	(\$3,117)
Streetlighting	\$33,066	\$33,066	\$27,919	\$5,147
Electric	\$42,000	\$42,000	\$28,032	\$13,968
Landscape Maintenance	\$371,004	\$371,004	\$371,004	(\$0)
Common Area Maintenance	\$43,564	\$43,564	\$30,016	\$13,548
Lake Maintenance	\$28,116	\$28,116	\$29,049	(\$933)
Landscape Reserve	\$30,000	\$30,000	\$30,000	\$0
Capital Reserve	\$15,565	\$15,565	\$15,565	\$0
Repairs and Replacement	\$88,996	\$88,996	\$145,489	(\$56,493)
General Reserve	\$26,759	\$26,759	\$26,759	\$0
Total Common Area	\$786,290	\$786,290	\$815,679	(\$29,389)

Recreation Facility

Amenity Staff	\$110,000	\$110,000	\$117,977	(\$7,977)
Refuse Services	\$6,120	\$6,120	\$9,467	(\$3,347)
Telephone	\$5,592	\$5,592	\$4,652	\$940
Electric	\$59,300	\$59,300	\$37,128	\$22,172
Cable	\$12,319	\$12,319	\$7,065	\$5,254
Pool Maintenance	\$56,616	\$56,616	\$33,953	\$22,663
Water / Sewer/Reclaim	\$65,000	\$65,000	\$45,027	\$19,973
Facility Maintenance-General	\$43,500	\$43,500	\$38,406	\$5,094
Facility Maintenance-Preventative	\$13,117	\$13,117	\$4,370	\$8,747
Facility Maintenance - Contingency	\$34,750	\$34,750	\$29,090	\$5,660
Lighting Repairs	\$8,500	\$8,500	\$7,233	\$1,267
Special Events	\$10,500	\$10,500	\$2,133	\$8,367
Office Supplies & Equipment	\$6,664	\$6,664	\$1,084	\$5,580
Janitorial	\$51,012	\$51,012	\$57,648	(\$6,636)
Recreation Passes	\$5,500	\$5,500	\$4,682	\$818

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/20	ACTUAL THRU 9/30/20	VARIANCE
<u>Recreation Facility-Continued</u>				
Pool Pump Reserve	\$6,500	\$6,500	\$6,500	\$0
Pool Leak Repairs	\$5,000	\$5,000	\$0	\$5,000
Multiuse Field	\$21,250	\$21,250	\$0	\$21,250
Total Recreation Facility	\$521,240	\$521,240	\$406,414	\$114,826
Total Maintenance	\$1,307,530	\$1,307,530	\$1,222,094	\$85,436
TOTAL EXPENDITURES	\$1,554,259	\$1,554,259	\$1,473,226	\$81,034
EXCESS REVENUES (EXPENDITURES)	(\$45,921)		\$31,642	
FUND BALANCE - Beginning	\$45,921		\$739,947	
FUND BALANCE - Ending	\$0		\$771,589	

Double Branch
Community Development District
Month by Month Income Statement
General Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$26,996	\$140,168	\$1,979	\$2,141	\$1,500	\$1,940	\$1,574	\$2,105	\$81	\$0	\$0	\$178,484
Interest Income	\$12	\$10	\$97	\$132	\$123	\$99	\$65	\$51	\$226	\$29	\$26	\$21	\$890
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$12	\$27,007	\$140,265	\$2,111	\$2,264	\$1,599	\$2,005	\$1,625	\$2,331	\$110	\$26	\$21	\$179,374

Expenditures:

Administrative

Supervisors Fees	\$1,000	\$800	\$1,000	\$1,000	\$800	\$800	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$800	\$10,200
FICA Expense	\$77	\$61	\$77	\$77	\$61	\$61	\$0	\$77	\$77	\$77	\$77	\$61	\$780
Engineering	\$0	\$833	\$195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,028
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$700
Dissemination	\$211	\$111	\$111	\$111	\$111	\$211	\$111	\$111	\$111	\$111	\$111	\$111	\$1,533
Assessment Roll	\$7,821	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,821
Attorney	\$2,252	\$2,480	\$2,981	\$2,865	\$2,733	\$3,267	\$2,433	\$2,611	\$2,919	\$2,593	\$2,395	\$2,523	\$32,050
Annual Audit	\$0	\$0	\$0	\$1,500	\$3,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,700
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$5,406	\$0	\$0	\$0	\$0	\$0	\$0	\$5,406
Management Fees	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$59,963
Computer Time	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$2,142
Telephone	\$49	\$35	\$36	\$0	\$17	\$10	\$40	\$45	\$32	\$7	\$50	\$51	\$373
Postage	\$16	\$143	\$130	\$123	\$147	\$138	\$15	\$14	\$0	\$142	\$126	\$65	\$1,059
Printing & Binding	\$222	\$451	\$23	\$259	\$259	\$197	\$178	\$27	\$197	\$103	\$256	\$206	\$2,377
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$7,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,936
Legal Advertising	\$62	\$62	\$212	\$124	\$62	\$0	\$136	\$122	\$0	\$414	\$0	\$1,149	\$2,342
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$21	\$41	\$1	\$21	\$21	\$21	\$21	\$1	\$26	\$21	\$21	\$21	\$237
Website Compliance	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$2,250
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,998	\$0	\$0	\$0	\$0	\$12,998
Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Administrative	\$25,204	\$10,380	\$10,128	\$11,443	\$12,774	\$15,476	\$8,296	\$23,068	\$9,724	\$9,830	\$9,397	\$10,350	\$156,070
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Excess Revenues (Expenditures)	(\$25,192)	\$16,627	\$130,137	(\$9,332)	(\$10,510)	(\$13,877)	(\$6,291)	(\$21,443)	(\$7,393)	(\$9,721)	(\$9,371)	(\$10,329)	\$23,304
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Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$221,851	\$1,151,875	\$16,266	\$17,598	\$12,323	\$15,942	\$12,931	\$17,300	\$665	\$0	\$0	\$1,466,749
Interest Income	\$113	\$68	\$602	\$838	\$807	\$659	\$423	\$322	\$42	\$181	\$162	\$153	\$4,369
Amenities Revenue	\$3,801	\$2,499	\$2,703	\$2,142	\$1,749	\$6,303	(\$1,238)	\$39	\$825	\$1,151	\$1,760	\$368	\$22,102
Sports Revenue	\$7,130	\$285	\$0	\$1,245	\$195	\$240	\$323	\$0	\$120	\$580	\$0	\$1,530	\$11,648
Total Revenues	\$11,044	\$224,703	\$1,155,180	\$20,491	\$20,348	\$19,525	\$15,450	\$13,293	\$18,287	\$2,577	\$1,922	\$2,051	\$1,504,868
Expenditures:													
<u>Administrative</u>													
Management Fees - Onsite	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$14,874	\$178,487
Insurance	\$65,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$417	\$0	\$0	\$65,937
Other Current Charges	\$311	\$391	\$492	\$452	\$621	(\$956)	\$188	\$179	\$200	\$2,842	\$230	\$223	\$5,175
Permit Fees	\$266	\$27	\$411	\$0	\$27	\$27	\$27	\$27	\$667	\$27	\$27	\$0	\$1,532
Total Administrative	\$80,970	\$15,292	\$15,777	\$15,326	\$15,522	\$13,945	\$15,089	\$15,080	\$15,741	\$18,160	\$15,131	\$15,097	\$251,132
<u>MAINTENANCE- Common Area</u>													
Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,536	\$51,129
Security - Clay County Off-Duty Sheriff	\$2,849	\$4,161	\$4,003	\$3,758	\$3,773	\$3,638	\$3,758	\$4,353	\$2,700	\$4,000	\$3,633	\$3,558	\$44,180
Water - Irrigation	\$1,263	\$1,358	\$449	\$352	\$287	\$274	\$178	\$603	\$1,097	\$1,026	\$1,274	\$1,010	\$9,169
Irrigation Maintenance	\$0	\$0	\$411	\$2,567	\$1,211	\$0	\$453	\$0	\$0	\$250	\$0	\$2,475	\$7,367
Streetlighting	\$2,353	\$2,353	\$2,338	\$2,338	\$2,338	\$2,338	\$2,171	\$2,338	\$2,338	\$2,338	\$2,338	\$2,338	\$27,919
Electric	\$2,546	\$2,528	\$3,018	\$2,197	\$2,338	\$2,690	\$1,231	\$2,699	\$2,316	\$2,247	\$2,343	\$1,879	\$28,032
Landscape Maintenance	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$30,917	\$371,004
Common Area Maintenance	\$1,188	\$2,212	\$1,678	\$2,118	\$1,678	\$2,421	\$6,793	\$5,532	\$666	\$1,080	\$1,020	\$3,630	\$30,016
Lake Maintenance	\$4,266	\$2,237	\$2,234	\$2,070	\$2,538	\$2,512	\$2,467	\$2,445	\$2,070	\$2,070	\$2,070	\$2,070	\$29,049
Landscape Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,565	\$0	\$0	\$0	\$0	\$15,565
Repairs and Replacement	\$10,765	\$13,587	\$5,238	\$14,370	\$24,427	\$15,979	\$6,383	\$4,487	\$12,658	\$13,270	\$16,330	\$7,995	\$145,489
General Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,759	\$0	\$0	\$0	\$0	\$26,759
Total Common Area	\$60,382	\$63,589	\$54,521	\$64,922	\$73,742	\$65,005	\$58,586	\$129,933	\$58,998	\$61,433	\$64,161	\$60,407	\$815,679

Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Amenity Staff	\$11,322	\$5,392	\$4,963	\$8,075	\$5,258	\$6,231	\$1,346	\$3,532	\$13,285	\$25,487	\$18,272	\$14,813	\$117,977
Refuse Service	\$765	\$769	\$769	\$769	\$816	\$814	\$996	\$612	\$791	\$788	\$790	\$789	\$9,467
Telephone	\$402	\$424	\$509	\$314	\$260	\$433	\$433	\$423	\$423	\$424	\$428	\$179	\$4,652
Electric	\$3,664	\$2,984	\$2,976	\$2,848	\$2,380	\$2,337	\$1,786	\$2,697	\$2,939	\$4,251	\$4,533	\$3,733	\$37,128
Cable	\$573	\$573	\$573	\$587	\$585	\$585	\$585	\$584	\$585	\$585	\$615	\$636	\$7,065
Pool Maintenance/Chemicals	\$4,003	\$2,605	\$2,685	\$2,207	\$4,044	\$4,083	\$3,091	\$2,107	\$2,801	\$2,107	\$2,107	\$2,107	\$33,953
Water/Sewer/Reclaim	\$4,884	\$3,944	\$3,494	\$2,848	\$2,626	\$2,951	\$3,541	\$4,312	\$4,500	\$4,531	\$3,568	\$3,826	\$45,027
Facility Maintenance - General	\$2,958	\$3,625	\$2,869	\$3,609	\$2,869	\$2,710	\$2,700	\$2,629	\$1,862	\$3,625	\$1,985	\$6,965	\$38,406
Facility Maintenance - Preventative Contracts	\$640	(\$49)	\$378	\$155	\$288	\$0	\$1,083	\$0	\$288	\$155	\$0	\$1,432	\$4,370
Facility Maintenance - Contingency	\$2,895	\$2,895	\$2,896	\$2,876	\$2,866	\$2,597	\$2,536	\$2,467	\$1,532	\$2,895	\$1,969	\$666	\$29,090
Lighting Repairs	\$708	\$708	\$701	\$709	\$701	\$686	\$680	\$680	\$449	\$703	\$508	\$0	\$7,233
Special Events	\$466	\$645	\$698	\$190	\$0	\$0	\$134	\$0	\$0	\$0	\$0	\$0	\$2,133
Office Supplies and Equipment	\$130	\$174	\$83	\$44	\$92	\$208	\$50	\$138	\$33	\$37	\$96	\$0	\$1,084
Janitorial	\$5,415	\$5,285	\$4,514	\$5,511	\$4,527	\$5,795	\$4,251	\$4,251	\$4,251	\$4,435	\$4,251	\$5,162	\$57,648
Recreation Passes	\$0	\$817	\$0	\$1,097	\$0	\$0	\$199	\$0	\$0	\$1,184	\$297	\$1,088	\$4,682
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,500	\$0	\$0	\$0	\$0	\$6,500
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Multiuse Field	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$38,827	\$30,791	\$28,108	\$31,839	\$27,313	\$29,430	\$23,412	\$30,932	\$33,739	\$51,209	\$39,419	\$41,396	\$406,414
Total Expenses	\$180,179	\$109,672	\$98,406	\$112,087	\$116,577	\$108,380	\$97,087	\$175,946	\$108,477	\$130,802	\$118,711	\$116,900	\$1,473,226
Excess Revenues (Expenditures)	(\$169,136)	\$115,031	\$1,056,774	(\$91,596)	(\$96,229)	(\$88,855)	(\$81,638)	(\$162,653)	(\$90,190)	(\$128,225)	(\$116,790)	(\$114,849)	\$31,642

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

	ADOPTED BUDGET	PRORATED THRU 9/30/20	ACTUAL THRU 9/30/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$1,000	\$1,000	\$9,089	\$8,089
Landscape Reserve - Transfer In	\$30,000	\$30,000	\$30,000	\$0
Capital Reserve - Transfer In	\$15,565	\$15,565	\$15,565	\$0
Pool Pump Reserve - Transfer in	\$6,500	\$6,500	\$6,500	\$0
General Reserve - Transfer in	\$26,759	\$26,759	\$26,759	\$0
General Fund Reserve- Transfer in	\$12,998	\$12,998	\$12,998	\$0
TOTAL REVENUES	\$92,822	\$92,822	\$100,911	\$8,089
<u>EXPENDITURES:</u>				
Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$39,405	(\$39,405)
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$39,405	(\$39,405)
EXCESS REVENUES (EXPENDITURES)	\$92,822		\$61,507	
FUND BALANCE - Beginning	\$1,147,970		\$1,148,005	
FUND BALANCE - Ending	\$1,240,792		\$1,209,512	

DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

	ADOPTED BUDGET	PRORATED THRU 9/30/20	ACTUAL THRU 9/30/20	VARIANCE
<u>Revenues:</u>				
Special Assessments - Tax Roll	\$1,962,561	\$1,962,561	\$1,968,432	\$5,871
Assessments- Prepayment	\$0	\$0	\$0	\$0
Interest Income	\$10,000	\$10,000	\$19,141	\$9,141
TOTAL REVENUES	\$1,972,561	\$1,972,561	\$1,987,574	\$15,013
<u>Expenditures:</u>				
<u>Series 2013 A-1</u>				
Interest Expense - 11/1	\$384,252	\$384,252	\$384,252	\$0
Interest Expense - 5/1	\$384,252	\$384,252	\$384,252	\$0
Principal Expense 5/1	\$980,000	\$980,000	\$980,000	\$0
<u>Series 2013 A-2</u>				
Interest Expense - 11/1	\$54,913	\$54,913	\$54,913	\$0
Prepayment Call 11/1	\$0	\$0	\$10,000	(\$10,000)
Interest Expense - 5/1	\$54,913	\$54,913	\$54,625	\$288
Principal Expense 5/1	\$85,000	\$85,000	\$80,000	\$5,000
Prepayment Call 5/1	\$0	\$0	\$5,000	(\$5,000)
TOTAL EXPENDITURES	\$1,943,329	\$1,943,329	\$1,953,041	(\$9,713)
EXCESS REVENUES (EXPENDITURES)	\$29,232		\$34,532	
<u>Other Sources/(Uses)</u>				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	\$29,232		\$34,532	
FUND BALANCE - Beginning	\$516,591		\$1,497,259	
FUND BALANCE - Ending	\$545,823		\$1,531,791	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending September 30, 2020

		<div style="border: 1px solid black; padding: 5px;"> SERIES 2013 A-1 AND A-2 </div>
<u>REVENUES:</u>		
Interest Income		\$419
TOTAL REVENUES		<div style="border: 1px solid black; padding: 2px;">\$419</div>
<u>EXPENDITURES:</u>		
Capital Outlay - Series 2013 A1 and A2		\$32,532
Cost of Issuance		\$0
TOTAL EXPENDITURES		<div style="border: 1px solid black; padding: 2px;">\$32,532</div>
EXCESS REVENUES (EXPENDITURES)		<div style="border: 1px solid black; padding: 2px;">(\$32,112)</div>
FUND BALANCE - Beginning		<div style="border: 1px solid black; padding: 2px;">\$50,708</div>
FUND BALANCE - Ending		<div style="border: 1px solid black; padding: 2px;">\$18,595</div>

Double Branch

Community Development District

Long Term Debt Report

Series 2013 A-1 Special Assessment Refunding Bonds	
Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$868,932
Reserve Fund Balance:	\$868,407
Bonds outstanding - 9/30/2013	\$24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$860,000)
Less: May 1, 2015 (Mandatory)	(\$875,000)
Less: May 2, 2016 (Mandatory)	(\$890,000)
Less: May 2, 2017 (Mandatory)	(\$910,000)
Less: May 1, 2018 (Mandatory)	(\$930,000)
Less: May 1, 2019 (Mandatory)	(\$955,000)
Less: May 1, 2020 (Mandatory)	(\$980,000)
Current Bonds Outstanding	\$18,450,000

Series 2013 A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$95,778
Reserve Fund Balance:	\$96,303
Bonds outstanding - 9/30/2013	\$2,900,000
Less: November 1, 2013 (Prepayment)	(\$145,000)
Less: May 1, 2014 (Mandatory)	(\$75,000)
Less: November 1, 2014 (Prepayment)	(\$75,000)
Less: May 1, 2015 (Mandatory)	(\$75,000)
Less: May 1, 2015 (Prepayment)	(\$45,000)
Less: November 1, 2015 (Prepayment)	(\$50,000)
Less: May 2, 2016 (Mandatory)	(\$75,000)
Less: May 2, 2016 (Prepayment)	(\$35,000)
Less: November 1, 2016 (Prepayment)	(\$55,000)
Less: May 2, 2017 (Mandatory)	(\$75,000)
Less: May 2, 2017 (Prepayment)	(\$5,000)
Less: May 1, 2018 (Mandatory)	(\$80,000)
Less: May 1, 2018 (Prepayment)	(\$5,000)
Less: November 1, 2018 (Prepayment)	(\$105,000)
Less: May 1, 2019 (Mandatory)	(\$80,000)
Less: May 2, 2019 (Prepayment)	(\$10,000)
Less: November 1, 2019 (Prepayment)	(\$10,000)
Less: May 1, 2020 (Mandatory)	(\$80,000)
Less: May 2, 2020 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$1,815,000

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2020 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,481	1,961,878.15	177,889.82	1,461,865.84	3,601,633.81
TOTAL ASSESSED	45,481	1,961,878.15	177,889.82	1,461,865.84	3,601,633.81

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/13/19	62,976.86	34,304.69	3,110.52	25,561.65
2	11/21/19	483,603.48	263,427.97	23,885.86	196,289.65
3	12/11/19	2,668,633.22	1,453,655.05	131,807.59	1,083,170.58
4	12/18/19	169,269.46	92,204.28	8,360.46	68,704.72
5	01/22/20	40,073.70	21,828.90	1,979.30	16,265.50
6	02/21/20	43,355.75	23,616.70	2,141.40	17,597.65
7	03/17/20	30,359.80	16,537.56	1,499.51	12,322.73
8	04/17/20	39,275.51	21,394.11	1,939.87	15,941.53
9	05/14/20	31,858.59	17,353.98	1,573.54	12,931.07
10	06/12/20	18,933.74	10,313.57	935.16	7,685.01
TAX CERTIFICATES	06/25/20	23,688.17	12,903.39	1,169.99	9,614.79
11	07/30/20	1,637.31	891.87	80.87	664.57
		-	-	-	-
		-	-	-	-
		-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,613,665.59	1,968,432.07	178,484.07	1,466,749.45

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	100.33%	100.33%	100.33%

D.

Double Branch

Community Development District

Check Run Summary

October 31, 2020

Fund	Date	Check No.	Amount
General Fund			
	10/14/20	50843-50847	\$ 923.50
		Sub-Total	\$ 923.50
Accounts Payable	10/1/20	1611	\$ 8,212.00
	10/13/20	1612-1616	\$ 13,806.57
	10/19/20	1617	\$ 2,865.46
	10/23/20	1618	\$ 1,026.86
	10/29/20	1620-1621	\$ 2,645.00
		Sub-Total	\$ 28,555.89
Recreation Fund			
Accounts Payable	10/1/20	6535-6545	\$ 22,006.34
	10/9/20	6546-6555	\$ 27,408.86
	10/19/20	6556-6559	\$ 11,071.95
	10/23/20	6560-6563	\$ 17,783.15
	10/29/20	6564-6569	\$ 37,878.69
		Sub-Total	\$ 116,148.99
Capital Reserve Fund			
	10/9/20	23-26	\$ 6,304.00
		Sub-Total	\$ 6,304.00
Total			\$ 151,932.38

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50843	16	ANDRE LANIER	184.70	10/14/2020
50844	12	CHAD E DAVIS	184.70	10/14/2020
50845	15	CHARLES T HORTON	184.70	10/14/2020
50846	8	CYNTHIA Y. NELSEN	184.70	10/14/2020
50847	14	SCOTT THOMAS	184.70	10/14/2020
TOTAL FOR REGISTER			923.50	

Attendance Sheet

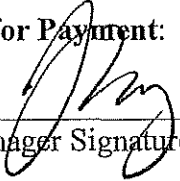
District Name: Double Branch, CDD

Board Meeting Date: October 12, 2020

	Name	In Attendance	Fee
1	Cindy Nelsen <i>Chairperson</i>		<u>YES</u> \$200
2	Charles Horton <i>Assistant Secretary</i>		<u>YES</u> - \$200
3	Andre Lanier <i>Assistant Secretary</i>		<u>YES</u> - \$200
4	Chad Davis <i>Assistant Secretary</i>		<u>YES</u> - \$200
5	Scott Thomas <i>Assistant Secretary</i>		<u>YES</u> - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

10/12/20
Date

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/01/20	00035	9/15/20 2161	202010 310-51300-31400		*	8,212.00	
		FY21 ASSESSM ROLL CERTIF					
			GOVERNMENTAL MANAGEMENT SERVICES				8,212.00 001611
10/13/20	00035	10/01/20 2164	202010 310-51300-34000		*	4,996.92	
		OCT MANAGEMENT FEES					
		10/01/20 2164	202010 310-51300-52000		*	187.50	
		OCT WEBSITE ADMIN					
		10/01/20 2164	202010 310-51300-35100		*	161.83	
		OCT INFORM TECHNOLOGY					
		10/01/20 2164	202010 310-51300-31300		*	111.08	
		OCT DISSEMINATION SERVICE					
		10/01/20 2164	202010 310-51300-35100		*	16.65	
		IQ NECT EMAIL SERVICES					
		10/01/20 2164	202010 310-51300-51000		*	20.81	
		OFFICE SUPPLIES					
		10/01/20 2164	202010 310-51300-42000		*	14.75	
		POSTAGE					
		10/01/20 2164	202010 310-51300-42500		*	168.00	
		COPIES					
		10/01/20 2164	202010 310-51300-41000		*	53.99	
		TELEPHONE					
			GOVERNMENTAL MANAGEMENT SERVICES				5,731.53 001612
10/13/20	00035	9/01/20 2159	202009 310-51300-34000		*	4,996.92	
		SEP MANAGEMENT FEES					
		9/01/20 2159	202009 310-51300-52000		*	187.50	
		SEP WEBSITE ADMIN					
		9/01/20 2159	202009 310-51300-35100		*	161.83	
		SEP INFORM TECHNOLOGY					
		9/01/20 2159	202009 310-51300-31300		*	111.08	
		SEP DISSEMINATION SERVICE					
		9/01/20 2159	202009 310-51300-35100		*	16.65	
		IQ NECT EMAIL SERVICE					
		9/01/20 2159	202009 310-51300-51000		*	20.54	
		OFFICE SUPPLIES					
		9/01/20 2159	202009 310-51300-42000		*	65.10	
		POSTAGE					
		9/01/20 2159	202009 310-51300-42500		*	205.95	
		COPIES					
		9/01/20 2159	202009 310-51300-41000		*	51.47	
		TELEPHONE					
			GOVERNMENTAL MANAGEMENT SERVICES				5,817.04 001613
10/13/20	00015	9/30/20 117524	202008 310-51300-31500		*	436.00	
		AUG GENERAL COUNSEL					
			HOPPING GREEN & SAMS				436.00 001614
			DBBR DOUBLE BRANCH HSMITH				

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/13/20	00015	9/30/20 117525	202008 310-51300-31500	AUG MONTHLY MEETING	*	1,700.00	
				HOPPING GREEN & SAMS			1,700.00 001615
10/13/20	00111	10/01/20 20-00172	202010 310-51300-48000	NOTICE MEETING 10/12/2020	*	122.00	
				JACKSONVILLE DAILY RECORD			122.00 001616
10/19/20	00112	10/12/20 10122020	202001 310-51300-31500	HGS LEGAL FEE PAID 031920	*	2,865.46	
				DURBIN CROSSING CDD			2,865.46 001617
10/23/20	00007	9/17/20 I0330740	202009 310-51300-48000	NOTICE OF MEETINGS SCHDL	*	1,026.86	
				THE FLORIDA TIMES-UNION			1,026.86 001618
10/29/20	00015	10/23/20 117905	202009 310-51300-31500	SEP GENERAL COUNSEL	*	823.00	
				HOPPING GREEN & SAMS			823.00 001619
10/29/20	00015	10/23/20 117906	202009 310-51300-31500	SEP MONTHLY MEETING	*	1,700.00	
				HOPPING GREEN & SAMS			1,700.00 001620
10/29/20	00111	10/29/20 20-00196	202010 310-51300-48000	NOTICE OF MEETING 11/9/20	*	122.00	
				JACKSONVILLE DAILY RECORD			122.00 001621
TOTAL FOR BANK A						28,555.89	
TOTAL FOR REGISTER						28,555.89	

DBBR DOUBLE BRANCH HSMITH

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 2161

Invoice Date: 9/15/20

Due Date: 9/15/20

Case:

P.O. Number:

RECEIVED

SEP 16 2020

Bill To:Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2021		8,212.00	8,212.00
1,810.513.314 35 ①			
Total			\$8,212.00
Payments/Credits			\$0.00
Balance Due			\$8,212.00

1001 Bradford Way
Kingston, TN 37763

Invoice #: 2159
Invoice Date: 9/1/20
Due Date: 9/1/20
Case:
P.O. Number:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

OCT 08 2020

Description	Hours/Qty	Rate	Amount
General - Management Fees - September 2020 1,810, 513, 340		4,996.92	4,996.92
Website Administration - September 2020 520		187.50	187.50
Information Technology - September 2020 351		161.83	161.83
Dissemination Agent Services - September 2020 813		111.08	111.08
IQ Nect Email Service 351		16.65	16.65
Office Supplies 510		20.54	20.54
Postage 120		65.10	65.10
Copies 428		205.95	205.95
Telephone 410		51.47	51.47
(A) 25			
Total			\$5,817.04
Payments/Credits			\$0.00
Balance Due			\$5,817.04

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**Invoice #: 2164
Invoice Date: 10/1/20
Due Date: 10/1/20
Case:
P.O. Number:**Bill To:**Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

OCT 06 2020

Description	Hours/Qty	Rate	Amount
General Fund - Management Fees - October 2020 1,810.513.840		4,996.92	4,996.92
Website Administration - October 2020 520		187.50	187.50
Information Technology - October 2020 351		161.83	161.83
Dissemination Agent Services - October 2020 313		111.08	111.08
IQ Nect Email Service 351		16.65	16.65
Office Supplies 570		20.81	20.81
Postage 420		14.75	14.75
Copies 425		168.00	168.00
Telephone 410		53.99	53.99
(A) 35			
Total			\$5,731.53
Payments/Credits			\$0.00
Balance Due			\$5,731.53

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

15 (A)
1,810.513.815

STATEMENT

September 30, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117524
Billed through 08/31/2020

RECEIVED

OCT 05 2020

General Counsel (O&M)

DBRNCH 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

08/03/20	JMW	Review final budget and financial; confer with staff.	0.90 hrs
08/10/20	SSW	Monitor and review executive orders regarding requirements for budget and assessment hearings and waiver of physical quorum requirement for conducting same due to COVID-19 public health emergency; research and respond to questions regarding same; monitor and review executive orders extending waiver of physical quorum requirement for local government public meetings.	0.20 hrs
08/11/20	JMW	Review project completion status.	0.50 hrs
08/25/20	JMW	Review draft meeting notice.	0.20 hrs
Total fees for this matter			\$436.00

MATTER SUMMARY

Walters, Jason M.	1.60 hrs	250 /hr	\$400.00
Warren, Sarah S.	0.20 hrs	180 /hr	\$36.00

TOTAL FEES \$436.00

TOTAL CHARGES FOR THIS MATTER \$436.00

BILLING SUMMARY

Walters, Jason M.	1.60 hrs	250 /hr	\$400.00
Warren, Sarah S.	0.20 hrs	180 /hr	\$36.00

TOTAL FEES \$436.00

TOTAL CHARGES FOR THIS BILL \$436.00

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

15 (A)
1,810,573.815

===== STATEMENT =====

September 30, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117525
Billed through 08/31/2020

RECEIVED

OCT 05 2020

Monthly Meeting (O&M)

DBRNCH 00101 JMW

FOR PROFESSIONAL SERVICES RENDERED

08/07/20 JMW Meeting preparation; review agenda package materials; conference with staff.
08/10/20 JMW Meeting preparation; attend regular board meeting by telephone.
08/20/20 JMW Review draft meeting minutes; confer with staff.

Total fees for this matter \$1,700.00

MATTER SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS MATTER \$1,700.00

BILLING SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS BILL \$1,700.00

Please include the bill number with your payment.

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

October 1, 2020

Date

RECEIVED

OCT 01 2020

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial # 20-00172C PO/File # _____ \$122.00

Amount Due

Notice of Meeting of the Board of Supervisors

Amount Paid

Double Branch Community Development District

\$122.00

Payment Due

Case Number _____

Publication Dates 10/1

County Clay

MAA

1. 810, 573, 480

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to be met on **Monday, October 12, 2020**, at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

In light of the COVID-19 public health emergency, it is anticipated the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-193 issued by Governor DeSantis, including any extensions or supplements thereof ("Executive Orders"), and pursuant to Section 120.54(5)(b)2., Florida Statutes. If such Executive Orders are not extended and the Board is required to meet in person, or otherwise conditions allow the meetings to occur in person, the meetings may be held at the location stated above. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, www.DoubleBranchCDD.com or contact the office of the District Manager, c/o Governmental Management Services, LLC at (904) 940-5850 or jerry@gmsnf.com to obtain access information.

The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 or emailing jerry@gmsnf.com at least 24 hours in advance of the meeting to facilitate the Board's consideration

of such questions and comments during the meeting.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and is expected to also be available on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

If you are unable to participate by telephone or by ZOOM, please contact the District Manager's office at (904) 940-5850 or jerry@gmsnf.com for further accommodations.

James A. Perry
District Manager

Oct. 1 00 (20-00172C)

Double Branch
COMMUNITY DEVELOPMENT DISTRICT

RECEIVED

General Fund

OCT 12 2020

Check Request

Date	Amount	Authorized By
October 12, 2020	\$2,865.46	Hannah Smith

Payable to:

Durbin Crossing CDD #112

Date Check Needed:

Budget Category:

ASAP	001-310-51300-31500 (A)
------	-------------------------

Intended Use of Funds Requested:

Hopping Green Legal Fees paid 3/19/20

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
08/31		Balance Forward						\$0.00	
09/17 09/17	103307400-09172020	NOTICE OF MEETINGS DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT The Board of Supervisors of the Double Branch Community Development District will hold the	JV Times-Union	2.00 x 7.9063	15.81	1	\$64.95	\$1,026.86	
PREVIOUS AMOUNT OWED:									\$0.00
NEW CHARGES THIS PERIOD:									\$1,026.86
CASH THIS PERIOD:									\$0.00
DEBIT ADJUSTMENTS THIS PERIOD:									\$0.00
CREDIT ADJUSTMENTS THIS PERIOD:									\$0.00
We appreciate your business.									

7 @
1,810, 575, 480

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$1,026.86		\$0.00	\$0.00	\$0.00	\$0.00		\$1,026.86

25	ADVERTISER INFORMATION									
1	BILLING PERIOD		6	BILLED ACCOUNT NUMBER		7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME	
	09/01/2020 - 09/30/2020			37018			37018		DOUBLE BRANCH CDD	

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The Florida Times Union Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

The Florida Times Union

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

The Florida Times-Union
jacksonville.com

The Florida Times Union 1261
PO Box 121261
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	09/01/2020 - 09/30/2020		DOUBLE BRANCH CDD

COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
JV 5		\$1,026.86	\$0.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$1,026.86		\$0.00	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			09/30/2020		37018		37018		0000076820

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS



7
8 - 2095

DOUBLE BRANCH CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



The Florida Times Union
Dept 1261
PO Box 121261
Dallas, TX 75312-1261

THE FLORIDA TIMES-UNION
Jacksonville, FL
Affidavit of Publication

Florida Times-Union

DOUBLE BRANCH CDD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092


ACCT: 37018

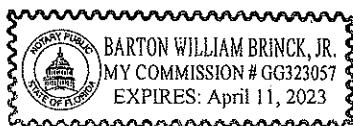
Name: Brenda Ramirez Title: Legal Advertising Representative

Manager

In testimony whereof, I have hereunto set my hand and affixed my
official Seal the day and year aforesaid.

NOTARY:

 9/21/2020



THE FLORIDA TIMES-UNION
Jacksonville, FL
Affidavit of Publication

Florida Times-Union

DOUBLE BRANCH CDD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 37018
AD# 0003307400-01

State of Florida
County of Duval

Before the undersigned authority personally appeared Brenda Ramirez who on oath says he/she is a Legal Advertising Representative of The Florida Times-Union, a daily newspaper published in Jacksonville in Duval County, Florida; that the attached copy of advertisement is a legal ad published in The Florida Times-Union. Affiant further says that The Florida Times-Union is a newspaper published in Jacksonville, in Duval County, Florida, and that the newspaper has heretofore been continuously published in Duval County, Florida each day, has been entered as second class mail matter at the post office in Jacksonville, in Duval County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

PUBLISHED ON: 09/17/2020

FILED ON: 09/17/2020

NOTICE OF MEETINGS
DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Double Branch Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2021 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065 on the second Monday of each month as follows, except where indicated:

October 12, 2020
November 9, 2020
December 14, 2020
January 11, 2021
February 8, 2021 @ 6:00 p.m.
March 8, 2021
April 12, 2021
May 10, 2021
June 14, 2021
July 12, 2021
August 9, 2021 @ 6:00 p.m.
September 13, 2021

It is anticipated that the meetings will take place at the location above. In the event that the COVID-19 public health emergency prevents the meetings from occurring in-person, the District may conduct the meetings by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69 and 20-123, issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

While it may be necessary to hold the above referenced meetings utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to participate in the meetings should refer to the District's website at www.DoubleBranchCDD.com or contact the office of the District Manager, c/o Governmental Management Services, LLC at (904) 940-5850 or jperry@gmsnf.com to obtain access information.

Participants are strongly encouraged to submit questions and comments to the District Manager's Office at jperry@gmsnf.com or by calling (904) 940-5850 at least 24 hours in advance of the meetings to facilitate the Board's consideration of such questions and comments during the meeting.

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agendas for each meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James A Perry
Manager

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

15 (A)

1,810.513.215

STATEMENT

October 23, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117905
Billed through 09/30/2020

RECEIVED

OCT 26 2020

General Counsel (O&M)

DBRNCH 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

09/01/20	JMW	Review revised agreement for Clay High School swim team, confer with county regarding same.	0.70 hrs
09/01/20	SSW	Monitor executive orders regarding public meeting requirements and possible extension of waiver of physical quorum requirement for public meetings; research and confer with district management regarding questions relating to same.	0.20 hrs
09/02/20	MKR	Confer with Bickner regarding finalization of swim team agreement.	0.10 hrs
09/09/20	JMW	Finalize agreement with Clay High School swim team and coordinate execution.	0.20 hrs
09/11/20	JMW	Research project completion issues and status.	0.40 hrs
09/18/20	JMW	Review right-of-way boundary issue; confer with county.	0.50 hrs
09/23/20	JMW	Review current executive orders and local ordinances; confer with staff regarding operational issues.	0.40 hrs
09/25/20	JMW	Review executive order 20-244.	0.30 hrs
09/26/20	JLK	Review phase 3 executive order; research Re-Open Florida Task Force for interpretation regarding same; draft, review and disseminate phase 3 reopening guidelines; confer with district's insurer regarding same; confer with district management and on-site team regarding same; update/edit and disseminate form of COVID waiver.	0.30 hrs
09/29/20	EGRE	Prepare response to EDR's Natural Resource Survey.	0.10 hrs
09/30/20	ACW	Review Executive Order 20-246; prepare summary of meeting requirements.	0.10 hrs
09/30/20	LMG	Analyze executive order initiating phase 3; evaluate implications on district amenity operations; prepare memorandum to district managers and amenity managers regarding same.	0.30 hrs

Total fees for this matter

\$823.00

MATTER SUMMARY

Willson, Alyssa C.	0.10 hrs	180 /hr	\$18.00
Gregory, Emma C.	0.10 hrs	180 /hr	\$18.00
Kilinski, Jennifer L.	0.30 hrs	180 /hr	\$54.00
Walters, Jason M.	2.50 hrs	250 /hr	\$625.00
Gentry, Lauren M.	0.30 hrs	180 /hr	\$54.00
Rigoni, Michelle K.	0.10 hrs	180 /hr	\$18.00
Warren, Sarah S.	0.20 hrs	180 /hr	\$36.00

TOTAL FEES \$823.00

TOTAL CHARGES FOR THIS MATTER **\$823.00**

BILLING SUMMARY

Willson, Alyssa C.	0.10 hrs	180 /hr	\$18.00
Gregory, Emma C.	0.10 hrs	180 /hr	\$18.00
Kilinski, Jennifer L.	0.30 hrs	180 /hr	\$54.00
Walters, Jason M.	2.50 hrs	250 /hr	\$625.00
Gentry, Lauren M.	0.30 hrs	180 /hr	\$54.00
Rigoni, Michelle K.	0.10 hrs	180 /hr	\$18.00
Warren, Sarah S.	0.20 hrs	180 /hr	\$36.00

TOTAL FEES \$823.00

TOTAL CHARGES FOR THIS BILL **\$823.00**

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

15 (A)
1.80.513 315

STATEMENT

October 23, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117906
Billed through 09/30/2020

RECEIVED

OCT 26 2020

Monthly Meeting (O&M)

DBRNCH 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

09/01/20 JMW Prepare for and attend agenda conference call.

09/11/20 JMW Prepare for board meeting; review agenda package materials; confer with staff.

09/14/20 JMW Prepare for and attend board meeting by phone.

09/16/20 JMW Meeting follow-up.

09/22/20 JMW Review draft notice.

09/28/20 JMW Review draft agenda; confer with staff.

09/30/20 JMW Prepare for and attend agenda conference call.

Total fees for this matter \$1,700.00

MATTER SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS MATTER \$1,700.00

BILLING SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS BILL \$1,700.00

Please include the bill number with your payment.

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

October 29, 2020

Date

RECEIVED

OCT 29 2020

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial # 20-00196C PO/File # _____ \$122.00

Notice of Meeting of the Board of Supervisors

Amount Due

Amount Paid

Double Branch Community Development District

\$122.00

Payment Due

Case Number _____

Publication Dates 10/29

County Clay

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

111 (A)
1,210,513.480

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to be met on **Monday, November 9, 2020, at 4:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

In light of the COVID-19 public health emergency, it is anticipated the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-246 issued by Governor DeSantis, including any extensions or supplements thereof ("Executive Orders"), and pursuant to Section 120.54(5)(b)2., Florida Statutes. If such Executive Orders are not extended and the Board is required to meet in person, or otherwise conditions allow the meetings to occur in person, the meetings may be held at the location stated above. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, www.DoubleBranchCDD.com or contact the office of the District Manager, c/o Governmental Management Services, LLC at (904) 940-5850 or jperry@gmsnf.com to obtain access information.

The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 or emailing jperry@gmsnf.com at least 24 hours in advance of the meeting to facilitate the Board's consideration

of such questions and comments during the meeting.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and is expected to also be available on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

If you are unable to participate by telephone or by *Zoom*, please contact the District Manager's office at (904) 940-5850 or jperry@gmsnf.com for further accommodations.

James A. Perry
District Manager

Oct. 29 00 (20-00196C)

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
10/01/20	00478	9/08/20 13036	202009 320-57200-62000	PROXIMITY CARDS	*	1,087.70	
			CARDS AND KEYFOBS				1,087.70 006535
10/01/20	00092	9/22/20 2163	202008 320-57200-46600	AUG FACIL MAINT GENERAL	*	1,985.00	
		9/22/20 2163	202008 320-57200-46620	AUG FACIL MAINT CONTING	*	1,969.00	
		9/22/20 2163	202008 320-57200-46630	AUG LIGHTING REPAIRS	*	507.90	
		9/22/20 2163	202008 320-57200-46400	AUG COMMON AREA MAINT	*	1,020.00	
		9/22/20 2163	202008 320-57200-63100	AUG REPAIRS & REPLACEMENT	*	3,405.00	
			GOVERNMENTAL MANAGEMENT SERVICES				8,886.90 006536
10/01/20	00422	9/11/20 57235891	202009 320-57200-63100	HARD ROLL TOWEL	*	296.28	
			THE HOME DEPOT PRO				296.28 006537
10/01/20	00208	9/28/20 09282020	202009 320-57200-34510	9/21/20-9/27/20 SECURTY	*	705.00	
			MIDDLE VILLAGE CDD				705.00 006538
10/01/20	00186	10/01/20 13129559	202010 320-57200-46300	OCT POOL CHEMICALS	*	2,107.49	
			POOLSURE				2,107.49 006539
10/01/20	00297	4/01/20 269	202004 320-57200-61000	APR JANITORIAL SERVICES	*	4,251.00	
			RIVERSIDE MANAGEMENT SERVICES, INC				4,251.00 006540
10/01/20	00305	9/21/20 14215A	202009 320-57200-46610	BIMONTHLY PM VISIT	*	288.00	
			SOUTHEAST FITNESS REPAIR				288.00 006541
10/01/20	00672	7/17/20 2982	202009 320-57200-63100	SOD INSTALLED/IRRIGATION	*	110.00	
			VERDEGO, LLC				110.00 006542
10/01/20	00672	7/17/20 3010	202009 320-57200-63100	SOD/IRRIGATION/MULCH	*	1,798.97	
			VERDEGO, LLC				1,798.97 006543
10/01/20	00672	9/21/20 3647	202009 320-57200-35100	IRRIGATION REPAIR	*	1,340.00	
			VERDEGO, LLC				1,340.00 006544

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/01/20	00672	9/22/20 3660	202009 320-57200-35100	IRRIGATION REPAIRS	*	1,135.00	
				VERDEGO, LLC			1,135.00 006545
10/09/20	00506	10/04/20 10536024	202009 320-57200-34500	9/1/20-9/30/20 SECURITY	*	4,235.79	
				ALLIED UNIVERSAL			4,235.79 006546
10/09/20	00092	10/05/20 2165	202010 310-51300-34000	OCT FACIL MAINT-RECREAT	*	14,873.95	
				GOVERNMENTAL MANAGEMENT SERVICES			14,873.95 006547
10/09/20	00422	7/30/20 56437266	202007 320-57200-61000	JANITORIAL SUPPLIES	*	184.40	
				THE HOME DEPOT PRO			184.40 006548
10/09/20	00422	8/06/20 56565984	202008 320-57200-63100	BABY CHANGE STATION	*	145.58	
				THE HOME DEPOT PRO			145.58 006549
10/09/20	00422	8/13/20 56700129	202008 320-57200-63100	ELECTRO HAND SPRAYER	*	799.99	
				THE HOME DEPOT PRO			799.99 006550
10/09/20	00422	8/28/20 56992714	202008 320-57200-63100	2.5 GAL WATER HEATER 120V	*	683.95	
				THE HOME DEPOT PRO			683.95 006551
10/09/20	00025	9/30/20 111375	202009 320-57200-46610	ANNUAL/QTR SPRINKLER INSP	*	1,144.00	
				JSC SYSTEMS			1,144.00 006552
10/09/20	00208	10/05/20 10052020	202010 320-57200-34510	9/28/20-10/3/20 SECURITY	*	810.00	
				MIDDLE VILLAGE CDD			810.00 006553
10/09/20	00297	10/01/20 281	202010 320-57200-61000	OCT JANITORIAL SERVICES	*	4,251.00	
				RIVERSIDE MANAGEMENT SERVICES, INC			4,251.00 006554
10/09/20	00382	8/31/20 91716051	202008 330-57200-61100	8/31/20 MAT CLEANING	*	70.05	
		9/07/20 91716071	202009 330-57200-61100	9/7/20 MAT CLEANING	*	70.05	
		9/14/20 91716092	202009 330-57200-61100	9/14/20 MAT CLEANING	*	70.05	

DBBR DOUBLE BRANCH HSMITH

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 11/02/20		PAGE 3	
*** CHECK DATES 10/01/2020 - 10/31/2020 ***		DOUBLE BRANCH - REC FUND								
		BANK B RECREATION FUND								

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		9/21/20	91716113 202009 330-57200-61100		*	70.05	
		9/21/20	MAT CLEANING				
				UNIFIRST CORPORATION			280.20 006555

10/19/20	00172	10/07/20	10072020 202009 320-57200-43500	716-1 WAKEMONT DR	*	140.08	
		10/07/20	10072020 202009 320-57200-43500	566-1 OAKLEAF VILLAGE PRW	*	924.71	
		10/07/20	10072020 202009 320-57200-43500	1691-1 CANOPY OAKS DR	*	587.36	
		10/07/20	10072020 202009 320-57200-43500	1206-1 BEDROCK DR	*	32.57	
		10/07/20	10072020 202009 320-57200-43500	3178-1 WANDERING OAKS DR	*	34.15	
		10/07/20	10072020 202009 320-57200-43500	1505-1 CANOPY OAKS DR	*	41.06	
		10/07/20	10072020 202009 320-57200-43500	603-1 WATERFORD DR	*	24.67	
		10/07/20	10072020 202009 320-57200-43500	1940-1 WOODWORTH DR	*	27.04	
		10/07/20	10072020 202009 320-57200-43500	3659-1 THOUSAND OAKS DR	*	29.41	
		10/07/20	10072020 202009 320-57200-43500	3701-1 THOUSAND OAKS DR	*	24.67	
		10/07/20	10072020 202009 320-57200-43500	3713-1 THOUSAND OAKS DR	*	113.73	
				CLAY COUNTY UTILITY AUTHORITY			1,979.45 006556

10/19/20	00285	10/12/20	SSI09785 202009 320-57200-34510	SEP EMPLOYMENT FEE	*	520.00	
		10/12/20	SSI09785 202009 320-57200-34510	SEP SCHEDULING FEE	*	187.50	
				CLAY COUNTY SHERIFF'S OFFICE			707.50 006557

10/19/20	00002	10/01/20	10012020 202009 300-20200-10200	SEP ELECTRIC-RECREATION	*	3,023.00	
		10/01/20	10012020 202009 300-20200-10200	SEP ELECTRIC-COMMON AREA	*	1,879.00	
		10/01/20	10012020 202009 300-20200-10200	SEP ELECTRIC-FITNESS	*	710.00	
		10/01/20	10012020 202009 300-20200-10200	SEP ELECTRIC-STREETLIGHT	*	2,338.00	
				CLAY ELECTRIC COOPERATIVE, INC			7,950.00 006558

10/19/20	00208	10/12/20	10122020 202010 320-57200-34510	10/6/20-10/11/20 SECURITY	*	435.00	
				MIDDLE VILLAGE CDD			435.00 006559

				DBBR DOUBLE BRANCH HSMITH			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/23/20	00826	10/05/20 10052020	202010 310-51300-31000 4/1/20-6/30/20 RT#9980250	FLORIDA U.C. FUND	*	1,199.20	1,199.20 006560
10/23/20	00092	10/13/20 2167	202009 320-57200-46600 SEP FACIL MAINT-GENERAL		*	3,990.00	
		10/13/20 2167	202009 320-57200-46600 SEP FACIL MAINT-CONTING		*	2,975.00	
		10/13/20 2167	202009 320-57200-46620 SEP LIGHTING REPAIRS		*	533.83	
		10/13/20 2167	202009 320-57200-46400 SEP COMMON AREA MAINT		*	3,630.00	
		10/13/20 2167	202009 320-57200-63100 SEP REPAIRS/REPLACEMENT		*	4,694.00	
			GOVERNMENTAL MANAGEMENT SERVICES				15,822.83 006561
10/23/20	00208	10/19/20 10192020	202010 320-57200-34510 10/13/20-10/17/20SECURITY	MIDDLE VILLAGE CDD	*	630.00	630.00 006562
10/23/20	00399	10/01/20 11466649	202010 330-57200-50000 OCT BASE CHARGE		*	37.09	
		10/01/20 11466649	202010 330-57200-50000 METER USAGE		*	94.03	
			XEROX CORPORATION				131.12 006563
10/29/20	00827	10/22/20 97833	202010 320-57200-63100 MAX TWIST CLIMBER		*	870.40	
		10/22/20 97833	202010 320-57200-63100 SHIPPING		*	185.00	
			BEYOND YOUR ORDINARY				1,055.40 006564
10/29/20	00262	10/28/20 12416	202010 310-51300-45000 INSUR ADD CRIME COVERAGE	EGIS INSURANCE ADVISORS LLC	*	464.00	464.00 006565
10/29/20	00092	9/18/20 2162	202008 320-57200-41000 AUG PHONES		*	88.31	
		9/18/20 2162	202008 320-57200-49300 AUG PERMITS/LICENSE		*	26.95	
		9/18/20 2162	202008 320-57200-63100 AUG REPAIR & REPLACEMENTS		*	1,151.92	
		9/18/20 2162	202008 320-57200-51000 AUG OFFICE SUPPLIES		*	95.98	
		9/18/20 2162	202008 320-57200-62000 AUG RECREATIONAL PASSES		*	297.25	
			GOVERNMENTAL MANAGEMENT SERVICES				1,660.41 006566
			DBBR DOUBLE BRANCH HSMITH				

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/29/20	00825	10/08/20 HF112895	202010 320-57200-63100	CHAIN LINK FENCE	*	2,562.80	
				HOOVER FENCE CO			2,562.80 006567
10/29/20	00208	10/26/20 10262020	202010 320-57200-34510	10/19-10/25/20 SECURITY	*	600.00	
				MIDDLE VILLAGE CDD			600.00 006568
10/29/20	00672	10/01/20 3811	202010 320-57200-46200	OCT LANDSCAPE MAINTENANCE	*	31,536.08	
				VERDEGO, LLC			31,536.08 006569
TOTAL FOR BANK B						116,148.99	
TOTAL FOR REGISTER						116,148.99	

DBBR DOUBLE BRANCH HSMITH

INVOICE

Cards And Keyfobs
PO Box 205
Saint Anthony, ID 83445
Telephone: 208-591-4430
Fax: 208-534-7595
Sales@CardsAndKeyfobs.com
<https://www.cardsandkeyfobs.com>

Date Added: 09/08/2020

Order ID: 13036
[tco31]

Payment Terms: NET30

To

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States
manager@oakleafresidents.com
9045620249

Ship To (if different address)

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States

Product	Model	Quantity	Unit Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	800	\$2.69	\$2,152.00
Sub-Total:				\$2,152.00
USPS Priority (Weight: 16.00lb):				\$23.39
Total:				\$2,175.39

Comment

PO Number: JS0090820

Code to: Split 50/50

~~2-330-572-493~~

Middle Village Rec. Passes

~~2-330-572-6200~~

320

Double Branch Rec. Passes

$2,175.39 / 2 = 1087.70$

448 (B)

Rec'd
9/22/20

RECEIVED

SEP 30 2020

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2163
Invoice Date: 9/22/20
Due Date: 9/22/20
Case:
P.O. Number:

RECEIVED

SEP 25 2020

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance August 1 - August 31, 2020		7,418.46	7,418.46
Maintenance Supplies		1,468.44	1,468.44
Facility Maint. - General 2, 572, 4660 2, 320, 572, 166		\$ 1985.00	
Facility Maint. - Conting. 2, 572, 4662 2, 320, 572, 16620		\$ 1969.00	
Lighting Repairs 2, 320, 572, 4663		\$ 507.90	
Common Area Maint. 2, 572, 4640 2, 320, 572, 164		\$ 1020.00	
Repairs / Replace 2, 572, 6310 (Playground Project) 2, 320, 572, 621 92 (B)		\$ 3405.00	
Total			\$8,886.90
Payments/Credits			\$0.00
Balance Due			\$8,886.90

RMW

9, 25, 20

GMS

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF AUGUST 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/3/20	4	T.C.	Unloaded playground equipment from truck
8/3/20	6.5	G.S.	Removed debris from all common areas, removed deceased animal from road
8/4/20	2.5	G.S.	Removed debris from all common areas
8/5/20	8	T.C.	Changed AC filters, cleaned AC coils and drains, worked on sink leak in summer kitchen, unloaded fence from truck
8/6/20	8	T.C.	Installed new sink faucet in summer kitchen, repaired flusher valve in ladies bathroom toilet
8/6/20	2.5	G.S.	Removed debris from all common areas
8/6/20	4	L.N.	Unload fence, clean AC unit
8/7/20	5	L.N.	Removed debris on track and field, the Oaks, Piedmont, Hearthstone, Highland Mill, Worthington Oaks, Cannons Point, Fall Creek and Natures Hammock
8/10/20	7	G.S.	Removed debris from all common areas
8/11/20	4	E.T.	Install baby changing station in bathroom, repaired light on field track board, park inspection around community
8/11/20	2	T.C.	Installed changing table in men's restroom
8/11/20	2.5	G.S.	Removed debris from all common areas and ponds
8/12/20	5	G.S.	Removed debris from all common areas and ponds
8/13/20	4.5	G.S.	Removed debris from all common areas
8/14/20	4	L.N.	Removed debris on track and field, the Oaks, Piedmont, Hearthstone, Stonebriar, Worthington, Oaks, Cannons Point, Fall Creek, Natures Hammock, Waverly and Timberfield
8/17/20	3	T.C.	Worked on special playground project
8/17/20	6	G.S.	Removed debris from all common areas and ponds
8/18/20	4	E.T.	Cast cement for playground equipment poles
8/18/20	4	T.C.	Worked on special playground project
8/18/20	2.5	G.S.	Removed debris from all common areas, treated fire ant mounds in park
8/18/20	4	B.A.	Worked on playground project
8/19/20	4.5	G.S.	Removed debris from all common areas
8/19/20	4	B.A.	Worked on playground project, dig, assemble
8/20/20	6	G.S.	Removed debris from all common areas and ponds, treated fire ants in play area
8/21/20	8	T.C.	Worked on special playground project, worked on new locks for cabinets in Fitness Center
8/24/20	2	T.C.	Installed new locks at Fitness Center
8/24/20	0.5	G.S.	Removed debris from all common areas and ponds, treated fire ants mounds
8/25/20	8	E.T.	Assemble playground equipment
8/25/20	8	T.C.	Worked on special playground project
8/25/20	2.5	G.S.	Removed debris from all common areas
8/26/20	8	T.C.	Worked on special playground project
8/26/20	4.5	G.S.	Removed debris from all common areas
8/26/20	5.5	L.N.	Installing playground at Natures Hammock
8/27/20	8	E.T.	Assemble playground equipment
8/27/20	8	T.C.	Worked on special playground project
8/27/20	4.5	G.S.	Removed debris from all common areas, treated fire ants mounds in parks
8/27/20	8	L.N.	Installing playground at Natures Hammock
8/28/20	8	T.C.	Worked on special playground project
8/28/20	6	L.N.	Installing playground at Natures Hammock
8/31/20	8	T.C.	Worked on special playground project
8/31/20	7	G.S.	Removed debris from all common areas, maintenance work on EZ-Go
8/31/20	8	S.A.	Installed parts of new playground

TOTAL 226

MILES 419

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 09/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	7/31/20	4" Potable Vine (24)	123.65	J.S.
	8/4/20	Acid (3)	41.33	J.S.
	8/5/20	Graffiti Remover (2)	18.33	J.S.
	8/5/20	Pine Sol	11.48	T.C.
	8/5/20	4" Holessaq	13.79	T.C.
	8/5/20	ZEP Degreaser	17.24	T.C.
	8/6/20	20pk Terry Towels	11.47	T.C.
	8/6/20	50pk Painters Towels	16.07	T.C.
	8/6/20	1/4x1-1/2 Carriage Bolt 50pc	10.35	T.C.
	8/6/20	1/4 Zinc Lockwasher 50pc	9.63	T.C.
	8/6/20	1/4 Zinc Hex Bolts 50pc	4.14	T.C.
	8/10/20	Scour Pads	6.88	J.S.
	8/10/20	Acidrain Line Cleaner	9.14	J.S.
	8/10/20	Pumic Stones (2)	5.73	J.S.
	8/10/20	Tree Fart Spikes	5.16	J.S.
	8/10/20	Miracle Grow Plant Food	13.79	J.S.
	8/10/20	Muriatic Acid (3)	41.33	J.S.
	8/10/20	1gal Hand Sanitizer	14.36	J.S.
	8/11/20	Neem Oil Spray	11.47	J.S.
	8/11/20	Copper Fungicide	11.47	J.S.
	8/11/20	Ornamental and Palm Fern	5.16	J.S.
	8/11/20	Liquid Plumber	7.46	J.S.
	8/14/20	1 Gufon Sprayer	11.47	J.S.
	8/14/20	56oz Handheld Sprayer	8.02	J.S.
	8/14/20	20pk Terry Towels	12.27	T.C.
	8/14/20	Scotch Heavy Duty Felt Pads	8.86	T.C.
	8/14/20	3" Coarse Drywall Screws 5lb	12.29	T.C.
	8/14/20	Diabbs 10"x40 General Purpose	18.45	T.C.
	8/14/20	Pine Sol	18.42	T.C.
	8/17/20	Metric Bolt P/L 1.5 10x30 Zinc (8)	12.83	T.C.
	8/17/20	Metric Hex Nut 10.9 M10 Zinc (5)	10.93	T.C.
	8/18/20	RZB 10"x10" A1 Steel Tamper	18.86	T.C.
	8/18/20	5 Gallon Bucket (8)	32.02	T.C.
	8/18/20	Pine Sol	17.22	T.C.
	8/18/20	Disposable Latex Gloves 200ct	17.23	T.C.
	8/19/20	80lb Sakrete Concrete Mix (23)	131.46	T.C.
	8/21/20	Maxblue Pool 3" Tabs (4)	16.01	T.C.
	8/21/20	5/8 Cam Lock (2)	12.56	T.C.
	8/21/20	7/8 Cam Lock (3)	17.15	T.C.
	8/21/20	Speedemon Standard Spade Bit	5.16	T.C.
	8/21/20	Shockwave Impact Duty Titanium Drill	10.34	T.C.
	8/21/20	Cam Lock 1-3/8" (2)	15.30	T.C.
	8/24/20	MKE Titanium 7/32" Bit	8.75	T.C.
	8/24/20	MKE Titanium 3/8" Bit	14.23	T.C.
	8/24/20	WD-40	4.59	T.C.
	8/24/20	10pk Terry Towels	5.74	T.C.
	8/24/20	SDRL Screw Zinc Hex 1/4x3/4 50pc (2)	18.67	T.C.
	8/26/20	20pk Terry Towels	11.47	T.C.
	8/26/20	1"x12' Ratchet Tie Down 4pc	11.47	T.C.
	8/26/20	9" Magnetic Level	2.29	T.C.
	8/26/20	Dewalt Pocket Knife	5.74	T.C.
	8/31/20	3/8" Bit Socket	3.20	T.C.
	8/31/20	TEKS 2-1/2" HWH/Drill PT 15pcs	4.01	T.C.
	9/1/20	Vinyl Fence Repair Parks, Drain Cloth, Insecticide	97.31	J.S.
	9/2/20	Terry Towels 20pk	11.47	T.C.
	9/2/20	80lb Sakrete Concrete Mix (6)	34.29	T.C.
	9/3/20	60lb Sakrete Concrete (12)	51.08	S.A.
	9/3/20	Corrugated Drain Pipe 200'	186.98	J.S.
	9/4/20	Sharpener	22.97	S.A.
	9/4/20	37pc Bit Set	40.22	S.A.
	9/4/20	3pc Socket Adapter	9.17	S.A.
	9/4/20	60lb Sakrete Concrete (10)	42.55	S.A.
	9/4/20	Muriatic Acid (2)	27.55	J.S.
	9/4/20	3" Trichlor Tabs	39.09	J.S.
			0.00	

TOTAL \$1,468.44



formerly SupplyWorks

PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

INVOICE DATE	09/11/2020
INVOICE NUMBER	572358919
ACCOUNT NUMBER	647283
ORDER NO.	32570599

FOR INQUIRIES CALL: (866) 412-6726

FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional
customer@supplyworks.com

RECEIVED

SEP 30

RECEIVED

SEP 30 2020

SOLD TO:

3712 1 SP 0.560 E0074X I0134 D6596925809 S2 P7680433 0001:0001



MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

SHIPPED TO:

MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	CASH DISCOUNT AMT							
32570599			JAX92	NET 30 DAYS	0.00							
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	REN06132-WB	8	CONTROLLED HARD ROLL TOWEL NATURAL	13	13	0	CA		44.97	584.61		
\$7.95 Handling Charge												
Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional												
Code to: Split 50/50												
Double Branch Repair and Replacements												
2.320.57200.63100 \$592.56 / 2 = \$296.28												
Middle Village Repair and Replacements												
Rec'd 9/22/20												
422 (B)												
NET MERCHANDISE TOTAL				TAX TOTAL		SPECIAL CHARGES			INVOICE TOTAL			
32-608-638-64005				584.61		0.00			7.95			
									592.56			

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

REMIT THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly SupplyWorks

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
647283	572358919	09/11/2020	592.56
			NET DUE DATE 10/11/20
			NET AMOUNT PAID

SOLD TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

REMIT TO:

THE HOME DEPOT PRO
PO Box 404468
Atlanta GA 30384-4468

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE**RECEIVED**

INVOICE DATE: SEPTEMBER 28 2020
WEEK OF 9/21 - 9/27/20 2020

SEP 28 2020

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

SEP 28 2020

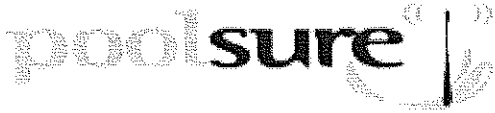
DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
9/21/20	JEFFERY HOLMES	1800-2300	5	30.00	150.00
9/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
9/24/20	DAVID VOLLER	1630-2230	6	30.00	180.00
9/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
9/25/20	BRYAN SMITH	1500-2100	6	30.00	180.00
9/26/20	JEFFERY HOLMES	1600-2200	6	30.00	180.00
9/26/20	BYRAN SMITH	1600-2200	6	30.00	180.00
9/27/20	JEFFERY HOLMES	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1410.00

1410.00 / 2
= \$705.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

208 (B)
2. SLD. 572, 34570



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

RECEIVED

SEP 16 2020

Invoice

Date 10/1/2020

Invoice # 131295595459

Terms	Net 20
Due Date	10/21/2020
PO #	
Customer #	13OAK102

Bill To Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065
---	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,999.31
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<p>186 (B) 2,320.572.463</p>				

Total 2,107.49
Amount Due \$2,107.49

Remittance Slip

Customer
13OAK102
Invoice #
131295595459

Amount Due \$2,107.49
Amount Paid _____
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295595459

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
4/1/2020	269

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED

SEP 25 2020

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - April 2020	4,251.00	4,251.00
	297 (B) 2,322,580,610		
Total			\$4,251.00

SoutheastFitness

REPAIR

Equipment Repair & Maintenance

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

southeastfitnessrepair@comcast.net

www.southeastfitnessrepair.com

Invoice # 14215A

Date: 21-Sep-2020

Payment is due within 30 days of invoice date.

Facility Name:	Double Branch
Facility Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Billing Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Contact & Phone:	
Reason for call:	BIMONTHLY PM VISIT BI-MONTHLY PM 4 TREADMILLS 3 ELLIPTICALS 2 BIKES 1 ROWER 1 MULTI STATION 10 SINGLE STATIONS \$288.00 TAX EXEMPT JAY 904-562-0249 Robert & Frank

RECEIVED

SEP 30 2020

Description	Part #	Part Cost	QTY	Total
PM - FLAT RATE: TRAVEL + FIRST HOUR LABOR		288.00	1.00	288.00
Comments:			<i>Parts Total</i>	288.00
			<i>Tax</i>	0.00
			<i>Balance</i>	288.00

Technician: ROBERT PETERKIN

Thank you for your business.

Code to:

Double Branch Facility Maintenance - Preventative

2-320-572-4661

305 (B)

RECEIVED



SEP 30 2020

PROPOSAL

Mailing Address

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

Job Address

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

Date: July 17, 2020

Phone: Orange Park

Opportunity#: 2982

Job Summary:

Provide labor to Clean and haul off debris, Re-sod with Floratam St Augustine on corner at Turning leaf. Sod will be no charge as part of the contract agreement.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
14.00	Sod Installed - St. Augustine, Contractual Allowance	Pallet	\$0.00	\$0.00
2.00	Irrigation Labor	Hr	\$55.00	\$110.00
Landscape Enhancement Total				\$110.00

Proposal Total: \$110.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

642 (B)

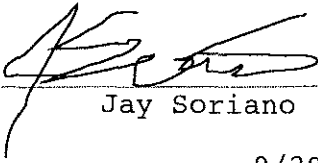


PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Chalon Suchsland
Date 7/17/2020
VerdeGo

By 
Jay Soriano
Date 9/28/20
Oakleaf Plantation



RECEIVED

SEP 30 2020

PROPOSAL

Mailing Address

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

Job Address

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

Date: July 17, 2020

Phone: Orange Park

Opportunity#: 3010

Job Summary:

Provide Labor to enhance the Island at Bitterberry. This includes new floratam St Augustine sod, Crape Myrtles, and select bushes.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
16.00	Labor and Prep	Hr	\$35.00	\$560.00
4.00	Subcontract Sod Labor-Contractual allowance	Sq Ft	\$0.00	\$0.00
2.00	Crape Myrtle 'Muskogee' (Purple) - (e)	30g	\$274.60	\$549.19
12.00	Ligustrum 'Jack Frost' - (e)	3g	\$11.00	\$132.00
3.00	Crinum Lily 'Splenden' - (e)	7g	\$90.93	\$272.78
4.00	Irrigation Allowance	LS	\$55.00	\$220.00
1.00	Pine Bark Mulch	CY	\$65.00	\$65.00
Landscape Enhancement Total				\$1,798.97

Proposal Total: \$1,798.97

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

6.72 (B)




PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Chalon Suchsland
Date 7/17/2020
VerdeGo

By  _____
Jay Soriano
Date 9/28/20
Oakleaf Plantation



RECEIVED

SEP 30 2020

PROPOSAL

Mailing Address

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

Job Address

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

Date: September 21, 2020

Phone: Orange Park

Opportunity#: 3647

Job Summary:

Mainline break under a pine tree. Will need to remove the tree and dig a reroute with a backhoe

Irrigation

Quantity	Description	Unit	Unit Price	Ext Price
8.00	Irrigation Labor	Hr	\$55.00	\$440.00
1.00	Irrigation Parts	Dollars	\$900.00	\$900.00
Irrigation Total				\$1,340.00

Proposal Total: \$1,340.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

Code to:

Double Branch - Irrigation Repairs

2-320-572-35100

(B) 672




PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
David Harris
Date 9/21/2020

VerdeGo

By 
Jay Soriano
Date 9/21/20

Oakleaf Plantation



RECEIVED

SEP 30 2020

PROPOSAL

Mailing Address

Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

Job Address

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

Date: September 22, 2020

Phone: Orange Park

Opportunity#: 3660

Job Summary:

Responded to a email sent in to oakleaf management. After digging up it was found to be a 6 in main line with a cracked bell end. Ordered two mechanical sleeves and pipe to replace.

Irrigation

Quantity	Description	Unit	Unit Price	Ext Price
12.00	Irrigation Labor	Hr	\$55.00	\$660.00
1.00	Irrigation Parts	Dollars	\$475.00	\$475.00
			Irrigation Total	\$1,135.00

Proposal Total: \$1,135.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

Code to:

Double Branch - Irrigation Repairs

2-320-572-35100

692 (B)



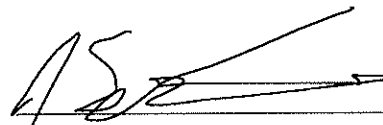
PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
David Harris
Date 9/22/2020

VerdeGo

By 
Jay Soriano
Date 9/24/20

Oakleaf Plantation



Eight Tower Bridge
161 Washington Street, Suite 600
Conshohocken, PA 19428
(866) 703-7666

Invoice Date
10/04/2020

Invoice Number
10536024

RECEIVED

OCT 07 2020

Double Branch Community Development
370 Oakleaf Village Parkway
Orange Park, FL 32065

To ensure proper credit, please
reference this invoice number on your
remittance advice.

PLEASE REMIT PAYMENT TO:

Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:

(USD) \$4,235.79

Terms:

Due Upon Receipt

Service Location: AB364297 Customer: AB364297 Billing Period: 09/01/2020 - 09/30/2020

DOUBLE BRANCH

370 OAKLEAF VILLAGE PKWY
Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Regular Guard - Dimuna, Abanus	19.00	Hours		0.00
Regular Guard - MELSON, LISA	18.00	Hours		0.00
Overtime Guard - Dimuna, Abanus	110.00	Hours		0.00
Overtime Guard - MELSON, LISA	151.00	Hours		0.00
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours	298.00			0.00
Subtotal				4,235.79
Sales Tax Subtotal				0.00
Total for - DOUBLE BRANCH				4,235.79

APPROVED

Code to:

Double Branch Security

2-320-572-345

506 (B)

Subtotal	
	\$4,235.79
Sales Tax	
	\$0.00
Total Amount Due:	
(USD)	\$4,235.79



Invoice Date
10/04/2020

Invoice Number
10536024

Invoice NO. 10536024 Customer: AB364297 Double Branch Community Development Page 1 of 1

Description					Quantity	Bill Rate	Extension
Work Date	Post Description	Employee Name	In Time	Out Time	Lunch	Hours	Hours Type
Regular Guard - Dimuna, Abanus						19.00	\$0.00
09/01/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/07/20	Roover 900	Abanus Dimuna	0:00	1:00		1.00	Hourly-Hol Worked 1.5
09/07/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Hol Worked 1.5
Regular Guard - MELSON, LISA						18.00	\$0.00
09/02/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/03/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
Overtime Guard - Dimuna, Abanus						110.00	\$0.00
09/06/20	Roover 900	Abanus Dimuna	13:00	0:00		11.00	Hourly-Regular
09/08/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/13/20	Roover 900	Abanus Dimuna	13:00	0:00		11.00	Hourly-Regular
09/14/20	Roover 900	Abanus Dimuna	0:00	1:00		1.00	Hourly-Regular
09/14/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/15/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/20/20	Roover 900	Abanus Dimuna	13:00	0:00		11.00	Hourly-Regular
09/21/20	Roover 900	Abanus Dimuna	0:00	1:00		1.00	Hourly-Regular
09/21/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/22/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/27/20	Roover 900	Abanus Dimuna	13:00	0:00		11.00	Hourly-Regular
09/28/20	Roover 900	Abanus Dimuna	0:00	1:00		1.00	Hourly-Regular
09/28/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
09/29/20	Roover 900	Abanus Dimuna	15:00	0:00		9.00	Hourly-Regular
Overtime Guard - MELSON, LISA						151.00	\$0.00
09/04/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/05/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/05/20	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular
09/06/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/09/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/10/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/11/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/12/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/12/20	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular
09/13/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/16/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/17/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/18/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/19/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/19/20	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular
09/20/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/23/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/24/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/25/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
09/26/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/26/20	Roover 900	LISA MELSON	13:00	0:00		11.00	Hourly-Regular
09/27/20	Roover 900	LISA MELSON	0:00	1:00		1.00	Hourly-Regular
09/30/20	Roover 900	LISA MELSON	15:00	0:00		9.00	Hourly-Regular
Guard Services						1.00	\$4,235.79
Total Hours						298.00	\$0.00
Revenue Total							\$4,235.79
Tax Total							\$0.00
Grand Total							\$4,235.79

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

RECEIVED

OCT 07 2020

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 2165
Invoice Date: 10/5/20
Due Date: 10/5/20
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Double Branch Recreation - Facility Maintenance - October 2020 2,310.513,3400 92 (B)		14,873.95	14,873.95

Total	\$14,873.95
Payments/Credits	\$0.00
Balance Due	\$14,873.95

PAID
10-6-20

PO BOX 2317
Jacksonville, FL 32203-2317

SHIPPED TO:
MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 07/30/20
INVOICE NUMBER 564372662
ACCOUNT NUMBER 647283
ORDER NUMBER 31776281

SOLD TO:
MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON					
07/28/20	31776281		JAX90	NET 30 DAYS	VERONICA WOOD					
LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1	REN14512-CA	8	RENOWN LNR 40X48 12MIC NAT - NATURA	6	6	0	CA	30.35*	182.10	
2	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	6	6	0	CA	18.65*	111.90	
3	193010	1	ZURN CLOSET REPAIR KIT 3.5GPF (A-38	4	4	0	EA	16.71	66.84	
			Old Item Number: 190462							
4	312823120	8	VICTORY ELECTRO HAND SPRAYER	2	0	2	EA	799.99	0.00	
			\$7.95 Handling Charge							
			Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional							

Code to: Split

Double Branch - Janitorial
520
2-330-572-6100

$\$368.79/2 = 184.4$

122 (B)

Middle Village - Janitorial	NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
	360.84	0.00	7.95	0.00	368.79

2-330-572-342

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS
RETURN THIS PORTION WITH YOUR REMITTANCE

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
647283	07/30/20	564372662	368.79

BILL TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

The Home Depot Pro
PO Box 404468
Atlanta, GA 30384-4468



PO BOX 2317
Jacksonville, FL 32203-2317

SHIPPED TO:
MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 08/06/20
INVOICE NUMBER 565659844
ACCOUNT NUMBER 647283
ORDER NUMBER 31776282

SOLD TO:
MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON				
07/28/20	31776282		DROPSHIP	NET 30 DAYS	VERONICA WOOD				
LN ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1 306727371	8	BABY CHANGE STATION	1	1	0	EA	145.58	145.58	

Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional

Code to: Split

Double Branch Repair and Replacements

2.320.57200.63100

422 (B)

RECEIVED

OCT 05 2020

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
145.58	0.00	0.00	0.00	145.58

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
647283	08/06/20	565659844	145.58

BILL TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

The Home Depot Pro
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



PO BOX 2317
Jacksonville, FL 32203-2317

SHIPPED TO:
MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 08/13/20
INVOICE NUMBER 567001292
ACCOUNT NUMBER 647283
ORDER NUMBER 31776281-2

SOLD TO:
MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON				
07/28/20	31776281-		JAX98	NET 30 DAYS	VERONICA WOOD				
LN ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT AMT T	
1 312823120	8	VICTORY ELECTRO HAND SPRAYER	2	2	0	EA	799.99	1,599.98	
Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional									

Code to: Split 50/50

Double Branch Repair and Replacements

2.320.57200.63100 422(2) \$1599.98/2 = \$799.99

Middle Village Repair and Replacements

34-600-538-64000

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
1,599.98	0.00	0.00	0.00	1,599.98

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS
RETURN THIS PORTION WITH YOUR REMITTANCE



ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
647283	08/13/20	567001292	1,599.98

BILL TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

The Home Depot Pro
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



PO BOX 2317
Jacksonville, FL 32203-2317

SHIPPED TO:
MIDDLE VILLAGE CDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 08/28/20
INVOICE NUMBER 569927148
ACCOUNT NUMBER 647283
ORDER NUMBER 32357653

SOLD TO:
MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

OCT 05 2020

FOR INQUIRIES CALL:
(866) 412-6726 FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON				
08/27/20	32357653		JAX89	NET 30 DAYS	VERONICA WOOD				
LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT AMT T
1	REN06132-WB	8	CONTROLLED HARD ROLL TOWEL NATURAL	14	14	0	CA	44.97	629.58
2	712222	1	**EEMAX 2.5 GAL WTR HTR 120V	4	4	0	EA	169.00*	676.00
\$7.95 Handling Charge									
Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional									

Code to:

Double Branch Repair and Replacements

2.320.57200.63100

422(B)

***Pay only \$683.95 - roll towels were credited and re-invoiced

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
1,305.58	0.00	7.95	0.00	1,313.53

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
647283	08/28/20	569927148	1,313.53

BILL TO:

MIDDLE VILLAGE CDD
DBA OAKLEAF PLANTATION
370 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

The Home Depot Pro
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



INVOICE

Invoice Date
9/30/2020

Invoice #
111375

Customer PO #

5021 Stepp Avenue
Jacksonville, FL 32216
Phone (904) 737-3511

Remit Payments To:
P.O. Box 551629
Jacksonville, FL 32255

RECEIVED

OCT 07 2020

Bill To: OA003
Double Branch Systems
Middle Village
370 Oak Leaf Village Pkwy
Orange Park, FL 32065

Site of Service/Delivery:
Oakleaf Plantation Clubhouse
370 Oak Leaf Village Parkway
Orange Park FL 32065

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

JSC Job #	Terms	Date Shipped	Ship Via
X050896	Due Upon Receipt	09/30/2020	
Quantity	Item / Description	Unit Price	Amount
1.00	(1) Annual and (3) Quarterly Sprinkler Inspections	1,144.00	1,144.00

Code to:

2-370-572-4661

25 (B)

Double Branch Preventative contracts

Sub-Total	Sales Tax	Total Due
1,144.00	0.00	1,144.00

Clay County Sheriff's Office

P.O. Box 548

Green Cove Springs, FL 32043

RECEIVED

OCT 05 2020

INVOICEINVOICE DATE: OCTOBER 5, 2020
WEEK OF 9/28 -10/4/20 2020**TO:**Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065**FOR:**Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
9/28/20	DAVID VOLLER	1600-220	6	30.00	180.00
9/29/20	DAVID VOLLER	1600-2200	6	30.00	180.00
9/30/20	BRYAN SMITH	1600-2200	6	30.00	180.00
10/1/20	BRYAN SMITH	1600-2200	6	30.00	180.00
10/2/20	ANTHONY PENA	1700-2300	6	30.00	180.00
10/2/20	BEN SIMMONS	1630-2230	6	30.00	180.00
10/3/20	BEN SIMMONS	1630-2230	6	30.00	180.00
10/4/20	BRYAN SMITH	1500-2100	6	30.00	180.00
10/3/20	JENNIFER COOPER	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1620.00 / 2 =
					1620.00 810

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

208 (B)
4,320.572,34570

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 281
Invoice Date: 10/1/2020
Due Date: 10/1/2020
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

OCT 07 2020

Description	Hours/Qty	Rate	Amount
Janitorial Services - October 2020/ Amenity		4,251.00	4,251.00
2,320,572.6100			
297 (B)			
Total			\$4,251.00
Payments/Credits			\$0.00
Balance Due			\$4,251.00

10/2/20



Servicing Plant JACKSONVILLE

FL

Location 917

Any questions regarding this statement, please call 904/353-4121 Page 001

INVOICE DATE	INVOICE #	AMOUNT	CUSTOMER COMMENTS
8/31/20	9171605111	70.05	<div>RECEIVED</div> <div>OCT 05 2020</div>
9/07/20	9171607182	70.05	
9/14/20	9171609242	70.05	
9/21/20	9171611316	70.05	
<div>Code to:</div> <div>2.330.57200.61100</div> <div>Double Branch Fitness Janitorial</div> <div>382 (B)</div>			
STATEMENT DATE	ACCOUNT #	AMOUNT DUE	
9/28/20	999548	280.20	

CURRENT	30 DAYS	60 DAYS	90 DAYS and OVER
280.20			

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice.

REMIT TO:
UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
P.O.BOX 650481
Dallas TX 75265

Please return This Stub With Your Payment

REMIT TO:
UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
P.O.BOX 650481
Dallas TX 75265

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY O

ORANGE PARK FL 32065

Statement Date:
9/28/20
Invoices Paid
Amount Paid
Customer Number
999548

INVOICE NUMBER 917 1605111 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/31/20 P.O. BOX 450481
 CUSTOMER# (BILL TO) 999548 Dallas TX 75248
 A/R NUMBER RTE# 02610
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ 91716051110

- Please Detach and Return With Payment -

UniFirst

UniFirst Corporation
 4251 PERIMETER IND PKWY E JACKSONVILLE

PAGE FL 32

INVOICE 917 1605111

DATE 8/31/20

PAYMENT TERMS CHARGE

PURCHASE ORDER

CONTRACT 668

SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	28.50			8/12	3	
		MAT-4X6 HD GREAT IMP		2	19.00			1/19	2	
		DEFE CHARGE			22.50					
		INVOICE SUB-TOTAL			70.00					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVOICE - NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT

SH

PT

OT

NO

UniFirst's primary concern is the health and safety of our employee team partners and our valued customers. Please visit UniFirst.com/COVID or UniFirst.com/CA/COVID for a letter from our CEO and President about our response to COVID-19. We have put numerous procedures in place to keep our employee team partners and our customers as healthy and safe as possible. We are also very focused on limiting the risk of exposure for our employees - as such, we ask that you work with us to minimize direct contact between our drivers and your staff. Additionally, please contact your local UniFirst location if you become aware of any of your employees testing positive for COVID-19.

UniFirst appreciates your business and we strive to earn you as a customer for life.

SERVICE HEREIN RENDERED IS PURSUANT TO A WRITTEN CONTRACT WITH UNIFIRST CORPORATION OR UNIFIRST HOLDINGS, INC.

CUSTOMER SERVICE



9171605111W

UniFirst

PAGE 002
FL 32219

CONTRACT
668911

B I L L
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

RTE# 02610

CUSTOMER SERVICE

INVOICE NUMBER
INVOICE DATE
CUSTOMER# (BILL TO)
A/R NUMBER
CUSTOMER

917 1607182
9/07/20
999548
RTE# 02610
DOUBLE BRANCH CDD

REMIT TO: UniFirst Corporation
P.O. BOX 650481
Dallas TX 75265



PAYMENT AMOUNT \$ 9171607182

- Please Detach and Return With Payment -

UniFirst

UniFirst Corporation
4251 PERIMETER IND PKWY E JACKSONVILLE

PAGE 001
FL 32219

INVOICE 917 1607182

DATE 9/07/20

PAYMENT TERMS
CHARGE

PURCHASE ORDER

CONTRACT 658711

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

904/353-4121

RTE# 02610

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	28.53			9/12	3	
		MAT-4X6 HD GREAT IMP		2	19.02			1/19	2	
		DEFE CHARGE			22.50					
		INVOICE SUB-TOTAL			70.05					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT BH PT OT NO

UniFirst's primary concern is the health and safety of our employee Team Partners and our valued customers. Please visit UniFirst.com/CV or UniFirst.CA/CV for a letter from our CEO and President about our response to COVID-19. We have put numerous procedures in place to keep our employee Team Partners and our customers as healthy and safe as possible. We are also very focused on limiting the risk of exposure for our employees - as such, we ask that you work with us to minimize direct contact between our drivers and your staff. Additionally, please contact your local UniFirst location if you become aware of any of your employees testing positive for COVID-19. UniFirst appreciates your business and we strive to earn you as a customer for life.

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UniFirst

PAGE 002
FL 32217

CONTRACT
66577

B 799548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

~~REF ID: A6610~~

SERVICE HEREIN RENDERED IS PURSUANT TO A WRITTEN CONTRACT
WITH UNIFIRST CORPORATION OR UNIFIRST HOLDINGS, INC.

CUSTOMER SERVICE

INVOICE NUMBER 917 1609242 REMIT TO: UniFirst Corporation
INVOICE DATE 9/14/20 P.O. BOX 650481
CUSTOMER# (BILL TO) 999548 Dallas TX 75265
A/R NUMBER RTE# 02610
CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$

9171609242+

- Please Detach and Return With Payment -

UniFirst

UniFirst Corporation
4251 PERIMETER IND PKWY E JACKSONVILLE

PAGE 001
FL 32219

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
917 1609242 9/14/20 CHARGE 668911

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	28.53			3/12	3	
		NAT-4X6 HD GREAT IMP		2	19.02			1/19	2	
		DEFE. CHARGE			22.50					
		INVOICE SUB-TOTAL			70.05					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

Debra P. McLean

SOIL PICK UP COUNT SH PT QT NO

UniFirst's primary concern is the health and safety of our employee Team Partners and our valued customers. Please visit UniFirst.com/CV or UniFirst.CA/CV for a letter from our CEO and President about our response to COVID-19. We have put numerous procedures in place to keep our employee Team Partners and our customers as healthy and safe as possible. We are also very focused on limiting the risk of exposure for our employees - as such, we ask that you work with us to minimize direct contact between our drivers and your staff. Additionally, please contact your local UniFirst location if you become aware of any of your employees testing positive for COVID-19. UniFirst appreciates your business and we strive to earn you as a customer for life.

SERVICE HEREIN RENDERED IS PURSUANT TO A WRITTEN CONTRACT WITH UNIFIRST CORPORATION OR UNIFIRST HOLDINGS, INC.

CUSTOMER SERVICE

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete them.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves assessing the outcomes against the objectives and goals and identifying any areas for improvement.

9131609242+

UniFirst

PAGE 002
FL 32217

CONTRACT
668711

SHIP TO

BILLO

RTE# 02610

CUSTOMER SERVICE

INVOICE NUMBER 917 1611316 REMIT TO: UniFirst Corporation
 INVOICE DATE 9/21/20 P.O. BOX 650481
 CUSTOMER# (BILL TO) 999548 Dallas TX 75265
 A/R NUMBER RTE# 02610
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ 9171611316-

- Please Detach and Return With Payment -

UniFirst

UniFirst Corporation
 4251 PERIMETER IND PKWY E JACKSONVILLE

PAGE 001
 FL 32219

INVOICE 917 1611316 DATE 9/21/20 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT 668911

SHIP TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/353-4121 RTE# 02610

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		3	28.53			3/12	3	
		MAT-4X6 HD GREAT IMP		2	19.02			1/19	2	
		DEFE CHARGE			22.50					
		INVOICE SUB-TOTAL			70.05					
		TOTAL SERVICE CHARGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT SH PT OT NO

UniFirst's primary concern is the health and safety of our employee Team Partners and our valued customers. Please visit UniFirst.com/CV or UniFirst.CA/CV for a letter from our CEO and President about our response to COVID-19. We have put numerous procedures in place to keep our employee Team Partners and our customers as healthy and safe as possible. We are also very focused on limiting the risk of exposure for our employees - as such, we ask that you work with us to minimize direct contact between our drivers and your staff. Additionally, please contact your local UniFirst location if you become aware of any of your employees testing positive for COVID-19.

UniFirst appreciates your business and we strive to earn you as a customer for life.

SERVICE HEREIN RENDERED IS PURSUANT TO A WRITTEN CONTRACT WITH UNIFIRST CORPORATION OR UNIFIRST HOLDINGS, INC.

CUSTOMER SERVICE



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00191992

Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Route #: MC05520506

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 10/07/20 to 11/04/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58743864	2	10/04/20	34	739	750	11
Base Charges (Prepaid)						\$131.39
Consumption Charges Tier 1 11.0 X 0.79						\$8.69
Proration Factor: 1.1333 Tier 2 0.0 X 1.56						\$0.00
Tier 3 0.0 X 2.35						\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$140.08
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$140.08

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

IMPORTANT NOTICE: Service disruptions are scheduled for Tuesday, October 27, 2020. Delinquent balances must be paid or have active extensions prior to October 23, 2020 to avoid disruption and additional fees.

Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$140.08 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$139.87 was posted to your account on 09/23/2020.

172 (B)
2,320.572.485

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$140.08
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$140.08



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:**MAIL PAYMENT TO:**

AYC1006B
2000000509 19/2

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00201224

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #: MC05521392

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		10/07/20 to 11/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00
Alternative Water Supply Surcharge						\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
74650877	2	10/04/20	33	9995	10435	440
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	132.0	X	0.79	\$104.28
Proration Factor: 1.1000		Tier 2	44.0	X	1.56	\$68.64
		Tier 3	264.0	X	2.35	\$620.40

Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$924.71
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
TOTAL AMOUNT DUE		\$924.71

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$924.71 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$645.56 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$924.71
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$924.71



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

AYC1006B
2000000510 19/3

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206136

Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #: MC05521521

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		10/07/20 to 11/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00
Alternative Water Supply Surcharge						\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70065889	1.5	10/04/20	33	29472	29751	279
Base Charges (Prepaid)						\$82.13
Consumption Charges		Tier 1	82.5	X	0.79	\$65.18
Proration Factor: 1.1000		Tier 2	27.5	X	1.56	\$42.90
		Tier 3	169.0	X	2.35	\$397.15

Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$587.36
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
TOTAL AMOUNT DUE		\$587.36

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

IMPORTANT NOTICE: Service disruptions are scheduled for Tuesday, October 27, 2020. Delinquent balances must be paid or have active extensions prior to October 23, 2020 to avoid disruption and additional fees.

Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$587.36 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$331.52 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	10/07/20
Current Charges	\$587.36
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$587.36

DOUBLE BRANCH CDD

Customer #:00206136

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05521521

Route Group:27

ADDRESSEE:**MAIL PAYMENT TO:**

AYC1006B
2000000511 19/4

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00238254

Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Route #: MC05521847

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
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Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003479	.75	10/04/20	33	560	570	10
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	10.0	X	0.79	\$7.90	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$32.57
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$32.57

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$32.57 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$30.51 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$32.57
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$32.57



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238254

1206-1 Bedrock Drive Reclaimed Irrigation

Route #:MC05521847

Route Group:27

ADDRESSEE:

AYC1006B
2000000513 19/6

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206121

Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #: MC05522029

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
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Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70945868	.75	10/04/20	33	300	312	12
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	12.0	X	0.79	\$9.48	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$34.15
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$34.15

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$34.15 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$33.67 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$34.15
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$34.15



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029

Route Group:27

ADDRESSEE:

AYC1006B
2000000514 19/7

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206125

Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #: MC05522414

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		10/07/20 to 11/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00
Alternative Water Supply Surcharge						\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	X	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71385119	1	10/04/20	33	174	174	0
Base Charges (Prepaid)						\$41.06
Consumption Charges		Tier 1	0.0	X	0.79	\$0.00
Proration Factor: 1.1000		Tier 2	0.0	X	1.56	\$0.00
		Tier 3	0.0	X	2.35	\$0.00

Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$41.06
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
TOTAL AMOUNT DUE		\$41.06

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$41.06 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$40.25 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	10/07/20
Current Charges	\$41.06
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$41.06

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

ADDRESSEE:**MAIL PAYMENT TO:**

AYC1006B
2000000515 19/8

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00207243

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #: MC05522459

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge						\$0.00
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Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70067264	.75	10/04/20	33	268	268	0
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	0.0	X	0.79		\$0.00
Proration Factor: 1.1000	Tier 2	0.0	X	1.56		\$0.00
	Tier 3	0.0	X	2.35		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$24.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$24.67

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$24.67 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$24.19 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$24.67
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$24.67



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

AYC1006B
2000000516 19/9

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206380

Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67643704	.75	10/04/20	33	2103	2106	3
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	3.0	X	0.79	\$2.37	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.04
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.04

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$27.04 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.35 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$27.04
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.04



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

AYC1006B
2000000517 19/10

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206381

Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521233

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71191253	.75	10/04/20	33	1411	1417	6
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	6.0	X	0.79	\$4.74	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$29.41
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$29.41

Effective October 1, 2020, water, sewer and reuse base and consumption charges will increase by 2%. Visit our website at www.clayutility.org/rates to view the current rate schedule.

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Need assistance with your bill? Visit our website for a list of agencies who may be able to help at https://www.clayutility.org/myservice/customer_assistance_program.aspx

Please pay \$29.41 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.14 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$29.41
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$29.41



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

ADDRESSEE:

AYC1006B
2000000518 19/11

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206376

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69062536	.75	10/04/20	33	772	772	0
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	0.0	X	0.79	\$0.00	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$24.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$24.67

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Please pay \$24.67 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$24.19 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Bill Date	10/07/20
Current Charges	\$24.67
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$24.67



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206376

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521142

Route Group:27

ADDRESSEE:

AYC1006B
2000000519 19/12

MAIL PAYMENT TO:

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 10/07/2020

Customer #: 00206379

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521144

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/07/20 to 11/04/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge	\$0.00
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Sewer

Base Charges (Prepaid)	\$0.00
Consumption Charges	0.0 X 0.00 \$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004672	1.5	10/04/20	33	14075	14115	40
Base Charges (Prepaid)						\$82.13
Consumption Charges	Tier 1	40.0	X	0.79	\$31.60	
Proration Factor: 1.1000	Tier 2	0.0	X	1.56	\$0.00	
	Tier 3	0.0	X	2.35	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$113.73
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$113.73

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Please pay \$113.73 by 10/28/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$109.75 was posted to your account on 09/23/2020.

Please return this portion with payment

Bill Summary

Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	10/07/20
Current Charges	\$113.73
Current Charges Past Due After	10/28/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$113.73

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

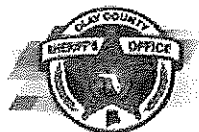
ADDRESSEE:**MAIL PAYMENT TO:**

AYC1006B
2000000520 19/13

DOUBLE BRANCH CDD
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
GREEN COVE SPRINGS, FL 32043

(904) 284-7575

Invoice Number: SSI09785
Invoice Date: 10/12/2020

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO

RECEIVED

OCT 13 2020

Ship
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO

Due Date 10/27/2020
Terms Net 15 Days

Customer ID C0000168
P.O. Number
P.O. Date 10/12/2020
Our Order No
SalesPerson

Item/Description	Unit	Order Qtv	Quantitv	Unit Price	Total Price
Fees-2nd Employment Admin Fee- SEPTEMBER 2020		208	208	5.00	1,040.00/2 = 520
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 = 187.5

285 (B)

2,320.578.34570

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 1,415.00

Subtotal: 1,415.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 1,415.00/2 = 707.5

168	OAKLEAF PLANTATION CDD	9/1/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/2/2020	6584	BURNS, MIACHEL	6.00
168	OAKLEAF PLANTATION CDD	9/3/2020	7695	VOLLER, DAVID	6.00
168	OAKLEAF PLANTATION CDD	9/4/2020	6534	SIMMONS, BENJAMIN A	6.00
168	OAKLEAF PLANTATION CDD	9/4/2020	6584	BURNS, MIACHEL	6.00
168	OAKLEAF PLANTATION CDD	9/5/2020	6273	COOPER, JENNIFER	6.00
168	OAKLEAF PLANTATION CDD	9/5/2020	6028	WILLIAMS, MATTHEW L	6.00
168	OAKLEAF PLANTATION CDD	9/6/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/7/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/9/2020	6273	COOPER, JENNIFER	6.00
168	OAKLEAF PLANTATION CDD	9/10/2020	6534	SIMMONS, BENJAMIN A	5.00
168	OAKLEAF PLANTATION CDD	9/11/2020	6534	SIMMONS, BENJAMIN A	6.00
168	OAKLEAF PLANTATION CDD	9/11/2020	6584	BURNS, MIACHEL	6.00
168	OAKLEAF PLANTATION CDD	9/12/2020	6584	BURNS, MIACHEL	6.00
168	OAKLEAF PLANTATION CDD	9/13/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/14/2020	7695	VOLLER, DAVID	6.00
168	OAKLEAF PLANTATION CDD	9/15/2020	7695	VOLLER, DAVID	6.00
168	OAKLEAF PLANTATION CDD	9/16/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/17/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/18/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/18/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/19/2020	6273	COOPER, JENNIFER	6.00
168	OAKLEAF PLANTATION CDD	9/19/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/20/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/21/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/23/2020	7695	VOLLER, DAVID	6.00
168	OAKLEAF PLANTATION CDD	9/24/2020	7695	VOLLER, DAVID	5.00
168	OAKLEAF PLANTATION CDD	9/25/2020	6584	BURNS, MIACHEL	6.00
168	OAKLEAF PLANTATION CDD	9/25/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	3/26/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	3/26/2020	6839	SMITH, BRYAN	6.00
168	OAKLEAF PLANTATION CDD	9/27/2020	6267	HOLMES, JEFFREY R	6.00
168	OAKLEAF PLANTATION CDD	9/28/2020	7695	VOLLER, DAVID	6.00
168	OAKLEAF PLANTATION CDD	9/29/2020	7695	VOLLER, DAVID	6.00

168	OAKLEAF PLANTATION CDD	9/30/2020	6839	SMITH, BRYAN	6.00
				TOTAL	208.00



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 10/01/2020

GROUP BILLING

Page 2



Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	08/31/2020	09/29/2020	1,007.00	-1,007.00	.00	553.00	553.00✓
	4995718	08/31/2020	09/29/2020	42.00	-42.00	.00	179.00	179.00✓
	5217088	08/31/2020	09/29/2020	3,797.00	-3,797.00	.00	3,023.00	3,023.00✓
	5347943	08/31/2020	09/29/2020	107.00	-107.00	.00	35.00	35.00✓
	5379615	09/02/2020	10/01/2020	2,128.00	-2,128.00	.00	2,128.00	2,128.00✓
	5715289	08/31/2020	09/29/2020	122.00	-122.00	.00	122.00	122.00✓
	5774021	08/31/2020	09/29/2020	25.00	-25.00	.00	25.00	25.00✓
	6875140	08/31/2020	09/29/2020	64.00	-64.00	.00	38.00	38.00✓
	6912612	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912653	08/31/2020	09/29/2020	25.00	-25.00	.00	25.00	25.00✓
	6912661	08/31/2020	09/29/2020	25.00	-25.00	.00	25.00	25.00✓
	6912687	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912695	08/31/2020	09/29/2020	26.00	-26.00	.00	25.00	25.00✓
	6912703	08/31/2020	09/29/2020	28.00	-28.00	.00	28.00	28.00✓
	6912729	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912737	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912752	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912760	08/31/2020	09/29/2020	27.00	-27.00	.00	27.00	27.00✓
	6912778	08/31/2020	09/29/2020	27.00	-27.00	.00	27.00	27.00✓
	6912786	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912810	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912828	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912836	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912869	08/31/2020	09/29/2020	27.00	-27.00	.00	27.00	27.00✓
	6912877	08/31/2020	09/29/2020	25.00	-25.00	.00	25.00	25.00✓
	6912893	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912901	08/31/2020	09/29/2020	27.00	-27.00	.00	26.00	26.00✓
	6912919	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912927	08/31/2020	09/29/2020	25.00	-25.00	.00	25.00	25.00✓
	6912943	08/31/2020	09/29/2020	28.00	-28.00	.00	28.00	28.00✓
	6912950	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	6912968	08/31/2020	09/29/2020	26.00	-26.00	.00	25.00	25.00✓
	6912976	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00✓
	7131527	08/31/2020	09/29/2020	27.00	-27.00	.00	27.00	27.00✓

2 (B)
 2,850.200,102

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.

OCT 09 2020

Group Invoice 10703
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

18

Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due .00

Current Charges Due 7,950.00

Due Date 10/22/2020

Total Amount Due 7,950.00

101553-02A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

00000198



Clay Electric Cooperative, Inc.
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Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement	Payments &	Balance	Current	Total Due
		From	To	Balance	Credits	Forward	Charges	
	7332257	08/31/2020	09/29/2020	269.00	-269.00	.00	223.00	223.00 ✓
	7332265	09/02/2020	10/01/2020	210.00	-210.00	.00	210.00	210.00 ✓
	8684243	08/31/2020	09/29/2020	26.00	-26.00	.00	26.00	26.00 ✓
	8763369	09/01/2020	09/30/2020	736.00	-736.00	.00	710.00	710.00
							Subtotal	7,950.00



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Sub ID 1	Acct # 4995700	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	09/10/2020	7447	7519	20	1440	11	499570	151851973	
GS	09/11/2020	7519	7519	20	0	1	499570	151851973	
GS	09/29/2020	7519	7700	20	3620	18	499570	151851973	
		Previous Bill Amount						1,007.00	
		Invoice Payment						-1,007.00	
Dem Read	0.073	Previous Balance						.00	
Dem Use	1.464	Energy						411.38	
		Access Charge						23.00	
		Power Cost Adjustment X 1440 KWH						88.04	
		FLA Gross Receipts Tax						13.39	
		Clay Co Public Ser Utility Tax						16.41	
		Operation Round Up						0.78	
		CURRENT CHARGES						553.00	
		TOTAL DUE						553.00	

Sub ID 1	Acct # 4995718	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	09/29/2020	1144	1181	40	1480	30	499571	152192893	
		Previous Bill Amount						42.00	
		Invoice Payment						-42.00	
Dem Read	0.083	Previous Balance						.00	
Dem Use	3.320	Energy						120.32	
		Access Charge						23.00	
		Power Cost Adjustment X 1480 KWH						25.75	
		FLA Gross Receipts Tax						4.34	
		Clay Co Public Ser Utility Tax						5.45	
		Operation Round Up						0.14	
		CURRENT CHARGES						179.00	
		TOTAL DUE						179.00	

Sub ID 1	Acct # 5217088	Name	DOUBLE BRANCH COMM DEV DIST				Loc 370 OAKLEAF VILLAGE PKWY		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GSD	09/29/2020	6254	6657	80	32240	30	499532	151851971	
		Previous Bill Amount						3,797.00	
		Invoice Payment						-3,797.00	
Dem Read	0.827	Previous Balance						.00	
Dem Use	66.160	Energy						1,934.40	
		Access Charge						80.00	
		Demand						287.80	
		Power Cost Adjustment X 32240 KWH						560.98	
		FLA Gross Receipts Tax						73.37	
		Clay Co Public Ser Utility Tax						85.94	
		Operation Round Up						0.51	
		CURRENT CHARGES						3,023.00	
		TOTAL DUE						3,023.00	



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Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST				Loc 3926 PLANTATION OAKS BLVD # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	12189	12284	1	95	30	534794	151850976
			Previous Bill Amount						107.00
			Invoice Payment						-107.00
			Previous Balance						.00
Dem Read	6.387		Energy						7.72
Dem Use	6.387		Access Charge						23.00
			Power Cost Adjustment X 95 KWH						1.65
			FLA Gross Receipts Tax						0.83
			Clay Co Public Ser Utility Tax						1.21
			Operation Round Up						0.59
			CURRENT CHARGES						35.00
			TOTAL DUE						35.00
Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST				Loc EAST SIDE OF BRANNANFIELD		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						2,128.00
			Invoice Payment						-2,128.00
			Previous Balance						.00
Dem Read			Small Outdoor Light						1,362.56
Dem Use			Pole						633.50
			FLA Gross Receipts Tax						51.15
			Clay Co Public Ser Utility Tax						79.84
			Operation Round Up						0.95
			CURRENT CHARGES						2,128.00
			TOTAL DUE						2,128.00
Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST				Loc 1591 CANOPY OAKS DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	28	31	1	3	30	571528	152055399
			Previous Bill Amount						122.00
			Invoice Payment						-122.00
			Previous Balance						.00
Dem Read			Energy						0.24
Dem Use			Access Charge						23.00
			Power Cost Adjustment X 3 KWH						0.05
			Small Outdoor Light						90.84
			FLA Gross Receipts Tax						2.92
			Clay Co Public Ser Utility Tax						4.56
			Operation Round Up						0.39
			CURRENT CHARGES						122.00
			TOTAL DUE						122.00
Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST				Loc 2971 THORNCREST DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	54	57	1	3	30	577402	154521993
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
			CURRENT CHARGES						25.00
			TOTAL DUE						25.00

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Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST		Loc 603 OAKLEAF VILLAGE PKWY # 2				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.33
			Access Charge						23.00
			Power Cost Adjustment X 4 KWH						0.07
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.07
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00
Sub ID 1	Acct # 6912661	Name	DOUBLE BRANCH COMM DEV DIST		Loc 602 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	0	0	1	0	30	691266	154533626
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00
Sub ID 1	Acct # 6912687	Name	DOUBLE BRANCH COMM DEV DIST		Loc 537 OAKLEAF VILLAGE P PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	131	140	1	9	30	691268	152058372
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.73
			Access Charge						23.00
			Power Cost Adjustment X 9 KWH						0.16
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.54
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912695	Name	DOUBLE BRANCH COMM DEV DIST		Loc 529 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	120	123	1	3	30	691269	154529665
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.24
			Access Charge						23.00
			Power Cost Adjustment X 3 KWH						0.05
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.19
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00



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Sub ID 1	Acct # 6912703		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3925 PLANTATION OAKS BLVD # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	394	422	1	28	30	691270	154534637
Dem Read Dem Use			Previous Bill Amount					28.00	
			Invoice Payment					<u>-28.00</u>	
			Previous Balance					.00	
			Energy					2.28	
			Access Charge					23.00	
			Power Cost Adjustment X 28 KWH					0.49	
			FLA Gross Receipts Tax					0.66	
			Clay Co Public Ser Utility Tax					1.01	
			Operation Round Up					<u>0.56</u>	
							CURRENT CHARGES		<u>28.00</u>
							TOTAL DUE		28.00

Sub ID 1	Acct # 6912729		Name DOUBLE BRANCH COMM DEV DIST		Loc 3860 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	205	217	1	12	30	691272	154517617
			Previous Bill Amount						26.00
			Invoice Payment						<u>-26.00</u>
Dem Read			Previous Balance						.00
Dem Use			Energy						0.98
			Access Charge						23.00
			Power Cost Adjustment X 12 KWH						0.21
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.96
			Operation Round Up						<u>0.23</u>
						CURRENT CHARGES			<u>26.00</u>
							TOTAL DUE		26.00

Sub ID 1	Acct # 6912737		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3859 PLANTATION OAKS BLVD # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	111	121	1	10	30	691273	154517616
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.81
			Access Charge						23.00
			Power Cost Adjustment X 10 KWH						0.17
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.45
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3805 PLANTATION OAKS BLVD # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	09/29/2020	176	187	1	11	30	691275	151839081
		Previous Bill Amount					26.00	
		Invoice Payment					-26.00	
		CURRENT CHARGES					26.00	
		TOTAL DUE					26.00	



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Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3805 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.89
			Access Charge						23.00
			Power Cost Adjustment X 11 KWH						0.19
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.35
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912760	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3800 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	238	253	1	15	30	691276	152021602
			Previous Bill Amount						27.00
			Invoice Payment						-27.00
Dem Read			Previous Balance						.00
Dem Use			Energy						1.22
			Access Charge						23.00
			Power Cost Adjustment X 15 KWH						0.26
			FLA Gross Receipts Tax						0.63
			Clay Co Public Ser Utility Tax						0.97
			Operation Round Up						0.92
						CURRENT CHARGES			27.00
						TOTAL DUE			27.00
Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3306 VILLAGE OAKS LN # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	329	349	1	20	30	691277	152033170
			Previous Bill Amount						27.00
			Invoice Payment						-27.00
Dem Read			Previous Balance						.00
Dem Use			Energy						1.63
			Access Charge						23.00
			Power Cost Adjustment X 20 KWH						0.35
			FLA Gross Receipts Tax						0.64
			Clay Co Public Ser Utility Tax						0.98
			Operation Round Up						0.40
						CURRENT CHARGES			27.00
						TOTAL DUE			27.00
Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST	Loc	465 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	230	238	1	8	30	691278	152030424
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00



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Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST	Loc	465 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.65
			Access Charge						23.00
			Power Cost Adjustment X 8 KWH						0.14
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.67
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912810	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3801 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	155	166	1	11	30	691281	152030422
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.89
			Access Charge						23.00
			Power Cost Adjustment X 11 KWH						0.19
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.35
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912828	Name	DOUBLE BRANCH COMM DEV DIST	Loc	728 BELLSHIRE DR # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	83	89	1	6	30	691282	152054493
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.49
			Access Charge						23.00
			Power Cost Adjustment X 6 KWH						0.10
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.87
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912836	Name	DOUBLE BRANCH COMM DEV DIST	Loc	721 BELLSHIRE DR # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	91	98	1	7	30	691283	154532169
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00



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Sub ID 1	Acct # 6912836	Name	DOUBLE BRANCH COMM DEV DIST	Loc 721 BELLSHIRE DR # 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.57
			Access Charge						23.00
			Power Cost Adjustment X 7 KWH						0.12
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.77
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912869	Name	DOUBLE BRANCH COMM DEV DIST	Loc 715-1 WAKEMOUNT DR					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	183	205	1	22	30	691286	154529951
			Previous Bill Amount						27.00
			Invoice Payment						-27.00
Dem Read			Previous Balance						.00
Dem Use			Energy						1.79
			Access Charge						23.00
			Power Cost Adjustment X 22 KWH						0.38
			FLA Gross Receipts Tax						0.65
			Clay Co Public Ser Utility Tax						0.99
			Operation Round Up						0.19
						CURRENT CHARGES			27.00
						TOTAL DUE			27.00
Sub ID 1	Acct # 6912877	Name	DOUBLE BRANCH COMM DEV DIST	Loc 3219 STONEBRIER RIDGE DR # 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	151	151	1	0	30	691287	154528294
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00
Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST	Loc 576-1 WAKEMOUNT DR					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	128	141	1	13	30	691289	154521991
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						1.06
			Access Charge						23.00
			Power Cost Adjustment X 13 KWH						0.23
			FLA Gross Receipts Tax						0.63
			Clay Co Public Ser Utility Tax						0.96
			Operation Round Up						0.12
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00



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clayelectric.com

Sub ID 1	Acct # 6912901		Name		DOUBLE BRANCH COMM DEV DIST		Loc 507 MILLSTONE DR # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	177	187	1	10	30	691290	154521987
Dem Read Dem Use			Previous Bill Amount					27.00	
			Invoice Payment					<u>-27.00</u>	
			Previous Balance					.00	
			Energy					0.81	
			Access Charge					23.00	
			Power Cost Adjustment X 10 KWH					0.17	
			FLA Gross Receipts Tax					0.62	
			Clay Co Public Ser Utility Tax					0.95	
			Operation Round Up					<u>0.45</u>	
							CURRENT CHARGES		<u>26.00</u>
							TOTAL DUE		26.00

Sub ID 1	Acct # 6912919		Name DOUBLE BRANCH COMM DEV DIST			Loc 498 MILLSTONE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	131	141	1	10	30	691291	154521988
Dem Read Dem Use			Previous Bill Amount					26.00	
			Invoice Payment					-26.00	
			Previous Balance					.00	
			Energy					0.81	
			Access Charge					23.00	
			Power Cost Adjustment X 10 KWH					0.17	
			FLA Gross Receipts Tax					0.62	
			Clay Co Public Ser Utility Tax					0.95	
			Operation Round Up					0.45	
						CURRENT CHARGES		26.00	
						TOTAL DUE		26.00	

Sub ID 1	Acct # 6912927		Name DOUBLE BRANCH COMM DEV DIST			Loc 3442-1 WORTHINGTON OAKS DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	139	141	1	2	30	691292	154517592
Dem Read Dem Use			Previous Bill Amount					25.00	
			Invoice Payment					-25.00	
			Previous Balance					.00	
			Energy					0.16	
			Access Charge					23.00	
			Power Cost Adjustment X 2 KWH					0.03	
			FLA Gross Receipts Tax					0.59	
			Clay Co Public Ser Utility Tax					0.93	
			Operation Round Up					0.29	
						CURRENT CHARGES		25.00	
						TOTAL DUE		25.00	

Sub ID 1	Acct # 6912943	Name	DOUBLE BRANCH COMM DEV DIST			Loc 309 OAKLEAF VILLAGE PKWY # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	09/29/2020	424	451	1	27	30	691294	151839080
		Previous Bill Amount					28.00	
		Invoice Payment					-28.00	
		CURRENT CHARGES					28.00	
		TOTAL DUE					28.00	



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 10/01/2020

GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1	Acct # 6912943	Name	DOUBLE BRANCH COMM DEV DIST	Loc	309 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						2.20
			Access Charge						23.00
			Power Cost Adjustment X 27 KWH						0.47
			FLA Gross Receipts Tax						0.66
			Clay Co Public Ser Utility Tax						1.00
			Operation Round Up						0.67
						CURRENT CHARGES			28.00
						TOTAL DUE			28.00
Sub ID 1	Acct # 6912950	Name	DOUBLE BRANCH COMM DEV DIST	Loc	373 OAKLEAF VILLAGE PKWY # 2				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	133	140	1	7	30	691295	154532124
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.57
			Access Charge						23.00
			Power Cost Adjustment X 7 KWH						0.12
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.77
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 6912968	Name	DOUBLE BRANCH COMM DEV DIST	Loc	308 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	35	39	1	4	30	691296	156324453
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.33
			Access Charge						23.00
			Power Cost Adjustment X 4 KWH						0.07
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.07
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00
Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST	Loc	358 OAKLEAF VILLAGE PKWY # 2				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	46	53	1	7	30	691297	154767644
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

00000210



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 10/01/2020

GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST				Loc 571 OAKLEAF VILLAGE PKWY		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/29/2020	71	77	1	6	30	868424	154533629
Dem Read Dem Use	Previous Bill Amount								26.00
	Invoice Payment								-26.00
	Previous Balance								.00
	Energy								0.49
	Access Charge								23.00
	Power Cost Adjustment X 6 KWH								0.10
	FLA Gross Receipts Tax								0.60
	Clay Co Public Ser Utility Tax								0.94
	Operation Round Up								0.87
	CURRENT CHARGES								26.00
TOTAL DUE								26.00	

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST				Loc 382 OAKLEAF VILLAGE PKWY		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	09/30/2020	74619	81189	1	6570	30	8763369	13794545
Dem Read Dem Use	Previous Bill Amount								736.00
	Invoice Payment								-736.00
	Previous Balance								.00
	Energy								534.14
	Access Charge								23.00
	Power Cost Adjustment X 6570 KWH								114.32
	FLA Gross Receipts Tax								17.21
	Clay Co Public Ser Utility Tax								21.03
	Operation Round Up								0.30
	CURRENT CHARGES								710.00
TOTAL DUE								710.00	

Sub-Group # 1 Current Charges 7,950.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE**RECEIVED**

OCT 12 2020

INVOICE DATE: OCTOBER 12, 2020
WEEK OF 10/5 -10/11/20 2020

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/6/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
10/8/20	BEN SIMMONS	1645-2245	6	30.00	180.00
10/9/20	BRYAN SMITH	1600-2100	5	30.00	150.00
10/10/20	BEN SIMMONS	1645-2245	6	30.00	180.00
10/11/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					870.00/2
					= \$425.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

208 (B)
2,320.572, 3/1570



**Reemployment Tax
Reimbursement Invoice
DUE IMMEDIATELY**

RT-29
R. 04/17
Page 1 of 2
10/05/2020

DOUBLE BRANCH COMMUNITY DEVELOPMENT DIST
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

RT Account # : 9980250
Business Partner # : 1571579
Contract Object # : 14417726
FEIN : 03-0468920
Reporting Period Beginning : 04/01/2020
Reporting Period Ending : 06/30/2020

Mailed on or before : 10/13/2020

The total amount due must be paid within 30 days of the "Mailed on or before" date shown above. If payment is late, interest will be charged.

Benefits are charged in proportion to wages paid by each employer during the claimant's base period. Your share must be reimbursed to the Unemployment Compensation Trust Fund. Benefits are charged according to the date the benefits are paid, not according to the date of the claimed week of unemployment. A claimant has one year from the filing date of the claim in which to receive available benefits. Because of the definition of base period it is possible for an employer to be invoiced for benefits based on wages paid two and one-half years prior to the date of the charge. Once benefits are paid, the fund must be reimbursed regardless of the success of any protest or appeal. There are no provisions in the Reemployment Assistance Program Law (Chapter 443, Florida Statutes) to relieve an employer of the requirement to reimburse for benefits charged.

This invoice is conclusive and binding for all purposes of the Florida Reemployment Assistance Program Law unless a written request for reconsideration is submitted within twenty (20) days from the "Mailed on or before" date shown above. Your request must state the basis for your protest to the charge and must be in writing directed to:

Department of Economic Opportunity
Reemployment Assistance Program
Employer Protest Unit
PO Box Drawer 5250
Tallahassee, FL 32314-5250

50% 826
002.310.513.810
\$1,199.20

You may also protest online by logging in to your employer portal at <https://connect.myflorida.com/Employer/Core/Login.ASPX>. Go to the Employer's home page and click on the "Benefit Charge Protest" link. For questions, contact the Reemployment Assistance Program at 1-877-846-8770. In addition, you may also fax your request to 1-877-934-1504, Attn: Employer Protest Unit.

If you ARE a journal transfer account:

- DO NOT return payment coupon below.
- Journal Transfer #: 40-50-2-767002-40200200-00-000300-00
- Object Code #: 003000

If you ARE NOT a journal transfer account, mail payment with attached payment coupon to:

Florida Department of Revenue
5050 W Tennessee St
Tallahassee, FL 32399-0110

Make check or money order payable to Florida U.C. Fund.

**Florida Department of Revenue
RT Bill Payment Coupon**

Detach and return this portion with your payment.
If you are paying more than one bill, enclose all bill payment coupons.

DR-100U
R. 01/13

Date of Notice : 10/05/2020
Reporting Period : 06/30/2020
Tax : Reemployment Tax
RT Account # : 9980250
Business Partner # : 1571579
Contract Object # : 14417726

DOUBLE BRANCH COMMUNITY DEVELOPMENT DIST
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

See back for payment options and instructions for completing a machine-readable form.

Make check or money order payable to: **FLORIDA U.C. FUND**

Total Due : \$ 2,398.39
Additional Interest/Penalty: \$



Florida Department of Revenue
5050 W Tennessee St
Tallahassee FL 32399-0110

Amount Enclosed:

--	--	--	--	--	--	--	--	--	--

 US Dollars

--	--

 Cents

**Reimbursement Invoice
Charge Statement
(Please keep for your records.)**

RT-20
R. 04/17
Page 2 of 2
10/05/2020

RT Account # : 9980250
Business Partner # : 1571579

①	Claimant's Name	Social Security Number	Expiration Date of Claim	# Weeks of Benefits Paid in Quarter	Charges to Your Account
	Christophe J Ferreira	XXX-X0-9533	04/04/2021	4	72.96
	Kayla M Catalano	XXX-X6-8343	04/04/2021	5	89.85
	joy c kirk	XXX-X0-5252	04/11/2021	2	32.82
	Kendra R Fernandez	XXX-X9-1697	03/21/2021	6	137.16
	Vanessa L Mowe	XXX-X3-7780	04/18/2021	6	1,416.00
	Hannah L Raab	XXX-X2-9874	05/02/2021	1	51.98
	Raylyn T Mansfield	XXX-X7-5332	04/18/2021	2	0.62
	Emily A Haynes	XXX-X1-1829	03/28/2021	5	597.00
Total this page					\$2,398.39
TOTAL THIS INVOICE					\$2,398.39

Do not remit less than \$1.00

- Location Code listed on Determination of Reemployment Assistance Claim Filed (Form UCB-412) Charges to your account:
 - A = Correction to charges in prior quarters.
 - CR = Credit reducing or removing benefit charges in prior quarters.
 - EB = Extended Benefits

Journal Transfer #: 40-50-2-767002-40200200-00-000300-00
Object Code #: 003000

Payment Options (U.S. Funds Only)

Check or Money Order:

- Make check or money order payable to Florida U.C. Fund.
- Write your reporting period and RT Account # (see front of coupon) on your check or money order.
 - Mail check or money order with your bill payment coupon in the enclosed return envelope.

Online e-Check or Credit Card:

- Initiate payment online at www.floridarevenue.com
- Print and retain the confirmation page for your records.
- Do NOT send bill payment coupon to the Department.

Social security numbers (SSNs) are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit our Internet site at www.floridarevenue.com and select "Privacy Notice" for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

Instructions for Completing a Machine-Readable Form

Use black ink. Example A - Handwritten Example B - Typed

0 1 2 3 4 5 6 7 8 9 0123456789

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

RECEIVED

OCT 19 2020

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 2167
Invoice Date: 10/13/20
Due Date: 10/13/20
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1 - September 30, 2020		12,634.94	12,634.94
Maintenance Supplies		3,187.89	3,187.89
Facility Maint. - Gen, 2, 572, 4660 2, 320, 572, 4660		\$ 3990. ⁰⁰	
Facility Maint - Conting., 2, 572, 4662 2, 320, 572, 4662		\$ 2975. ⁰⁰	
Lighting Repairs 2, 320, 572, 4663		\$ 533. ⁸³	
Common Area Maint., 2, 572, 4640 2, 320, 572, 4641		\$ 3630. ⁰⁰	
Repairs / Replace 2, 572, 6310 (playground project) 2, 320, 572, 681		\$ 4694. ⁰⁰	
Total			\$15,822.83
Payments/Credits			\$0.00
Balance Due			\$15,822.83

92 (B)

Rnw
10, 16, 20

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/1/20	6	E.T.	Assemble playground equipment
9/1/20	8	T.C.	Worked on special playground project
9/1/20	3.5	G.S.	Removed debris from all common areas and ponds, maintenance work at fountain
9/2/20	8	T.C.	Worked on special playground project
9/2/20	4.5	G.S.	Removed debris from all common areas
9/2/20	8	S.A.	Worked on installing new playground
9/2/20	6.5	L.N.	Worked on playground project
9/3/20	6	E.T.	Assemble playground equipment
9/3/20	8	T.C.	Worked on special playground project
9/3/20	8	L.N.	Worked on playground project
9/3/20	4.5	G.S.	Removed debris from all common areas
9/4/20	8	T.C.	Worked on special playground project
9/4/20	7	L.N.	Worked on playground project
9/4/20	8	S.A.	Worked on installing new playground
9/8/20	6.5	G.S.	Removed debris from all common areas, cleaned up fallen branches
9/8/20	8	S.A.	Worked on installing new playground
9/9/20	8	E.T.	Assemble playground equipment, move all excess playground equipment from playground to amenity center, primed up waterfall pump, raked out playground area
9/9/20	8	T.C.	Worked on special playground project, put windscreen around pool deck
9/9/20	1.5	G.S.	Removed debris from all common areas and ponds, picked up supplies
9/9/20	8	S.A.	Worked on installing new playground, primed waterfall
9/9/20	6.5	L.N.	Worked on playground project, put up windscreens around pool area and patio
9/10/20	4	E.T.	Installed fence along roadway
9/10/20	4	T.C.	Repaired white vinyl fence
9/10/20	4.5	G.S.	Removed debris from all common areas and ponds
9/10/20	8	L.N.	Cleaned up shop, cut tree and put up fence, water flowers, working on playground
9/11/20	8	T.C.	Pressure washed duck bridges, cleaned lake fountain
9/11/20	4	L.N.	Removed debris around track, the Oaks, Fall Creek, Nature's Hammock, Cannons Point, Pebble Creek, Worthington Oaks and Stonebriar
9/11/20	4	S.A.	Inspected all lights at road entry's, reset breakers and diagnosed faulty photocells
9/14/20	7	G.S.	Removed debris from all common areas, maintenance work on EZ-Go
9/15/20	5	E.T.	Removed broken fence, cut out roots that broke fence, replaced fence
9/15/20	3	G.S.	Removed debris from all common areas, treated fire ant mounds in parks
9/15/20	4	S.A.	Diagnose and replace photocell, replaced entry light, picked up supplies
9/16/20	6	T.C.	Worked on special playground project
9/16/20	5	G.S.	Removed debris from all common areas and ponds
9/16/20	7.5	L.N.	Maintenance on Nature's Hammock playground project
9/17/20	2	E.T.	Installed lattice on roadway fencing, prim up water fall pump and adjust speed to 1210RPM
9/17/20	6	G.S.	Removed debris from all common areas, cleaned up deceased animal
9/17/20	4	S.A.	Transplant mulch at Nature's Hammock park
9/17/20	5	L.N.	Maintenance work on Nature's Hammock playground project
9/18/20	4	L.N.	Removed debris around track, the Oaks, Fall Creek, Nature's Hammock, Cannons Point, Pebble Creek, Worthington Oaks and Stonebriar
9/21/20	8	T.C.	Worked on special playground project
9/21/20	7	G.S.	Removed debris from all common areas and ponds
9/22/20	6	E.T.	Worked on special playground project, removed sod on playground area
9/22/20	8	T.C.	Worked on special playground project
9/22/20	2	G.S.	Removed debris from all common areas, treated fire ant mounds in parks
9/23/20	8	T.C.	Worked on special playground project
9/23/20	4.5	G.S.	Removed debris from all common areas and from outflow, maintenance work in shop
9/23/20	7.5	L.N.	Maintenance work on Nature's Hammock playground project
9/24/20	6	E.T.	Installed swing set at community park, installed drainage pipe at community park
9/24/20	8	T.C.	Worked on special playground project
9/24/20	6.5	G.S.	Removed debris from all common areas
9/25/20	6	T.C.	Trimmed trees around basketball courts, worked on special park project
9/25/20	5	L.N.	Worked on Nature's Hammock playground project, removed debris at track, Fall Creek, Cannons Point, The Oaks, Waverly, Pebble Creek, Silverleaf, Hearthstone, Litchfield, Worthington Oaks
9/25/20	8	S.A.	Install irrigation box drain and french drain, set up new border for playground
9/28/20	8	T.C.	Worked on special playground project
9/28/20	7	G.S.	Removed debris from all common areas

GMS

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/28/20	4	L.N.	Worked on Natures Hammock playground project
9/28/20	8	S.A.	Paint entrance signs at cross streets, cleaned lake fountain
9/29/20	8	E.T.	Pressure wash community entrance signs, prim up water fall pump, pressure wash bridges around community park
9/29/20	8	T.C.	Pressure wash community entrance signs and columns
9/29/20	2	G.S.	Removed debris from all common areas, maintenance work on EZ-Go
9/30/20	8	T.C.	Pressure wash community entrance signs and columns
9/30/20	4.5	G.S.	Removed debris from all common areas, maintenance work on chainsaw
9/30/20	4.5	L.N.	Point Fall Creek, Nature's Hammock, Cannon Point, Litchfield, Waverly and Stonebriar
TOTAL	<u>388</u>		
MILES	<u>492</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

MAINTENANCE BILLABLE PURCHASES

Period Ending 10/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	9/10/20	Machete	36.78	S.A.
	9/10/20	Light Switch	5.74	S.A.
	9/10/20	20oz Axe	40.22	S.A.
	9/10/20	26" Axe	45.97	S.A.
	9/10/20	3.5 Axe	36.78	S.A.
	9/10/20	10" File	10.32	S.A.
	9/10/20	12" Wood Sawzall Blades (3)	11.35	S.A.
	9/10/20	12" Pruning Sawzall Blade	14.92	S.A.
	9/10/20	Saw Sharpening Kit	18.37	S.A.
	9/14/20	Pine Sol	11.48	T.C.
	9/14/20	10pk Terry Towels	5.74	T.C.
	9/14/20	30pk Terry Towels	12.06	T.C.
	9/14/20	Steel Leaf Rake	9.19	T.C.
	9/14/20	2pk Flood Lights (6)	56.68	S.A.
	9/15/20	Photo Cells (2)	39.05	S.A.
	9/16/20	Disposable Gloves 100ct	9.76	T.C.
	9/22/20	Sod Cutter Rental	172.50	J.S.
	9/22/20	Sod Cutter Rental Return Deposit	-38.93	J.S.
	9/22/20	Marker Paint	10.32	J.S.
	9/23/20	Tractor Rental-Special Playground Project	371.83	T.C.
	9/23/20	Full Grain Leather Glove-XXL	6.89	T.C.
	9/23/20	HDX Disinfectant Wipes	5.73	T.C.
	9/23/20	Pine Sol	17.22	T.C.
	9/24/20	3/8x5 1/2 Hex Bolt (4)	4.74	T.C.
	9/24/20	3/8 Hex Nut (4)	0.69	T.C.
	9/24/20	3/8 Flat Washer (8)	1.56	T.C.
	9/24/20	3/8 Lock Washer (4)	1.15	T.C.
	9/24/20	1/2x5 Hex Bolt (4)	6.85	T.C.
	9/24/20	1/2 Hex Nut (4)	1.10	T.C.
	9/24/20	1/2 Flat Washer (8)	2.30	T.C.
	9/24/20	1/2 Lock Washer (4)	1.20	T.C.
	9/24/20	60lb Sakrete Concrete Mix (15)	63.83	T.C.
	9/25/20	Hose Quick Connect	5.73	J.S.
	9/25/20	1/2" PVC Ball Valve	2.90	J.S.
	9/25/20	3/4" Hosebib	13.74	J.S.
	9/25/20	3/4" PVC Elbow	1.05	J.S.
	9/25/20	75' Hose	45.98	J.S.
	9/25/20	9" Catch Basin (2)	94.44	J.S.
	9/25/20	3/4" Compression Tee	5.73	J.S.
	9/29/20	6x6x8 (2)	146.87	J.S.
	9/29/20	4x4x8 (18)	384.40	J.S.
	9/29/20	Round Valve Box	14.93	J.S.
	9/29/20	Fire Ant Poisen (9)	118.71	G.S.
	9/29/20	Nifty Nabber	22.97	G.S.
	9/30/20	6x6x8 (2)	97.91	J.S.
	9/30/20	4x4x8 (20)	427.11	J.S.
	9/30/20	1 Gallon Sprayer	11.47	S.A.
	9/30/20	5 Gallon Purple Degreaser	42.52	S.A.
	9/30/20	1 qt Mixing Container (8)	12.70	S.A.
	9/30/20	5pk Foam Rollers (2)	20.63	S.A.
	9/30/20	2" Paint Brushes (2)	14.65	S.A.
	10/1/20	Dremel Rotary Tool	68.43	J.S.
	10/1/20	12 Gallon Wetdry Vac	45.99	J.S.
	10/1/20	Sakrete Mox 60lb (12)	51.06	J.S.

10/1/20	4x4x8(10)	213.66	J.S.
10/2/20	6x6x8 (6)	293.73	J.S.
10/2/20	Terry Towels 60pk	24.12	T.C.
10/2/20	LED Flashlight	9.19	T.C.
10/2/20	5W30 Motor Oil	4.16	T.C.
		0.00	

TOTAL	<u>\$3,187.89</u>
-------	-------------------

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: OCTOBER 19, 2020
WEEK OF 10/12 -10/18/20 2020

RECEIVED**TO:**

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

OCT 19 2020

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/13/20	DAVID VOLLER	1630-2130	6	30.00	180.00
10/15/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
10/15/20	JEFFERY HOLMES	1530-2130	6	30.00	180.00
10/16/20	ANTHONY PENA	1630-2230	6	30.00	180.00
10/16/20	EVA SOLIS	1710-2310	6	30.00	180.00
10/17/20	JENIFER COOPER	1700-2300	6	30.00	180.00
10/17/20	MATT WILLIAMS	1540-2140	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1260.00 / 2 = 2520.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

208 (B)
Q. 322. 572 34870

Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0502

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200



Purchase Order Number

Special Reference

Contract Number

NET 30 DAYS

Terms Of Payment

Telephone 888-435-6333

Please Direct Inquiries To:

Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:

DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

10-01-20

Invoice Date

011466649

Invoice Number

720343326

Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE

OCTOBER

37.09

METER USAGE
METER 1

06-30-20 TO 09-21-20
179651 181906

2255

PRINT CHARGES
METER 1 PRINTS
NET BILLABLE PRINTS
TOTAL EXCESS PRINT CHARGES

2255

2255 .041700

94.03

94.03

SUB TOTAL

131.12

TOTAL

131.12

** ALLOWANCE PRORATED FOR 082 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

01-569-8562 4 720343326 011466649 10-01-20 THIS AMOUNT
RR004609 M 070120
03 6GSW 6GSW W A7310 5933 1 C15

\$131.12
VFL40

202100008070060 0114666497 0300131127 272034332680

Invoice

Payment



Beyond
Your
Ordinary

PROPOSAL #: 97833

ACCOUNT:
OAKLEAF PLANTATION

DATE CREATED:
10/22/2020

ACCOUNT REP:
Mary Serrao

PREPARED FOR:

PRIMARY CONTACT:
Jay Soriano

EMAIL:
manager@oakleafresidents.com

PHONE NUMBER:
+19044062206

ORGANIZATION:
OakLeaf Plantation

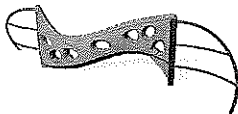
BILLING & SHIPPING:

BILLING ADDRESS:
OakLeaf Plantation
370 Oakleaf Village Pkwy
Orange Park, FL 32065

SHIPPING ADDRESS:
OakLeaf Plantation
370 Oakleaf Village Pkwy
Orange Park, FL 32065

RECEIVED
OCT 25 2020

Correct? ↗

Qty	Product	Price	Discount	Total
1	 <p>MAX TWIST CLIMBER Model: 188-PP Plastic Colors: Red, Metal Colors: Red The Twisted Climber inspires children to strengthen their physical capabilities, as they develop gross motor skills. The central twist bar provides core challenges as children climb from one side to the other without touching the ground.</p> <p>- Enhances arm and leg coordination and body management skills.</p> <p>- Fosters whole-body muscular strength, endurance and flexibility.</p>	\$1,280.00	\$409.60	\$870.40
		<p>827 (8)</p> <p>Code to: Split</p> <p>Double Branch Repair</p> <p>and Replacements</p> <p>2.320.57200.63100</p>		
*****DISCOUNTED PRICE GOOD WITH SIGNED DOCUMENTS BY THE END OF NOVEMBER*****				

I Accept!
Let's Go

Have questions about this quote?
Call **800-853-5316** or visit **BYOPLAYGROUND.COM**

Sub Total: \$870.40

Sales Tax: \$0.00

Shipping: \$185.00

Total: \$1,055.40

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Thank you for the opportunity to quote your playground project. We accept Visa, Mastercard, Discover, personal & business checks and purchase orders from government entities. All items must be paid for in advance of order unless prior arrangements are approved. Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. By signing below you agree to the terms and conditions found here:

<https://www.byoplayground.com/byo-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____



Double Branch Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092

INVOICE

Customer	Double Branch Community Development District
Acct #	282
Date	10/28/2020
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information	
Invoice Summary	\$ 464.00
Payment Amount	
Payment for:	Invoice#12416
100120544	



Customer: Double Branch Community Development District

Invoice	Effective	Transaction	Description	Amount
12416	10/27/2020	Policy change	Policy #100120544 10/01/2020-10/01/2021 Florida Insurance Alliance Package - Add Crime Coverage Due Date: 10/28/2020	464.00
				Total
				\$ 464.00
<p>FOR PAYMENTS SENT OVERNIGHT: Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453</p>				

RECEIVED
OCT 28 2020

262(B)
2,310,573.450

Remit Payment To: Egis Insurance Advisors, LLC	(321)233-9939	Date
Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	sclimer@egisadvisors.com	10/28/2020



FloridaTM
Insurance
Alliance

Coverage Agreement Endorsement

Endorsement No.: 1
Member: Double Branch Community Development
District

Effective Date: 10/27/2020
Agreement No.: 100120544

Coverage Period: October 1, 2020 to October 1, 2021

In consideration of **an additional premium of \$464.00**, the coverage agreement is amended as follows:


Crime

Added:

Crime Employee Dishonesty Limit: \$100,000
Crime Employee Dishonesty Deductible: \$1,000
Crime Forgery/Alteration Limit: \$100,000
Crime Forgery/Alteration Deductible: \$1,000
Crime Theft Limit: \$100,000
Crime Theft Deductible: \$1,000
Crime Computer Fraud Limit: \$100,000
Crime Computer Fraud Deductible: \$1,000

Subject otherwise to the terms, conditions and exclusions of the coverage agreement.

Issued: October 27, 2020

Authorized by: 

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 2162**Invoice Date:** 9/18/20**Due Date:** 9/18/20**Case:****P.O. Number:****Bill To:**

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
August 2020 - Phones - (2.320.572.4100)		88.31	88.31
August 2020 - Permits / License - (2.320.572.49300)		26.95	26.95
August 2020 - Repair & Replacements - (2.320.572.63100)		1,151.92	1,151.92
August 2020 - Office Supplies - (2.320.572.5100)		95.98	95.98
August 2020 - Rec. Passes - (2.320.572.62000)		297.25	297.25
<div>92 (B)</div> <div>RECEIVED</div> <div>OCT 28 2020</div>			
Total			\$1,660.41
Payments/Credits			\$0.00
Balance Due			\$1,660.41



PURCHASE ORDER

RECEIVED

Governmental Management Services

Double Branch Community Development District

475 West Town Place, Suite 114

St. Augustine FL, 32092

OCT 23 2020
P.O. NO. JS010032020

DATE October 8, 2020

Account #

Quote/order # HF112895

VENDOR

Hoover Fence Co.

<http://http://www.hooverfence.com>

4521 Warren Ravenna Rd

Newton Falls, Ohio 44444

SHIP TO

DBCDD

370 Oakleaf Village Pkwy

Orange Park, FL 32065

(904)342-1441

attn: Jay Soriano

SHIPPING METHOD

SHIPPING TERMS

DELIVERY DATE

QTY	ITEM #	DESCRIPTION	JOB	UNIT PRICE	LINE TOTAL
18.00	CL-BBB-3BP	Chain Link Fence Brace Bands - Black, Brown, and Green		\$1.93	\$ 34.74
3.00	CL-PE-278-2	Chain Link Fence Post Extensions 3"x2'		38.62	115.86
8.00	CL-TBM-120B	120" x 3/4" Tension Bar - Black (CL-TBM-120B)		15.99	127.92
6.00	CL-120-BLACK-EB	10' high x 8ga. black extruded and bonded vinyl (2x8x120), KT, 50' roll (CL-120-BLACK-EB)		351.05	2,106.30
23.00	CL-PE-238-2	HFC 2-1/2" x 2' Post Extension (CL-PE-238-2)		30.96	712.08

SUBTOTAL \$ 3,096.90

Shipping 912.99

TOTAL \$ 4,009.89

Jay Soriano 10/5/2020

Order placed by

Date

Authorized by

Date

Code to: Split

Double Branch Repair and Replacements

2.320.57200.63100 (\$2562.80)

8 25 (B)

Middle Village Repair and Replacements

34-600-538-64000 (\$1447.09)

Hoover Fence Co.

Hoover Fence Co.
4521 Warren Ravenna Rd
Newton Falls, OH 44444
Phone: 330-358-2335
E-Mail: sales@hooverfence.com

Invoice

Quote ID: **HF112895**
Customer ID:
manager@oakleafresidents.com
Order Date: **October 5, 2020**
Date: **October 5, 2020**
Payment method: **Quote**

UNPAID QUOTE

Shipping Address:

Jay Soriano
370 Oakleaf Village Parkway
Orange Park, Florida 32065
United States
Residential Address: No

Shipping Method:

Standard Delivery: \$676.08
Rush Shipping:
\$0.00

Item Code	Description	Quantity	In Package	Unit Price	Total Price
CL-BBB-3BP	3" Round Brace Band - Black (H-5935) (CL-BBB-3BP)	18	-	\$1.93	\$34.74
CL-TBM-120B	120" x 3/4" Tension Bar - Black (CL-TBM-120B)	8	-	\$15.99	\$127.89
CL-PE-238-2	HFC 2-1/2" x 2' Post Extension (CL-PE-238-2)	23	-	\$30.96	\$712.08
CL-PE-278-2	HFC 3" x 2' Post Extension (CL-PE-278-2)	3	-	\$38.62	\$115.86
CL-120-BLACK-EB	10' high x 8ga. black extruded and bonded vinyl (2x8x120), KT, 50' roll (CL-120-BLACK-EB)	6	-	\$351.05	\$2,106.30
Subtotal:					\$3,096.87
Shipping: (Standard Ground)					\$912.99
Tax:					\$0.00
TOTAL:					\$4,009.86

Customer notes: N/A

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED**OCT 26 2020****INVOICE**

INVOICE DATE: OCTOBER 26, 2020
WEEK OF 10/19 -10/25/20 2020

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/19/20	DAVID VOLLER	1630-2130	6	30.00	180.00
10/20/20	BRYAN SMITH	1600-2200	6	30.00	180.00
10/21/20	MATT WILLIAMS	1700-2200	5	30.00	150.00
10/23/20	BEN SIMMONS	1615-2215	6	30.00	180.00
10/23/20	EVA SOLIS	1700-2300	6	30.00	180.00
10/24/20	BEN SIMMONS	1615-2215	6	30.00	180.00
10/25/20	BRYAN SMITH	1600-2100	5	30.00	150.00
DEPUTY SIGNATURE: TOTAL					1,200.00/2 =
					= \$600.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

208 (B)
2,820.572.34570



Invoice

Invoice #: 3811

Date: 10/01/20

Customer PO:

DUE DATE: 10/31/2020

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

RECEIVED FROM

OCT 23 2020

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2029 - Standard Maintenance Contract October 2020

AMOUNT

\$31,536.08

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$31,536.08

Code to:

2-320-572-4620

6 72 B

Double Branch Landscape Maintenance

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/09/20	00004	10/01/20	10202032 202010 600-53800-62000 LABOR ERECT STEEL FRAME		*	3,500.00	
		10/01/20	10202032 202010 600-53800-62000 LABOR ERECT STEEL FRAME		V	3,500.00-	
				KAD ELECTRIC COMPANY INC			.00 000023
10/09/20	00010	9/25/20	185 202009 600-53800-62000 INSTALLED CHAINLINK FENCE		*	1,714.00	
				T FENCEMAN INC.			1,714.00 000024
10/09/20	00010	9/29/20	187 202009 600-53800-62000 INSTALLED POST/TERM POST		*	1,090.00	
				T FENCEMAN INC.			1,090.00 000025
10/09/20	00013	10/01/20	10202032 202010 600-53800-62000 LABOR ERECT STEEL FRAME		*	3,500.00	
				K&B CONCRETE SERVICE LLS			3,500.00 000026
				TOTAL FOR BANK C		6,304.00	
				TOTAL FOR REGISTER		6,304.00	

K&B Concrete Service LLC
 217 Pamela Street, Interlachen, Florida
 Lic#17000236386 Ins#172322-78495894-17
 Phone# (850)370-0560
Email-ksuggs1970@gmail.com

Invoice

Date	Invoice#
10/1/2020	10202032

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Labor to erect steel frame/sheet metal garage. Will supply all necessary hardware for water resistance and securing properly to concrete foundation (Epoxy, sill seal, etc...) Code to: Double Branch Capitol Projects 34.600.53800.62000 (C) (H)	Approx. 100 hrs		OCT 05 2020 \$3500.00
		Total	\$3500.00

Pick up

Payments/Credits	\$0.00
-------------------------	--------

T Fenceman Inc.

" Built With Pride and Quality "

1506 Summit Oaks Drive West
Jacksonville Fl. 32221
904.759.5875 Fax: 904.683.1432

RECEIVED
OCT 06 2020

DATE: 9/25/2020
INVOICE # 185
FOR: Install Chain link
Fence

Bill To:
Double Branch
370 Oakleaf Village parkway
Orange park, Fl. 32065
Jay S. 904 562-0249

DESCRIPTION	AMOUNT
1. Install 120' of 10' high chainlink fence along basket ball court	
2. Removal of old fence \$3.00 pf.and install 10' wire with twist ties \$7.00 pf	1,200.00
3. Weid on 13 extensions	260.00
4. Box of twist ties	109.00
5. Tension band 2 - 3" post extensions, box of nuts and bolts and hog rings	\$145.00
 Code to: Double Branch Capitol Projects 34.600.53800.62000 10 ©	
TOTAL	\$ 1,714.00

Please make check payable to T fenceman Inc.

If you have any questions concerning this invoice, contact N: Terry at 904-683-1432 cell 904.759.5875

THANK YOU FOR YOUR BUSINESS!

Pick up

T Fenceman Inc.

" Built With Pride and Quality "

1506 Summit Oaks Drive West
Jacksonville Fl. 32221
904.759.5875 Fax: 904.683.1432

RECEIVED

DATE: 9/29/2020

INVOICE # 187

OCT 06 2020
FOR: Install Chain link
Fence

RECEIVED

OCT 06 2020

Bill To:

Double Branch
370 Oakleaf Village parkway
Orange park, Fl. 32065
Jay S. 904 562-0249

DESCRIPTION	AMOUNT
1. Install 71 - 4x4 post and 9 - 6x6 terminal post	
2. Set terminal post in concrete	1,090.00
 Code to: Double Branch Capitol Projects 34.600.53800.62000 10 (C)	
TOTAL	\$ 1,090.00

Please make check payable to **T fenceman Inc.**

If you have any questions concerning this invoice, contact N: Terry at 904-683-1432 cell 904.759.5875

THANK YOU FOR YOUR BUSINESS!

Pick up

K&B Concrete Service LLC
 217 Pamela Street, Interlachen, Florida
 Lic#17000236386 Ins#172322-78495894-17
 Phone# (850)370-0560
Email-ksuggs1970@gmail.com

Invoice

Date	Invoice#
10/1/2020	10202032

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Labor to erect steel frame/sheet metal garage. Will supply all necessary hardware for water resistance and securing properly to concrete foundation (Epoxy, sill seal, etc...) Code to: Double Branch Capitol Projects 34.600.53800.62000 <i>rc</i> <i>13</i>	Approx. 100 hrs		OCT 05 2020 \$3500.00
		Total	\$3500.00

Payments/Credits	\$0.00
-------------------------	--------

FOURTH ORDER OF BUSINESS

RESOLUTION 2021-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE DOUBLE BRANCH COMMUNITY DEVELOPMENT
DISTRICT AUTHORIZING AND APPROVING A CHANGE
OF DESIGNATED REGISTERED AGENT AND
REGISTERED OFFICE.**

WHEREAS, the Double Branch Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of records keeping and accepting any process, notice, or demand required or permitting by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT:**

Section 1. Michael C. Eckert is hereby designated as Registered Agent for the Double Branch Community Development District.

Section 2. The District's Registered Office shall be located at Hopping Green & Sams, P.A., 119 S. Monroe Street, Suite 300, Tallahassee, Florida 32301.

Section 3. In accordance with Section 189.014(1), *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this resolution with Clay County and the Florida Department of Economic Opportunity.

Section 4. This Resolution shall become effective on November 9, 2020.

PASSED AND ADOPTED THIS 9TH DAY OF NOVEMBER, 2020.

ATTEST:

**DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

FIFTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: November 2020

To: Board of Supervisors

From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Update on current re-opening status and future planning
- November (fun run), Vendor fair at MV in November, December Movie
- Christmas lighting competition (HOA run event)
- Christmas tree garden (HOA run)

Aquatics

- Swim at your own risk for adults available at both pools
- Pools at MV tested and will be heated this month, cover usage based on temperature

Amenity Usage

- *Total Facilities Usage – 3211*
- *Average daily usage – 107*

Card counts:

DB Owners	41
DB Renters	33
DB Replacements	11
DB Updated	8

Total cards printed: 207 (both districts)

Rentals

- Discussions on restarting club room utilization

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations:

MAINTENANCE

- Begin attachment of vinyl coated fencing at dog park area
- Staining of posts and wood slats for dog park area
- Diagnose/repair cameras at fieldhouse security cameras
- Lay cable for added camera at storage area (front and rear areas)
- Price/quote change for added gate on storage area
- repair of washout /leak at waterfall, and Stonebrier park (vandalism)
- rock replacement at pool pack areas completed
- Add fences screening on fencing at storage area
- Coordinate off-season schedule for pool cleaning
- Walkthrough for design/quote of chemical control/salt system install
- sheet metal work on storage
- Change order for full garage door, added roll up door (taken from lifeguard area)
- Finalize touch up painting for entry signage
- Finalize pressure washing of signs at entry ways
- Meet /coordinate HOA volunteer plans for Christmas lighting
- Tree/ large branch removals at loop rd.
- Finalize replacement of multiple post caps at Piedmont park (vandalism)
- Reset/ reprogram all lighting clocks (hour changes)
- Tree removal at Plantation oaks / the oaks intersection
- Coordinate work for trail clearing
- Cut backing for replacement signs – ongoing
- Data collection for workers compensation audit
- Finalize final seasonal payrolls, added - bonuses, incentives, reimbursements
- Data collection for Florida Department of Labor
- Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – all parks inspected monthly – reports kept on file.
- Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 10/6. Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 10/22.

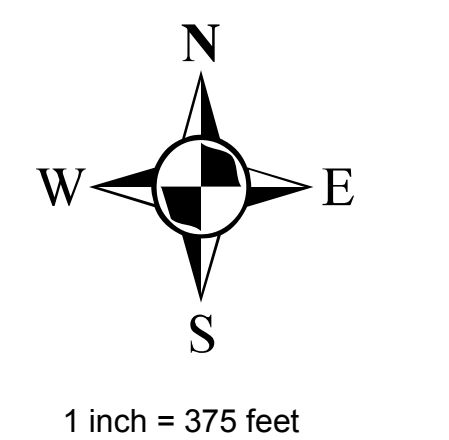
Landscaping

- *Update on remaining column install*
- *Consideration of landscaping for storage area*
- *Monthly report for October submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

isoriano@gmsnf.com



THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

GENERATED BY THE GIS DEPARTMENT 05/29/2013

This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

Double Branch CDD 2013 Clay County, Florida

