

DOUBLE BRANCH
Community Development District

AUGUST 13, 2018

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

August 6, 2018

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, August 13, 2018 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the July 9, 2018 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Approval of Lifeguard Payroll
- V. Public Hearing to Adopt the Budget for Fiscal Year 2019
 - A. Consideration of Resolution 2018-03, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2019
 - B. Consideration of Resolution 2018-04, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019
- VI. Consideration of Landscape Proposals

VII. Other Business

VIII. Staff Reports

A. Attorney

B. Engineer

C. Manager – Discussion of the Fiscal Year 2019 Meeting Schedule

D. Operations Manager - Report

IX. Audience Comments / Supervisor's Requests

X. Next Scheduled Meeting – September 10, 2018 @ 4:00 p.m. at the Plantation Oaks Amenity Center

XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, July 9, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Chad Davis	Supervisor
Barry Morton	Supervisor (by phone)
Scott Thomas	Supervisor
Tom Horton	Supervisor

Also present were:

Jim Perry	District Manager
Wes Haber	District Counsel (by phone)
Jay Soriano	GMS Community Manager
One Resident	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the June 11, 2018 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated on the assessment receipt schedule we are over 100% collected.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the Consent Agenda, with exception to the lifeguard payroll, was approved.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with Mr. Morton abstaining a vote, the lifeguard payroll, was approved.

FOURTH ORDER OF BUSINESS**Acceptance of the Fiscal Year 2017 Audit**

Mr. Perry stated the audit was filed with the State at the end of the month. The audit is consistent with what you've seen in prior years. Page one is what's referred to as a clean opinion, which you've always had with this District. On pages 25 and 27 is the report on internal controls. There's nothing that was noted that we need to bring to the Board's attention. On pages 28 and 29 is compliance with management findings in prior years and the current year, which there are none. Lastly, compliance with the auditor general rules for the State of Florida and you'll see that there are no issues there.

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor the Fiscal Year 2017 audit was accepted.

FIFTH ORDER OF BUSINESS**Discussion of the Fiscal Year 2019 Budget**

Mr. Perry stated this is just a placeholder. Next month we will adopt the budget. I gave you a revised page 21 from what was included in the agenda package. What I've given you today is reflective of what the actual intent was when you improved this, which was to hold assessments flat with no changes. The one that was in there originally included some minor changes in the way the math worked out and the allocations. You'll see it corrected when we go to adopt this next month.

Mr. Horton stated on page five for management fees on site it goes from \$95,470 to \$110,470.

Mr. Soriano stated we did absorb two managers as part of taking on the hourly staff; the position that is over at the fitness center, which is Becky, and then Susie for the aquatics. Those two positions are now part of GMS' management so they are salary and we broke that down. That money was already there it was just going to another company to pay for those managers.

Mr. Horton asked \$15,000? Does that pay for their salaries?

Mr. Perry responded no, that's not their salaries. If you'll remember part of the component was there was a charge in there for each district of \$15,000 to breach the agreement. I think you have an analysis of the savings you've already accrued

Mr. Horton asked will that \$15,000 be there next year then?

Mr. Perry responded yes. Probably the best thing to show you is what Jay had done preliminarily to show you the cost savings by going this route and now showing you exactly what the cost savings are, including the \$15,000 that's in there.

Mr. Horton stated we're talking about cost savings but there's an increase.

Mr. Perry stated you're looking at one line item.

Mr. Davis stated there should be a decrease in another line item.

Mr. Perry stated if you look under recreation, the aquatics and athletics went down but right under that are also the pool attendants. The projections that Jay was using were probably worst case so the actuals are turning out better. You're going to have more savings. If you look at the budget here at \$107,000 for pool attendants projected to be at \$94,000 for the approved budget, that number is probably going to go down even further. Probably in the \$80,000 or \$70,000 range.

Ms. Nelsen stated staffing for the fitness center went down too from \$55,000 to \$47,500.

Mr. Horton stated it just seems like the savings would show up in the recreation facilities or the aquatics and amenities staffing instead of under administrative.

Mr. Perry stated the \$15,000 was a firm number for each District to go through and increase administration and management that Jay is having to do on site. What I'm saying is if you go down to the other line items that \$15,000 increase will be offset by other line items that will give you a savings overall for the District by going to those District employees. The best way to show it is an analysis of what we projected and where we're going.

Mr. Soriano stated I can send this to you but this was what we used when we did the proposal. We had this sheet here that showed the hourly costs. At the bottom you have a section for the two salary people, what they get paid currently compared to what I was estimating we would pay. We also have to cover administrative payroll and processing, things like that and then we gave everyone an increase. That's just that \$15,000 going to management fees, not to hourly. The savings on the hourly is up here. We could probably cut it based on what I'm seeing now but I wasn't going to do that as part of the budget.

Mr. Horton stated I understand that it just seems like it should show up under recreation.

Mr. Perry stated it's in the recreation fund. If we moved it to the general fund under accounting and so forth there are minimal costs out of that \$15,000. There might be 20-30% at the most related to the additional accounting if you will. Most of it falls on site here.

Mr. Soriano stated it's all under GMS, it's just where we put it on the budget. It's still on the recreation fund and it still goes to the same place.

Mr. Davis stated it's not going to the manager, it's going to GMS. He's thinking it's going to the aquatics manager.

Ms. Nelsen stated it says management fees.

Mr. Davis stated because that's what it is. It's being paid for them to manage that.

Mr. Soriano stated we could've just lumped all those lines together. All the hourly people lump together in our payroll, whether they are a fitness center attendant, lifeguard or pool monitor.

Mr. Horton stated it just seems cleaner if we're talking about aquatics staff it should fall under that category.

Mr. Soriano stated we can do that in next year's budget. There were a couple others like we have a repair and replacement at the fitness center and a repair and replacement for the rest of the District. I had talked about combining them I just didn't get to it this time. It's the same thing if I have \$10,000 to the fitness center and \$60,000 to the rest of the District, it's still \$70,000. It's just the management that are in that line item.

Mr. Horton stated they're still a part of the aquatics staff though.

Mr. Davis stated if I'm following correctly, it's under management fees because none of that \$15,000 is going to the aquatics manager, it's going to GMS to manage those two positions.

Mr. Soriano stated those two positions are now GMS positions so we also gave them increases when we took them on. That was the increase for us taking over.

Mr. Horton stated on page six, the cable fee increased from \$4,700 to \$8,150. How many televisions do we have there?

Mr. Soriano stated the cable fee is costs for voiceover IP phones, internet and the TV. That's only getting more expensive every year. As a commercial entity we pay two or three times as much as you would as a resident. Telephone is one line and that's actually our AT&T

hard line. We have to keep those hard lines as part of building code so the wires will still call out if there's a fire. Voiceover IP is not really acceptable yet.

Mr. Horton stated page six again under the janitorial for the fitness center there's an increase from \$13,400 to \$17,500.

Mr. Soriano stated that's a lot of supply cost. That's another thing that's only getting more expensive. We try to adjust based on what we spend and this year we've spent a lot more. The most expensive item you get over there are those disposable wipes. We used to do just a spray bottle and cloth which people didn't use to clean enough.

Mr. Horton stated the last one is just wording. On page seven it says, "The District will share the cost of an onsite manager, operations manager, weekend manager and rental coordinator with the Middle Village Community Development District". I believe we discussed this earlier and said there's really not that many people but we have all the job titles in there.

Mr. Soriano stated the weekend manager is a separate contract. The onsite manager and community manager is me so we don't need that wording.

Mr. Horton stated put a slash in there.

Mr. Soriano stated we've had to add two more though as we just discussed; the aquatics manager and the person at the fitness center.

Mr. Perry stated we will change it. In regards to the budget, at our next month's meeting we will be looking for adoption and that meeting will be at 6:00.

SIXTH ORDER OF BUSINESS

Discussion of Landscape RFP

Mr. Soriano stated I started the RFP process. We have gone through packet pickups and I did the tour where I rent a bus and we go around the whole property with the bidders. I go through detailed maps and expectations as part of that proposal packet that way everybody is giving us a bid that's apples to apples. I go through that pretty extensively with them so if someone has a question everyone gets the same answer at one time. After that point I have to do everything by addendum so if someone emails me with a question that they don't understand something in the packet, when I answer I have to copy everybody on the answer and they also have to respond that they've received the communication. We have had seven people sign up that have intent to drop off packets. These are seven large commercial

companies that have had experience with this RFP process in the past. We didn't have any small companies that we've had in the past show up that may not meet our minimum expectations. As of the end of this week they will be done with their answer and question period. Other than during the tour I haven't received any of those questions where I would send out an addendum but they have up until this week to do so. After that they have two weeks to put those bid packets together and drop them off to us. The deadline is July 27th to turn in the bid packets and I can then deliver them to you guys to pick them apart, look at the pricing, or check out their other properties if you want. What I had put in the calendar was for us to meet and discuss and do grading on the 13th of August. That is our nighttime meeting. We would then award by September. We also talked about setting a committee meeting at the last meeting so we could award earlier. If we want to do that, I spoke to Middle Village and they set their committee meeting with your nighttime meeting so we could possibly get all ten of you at the same time. Not everyone has to be here but you could take part in it. Middle Village's nighttime meeting isn't until the following week on the 20th. If we go that route we could award early with those August meetings if you are in agreement. That doesn't mean you have to agree to take the same contract.

Mr. Horton asked we will get the packets before then, right?

Mr. Soriano responded yes I can start delivering the packets the night of the deadline. They have to drop them off at 1:00 p.m. on the 27th. Middle Village did ask that I go ahead and bring them down to start grading them. There are a couple things that are straightforward. Other things are subjective and you guys will look at them and set your grade.

Mr. Horton asked are there certain subjects we should be looking at? Like do they have experience with other large communities?

Mr. Soriano responded yes as part of the packet you'll get a grading sheet that will have those areas. Price is a mathematical equation so I'll have already done that part. The experience part you can look through their packet, call around, or if you have experience with other neighborhoods they do you can grade subjectively on that. Your grading may be different than one of the other supervisors. I can't direct you on that part. You can call the references they have in their packet but you can also go visit properties. The only thing we ask you not to do is not to talk to any of the employees that are their as part of the contracted company.

Mr. Perry stated when you get the packets there are two components that are mathematical and Jay will go ahead and compute those so the other five or six are subjective and up to you.

Mr. Horton asked will someone with GMS look at them?

Mr. Soriano responded yes. There are nine packets dropped off all together so Jason gets them, Peter Ma gets them and we look through them. We are able to help with questions, we're just not part of the committee.

Ms. Nelsen asked but you'll have them graded as well, right?

Mr. Soriano responded yes. Personally do I grade the rest or just the mathematical components?

Ms. Nelsen responded I would like you to.

Mr. Horton stated I don't think it should be shared.

Mr. Perry stated we've shared them before. It's just a tool for the Board to use. You might completely disagree with the way he rates them. What I would suggest is you can look at that but don't focus so much on the actual points, but the overall rankings. We might give 20 points to one and you might say they're only worth 15 but they still rank number one in yours and our recommendation. You really want to look at the top three in case we can't enter into negotiations with number one and get a contract then we go to the next.

Mr. Soriano stated it's all public information too. Jim, Peter, Jason and I are outside the vote but you can ask us what we've seen and we're allowed to give you our opinion.

Mr. Horton asked the committee meeting would be at our next meeting?

Mr. Perry stated your sister district who just met discussed and voted on meeting on the 13th at 5:00 to have a committee meeting here. That way it can be considered as part of the budget. Obviously we can't make a change to the budget within an hour but if that's the direction we can vote on the budget and adopt it with that change you just wouldn't have the numbers in front of you that day. You would then go into your meeting at 6:00. Middle Village is the following week at 6:00. The only other thing to note is both boards voted to have the boards themselves be the committee members. That doesn't mean that all of you are going to show. Even if none of you show up it's still a committee meeting of the joint boards. Where I'm going is, sometimes when we do this we will have one or two supervisors show up, not the whole board. We don't have to have a quorum for the committee meeting.

On MOTION by Ms. Nelsen seconded by Mr. Davis with all in favor a joint landscape review committee meeting with Middle Village CDD at 5:00 p.m. at the Plantation Oaks Amenity Center was approved.

Mr. Perry stated just to be clear, staff will give you prior to the committee meeting our consensus of rankings.

Mr. Davis asked and packets will be delivered Monday the 1st?

Mr. Soriano stated if I can have everything torn apart and graded I can start delivering on Monday and I can contact you guys individually so I can drop them off at your houses.

Mr. Haber asked I haven't review the RFP package but generally my experience when you do an RFP for something like landscape, even though you do rank them because each entity is going to get a score, when you decide which company is number one that typically is a decision that is made at the exclusion of the rest. In other words, there's not typically a negotiation period and then if negotiations don't work you go the second, that's more for professional services like engineering or architects. On a contract for landscape, construction or otherwise, typically your decision is the first one and it's an offer and acceptance in legal terms and by virtue of ranking them number one you are essentially awarding them a contract they are obligated to enter into that contract with you based on the terms included in the RFP.

Mr. Soriano stated it may just be my understanding of a lot of other RFPs it's been negotiation but not always with a certain type of service. We've always done it based on the number one so it's always worked out that way. It's not something we have the ability to negotiate after that. Some of things we had mentioned to the sister district were additional items that weren't part of the RFP. I didn't want to have the change the RFP at this point to make sure we get apples to apples. So if we're adding in a location like at Middle Village for a couple of islands I don't want to go through and change that RFP at this point so that's what I was talking about negotiating with them after we award to number one. This would still be based on rating.

Mr. Haber stated yes it doesn't change the process at all, I just wanted to make sure the Board understood that I don't think there would be an opportunity to move on to the second ranked contractor. When you rank number one, that's who you're awarding the contract to. There is room for negotiation on things that are outside of the RFP.

Mr. Perry stated as Jay mentioned these are larger firms and they're familiar with the project. They've either done work out here or understand the scope of work. I doubt if we're going to have an issue when you pick a number one firm.

Mr. Davis asked the meeting was mandatory right?

Mr. Soriano responded yes the tour was mandatory.

Mr. Davis asked so everyone that we're going to be reviewing has done the tour?

Mr. Soriano responded yes. All seven companies except for one sent multiple people so I had a good busload.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Website Conversion for Compliance with Accessibility for Disabled Persons

Mr. Perry stated we are in the process of updating our website for ADA compliance. That's for people that have disabilities such as sight and hearing. With that it's probably going to be between \$10,000 to \$15,000 for conversion and then going forward we have to make all the documents that we provide on that website compliant which is somewhat costly. We're still in the process of trying to get a firm that will give us a discount for multiple districts because all the districts in the state are going through this process. It's a result of litigation, specifically with ADA.

Mr. Horton asked how do you change a document for a blind person?

Mr. Perry responded it will be voiceover so the document is read to them. It gets very complicated with spreadsheets and audit reports and if you have pictures and things of that nature. It's not only us it's cities and counties.

Mr. Horton asked is it all new stuff?

Mr. Perry responded part of the problem is there's never been any defined guidelines so now there are some guidelines that have been ratified by the courts in some cases. There's still not anything concrete such as this is the specific format. There are recommendations and there were guidelines that were proposed federally but with the cutback in administration of policies and so forth by the Trump administration that kind of went on the back burner so that process kind of stopped but the legal process didn't stop so the courts have interpreted certain parameters for this. What we're doing is making sure that the District's website has the minimum requirements by Statute, which it does. Most of our District's, including yours, have more than the minimum standards. In order to not get overly costly we're probably going to revert to the minimum and have less information rather than more. We're addressing it for the District's official website and we also have websites that communicate with residents so we're looking at that which will probably end up being accessible by members which are cardholders because if you're not a landowner resident you can join as a member and pay a fee so it's going to get into kind of a gray area but in order to change that kind of website would be extremely costly.

Mr. Horton stated the lawsuit on that one, you're talking about the CDD website?

Mr. Soriano responded there are two websites. The official CDD one we have to address. Ours we're trying to figure out how to handle it.

Mr. Horton stated while we're at it, some of the links on there are dead. When you go to look at the agendas you click on it and nothing happens.

Mr. Soriano asked which website?

Mr. Horton stated the CDD website. I recognize you have some for Middle Village too so I tried their's and the links are dead too.

Mr. Perry stated there shouldn't be a link if they're super old. For instance the audits, we're only required to keep two years and we probably have four or five years or more. I'll look into it.

Mr. Horton stated it seems like once you have it there it's not a big deal to leave it.

Ms. Nelsen stated remember we have that site because of government compliance issues. Sometimes less is more.

Mr. Soriano stated it could be storage capacity too but I'll find out for you.

D. Operations Manager - Report

Mr. Soriano stated I spoke to the person in charge of the food trucks about the ability of doing two different days. They were happy about that, the only I asked them to do is not step on anyone else's toes. A lot of times we have District events on Saturdays. She's fine with that and understands. I reminded her that everyone needs to be in compliance with what we've asked for, doing paperwork and getting the required insurance. She hasn't given us any hard dates yet that they're actually going to change. Right now they're sticking to those Fridays. She was looking more at starting in the Fall and changing around some dates here and there that they thought would work better. They're doing pretty well right now but the one way they get around that is they limit the amount of trucks to make sure they sell out.

Mr. Davis stated a couple times I've gone over there after football practice and because there's a limited amount of trucks everything is sold out. I understand why they do it though.

Mr. Soriano stated I always recommend people going early. They've had nights where they've had extra trucks and then they get upset because they don't sell out. She wants to make sure she can invite them back.

Mr. Horton stated those churches are still having trucks over there. There's another truck that sits across from the retirement center there.

Mr. Soriano stated yes. That is outside our property however he is one that we may end up towing because if you notice every once in a while you'll find him parked in the Village Center overnight. I've warned him about it. There's a reason she hasn't invited him to those food truck nights because he doesn't supply the paperwork and he continues to do his own thing out here. She's asked everybody to follow rules we set.

We had our first dive-in. We haven't had one in quite a while and everybody really enjoyed it. I planned that in the middle of week because I wanted to keep it low key. One, we have an issue with lighting out there so I wanted to keep it safe. We had almost 250 people out there. If you get our SMS texts we sent out a reminder of it earlier in the day and it was raining. I can't really refund people for those. The cost is so low and I have to pay staff to come out, food and prizes so we sent out that it's a rain or shine event but I figured it was going to clear up. Last minute we had about 90 pre-register and we ended up having a line from the front desk for the pool all the way out into the parking lot. It's dark out there and your facility does not have deck lighting. That's one reason we can't have night time swimming. Starting it was a little tough because it's light out for so long so I started it at 8:30. Families didn't really seem

to care and they got close enough that they could see the screen and as it got darker some spread out and played. We got a lot of good compliments. We will continue that. We are doing a dive-in over at your sister district. Your deck can only hold about 300 people and this side can hold about 700 so I plan on a lot more people, a lot more staff and a lot more food. The food is free as part of registering. We may get over run but we will see. This one is themed around Shark Week. It's actually the Thursday before Shark Week starts on the 22nd. If you've gotten into that it's a big market. We will be showing Shark Tale for the kids.

Mr. Horton asked will you have a lifeguard swimming around with a fin on it's back?

Mr. Soriano responded they will be playing games. We will have sharks and minnows and things like that. They were able to play a few games until it got dark. Lighting may be something we want to look at in the future for things like this.

Over here your sister district has swim team and they are done with their last swim meet and they have about one more week of swim practice and then they will have their championships over at Cecil Field and then they're done. This adult pool will calm down once the swim team is done.

Moving on, you'll see our numbers stayed up pretty high. We had an issue with lighting strikes that took out our access system for about two weeks. You had problems with lighting strikes as well. We had two irrigation controllers that got knocked out. One at Cannons Point and one on loop road. Unfortunately, the one on loop road was only put in August of last year and I can't use the warranty if it's lighting. The one at Cannon Point looks like it's fine so I'm trying to get that one covered under warranty. Each one of those are about \$900 but between the two of them it's not worth our deductible.

Mr. Davis asked did that get struck by lightening last year as well? Should we move it?

Mr. Soriano responded no, the line was struck somewhere on the playground. The line on loop road is well over a mile long and we have zones so if it strikes anywhere in there it's going to go all the way back to the controller. They are grounded properly. Usually Clay Utility or JEA has to come out, and check out the meters. Sometimes we lose meters and that's not on us to replace. The first thing I do is double check everything was installed correctly. It was all just attributed to lightning strikes so there's nothing they could do about it. On this side, this building was actually struck on the chimney. One of the decorative pots exploded and we actually had some cars that got hit by the parts. They didn't lose any major items but we did

lose a lot of the 12-volt system that runs our access system. Basically we're recording a half a month on those numbers. Everything on your side is back up and running by the way.

Mr. Horton asked while we're talking about the irrigation system is there anything in there that prevents those things from turning on if it's raining?

Mr. Soriano responded there is but we're not really overwatered at all even with them coming on. You could spend a lot of money. We have those tiny rain sensors that don't really work because the zones are so large. It could be getting a good amount of water on Luke Road and all the down on the other side you won't be having anything so if it turns off and we get a good amount of rain for a week over there you may start drying out the sod so we really don't do that. The best way to do it would be to install soil sensors which are really expensive. Those actually spread out along the line and will detect how much water is in the ground. The amount that we waste is no where near what we would spend for soil sensors.

Moving on to the operations side, there are a couple of open items. Two meetings ago we approved the extra amounts for sodding. We have a certain amount in our contract and if I want more there is pricing as part of that contract. We approved 10,000 square feet more and they have no come back that they would ask not to be held to that. Since it's not part of the contract that they do 10,000 square feet more they don't want to be held to that contract pricing. The contract pricing set up from DTE back when we signed the contract was anywhere from .43 to .45 a square foot on your side. Over here it's .37 a square foot depending on the type of grass. They're charging somewhere around .75 a square foot, so almost double. They see it as they're losing a lot of money to be held to that contract pricing. What that means to me is we can either push them on it or we can open it up for bid and see if someone else will give us a good rate.

Mr. Davis asked didn't you say in the contract there are specific prices for add ons?

Mr. Soriano stated an expectation yeah, it doesn't give us a number saying you have to give us 10,000 square feet at this rate or anything like that so I don't know that we can hold their feet to the fire. I have concerns with that. We're getting ready to come up to a time where we're going to pick landscapers so I have concern with putting something out for bid that could go to somebody else and then we have multiple contractors out here doing the work. I would rather just hold off on this. It's a couple months until we award and it's the next fiscal year so it wouldn't be until fall that we could do an install. Our weather is pretty good that if we do it

quick enough we can do that. The money is already there but I'd rather hold off and not have to pay twice as much.

Mr. Davis stated I agree.

Mr. Horton stated I'm okay with that.

Mr. Thomas asked this is our current company?

Mr. Soriano responded yes. I ask for direction from the board just to hold off on that extra sodding until we're done with the RFP process.

Mr. Davis stated I think we can all agree with that.

Mr. Soriano the last item is the fence line at the Oaks. If you remember we went through this last year and it's been brought up multiple times before that. We tried to figure out some solutions for this area. This is a wooden fence that surrounds the playground and goes into the neighborhood. Some of it sits on our property and some of it sits on residential property. We looked at just fixing the ones that are in our area. We got pricing and decided to wait since it wasn't something we were required to do but it does look a little ugly. We left it to the homeowners if they wanted to address what was in their backyard. The HOA has come to me about getting this done so not only would it be finished and taking the complaints off their back but it allows them to set up some rules for some of those other neighbors inside. They've also been asking about changing the fence to white vinyl fence. I told him we weren't really interested at this time. They've offered to pay half and split it with us. If we did the white vinyl that is standard it would be almost \$12,000. If we want to split that the HOA would give us \$6,000. That would take care of the playground area and that L-shape on the other side that surrounds those oak trees so the things that would border the property that is actually District involved.

Mr. Davis asked who accepts responsibility or ownership of the fence moving forward being that we're splitting the cost?

Mr. Soriano responded we would probably end up pressure washing it just like we do everywhere else because we don't want the white vinyl fences to get green and ugly. Whenever I can if I can prove it's the owner that damaged it, I'm going to the owner and trying to get something from them. Right now we cover all that whether we own it or not.

Mr. Davis asked do you see a problem being that some of it is on homeowner's property like saying you killed their grass from pressure washing.

Mr. Soriano responded yes and we have had that before also. Right now the wooden fences are bolted to the brick columns. Most of it will be pulled off. We still have that 10-foot easement so as long as we're in that easement we will be okay. We will probably still get a complaint here or there about pressure washing.

Mr. Davis stated as long as there's nothing out of the ordinary I'd be willing to pay for half of it.

Mr. Soriano stated I'd probably ask for a not-to-exceed just in case at maybe \$13,000. I told the HOA I thought it would be \$14,000 so he was prepared for splitting \$7,000. This contractor that gave us the proposal is the one that usually works for us so he may not change it much. We did talk about the more expensive brown vinyl that looks like wood because the Oaks has a different look to it. We could have a black split rail instead of the white split rail that's everywhere but I don't know that we need to go that route. Everything matches out here. The six-foot sequoyah-look vinyl was \$27,000.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor fencing for the Oaks in an amount not to exceed \$14,000 splitting the cost 50% with the Homeowners Association was approved.

Mr. Soriano stated I'd like to report on how the staffing is going. We've gotten into some of those full months where we don't have the alternating schedules. Usually June and July are the most expensive months for staffing. I haven't gotten July back yet. Looking at how we're doing now paying those hourly positions at the front desk, the lifeguards, pool monitors, etc for the month of June the two payrolls that I've processed we've paid a total of \$13,060.48. In comparison to last year for June we paid the contracted company \$29,674.14. Every year is a little different, especially because of the rain and we have had a really wet summer and I've gotten on them about saving money where we can. I've worked with the supervisors and the aquatics manager on looking at those schedules and sending people when we can but not cutting ourselves short so we can open backup, or even sending everyone home and closing up for the night completely. Back in 2016 the amount June payroll added up to \$28,341.90. When you look at ours in comparison it's about \$15,000 in savings. This is along the lines with everything I proposed. What we talked about earlier, that \$15,000 is well covered by all of the

savings. I really didn't adjust the budget too much. I knew we were going to save money but confidence wise if the money is there I'm going to leave it in the budget and make sure we were going to see those savings and right now we are seeing it.

I have one last item. One of our trespass issues Mom has talked to me and it's from almost two years ago, January 2017. He has a two year period and I let them know that. He is asking to come back in. I told him we aren't into rescinding these. He understands he had a problem and he wrote me a long email. I'd like to talk to the kid myself but I've talked to Mom a couple times. She's asking that we rescind that. She understands she just feels that he's done his time. I'm fine with it. I'm just not fine with rescinding ones that are only a month later or week later.

Mr. Davis asked how old is he?

Mr. Soriano responded 17. At 18 they have to update their drivers license anyway. We have a lot of those that are involved in problems at our basketball courts and we find out they are 19 years old and living at home. I start going through their paperwork and find out they need to update them. We made the changes this year to the policies so that staff can get a little more strict. Everyone is supposed to have their IDs on them. If they're children, they either have to be with Mom or Dad or they have to have their ID on them. As far as this case, this is one I would be fine with rescinding. I told her you guys may not agree since we've been pretty much zero tolerance.

Mr. Horton asked how much are we shortening it by?

Mr. Soriano responded January would be the two years.

Mr. Davis asked how many others are out there that find out he got his shortened and they come in and ask for the same thing?

Mr. Soriano responded that's where we set a precedence too whether it's zero tolerance or we say you can come to us and ask for forgiveness after a year. I would say more of the ones we've seen lately we've had more problems at the basketball court at Double Branch over this last year or the soccer fields. We even had a physical fight on the pool deck a few weekends ago. Staff can only do so much.

Mr. Davis asked kids or adults?

Mr. Soriano responded these were high school and college age children. However, one of them was checked in by Mom and she was there and they made it out before CCSO arrived.

We can't ask CCSO to trespass them unless they're currently on our property but we did ask them to go because we knew some of them were minors and we wanted to make sure there was nothing that they were going to come to us later for. There were no issues and they elected to not press charges but at least there was a report made and that's what I'm always concerned with.

Mr. Davis asked is he booted?

Mr. Soriano responded we can. I don't normally do that. In our policies we have that step order, first offense, second offense and third offense. It does give me the ability to turn their cards off until they come talk to me but it doesn't allow me yet to take their rights away completely. You guys could make that decision if you wanted to as the Board.

Mr. Davis stated if you put your hands on somebody it's different than first offense being you cussed out the security guard or jumped the fence.

Mr. Thomas stated if we're talking policy it needs to be in place. If it's a physical altercation, in my opinion you're done.

Mr. Soriano stated that's a board decision. I can deactivate their cards until the next board meeting. Basically what you would do is kind of like a disciplinary meeting. I would bring you everything I've found and present it to you guys. I try to get staff to call Clay County when they have serious problems. There are residents that say that's strict but the problem is we do have issues that we have to have that here. If Clay County is called first and they're there then it takes it off our hands and we don't have to have a disciplinary hearing. If you get trespassed you're gone. I do prefer Clay County to be involved. This was one where they got away. We didn't have the off duty officer at that time.

Mr. Horton asked did you catch it on video?

Mr. Soriano responded yes, I haven't gone through the video. Clay County said there's nothing they can do about it unless someone wants to press charges.

Mr. Horton asked did they throw a couple punches and quit or was it a knock out, drag out thing and everybody is watching this thing happen?

Mr. Soriano responded from what was explained to me it was more like a high school fight. There were no major injuries and I guess that's where Clay County felt that they didn't need to do anything. I don't believe anybody like that should be down at the facilities.

Mr. Thomas stated there should not be because of the safety of the residents. One of the bystanders could have been injured and in this case there's pushing and shoving around the pool and there are kids. If you and I get into a shouting match and I push you over you could fall into a kid. Even if they don't press charges I feel that there should be consequences from us immediately especially if we have it on video tape and our guards and managerial staff that witnessed it. If they witnessed it I'll take their word and say that's it, you're gone.

Mr. Soriano stated I'm completely in agreement as far as taking away their access rights for an extended amount of time. I can turn it off until the next meeting.

Mr. Davis stated let's do that. You have information on both parties right? So you can turn them both off.

Mr. Soriano stated I have names from the other kids. I have one adult mother that I can talk to. She wasn't involved but she checked them and the way it's spelled out in the policies is she would be just as responsible as the rest of them. She could lose her rights to but that's where I leave those things to you guys. I can turn their card off saying they have to come talk to the Board.

Mr. Horton stated if we do something here we're going to be setting a precedence even if there's not a trespass so whatever we do needs to be standard.

Mr. Soriano stated that's the way it's spelled out in the policies right now. The most I can do is turn their card off temporarily and then you guys as a board can make a decision of taking residents privileges away.

Mr. Horton stated what I'm saying is if the board is going to take some action then it needs to be the same for every instance.

Mr. Davis stated but every instance is not going to be the same. You've got somebody pushing somebody over and then hitting someone in the head with a baseball bat is not the same thing.

Mr. Horton stated well yeah but as much as we can.

Mr. Soriano stated that's where those disciplinary hearings come in. The way we're set up you still have to do that due process. You're still going to go through that hearing and give them the opportunity to appeal so you'll get a chance to hear each side of the story or their apology and you can decide based on each individual case.

Mr. Horton asked you're going to turn off their access and the board is going to look at it at the next meeting?

Mr. Davis stated I was trying to get back to his original question about the young man wanting his suspension rescinded.

Mr. Soriano stated that to me is completely different. That's why I feel comfortable shortening the time period but I've always warned her that we don't like to rescind. I have a hard enough time dealing with CCSO right now. We have a couple of officers that don't like to come out there and trespass because they feel they're going to get involved in a situation where they're going to have to show up in court and say they shouldn't be trespassed. One has argued with me that as paying residents they're not able to be trespassed, which is wrong. I prefer to have someone trespassed so it's out of our hands.

Mr. Horton asked how many people are we trespassing?

Mr. Soriano responded this year alone I'd say around ten for the two districts together. Double Branch has been worse over this last year. We had two last month.

Mr. Horton stated my worry is if we let one off early then those other ten might say what about me?

Mr. Soriano stated the difference is those were last month and this one was two years ago. Every single one is going to ask me and I'm going to tell them my feelings but they still have the right to come in every single meeting and ask for this.

Mr. Davis asked what are the conditions on his?

Mr. Soriano responded he talked back to the officer so the officer decided to trespass him. He wasn't fighting. He was refusing to leave and he didn't think anyone had the right to tell him to go. I get that a lot at the pool. Staff will tell them the rules and after they get a little belligerent with the staff they tell them if they are going to act like that they have to leave and most people say no, you don't have the right to tell me to leave.

Mr. Horton stated we've got to stick with our guns on this.

Mr. Davis stated I'm fine with a zero tolerance policy on it.

Mr. Horton stated he might be a good guy but he shouldn't have done it in the first place. If he's done it once there's a real good possibility he could do it again.

Mr. Soriano stated it takes a lot to be trespassed.

Mr. Davis stated we've had to do it at the ball park a couple times and it's the same thing, it's a community park.

Mr. Soriano stated you're side has had more of an issue whether it's the soccer fields, the pools, or basketball court this last year. I'll let her know. She can always show up. She has the right and it's a public meeting but I'll let her know where we stand right now.

Mr. Horton stated I've seen multiple repairs to the fence at the basketball courts. Is somebody tearing it up?

Mr. Soriano stated we were attaching the bars across the fence. When we first put it on we put them on the ends and they were able to pick that bar up. Over here at your sister district we had problems where we actually paid for a whole other security guard. At first it didn't help. It seems like it helps more when we take privileges away and call Clay County and make it a legal thing.

Mr. Davis stated I think any damaging of the property that costs the residents money should be a one and done.

Mr. Soriano stated after we fixed the fence the last time it seems to have settled the last month so hopefully it stays that way. We're also putting in some landscaping to wrap around the entire basketball court. I think it will not only look nice but also stop people from sneaking and block some of the noise from the court.

Mr. Davis stated I lived in the neighborhood up in Highland Lakes off Argyle and the Homeowners Association actually took the basketball courts down.

Ms. Nelsen stated we thought fencing and the check ins would eliminate some of these problems and it did for a while. I'm not opposed to replacing them with pickle ball courts.

Mr. Perry stated I was just going to say we had a district that changed them to pickle ball courts.

Mr. Davis stated if it gets bad enough.

Mr. Soriano I would say fine but I also don't want to move problems from one district to another.

Mr. Horton stated I think I figured this one out. You replaced the desktop computer?

Mr. Soriano responded yeah we have one computer I try to keep separate for the access system. It keeps a lot of information and I've had to replace it once before. It is very extensive and I have to make sure everything goes in correctly. I've separated that out to where we

shouldn't be doing anything else on that server system. The other computer is one of the original computers. The desktop did make it quite a while.

Mr. Horton asked what about the main line repair at the volleyball courts?

Mr. Soriano responded that is the six-inch line. It's one of our few very large lines and we had a mud puddle that wouldn't go away so I had to start digging that. When they got down deep enough they saw there was a pipe down there that had a small crack so they had to cut out a big section. It is a lot of digging and I wasn't happy about the invoice. Anything above the three-inch is not part of the contract.

Mr. Horton stated the budget mentioned the storm sewer grade inspections and cleaning. I wondered if we've done that this year.

Mr. Soriano stated we do them every month. During hurricane season I do them a little bit more and send the guys out to check the boxes. They also check the ponds. Are out outflows get packed with trash and that slows down the flow. In our contract we do that on a monthly basis. Right now sometimes we will hit them twice a month. During storm season we could do them every week. That time a year I call out Clay County too because a lot of that system is their's.

Mr. Horton stated have we talked about the security on the ball fields?

Ms. Nelsen stated that's coming under supervisors' requests.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Mr. Thomas stated I was out at the ball fields yesterday and there were about 30 to 40 high school kids running a football game and a fight broke out and one of our residents young son happened to be walking by so she ran over there and was obviously concerned. This young man was on the edge of it. It was just between two but nobody was separating them. They went it for a little bit and one resident went running in looking for our security guard who was indoors at the time and another resident went ahead and called Clay County. The fight died down and then a few minutes later the same two resumed their fight. They finally broke it up and one of the two that was involved in the fight left. I was out there for another hour and I didn't see Clay County show up. By the time our security guard got out there he didn't even approach them, he just hung out by the basketball court. After listening to the residents talk at the playground, I'm proposing an extra guard for that area. I understand our guards out there

are for observation and recording but if you're sitting inside you're not really monitoring that large area so I'm asking the board that maybe next summer look at doubling the security guards for the summertime hours, that way the guards can actively be monitoring. If one needs to go in for a break we can at least have one still actively monitoring. Our security guards, if they see and altercation going on, are they able to record it?

Mr. Soriano responded yeah they should. They don't really have much to record with if they're on duty.

Mr. Thomas stated I'm saying if they have a cell phone. I didn't know what all they could do.

Mr. Soriano stated they won't be able to grab and hold them. They can ask for ID and at this point if they don't have ID they should be gone. They shouldn't get into a fight a second time. I don't want people to start throwing discrimination out there because we can't be out there and check everyone's ID on the soccer field. It's easy indoors and it's easy at the pools. I can even go backwards and look at pictures and find out who the culperate was in a certain case. Here it will be a little harder.

Mr. Davis stated they should only be asking for ID if they're causing some sort of problem which in that case it's not discrimination.

Mr. Soriano stated yeah. He should have asked for IDs so if they can find out who they were and record the problem or ask them to leave if they don't have ID. It would have been better if Clay County could get out there. Depending on the time we don't have off duty officers here. Recommending more security, you're still going to be limited and our security is low cost security. It's more of reserve and report. Clay County can actually do something. We pay a lot more for extra officers but there have been times we've done that. If you remember years ago we had problems with spring break every year it seemed so we always paid for an extra officer to be out there during spring break. We've been able to whittle that down because of the system we have at the pools and we can control who's coming in. I hate spending extra money but that may be the better route.

Ms. Nelsen stated sometimes I feel like maybe we need to just do a random week where we ask for an officer and maybe once the kids see them out there.

Mr. Davis stated I think it's a fantastic idea because it's such a big area if you saw him last week, just because you don't see him this time doesn't mean he's not watching.

Ms. Nelsen stated I'm okay with spending the extra money for the random checks.

Mr. Davis asked what's expected of our security guards for that area?

Mr. Soriano stated they just walk around and make sure everyone is following the rules but they even go to the fitness centers.

Mr. Davis asked do we have a designated outdoor security guard?

Mr. Soriano responded no it's one that does everything so he does the pool and the buildings.

Mr. Davis stated that's a lot of ground covering for one.

Mr. Soriano stated we used to send them out to the playgrounds too but we got rid of that because we had more of a concern with the amenity center.

Mr. Thomas stated I'm looking not only to send a message to the people who want to act like hooligans in our common area but also the residents that we do actively have people monitoring.

Mr. Davis asked can we get another security guard and a bicycle or golf cart that way he can make the rounds?

Mr. Thomas stated you say we're paying for the minimum are there other security services out there?

Mr. Soriano responded I did bid it a couple of years ago. Right now we equal out to about \$13 hours so basically another staff person. It's now \$29 for CCSO off duty so there's a big difference but that's where you're going to get to anyway if there's a big problem. When we looked at the other security companies you're looking at \$25 hours or even some security companies that are trained and armed. They're not \$13 an hour like we have.

Mr. Davis stated the pool, the soccer fields, and recreation is a huge deal and I would think that we should secure that and make it as enjoyable as we can. We can spend \$7,000 on a fence and \$3,000 on trees to keep somebody from parking in the grass I think money is better spent.

Mr. Soriano stated the direction I would look at if you really want security we may have to look at going to a whole other firm which is a lot more.

Mr. Davis stated we're managing the lifeguards, what if you hire someone?

Mr. Soriano stated we do have security and we have handled that at other places but I am not as comfortable with that. I have no problem with our own lifeguards and licensed

electrician but security is a little tough and I don't feel as confident. We can take that on and we won't spend \$25 an hour but as far as feeling comfortable on how to train them.

Mr. Davis stated I'm okay with \$25 an hour if you have somebody that's worth \$25.

Mr. Soriano stated if you want, we can look at that. If it takes me a month or even until next year to come up with a plan and even if we want to do it in-house we can do that. Short term though I would say we should look more at whether we want to do an extra guard which I don't think is going to be that beneficial. It does give the appearance that we're doing more at least.

Mr. Thomas stated it does and I think right now because of the negativity that's been experienced out there, if it's \$13 an hour if we just do it until school starts.

Mr. Soriano stated it's a little more costly but I would still recommend giving more hours to the off duty officers.

Ms. Nelsen stated then if we have an issue at the pool deck they're right there.

Mr. Soriano stated right now the way it works is we split that cost during the week and they go back and forth. The weekends there's one in each spot.

Mr. Perry asked does it seem like it's more of a weekend issue?

Mr. Thomas responded it does seem more like a weekend issue due to the fact that there are practices going on during the weekdays. If we temporarily approve an off duty officer for the rest of the summer for the weekends I'm looking for guidance from the board on how we can address this because it could have easily have been my daughter walking through with these kids fighting.

Mr. Morton stated we've had fights there before and I'm not dismissing it but it's one event that we know of so far. I share concerns about the security folks because it's not the first time they haven't been there when we need them. I just would be concerned with costs and where that money comes from.

Mr. Horton stated that's my thing. We do have somebody in the evening hours out here.

Mr. Soriano stated you have one by himself. When we had the fight on the pool deck that was before we had an off duty officer here.

Ms. Nelsen stated if we had somebody they could have gotten there.

Mr. Davis stated when we're paying for an officer what is expected of them? Do they walk the area? That's such a large area. If you're sitting in the parking lot nobody cares so it's not worth the money if they're going to be present.

Mr. Soriano stated they're supposed to make their presence known. The problem is that some officers are better than others. I had one that's happy to get into an issue where he has to chase somebody down. He's chased kids out of the basketball court and run down the road after them. Others will just sit there and let them go or give them multiple breaks which is fine if they're trying to make that connection with the kid. The problem is when our other officers have given them breaks too and it doesn't really end. They do get out a lot more on weekends because they have the time and they're not going back and forth. This would be an extra one so this would be one that just stays over there and make his presence known.

Mr. Davis stated I just feel like over the years we've spent money on Crape Myrtles, bushes, equipment to put around the field and now fencing so I think securing that area a little better is money well spent.

Mr. Thomas asked what can we do now between now and when school starts? I'm not saying problems are going to go away when school starts but generally it would be knocked down.

Mr. Horton stated I would suggest temporarily putting another security guard on the weekends out there on the fields to walk around. He can call if he needs somebody. I don't know that we need a deputy out there.

Mr. Perry stated keep in mind if say you have it at a rate of \$30 an hour which is close to your rate for off duty officers for eight hours on the weekends for ten weeks is \$2,400 so obviously there's room in the budget to do that.

Mr. Soriano stated and the good part with the off duty officers is we can add in and take out. With the \$13 an hour amount for security it's because we have a yearly long standed contract. I can talk to them but I doubt I'm going to get that just for this short time period. We can pick up an off duty officer for the next month or two months and we can decide what we want to do after that.

Mr. Davis stated and we can decide what hours too because there aren't people out there playing football in the morning.

Mr. Thomas stated usually on Sundays they're out there between 1:00 and 5:00 or so.

Ms. Nelsen stated there's five weekends between now and when school starts.

Mr. Soriano stated we can do any amount of time whether it's five weeks or ten weeks. We can come back to it after five weeks and say we want to more. With October you can decide if you want to do this for the whole year. This is something that I don't have any fear that it's going to send us over the budget. I can tell you how much it's going to cost between now and then.

On MOTION by Mr. Thomas seconded by Ms. Nelsen with all in favor an off duty officer to patrol the multipurpose area for the next five weeks was approved.

Mr. Horton stated I think we need to make it clear when we get this officer that he is supposed to be on the field.

Ms. Nelsen stated and the pool deck and basketball courts. He should walk around.

Mr. Soriano stated I'll be able to approach him and tell him why we're doing this. Doing this short term may help and we may not need it after this. Or we could do it alternating months so people know there's extra security.

Mr. Horton asked do we have sports the next five weekends?

Mr. Soriano responded we will soon. I think it's about two or three more weeks before the first group starts.

Mr. Thomas stated most of the practices will be during the weekdays.

Mr. Soriano stated yeah they don't start games until September.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated the next scheduled meeting is August 13, 2018, 6:00 p.m. but we're going to have the committee meeting at 5:00.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting

June 30, 2018

DOUBLE BRANCH
Community Development District
Combined Balance Sheet
June 30, 2018

	Governmental Fund Types					Totals
	General	Recreation	Capital Reserve	Debt Service	Capital Projects	(Memorandum Only)
ASSETS:						
Cash	\$99,875	\$162,440	\$124,432	---	---	\$386,747
Petty Cash	---	\$672	---	---	---	\$672
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$513,942	---	\$513,942
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$49,401	\$49,401
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$101,941	---	\$101,941
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	\$40,594	---	\$40,594
Prepayment	---	---	---	---	---	\$0
<u>Operations</u>						
Custody Account-General Fund Excess	\$22,987	---	---	---	---	\$22,987
Custody Account-Recreation Fund Excess	---	\$1,051,249	---	---	---	\$1,051,249
Custody Account-Recreation Fund Reserve	---	---	\$847,870	---	---	\$847,870
Prepaid Expenses	\$3,719	---	---	---	---	\$3,719
Assessments Receivable	---	---	---	---	---	\$0
Due From General Fund	---	---	\$19,436	---	---	\$19,436
Due From Capital Reserve Fund	---	\$29,482	---	---	---	\$29,482
Due from Rec Fund	\$32,688	---	\$82,959	---	---	\$115,647
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,500	---	---	---	\$4,500
TOTAL ASSETS	\$159,269	\$1,248,369	\$1,074,697	\$1,525,409	\$49,401	\$4,057,145
LIABILITIES:						
Accounts Payable	\$5,749	\$83,982	---	---	---	\$89,730
Accrued Expenses	---	\$5,225	---	---	---	\$5,225
Fica Payable	---	---	---	---	---	\$0
Due to Capital Reserve	\$19,436	\$82,959	---	---	---	\$102,395
Due to Rec Fund	---	---	\$29,482	---	---	\$29,482
Due to Debt Service	---	---	---	---	---	\$0
Due to General Fund	---	\$32,688	---	---	---	\$32,688
Due to Middle Village	---	---	---	---	---	\$0
Deferred Rental Revenue	---	\$8,085	---	---	---	\$8,085
FUND BALANCES:						
Nonspendable	---	\$4,500	---	---	---	\$4,500
Restricted for Debt Service	---	---	---	\$1,525,409	---	\$1,525,409
Restricted for Capital Projects	---	---	---	---	\$49,401	\$49,401
Assigned	\$2,000	---	\$1,045,215	---	---	\$1,047,215
Unassigned	\$132,084	\$1,030,930	---	---	---	\$1,163,015
TOTAL LIABILITIES & FUND EQUITY	\$159,269	\$1,248,369	\$1,074,697	\$1,525,409	\$49,401	\$4,057,145

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/2018	ACTUAL THRU 06/30/2018	VARIANCE
Assessment - Tax Roll	\$178,985	\$178,985	\$180,128	\$1,143
Interest Income	\$200	\$150	\$135	(\$15)
Miscellaneous Income	\$0	\$0	\$386	\$386
TOTAL REVENUES	\$179,185	\$179,135	\$180,649	\$1,514

EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$9,000	\$8,400	\$600
FICA Expense	\$918	\$689	\$643	\$46
Engineering	\$5,000	\$3,750	\$488	\$3,263
Arbitrage	\$700	\$525	\$700	(\$175)
Dissemination	\$1,333	\$1,000	\$800	\$200
Assessment Roll	\$7,520	\$7,520	\$7,520	\$0
Attorney	\$42,000	\$31,500	\$18,233	\$13,267
Annual Audit	\$5,900	\$4,425	\$4,000	\$425
Trustee fees	\$8,014	\$6,010	\$4,295	\$1,715
Management Fees	\$57,657	\$43,243	\$43,243	\$0
Information Technology	\$1,942	\$1,456	\$1,456	(\$0)
Telephone	\$290	\$218	\$254	(\$36)
Postage	\$1,900	\$1,425	\$1,691	(\$266)
Printing & Binding	\$3,400	\$2,550	\$1,587	\$963
Records Storage	\$300	\$225	\$0	\$225
Insurance	\$8,350	\$8,350	\$8,350	\$0
Legal Advertising	\$2,000	\$1,500	\$1,092	\$408
Property Taxes	\$0	\$0	\$1,896	(\$1,896)
Office Supplies	\$350	\$263	\$222	\$41
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$19,436	\$19,436	\$19,436	\$0

TOTAL EXPENDITURES

EXCESS REVENUES (EXPENDITURES)

FUND BALANCE - Beginning

FUND BALANCE - Ending

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/2018	ACTUAL THRU 06/30/2018	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$1,462,648	\$1,471,989	\$9,341
Interest Income	\$1,000	\$750	\$1,589	\$839
Amenities Revenue	\$33,690	\$25,268	\$38,388	\$13,120
Soccer Revenue	\$8,122	\$6,092	\$10,090	\$3,999
TOTAL REVENUES	\$1,505,460	\$1,494,757	\$1,522,056	\$27,299
EXPENDITURES:				
<i>Administrative:</i>				
Management Fees - Onsite	\$95,470	\$71,603	\$76,858	(\$5,255)
Insurance	\$62,789	\$62,789	\$59,192	\$3,597
Other Current Charges	\$3,818	\$2,864	\$3,299	(\$436)
Permit Fees	\$1,635	\$1,226	\$1,181	\$46
Total Administrative	\$163,712	\$138,481	\$140,529	(\$2,048)
<i>Maintenance:</i>				
<i>Common Area</i>				
Security	\$50,920	\$38,190	\$38,122	\$68
Security - Clay County Off Duty Sheriff	\$43,050	\$32,288	\$26,795	\$5,492
Water - Irrigation	\$9,000	\$6,750	\$1,916	\$4,834
Irrigation Maintenance	\$4,250	\$3,188	\$895	\$2,293
Streetlighting	\$33,066	\$24,800	\$21,356	\$3,443
Electric	\$42,000	\$31,500	\$27,496	\$4,004
Landscape Maintenance	\$315,774	\$236,831	\$236,831	\$0
Common Area Maintenance	\$43,564	\$32,673	\$27,976	\$4,697
Lake Maintenance	\$28,116	\$21,087	\$18,840	\$2,247
Landscape Reserve	\$35,000	\$26,250	\$35,468	(\$9,218)
Contingency	\$1,985	\$1,489	\$0	\$1,489
Capital Reserve (1)	\$15,565	\$11,674	\$15,565	(\$3,891)
Misc. Maintenance	\$2,986	\$2,240	\$0	\$2,240
General Reserve	\$22,894	\$17,171	\$28,921	(\$11,751)
Total Common Area	\$648,170	\$486,128	\$480,181	\$5,947
<i>Recreation Facility</i>				
Aquatics & Fitness Manager/Staff	\$50,744	\$38,058	\$21,143	\$16,915
Amenity Payroll	\$0	\$0	\$41,558	(\$41,558)
Pool Attendants	\$107,650	\$3,019	\$5,170	(\$2,151)
Refuse Service	\$6,120	\$4,590	\$4,502	\$88
Telephone	\$4,500	\$3,375	\$2,726	\$649
Electric	\$47,000	\$35,250	\$24,539	\$10,711
Cable	\$4,752	\$3,564	\$6,068	(\$2,504)
Pool Maintenance/Chemicals	\$56,616	\$42,462	\$40,112	\$2,350
Water/Sewer/Reclaim	\$65,000	\$48,750	\$36,773	\$11,977
Facility Maintenance - General	\$27,500	\$20,625	\$18,328	\$2,297
Facility Maintenance - Preventative Contracts	\$5,617	\$4,213	\$2,990	\$1,223
Facility Maintenance - Contingency	\$29,750	\$22,313	\$19,685	\$2,627
Lighting Repairs	\$8,500	\$6,375	\$5,604	\$771
Special Events	\$10,500	\$7,875	\$10,113	(\$2,238)
Office Supplies and Equipment	\$4,000	\$3,000	\$2,111	\$889
Janitorial	\$31,512	\$23,634	\$22,870	\$764
Recreation Passes	\$7,565	\$5,674	\$3,253	\$2,421

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/2018	ACTUAL THRU 06/30/2018	VARIANCE
<u>Recreation Facility-Continued</u>				
Repairs & Replacement	\$79,025	\$59,269	\$47,636	\$11,633
Pool Pump Reserve	\$9,500	\$7,125	\$9,500	(\$2,375)
Pool Leak Repairs	\$5,000	\$3,750	\$0	\$3,750
Soccer Field	\$21,250	\$15,938	\$0	\$15,938
Total Recreation Facility	\$582,102	\$358,858	\$324,680	\$34,178
<u>Fitness Center</u>				
Staffing	\$55,517	\$41,638	\$43,460	(\$1,822)
Telephone	\$1,092	\$819	\$0	\$819
Electric	\$12,300	\$9,225	\$8,781	\$444
Cable	\$4,169	\$3,127	\$0	\$3,127
Facility Maintenance - General	\$8,000	\$6,000	\$5,170	\$830
Facility Maintenance - Preventative	\$7,500	\$5,625	\$2,356	\$3,269
Facility Maintenance - Contingency	\$5,000	\$3,750	\$0	\$3,750
Office Supplies and Equipment	\$2,664	\$1,998	\$212	\$1,786
Janitorial	\$13,435	\$10,076	\$13,242	(\$3,166)
Repair and Replacements	\$1,800	\$1,350	\$1,174	\$176
Total Exercise Facility	\$111,477	\$83,608	\$74,395	\$9,213
Total Maintenance	\$1,341,748	\$928,593	\$879,255	\$49,338
TOTAL EXPENDITURES	\$1,505,460	\$1,067,074	\$1,019,785	\$47,289
EXCESS REVENUES (EXPENDITURES)	(\$0)		\$502,271	
FUND BALANCE - Beginning	\$0		\$533,159	
FUND BALANCE - Ending	(\$0)		\$1,035,430	

*Double Branch
Community Development District
Month by Month Income Statement
General Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$36,134	\$131,788	\$2,394	\$1,035	\$1,283	\$3,406	\$851	\$3,237	\$0	\$0	\$0	\$180,128
Interest Income	\$2	\$2	\$2	\$21	\$30	\$25	\$23	\$16	\$14	\$0	\$0	\$0	\$135
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$274	\$112	\$0	\$0	\$0	\$0	\$386
Total Revenues	\$2	\$36,136	\$131,790	\$2,415	\$1,065	\$1,308	\$3,703	\$978	\$3,251	\$0	\$0	\$0	\$180,649
Expenditures:													
Administrative													
Supervisors Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$600	\$1,000	\$800	\$1,000	\$0	\$0	\$0	\$8,400
FICA Expense	\$77	\$77	\$77	\$77	\$77	\$46	\$77	\$61	\$77	\$0	\$0	\$0	\$643
Engineering	\$98	\$0	\$195	\$0	\$195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$488
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$0	\$700
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$133	\$83	\$83	\$0	\$0	\$0	\$800
Assessment Roll	\$7,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,520
Attorney	\$2,046	\$2,036	\$1,845	\$2,080	\$2,792	\$2,193	\$2,073	\$3,169	\$0	\$0	\$0	\$0	\$18,233
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500	\$500	\$0	\$0	\$0	\$4,000
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$4,295	\$0	\$0	\$0	\$0	\$0	\$0	\$4,295
Management Fees	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$0	\$0	\$0	\$43,243
Computer Time	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$0	\$0	\$0	\$1,456
Telephone	\$9	\$21	\$12	\$34	\$32	\$23	\$57	\$36	\$29	\$0	\$0	\$0	\$254
Postage	\$168	\$178	\$164	\$223	\$153	\$162	\$236	\$192	\$215	\$0	\$0	\$0	\$1,691
Printing & Binding	\$200	\$143	\$148	\$152	\$225	\$245	\$13	\$284	\$179	\$0	\$0	\$0	\$1,587
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,350
Legal Advertising	\$127	\$65	\$65	\$63	\$65	\$116	\$284	\$308	\$0	\$0	\$0	\$0	\$1,092
Property Taxes	\$1,536	\$0	\$0	\$0	\$0	\$0	\$361	\$0	\$0	\$0	\$0	\$0	\$1,896
Office Supplies	\$24	\$30	\$24	\$46	\$0	\$23	\$30	\$23	\$24	\$0	\$0	\$0	\$222
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,436	\$0	\$0	\$0	\$19,436
Total Administrative	\$26,378	\$8,598	\$8,579	\$8,724	\$9,588	\$12,752	\$9,929	\$13,422	\$26,509	\$0	\$0	\$0	\$124,480
Excess Revenues (Expenditures)	(\$26,376)	\$27,537	\$123,211	(\$6,309)	(\$8,523)	(\$11,444)	(\$6,226)	(\$12,444)	(\$23,258)	\$0	\$0	\$0	\$56,169

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$295,281	\$1,076,957	\$19,566	\$8,457	\$10,486	\$27,836	\$6,952	\$26,452	\$0	\$0	\$0	\$1,471,989
Interest Income	\$92	\$72	\$59	\$187	\$248	\$202	\$218	\$254	\$257	\$0	\$0	\$0	\$1,589
Amenities Revenue	\$2,936	\$2,684	\$2,428	\$6,114	(\$257)	\$5,905	\$6,254	\$5,249	\$7,076	\$0	\$0	\$0	\$38,388
Soccer Revenue	\$1,220	\$2,600	\$0	\$1,020	\$0	\$5,250	\$0	\$0	\$0	\$0	\$0	\$0	\$10,090
Total Revenues	\$4,248	\$300,637	\$1,079,443	\$26,887	\$8,449	\$21,843	\$34,308	\$12,455	\$33,785	\$0	\$0	\$0	\$1,522,056
Expenditures:													
Administrative													
Management Fees - Onsite	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$13,211	\$0	\$0	\$0	\$76,858
Insurance	\$59,192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,192
Other Current Charges	\$267	\$373	\$414	\$233	\$287	\$294	\$295	\$406	\$731	\$0	\$0	\$0	\$3,299
Permit Fees	\$0	\$27	\$54	\$0	\$27	\$29	\$27	\$391	\$626	\$0	\$0	\$0	\$1,181
Total Administrative	\$67,415	\$8,355	\$8,423	\$8,188	\$8,270	\$8,278	\$8,278	\$8,753	\$14,568	\$0	\$0	\$0	\$140,529
MAINTENANCE- Common Area													
Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$0	\$0	\$0	\$38,122
Security - Clay County Off Duty Sheriff	\$1,540	\$2,523	\$2,468	\$4,007	\$3,743	\$3,068	\$3,840	\$3,284	\$2,325	\$0	\$0	\$0	\$26,795
Water - Irrigation	\$286	\$252	\$276	\$232	\$174	\$174	\$174	\$174	\$174	\$0	\$0	\$0	\$1,916
Irrigation Maintenance	\$0	\$895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$895
Streetlighting	\$2,548	\$2,548	\$2,022	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$0	\$0	\$0	\$21,356
Electric	\$3,329	\$3,074	\$2,885	\$3,780	\$3,392	\$2,495	\$2,474	\$3,075	\$2,992	\$0	\$0	\$0	\$27,496
Landscape Maintenance	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$0	\$0	\$0	\$236,831
Common Area Maintenance	\$2,521	\$964	\$2,415	\$3,674	\$1,885	\$1,940	\$4,567	\$6,281	\$3,729	\$0	\$0	\$0	\$27,976
Lake Maintenance	\$1,970	\$1,970	\$1,970	\$1,970	\$3,080	\$1,970	\$1,970	\$1,970	\$1,970	\$0	\$0	\$0	\$18,840
Landscape Reserve	\$0	\$0	\$0	\$468	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,468
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve (1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,565	\$0	\$0	\$0	\$15,565
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0	\$1,727	\$0	\$2,783	\$1,517	\$22,894	\$0	\$0	\$0	\$28,921
Total Common Area	\$42,744	\$42,776	\$42,586	\$47,054	\$46,923	\$42,570	\$48,732	\$49,224	\$117,572	\$0	\$0	\$0	\$480,181

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Aquatics & Fitness Manager/Staff	\$4,229	\$4,229	\$4,229	\$4,229	\$4,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,143
Amenity Payroll	\$0	\$0	\$0	\$0	\$0	\$8,870	\$5,724	\$10,008	\$16,955	\$0	\$0	\$0	\$41,558
Pool Attendants	\$3,019	\$0	\$0	\$0	\$0	\$2,151	\$0	\$0	\$0	\$0	\$0	\$0	\$5,170
Refuse Service	\$0	\$1,585	\$0	\$568	\$0	\$1,766	\$583	\$0	\$0	\$0	\$0	\$0	\$4,502
Telephone	\$343	\$298	\$416	\$219	\$194	\$444	\$330	\$346	\$137	\$0	\$0	\$0	\$2,726
Electric	\$4,343	\$3,949	\$2,448	\$2,407	\$2,416	\$2,310	\$1,324	\$2,611	\$2,731	\$0	\$0	\$0	\$24,539
Cable	\$771	\$653	\$534	\$784	\$546	\$784	\$665	\$665	\$667	\$0	\$0	\$0	\$6,068
Pool Maintenance/Chemicals	\$4,095	\$4,095	\$4,152	\$4,152	\$5,537	\$4,152	\$5,129	\$4,648	\$4,152	\$0	\$0	\$0	\$40,112
Water/Sewer/Reclaim	\$3,364	\$4,375	\$5,118	\$3,734	\$2,823	\$3,289	\$4,205	\$4,359	\$5,507	\$0	\$0	\$0	\$36,773
Facility Maintenance - General	\$2,290	\$2,290	\$2,291	\$2,292	\$2,289	\$2,289	\$2,295	\$2,292	\$0	\$0	\$0	\$0	\$18,328
Facility Maintenance - Preventative Contracts	\$2,230	\$0	\$225	\$155	\$225	\$0	\$155	\$0	\$0	\$0	\$0	\$0	\$2,990
Facility Maintenance - Contingency	\$2,477	\$2,376	\$2,479	\$2,480	\$2,503	\$2,409	\$2,481	\$2,480	\$0	\$0	\$0	\$0	\$19,685
Lighting Repairs	\$701	\$689	\$709	\$710	\$711	\$675	\$707	\$702	\$0	\$0	\$0	\$0	\$5,604
Special Events	\$2,297	\$3,529	\$1,434	\$0	\$0	\$702	\$455	\$1,058	\$638	\$0	\$0	\$0	\$10,113
Office Supplies and Equipment	\$0	\$256	\$614	\$0	\$0	\$745	\$0	\$496	\$0	\$0	\$0	\$0	\$2,111
Janitorial	\$2,079	\$2,444	\$2,079	\$3,295	\$2,079	\$2,705	\$2,079	\$3,068	\$3,042	\$0	\$0	\$0	\$22,870
Recreation Passes	\$0	\$0	\$232	\$681	\$0	\$681	\$0	\$697	\$961	\$0	\$0	\$0	\$3,253
Repairs & Replacement	\$8,543	\$7,934	\$2,388	\$10,130	\$2,742	\$1,504	\$3,435	\$3,650	\$7,310	\$0	\$0	\$0	\$47,636
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,500	\$0	\$0	\$0	\$9,500
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Soccer Fields	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,781	\$38,701	\$29,348	\$35,835	\$26,293	\$35,475	\$29,568	\$37,081	\$51,599	\$0	\$0	\$0	\$324,680
<u>Exercise Facility</u>													
Staffing	\$4,744	\$4,399	\$4,493	\$4,650	\$4,273	\$5,225	\$5,225	\$5,225	\$5,225	\$0	\$0	\$0	\$43,460
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,340	\$1,173	\$665	\$1,382	\$1,112	\$901	\$758	\$652	\$798	\$0	\$0	\$0	\$8,781
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - General	\$659	\$667	\$567	\$667	\$697	\$577	\$676	\$660	\$0	\$0	\$0	\$0	\$5,170
Facility Maintenance - Preventative	\$471	\$0	\$471	\$0	\$843	\$280	\$0	\$290	\$0	\$0	\$0	\$0	\$2,356
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Equipment	\$26	\$0	\$0	\$0	\$105	\$0	\$29	\$26	\$26	\$0	\$0	\$0	\$212
Janitorial	\$1,240	\$1,891	\$1,257	\$1,257	\$1,841	\$1,206	\$1,206	\$1,207	\$2,137	\$0	\$0	\$0	\$13,242
Repair and Replacements	\$648	\$526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,174
Total Exercise Facility	\$9,128	\$8,656	\$7,453	\$7,956	\$8,871	\$8,190	\$7,895	\$8,060	\$8,186	\$0	\$0	\$0	\$74,395
Total Expenses	\$160,069	\$98,489	\$87,810	\$99,033	\$90,357	\$94,513	\$94,471	\$103,117	\$191,926	\$0	\$0	\$0	\$1,019,785
Excess Revenues (Expenditures)	(\$155,821)	\$202,148	\$991,634	(\$72,145)	(\$81,908)	(\$72,670)	(\$60,164)	(\$90,662)	(\$158,140)	\$0	\$0	\$0	\$502,271

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

REVENUES:

	ADOPTED BUDGET	PRORATED THRU 06/30/2018	ACTUAL THRU 06/30/2018	VARIANCE
Interest Income	\$1,000	\$750	\$1,305	\$555
Landscape Reserve - Transfer In	\$35,000	\$35,000	\$35,000	\$0
Capital Reserve - Transfer In	\$15,565	\$15,565	\$15,565	\$0
Pool Pump Reserve - Transfer in	\$9,500	\$9,500	\$9,500	\$0
General Reserve - Transfer in	\$22,894	\$22,894	\$22,894	\$0
General Fund Reserve- Transfer in	\$19,436	\$19,436	\$19,436	\$0
TOTAL REVENUES	\$103,395	\$103,145	\$103,700	\$555

EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$103,395		\$103,700	
FUND BALANCE - Beginning	\$838,330		\$941,516	
FUND BALANCE - Ending	\$941,725		\$1,045,215	

DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND

Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

	ADOPTED BUDGET	PRORATED THRU 06/30/2018	ACTUAL THRU 06/30/2018	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$1,962,561	\$1,977,330	\$14,769
Interest Income	\$6,000	\$4,500	\$19,714	\$15,214
TOTAL REVENUES	\$1,968,561	\$1,967,061	\$1,997,044	\$29,983
Expenditures:				
Series 2013 A-1				
Interest Expense - 11/1	\$408,304	\$408,304	\$408,304	\$0
Interest Expense - 5/1	\$408,304	\$408,304	\$408,304	\$0
Principal Expense 5/1	\$930,000	\$930,000	\$930,000	\$0
Series 2013 A-2				
Interest Expense - 11/1	\$62,963	\$62,963	\$62,963	\$0
Prepayment Call 11/1	\$25,000	\$25,000	\$5,000	\$20,000
Interest Expense - 5/1	\$62,963	\$62,963	\$62,963	\$0
Principal Expense 5/1	\$80,000	\$80,000	\$80,000	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,977,534	\$1,977,534	\$1,957,534	\$20,000
EXCESS REVENUES (EXPENDITURES)	(\$8,973)		\$39,510	
Other Sources/(Uses)				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	(\$8,973)		\$39,510	
FUND BALANCE - Beginning	\$511,683		\$1,485,899	
FUND BALANCE - Ending	\$502,710		\$1,525,409	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending June 30, 2018

SERIES 2013 A-1 AND A-2

REVENUES:

Interest Income	\$435
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TOTAL REVENUES

\$435

EXPENDITURES:

Capital Outlay - Series 2013 A1 and A2	\$0
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Cost of Issuance	\$0
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TOTAL EXPENDITURES

\$0

EXCESS REVENUES (EXPENDITURES)

\$435

FUND BALANCE - Beginning

\$48,965

FUND BALANCE - Ending

\$49,401

Double Branch
Community Development District
Long Term Debt Report

Series 2013 A-1 Special Assessment Refunding Bonds	
Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$868,932
Reserve Fund Balance:	\$868,932
Bonds outstanding - 9/30/2013	\$24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$860,000)
Less: May 1, 2015 (Mandatory)	(\$875,000)
Less: May 2, 2016 (Mandatory)	(\$890,000)
Less: May 2, 2017 (Mandatory)	(\$910,000)
Less: May 1, 2018 (Mandatory)	(\$930,000)
Current Bonds Outstanding	\$20,385,000

Series 2013 A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$105,106
Reserve Fund Balance:	\$101,941
Bonds outstanding - 9/30/2013	\$2,900,000
Less: November 1, 2013 (Prepayment)	(\$145,000)
Less: May 1, 2014 (Mandatory)	(\$75,000)
Less: November 1, 2014 (Prepayment)	(\$75,000)
Less: May 1, 2015 (Mandatory)	(\$75,000)
Less: May 1, 2015 (Prepayment)	(\$45,000)
Less: November 1, 2015 (Prepayment)	(\$50,000)
Less: May 2, 2016 (Mandatory)	(\$75,000)
Less: May 2, 2016 (Prepayment)	(\$35,000)
Less: November 1, 2016 (Prepayment)	(\$35,000)
Less: May 2, 2017 (Mandatory)	(\$75,000)
Less: May 1, 2018 (Mandatory)	(\$80,000)
Less: May 1, 2018 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$2,130,000

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31
TOTAL ASSESSED	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/15/17	125,146.17	68,179.89	6,210.96	50,755.32
2	11/30/17	602,920.13	328,472.10	29,922.69	244,525.34
3	12/12/17	2,378,821.52	1,295,986.76	118,059.99	964,774.77
4	12/21/17	276,605.40	150,695.18	13,727.82	112,182.40
5	01/18/18	48,244.05	26,283.46	2,394.33	19,566.26
6	02/20/18	20,852.93	11,360.72	1,034.92	8,457.29
7	03/19/18	25,855.72	14,086.25	1,283.21	10,486.26
8	04/12/18	68,635.70	37,392.87	3,406.36	27,836.47
9	05/10/18	17,142.46	9,339.25	850.77	6,952.44
10	06/11/18	13,544.39	7,379.01	672.20	5,493.18
TAX CERTIFICATES	06/26/18	51,678.21	28,154.39	2,564.77	20,959.05
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,629,446.68	1,977,329.88	180,128.02	1,471,988.78

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	100.72%	100.72%	100.72%

D.

Double Branch

Community Development District

Check Run Summary

July 30, 2018

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	7/10/18	50718-50722	\$ 923.50
<i>Sub-Total</i>			\$ 923.50
<i>Accounts Payable</i>	7/2/18	1456	\$ 19,436.00
	7/5/18	1457-1458	\$ 3,169.29
	7/12/18	1459-1462	\$ 8,044.15
	7/19/18	1463	\$ 163.67
<i>Sub-Total</i>			\$ 30,813.11
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	7/2/18	5503	\$ 82,959.00
	7/5/18	5504-5513	\$ 6,632.19
	7/12/18	5514-5532	\$ 65,785.69
	7/19/18	5533-5547	\$ 29,570.40
	7/26/18	5548-5550	\$ 1,137.25
<i>Sub-Total</i>			\$ 186,084.53
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>			
<i>Sub-Total</i>			\$ -
<i>Total</i>			\$ 217,821.14

BR040M-A CHECKS WRITTEN LISTING AS OF 7/31/2018 RUN 7/30/2018 PAGE 1
 CMPY-001 DOUBLE BRANCH - GENERAL FUND BANK-P PAYROLL FUND

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050718	R	PR	07/10/2018	184.70	11	BARRY E MORTON
050719	R	PR	07/10/2018	184.70	12	CHAD E DAVIS
050720	R	PR	07/10/2018	184.70	15	CHARLES T HORTON
050721	R	PR	07/10/2018	184.70	8	CYNTHIA Y. NELSEN
050722	R	PR	07/10/2018	184.70	14	SCOTT THOMAS
BANK TOTAL				923.50		
COMPANY TOTAL				923.50		

DBBR DOUBLE BRANCH BSANCHEZ

Attendance Sheet


District Name: Double Branch, CDD

Board Meeting Date: July 9, 2018

	Name	In Attendance	Fee
1	Cindy Nelsen <i>Chairperson</i>		YES-\$200
2	Charles Horton <i>Assistant Secretary</i>		YES - \$200
3	Barry Morton <i>Vice Chairman</i>	<i>-phone</i>	YES - \$200
4	Chad Davis <i>Assistant Secretary</i>		YES - \$200
5	Scott Thomas <i>Assistant Secretary</i>		YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

7/9/18
Date

PLEASE RETURN COMPLETED FORM TO BRIAN SANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
TOTAL FOR REGISTER						30,813.11	

Double Branch
COMMUNITY DEVELOPMENT DISTRICT

Gen Fund

Check Request

Date	Amount	Authorized By
July 2, 2018	\$19,436.00	Jim Perry

Payable to:

Double Branch CDD Capital Reserve (#108)
--

Date Check Needed:

Budget Category:

ASAP	001-300-207-10400
------	-------------------

Intended Use of Funds Requested:

FY18 Capital Reserve Funding
General Fund Reserve
<i>(Attach supporting documentation for request.)</i>

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending May 31, 2018

ADOPTED BUDGET	PRORATED THRU 05/31/2018	ACTUAL THRU 05/31/2018	VARIANCE
-------------------	-----------------------------	---------------------------	----------

REVENUES:

Interest Income	\$1,000	\$667	\$1,125	\$458
Landscape Reserve - Transfer In 2-32-572-46210	\$35,000	\$0	\$0	\$0
Capital Reserve - Transfer In 2-32-572-6000	\$15,565	\$0	\$0	\$0
Pool Pump Reserve - Transfer in 2-32-572-633	\$9,500	\$0	\$0	\$0
General Reserve - Transfer in 2-32-572-601	\$22,894	\$0	\$0	\$0
General Fund Reserve- Transfer in 1-310-513-55000	\$19,436	\$0	\$0	\$0

TOTAL REVENUES

\$103,395	\$667	\$1,125	\$458
-----------	-------	---------	-------

EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES

\$0	\$0	\$0	\$0
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EXCESS REVENUES (EXPENDITURES)

\$103,395	\$1,125
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FUND BALANCE - Beginning

\$838,330	\$941,516
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FUND BALANCE - Ending

\$941,725	\$942,640
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Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

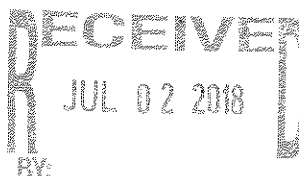
STATEMENT

June 29, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 101161
Billed through 05/31/2018

General Counsel (O&M)
DBRNCH 00001 JMW



1-31-513-315
15

FOR PROFESSIONAL SERVICES RENDERED

05/01/18	JMW	Review employment issues; confer with Perry and Soriano regarding insurance provisions.	0.50 hrs
05/07/18	JMW	Confer with staff; prepare rate setting resolution.	0.90 hrs
05/08/18	JMW	Review landscape RFP timeline and issues; confer with staff.	0.60 hrs
05/10/18	JMW	Confer with staff regarding RFP issues.	0.40 hrs
05/18/18	JMW	Review draft notice; confer with staff.	0.30 hrs
05/21/18	JMW	Research regarding solicitation issues.	0.90 hrs
05/24/18	JMW	Review draft RFP notice; confer with staff.	0.60 hrs
05/31/18	JMW	Confer with Soriano; review draft RFP packages for landscape and irrigation maintenance; review solicitation process.	1.60 hrs
05/31/18	JLK	Confer with insurance adjuster and counsel for same on ADA website compliance and research same.	0.10 hrs

Total fees for this matter \$1,381.00

MATTER SUMMARY

Kilinski, Jennifer L.	0.10 hrs	180 /hr	\$18.00
Walters, Jason M.	5.80 hrs	235 /hr	\$1,363.00

TOTAL FEES \$1,381.00

TOTAL CHARGES FOR THIS MATTER \$1,381.00

BILLING SUMMARY

Kilinski, Jennifer L.	0.10 hrs	180 /hr	\$18.00
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Walters, Jason M.	5.80 hrs	235 /hr	\$1,363.00
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TOTAL FEES	\$1,381.00
------------	------------

TOTAL CHARGES FOR THIS BILL	\$1,381.00
------------------------------------	-------------------

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

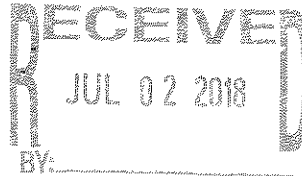
===== STATEMENT =====

June 29, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 101162
Billed through 05/31/2018

Monthly Meeting (O&M)
DBRNCH 00101 JMW



1-31-513-315
15

FOR PROFESSIONAL SERVICES RENDERED

05/04/18	JMW	Prepare for and attend agenda conference call.
05/10/18	JMW	Meeting preparation.
05/11/18	JMW	Meeting preparation; review agenda package materials; conference with staff.
05/14/18	JMW	Meeting preparation; travel to and attend regular board meeting; return travel.
05/15/18	JMW	Meeting follow-up.
05/31/18	JMW	Prepare for and attend agenda conference call.

Total fees for this matter	\$1,700.00
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DISBURSEMENTS

Travel	88.29
Total disbursements for this matter	\$88.29

MATTER SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$88.29
TOTAL CHARGES FOR THIS MATTER	\$1,788.29

BILLING SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$88.29
TOTAL CHARGES FOR THIS BILL	\$1,788.29

Please include the bill number on your check.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1986

Invoice Date: 7/2/18

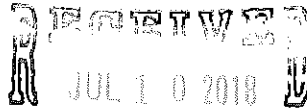
Due Date: 7/2/18

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

**BY:**

Description	Hours/Qty	Rate	Amount
Management Fees - July 2018 1-31-513-34		4,804.75	4,804.75
Information Technology - July 2018 1-31-513-351		161.83	161.83
Dissemination Agent Services - July 2018 1-31-513-313		83.33	83.33
Office Supplies 1-31-513-51		43.91	43.91
Postage 1-31-513-42		22.09	22.09
Copies 1-31-513-425		304.35	304.35
Telephone 1-31-513-41 35		44.39	44.39
Total			\$5,464.65
Payments/Credits			\$0.00
Balance Due			\$5,464.65

Grau and Associates

2700 N. Military Trail, Suite 350
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

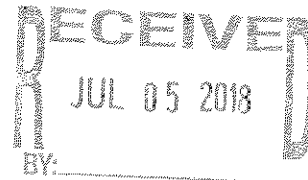
Fax: 561-994-5823

Double Branch Community Development District
475 W Town Place Suite 114
St. Augustine, FL 32092

Invoice No. 17039
Date 06/29/2018

1-32-513-322
27

SERVICE	AMOUNT
Audit FYE 09/30/2017	\$ 500.00
Current Amount Due	\$ 500.00



0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
1,000.00	0.00	0.00	0.00	0.00	1,000.00

Payment due upon receipt.

Grau & Associates

951 Yamato Road, Suite 280
Boca Raton, FL 33431
561-994-9299

Double Branch Community Development District
475 W Town Place Suite 114
St. Augustine, FL 32092

Statement Date 06/29/2018
Client No. 100140

Invoice	Date	Description	Charge	Credit	Balance
Opening Balance As Of 06/29/2018					
16899	06/01/2018	Prior Invoice	500.00		500.00
Current Activity Through 06/29/2018					
17039	06/29/2018	Invoice	500.00		1,000.00
Current Balance				\$	1,000.00

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
1,000.00	0.00	0.00	0.00	0.00	\$ 1,000.00

Hopping Green & Sams

Attorneys and Counselors

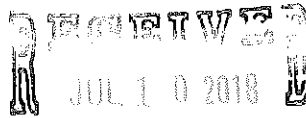
119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

January 31, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 98416
Billed through 12/31/2017



General Counsel (O&M)

DBRNCH 00001 JMW

BY:

1-31-513-315
15

FOR PROFESSIONAL SERVICES RENDERED

12/05/17	JMW	Review tax deed notice related to Star Construction property; confer with staff regarding same.	0.80 hrs
12/08/17	JMW	Review legislative update.	0.20 hrs
12/15/17	JMW	Review draft notice; confer with staff.	0.20 hrs
12/29/17	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$379.50

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Walters, Jason M.	1.20 hrs	235 /hr	\$282.00

TOTAL FEES \$379.50

TOTAL CHARGES FOR THIS MATTER \$379.50

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Walters, Jason M.	1.20 hrs	235 /hr	\$282.00

TOTAL FEES \$379.50

TOTAL CHARGES FOR THIS BILL \$379.50

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

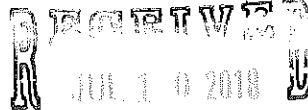
STATEMENT

January 31, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 98417
Billed through 12/31/2017

Monthly Meeting (O&M)
DBRNCH 00101 JMW



1-31-513-315
15

BY:

FOR PROFESSIONAL SERVICES RENDERED

12/05/17 JMW Meeting preparation.

12/11/17 JMW Meeting preparation; attend regular board meeting by telephone.

12/12/17 JMW Meeting follow-up.

Total fees for this matter \$1,700.00

MATTER SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS MATTER \$1,700.00

BILLING SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS BILL \$1,700.00

Please include the bill number on your check.



Invoice Number	Invoice Date	Account Number	Page
6-239-74779	Jul 10, 2018		1 of 5

Billing Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?**Contact FedEx Revenue Services**

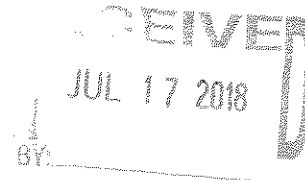
Phone: (800) 622-1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Fax: (800) 548-3020
Internet: www.fedex.com

Invoice Summary Jul 10, 2018**FedEx Express Services**

Transportation Charges		128.52
Special Handling Charges		35.15
Total Charges	USD	\$163.67
TOTAL THIS INVOICE	USD	\$163.67

1-31-513-42
13

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-239-74779		USD \$163.67

Remittance Advice

Your payment is due by Jul 25, 2018

873430486239747790800001636756

0029381 01 AB 0.405 **AUTO T4 0 1190 32092-364939 -C01-P29410-11



GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



6006900008074

1190-01-00-0029381-0003-0065999

Invoice Number

6-239-74779

Invoice Date

Jul 10, 2018

Account Number

Page

2 of 5

Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to **www.fedex.com** or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name Date / /

Phone - - Fax # - -

E-mail Address ☐ Yes, I want to update account contact with the above information.

Tracking Number	Bill to Account	\$ Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

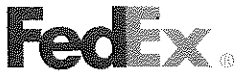
ADR - Address Correction	INW - Incorrect Weight	OVS - Oversize Surcharge	For all Service failures or other surcharges please use our web site www.fedex.com or call (800) 622-1147
DVC - Declared Value	INS - Incorrect Service	RSU - Residential Delivery	
IAN - Invalid Acct #	OCF - Grd Pick-up Fee	PND - Pwrshp Not Delivered	
	OCS - Exp Pick-up Fee	SDR - Saturday Delivery	

Tracking Number	Code	\$ Amount	Rerate information only (round to nearest inch)			
			LBS	L	W	H
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

Effective Date / /

<input type="checkbox"/> Shipping Address (Physical Address)	<input type="checkbox"/> Billing Address Only	<input type="checkbox"/> Billing Same As Shipping Address
Company <input type="text"/>	Company <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Dept. <input type="text"/>	Dept. <input type="text"/>	
Floor <input type="text"/> Apt/Suite # <input type="text"/>	Floor <input type="text"/> Apt/Suite # <input type="text"/>	
City <input type="text"/>	City <input type="text"/>	
State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	
Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	
Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	

**Invoice Number**

6-239-74779

Invoice Date

Jul 10, 2018

Page

3 of 5

FedEx Express Shipment Detail By Payor Type (Original)**Ship Date:** Jun 29, 2018**Cust. Ref.:** DB**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET	Sender	Recipient
Tracking ID	772605442200	Shelby Stephens	Sherrill F. Norman
Service Type	FedEx Standard Overnight	GMS, LLC	111 West Madison Street
Package Type	FedEx Envelope	475 West Town Place	TALLAHASSEE FL 32399 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	N/A		
Delivered	Jul 02, 2018 09:33	Transportation Charge	22.80
Svc Area	A2	Fuel Surcharge	1.88
Signed by	D.WEI	Courier Pickup Charge	4.00
FedEx Use	000000000/200/_	Total Charge	USD \$28.68

Ship Date: Jul 02, 2018**Cust. Ref.:** Double Branch**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	772616276059	Shelby Stephens	Scott Thomas
Service Type	FedEx 2Day	GMS, LLC	3635 Sunset Oak Drive
Package Type	FedEx Pak	475 West Town Place	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Jul 05, 2018 12:32	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.46
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$23.13

Ship Date: Jul 02, 2018**Cust. Ref.:** Double Branch**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	772616281460	Shelby Stephens	Barry Morton
Service Type	FedEx 2Day	GMS, LLC	3109 HEARTHSTONE LN
Package Type	FedEx Pak	475 West Town Place	ORANGE PARK FL 32065 US
Zone	02	SAINT AUGUSTINE FL 32092 US	
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Jul 05, 2018 13:20	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.46
Signed by	see above	Residential Delivery	4.15
FedEx Use	000000000/5980/02	Total Charge	USD \$23.13

Invoice Number

6-239-74779

Invoice Date

Jul 10, 2018

Account Number

Page

4 of 5

Ship Date: Jul 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET
 Tracking ID 772616285866
 Service Type FedEx 2Day
 Package Type FedEx Pak
 Zone 02
 Packages 1
 Rated Weight 1.0 lbs, 0.5 kgs
 Delivered Jul 05, 2018 13:01
 Svc Area A2
 Signed by see above
 FedEx Use 000000000/5980/02

Sender
 Shelby Stephens
 GMS, LLC
 475 West Town Place
 SAINT AUGUSTINE FL 32092 US

Recipient
 Chad Davis
 600 Longcrest Lane
 ORANGE PARK FL 32065 US

Transportation Charge	17.52
Fuel Surcharge	1.46
Residential Delivery	4.15
Total Charge	USD \$23.13

Ship Date: Jul 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET
 Tracking ID 772616301362
 Service Type FedEx 2Day
 Package Type FedEx Envelope
 Zone 02
 Packages 1
 Rated Weight N/A
 Delivered Jul 05, 2018 12:39
 Svc Area A2
 Signed by see above
 FedEx Use 000000000/1108/02

Sender
 Shelby Stephens
 GMS, LLC
 475 West Town Place
 SAINT AUGUSTINE FL 32092 US

Recipient
 Cindy Nelson
 1394 CANOPY DAKS DR
 ORANGE PARK FL 32065 US

Transportation Charge	17.52
Fuel Surcharge	1.46
Residential Delivery	4.15
Total Charge	USD \$23.13

Ship Date: Jul 02, 2018

Cust. Ref.: Double Branch CDD

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET
 Tracking ID 772616307599
 Service Type FedEx 2Day
 Package Type FedEx Pak
 Zone 02
 Packages 1
 Rated Weight 1.0 lbs, 0.5 kgs
 Delivered Jul 05, 2018 13:09
 Svc Area A2
 Signed by see above
 FedEx Use 000000000/5980/02

Sender
 Shelby Stephens
 GMS, LLC
 475 West Town Place
 SAINT AUGUSTINE FL 32092 US

Recipient
 Charles T. Horton
 2958 Thorncrest Drive
 ORANGE PARK FL 32065 US

Transportation Charge	17.52
Fuel Surcharge	1.46
Residential Delivery	4.15
Total Charge	USD \$23.13

Ship Date: Jul 02, 2018

Cust. Ref.: Double Branch

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.75% to this shipment.
- Distance Based Pricing, Zone 2
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation INET
 Tracking ID 772616314145
 Service Type FedEx 2Day
 Package Type Customer Packaging
 Zone 02
 Packages 1
 Rated Weight 3.0 lbs, 1.4 kgs
 Delivered Jul 05, 2018 11:05

Sender
 Shelby Stephens
 GMS, LLC
 475 West Town Place
 SAINT AUGUSTINE FL 32092 US

Recipient
 Jason Walters
 Hopping Green and Sams
 119 S MONROE ST
 TALLAHASSEE FL 32301 US

Continued on next page

**Invoice Number**

6-239-74779

Invoice Date

Jul 10, 2018

Account Number

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Tracking ID: 772616314145 continued

Svc Area	A2	Transportation Charge	18.12
Signed by	D.ANTONETTI	Fuel Surcharge	1.22
FedEx Use	000000000/5980/	Total Charge	USD \$19.34
		Third Party Subtotal	USD \$163.67
		Total FedEx Express	USD \$163.67

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
7/05/18	00422	6/20/18 44408263	201806 320-57200-61000	RENWON LINER	*	86.32	
				SUPPLYWORKS			86.32 005512
7/05/18	00399	6/20/18 93552994	201806 330-57200-50000	JUNE BASE CHARGE	*	25.95	
				XEROX CORPORATION			25.95 005513
7/12/18	00636	7/08/18 07082018	201807 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				AMY WELLS BYERS			100.00 005514
7/12/18	00136	4/13/18 04132018	201804 300-20700-10300	4/13 AMENITY PAYROLL REIM	*	1,984.59	
				DOUBLE BRANCH CDD GF			1,984.59 005515
7/12/18	00136	4/27/18 04272018	201804 300-20700-10300	4/27 AMENITY PAYROLL REIM	*	3,739.82	
				DOUBLE BRANCH CDD GF			3,739.82 005516
7/12/18	00136	5/11/18 05112018	201805 300-20700-10300	5/11 AMENITY PAYROLL REIM	*	4,169.39	
				DOUBLE BRANCH CDD GF			4,169.39 005517
7/12/18	00136	5/25/18 05252018	201805 300-20700-10300	5/25 AMENITY PAYROLL REIM	*	5,838.84	
				DOUBLE BRANCH CDD GF			5,838.84 005518
7/12/18	00092	7/09/18 1989	201803 320-57200-41000	MAR RING CENTRAL	*	99.12	
		7/09/18 1989	201803 320-57200-49300	MAR PERMITS/LICENSES	*	28.84	
		7/09/18 1989	201803 320-57200-49400	MAR SPECIAL EVENTS	*	487.50	
		7/09/18 1989	201803 320-57200-51000	MAR OFFICE SUPPLIES	*	305.68	
		7/09/18 1989	201803 320-57200-63100	MAR REPAIR/REPLACEMENT	*	974.74	
				GOVERNMENTAL MANAGEMENT SERVICES			1,895.88 005519
7/12/18	00092	7/09/19 1990	201804 320-57200-41000	APR RING CENTRAL	*	98.60	
		7/09/19 1990	201804 320-57200-49300	APR PERMITS/LICENSES	*	26.95	
		7/09/19 1990	201804 320-57200-49400	APR SPECIAL EVENTS	*	570.47	

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
7/19/18	00002	6/28/18 7699	201807 320-57200-43100		*	3,403.00	
		JUL REC ELECTRIC					
		6/28/18 7699	201807 320-57200-43000		*	3,104.00	
		JUL COMMON ELECTRIC					
		6/28/18 7699	201807 330-57200-43110		*	1,189.00	
		JUL FITNESS CENTER					
		6/28/18 7699	201807 320-57200-42900		*	2,373.00	
		JUL STREETLIGHTING					
				CLAY ELECTRIC COOPERATIVE, INC			10,069.00 005535
7/19/18	00329	7/12/18 M19124	201807 320-57200-46300		*	2,083.73	
		JUL POOL MAINTENANCE					
				CRYSTAL CLEAN POOL SERVICES, INC			2,083.73 005536
7/19/18	00092	7/12/18 1992	201807 300-36900-10300		*	803.25	
		EVENT STAFF THRU 7/5/18					
				GOVERNMENTAL MANAGEMENT SERVICES			803.25 005537
7/19/18	00639	7/14/18 07142018	201807 300-36900-10300		*	100.00	
		RENTAL DEPOSIT REFUND					
				LATOYA HUBBARD			100.00 005538
7/19/18	00208	7/18/18 07182018	201807 300-20700-10100		*	720.00	
		7/6/18-7/12/18 SECURITY					
				MIDDLE VILLAGE CDD			720.00 005539
7/19/18	00324	7/11/18 41672	201807 320-57200-46610		*	155.00	
		JUL PEST CONTROL					
				PAULA'S PEST CONTROL, INC			155.00 005540
7/19/18	00518	7/03/18 INV7870	201807 320-57200-63100		*	995.00	
		IRRIGATION REPAIRS					
				R&D LANDSCAPE & IRRIGATION			995.00 005541
7/19/18	00297	7/16/18 222	201805 320-57200-46400		*	4,472.80	
		MAY PRESSURE WASHING					
				RIVERSIDE MANAGEMENT SERVICES, INC			4,472.80 005542
7/19/18	00297	7/16/18 223	201806 320-57200-46400		*	3,729.05	
		JUN PRESSURE WASHING					
				RIVERSIDE MANAGEMENT SERVICES, INC			3,729.05 005543
7/19/18	00297	7/03/18 221	201807 320-57200-35100		*	136.46	
		IRRIGATION REPAIRS					
				RIVERSIDE MANAGEMENT SERVICES, INC			136.46 005544
				DBBR DOUBLE BRANCH BSANCHEZ			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
7/19/18	00399	7/03/18 93826971	201807 330-57200-50000	EXCESS PRINT CHARGES	*	14.31	
				XEROX CORPORATION			14.31 005545
7/19/18	00399	7/03/18 93826972	201807 330-57200-50000	JUL BASE CHARGE	*	29.06	
				XEROX CORPORATION			29.06 005546
7/19/18	00640	7/14/18 07142018	201807 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				YOLANDA LINDSAY			100.00 005547
7/26/18	00285	7/18/18 SSI08260	201806 320-57200-34510	JUN EMPLOYMENT FEE	*	261.00	
		7/18/18 SSI08260	201806 320-57200-34510	JUN SCHEDULING FEES	*	187.50	
				CLAY COUNTY SHERIFF'S OFFICE			448.50 005548
7/26/18	00208	7/23/18 07232018	201807 300-20700-10100	7/13/18-7/19/18 SECURITY	*	588.75	
				MIDDLE VILLAGE CDD			588.75 005549
7/26/18	00641	7/22/18 07222018	201807 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				VANESSA KARALUS			100.00 005550
TOTAL FOR BANK B						186,084.53	
TOTAL FOR REGISTER						186,084.53	

Double Branch
COMMUNITY DEVELOPMENT DISTRICT

Rec Fund

Check Request

Date	Amount	Authorized By
July 2, 2018	\$82,959.00	Jim Perry

Payable to:

Double Branch CDD Capital Reserve (#398)
--

Date Check Needed:

Budget Category:

ASAP	002-300-207-10200
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Intended Use of Funds Requested:

FY18 Capital Reserve Funding
Landscape Reserve
Capital Reserve
Pool Pump Reserve
General Reserve
<i>(Attach supporting documentation for request.)</i>

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending May 31, 2018

ADOPTED BUDGET	PRORATED THRU 05/31/2018	ACTUAL THRU 05/31/2018	VARIANCE
-------------------	-----------------------------	---------------------------	----------

REVENUES:

Interest Income	\$1,000	\$667	\$1,125	\$458
Landscape Reserve - Transfer In 2-32-572-46210	\$35,000	\$0	\$0	\$0
Capital Reserve - Transfer In 2-32-572-6000	\$15,565	\$0	\$0	\$0
Pool Pump Reserve - Transfer in 2-32-572-633	\$9,500	\$0	\$0	\$0
General Reserve - Transfer in 2-32-572-601	\$22,894	\$0	\$0	\$0
General Fund Reserve- Transfer in 1-310-513-55000	\$19,436	\$0	\$0	\$0

TOTAL REVENUES

\$103,395	\$667	\$1,125	\$458
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EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES

\$0	\$0	\$0	\$0
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EXCESS REVENUES (EXPENDITURES)

\$103,395	\$1,125
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FUND BALANCE - Beginning

\$838,330	\$941,516
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FUND BALANCE - Ending

\$941,725	\$942,640
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DWG
DISTRIBUTION
1 Enterprise Place
Hicksville NY 11801

Ph: 516-933-4900
Fx: 516-933-4910

Invoice

Invoice #	122683
Invoice Date	6/25/2018
Payment Due	7/25/2018

Bill To
Jay Soriano GMS LLC 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
Jay Soriano GMS LLC Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. Number / Job Name		Terms	Rep	Account #	Ship/Ready	F.O.B.	Web Order#
PO #: JASO061618		Net 30	CP	23908	6/18/2018	FCA NY	217796
Qty	Item Code	Description			Price Each	Amount	
1	NC-4M-D2	Nuvico 2.8mm 20FPS @ 2560 x 1444 Indoor/Outdoor IR Day/Night Dome IP Camera 12VDC/PoE			100.00	100.00	
1	P325KPXS	Kantech ioProx Reader XSF Format Single Gang Size w/ Integrated Keypad			260.00	260.00	
1	IPFE12-IR-V	RainVision 12 Mpixel 4K Outdoor Day/Night IR Fisheye Camera - White			785.00	785.00	
1	IPHPTZ2-20X-IR	RainVision 2MP @ 30fps Outdoor WDR Day/Night IR PTZ Camera - 20X Zoom - 12VDC / PoE - PoE Injected Included			775.00	775.00	
1	WM510	RainVision Wall Mount Bracket For IPH Series PTZ Cameras			30.00	30.00	
1	POE16R-1AFG-US	Phihong Single Wall Plug-In PoE 802.3af Compliant Injector - Gigabit - US Wall Plug			30.00	30.00	
1	UPS Ground Commercial	UPS Ground Shipping - Commercial 1ZE065094278702699			39.86	39.86	
<div>Code to: 34-600-538-6400 (\$794.93) Middle Village rep. and replace 2-330-572-34400 (\$815.00) Middle Village Tennis Maintenance 2-330-572-6200 (\$279.93) Double Branch Rec. Passes 2-320-572-63100(\$130.00) Double Branch rep. and replace</div>					Subtotal		\$2,019.86
					Sales Tax (0.0%)		\$0.00
					Total		\$2,019.86
					Payments/Credits		\$0.00
					Balance Due		\$2,019.86

This invoice is subject to the terms and conditions posted at www.dwgdistribution.com.

Please make all checks payable to "DWG"
454

This invoice is subject to the terms and conditions posted at www.dwgdistribution.com.

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 2, 2018 at 5:45 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – SATURDAY, JUNE 23, 2018 from 10:00 a.m. to 2:00 p.m.
- RESIDENT – JAMES RAMSEY
- ADDRESS – 554 LONGMILL LANE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on COMMUNITY FIRST CU:
 - CHECK#: 2135
 - DATED: 2/20/18
 - DEPOSITED 2/23/18
 - AMOUNT: \$100.00

2-300-369-103
635

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC
02/23/18	02/23/18	06/23/18	James Ramsey & DeeAnne Crookham - OVP DEP	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you.

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I will be out of the office WEDNESDAY, July 4, 2018 and THURSDAY, July 5, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com



3543 State Road 419, Winter Springs, FL 32708

INVOICE

Invoice #	369611
Account #	708477
Invoice Date	7/1/2018
Due Date	7/11/2018

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R)	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24		
Customer Total Balance		\$1,970.00

INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.
Please do not send any correspondence with your payment as it may delay our response to your inquiry.
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
Total Invoice	\$1,970.00

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	369611
Account #	708477
Date	7/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

☐ Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW	
____ Mastercard	____ Visa
____ American Express	
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	____ Check box if same as above
Signature	_____



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 7/1/2018

Invoice # 131295579145

Terms	Net 20
Due Date	7/21/2018
PO #	
Customer #	13OAK102

Bill To Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065
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Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,960.11
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
2,32,572.463 186				
RECEIVED JUN 25 2018 BY: _____				

Season Billing Schedule:
Summer - April through September monthly service
Winter - October through March monthly service

Total 2,068.29
Amount Due \$2,068.29

Remittance Slip

Customer 13OAK102
Invoice # 131295579145

Amount Due \$2,068.29

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295579145

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



Invoice

#INV7067

BILLING ADDRESS

C/O GMS LCC
 DOUBLE BRANCH CDD
 475 WEST TOWN PLACE, STE 114
 ST. AUGUSTINE FL 32092
 UNITED STATES
 JSORIANO@GMSNF.COM

SHIPPING ADDRESS

C/O GMS LCC
 DOUBLE BRANCH CDD
 475 WEST TOWN PLACE, STE 114
 ST. AUGUSTINE FL 32092
 UNITED STATES
 JSORIANO@GMSNF.COM

Project/Job	Invoice Date	Due Date	Terms	PO #
	6/27/2018	7/27/2018	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: The Controller took a power surge or lightning strike in Double Branch (The Loop). ACC Controller is \$2100.00 to replace per contract. We will replace with a Hunter I-Core for \$1750.00 which includes parts and labor.	1	\$995.00	\$995.00

Please Remit Payments To:
 7887 Safeguard Circle
 Valley View, OH 44125

Subtotal	\$995.00
Payments/Credits	\$0.00
Balance Due	\$995.00

Code to:
Double Branch Repair and Replacements
2.320.57200.63100

518

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 2, 2018 at 7:41 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OV PATIO (Oakleaf Village Patio)
- DATE OF VENUE – SATURDAY, JUNE 23, 2018 from 4:00 p.m. to 8:00 p.m.
- RESIDENT – RAY ROEBUCK
- ADDRESS – 555 HEATHPOINTE COURT, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via VISA (5708):
 - DATED: 5/10/18
 - BATCH #: 26
 - SEQ #: 6
 - INVOICE: 6
 - APPROVAL CODE: 130221
 - AMOUNT: \$100.00

2,300.369.103
634

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC
05/10/18	05/10/18	06/23/18	Ray Roebuck - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you.

--

I will be out of the office WEDNESDAY, July 4, 2018 and THURSDAY, July 5, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services



A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

INVOICE

Page 1 of 1

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 06/15/18
INVOICE NUMBER 443592340
ACCOUNT NUMBER 645245
ORDER NUMBER 6786858

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON				
06/13/18	6786858		JAC91	NET 30 DAYS	WILLIAM WOODR				
LN ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1	REN06189-WB	8 RENOWN PREM TWL 7.5"x600FT WHT - IM	5	5	0	CS	59.04	295.20	
THANK YOU FOR YOUR ORDER!									
Delivery information for this invoice may be found at: http://www.supplyworks.com									

Code to: Split
Double Branch - Janitorial
2-330-572-6100 422 \$147.6
Middle Village - Janitorial
2-330-572-342

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
295.20	0.00	0.00	0.00	295.20

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	06/15/18	443592340	295.20

BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

SupplyWorks
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

INVOICE

Page 1 of 1

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 06/18/18
INVOICE NUMBER 443761945
ACCOUNT NUMBER 645245
ORDER NUMBER 6759967

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE 06/12/18 ORDER NO. 6759967 CUSTOMER P.O. SHIPPED VIA JAX2 - DR23 TERMS NET 30 DAYS SALESPERSON WILLIAM WOODR

LN ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1 REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WHT - IM	10	10	0	CS	59.04	590.40	
2 REN06125-WB	8	RENOWN SINGLE ROLL BATH TISSUE 2PLY	8	8	0	CS	64.22	513.76	
3 REN03800	8	RENOWN TOILET SEAT COVER HALF-FOLD	1	1	0	CS	56.30	56.30	
4 REN06002-WB	8	RENOWN TWL M/F WHT 9-1/8 X 9-1/2 -	4	4	0	CS	33.53	134.12	
5 REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	4	0	4	CS	43.16*	0.00	
6 REN14512-CA	8	RENOWN LNR 40X48 12MIC NAT - NATURA	4	4	0	CS	38.92*	155.68	

\$7.95 Handling Charge

Delivery information for this invoice may be
found at: <http://www.supplyworks.com>

Code to: Split
Double Branch - Janitorial
2-330-572-6100
Middle Village Janitorial
2-330-572-342

NET AMOUNT DUE TOTAL 1,458.21
TAX 0.00
HANDLING 7.95
INVOICE TOTAL 1,458.21

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER 645245 INVOICE DATE 06/18/18 INVOICE NUMBER 443761945 INVOICE AMOUNT DUE 1,458.21

BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

SupplyWorks
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE
WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

INVOICE

Page 1 of 1

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 06/20/18
INVOICE NUMBER 444082630
ACCOUNT NUMBER 645245
ORDER NUMBER 6759967-2

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON					
06/12/18	6759967-2		JAX1 - DR22	NET 30 DAYS	WILLIAM WOODR					
LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WBT - 25/RO	4	4	0	CS	43.16*	172.64	
Delivery information for this invoice may be found at: http://www.supplyworks.com										

Code to: Split
Double Branch - Janitorial
2-330-572-6100 422 \$86.32
Middle Village - Janitorial
2-330-572-342

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
172.64	0.00	0.00	0.00	172.64

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	06/20/18	444082630	172.64

BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

SupplyWorks
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266


THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference


Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:
1601-001

 DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

06-20-18

Invoice Date

093552994

Invoice Number

720343326

Customer Number

2.33.572.50

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

399

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE

JUNE

25.95

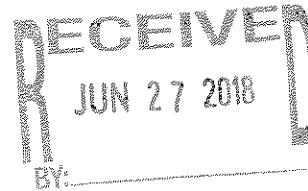
SUB TOTAL

25.95

TOTAL

25.95

THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY

370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114

475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail

Send Payment To:

XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

PLEASE PAY
01-569-8562 4 720343326 093552994 06-20-18 THIS AMOUNT
RR001857 M 070117
03 6M7P J779 W 00000 5933 1 B15

\$25.95
VFL40

202100008070060 0935529948 0300025954 272034332684

Customer Information

Invoice

Payment

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 8, 2018 at 9:16 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

RECEIVED
JUL 10 2018

BY:

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – SATURDAY, JULY 7, 2018 from 2:30 p.m. to 6:30 p.m.
- RESIDENT – AMY WELLS BYERS
- ADDRESS – 611 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VYSTAR CU:
 - CHECK#: 3138
 - DATED: 5/7/18
 - DEPOSITED: 5/7/18
 - AMOUNT: \$100.00

2,300.369.103
636

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
05/07/18	05/07/18	07/07/18	Amy Wells - OVCR DEPOSIT	DEPOSIT	\$ 100.00		3138	DE

Let me know if you have any questions or require any additional information.

Thank you.

--

I will be out of the office WEDNESDAY, July 4, 2018 and THURSDAY, July 5, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person. This email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected by applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email is confidential and privileged or protected from disclosure under applicable law.

Pay Code: 1677-3206-225440

Pay Date: 04/13/2018

03/23/2018 through 04/05/2018

Pay Group: All

Double Branch Community Development District

Gross Wages
Employee

Hourly

\$1,697.75

Total:

\$1,697.75

4/13 Amenty Payroll Reimb
2.3.207.103
136

Net Pay	Uncollected	Collected
Net Check	\$0.00	
Direct Deposit		\$1,529.47
Deductions (included in gross wages)	Uncollected	Collected
Deduction Total:	\$0.00	\$0.00
Employee Taxes (included in gross wages)	Uncollected	Collected
Federal	\$0.00	\$52.94
Medicare	\$0.00	\$21.87
Social Security	\$0.00	\$93.47
Employee Tax Total:	\$0.00	\$168.28
Employer Taxes	Uncollected	Collected
FL-UI	\$0.00	\$57.72
FUTA	\$0.00	\$9.05
Medicare	\$0.00	\$21.87
Social Security	\$0.00	\$93.47
Employer Tax Total:	\$0.00	\$182.11

Uncollected

Checks To Print: \$0.00
Employee Taxes: \$0.00
Employer Taxes: \$0.00
Deductions: \$0.00

Collected

Direct Deposits: \$1,529.47
Employee Taxes: \$168.28
Employer Taxes: \$182.11
Deductions: \$0.00
Fees: \$104.73

Bank Transfer to TRAXPayroll.com: \$1,984.59

Double Branch Community Development District

Payee	Fee Type	Unit Type	Based On	Unit	Rate	Amount
TraxPayroll.com						
	Base Month Fee		All	1	75.00	\$75.00
	Direct Deposit Return/Re-Send/Stop *		All	1	20.00	\$20.00
	Payroll Fee	Employee	Standard	7	1.39	\$9.73
			TraxPayroll.com		Sub Total:	\$104.73
			Pay Date: 04/13/2018		Total:	\$104.73
					Grand Total:	\$104.73

* Notes:

Payee	Fee Type	Pay Date	Note
TraxPayroll.com	Direct Deposit Return/Re-Send/Stop	04/13/2018	Direct Deposit Return/Re-Send/Stop

Pay Code: 1677-3206-225441

Pay Date: 04/27/2018

04/06/2018 through 04/19/2018

Pay Group: All

Double Branch Community Development District

				"4/27 Amenity Payroll Emp " 2,300.207.103 136		Reimb
Gross Wages						
Employee						
Hourly				\$3,728.26		
		Total:		\$3,728.26		
<hr/>						
Net Pay		Uncollected		Collected		
Net Check		\$0.00				
Direct Deposit				\$3,388.57		
Deductions (included in gross wages)		Uncollected		Collected		
Deduction Total:		\$0.00		\$0.00		
Employee Taxes (included in gross wages)		Uncollected		Collected		
Federal		\$0.00		\$75.89		
Medicare		\$0.00		\$50.01		
Social Security		\$0.00		\$213.79		
Employee Tax Total:		\$0.00		\$339.69		
Employer Taxes		Uncollected		Collected		
FL-UI		\$0.00		(\$314.61)		
FUTA		\$0.00		\$20.67		
Medicare		\$0.00		\$50.01		
Social Security		\$0.00		\$213.79		
Employer Tax Total:		\$0.00		(\$30.14)		
<hr/>						
Uncollected		Collected				
Checks To Print:	\$0.00	Direct Deposits:	\$3,388.57			
Employee Taxes:	\$0.00	Employee Taxes:	\$339.69			
Employer Taxes:	\$0.00	Employer Taxes:	(\$30.14)			
Deductions:	\$0.00	Deductions:	\$0.00			
		Fees:	\$41.70			
			<hr/>			
Bank Transfer to TRAXPayroll.com:			\$3,739.82			

Double Branch Community Development District

Payee	Fee Type	Unit Type	Based On	Unit	Rate	Amount
TraxPayroll.com	Payroll Fee	Employee	Standard	30	1.39	\$41.70
TraxPayroll.com Sub Total:						\$41.70
Pay Date: 04/27/2018					Total:	\$41.70
Grand Total:						\$41.70

Pay Code: 1677-3206-225442

Pay Date: 05/11/2018

04/20/2018 through 05/03/2018

Pay Group: All

Double Branch Community Development District

"S/11 Amenity Payroll Reimb"
2,300.207.103
136

Gross Wages		
Employee		
Hourly		\$3,781.63
	Total:	\$3,781.63
Net Pay	Uncollected	Collected
Net Check	\$15.70	
Direct Deposit		\$3,425.98
Deductions (included in gross wages)	Uncollected	Collected
Deduction Total:	\$0.00	\$0.00
Employee Taxes (included in gross wages)	Uncollected	Collected
Federal	\$0.00	\$80.49
Medicare	\$0.00	\$49.19
Social Security	\$0.00	\$210.27
Employee Tax Total:	\$0.00	\$339.95
Employer Taxes	Uncollected	Collected
FUTA	\$0.00	\$20.35
Medicare	\$0.00	\$49.19
Social Security	\$0.00	\$210.27
Employer Tax Total:	\$0.00	\$279.81

Uncollected

Checks To Print: \$15.70
Employee Taxes: \$0.00
Employer Taxes: \$0.00
Deductions: \$0.00

Collected

Direct Deposits: \$3,425.98
Employee Taxes: \$339.95
Employer Taxes: \$279.81
Deductions: \$0.00
Fees: \$123.65

Bank Transfer to TRAXPayroll.com: \$4,169.39

Double Branch Community Development District

Payee	Fee Type	Unit Type	Based On	Unit	Rate	Amount
TraxPayroll.com	Base Month Fee		All	1	75.00	\$75.00
	Payroll Fee	Employee	Standard	35	1.39	\$48.65
TraxPayroll.com Sub Total:						\$123.65
Pay Date: 05/11/2018						Total: \$123.65
Grand Total:						\$123.65

Pay Code: 1677-3206-225443

Pay Date: 05/25/2018

05/04/2018 through 05/17/2018

Pay Group: All

Double Branch Community Development District

"5/25 Amenity Payroll Reimb"
2,300.207.103
136

Gross Wages**Employee**

Hourly

\$5,280.69

Other Non Taxable

\$111.74

Total:

\$5,392.43

Net Pay	Uncollected	Collected
Net Check	\$42.01	
Direct Deposit		\$4,779.36
Deductions (included in gross wages)	Uncollected	Collected
Deduction Total:	\$0.00	\$0.00
Employee Taxes (included in gross wages)	Uncollected	Collected
Federal	\$0.00	\$167.15
Medicare	\$0.00	\$76.52
Social Security	\$0.00	\$327.39
Employee Tax Total:	\$0.00	\$571.06
Employer Taxes	Uncollected	Collected
FUTA	\$0.00	\$31.69
Medicare	\$0.00	\$76.52
Social Security	\$0.00	\$327.39
Employer Tax Total:	\$0.00	\$435.60

Uncollected

Checks To Print: \$42.01
 Employee Taxes: \$0.00
 Employer Taxes: \$0.00
 Deductions: \$0.00

Collected

Direct Deposits: \$4,779.36
 Employee Taxes: \$571.06
 Employer Taxes: \$435.60
 Deductions: \$0.00
 Fees: \$52.82

Bank Transfer to TRAXPayroll.com: \$5,838.84

Double Branch Community Development District

Payee	Fee Type	Unit Type	Based On	Unit	Rate	Amount
TraxPayroll.com	Payroll Fee	Employee	Standard	38	1.39	\$52.82
TraxPayroll.com					Sub Total:	\$52.82
Pay Date: 05/25/2018					Total:	\$52.82
					Grand Total:	\$52.82

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1989

Invoice Date: 7/9/18

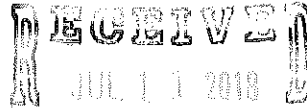
Due Date: 7/9/18

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Description	Hours/Qty	Rate	Amount
March 2018 - Phones (002.320.57200.41000)		99.12	99.12
March 2018 - Permits & Licenses (002.320.57200.49300)		28.84	28.84
March 2018 - Special Events (002.320.57200.49400)		487.50	487.50
March 2018 - Office Supplies (002.320.57200.51000)		305.68	305.68
March 2018 - Repair & Replacements (002.320.57200.63100)		974.74	974.74
Total			\$1,895.88
Payments/Credits			\$0.00
Balance Due			\$1,895.88

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – March 20, 2018

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	GMS	Total
2/24/2018	walmart	59	replace vaccum	34.600.538.64000	59				59
2/27/2018	BoatHoose Marine	166.82	Repair - Epoxy			2.320.572.63100	166.82		166.82
2/28/2018	Target	16.04	MV Fitness Clock	34.600.538.64000	16.04				16.04
3/1/2018	head-penn	394.2	Tennis Maint.	2.330.572.34400	394.2				394.2
3/1/2018	head-penn	8.08	Tennis Maint.	2.330.572.34400	8.08				8.08
3/1/2018	l&l internet	107.88	web domain registry	2.330.572.51000	53.94	2.320.572.5100	53.94		107.88
3/2/2018	Ring Central	198.25	VOIP phones	2.330.57200.41000	99.13	2.320.572.4100	99.12		198.25
3/2/2018	UPS store	20	Notary service			2.320.572.5100	20		20
3/3/2018	Zoro Tools	99.9	Tools	34.600.538.64000	49.95	2.320.572.63100	49.95		99.9
3/5/2018	head-penn	654.92	Tennis Maint.	2.330.572.34400	654.92				654.92
3/7/2018	Criterion	325	Special Event	2.330.572.49400	162.5	2.320.572.49400	162.5		325
3/7/2018	Criterion	325	Special Event	2.330.572.49400	162.5	2.320.572.49400	162.5		325
3/8/2018	Game Time	75	Special Event	2.330.572.49400	37.5	2.320.572.49400	37.5		75
3/8/2018	Celebration	250	Special Event	2.330.572.49400	125	2.320.572.49400	125		250
3/8/2018	Hooks and Lattice	369.19	Grounds décor	34.600.538.64000	184.6	2.320.572.63100	184.59		369.19
3/9/2018	office max	220.98	Office Supply	34.600.538.64000	110.49	2.320.572.5100	110.49		220.98
3/14/2018	Mood media	28.84	Music License	2.310.513.49300	28.84				28.84
3/14/2018	Mood media	28.84	Music License			2.320.572.49300	28.84		28.84
3/14/2018	walmart	248.94		34.600.538.64000	142	2.320.572.5100	106.94		248.94
3/15/2018	angies list	29.99	subscription serv.	34.600.538.64000	15	2.320.572.63100	14.99		29.99
3/15/2018	Zoro Tools	143.34	Tools	34.600.538.64000	71.67	2.320.572.63100	71.67		143.34
3/15/2018	UPS store	14.31	overnight mailing			2.320.572.5100	14.31		14.31
3/16/2018	pool supply unl.	425.79	DB spray motor			2.320.572.63100	425.79		425.79
3/20/2018	Zoro Tools	121.86	Tools	34.600.538.64000	60.93	2.320.572.63100	60.93		121.86
3/20/2018	head-penn	155.42	Tennis Maint.	2.330.572.34400	155.42				155.42
Totals		\$4,487.59			\$2,591.71		\$1,895.88	\$0.00	\$4,487.59

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – March 20, 2018

Totals by GL

Double Branch: \$1895.88

2.320.572.4100 (DB Phones) – \$99.12
2.320.572.49300 (DB permits/ licenses) – \$28.84
2.320.572.49400 (DB Special Events) - \$487.5
2.320.572.5100 (DB Office Supplies) - \$ 305.68
2.320.572.63100 (DB Repair and Replacements) - \$974.74

Middle Village: \$2591.71

2.330.572.4100 (MV Phones) – \$99.13
2.310.513.49300 (MV permits/ licenses) – \$28.84
34.600.538.64000 (MV repair & replacements) – \$709.68
2.330.572.49400 (MV Special Events) - \$487.5
2.330.572.34400 (MV Tennis Maintenance) – \$1212.62
2.330.572.51000 (MV Office Supplies) – \$53.94



JAY SORIANO
Card Ending 6-63053

					Amount
02/24/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL		\$59.00
02/27/18	BOATHOUSE DISCOUNT 0000 904-778-7775	JACKSONVILLE	FL		\$166.82 +
02/28/18	TARGET JACKSONVILLE WEST 2233 DISCOUNT STORE	JACKSONVILLE	FL		\$16.04
03/01/18	HEAD/PENN RACQUET SPTS 000000353104002 6024472340	PHDENIX	AZ		\$394.20 +
03/01/18	HEAD/PENN RACQUET SPTS 000000353104002 6024472340	PHOENIX	AZ		\$8.08
03/01/18	T & T INTERNET 610-560-1589	WWW.1AND1.COM	PA		\$107.88 +
03/02/18	RINGCENTRAL 5195629008 94002	BELMONT	CA		\$198.25 +
03/02/18	THE UPS STORE OFFICE SUPPLY STORE	JACKSONVILLE	FL		\$20.00
03/03/18	ZORO TOOLS INC 8472477664	MUNDELEIN	IL		\$99.90
03/05/18	HEAD/PENN RACQUET SPTS 000000353104002 6024472340	PHOENIX	AZ		\$654.92 +
03/07/18	CRITERION PICTURES USA 00-08023281705 800-8909494	MARINA DL REY	CA		\$325.00 +
03/07/18	CRITERION PICTURES USA 00-08023281705 800-8909494	MARINA DL REY	CA		\$325.00 +
03/08/18	GAME TIME GAME TRUCK squareup.com/receipts	Jacksonville	FL		\$75.00
03/08/18	CELEBRATION PARTY RENTAL 000000001 9042602484	JACKSONVILLE	FL		\$250.00 +
03/08/18	HOOKS AND LATTICE 328247174593179 LALITHAK@CARLSBADMFG.COM	CARLSBAD	CA		\$369.19 +
03/09/18	OFFICEMAX/DEPOY 6826 000006826 8004633768	JACKSONVILLE	FL		\$220.98 +
03/14/18	MODD PANDORA 0684 AUSTIN TX				\$28.84
03/14/18	MOOD PANDORA 0684 AUSTIN TX				\$28.84
03/14/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL		\$248.94 +
03/15/18	ANGIES LIST 888-888-5478 IN				\$29.99

Continued on next page



Business Green Rewards Card
GMS LLC
JAMES PERRY
Closing Date 03/21/18



p. 5/9

Account Ending 6-64002

Detail Continued

† - denotes Pay Over Time activity

				Amount
03/15/18	ZORO TOOLS INC 8472477664	MUNDELEIN	IL	\$143.34 †
03/15/18	THE UPS STORE OFFICE SUPPLY STORE	JACKSONVILLE	FL	\$14.31
03/16/18	POOL SUPPLY UNLIMITED 888-836-6025	888-836-6025	CA	\$425.79 †
03/20/18	ZORO TOOLS INC 8472477664	MUNDELEIN	IL	\$121.86 †
03/20/18	HEAD/PENN RACQUET SPTS 000000353104002 6024472340	PHOENIX	AZ	\$155.42 †

Fees

		Amount
Total Fees for this Period		\$0.00

Interest Charged

		Amount
Total Interest Charged for this Period		\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2018 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2018	\$95.00
Total Interest in 2018	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
OPEN Extended Payment Option	29.99% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			



1&1 Internet Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

Jay Soriano
370 Oakleaf Village Pkwy

Orange Park, FL 32065
UNITED STATES

Invoice Date: 02/27/2018
Customer ID: 270980442
Product ID: 48060001
Invoice No.: 202019933559

Need help? help.1and1.com
Your 1&1 Control Panel: my.1and1.com/invoices

Phone support: 1-877-300-8316
E-mail support: billing@1and1.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this in the 1&1 Control Panel.

Invoice Summary (1&1 Unlimited Plus)

Billing period starting: 02/26/2018

Item	Service	Charges	Usage	Total
1	Basic Fee 02/26/2018-02/26/2019 oakleafresidents.com	\$9.99 a month	12 mo.	\$ 119.88
2	Special Offer Discount for line-item 1	Special Offer		\$ -12.00
Total amount due				\$ 107.88

The total amount due will be charged to your credit card. Thank you.

Do you have questions regarding this invoice?

Please refer to your 1&1 Help Center or your personal 1&1 Control Panel for further information.



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice				5192740067			
Billing Date 02/28/2018		Ship Date 02/28/2018		Order Date 02/27/2018		Requested Date 02/27/2018	
Terms Credit Card preauth.						Due Date	
Order No. 5102384830		P.O. Number Extreme MP				Order Entered By: OMS3_CPIC	
Salesrep: ELLIS, JEFF Order Placed By: R118							

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

197714 00000001 002

199930 00000024 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
232207	Graphene Touch Extreme MP Item 10	Ü30	3 PC	146.00	0.000	131.40	394.20

Total Number of Units 3

Shipping Information

Packing Slip, BOL: 5182682462
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 3.700 LB 1.678 KG

Box Tracking Number

289180173965827

Total Number of Cartons 1

Items total	394.20	USD
Freight Charge	8.08	USD
Final amount	402.28	USD
Charged to your American Express ***** 053	8.08	USD
Charged to your American Express ***** 053	394.20	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).

This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!

To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice 5192742411			
Billing Date 03/02/2018	Ship Date 03/02/2018	Order Date 03/02/2018	Requested Date 03/02/2018
Terms 6% 30 3% 60 NET 61 days			Due Date
Order No. 5102387681	P.O. Number March Balls		Order Entered By: OMS3_CPIC
Salesrep: ELLIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

157166 00000051 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
522102	PRO PENN MARATHON REGULAR-DU Item 10		96 CA	2.73	0.000	2.73	262.08
	HS Tarrif No.: .. Country of Origin: China						
524304	PENN COACH TEACHING BALLS Item 20		96 CA	1.96	0.000	1.96	188.16
	HS Tarrif No.: .. Country of Origin: China						
521930	Penn Control Plus 12B Polyb Item 30		12 BAG	10.44	0.000	10.44	125.28
	HS Tarrif No.: .. Country of Origin: Thailand						
521920	PENN QST 60 - 12B POLYBAG Item 40		12 BAG	10.10	0.000	10.10	121.20
	HS Tarrif No.: .. Country of Origin: Thailand						
Total Number of Units		216					

Shipping Information

Packing Slip, BOL: 5182685638
Shipping Terms: FOB Origin
Shipment Origin: PHOENIX AZ
Shipped Via: FEDEX Ground PPD
Gross Weight: 135.396 LB 61.416 KG

Box Tracking Number
336473672447046

Total Number of Cartons 5

Items total	696.72 USD
CC Discount	41.80- USD
Final amount	654.92 USD
Charged to your American Express *****053	654.92 USD
Balance Due	0.00 USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

HEAD®

Penn®

Page
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Sold-to address

Invoice / Invoice Date
5192742411 / 03/02/2018

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Please include stub with your payment			
REMIT TO HEAD/Penn Racquet Sports P.O. Box 53232 Phoenix, AZ 85072-3232	Middle Village CDD	Customer No. 715220 Invoice 5192742411	For payment by EFT or credit card, please contact the office directly. Thank you.
	Amount Enclosed \$		
For questions regarding your order please contact Customer Service (800)289-7366 Option 2			



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice		5192753043	
Billing Date 03/19/2018	Ship Date 03/19/2018	Order Date 03/16/2018	Requested Date 03/16/2018
Terms Credit Card preauth.			Due Date
Order No. 5102395063	P.O. Number Andy - Shoes		Order Entered By: OMS3_CPIC
Salesrep: ELIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

137516 00000008 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
273108	Sprint Pro 2.0 Men RDBI Item 10	13	1 PR	74.00	0.000	74.00	74.00
273008	Revolt Pro 2.5 Men BLFO Item 20	12H	1 PR	74.00	0.000	74.00	74.00
Total Number of Units		2					

Shipping Information
Packing Slip, BOL: 5182693548
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 7.050 LB 3.198 KG

Box Tracking Number
289180174017228

Total Number of Cartons 1

Items total	148.00	USD
Freight Charge	7.42	USD
Final amount	155.42	USD
Charged to your American Express *****053	155.42	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

Angie's list.

Member ID: 31363707

Purchase Date: 03/15/2018

Jay Soriano

475 W Town Pl Saint Augustine Fl 32092

Product: Angie's List [**Gold**] Membership

Total: \$29.99

Payment Method: Credit Card ...2055

**BOATHOUSE DISCOUNT
MARINE (JAX)**

5615 BLANDING BLVD
JACKSONVILLE, FL 32244
9047787775

[http://
www.BoathouseDiscountMarine.co](http://www.BoathouseDiscountMarine.com)

m
Cashier: Employee

Transaction 023698

Total	\$166.82
CREDIT CARD SALE	\$166.82
AMEX 3053	

Retain this copy for statement
validation

27-Feb-2018 5:17:16P
\$166.82 | Method: EMV
AMERICAN EXPRESS
XXXXXXXXXXXX3053
JAY SORIANO
Ref #: 805800660521
Auth #: 899214
MID: *****7888
AID: A000000025010901
AthNtwkNm: AMEX
SIGNATURE VERIFIED

Online: [https://clover.com/p/
TZYJ0TFYE04J4](https://clover.com/p/TZYJ0TFYE04J4)

Page

1/1

Amount Paid
Amount Due
Auth #

Signature

DEPT. OF REVENUE
TO THE
STATE OF FLORIDA

Celebration Party Rental
 11417 San Jose Blvd
 Jacksonville, FL 32223
 (904) 260-9792
 (904) 886-3116 FAX

2-611101

**Reservation
Delivery**

Start Date:	4/13/2018 5:00 PM
End Date:	4/14/2018 9:00 AM
Return Date:	
Delivery Date:	*4/13/2018 4:00 PM
Pickup Date:	4/14/2018 10:00 AM
Order Terms:	Due on Receipt
PO #:	
Job #:	

Ship To:

Customer Information

Double Branch Community Development
 370 OAKLEAF VILLAGE PARKWAY
 Orange Park, FL 32065

Ship VIA	Customer Email	Work Phone #	Fax Phone #
	residentassistant@oakleaf	(904) 375-9285	

Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name	Employee Name
29544				SRW

Qty Out	Qty In	Description	Retail	Variance	Per Unit	NonTax	Total
1		Big Top ToddlerTown	\$225.90	50%	\$112.95		\$112.95
1		T-REX Adventure 40-17-16			\$395.90		\$395.90

Delivery Notes:

Setup on grass, Power ok
 Lisa or Jay 904-375-9285 extension 7

Order Terms:

I understand unless a water hose is supplied with the inflatable I am renting water should not be placed directly on the inflatable. A service fee of 150.00 will be charged for any dry rides that are used improperly with water hoses.

Customer Signature

X

Customer Signature

Customer Name (Printed)

HOURS:
 Monday - Friday 7:30am - 5:30pm
 Saturday 7:30am - 5:00pm
 Closed Sundays



Rental Charges:	\$508.85
Sub Total:	\$508.85
Tax:	\$35.62
Order Total:	\$544.47
Amount Paid:	\$544.47
Amount Due:	\$0.00

Transaction History:

Date	Type	Amount	Kind	Number	Date	Type	Amount	Kind	Number
3/8/2018	AMEX	\$250.00	Payment	3053	4/13/2018	AMEX	\$294.47	Payment	3053

Thank You, We appreciate your business.

Printed: Friday, April 13, 2018 3:00 PM

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park FL 32065

Ship: same as above
Bill: same as above

Your client#: 017958 Date: 07-Mar-18

New bookings (shipping/returning via No items to ship):

We-ship	You-show	Return	Due-back	Attention	Charge
Order#	Title#	Title			
11-Apr-18	13-Apr-18	13-Apr-18	17-Apr-18	Will Provide Own DVD	
246822	F031483,PV	Ferdinand			325.00
				Total:	325.00

Criterion Pictures, USA, Inc.
1050 Oakcreek Drive
Lombard IL 60148
(800)890-9494

Game Time Game Truck, LLC
12316 Lull Water Ln
Jacksonville, FL 32225
(904) 646-6484
info@gametimegametruck.com
www.gametimegametruck.com



INVOICE

BILL TO

Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, FL 32065

INVOICE # 1407**DATE 03/08/2018****DUE DATE 04/13/2018**

ACTIVITY	QTY	RATE	AMOUNT
Event 2	1	349.00	349.00
Friday - Sunday			
Additional Hour	1	125.00	125.00

Thank you for your business!

PAYMENT	75.00
BALANCE DUE	\$399.00



HOOKS & LATTICE

Paid in Full

Hooks & Lattice
6056 Corte Del Cedro
Carlsbad, CA, 92011
Phone: 800-896-0978
Web: www.hooksandlattice.com

INVOICE

Reference No.: IN1028242
Date: 09-Mar-2018
Due Date: 09-Mar-2018
Customer ID: 1044155

BILL TO:		SHIP TO:			
Jay US Address Soriano 475 W Town Pl suite 114 St Augustine FL 32092 UNITED STATES Attn: Jay US Address Soriano		Jay US Address Soriano 370 Oakleaf Village Pkwy orange park FL 32065 UNITED STATES Attn: Jay US Address Soriano			
CUSTOMER REF. NBR	TERMS	WEB ORD NBR	CONTACT		
	Prepaid	61469			
SO TYPE	SO NUMBER	SHIPMENT NUMBER	CUSTOMER P.O. NO.		
SO-Web	SO1029673	SH027605-3/8/2018			
ITEM	QTY.	UOM	UNIT PRICE	DISC.	EXTENDED PRICE
Freight ShipVia GROUND	0.00		.00		47.54
B-HB-22-I: 22in. English Garden Hanging Basket w/ Liner & Chain	5.00	EA	.00		.00
B-HB-18-I: 18in. English Garden Hanging Basket W/ Liner & Chain	2.00	EA	.00		.00
Tracking Numbers:					
1Z0E51180343204593					
1Z0E51180343278406					

Sales Total: 369.19
Tax Total: 0.00
Total (USD): 369.19
Amount Due: \$ 0.00

Please review the information contained in this invoice for accuracy. If no discrepancies are communicated within 14 days, payment will be considered complete or payment for the exact amount of this invoice will be expected, governed by established terms.

Order # 1000124950

Complete
Order Date: March 14, 2018

Items Ordered

		Items Ordered		
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered1	\$26.95
		Subtotal		\$26.95
		Grand Total (Excl.Tax)		\$26.95
		Tax		\$1.89
		Grand Total (Incl.Tax)		\$28.84

Order Information

Billing Address
Jay Soriano
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

Credit Card Number XXXX-2055

Order # 1000124945

Complete
Order Date: March 14, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered1	\$26.95
Subtotal				\$26.95
Grand Total (Excl.Tax)				\$26.95
Tax				\$1.89
Grand Total (Incl.Tax)				\$28.84

Order Information

Billing Address
Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

Credit Card Number XXXX-2055

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Office DEPOT
OfficeMax

JACKSONVILLE - (904) 573-8221

03/09/2018 5:21 PM



SALE 6826-1-2083-883041-18.2.2
275534 TNR,HGH,YLP 129.99 SS
902231 INK,REPLACE HP 90.99 SS
Subtotal: 220.98
Total: 220.98
Amex 0531 220.98

AUTH CODE 861170

TDS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS Signature Verified

JAY SORIANO 603740602

Congratulations! You've reached VIP

~~Rewards status. You'll now get 5% back~~

in rewards on ink, toner, paper, and

print/copy/ship services, plus a

special birthday offer. Visit

officedepot.com/rewards.

Tax Exemption Number 000600486993

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU!

Participate in our online customer

survey and receive a coupon for

\$10 off your next qualifying

purchase of \$50 or more on

office supplies, furniture and more.

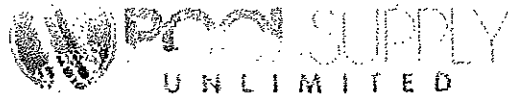
(Excludes Technology. Limit 1 coupon per

household/business.)

Visit www.officedepot.com/feedback

and enter the survey code below:

W54R NQ18 ZDK5



Order Confirmation

Hello Jay US Soriano,

Thank you again for shopping at Pool Supply Unlimited. We hope you enjoy your new purchase! Your order number is **03376367**. Please see your order confirmation below:

Order Summary

Order Date: 03/28/2018
Order Number: 03376367

Shipping Carrier: UPS Ground

Shipping Address:
GMS LLC
Jay US Soriano
370 Oakleaf Village Pkwy
orange park, FL 32065

Items In This Shipment

Item #	Description	Price	Qty	Total
80321	Pentair WhisperFlo 1HP Energy Efficient Full Rated 3-Phase Pool Pump 208-230-460V WFK-4 011568 011641	\$548.98	1	\$548.98

SubTotal: \$548.98

Shipping: \$24.95

Tax: \$0.00

Total: **\$573.93**

If you have questions, please call us at (888) 836-6025.

Sincerely,

Pool Supply Unlimited Customer Service
poolsupplyunlimited.com



Service Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 03/02/2018
Service Plan: RingCentral Office
Reference #: 5195629008

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place
St augustine, FL 32092, United States

Statement Summary

Total Current Charges **\$198.25**

Your credit card ending in [3053] was charged \$198.25.

This charge will appear as "RingCentral, Inc" on your credit card statement.

Statement Details

Period	Service	Amount
03/02/2018 - 04/01/2018	Subscription Fee - Monthly (RingCentral Office)	\$49.99
	44.01% off / month discount	(\$22.00)
03/02/2018 - 04/01/2018	DigitalLine Unlimited - (904) 770-4667	\$49.99
	44.01% off / month discount	(\$22.00)
03/02/2018 - 04/01/2018	DigitalLine Unlimited - (904) 770-4649	\$49.99
	44.01% off / month discount	(\$22.00)
03/02/2018 - 04/01/2018	DigitalLine Unlimited - (904) 770-4661	\$49.99
	44.01% off / month discount	(\$22.00)
03/02/2018 - 04/01/2018	DigitalLine Unlimited - (904) 342-1441	\$0.00
03/02/2018 - 04/01/2018	DigitalLine Unlimited - (904) 770-4648	\$49.99
	44.01% off / month discount	(\$22.00)
	Charges	\$139.95
	Current Service Fees	\$139.95
	Current Taxes, Charges and Fees*	\$58.30
	Total Current Charges	\$198.25



JACKSONVILLE WEST - 904-248-4366
02/28/2018 06:36 PM EXPIRES 05/29/18



HOME

074101581 -- DEC CLOCK T \$14.99

	SUBTOTAL	\$14.99
T = FL TAX 7.0000% on	\$14.99	\$1.05
	TOTAL	\$16.04

*3053 AMEX CHARGE \$16.04
AID: A000000025010801
AMERICAN EXPRESS

REC#2-8059-2233-0173-5430-2 VCD#752-255-945



Not all shopping
trips are alike.
Share feedback.



Help make your Target Run better.
Take a 2 minute survey about today's trip:

informtarget.com
User ID: 7194 0776 7982
Password: 645 698

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days.

The UPS Store - #4610
9526 Argyle Forest BLVD
STE B2
Jacksonville, FL 32222
(904) 425-4747

03/15/18 01:47 PM

We are the one stop for all your
shipping, postal and business needs.

We offer all the services you need
to keep your business going.



001 000008 (022) TO \$ 14.31
Priority Mail
Tracking# 9405510200830871487091

SubTotal \$ 14.31
Total \$ 14.31

AMERICAN EXPRESS \$ 14.31
ACCOUNT NUMBER * *****3053
Appr Code: 859552 (I) Sale

ENTRY METHOD: ChipRead
MODE: Issuer
AIO: A000000025010801
TVR: 0000008000
TSI: F800
AC: 26171A60957A090B
ARC: 00

Receipt ID 83013868402512888377 001 Items
CSH: RICHARD Tran: 2962 Reg: 001

Thank you for visiting our store.
Please come back again soon.

Whatever your business and personal
needs, we are here to serve you.

US Postal Rates Are Subject to Surcharge

We're here to help.
Join our FREE email program to receive
great offers and resources.

www.theupsstore.com/signup

The UPS Store - #4610
9526 Argyle Forest BLVD
STE B2
Jacksonville, FL 32222
(904) 425-4747

03/02/18 03:45 PM

We are the one stop for all your
shipping, postal and business needs.

We offer all the services you need
to keep your business going.



001 000003 (011) \$ 20.00
Notary QTY 2
Reg Unit Price \$ 10.00

SubTotal \$ 20.00

Total \$ 20.00

AMERICAN EXPRESS \$ 20.00

ACCOUNT NUMBER * *****3053

Appr Code: 859536 (1) Sale

ENTRY METHOD: Onload

MODE: Issuer

AID: A000000025310801

TVR: 0000008000

TSI: FBOU

AC: EAA852AD9754FED9

ARC: 00

Receipt ID 82013868132817688267 002 Items
CSH: RICHARD Tran: 2065 Reg: 002

Thank you for visiting our store.
Please come back again soon.

Whatever your business and personal

needs, we are here to serve you.

Let us help.

Join our FREE email program to receive
great offers and resources.

www.theupsstore.com/signup

See back of receipt for your chance
to win \$1000

ID #: 7M2B0H14TH00

Walmart 
Save money. Live better.

(804) 214 - 9411
MANAGER COREY HOLDER
1580 ORANAH FIELD RD
MIDDLEBURG FL 32068
SIN 03308 OPN 003526 TEN 07 TRN 06641
BI PI TURNO 001117024007 59.00 0
SUBTOTAL 59.00
TOTAL 59.00
AMERICAN EXPRESS *** ** 053 1 0
APPROVAL # 807664
REF # 000100033671
TRANS ID - 001070600410484

AJD 0000000025010001
IC 93574F5889EF73BD
TERMINAL # SC010349
*Signature Verified

02/24/18 17:46:48
CHANGE DUE 0.00
N ITEMS SOLD 1

IC# 6110 6013 8309 9888 5272



02/24/18 17:46:57
CUSTOMER COPY

Use Walmart Pay to save your receipts.



See back of receipt for your chance
to win \$1000

ID #: 7H2PS514TK2C

Walmart 
Save money. Live better.

(904) 214 - 9411
MANAGER COREY HOLDER
1580 BRAWNAN FIELD RD
MIDDLEBURG FL 32068
STN 03308 OP# 003308 YEN 68 TR# 04420
AOC 24 HON 060541771298 128.00 0
CONRO INK 080909402464 62.97 0
952XL BLACK 080929685809 43.97 0
** VOIDED ENTRY **
AOC 24 HON 060541771298 128.00-0
AOC 24 HON 060541771298 128.00 0
2YR RPL PLAN 060536822114 14.00 0
SUBTOTAL 240.94
TOTAL 240.94
ANEX TEND 240.94
AMERICAN EXPRESS *** ***3 053 I Q
APPROVAL # 091344
REF # 000100203710
TRANS ID - 001076762480403

AID 0000000025010001
TC 4EC00886EE472C00
TERMINAL # SC010670
*Signature Verified

03/14/18 14:32:00
CHANGE DUE 0.00

ITEMS SOLD 4
ICH 5195 7354 7176 2271 0292 9



03/14/18 14:32:07
CUSTOMER COPY



909 Asbury Drive
Buffalo Grove IL 60089
www.zoro.com
Tax ID # 27-3596010

For Questions Please Contact

http://www.zoro.com/pages/zoro_info/contactus/
(855) 289-9676

Bill To

Jay Soriano
GMS LLC
475 W Town Pl
9045620249
St Augustine FL 32092
United States

Ship To

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
9045620249
orange park FL 32065
United States

Cash/CC Sales Receipt

Date	3/14/2018
Sales Receipt #	5016171
Customer #	CUST508015
SO #	Sales Order #SO8976872
Purchase Order #	
Shipping Method	Standard Ground
Tracking #	1Z30A61X0362995595
Payment Method	American Express
Credit Card #	*****3053

Z Number	Item	Quantity	Units	Description	Rate	Amount
G6175051	Manual Chain Li ft. Hoist,1 t,10 ft Li	1	EA	1 Ton Manual Chain Lift Hoist w/10 ft. Lift	133.96	133.96

Subtotal	133.96
Shipping Cost (Standard Ground)	0.00
Total Tax	9.38
Total Paid	\$143.34



909 Asbury Drive
Buffalo Grove IL 60089
www.zoro.com
Tax ID # 27-3596010

For Questions Please Contact

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Bill To

Jay Soriano
GMS LLC
475 W Town Pl
9045620249
St Augustine FL 32092
United States

Ship To

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
9045620249
orange park FL 32065
United States

Cash/CC Sales Receipt

Date	3/19/2018
Sales Receipt #	5031493
Customer #	CUST508015
SO #	Sales Order #SO9114442
Purchase Order #	
Shipping Method	Standard Ground
Tracking #	1ZF9523X0311467332
Payment Method	American Express
Credit Card #	*****3053

Z Number	Item	Quantity	Units	Description	Rate	Amount
G2261655	1HLV6 Water Nozzle, Twist, Brass, 3-5/8 In L.	2	EA	Water Nozzle, Design Twist, Features Adjusting Self Centering, Construction Brass, Connection GHT, Flow Rate 2.5 to 5.0 gpm, Max. Pressure 60 psi, Max. Temp. 100 Degrees F, Color Brass, Flow Control Twist, Length 3-5/8 In.	10.94	21.88
G7612044	Ice Kit Reservoirs	2	EA	Ice Kit Reservoir, Orientation Horizontal, Flow Capacity .52 gpm @ 50 psi, Inlet Size 1/4 In., Inlet Type Compression, Outlet Size 1/4 In., Outlet Type Free Flow, Length 5 In., Width 4-1/2 In., Height 2-1/2 In., Reservoir Material Polycarbonate, Float Material Polypropylene, Valve Body Material Brass, Max. Pressure 125 psi, Temp. Range 35 Degrees to 175 Degrees F	46.00	92.00

Subtotal	113.88
Shipping Cost (Standard Ground)	0.00
Total Tax	7.98
Total Paid	\$121.86



909 Asbury Drive
Buffalo Grove IL 60089
www.zoro.com
Tax ID # 27-3596010

For Questions Please Contact

http://www.zoro.com/pages/zoro_info/contactus/
(855) 289-9676

Cash/CC Sales Receipt

Date	3/2/2018
Sales Receipt #	4964321
Customer #	CUST508015
SO #	Sales Order #SO8976872
Purchase Order #	
Shipping Method	Standard Ground
Tracking #	1ZF9523X0311400733
Payment Method	American Express
Credit Card #	*****3053

Bill To

Jay Soriano
GMS LLC
475 W Town Pl
9045620249
St Augustine FL 32092
United States

Ship To

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
9045620249
orange park FL 32065
United States

Z Number	Item	Quantity	Units	Description	Rate	Amount
G0294217	Inlet Spud,Urinal,3/ 4 In	3	EA	Inlet Spud, Sub-Category Spuds, For Use With Urinals with 3/4 In. Inlets, For Use With Grainger Item Number 29VL78, 5NTV8, 32V885, For Use With Mfr. Model Number 3402016.020, 6581015.020, 6571014.020, 6541132.020,, Fits Brand American Standard, Material Brass and Rubber, Size 3/4 In., Color/Finish Brass, Standards IAPMO, ASSE, And CSA, Includes Spud, Brass Washer, Rubber Gasket and Brass Nut	13.11	39.33
G3226002	Inlet Spud,Toilet 1 1/2 In	2	EA	Inlet Spud, For Use With Toilets, For Use With Item Number 5NTV8, 32V885, 2257001.020, For Use With Mfr. Model Number 9504999.020, 9512999.020, 6581015.020, 6571014.020, 2257001.020,, Fits Brand American Standard, Material Brass and Rubber, Color/Finish Brass, Standards IAPMO, ASSE, And CSA, Includes Spud, Brass Washer, Rubber Gasket and Brass Nut	14.18	28.36
G2780513	Toilet and Urinal Wax Rings, Gaskets, Flanges, and Spuds	2	EA	Inlet Spud, For Use With Urinals with 1 1/4 In. Inlets, For Use With Item Number 5NTV8, 32V885, 5NTV9, G1011814, For Use With Mfr. Model Number 6541132.020, 6581015.020, 6571014.020, 6601012.020, 6561017.020, 6501010.020, 6506001.020,, Fits Brand American Standard, Material Brass and Rubber, Size 1-1/4 In., Color/Finish Brass, Standards IAPMO, ASSE, And CSA, Includes Spud, Brass Washer, Rubber Gasket and Brass Nut	12.83	25.66

Subtotal	93.35
Shipping Cost (Standard Ground)	0.00
Total Tax	6.55
Total Paid	\$99.90

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1990

Invoice Date: 7/9/18

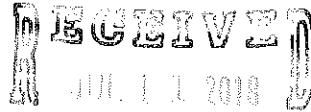
Due Date: 7/9/18

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



DY

[illegible]

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – April 17, 2018

[illegible]

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – April 17, 2018

Totals by GL

Double Branch: \$1451.35

2.320.572.4100 (DB Phones) – \$98.6

2.320.572.49300 (DB permits/ licenses) – \$26.95

2.320.572.49400 (DB Special Events) - \$570.47

2.320.572.63100 (DB Repair and Replacements) - \$755.33

Middle Village: \$1513.84

2.330.572.4100 (MV Phones) – \$98.60

2.310.513.49300 (MV permits/ licenses) – \$26.95

34.600.538.64000 (MV repair & replacements) – \$256.78

2.330.572.49400 (MV Special Events) - \$570.50

2.330.572.34300 (MV Tennis Pro) – \$561.01

JAMES PERRY

Account Ending 6-64002

6/23/18

p. 47.

Detail Continued

* - denotes Pay Over Time activity

JAY SORIANO
Card Ending 6-63053

				Amount
03/21/18	SPEEDWAY 06910 542929823069109 9043174981	JACKSONVILLE	FL	\$85.26
03/22/18	BATTERIES PLUS 9043750495	ORANGE PARK	FL	\$84.99
03/28/18	POOL SUPPLY UNLIMITED 888-836-6025	888-836-6025	CA	\$573.93 *
03/28/18	US PRO TENNIS ASSOCIATION 4076343050	ORLANDO	FL	\$321.25 *
03/30/18	ACADEMY SPORTS 111-111-1111	ORANGE PARK	FL	\$192.56 *
03/30/18	WINNING CONCEPTS USA INC 6280880044921 904-272-9784	ORANGE PARK	FL	\$239.76 *
04/02/18	RINGCENTRAL 5250008008 94002	BELMONT	CA	\$197.20 *
04/12/18	WAL-MART SUPERCENTER 6978 6978 DISCOUNT STORE	JACKSONVILLE	FL	\$376.69 *
04/12/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL	\$116.58 *
04/12/18	DUNKIN #346314 Q35 3463 904-778-0700	JACKSONVILLE	FL	\$130.10 *
04/13/18	DOMINO'S 9175787773 FAST FOOD REST.	JACKSONVILLE	FL	\$125.00 *
04/13/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$82.57
04/13/18	CELEBRATION PARTY RENTAL 000000001 9042602484	JACKSONVILLE	FL	\$294.47 *
04/14/18	DUNKIN #346314 Q35 3463 904-778-0700	JACKSONVILLE	FL	\$15.56
04/15/18	MOOD PANDORA 0684 AUSTIN TX			\$26.95
04/15/18	MOOD PANDORA 0684 AUSTIN TX			\$26.95
04/17/18	CITY ELECTRIC SUPPLY 1 32204	JACKSONVILLE	FL	\$75.37

Fees

			Amount
04/20/18	JAMES PERRY	Late Payment Fee	\$38.00
Total Fees for this Period			\$38.00

Continued on next page



ACADEMY @ ORANGE PARK, FL 904

03 30 12 19 01

9712 0101 1906

4 @ 1 for 44.99 MDS 179.96
SUBTOTAL 179.96
7.0% Sales Tax 12.60
TOTAL USD\$ 192.56

MID: 328030035997

TID: 08138958

RRN: 061932

<<ELEC SIGNATURE CAPTURED 9712 1 >>

AMERICAN EXPRESS 192.56

XXXXXXXXXXXX3053

Chip Read

JAY SORIANO AUTH 822366

Mode: Issuer

AID: A000000025010801

Batteries Plus Bulbs #485

36 A Blanding Blvd
Orange Park, FL 32073
9043750495

Ticket: #485-302757 User: MICHAEL
Date: 3/22/2018 10:59:26 A Sta: 485-02
Original order:

Item Description	Qty	Price Line type	Total
SLA12-8F 12V LEAD DURA12-8F	1	19.95 SaleLine	19.95
SLA12-8F 12V LEAD DURA12-8F	1	19.95 SaleLine	19.95
SLA12-8F 12V LEAD DURA12-8F	1	19.95 SaleLine	19.95
SLA12-8F 12V LEAD DURA12-8F	1	19.95 SaleLine	19.95

Item Subtotal 79.80
Tax 5.19

Total 84.99

Tender:
AMEX 84.99
XXXXXXXXXX3053
Auth: 522841

Sale amt recvd 84.99

Items purchased: 4

Sold To:

Middle Village Community
SAINT AUGUSTINE, FL 32092

Customer PO#03222018

GET THE BATTERY, LIGHT BULB
AND HELPFUL ADVICE YOU NEED.
ASK ABOUT OUR BATTERY REBUILD SERVICES
FOR CORDLESS TOOLS AND MORE
VISIT US AT BATTERIESPLUS.COM

Celebration Party Rental
 11417 San Jose Blvd
 Jacksonville, FL 32223
 (904) 260-9792
 (904) 886-3116 FAX

2-611101

**Reservation
 Delivery**

Start Date:	4/13/2018 5:00 PM
End Date:	4/14/2018 9:00 AM
Return Date:	
Delivery Date:	*4/13/2018 4:00 PM
Pickup Date:	4/14/2018 10:00 AM
Order Terms:	Due on Receipt
PO #:	
Job #:	

Ship To:

Customer Information

Double Branch Community Development
 370 OAKLEAF VILLAGE PARKWAY
 Orange Park, FL 32065

Ship VIA	Customer Email	Work Phone #	Fax Phone #
	residentasslstant@oakleaf	(904) 375-9285	

Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name	Employee Name
29544				SRW

Qty Out	Qty In	Description	Retail	Variance	Per Unit	NonTax	Total
1		Big Top ToddlerTown	\$225.90	50%	\$112.95		\$112.95
1		T-REX Adventure 40-17-16			\$395.90		\$395.90

Delivery Notes:

Setup on grass, Power ok
 Lisa or Jay 904-375-9285 extension 7

Order Terms:

I understand unless a water hose is supplied with the inflatable I am renting water should not be placed directly on the inflatable. A service fee of 150.00 will be charged for any dry rides that are used improperly with water hoses.

Customer Signature

X

Customer Signature

Customer Name (Printed)

HOURS:
 Monday - Friday 7:30am - 5:30pm
 Saturday 7:30am - 5:00pm
 Closed Sundays



Rental Charges:	\$508.85
Sub Total:	\$508.85
Tax:	\$35.62
Order Total:	\$544.47
Amount Paid:	\$544.47
Amount Due:	\$0.00

Transaction History:									
Date	Type	Amount	Kind	Number	Date	Type	Amount	Kind	Number
3/8/2018	AMEX	\$250.00	Payment	3053	4/13/2018	AMEX	\$294.47	Payment	3053

Thank You, We appreciate your business.
 Printed: Friday, April 13, 2018 3:30 PM

NATIONAL
ELECTRIC
SUPPLY



CONTRACTOR CASH SALE

C.E.S. (JACKSONVILLE CENTRAL)
117 West Beaver Street, Jacksonville, FL.
32204

Phone: 904-300-3500
Fax: 904-300-7311
Email: JacksonvilleCentral@cityelectricsupply.com

Date:

17 Apr 2018

JUL/018/51

CASH SALE

Entered by:

Jason Hiser

Account:

0101222222

Order Number:

0

3 E&P CSD 2/0-2
1 ARLINGTON GP/18

2/0 AWG 2 POLE SPLIT-1AP
19.5' SUPPLIES FOR O/P L&E 1&1 BIL.

1376.80 C
2912.08 C

41.50
29.13

Qty Item

Description

\$ Price Per

\$ Gross

SIGNATURE:

121591
CITY ELECTRIC SUPPLY COMPANY
117 WEST BEAVER ST
JACKSONVILLE FL 32204
Tel: 904-300-3500

Form ID: 001

Rev. 0. 000

Sale

XXXXXXXXXX3053

ANEX

Entry Method: Chip

04/17/18

12:19:12

Inv #: 078751

Appr Code: 626959

Batch#: 107002

Cust #: 1

Order #: 1

Zip Code: 32204

Amount:

\$

75.37

Total:

\$

75.37

AMOUNT TOTAL
ADD: 000000000000000000
TAX: 0.00
GRAND TOTAL: 0000000000

Customer: [unclear]
Thank you!

Credit Card No. [unclear]

2912.08

GOODS TOTAL:

570.43

TAX TOTAL:

54.94

TOTAL:

570.37

REC'D

CREDIT CARD
ORDER

Payment Status: APPROVED

3187
Domino's Pizza
(904) 779-7755

4/13/2018 9:16 PM
Order 485659 Server 3025
Rewards Code: Y29ZFB8X

Delivery

LISA
370 OAKLEAF VILLAGE PKWY
AMENITY CENTER
BRING ITEMIZED RECEIPT
ASK FOR LISA OR JAY
(904) 708-1134

American Express

CREDIT CARD # XXXXXXXXXXXX3053
REFERENCE 65164254242
APPROVAL CODE 204952

Amount \$107.84

Tip 17.16

Total 125.00
x 8

X

SIGNATURE

I AGREE TO PAY THE ABOVE TOTAL
AMOUNT ACCORDING TO CARD ISSUER
AGREEMENT

Join our Piece of the Pie
Rewards Program at dominos.com

THIS ORDER CAN STILL EARN
POINTS TOWARD FREE PIZZA!
VISIT DOMINOS.COM/CLAIMREWARDS
WITHIN 30 DAYS TO CLAIM
YOUR POINTS.

DEL EXPS ID _____

ANY DELIVERY CHARGE IS NOT A TIP
PAID TO YOUR DRIVER

Welcome to Dunkin' Donuts
Store #346314
116-01 Oakleaf Village Parkway, Jackson
4/12/2018 6:01:02 PM

Eat In
Order: 015

Register:2 Tran Seq No: 2730015
Cashier:Amanda R.

*****SALE*****

12 12 Donuts	107.88
2 Bx Joe Orig Blind	31.98
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
Sub. Total:	\$127.86
Tax:	\$2.24
Total:	\$130.10
Discount Total:	(\$12.00)
Change	\$0.00
Amex:	\$130.10

AMEX
Card Num : *****3053
Terminal : 2
Approval : 596673
USD\$ 130.10

I agree to pay the above Total Amount
according to Card Issuer Agreement.

Signature: _____

Tell us about today's visit
at www.telldunkin.com within 3 days

RECEIVE A FREE CLASSIC DONUT

on your next visit when you
purchase a Medium or Larger Beverage
Survey Code: 01501-46314-1804-1285

Enter Validation Code: _____
See restrictions on dunkindonuts.com

Visit DunkinNation.com for product
offers and news. Enter Code DD2957

See You Soon

Welcome to Dunkin' Donuts
Store #346314
116-01 Oakleaf Village Parkway, Jackson
4/14/2018 6:43:52 AM

Eat In
Order: 345

Register:2 Tran Seq No: 2731345
Cashier:Amanda F.

*****SALE*****

4 Cooler Whole White Milk	7.56
2 Latte LG Original	6.98
Sub. Total:	\$14.54
Tax:	\$1.02
Total:	\$15.56
Discount Total:	\$0.00
Change	\$0.00
Amex:	\$15.56

AMEX
Card Num : *****3053
Terminal : 2
Approval : 543431
USD\$ 15.56

Tell us about today's visit
at www.telldunkin.com within 3 days

RECEIVE A FREE CLASSIC DONUT

on your next visit when you
purchase a Medium or Larger Beverage
Survey Code: 34501-46314-0604-1488

Enter Validation Code: _____
See restrictions on dunkindonuts.com

Visit DunkinNation.com for product
offers and news. Enter Code DD2957

See You Soon

Order # 1000171948

Complete
Order Date: April 15, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered1	\$26.95
				Subtotal \$26.95
				Grand Total (Excl.Tax) \$26.95
				Tax \$0.00
				Grand Total (Incl.Tax) \$26.95

Order Information

Billing Address
Jay Soriano
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

Credit Card Number XXXX-2055

Order # 1000171943

Complete
Order Date: April 15, 2018

Items Ordered

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered1	\$26.95
		Subtotal		\$26.95
		Grand Total (Excl.Tax)		\$26.95
		Tax		\$0.00
		Grand Total (Incl.Tax)		\$26.95

Order Information

Billing Address
Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

Credit Card Number XXXX-2055

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Order Confirmation

Hello Jay US Soriano,

Thank you again for shopping at Pool Supply Unlimited. We hope you enjoy your new purchase! Your order number is **03376367**. Please see your order confirmation below:

Order Summary

Order Date: 03/28/2018
Order Number: 03376367

Shipping Carrier: UPS Ground

Shipping Address:
GMS LLC
Jay US Soriano
370 Oakleaf Village Pkwy
orange park, FL 32065

Items In This Shipment

Item #	Description	Price	Qty	Total
80321	Pentair WhisperFlo 1HP Energy Efficient Full Rated 3-Phase Pool Pump 208-230-460V WFK-4 011568 011641	\$548.98	1	\$548.98

SubTotal: \$548.98

Loyalty Points Earned: 1,098

Shipping: \$24.95

Tax: \$0.00

Total: **\$573.93**

If you have questions, please call us at (888) 836-6025.

Sincerely,

Pool Supply Unlimited Customer Service
poolsupplyunlimited.com

* Arrival dates vary based on shipping methods and the time your order was placed.

If you are not the intended recipient or have received this e-mail in error, please delete immediately. Any dissemination, distribution or copying of this message by any person other than the intended recipient is strictly prohibited

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

NAB HON MAID GRAHM	4.49	F
NAB HON MAID GRAHM	4.49	F
NAB HON MAID GRAHM	4.49	F
NAB HON MAID GRAHM	4.49	F
NAB HON MAID GRAHM	4.49	F
PUB 8.5 OZ EVDY CP	1.39	T
PUB 8.5 OZ EVDY CP	1.39	T
PUB 8.5 OZ EVDY CP	1.39	T
PUB 8.5 OZ EVDY CP	1.39	T
PUB 8.5 OZ EVDY CP	1.39	T
PUB 8.5 OZ EVDY CP	1.39	T
PBX DELI TEA SWT G	2.99	T F
PBX DELI TEA SWT G	2.99	T F
PBX DELI TEA SWT G	2.99	T F
PBX DELI TEA SWT G	2.99	T F
PBX DELI TEA SWT G	2.99	T F
PBX DELI TEA SWT G	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F
DELI LEMONADE GAL	2.99	T F

Order Total	78.63	
Sales Tax	3.94	
Grand Total	82.57	
Credit	Payment	82.57
Change		0.00

PRESTO!

Trace #: 09B891

Reference #: 0010536281

Acct #: XXXXXXXXXXXX3053

Purchase American Express

Amount: \$82.57

Auth #: 875590

CREDIT CARD	PURCHASE
A000000250108D1	AMERICAN EXPRESS
Entry Method:	Chip Read
Made:	Issuer



Service Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 04/02/2018
Service Plan: RingCentral Office
Reference #: 5250008008

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place
St augustine, FL 32092, United States

Statement Summary

Total Current Charges **\$197.20**

Your credit card ending in [3053] was charged \$197.20.

This charge will appear as "RingCentral, Inc" on your credit card statement

Statement Details

Period	Service	Amount
04/02/2018 - 05/01/2018	Subscription Fee - Monthly (RingCentral Office)	\$49.99
	44.01% off / month discount	(\$22.00)
04/02/2018 - 05/01/2018	DigitalLine Unlimited - (904) 770-4667	\$49.99
	44.01% off / month discount	(\$22.00)
04/02/2018 - 05/01/2018	DigitalLine Unlimited - (904) 770-4649	\$49.99
	44.01% off / month discount	(\$22.00)
04/02/2018 - 05/01/2018	DigitalLine Unlimited - (904) 770-4661	\$49.99
	44.01% off / month discount	(\$22.00)
04/02/2018 - 05/01/2018	DigitalLine Unlimited - (904) 342-1441	\$0.00
04/02/2018 - 05/01/2018	DigitalLine Unlimited - (904) 770-4648	\$49.99
	44.01% off / month discount	(\$22.00)
	Charges:	\$139.95
	Current Service Fees	\$139.95
	Current Taxes, Charges and Fees*	\$57.25
	Total Current Charges	\$197.20

SPEEDWAY 0000010
JACKSONVILLE FL 32222
TRAN# 3290905
3/21/2018 9:55 AM

Pump 15
Regular Unleaded
34.671 @ \$2.459/GAL
GAS TOTAL \$85.26
TAX \$0.00
TOTAL \$85.26

American Express
Card Num :
0000000000000000
ITEM 0000000000000000
TRAILER 0000000000000000
APPRO: 0000000000000000
ENTRY METHOD: JCR
03/21/2018 09:58:55

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.

Speedy Rewards
points Earned: 346
New Balance: 11781
WWW.SPEEDWAY.COM

United States Professional Tennis Association
11961 Performance Dr.
Orlando, FL 32827

RECEIPT

Date	Account #
03/28/2018	15115

Mr. Andy Fletcher
Eagle Harbor Tennis Park
1880 Eagle Harbor Pkwy
Orange Park, FL 32003-8323

Date	Description	Amount
03/28/2018	Professional Membership Dues	\$321.25
Payment method: AMEX #*****3053		TOTAL: \$321.25
		PAYMENT: \$321.25
		BALANCE: \$0.00

See back of receipt for you
to win \$1000

ID #: 7M30XC14T8VU

tell us about your v
\$1000 Walmart
gift cards.
Digant
po

Walmart ✱
Save money. Live better.

(904) 214 - 9411
MANAGER COREY HENDER
1500 BRANAN FIELD RD
MIDDLEBURG FL 32068

STW 03308 OP# 003524 TEN 08 YRM 02371
GV REG HARSH 007874211915 F 0.92 0
GV REG HARSH 007874211915 F 0.92 0
GV REG HARSH 007874211915 F 0.92 0
GV REG HARSH 007874211915 F 0.92 0
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GV REG HARSH 007874211915 F 0.92 0
GV REG HARSH 007874211915 F 0.92 0
FUJI APPLES 000820940046 F 3.94 0
FUJI APPLES 000820940046 F 3.94 0
FUJI APPLES 000820940046 F 3.94 0
APL 2.5 BAG 0008209400379 F 4.44 0
APL 2.5 BAG 0008209400379 F 4.44 0
APL 2.5 BAG 0008209400379 F 4.44 0
FUJI APPLES 000820940046 F 3.94 0
APL 2.5 BAG 0008209400379 F 4.44 0
3 PEARS 0008209400313 F 4.44 0
3 PEARS 0008209400313 F 4.44 0
3 PEARS 0008209400313 F 4.44 0
3 PEARS 0008209400313 F 4.44 0
BANANAS 000000004011KF 2.15 0
BANANAS 000000004011KF 1.51 0
BANANAS 000000004011KF 2.04 0
APPLE 5 BAG 0008209400190 F 5.42 0
APPLE 5 BAG 0008209400190 F 5.42 0
BANANAS 000000004011KF 1.99 0
BANANAS 000000004011KF 1.83 0
APPLE 5 BAG 0008209400190 F 5.42 0
APPLE 3 BAG 0008209400107 F 4.44 0
APPLE 3 BAG 0008209400107 F 4.44 0
APPLE 3 BAG 0008209400107 F 4.44 0
APPLE 3 BAG 0008209400107 F 4.44 0
APPLE 3 BAG 0008209400107 F 4.44 0
APPLE 3 BAG 0008209400107 F 4.44 0
SUBTOTAL 116.58
TOTAL 116.58
AMEX TEND 116.58

AMERICAN EXPRESS *** **** ***J 053 T 0
APPROVAL # 821304
REF # 000100450033
TRANS ID - 000979016095400

ALD 0000000025010801
TC 448A2EDE0709FAE9
TERMINAL # SC010134
*Signature Verified

04/12/18 13:20:46

CHANGE DUE 0.00

ITEMS SOLD 40

TC# 0069 8037 4867 5557 0541 4



04/12/18 13:20:53

CUSTOMER COPY

Use Walmart Pay to save your receipts.



See back of receipt for your chance
to win \$1000 ID #: 7M30XJ2FKBPX

Walmart ✱

SUPERCENTER
904-365-2555 Mar: BRIAN JACKSON

ST# 06978 OP# 000786 TE# 13 TR# 00811
POPCORN OIL 002700060716 F 3.28 0
POPCORN OIL 002700060716 F 3.28 0
POPCORN OIL 002700060716 F 3.28 0
POPPING OIL 067017188140 F 2.78 0
POPPING OIL 067017188140 F 2.78 0
POPPING OIL 067017188140 F 2.78 0
POPPING OIL 067017188140 F 2.78 0
POPPING OIL 067017188140 F 2.78 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
WHITE KERNEL 002819000244 F 1.47 0
PLASTIC CUPS 007874218708 5.64 0
PLASTIC CUPS 007874218708 5.64 0
EPIC DVD DVD 002454348436 5.00 0
ANGRYBIR DVD 004339649747 5.00 0
FERDINAN DVD 002454327727 17.96 0
FERDINAN DVD 002454327727 17.96 0
FERDINAN DVD 002454327727 17.96 0
GV REG HARSH 007874211915 F 0.92 0
24 AT 1 FOR 0.92 22.08 0
GV ST QT 80 007874203693 5.27 0
ORANGE JUICE 007874235190 F 3.44 27.52 0
8 AT 1 FOR 3.44 27.52 0
GV ST QT 80 007874203693 5.27 0
LUNCHBAG 007874207184 1.96 0
LUNCHBAG 007874207184 1.96 0
JUMBO WC PCR 067017125233 F 4.98 0
JUMBO WC PCR 067017125233 F 4.98 0
JUMBO WC PCR 067017125233 F 4.98 0
HERSHEY MILK 003400029005 F 3.00 78.00 0
26 AT 1 FOR 3.00 263.41
SUBTOTAL 263.41
HONEY MAID 004400004717 F 4.48 26.88 0
6 AT 1 FOR 4.48 26.88 0
HONEY MAID 00440000463 F 2.88 86.40 0
30 AT 1 FOR 2.88 376.69
SUBTOTAL 376.69
TOTAL 376.69
AMEX TEND 376.69

AMERICAN EXPRESS *** **** ***3 053 I 0
APPROVAL # 838903
REF # 000100863837
TRANS ID - 000979733086487
AID 0000000025010801
TC 207A938ABB12EDCB
TERMINAL # SC010217
*Signature Verified

04/12/18 10:45:11

CHANGE DUE 0.00

ITEMS SOLD 122

TC# 1202 7224 8242 8867 9199 6



04/12/18 10:45:18

CUSTOMER COPY

Use Walmart Pay to save your receipts.





Invoice

950-19 Blanding Blvd.
Orange Park, FL 32065
(904) 272-9784
(904) 272-9787 FAX

Date	Invoice #
2/14/2018	23845

PAID
03/30/2018

Bill To
Oakleaf Tennis

Ship To

P.O. No.	Terms	Rep

Quantity	Description	Rate	Amount
24	Jr Academy Screen print Left chest one color imprint white Screen print full back 3 color imprint white, black, yellow On 4280 hanes cool dri kelly green- 6 sm, 6 med ON Y1009 sport kelly kelly green- 6 med, 6 Lg,	9.99	239.76
Total			\$239.76
Payments/Credits			-\$239.76
Balance Due			\$0.00

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – May 17, 2018

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	GMS	Total
4/23/2018	marshall wolf	319.2	DB spray motor drive			2.320.572.63100	319.2		319.2
4/24/2018	walmart	459	Sraab-laptop	34.600.538.64000	229.5	2.320.572.63100	229.5		459
4/24/2018	walmart	178.66	Janitorial supplies	2.330.572.34200	89.33	2.320.572.61000	89.33		178.66
4/24/2018	battery mart	227.83	DB AED battery			2.320.572.63100	227.83		227.83
4/26/2018	batteries plus	77.01	12v emergency batteries	34.600.538.64000	38.51	2.320.572.63100	38.5		77.01
4/27/2018	smart sign	312.32	sign replacements	34.600.538.64000	156.16	2.320.572.63100	156.16		312.32
4/27/2018	speedway	54	Gas for carts	34.600.538.64000	27	2.320.572.63100	27		54
4/28/2018	office max	195.98	MV- monitor	34.600.538.64000	195.98				195.98
4/30/2018	office max	99.98	office supplies	2.330.572.51000	49.99	2.320.572.5100	49.99		99.98
5/2/2018	Ring Central	197.05	VOIP phones	2.330.572.4100	98.53	2.320.572.4100	98.52		197.05
5/2/2018	head-penn	386.82	Tennis Supplies	2.330.572.34400	386.82				386.82
5/2/2018	B&Hphoto	300.09	network repair	34.600.538.64000	300.09				300.09
5/3/2018	ASCAP	337.35	Music license-annual MV	2.310.513.49300	337.35				337.35
5/3/2018	ASCAP	364.1	Music license-annual DB			2.320.572.49300	364.1		364.1
5/4/2018	walmart	35.92	pool supplies	34.600.538.64000	17.96	2.320.572.63100	17.96		35.92
5/9/2018	office max	200.68	MV-networkadapter	34.600.538.64000	200.68				200.68

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1991

Invoice Date: 7/9/18

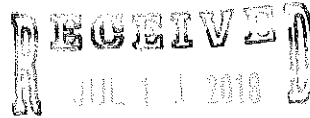
Due Date: 7/9/18

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Description	Hours/Qty	Rate	Amount
May 2018 - Phones (002.320.57200.41000)		98.53	98.53
May 2018 - Permits & Licenses (002.320.57200.49300)		391.05	391.05
May 2018 - Janitorial Supplies (002.320.57200.61000)		89.33	89.33
May 2018 - Office Supplies (002.320.57200.51000)		190.53	190.53
May 2018 - Repair & Replacement (002.320.57200.63100)		1,354.96	1,354.96
Total			\$2,124.40
Payments/Credits			\$0.00
Balance Due			\$2,124.40

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – May 17, 2018

Totals by GL

Double Branch: \$2124.39

2.320.572.4100 (DB Phones) – \$98.52

2.320.572.49300 (DB permits/ licenses) – \$391.05

2.320.572.61000 (DB Janitorial Supplies) - \$89.33

2.320.572.5100 (DB Office Supplies) - \$ 190.53

2.320.572.63100 (DB Repair and Replacements) - \$1354.96

Middle Village: \$3087.37

2.330.572.4100 (MV Phones) – \$98.53

2.310.513.49300 (MV permits/ licenses) – \$364.30

34.600.538.64000 (MV repair & replacements) – \$1957.86

2.330.572.34200 (MV Janitorial Supplies) - \$89.33

2.330.572.34400 (MV Tennis Maintenance) – \$386.82

2.330.572.51000 (MV Office Supplies) – \$190.53

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – May 17, 2018

[illegible]



JAY SORIANO
Card Ending 6-63053

				Amount
04/23/18	MARSHALL WOLF AUTOMATION 847-658-8130	ALGONQUIN	IL	\$319.20 +
04/24/18	WAL-MART SUPERCENTER 1225 1225 DISCOUNT STORE	ORANGE PARK	FL	\$459.00 +
04/24/18	WAL-MART SUPERCENTER 1225 1225 DISCOUNT STORE	ORANGE PARK	FL	\$178.66 +
04/24/18	BATTERY MART OF WINCHESTE 650000008291 5406650065 MISC SPECIALTY RETAIL	WINCHESTER	VA	\$227.83 +
04/26/18	BATTERIES PLUS 9043750495	ORANGE PARK	FL	\$77.01
04/27/18	SMARTSIGN MSS-155539 112012 MISCELLANEOUS GENERAL M	BROOKLYN	NY	\$312.32 +
04/27/18	SPEEDWAY 06910 542929823069109 9043174981	JACKSONVILLE	FL	\$54.00
04/28/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 MONITOR,SE2416H,24,DELL 2YR REPL GEAR 150-199.99	JACKSONVILLE	FL	\$195.98 +
04/30/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 INK, REPLACES HP 952XL, BLACK HEWLETT PACKARD, 952, CMY, 3 PACK	JACKSONVILLE	FL	\$99.98
05/02/18	RINGCENTRAL 9577516008 94002	BELMONT	CA	\$197.05 +
05/02/18	HEAD/PENN RACQUET SPYS 000000353104002 6024472340.	PHOENIX	AZ	\$385.82 +
05/02/18	B&H PHOTO 800-506-6969 87231680 10001 CATS T COAX CABLE ADPTR&ET ADAPTER BNC MALE F FEMALE 2-CHANNEL ANNUAL EVENT TIM	800-221-5743	NY	\$300.09 +
05/03/18	ASCAP LICENSING - GLS LICENSE FEE	(800)505-4052	NY	\$337.35 +
05/03/18	ASCAP LICENSING - GLS LICENSE FEE	(800)505-4052	NY	\$364.10 +
05/04/18	WAL-MART SUPERCENTER 6978 6978 DISCOUNT STORE	JACKSONVILLE	FL	\$35.92

Continued on next page



Business Green Rewards Card
GMS LLC
JAMES PERRY
Closing Date 05/21/18

OPEN

p. 6/7

Account Ending 6-64002

Detail Continued

† - denotes Pay Over Time activity

				Amount
05/09/18	OFFICEMAX/OFFICEDEPT#6876 000006876 8004633768 MOCA 2.0 BONDED FNET ADAPTER DELIVERY FEE	ORLANDO	FL	\$200.68 †
05/09/18	POOLWEBAQUATICTECH 2078777900	2078777900	ME	\$350.29 †
05/10/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 CABLE NETWORK CAT5E, 7, BLACK SWITCH, GIGABIT, SMART, 5-Port	JACKSONVILLE	FL	\$37.98
05/10/18	MICROSOFT * 0000 800-542-7676	MSBILLINFO	WA	\$15.93
05/11/18	WAL-MART SUPERCENTER 6978 6978 DISCOUNT STORE	JACKSONVILLE	FL	\$178.10 †
05/14/18	B&H PHOTO 800-606-6969 87231680 10001 CAT5 T COAX CABLE ADPTR&ET ADAPTER BNC MALE F FEMALE 2-CHANNEL ANNUAL EVENT TIM	800-221-5743	NY	\$5.53
05/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
05/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
05/15/18	WINN DIXIE 8775299466 GROCERY STORES	ORANGE PARK	FL	\$192.54 †
05/16/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 PAPER, COPY, OD, CASE, 10-REAM	JACKSONVILLE	FL	\$102.98 †
05/16/18	WINN DIXIE 8775299466 GROCERY STORES	JACKSONVILLE	FL	\$149.80 †
05/16/18	PAYPAL *AMENITYCOMP 402-935-7733	4029357733	FL	\$100.00 †
05/17/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL	\$119.36 †
05/17/18	GRAINGER.COM E01 123 877-202-2594	MINOOKA	IL	\$159.36 †

Fees

Amount

Total Fees for this Period

\$0.00

Continued on reverse



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice				5192776473			
Billing Date 05/01/2018		Ship Date 05/01/2018		Order Date 04/30/2018		Requested Date 04/30/2018	
Terms Credit Card preauth.						Due Date	
Order No. 5102415495		P.O. Number REELS				Order Entered By: AGREEN	
Salesrep: ELIS, JEFF Order Placed By: ELIS AG							

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

115315 00000053 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
281113	HAWK Reel	17 WH	2 ROL	190.00	0.000	190.00	380.00
281414	Velocity MLT (reel)	17 NT	1 ROL		0.000		

Total Number of Units 3

Shipping Information

Packing Slip, BOL: 5182714976
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 3.200 LB 1.452 KG

Box Tracking Number
289180174144535

Total Number of Cartons 1

Items total	380.00	USD
Freight Charge	6.82	USD
Final amount	386.82	USD
Charged to your American Express *****053	386.82	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

Electronic Payment Detail

Electronic Payment Number	221563	CustomerProfileId	
Account	Middle Village Community Development Dis	Amount	\$337.35
Permission Granted By	Jay Soriano	Authorization Code	109552
Class	IMLA	Date Processed	5/3/2018

Credit Card Info

Name Exactly as Appears	Jay Soriano	Expiration Date	05/2021
Credit Card	American Express	Credit Card Number	*****3053
Billing Zip Code	32092		
Did you verify the acct #?	✓		

Electronic Payment Detail

Electronic Payment Number	221564	CustomerProfileId	
Account	Double Branch Community Development Dis	Amount	\$364.10
Permission Granted By	Jay Soriano	Authorization Code	134382
Class	IMLA	Date Processed	5/3/2018

Credit Card Info

Name Exactly as Appears	Jay Soriano	Expiration Date	05/2021
Credit Card	American Express	Credit Card Number	*****3053
Billing Zip Code	32092		
Did you verify the acct #?	✓		

--
Sincerely,

Michele McKinney

Senior Business Development Specialist

T 615-727-5973

F 615-691-7752

mmckinney@ascap.com

P. O. Box 331608

Nashville, TN 37203-7515





420 Ninth Avenue, New
York, NY 10001
www.bhphotovideo.com
800 - 221 - 5743
212 - 239 - 7765

The Professional's Source

Order Status

Dear JAY SORIANO,

You recently placed an order for the following item(s).

Order Number: 1050944878
Billing Address: JAY SORIANO
JAY SORIANO
475 W TOWN PL
SUITE 114
SAINT AUGUSTINE, FL 32092
USA
9043421441
Shipping Address: JAY SORIANO
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065
9043421441
Shipping Method: 2 DAY DELIVERY

Item	Qty	Item Description	Price	Total Price
ALEBRDGE1CRT	1	eBridge1CRT IP over Coax Kit	161.99	161.99
PL18310C	1	18310C BNC Male to F Female Coax Adapter (Clamshel	5.53	5.53
ALPT2724	1	2-Channel Annual Event Timer	109.95	109.95

Subtotal: 277.47

Shipping Charges: 28.15

Tax: 0.00

Total: 305.62

If you wish to cancel your order or to be updated on the status of your order, please call us at 800-221-5743/212-239-7765 or send an e-mail to Customer Service ord-status@bhphotovideo.com with your order number (see above).

Online

Please go to

<https://secure.bhphotovideo.com/bnh/controller?O=myAccount&A=orderHistory&Q=orderHistory>

Phone

Call our automated Order Tracking Line at 1-800-221-5743 or 212-239-7765

Thank you
B&H Customer Service

Batteries Plus Bulbs #485
36 A Blanding Blvd
Orange Park, FL 32073
9043750495

Ticket: #485-303866
Date: 4/26/2018 3:16:29 PM
Original order: Usr: MCLIFTON
Sta: 485-01

Item	Description	Qty	Price	Total
	SLAA12-2.9F		Line type	
	12V LEAD	3	23.99	71.97
	OURA12-2.9F		Sale line	

Item Subtotal

Tax

Total

Tender:

AMEX

XXXXXXXXXX3053

Auth: 574496

71.97

5.04

77.01

77.01

Sale amt recvd 77.01
Items purchased: 3

Sold To:

Jay S. Smith
ORANGE PARK, FL 32073

GET THE BATTERY, LIGHT BULB
AND HELPFUL ADVICE YOU NEED.
ASK ABOUT OUR BATTERY REBUILD SERVICES
FOR CORDLESS TOOLS AND MORE
VISIT US AT BATTERIESPLUS.COM



Congratulations! Your order with BatteryMart.com has been received successfully and is in the process of being shipped to you.

HERE IS YOUR ORDER REFERENCE NUMBER

Order Number: 916409

Your Order Information

Total charged: \$227.83

Date Ordered: 04/23/2018 22:24:26 EDT

Payment Information

Payment: Payware: (\$227.83)

Your Billing and Shipping Information

Shipping: FedEx Ground


BILLED TO

Jay Soriano
GMS LLC
475 W Town Pl suite 114
St Augustine, FL 32092 US
manager@oakleafresidents.com

SHIPPED TO

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, FL 32065 US
manager@oakleafresidents.com

YOUR ORDER SUMMARY

Product	Price/Ea.	Quantity	Total
 Replacement AED G-3 Cardiac Science 9146 FDA (510K) Approved Defibrillator Battery Item #: ZP9146Y	\$219.95	1	\$219.95
Shipping: FedEx Ground:			\$7.88
Sales Tax:			\$0.00
Total:			\$227.83

CONTACT US

We're Here To Help

Your satisfaction is important to us! Call or email us your questions about products, online orders, store experiences and more.

BatteryMart.com

800-405-2121



[MY ACCOUNT](#) | [RETURN POLICY AND GUARANTEE](#)

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MARSHALL WOLF AUTOMATION

Thank you for your order from Marshall Wolf Automation!

If you have any questions about your order please contact us at sales@wolfautomation.com or call us at 800-325-9653 or 847-658-8130.

Your Order #100019046 (placed on April 19, 2018 7:42:22 AM CDT)

Billing Information:

Jay Soriano
GMS LLC
475 W TOWN PL
SAINT AUGUSTINE, Florida, 32092-3648
United States
T: 9043421441
Email: manager@oakleafresidents.com

Payment Method:

Credit card

Credit Card Type:

American Express

Credit Card Number:

xxxx-3053

Shipping Information:

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida, 32065
United States
T: 9043421441
Residential: No

Shipping Method:

UPS - Ground
- Your Order Qualifies for Free Shipping!* (*Up to 50 pounds and to 48 states)

Part #	Description	Qty	Price	Subtotal
FRN0010C2S-2U	AC Drive, 2hp, 230V, 3 Phase, Compact Micro Drive, Easy To Use	1	\$168.15	\$168.15
FRN0006C2S-2U	AC Drive, 1hp, 230V, 3 Phase, Compact Micro Drive, Easy To Use	1	\$151.05	\$151.05

Total UPS Weight: 6

Subtotal	\$319.20
Free Shipping	\$0.00
Grand Total	\$319.20

Comments/Special Requests:

If you need to cancel or return this order and it has already been processed, shipped or received, there may be a restock fee. Order cancellations and returns are subject to our manufacturer's policies. Thank you!

Thank you again, **Marshall Wolf Automation**



Jay,

Thanks for contacting Microsoft. This is Tishana from Accounts & Billing Support and it was a pleasure assisting you!

Just wanted to provide you with confirmation that the charge was for the **IN WARRANTY - ADVANCED EXCHANGE** for **\$15.93 on May 11, 2018** from our end. I really hope that the service that you have received from **Microsoft** was a great one.

You can refer to our service request number **1432272439** as reference to our interaction.

You can also call us anytime at 1800-MICROSOFT (642-7676) or reply to this email if you need further assistance and I will be happy to contact you to have any issue you may have resolved. We are always here when you need us!

Thank you and have a wonderful day!

Tishana - Microsoft Accounts & Billing Support Team

For helpful information about your Microsoft Billing account or to contact us; please visit the following site: <https://commerce.microsoft.com> and sign in with your Microsoft Account.

Order # 1000220057

Complete
Order Date: May 15, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered1	\$26.95
Subtotal				\$26.95
Grand Total (Excl.Tax)				\$26.95
Tax				\$0.00
Grand Total (Incl.Tax)				\$26.95

Order Information

Billing Address
Jay Soriano
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type	American Express
Credit Card Number	XXXX-2055

Order # 1000220052

Complete
Order Date: May 15, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered1	\$26.95
Subtotal				\$26.95
Grand Total (Excl.Tax)				\$26.95
Tax				\$0.00
Grand Total (Incl.Tax)				\$26.95

Order Information

Billing Address
Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

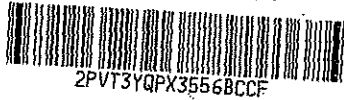
Payment Method
Credit Card

Credit Card

Credit Card Type	American Express
Credit Card Number	XXXX-2055

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221
04/28/2018 2:29 PM



2PVT3YQPX3556BCCF

SALE 6826-1-7764-798281-18.3.2
941236 MONITOR, SE2416 179.99SS
Instant Savings -20.00
You Pay 159.99SS
876564 2YR, GE 35.99 SS
EMP. ID. 906401774050
Register your SquareTrade Plan
online at www.OfficeDepot.com/
Protection or call 844-637-7768
Subtotal: 195.98
Total: 195.98
Amex 053: 195.98

AUTH CODE 838170
TDS Chip Read
AID A000000025010801 AMERICAN EXPRESS
TVR 0000008000
CVS Signature Verified

JAY SORIANO 603740602
Congratulations! You've reached VIP
status. You'll now get 5% back
on ink, toner, paper, and
print/copy/ship services, plus a

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221
04/30/2018 1:07 PM



2PVTYYQPQ3Y6BBXCF

SALE 6826-1-7927-798281-18.3.2
3088814 INK, REPLACES H 34.99 SS
472576 HEWLETT PACKAR 64.99 SS
Subtotal: 99.98
Total: 99.98
Amex 053: 99.98

AUTH CODE 821886
TDS Chip Read
AID A000000025010801 AMERICAN EXPRESS
TVR 0000008000
CVS Signature Verified

JAY SORIANO 603740602
Congratulations! You've reached
Rewards status. You'll now get 5% back
on ink, toner, paper, and
print/copy/ship services, plus a
special birthday offer. Visit
officedepot.com/rewards.

Tax Exemption Number 000600486993
Shop online at www.officedepot.com
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
WE WANT TO HEAR FROM YOU!
Participate in our online customer

Office Depot and OfficeMax Branded
Products Guarantee
Office Depot and OfficeMax Brand products
(excluding ink & toner) may be returned at any
time for any reason, with original receipt, for a
full refund.
ID may be required for returns.

details.

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221

05/16/2018 11:18 AM



2PVTQY3PM3356BEFF

SALE 6826-1-9694-883041-18.4.2

348037 PAPER,COPY,DD,

2 @ 51.49 102.98

You Pay 102.98SS

348037 PAPER,COPY,DD, 51.49

Promotion -51.49

You Pay 0.00SS

Subtotal: 102.98

Total: 102.98

Amex 053: 102.98

AUTH CODE 851596

TDS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS No Signature Required

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221

05/10/2018 12:10 PM



2PVT9Y3PA33YMBX8F

SALE 6826-2-6205-283863-18.4.2

833235 CBL,NTWRK,7',B 12.99 SS

173681 SWITCH,SMART 34.99SS

Instant Savings -10.00

You Pay 24.99SS

Subtotal: 37.98

Total: 37.98

Amex 053: 37.98

AUTH CODE 827900

TDS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS No Signature Required



Call Us: 800.GO.DEPOT (800-463-3768)
Text Us: 904-853-3768

Order Confirmation

Thank you for shopping with us.

For your reference, below is a summary of your order:

Shipment 1 Expected delivery date: 05/10/2018

Order Number: 136847819-001
Order Date: 05/09/2018
Customer Name: JAY SORIANO
Account #: 79025738
Payment info: American Express, last 4 digits: 3053

Status: In Process
Tracking: N/A
Shipping to: JAY SORIANO
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
Delivery Method: Standard Shipping

Comments:
Office Depot® | OfficeMax® Rewards :

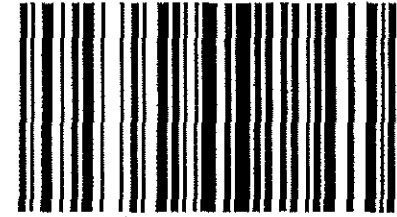
ITEM DESCRIPTION	QTY	AVAILABLE	B/O Qty	UNIT PRICE	UM	EXTENDED PRICE
Actiontec Bonded MoCA 2.0 Network Adapter - 2-pack (850233)	1	1	0	\$175.990	each	\$175.99

LEGEND

QTY: Original Quantity Ordered
AVAILABLE: Ordered Quantity - Backorder Quantity
B/O Qty: Backorder Quantity
UNIT PRICE: Price per Individual Unit
UM: Unit of Measure
EXTENDED PRICE: Ordered Quantity x Unit Price

Subtotal: 175.99
Tax: 13.13
Delivery Fee: 11.58
Misc.: 0.00

Total: \$200.68



136847819001

You can now track delivery of your order online. Enter the order number shown in this email, or go to Order Tracking at OfficeDepot.com and log in to track delivery of your order by entering your order number in combination with either your telephone number or account number

Normal deliveries to business addresses are made between the hours of 8:30 AM and 5:00 PM, and to residential addresses between 8:30 AM and 7:00 PM

Got a question? We're taking care of business every day, and we are ready to help. Call 800-463-3768 or email us and one of our Customer Service Specialists will provide prompt answers to all your questions

This sale is subject to the terms of use that govern this website. We reserve the right to cancel or limit any order that is made contrary to any applicable offer, discount, promotion or coupon. Please be advised that prices vary based upon the order and delivery location(s) and the applicable retail store location.

Office Depot has paid the CA Electronic Waste Recycling fee on your behalf for all online and telephone purchases made in or to CA.

For compliance with select California laws and for financial reporting purposes, all sales shipped to California and Texas customers are made by eDepot, LLC, a wholly-owned subsidiary of Office Depot, Inc. and are F.O.B. destination point.



You paid \$100.00 USD to
Amenity Companies



Payment details

For your purchase on May 16, 2018

Details

Swim Instructor Training \$100.00 USD
2 x \$50.00 USD
Item no. 795

Subtotal	\$100.00 USD
Amount you'll pay	\$100.00 USD

Paid with AMERICAN EXPRESS x-3053

The transaction will appear on your statement as PayPal * PAYPAL
*AMENITYCOMP

Jay Soriano

PayPal: easy to get, easy to use

PayPal isn't just a convenient way to shop online. It's also an
easy way to send money to anyone, across town or around the

world.

Activate PayPal Now

Receipt number

2857-1454-0706-0964

Save this receipt in case you need to contact Amenity Companies or PayPal customer service.

Invoice ID: 5001526499299

Merchant details

Amenity Companies

recreational.services@vestaforyou.net

Customer Details

Jay Soriano

manager@oakleafresidents.com



Please do not reply to this email. To get in touch with us, click [Help & Contact](#), or call 1 (888) 221-1161.

Copyright © 1999-2018 PayPal, Inc. All rights reserved. PayPal is located at 2211 N. First St., San Jose, CA 95131.

PayPal PPC000885:1.59:45c650eb7435d



THANK YOU!

Thank you for shopping with Poolweb! Your order has been received and is currently being reviewed by our customer support team. Your order number is **129269029** and your confirmation number is **SO137070**..

Billing & Shipping

Billing

GMS LLC
Jay Soriano
475 W Town Pl suite 114
St Augustine FL 32092

Shipping

GMS LLC
Jay Soriano
370 Oakleaf Village Pkwy 370 Oakleaf Village Pkwy
Orange Park FL 32065

Order Details

	Price	QTY	Total
<u>SR Smith Four-Button Lift-Operator Control Box -</u> <u>Replacement - 400-7000</u> Sku: 400-7000	\$308.24	1	\$308.24

Subtotal: \$308.24
Shipping (-2nd Day-): \$19.13
Tax (7.001%): \$22.92
Total: \$350.29

If there are any errors on the information listed above, please immediately contact us at **800-446-6416** or email helpdesk@poolweb.com to correct.



Service Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 05/02/2018
Service Plan: RingCentral Office
Reference #: 9577516008

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place
St Augustine, FL 32092, United States

Statement Summary

Total Current Charges **\$197.05**

Your credit card ending in [3053] was charged \$197.05.

This charge will appear as "RingCentral, Inc" on your credit card statement.

Statement Details

Period	Service	Amount
05/02/2018 - 06/01/2018	Subscription Fee - Monthly (RingCentral Office)	\$49.99
	44.01% off / month discount	(\$22.00)
05/02/2018 - 06/01/2018	DigitalLine Unlimited - (904) 770-4667	\$49.99
	44.01% off / month discount	(\$22.00)
05/02/2018 - 06/01/2018	DigitalLine Unlimited - (904) 770-4649	\$49.99
	44.01% off / month discount	(\$22.00)
05/02/2018 - 06/01/2018	DigitalLine Unlimited - (904) 770-4661	\$49.99
	44.01% off / month discount	(\$22.00)
05/02/2018 - 06/01/2018	DigitalLine Unlimited - (904) 342-1441	\$0.00
05/02/2018 - 06/01/2018	DigitalLine Unlimited - (904) 770-4648	\$49.99
	44.01% off / month discount	(\$22.00)
	Charges:	\$139.95
	Current Service Fees	\$139.95
	Current Taxes, Charges and Fees*	\$57.10
	Total Current Charges	\$197.05

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A SmartSign Store
300 Cadman Plaza West, Suite 1303
Brooklyn, NY 11201

Order Received

Thank you Jay Soriano!

Your order number is MSS-155539. Your chosen delivery method is UPS Regular and we will send you tracking information once your order ships. Your order details are given below:

Order Number	Order Date	Shipping Method	Est. Ship Date	Est. Arrival Date		
MSS-155539	25 Apr '18	UPS Regular	27 Apr '18	03 May - 07 May '18		
No.	Description	Qty.	Price	Total		
1.	Dumpster Not for Public Use, Violators will be Prosecuted Sign (Part No: K2-0332-AL-12x18)	2	\$20.89	\$41.78		
2.	Custom Reflective Aluminum Designer Property Sign (Part No: K-3062)	6	\$45.09	\$270.54		
	+ Sign set-up charge (Part No: Adder-SU-18x24-DZ)	1	\$0.00	\$0.00		
Sub Total:				\$312.32		
Shipping:				Free		
GRAND TOTAL				\$312.32		

SHIPPING ADDRESS

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL - 32065 4259

WE HAVE BILLED THE FOLLOWING ACCOUNT:

American Express Card: \$312.32
Jay Soriano
475 w. Town Pl.
suite 114
St. Augustine, FL - 32092

DO NOT REPLY

This email sent from an unattended, no-reply email address. please use the links above for questions or concerns about your order.

MySecuritySign.com | 300 Cadman Plaza West, Suite 1303 | Brooklyn, NY 11201 (USA)

Thank you for being a valued MySecuritySign.com customer

SPEEDWAY 0500010
Jacksonville FL 32207
TRAN# 337698
4/27/2018 3:32 PM

Pump 11
Regular Unleaded
20.308 # \$2.059/GAL
GAS TOTAL \$54.09

TAX \$0.00
TOTAL \$54.09

American Express
Card Num :
XXXXXXXXXX43653
TRM: 005000010001
TRANS TYPE: CAPTURE
APPR# 507194
ENTRY METHOD: JCR
04/27/2018 15:29:18

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.

Speedy Rewards
Points Earned 203
New Balance 11984

WWW.SPEEDWAY.COM

See back of receipt for your chance
to win \$1000 ID #:7M324ZF89JW

Walmart *

904-272-0036 Mar: JULIAN SPIROLLARI

899 BLANDING BLVD
ORANGE PARK FL 32065

ST# 01225 OP# 005359 TE# 05 TR# 03273	
GV SPRY PET 007874223355	4.97 0
AIRWOTFRES 007874204957	4.97 0
OXICLEAN SP 075703701215	3.98 0
OXICLEAN SP 075703701215	3.98 0
FEBREZE 003700019760	4.94 0
DUR ALK AAB 004133382501	6.94 0
DUR ALK AAB 004133384401	6.94 0
KLEEN SEAM 007077517544	5.97 0
KLEEN SEAM 007077517544	5.97 0
PRODUCT SERIAL # CN814BT2CX	
HP QJ 8702 088989932241	116.00 0
2YR RPL PLAN 060538822114	14.00 0
SUBTOTAL	178.66
TOTAL	178.66
AMEX TEND	178.66

AMERICAN EXPRESS *** *** 053 I 0
APPROVAL # 886011
REF # 000100796725
TRANS ID - 001089313042485
AID A000000025010801
TC 3E56816F8077CADE
TERMINAL # 283612443
*Signature Verified

04/24/18 13:16:49
CHANGE DUE 0.00
ITEMS SOLD 11

TC# 3975 4343 5391 8265 6832 5



04/24/18 13:16:56
CUSTOMER COPY

See back of receipt for your chance
to win \$1000 ID #:7M326ZF86F4

Walmart *

904-272-0036 Mar: JULIAN SPIROLLARI
899 BLANDING BLVD
ORANGE PARK FL 32065

ST# 01225 OP# 003190 TE# 57 TR# 07962	
PRODUCT SERIAL # CN0806059Q	
HP LAPTOP 019078196751	
SUBTOTAL	459.00 0
TOTAL	459.00
AMEX TEND	459.00

AMERICAN EXPRESS *** *** 053 I 0
APPROVAL # 826141
REF # 000100700430
TRANS ID - 001089287995486
AID A000000025010801
TC C889B1ED5C6E8B45
TERMINAL # SC011150
*Signature Verified

04/24/18 12:45:42
CHANGE DUE 0.00
ITEMS SOLD 1

TC# 6767 4929 3902 4157 5093 7



04/24/18 12:45:49
CUSTOMER COPY
***** RETURN & EXCHANGE POLICY *****
Computers may be returned for refund
or exchange with receipt
WITHIN 15 DAYS



See back of receipt for your chance
to win \$1000 ID #:7N3C6W2FKHLQ

Walmart *

SUPERCENTER
904-365-2555 Mar: BRIAN JACKSON

ST# 06978 OP# 000786 TE# 13 TR# 05517
952XL BLACK 088929685809 43.97 X
** VOIDED ENTRY **
952XL BLACK 088929685809 43.97-X
COMBO INK 088989482464 62.97 0
952XL BLACK 088929685809 43.97 0
USB EXT USB 068113122858 4.88 0
HUB 068113107378 11.00 0
10 PTR CBL 068113116020 5.38 0
ULTRATAB 007278274976 4.42 0
ULTRATAB 007278274976 4.42 0
ULTRATAB 007278274976 4.42 0
BIC 60 RS BK 007033013162 4.97 0
PAPER CLIPS 004249106580 5.97 0
RECEIPT BOOK 008795822501 2.97 0
RECEIPT BOOK 008795822501 2.97 0
HFT 13.3G T 002594722862 19.76 0

SUBTOTAL 178.10
TOTAL 178.10

AMEX TEND 178.10

AMERICAN EXPRESS-3 053 I O APPR#845036

REF # 000100610084

TRANS ID - 000932105666788

AID 8000000025010801

TC 19E585C0C10586E8

TERMINAL # SC010217

*Signature Verified

05/11/18 11:37:28

CHANGE DUE 0.00

ITEMS SOLD 13

TC# 2722 7221 5252 8847 2198 6



05/11/18 11:37:37

CUSTOMER COPY

Use Walmart Pay to save your receipts.



See back of receipt for your chance
to win \$1000 ID #:7H3CX314TK45

Walmart *

904-214-9411 Mr: COREY HOLDER
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03300 BPN 003568 TEN 71 TRN 04476
HS 9FT 694108291253 29.84 0
HS 9FT 694108291253 29.84 0
HS 9FT 694108291253 29.84 0
HS 9FT 694108291253 29.84 0

SUBTOTAL 119.36

TOTAL 119.36

AMEX TEND 119.36

AMERICAN EXPRESS-3 053 1 0 APPR#880609

REF # 000100846436

TRANS ID 001097053502421

QTD A00000025010801

IC 9F0000A86497FCFD

TERMINAL # SC016442

*NO SIGNATURE REQUIRED

05/17/18 15:20:40

CHANGE DUE 0.00

ITEMS SOLD 4

TCN 7010 7716 4741 1309 6765 6



05/17/18 15:20:40

CUSTOMER COPY

Use Walmart Pay to save your receipts.



See back of receipt for your chance
to win \$1000 ID #:7M3BH82FKJZB

Walmart *

SUPERCENTER

904-365-2555 Mgr: BRIAN JACKSON

ST# 0697B OP# 001229 TE# 12 TR# 06836
DRY ERASE BD 003413803767 17.96 0
DRY ERASE BD 003413803767 17.96 0
SUBTOTAL 35.92
TOTAL 35.92
AMEX TEND 35.92

AMERICAN EXPRESS *** **** ***3 053 I 0

APPROVAL # 828187

REF # 000100128113

TRANS ID - 001094265279481

AID A000000025010801

IC 7E3D84CDBDC8C38A

TERMINAL # SC010518

*NO SIGNATURE REQUIRED

05/04/18 18:37:49

CHANGE DUE 0.00

ITEMS SOLD 2

TC# 3468 7683 7073 3815 8026



05/04/18 18:37:58

CUSTOMER COPY

Use Walmart Pay to save your receipts.



Winn✓Dixie

www.winndixie.com

5 @ 29.99
UMBRELLAS GR PC 149.95 T
5 @ 1.99
RC UMBRELLAS GR 9.95-T
PHONE # ###-###-9825
TAX 9.80
**** BALANCE 149.80
AMERICAN EXPRESS *****3053
APPROVAL CODE 809828 SEQ # 64922
AID A000000025010801
AMERICAN EXPRESS 149.80
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 5
05/16/18 11:37am 176 6 18

YOUR CASHIER TODAY WAS Sirterra

Rewards Savings
Total Savings

9.95
9.95

YOU HAVE SAVED A TOTAL OF 118.65
WITH YOUR WINN DIXIE REWARDS + PLENTI

*****Points Coupon*****

5X POINTS

On your next purchase



Offer expires on 5/29/2018
Get four extra points for every point
earned. Limit 1 coupon per
transaction. Cannot be combined with
other total purchase offers.
Excludes gift card purchases.
Standard exclusions apply.
Get a 10x points coupon on your next
\$30 spend.

Winn✓Dixie

www.winndixie.com

6 @ 29.99
UMBRELLAS GR 179.94 T
PHONE # ###-###-9825
TAX 12.60
**** BALANCE 192.54
AMERICAN EXPRESS *****3053
APPROVAL CODE 867086 SEQ # 70484
AID A000000025010801
AMERICAN EXPRESS 192.54
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 6
05/15/18 02:11PM 8 7 180

YOUR CASHIER TODAY WAS Ashley

YOU HAVE SAVED A TOTAL OF 108.70
WITH YOUR WINN DIXIE REWARDS + PLENTI

*****Points Coupon*****

3X POINTS

On your next purchase



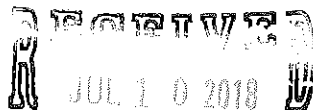
Offer expires on 5/29/2018
Get two extra points for every point
earned. Limit 1 coupon per
transaction. Cannot be combined with
other total purchase offers.
Excludes gift card purchases.
Standard exclusions apply.
Get a 5x points coupon on your next
\$30 spend.

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1987
Invoice Date: 7/2/18
Due Date: 7/2/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

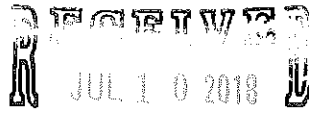
Description	Hours/Qty	Rate	Amount
Amenity Staff Management - Oakleaf Plantation - July 2018		5,255.17	5,255.17
2,310,513.340 92			
RHW 7-3-18			
Total			\$5,255.17
Payments/Credits			\$0.00
Balance Due			\$5,255.17

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1988
Invoice Date: 7/2/18
Due Date: 7/2/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - July 2018/ Rec.		7,955.83	7,955.83
<div>1,310,513.340</div> <div>92</div>			
Total			\$7,955.83
Payments/Credits			\$0.00
Balance Due			\$7,955.83

244
7-3-18

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 8, 2018 at 9:53 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

3 JUL 10 2018

BY:

Good evening Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OV PATIO aka Oakleaf Village PATIO
- o DATE OF VENUE – JULY 7, 2018 (SATURDAY) 11:00 a.m. - 3:00 p.m.
- o RESIDENT – JUANITA WHITE
- o ADDRESS – 508 MILLSTONE DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- o DEPOSIT was via VISA (7473):
 - DATED: 12/2/17
 - INVOICE#: 0007
 - BATCH#: 000430
 - APPROVAL CODE: 790323
 - AMOUNT: \$100.00

2,300.869.103
637

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
12/02/17	12/02/17	07/07/18	Juanita White - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00			VISA-790323

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, July 11, 2018 and THURSDAY, July 12, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earl

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email is confidential and privileged or protected from disclosure under applicable law.

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JULY 3, 2018
WEEK OF: 06/22/18-06/28/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/22/18	STEVEN HILLS	1700-2300	6	30.00	180.00
6/22/18	EVA SOLIS	1730-2230	5	30.00	150.00
6/23/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
6/23/18	STEVEN HILLS	1700-2300	6	30.00	180.00
6/24/18	WES SMITH	1700-2300	6	30.00	180.00
6/26/18	BEN WASE	1730-2330	6	30.00	180.00
6/27/18	STEVEN HILLS	1700-2300	6	30.00	180.00
6/28/18	EVA SOLIS	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1410.00/2
					\$ 705.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JULY 10, 2018
WEEK OF: 06/29/18-07/5/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/29/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
6/29/18	BEN WASE	1730-2230	6	30.00	180.00
6/30/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
7/1/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
7/2/18	MATT WILLIAMS	1615-2215	6	30.00	180.00
7/3/18	MATT WILLIAMS	1615-2215	6	30.00	180.00
7/4/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
7/5/18	WES SMITH	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1440.00/2
					\$720.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 8, 2018 at 9:47 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

RECEIVED
JUL 10 2018

BY:

Good evening Brian,

Please make the following refund at your earliest opportunity:

- o LOCATION – OV PATIO aka Oakleaf Village PATIO
- o DATE OF VENUE – June 30, 2018 (SATURDAY) 4:00 p.m. - 8:00 p.m.
- o RESIDENT – NATAUSHA GREEN
- o ADDRESS – 4062 PEBBLE BROOKE CIRCLE NORTH, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND - (no longer has credit card)
- o DEPOSIT was via VISA (7897):
 - DATED: 6/9/18
 - SEQ: 4
 - BATCH#: 37
 - INVOICE#: 4
 - APPROVAL CODE: 165017
 - AMOUNT: \$100.00

2300-369-103
638

Let me know if you have any questions or require any additional information.

Thank you.

--

I will be out of the office WEDNESDAY, July 11, 2018 and THURSDAY, July 12, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
[\(904\) 770-4661](tel:904-770-4661) voice email
[\(904\) 375-9285](tel:904-375-9285) ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



Invoice

#INV7556

BILLING ADDRESS

C/O GMS LCC
 DOUBLE BRANCH CDD
 475 WEST TOWN PLACE, STE 114
 SAINT AUGUSTINE FL 32092
 UNITED STATES
JSORIANO@GMSNF.COM

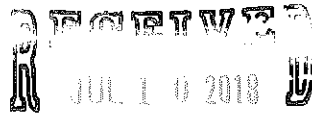
SHIPPING ADDRESS

DOUBLE BRANCH CDD
 C/O GMS LCC
 ST. AUGUSTINE FL 32092
 UNITED STATES
JSORIANO@GMSNF.COM

Project/Job	Invoice Date	Due Date	Terms	PO #
	7/1/2018	7/31/2018	Net 30	

Item	Qty	Rate	Amount
Monthly Maintenance Description: Monthly - Property Maintenance - July 2018	1	\$26,314.50	\$26,314.50

Please Remit Payments To:
 7887 Safeguard Circle
 Valley View, OH 44125



BY:

Subtotal	\$26,314.50
Payments/Credits	\$0.00
Balance Due	\$26,314.50

2.32.572.462
 518

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
7/2/2018	219

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
JUL 10 2018

BY:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - July 2018	2,079.00	2,079.00
	2,320,572.6100 297		
		Total	\$2,079.00

RMW
7-3-18

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
7/2/2018	220

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
JUL 10 2018

BY:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services/ Fitness Center- July 2018 2,33,572,6110 297	1,005.42	1,005.42
		Total	\$1,005.42

2018
7-3-18

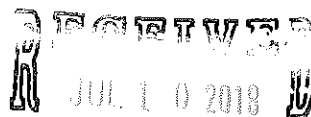


Servicing Plant JACKSONVILLE

FL

Location 917

Any questions regarding this statement, please call 904/353-4121 Page 001

INVOICE DATE	INVOICE #	AMOUNT	CUSTOMER COMMENTS
5/28/18	9171369512	50.25	
6/04/18	9171371402	50.25	
6/11/18	9171373285	50.25	
6/18/18	9171375170	55.75	
Code to: 2.330.57200.61100 Double Branch Fitness Janitorial 382			 BY:
STATEMENT DATE	ACCOUNT #	AMOUNT DUE	
6/25/18	999548	206.50	

CURRENT	30 DAYS	60 DAYS	90 DAYS and OVER
206.50			

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice.

REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

Please return This Stub With Your Payment

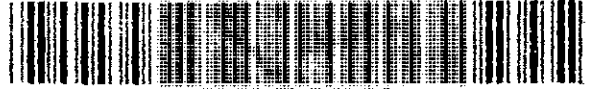
REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY O
ORANGE PARK FL 32065

Statement Date:
6/25/18
Invoices Paid
Amount Paid
Customer Number
999548

INVOICE NUMBER 917 1369512 REMIT TO: UniFirst Corporation
INVOICE DATE 5/28/18 1446 HAINES STREET
CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
A/R NUMBER RTE# 02610
CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
917 1369512 5/28/18 CHARGE 658911

SHIP TO

999548
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO

999548
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

704/353-4121

FTE# 02610

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

4X6H OAKLEAF	2	13.90		3/12	2
4X6H OAKLEAF	1	6.95		3/12	1
MAT-4X6 Q1ST GREAT I	2	13.90		4/12	2

DEFE CHARGE 15.50

INVOICE SUB-TOTAL 50.25

TOTAL SERVICE CHARGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

INVOICE NUMBER 917 1371402 REMIT TO: UniFirst Corporation
INVOICE DATE 6/04/18 1446 HAINES STREET
CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
A/R NUMBER RTE# 02610
CUSTOMER DOUBLE BRANCH CDD



9171371402Z

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE
917 1271402

DATE
6/04/18

PAYMENT TERMS
CHARGE

PURCHASE ORDER

CONTRACT
668911

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

4X6H OAKLEAF	2	13.90						3/12	2	
4X6H OAKLEAF	1	6.95						3/12	1	
NAT-4X6 U1ST GREAT I	2	13.90						4/12	2	

DEFE CHARGE 15.50

INVOICE SUB-TOTAL 50.25

TOTAL SERVICE CHARGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVOICE- NET 30 DAYS. PLEASE SIGN

Lisa Carter

SOIL PICK UP COUNT SH _____ FT _____ QT _____ NO _____

INVOICE NUMBER 917 1373285 REMIT TO: UniFirst Corporation
INVOICE DATE 6/11/18 1446 HAINES STREET
CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
A/R NUMBER RTE# 02610
CUSTOMER DOUBLE BRANCH CDD



91713732853

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE 917 1373285 DATE 6/11/18 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT 668911

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/357-4121 RTE# 02610

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		2	13.90			3/12	2	
		4X6H OAKLEAF		1	6.95			3/12	1	
		MAT-4X6 U1ST GREAT I		2	13.90			4/12	2	
		DEFE CHARGE			15.50					
		INVOICE SUB-TOTAL			50.25					

TOTAL SERVICE CHARGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN _____

SOIL PICK UP COUNT SH _____ PT _____ GT _____ ND _____

Please be advised that due to sustained increases in labor and labor-related costs associated with the processing and delivering of UniFirst services, beginning on your next invoice, you will see an increase to your UniFirst pricing. If you have any questions, please speak with your Route Sales Representative or call the number at the top of this invoice.

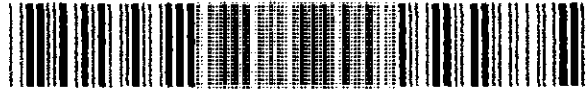
INVOICE NUMBER
INVOICE DATE
CUSTOMER# (BILL TO)
A/R NUMBER
CUSTOMER

917 1375170
6/18/18
999548
RTE# 02610
DOUBLE BRANCH CDD

REMIT TO:

UniFirst Corporation
1446 HAINES STREET
JACKSONVILLE

FL 32206



PAYMENT AMOUNT \$ _____

9171375170*

- Please Detach and Return With Payment -



UniFirst Corporation
1446 HAINES STREET

JACKSONVILLE

PAGE 001
FL 32206

INVOICE
917 1375170

DATE
6/18/18

PAYMENT TERMS
CHARGE

PURCHASE ORDER

CONTRACT
668911

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

BILL TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

904/353-4121

RTE# 02610

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		2	15.30			3/12	2	
		4X6H OAKLEAF		1	7.65			3/12	1	
		MAT-4X6 U1ST GREAT I		2	15.30			4/12	2	
		DEFE CHARGE			17.50					
		INVOICE SUB-TOTAL			55.75					

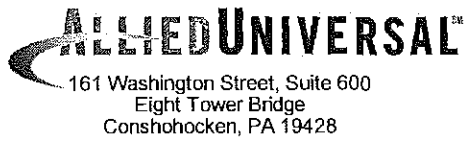
TOTAL SERVICE CHARGES _____

AMOUNT DUE _____

THIS IS YOUR ONLY INVOICE- NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Due to sustained increases in core operational expenses, we find it necessary to increase your pricing effective with this delivery.



Invoice Date
07/08/2018

Invoice Number
8044984

Double Branch Community Development
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065-4259

RECEIVED
JUL 14 2018

To ensure proper credit, please
reference this invoice number
on your remittance advice.

PLEASE REMIT PAYMENT TO:
Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:
\$ 4,235.79
Terms:
Due Upon Receipt

Service Location: **AB364297** Customer: **AB364297** Billing Period: **06/01/2018 - 06/30/2018**

DOUBLE BRANCH
370 OAKLEAF VILLAGE PKWY
Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
Subtotal				4,235.79



50¢

Any questions? Please contact a Customer Connection
Representative at (866) 703-7666

Subtotal	\$ 4,235.79
Sales Tax	\$ 0.00
Total Amount Due	\$ 4,235.79



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206376

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69062536	.75	07/03/18	28	642	646	4

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	4.0	x	0.63	\$2.52	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$25.78
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$25.78

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$25.78 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.04 was posted to your account on 6/18/2018.



Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206376

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521142

Route Group:27

ADDRESSEE:

6085 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	07/06/18
Current Charges	\$25.78
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$25.78



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206379

Route #: MC05521144

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	28.0	x	0.63	\$17.64	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$95.06
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$95.06

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$95.06 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$95.06 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$95.06
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$95.06



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

ADDRESSEE:

6086 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206381

Route #: MC05521233

Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71191253	.75	07/03/18	28	956	956	0

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$23.26 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$23.26
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

ADDRESSEE:

6084 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206380

Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	9.0	x	0.63	\$5.67	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$28.93
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE	\$28.93
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Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$28.93 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$30.19 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$28.93
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.93



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6083 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00207243
Route #: MC05522459

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70067264	.75	07/03/18	28	116	116	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$23.26 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

6082 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

Bill Date	07/06/18
Current Charges	\$23.26
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Bill Date: 07/06/2018

Customer #: 00206125
Route #: MC05522414

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)					\$38.70
Consumption Charges	Tier 1	13.0	x	0.63	\$8.19
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00
	Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$46.89
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$46.89

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$46.89 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$43.11 was posted to your account on 6/18/2018.

Please return this portion with payment



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

ADDRESSEE:

6081 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



Bill Summary

Bill Date	07/06/18
Current Charges	\$46.89
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$46.89

MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206121

Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #: MC05522029

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	10.0	x	0.63	\$6.30	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$29.56
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$29.56

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Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$29.56 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.41 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$29.56
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$29.56



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6080 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00238254
Route #: MC05521847

Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003479	.75	07/03/18	28	348	355	7
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	7.0	x	0.63	\$4.41	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.67

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Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$27.67 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.93 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$27.67
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.67



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238254

1206-1 Bedrock Drive Reclaimed Irrigation

Route #:MC05521847

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6079 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00238253

Route #: MC05521740

Service Address: 1422-1 Bitterberry Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54789478	.75	07/03/18	28	1506	1513	7
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	7.0	x	0.63	\$4.41	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.67

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$27.67 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.30 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$27.67
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.67



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238253

1422-1 Bitterberry Drive Reclaimed Irrigation

Route #:MC05521740

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6078 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00206136

Route #: MC05521521

Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	70.0	x	0.63	\$44.10	
Proration Factor: 0.9333	Tier 2	23.3	x	1.25	\$29.13	
	Tier 3	359.7	x	1.88	\$676.24	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$826.89
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$826.89

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$826.89 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$1718.73 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$826.89
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$826.89



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206136

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05521521

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6077 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00201224

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #: MC05521392

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
74650877	2	07/03/18	28	0	336	336
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	112.0	x	0.63	\$70.56	
Proration Factor: 0.9333	Tier 2	37.3	x	1.25	\$46.63	
	Tier 3	186.7	x	1.88	\$351.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$592.05
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$592.05

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$592.05 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$1291.84 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$592.05
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$592.05



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6075 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 07/06/2018

Customer #: 00191992

Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Route #: MC05520506

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/06/18 to 08/03/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)					\$123.86
Consumption Charges	Tier 1	89.0	x	0.63	\$56.07
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00
	Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$179.93
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$179.93

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Lawn and landscape irrigation is allowed no more than two days each week on designated days during daylight saving time. Visit www.sjrwmd.com/watering_restrictions/ to learn your days!

Conserving Clay Tip: Use a rain gauge. During periods of extended rainy weather irrigation systems should be turned off.

Please pay \$179.93 by 7/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$220.81 was posted to your account on 6/18/2018.

Please return this portion with payment

Bill Summary

Bill Date	07/06/18
Current Charges	\$179.93
Current Charges Past Due After	07/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$179.93



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:

6074 1 AB 0.405 21-21



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 06/28/2018

GROUP BILLING

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Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	05/11/2018	06/11/2018	1,448.00	-1,448.00	.00	1,396.00	1,396.00
	4995718	05/11/2018	06/11/2018	325.00	-325.00	.00	374.00	374.00
	5217088	05/11/2018	06/11/2018	2,731.00	-2,731.00	.00	3,403.00	3,403.00
	5347943	05/11/2018	06/11/2018	103.00	-103.00	.00	139.00	139.00
	5379615	05/31/2018	06/28/2018	2,158.00	-2,158.00	.00	2,158.00	2,158.00
	5715289	05/11/2018	06/27/2018	124.00	-124.00	.00	198.00	198.00
	5774021	05/09/2018	06/07/2018	25.00	-25.00	.00	25.00	25.00
	6875140	05/09/2018	06/07/2018	66.00	-66.00	.00	66.00	66.00
	6912612	05/11/2018	06/11/2018	25.00	-25.00	.00	25.00	25.00
	6912620	05/11/2018	06/11/2018	25.00	-25.00	.00	25.00	25.00
	6912653	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00
	6912661	05/11/2018	06/11/2018	25.00	-25.00	.00	25.00	25.00
	6912687	05/11/2018	06/11/2018	25.00	-25.00	.00	25.00	25.00
	6912695	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00
	6912703	05/11/2018	06/11/2018	28.00	-28.00	.00	28.00	28.00
	6912729	05/11/2018	06/11/2018	29.00	-29.00	.00	28.00	28.00
	6912737	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00
	6912752	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00
	6912760	05/09/2018	06/07/2018	-159.78	.00	-159.78	27.00	-132.78
	6912778	05/09/2018	06/07/2018	26.00	-26.00	.00	26.00	26.00
	6912786	05/09/2018	06/07/2018	26.00	-26.00	.00	26.00	26.00
	6912810	05/09/2018	06/07/2018	30.00	-30.00	.00	30.00	30.00
	6912828	05/10/2018	06/08/2018	25.00	-25.00	.00	25.00	25.00
	6912836	05/10/2018	06/08/2018	25.00	-25.00	.00	25.00	25.00
	6912869	05/09/2018	06/07/2018	34.00	-34.00	.00	28.00	28.00
	6912877	05/09/2018	06/07/2018	27.00	-27.00	.00	27.00	27.00
	6912893	05/09/2018	06/07/2018	25.00	-25.00	.00	25.00	25.00
	6912901	05/09/2018	06/07/2018	25.00	-25.00	.00	25.00	25.00
	6912919	05/09/2018	06/07/2018	25.00	-25.00	.00	25.00	25.00
	6912927	05/09/2018	06/07/2018	25.00	-25.00	.00	25.00	25.00
	6912943	05/11/2018	06/11/2018	28.00	-28.00	.00	28.00	28.00
	6912950	05/10/2018	06/08/2018	25.00	-25.00	.00	25.00	25.00
	6912968	05/11/2018	06/11/2018	25.00	-25.00	.00	26.00	26.00
	6912976	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 7699
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

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Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due -27.00

Current Charges Due 10,096.00

Due Date 07/12/2018

Total Amount Due 10,069.00

72322-29A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

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Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 06/28/2018

GROUP BILLING

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Web Address
clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
		From	To					
	7131527	05/11/2018	06/11/2018	26.00	-26.00	.00	26.00	26.00
	7332257	05/09/2018	06/07/2018	192.00	-192.00	.00	202.00	202.00
	7332265	05/31/2018	06/28/2018	215.00	-215.00	.00	215.00	215.00
	8684243	05/11/2018	06/11/2018	25.00	-25.00	.00	26.00	26.00
	8763369	05/11/2018	06/11/2018	798.00	-798.00	.00	1,189.00	1,189.00
							Subtotal	9,936.22

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Clay Electric Cooperative, Inc.
Orange Park District
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GROUP BILLING DETAIL

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Web Address
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Sub ID 1	Acct # 4995700	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	67328	67987	20	13180	32	499570	81671894
		Previous Bill Amount							1,448.00
		Invoice Payment							-1,448.00
Dem Read	1.610	Previous Balance							.00
Dem Use	32.200	Energy							1,071.53
		Access Charge							23.00
		Power Cost Adjustment X 13180 KWH							229.33
		FLA Gross Receipts Tax							33.93
		Clay Co Public Ser Utility Tax							37.54
		Operation Round Up							0.67
		CURRENT CHARGES							1,396.00
		TOTAL DUE							1,396.00

Sub ID 1	Acct # 4995718	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	5938	6022	40	3360	32	499571	17287884
		Previous Bill Amount							325.00
		Invoice Payment							-325.00
Dem Read	0.170	Previous Balance							.00
Dem Use	6.800	Energy							273.17
		Access Charge							23.00
		Power Cost Adjustment X 3360 KWH							58.46
		FLA Gross Receipts Tax							9.09
		Clay Co Public Ser Utility Tax							10.26
		Operation Round Up							0.02
		CURRENT CHARGES							374.00
		TOTAL DUE							374.00

Sub ID 1	Acct # 5217088	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GSD	06/11/2018	91488	91937	80	35920	32	499532	81671876
		Previous Bill Amount							2,731.00
		Invoice Payment							-2,731.00
Dem Read	1.070	Previous Balance							.00
Dem Use	85.600	Energy							2,155.20
		Access Charge							80.00
		Demand							372.36
		Power Cost Adjustment X 35920 KWH							625.01
		FLA Gross Receipts Tax							82.83
		Clay Co Public Ser Utility Tax							87.31
		Operation Round Up							0.29
		CURRENT CHARGES							3,403.00
		TOTAL DUE							3,403.00

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	60291	61384	1	1093	32	534794	11582907
		Previous Bill Amount							103.00
		Invoice Payment							-103.00
		CURRENT CHARGES							139.00
		TOTAL DUE							139.00

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Clay Electric Cooperative, Inc.
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GROUP BILLING DETAIL

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Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3926 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read	6.500		Previous Balance						.00
Dem Use	6.500		Energy						88.86
			Access Charge						23.00
			Power Cost Adjustment X 1093 KWH						19.02
			FLA Gross Receipts Tax						3.35
			Clay Co Public Ser Utility Tax						3.96
			Operation Round Up						0.81
						CURRENT CHARGES			139.00
						TOTAL DUE			139.00
Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST	Loc	EAST SIDE OF BRANNANFIELD				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						2,158.00
			Invoice Payment						-2,158.00
Dem Read			Previous Balance						.00
Dem Use			Small Outdoor Light						1,390.75
			Pole						633.50
			FLA Gross Receipts Tax						51.88
			Clay Co Public Ser Utility Tax						80.97
			Operation Round Up						0.90
						CURRENT CHARGES			2,158.00
						TOTAL DUE			2,158.00
Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST	Loc	1591 CANOPY OAKS DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/27/2018	36	36	1	0	48	571528	19820589
			Previous Bill Amount						124.00
			Invoice Payment						-124.00
Dem Read			Previous Balance						.00
Dem Use			Access Charge						36.80
			Small Outdoor Light						148.35
			FLA Gross Receipts Tax						4.74
			Clay Co Public Ser Utility Tax						7.40
			Operation Round Up						0.71
						CURRENT CHARGES			198.00
						TOTAL DUE			198.00
Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST	Loc	2971 THORNCREST DR				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	317	320	1	3	30	577402	40591048
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.24
			Access Charge						23.00
			Power Cost Adjustment X 3 KWH						0.05
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.19
						CURRENT CHARGES			25.00
						TOTAL DUE			25.00

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Clay Electric Cooperative, Inc.
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Sub ID 1	Acct # 6875140	Name	DOUBLE BRANCH COMM DEV DIST	Loc 373 OAKLEAF VILLAGE CTR 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	4170	4568	1	398	30	687514	26220782
Dem Read	Previous Bill Amount								66.00
Dem Use	Invoice Payment								-66.00
	Previous Balance								.00
	Energy								32.36
	Access Charge								23.00
	Power Cost Adjustment X 398 KWH								6.93
	FLA Gross Receipts Tax								1.60
	Clay Co Public Ser Utility Tax								2.03
	Operation Round Up								0.08
	CURRENT CHARGES								66.00
	TOTAL DUE								66.00
Sub ID 1	Acct # 6912612	Name	DOUBLE BRANCH COMM DEV DIST	Loc 608 OAKLEAF VILLAGE PKWY # 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	7	7	1	0	32	691261	11007694
Dem Read	Previous Bill Amount								25.00
Dem Use	Invoice Payment								-25.00
	Previous Balance								.00
	Access Charge								23.00
	FLA Gross Receipts Tax								0.59
	Clay Co Public Ser Utility Tax								0.92
	Operation Round Up								0.49
	CURRENT CHARGES								25.00
	TOTAL DUE								25.00
Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST	Loc 304 OAKLEAF VILLAGE PKWY # 1					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	18457	18457	1	0	32	691262	26220995
Dem Read	Previous Bill Amount								25.00
Dem Use	Invoice Payment								-25.00
	Previous Balance								.00
	Access Charge								23.00
	FLA Gross Receipts Tax								0.59
	Clay Co Public Ser Utility Tax								0.92
	Operation Round Up								0.49
	CURRENT CHARGES								25.00
	TOTAL DUE								25.00
Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST	Loc 603 OAKLEAF VILLAGE PKWY # 2					
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	11444	11451	1	7	32	691265	50801500
	Previous Bill Amount								26.00
	Invoice Payment								-26.00
	CURRENT CHARGES								26.00
	TOTAL DUE								26.00

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Clay Electric Cooperative, Inc.
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Sub ID 1	Acct # 6912703		Name DOUBLE BRANCH COMM DEV DIST			Loc 3925 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	54312	54342	1	30	32	691270	25203257
Dem Read Dem Use	Previous Bill Amount							28.00	
	Invoice Payment							-28.00	
	Previous Balance							.00	
	Energy							2.44	
	Access Charge							23.00	
	Power Cost Adjustment X 30 KWH							0.52	
	FLA Gross Receipts Tax							0.67	
	Clay Co Public Ser Utility Tax							1.00	
	Operation Round Up							0.37	
	CURRENT CHARGES							28.00	
TOTAL DUE							28.00		

Sub ID 1	Acct # 6912729		Name DOUBLE BRANCH COMM DEV DIST			Loc 3860 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	13765	13797	1	32	32	691272	24808397
Dem Read Dem Use	Previous Bill Amount							29.00	
	Invoice Payment							-29.00	
	Previous Balance							.00	
	Energy							2.60	
	Access Charge							23.00	
	Power Cost Adjustment X 32 KWH							0.56	
	FLA Gross Receipts Tax							0.67	
	Clay Co Public Ser Utility Tax							1.01	
	Operation Round Up							0.16	
	CURRENT CHARGES							28.00	
TOTAL DUE							28.00		

Sub ID 1	Acct # 6912737		Name DOUBLE BRANCH COMM DEV DIST			Loc 3859 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	16451	16458	1	7	32	691273	26220993
Dem Read Dem Use	Previous Bill Amount							26.00	
	Invoice Payment							-26.00	
	Previous Balance							.00	
	Energy							0.57	
	Access Charge							23.00	
	Power Cost Adjustment X 7 KWH							0.12	
	FLA Gross Receipts Tax							0.60	
	Clay Co Public Ser Utility Tax							0.94	
	Operation Round Up							0.77	
	CURRENT CHARGES							26.00	
TOTAL DUE							26.00		

Sub ID 1	Acct # 6912752		Name DOUBLE BRANCH COMM DEV DIST			Loc 3805 PLANTATION OAKS BLVD # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	20500	20512	1	12	32	691275	24808306
	Previous Bill Amount							26.00	
	Invoice Payment							-26.00	
	CURRENT CHARGES							26.00	
TOTAL DUE							26.00		

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Clay Electric Cooperative, Inc.
Orange Park District
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Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3805 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.98
			Access Charge						23.00
			Power Cost Adjustment X 12 KWH						0.21
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.24
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

Sub ID 1	Acct # 6912760	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3800 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	39843	39865	1	22	30	691276	24808305
			Previous Bill Amount						-159.78
Dem Read			Previous Balance						-159.78
Dem Use			Energy						1.79
			Access Charge						23.00
			Power Cost Adjustment X 22 KWH						0.38
			FLA Gross Receipts Tax						0.65
			Clay Co Public Ser Utility Tax						0.98
			Operation Round Up						0.20
						CURRENT CHARGES			27.00
						TOTAL DUE			.00

Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3306 VILLAGE OAKS LN # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	9045	9051	1	6	30	691277	26251620
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.49
			Access Charge						23.00
			Power Cost Adjustment X 6 KWH						0.10
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.87
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST		Loc 465 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	16498	16511	1	13	30	691278	24808352
			Previous Bill Amount						26.00
			Invoice Payment						-26.00
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

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Clay Electric Cooperative, Inc.
Orange Park District
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Sub ID 1	Acct # 6912869		Name DOUBLE BRANCH COMM DEV DIST			Loc 715-1 WAKEMOUNT DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	27500	27533	1	33	30	691286	26003425
Dem Read Dem Use	Previous Bill Amount								34.00
	Invoice Payment								-34.00
	Previous Balance								.00
	Energy								2.68
	Access Charge								23.00
	Power Cost Adjustment X 33 KWH								0.57
	FLA Gross Receipts Tax								0.68
	Clay Co Public Ser Utility Tax								1.01
	Operation Round Up								0.06
	CURRENT CHARGES								28.00
TOTAL DUE								28.00	

Sub ID 1	Acct # 6912877		Name DOUBLE BRANCH COMM DEV DIST			Loc 3219 STONEBRIER RIDGE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	17391	17410	1	19	30	691287	26251622
Dem Read Dem Use	Previous Bill Amount								27.00
	Invoice Payment								-27.00
	Previous Balance								.00
	Energy								1.54
	Access Charge								23.00
	Power Cost Adjustment X 19 KWH								0.33
	FLA Gross Receipts Tax								0.64
	Clay Co Public Ser Utility Tax								0.97
	Operation Round Up								0.52
	CURRENT CHARGES								27.00
TOTAL DUE								27.00	

Sub ID 1	Acct # 6912893		Name DOUBLE BRANCH COMM DEV DIST			Loc 576-1 WAKEMOUNT DR			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	11830	11830	1	0	30	691289	26251619
Dem Read Dem Use	Previous Bill Amount								25.00
	Invoice Payment								-25.00
	Previous Balance								.00
	Access Charge								23.00
	FLA Gross Receipts Tax								0.59
	Clay Co Public Ser Utility Tax								0.92
	Operation Round Up								0.49
	CURRENT CHARGES								25.00
	TOTAL DUE								25.00

Sub ID 1	Acct # 6912901		Name DOUBLE BRANCH COMM DEV DIST			Loc 507 MILLSTONE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	10036	10036	1	0	30	691290	25007136
	Previous Bill Amount								25.00
	Invoice Payment								-25.00
	CURRENT CHARGES								25.00
TOTAL DUE								25.00	

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Clay Electric Cooperative, Inc.
Orange Park District
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Web Address
clayelectric.com

Sub ID 1	Acct # 6912901		Name DOUBLE BRANCH COMM DEV DIST			Loc 507 MILLSTONE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
CURRENT CHARGES									25.00
TOTAL DUE									25.00

Sub ID 1	Acct # 6912919		Name DOUBLE BRANCH COMM DEV DIST			Loc 498 MILLSTONE DR # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	15105	15105	1	0	30	691291	26251621
Dem Read Dem Use			Previous Bill Amount						25.00
			Invoice Payment						-25.00
			Previous Balance						.00
			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES		25.00	
							TOTAL DUE		25.00

Sub ID 1	Acct # 6912927		Name		DOUBLE BRANCH COMM DEV DIST		Loc 3442-1 WORTHINGTON OAKS DR		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	9016	9016	1	0	30	691292	25007134
Dem Read Dem Use			Previous Bill Amount						25.00
			Invoice Payment						-25.00
			Previous Balance						.00
			Access Charge						23.00
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.49
						CURRENT CHARGES		25.00	
							TOTAL DUE		25.00

Sub ID 1	Acct # 6912943		Name		DOUBLE BRANCH COMM DEV DIST		Loc 309 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	30158	30188	1	30	32	691294	24808308
Dem Read Dem Use			Previous Bill Amount						28.00
			Invoice Payment						-28.00
			Previous Balance						.00
			Energy						2.44
			Access Charge						23.00
			Power Cost Adjustment X 30 KWH						0.52
			FLA Gross Receipts Tax						0.67
			Clay Co Public Ser Utility Tax						1.00
			Operation Round Up						0.37
						CURRENT CHARGES			28.00
							TOTAL DUE		28.00

000000102



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 06/28/2018

GROUP BILLING DETAIL

Page 13



Web Address
clayelectric.com

Sub ID 1	Acct # 6912950		Name		DOUBLE BRANCH COMM DEV DIST		Loc 373 OAKLEAF VILLAGE PKWY # 2		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/08/2018	19724	19725	1	1	30	691295	26251625
Dem Read Dem Use			Previous Bill Amount						25.00
			Invoice Payment						-25.00
			Previous Balance						.00
			Energy						0.08
			Access Charge						23.00
			Power Cost Adjustment X 1 KWH						0.02
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.92
			Operation Round Up						0.39
							CURRENT CHARGES		25.00
								TOTAL DUE	25.00

Sub ID 1	Acct # 6912968		Name DOUBLE BRANCH COMM DEV DIST			Loc 308 OAKLEAF VILLAGE PKWY # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	3216	3225	1	9	32	691296	43357093
Dem Read Dem Use			Previous Bill Amount					25.00	
			Invoice Payment					-25.00	
			Previous Balance					.00	
			Energy					0.73	
			Access Charge					23.00	
			Power Cost Adjustment X 9 KWH					0.16	
			FLA Gross Receipts Tax					0.62	
			Clay Co Public Ser Utility Tax					0.95	
			Operation Round Up					0.54	
			CURRENT CHARGES					26.00	
		TOTAL DUE					26.00		

Sub ID 1	Acct # 6912976		Name DOUBLE BRANCH COMM DEV DIST			Loc 358 OAKLEAF VILLAGE PKWY # 2			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	15287	15293	1	6	32	691297	40591147
Dem Read Dem Use			Previous Bill Amount					26.00	
			Invoice Payment					<u>-26.00</u>	
			Previous Balance					.00	
			Energy					0.49	
			Access Charge					23.00	
			Power Cost Adjustment X 6 KWH					0.10	
			FLA Gross Receipts Tax					0.60	
			Clay Co Public Ser Utility Tax					0.94	
			Operation Round Up					<u>0.87</u>	
			CURRENT CHARGES					<u>26.00</u>	
		TOTAL DUE					26.00		

Sub ID 1	Acct # 7131527		Name DOUBLE BRANCH COMM DEV DIST			Loc 3206 SILVER BLUFF BLVD # 1		
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	06/11/2018	9411	9423	1	12	32	713152	28837107
		Previous Bill Amount					26.00	
		Invoice Payment					-26.00	
		CURRENT CHARGES					26.00	
		TOTAL DUE					26.00	

000000103



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 06/28/2018

GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1	Acct # 7131527	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3206 SILVER BLUFF BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
Dem Read			Previous Balance						.00
Dem Use			Energy						0.98
			Access Charge						23.00
			Power Cost Adjustment X 12 KWH						0.21
			FLA Gross Receipts Tax						0.62
			Clay Co Public Ser Utility Tax						0.95
			Operation Round Up						0.24
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00
Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3168 STONEBRIER RIDGE DR NEXTT				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/07/2018	77977	79680	1	1703	30	489354	07557514
			Previous Bill Amount						192.00
			Invoice Payment						-192.00
Dem Read	6.930		Previous Balance						.00
Dem Use	6.930		Energy						138.45
			Access Charge						23.00
			Power Cost Adjustment X 1703 KWH						29.63
			FLA Gross Receipts Tax						4.90
			Clay Co Public Ser Utility Tax						5.65
			Operation Round Up						0.37
						CURRENT CHARGES			202.00
						TOTAL DUE			202.00
Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST	Loc	OAKLEAF VILLAGE CENTER				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
			Previous Bill Amount						215.00
			Invoice Payment						-215.00
Dem Read			Previous Balance						.00
Dem Use			Small Outdoor Light						200.89
			FLA Gross Receipts Tax						5.15
			Clay Co Public Ser Utility Tax						8.04
			Operation Round Up						0.92
						CURRENT CHARGES			215.00
						TOTAL DUE			215.00
Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST	Loc	571 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	302	308	1	6	32	868424	40935673
			Previous Bill Amount						25.00
			Invoice Payment						-25.00
Dem Read			Previous Balance						.00
Dem Use			Energy						0.49
			Access Charge						23.00
			Power Cost Adjustment X 6 KWH						0.10
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.87
						CURRENT CHARGES			26.00
						TOTAL DUE			26.00

00000104



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 06/28/2018

GROUP BILLING DETAIL

Page 15



Web Address
clayelectric.com

Sub ID 1	Acct # 8763369		Name DOUBLE BRANCH COMM DEV DIST		Loc 382 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	06/11/2018	24491	35685	1	11194	32	8763369	13794545
Dem Read Dem Use			Previous Bill Amount					798.00	
			Invoice Payment					-798.00	
			Previous Balance					.00	
			Energy					910.07	
			Access Charge					23.00	
			Power Cost Adjustment X 11194 KWH					194.78	
			FLA Gross Receipts Tax					28.91	
			Clay Co Public Ser Utility Tax					32.03	
			Operation Round Up					0.21	
								CURRENT CHARGES	1,189.00
							TOTAL DUE	1,189.00	
Sub-Group # 1 Current Charges								10,096.00	

00000105

Crystal Clean Pool Service, Inc
9020-1 Berry Ave.
Jacksonville, Florida 32211
904-855-8884
crystalcleanpools@comcast.net

Invoice

RECEIVED
JUL 13 2018

BILL TO
Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

.....

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M19124	07/12/2018	\$2,083.73	08/11/2018	Net 30	

P.O. NUMBER

July - Double Branch

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service Double Branch	1	2,083.73	2,083.73

BALANCE DUE

\$2,083.73

Code to:
02-320-572-4630
Double Branch Pool Maintenance

329

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1992
Invoice Date: 7/12/18
Due Date: 7/12/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

PAID
JUL 18 2018

Description	Hours/Qty	Rate	Amount
Event Staff through July 5, 2018	32.13	25.00	803.25
<i>Amenities Revenue 2,369,103 92</i>			

Total \$803.25

Payments/Credits \$0.00

Balance Due \$803.25

24W
7-16-18

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
32.13	Facility Event Staff	\$ 25.00	\$ 803.25

Covers Period End: July 5, 2018

Amenities Revenue # 2-369-103

From: **Oakleaf Venues** venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 14, 2018 at 12:22 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – FRIDAY, JUNE 29, 2018 from 3:00 p.m. to 7:00 p.m.
- RESIDENT – LATOYA HUBBARD
- ADDRESS – 4220 PLANTATION OAKS BLVD UNIT #1815, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VYSTAR CU:
 - CHECK#: 1002
 - DATED: 6/21/18
 - DEPOSITED: 6/22/18
 - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

Thank you

--

I will be out of the office WEDNESDAY, July 18, 2018 and THURSDAY, July 19, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

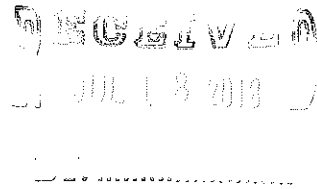
Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and any attachments may be confidential and intended solely for the use of the individual named.

2-300-369-163
439

RECEIVED
JUL 16 2018
10 39 AM

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 18, 2018
WEEK OF: 07/06/18-07/12/18

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

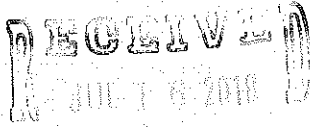
DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/06/18	STEVEN HILLS	1700-2300	6	30.00	180.00
07/06/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
07/07/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
07/08/18	BRYAN SMITH	1700-2300	6	30.00	180.00
07/09/18	MATT WILLIAMS	1700-2300	6	30.00	180.00
07/10/18	BEN WASE	1730-2330	6	30.00	180.00
07/11/18	STEVEN HILLS	1700-2300	6	30.00	180.00
07/12/18	MATT WILLIAMS	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:					TOTAL
					\$1440.00 <i>12</i>
					\$ 720.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

INVOICE

PAULA'S PEST CONTROL
1548 Glendale St,
Jacksonville, Fla 32205
(904) 389-3419



INVOICE: 41672 QT
DATE: 07/11/18 12:30p
ACCOUNT: 1031 Westside
ROUTE: 0
LAST: 4/11/18 Paula
Paula Douglas

BY:

BILL TO
DoubleBranch CDD
c/o GMS, LLC
370 Oakleaf Village Pkwy
Orange Park, FL 32065

SERVICE TO
Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

759-8574 406-2206

DESCRIPTION	QTY	PRICE	AMOUNT
General Pest Control PEST		155.00	155.00
		SUBTOTAL	155.00
		PREVIOUS BALANCE	0.00
		PAID	155.00

Code to:
Double Branch Facility Maintenance-
Preventative
2-320-572-4661

324

Products

Advion RG	EC	Suspend Polyzone
Demand CS	Niban GB	Suspend SC
Demon Max	Precor 2000	

Other:

Comments:

EFFECTIVE June 1, 2013
MAKE Checks Payable to:

Paula's Pest Control Inc.
1548 Glendale St.
Jacksonville, Fl.32205

Note: All returned Checks will be assessed a \$50.00 FEE

THANK YOU FOR YOUR BUSINESS!
HAVE A WONDERFUL DAY!

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



Invoice

#INV7870

BILLING ADDRESS
C/O GMS LCC DOUBLE BRANCH CDD 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE FL 32092 UNITED STATES JSORIANO@GMSNF.COM

SHIPPING ADDRESS
C/O GMS LCC DOUBLE BRANCH CDD 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE FL 32092 UNITED STATES JSORIANO@GMSNF.COM

Project/Job	Invoice Date	Due Date	Terms	PO #
	7/3/2018	8/2/2018	Net 30	

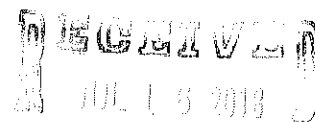
Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Replaced ICC2 Controller that was hit by lightning. Replaced with I-Core at Cannons Point.	1	\$995.00	\$995.00

Please Remit Payments To:
 7887 Safeguard Circle
 Valley View, OH 44125

Subtotal	\$995.00
Payments/Credits	\$0.00
Balance Due	\$995.00

Code to:
Double Branch Repair and Replacements
2.320.57200.63100

518



BY:

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
7/16/2018	222

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

PAID
JUL 18 2018
DE

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - May 2018 common Area Maint. 320,572.4640 297	4,472.80	4,472.80
		Total	\$4,472.80

Rnw
7-17-18

Riverside Management Services, Inc.
 8445 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Double Branch CDD

Invoice Date: 5/31/18

Due Date: Upon Receipt

Amount Due: \$ 4,472.80

<u>Date:</u>	<u>Description</u>	<u>Amount</u>
5/21/18	OVP Lattice Top Fence - 344 lf	\$ 154.80
5/22/18	OVP Lattice Top Fence - 532 lf	\$ 239.40
	OVP Split Rail Fence - 1224 lf	\$ 306.00
5/23/18	OVP-Cannons Pt.-Natures Hammock Lattice Top Fence - 2076 lf	\$ 834.20
	OVP-Cannons Pt.-Natures Hammock Split Rail Fence - 758 lf	\$ 189.50
5/24/18	Timberfield-OVP-Natures Hammock-Cannons Pt.-OVP Lattice Top - 1015 lf	\$ 456.75
	Timberfield-OVP-Natures Hammock-Cannons Pt.-OVP Split Rail - 751 lf	\$ 187.75
5/25/18	Cannons Pt.-Park-Silver Bluff - Silver Bluff off Elementary Lattice Top - 1711 lf	\$ 789.95
	Cannons Pt.-Park-Silver Bluff - Silver Bluff off Elementary Split Rail - 708 lf	\$ 176.50
6/29/18	POB - OVP, Cannons PL planned school Lattice Top Fence - 151 lf	\$ 67.95
	POB - OVP, Cannons PL planned school Split Rail Fence - 3960 lf	\$ 990.00

TOTAL AMOUNT DUE: \$ 4,472.80

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

** Pressure Washing according to contract and within budget

Contract Amount:	\$	17,635.00
<u>Invo'ce:</u>		
Oct. 2017	\$	-
Nov. 2017	\$	-
Dec. 2017	\$	-
Jan. 2018	\$	-
Feb. 2018	\$	-
Mar. 2018	\$	-
Apr. 2018	\$	-
May 2018	\$	4,472.80
June 2018		
July 2018		
Aug. 2018		
Sept. 2018		
Balance:	\$	<u>13,162.20</u>

Should you have any questions, please contact Rich Whetzel @ (904) 759-8923
 or rwhetzel@ymail.com

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
7/16/2018	223

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

5625400000
JUL 18 2018
JUL 18 2018

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - June 2018 <i>Common Area Maint</i> <i>320,572.4640</i> <i>297</i>	3,729.05	3,729.05
		Total	\$3,729.05

RMW
7-17-18

Riverside Management Services, Inc.
 9655 Florida Midway Blvd., Building 300, Suite 305 Jacksonville, FL 32257

Service Detail

Bill To: Double Branch CDD

Invoice Date: 6/30/18

Due Date: Upon Receipt

Amount Due: \$ 3,729.05

<u>Date:</u>	<u>Description</u>	<u>Amount</u>
6/4/18	OVP school site, Cannons Pl - POB Lattice Top Fence - 1121 W	\$ 504.45
	OVP school site, Cannons Pl - POB Split Rail Fence - 400 W	\$ 100.00
		\$ 306.00
6/7/18	Silverleaf at park and multi-family on POB Lattice Top Fence - 2137 W	\$ 961.65
6/12/18	Silverleaf-OVP-Park-Pebblecreek-Silver Bluff Blvd. Lattice Top Fence - 1604 W	\$ 721.80
	Silverleaf-OVP-Park-Pebblecreek-Silver Bluff Blvd. Split Rail Fence - 946 W	\$ 236.50
6/15/18	Waverly, entrance-Wakemont, amenity center, Timberfield, Oakside Dr, Silverleaf - OVP Lattice Top Fence - 1997 W	\$ 898.65

TOTAL AMOUNT DUE: \$ 3,729.05

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

** Pressure Washing according to contract and within budget

Contract Amount:	\$	17,635.00
<u>Invoice:</u>		
Oct. 2017	\$	-
Nov. 2017	\$	-
Dec. 2017	\$	-
Jan. 2018	\$	-
Feb. 2018	\$	-
Mar. 2018	\$	-
Apr. 2018	\$	-
May 2018	\$	4,472.80
June 2018	\$	3,729.05
July 2018		
Aug. 2018		
Sept. 2018		
Balance:	\$	<u>9,433.15</u>

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923
 or rwhetsel@gmsni.com

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
7/3/2018	221

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
JUL 13 2018

BY:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1.5	6/29/18-Service call to Cannon's Point electrical panel for irrigation system no power. Check and test all wires - OK. Replace both breakers, check meter can - OK.	58.50	87.75
1	Materials: 60 amp 2 pole breakers, 20 amp single pole breaker, alnox.	48.71	48.71
<i>Irrigation Repairs</i> <i>320,572,3510</i> <i>297</i>			
Total			\$136.46

RAW
7-11-18

\$ 136.46

Customer Information

Invoice

Payment

0883-002

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266


THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:

DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

07-03-18

Invoice Date

093826971

Invoice Number

720343326

Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

SPLY-MAINT - COST PER COPY PLAN
AMOUNT

METER USAGE
METER 1

03-21-18 TO 06-30-18
175241 175731

490

PRINT CHARGES
METER 1 PRINTS
NET BILLABLE PRINTS

490

490 .029200

14.31

2.33-572.50
399

TOTAL EXCESS PRINT CHARGES

14.31

SUB TOTAL

14.31

TOTAL

14.31

** ALLOWANCE PRORATED FOR 098 DAYS

FINAL INVOICE FOR SPLY-MAINT - COST PER COPY PLAN
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

PLEASE PAY
01-569-8562 4 720343326 093826971 07-03-18 THIS AMOUNT
RR001368 M 070117
03 6M7P J779 W A7315 5933 1 U65CA

\$14.31
VFL40

202100008070060 0938269713 0300014314 272034332688

Customer Information

Invoice

Payment

0883-001



XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:
0883-001



DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

07-03-18

Invoice Date

093826972

Invoice Number

720343326

Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

INITIAL INVOICE

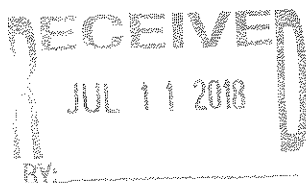
2.33.572.50
399

AMOUNT

BASE CHARGE

07-01-18 TO 07-30-18

29.06



SUB TOTAL

29.06

TOTAL

29.06

CONTRACT EFFECTIVE DATE 07-01-18

INITIAL INVOICE FOR SPY-MAINT - COST PER COPY PLAN
INITIAL METER READS - METER A 175731
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

PLEASE PAY
01-569-8562 4 720343326 093826972 07-03-18 THIS AMOUNT
RR001369 M 070118
03 6M7P J779 W A7315 5933 1 U65IN

\$29.06
VFL40

202100008070060 0938269722 0300029064 272034332682

From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: July 14, 2018 at 12:29 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good afternoon Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – WEDNESDAY, JULY 11, 2018 from 11:30 a.m. to 3:30 p.m.
- RESIDENT – YOLANDA LINDSAY
- ADDRESS – 3180 LITCHFIELD DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on BANK OF AMERICA:
 - CHECK#: 6467
 - DATED: 7/7/18
 - DEPOSITED: 7/9/18
 - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

Thank you

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I will be out of the office WEDNESDAY, July 18, 2018 and THURSDAY, July 19, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuere rentals@oakleafresidents.com
[\(904\) 770-4661](tel:904-770-4661) voice email
[\(904\) 375-9285](tel:904-375-9285) ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic

2.300.369.103
640

RECEIVED
JUL 16 2018
11:45 AM



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave.
Green Cove Springs, FL 32043
(904) 284-7575

Invoice Number: SSI08260
Invoice Date: 7/18/2018

Page: 1

Attn: Fiscal - Accounts Receivable

Bill To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Ship To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Due Date 8/2/2018
Terms Net 15 Days

2.32.572.34510
285

Customer ID C0000168
P.O. Number
P.O. Date 7/18/2018
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JUNE 2018		174	174	3.00	522.00/2 = \$261
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 = \$187.50

Amount Subject to Sales Tax USD
Amount Exempt from Sales Tax 897.00

Subtotal: 897.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 897.00/2

\$448.50

OAKLEAF PLANTATION CDD	6/1/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/2/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	6/3/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/4/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/5/2018	6028	WILLIAMS, MATTHEW L.	6.00
OAKLEAF PLANTATION CDD	6/6/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/7/2018	6028	WILLIAMS, MATTHEW L.	5.00
OAKLEAF PLANTATION CDD	6/9/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/10/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/11/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/12/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	6/13/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/14/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/16/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	6/17/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/18/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	6/19/2018	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	6/20/2018	6028	WILLIAMS, MATTHEW L.	7.00
OAKLEAF PLANTATION CDD	6/22/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/22/2018	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	6/23/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	6/23/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/24/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/26/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	6/27/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	6/28/2018	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	6/29/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	6/29/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	6/30/2018	6799	SIMANDL, WAYNE A.	6.00
			TOTAL	174.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JULY 23, 2018
WEEK OF: 07/13/18-07/19/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/13/18	MATT WILLIAMS	1700-2300	6	30.00	180.00
07/13/18	TIMOTHY GEOGHAGAN	1700-2300	6	30.00	180.00
07/14/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
07/15/18	BRYAN SMITH	1700-2300	6	30.00	180.00
07/16/18	BEN WASE	1800-2015	2.25	30.00	67.50
07/17/18	STEVEN HILLS	1730-2330	6	30.00	180.00
07/19/18	BRYAN SMITH	1700-2300	6	30.00	180.00
6/22/18	EVA SOLIS	2200-2300	1	30.00	30.00
	*ONLY BILLED FOR 5 HRS ON 6/22 FOR EVA SOLIS, SHOULD HAVE BEEN 6 HRS.				
DEPUTY SIGNATURE:				TOTAL	\$1177.50/2
					\$ 588.75

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - VANESSA KARALUS
Date: July 22, 2018 at 7:18 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

7:50 PM - 7
JUL 23 2018
2.300.369.103

Good evening Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Clubroom)
- DATE OF VENUE – SATURDAY, JULY 21, 2018 from 10:00 a.m. to 2:00 p.m.
- RESIDENT – VANESSA KARALUS
- ADDRESS – 3333 HORSESHOE TRAIL DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VYSTAR CU:
 - CHECK#: 1198
 - DATED: 6/2/18
 - DEPOSITED: 6/4/18
 - AMOUNT: \$100.00

2.300.369.103
641

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC
06/02/18	06/04/18	07/21/18	Vanessa Karalus - OVCR DEPOSIT	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you

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I will be out of the office WEDNESDAY, July 25, 2018 and THURSDAY, July 26, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

FIFTH ORDER OF BUSINESS

Double Branch

Community Development District



Approved Budget

Fiscal Year 2019

August 13, 2018



Double Branch
Community Development District
BUDGET
FISCAL YEAR 2019

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Double Branch

Community Development District

General Fund

<i>Description</i>	<i>Adopted Budget FY 2018</i>	<i>Actual YTD 6/30/18</i>	<i>Projected Next 3 Months</i>	<i>Total Projected FY 2018</i>	<i>Approved Budget FY 2019</i>
<u>Revenues</u>					
<i>Maintenance Assessments</i>	\$178,985	\$180,128	\$0	\$180,128	\$177,985
<i>Interest Income</i>	\$200	\$135	\$65	\$200	\$200
<i>Total Revenues</i>	\$179,185	\$180,263	\$65	\$180,328	\$178,185
<u>Expenditures</u>					
<u>Administrative</u>					
<i>Supervisor Fees</i>	\$12,000	\$8,400	\$3,600	\$12,000	\$12,000
<i>FICA Expense</i>	\$918	\$643	\$214	\$857	\$918
<i>Engineering</i>	\$5,000	\$488	\$163	\$651	\$5,000
<i>Arbitrage</i>	\$700	\$700	\$0	\$700	\$700
<i>Dissemination</i>	\$1,333	\$800	\$267	\$1,067	\$1,333
<i>Assessment Roll</i>	\$7,520	\$7,520	\$0	\$7,520	\$7,821
<i>Attorney</i>	\$42,000	\$18,233	\$6,078	\$24,311	\$42,000
<i>Annual Audit</i>	\$5,900	\$4,000	\$1,900	\$5,900	\$5,900
<i>Trustee Fees</i>	\$8,014	\$4,295	\$3,719	\$8,014	\$8,014
<i>Management Fees</i>	\$57,657	\$43,243	\$14,414	\$57,657	\$59,963
<i>Information Technology</i>	\$1,942	\$1,456	\$485	\$1,941	\$1,942
<i>Telephone</i>	\$290	\$254	\$85	\$339	\$290
<i>Postage</i>	\$1,900	\$1,691	\$209	\$1,900	\$1,900
<i>Printing & Binding</i>	\$3,400	\$1,587	\$529	\$2,116	\$3,400
<i>Records Storage</i>	\$300	\$0	\$300	\$300	\$300
<i>Insurance</i>	\$8,350	\$8,350	\$0	\$8,350	\$8,350
<i>Legal Advertising</i>	\$2,000	\$1,092	\$364	\$1,456	\$2,000
<i>Office Supplies</i>	\$350	\$222	\$74	\$296	\$350
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$0	\$175	\$175
<i>Reserve</i>	\$19,436	\$19,436	\$0	\$19,436	\$15,829
<i>Administrative Expenses</i>	\$179,185	\$122,585	\$32,400	\$154,985	\$178,185
<i>Excess Revenues (Expenses)</i>	\$0	57,678	(32,335)	25,343	\$0

Double Branch
Community Development District
BUDGET
FISCAL YEAR 2019

REVENUES:

Maintenance Assessments

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the General Operating Expenditures for the fiscal year.

Interest Income

The operating fund of the District will be invested in a money market fund held by US Bank.

Carry Forward Surplus

Represents the estimated excess funds at the end of the prior fiscal year brought forward to the current fiscal year to reduce assessments.

EXPENDITURES:

Administrative:

Supervisor Fees

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the estimated 12 annual meetings.

FICA Expense

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering Fees

The District's engineering firm will be providing general engineering services to the District including attendance and preparation for monthly board meetings, review invoices, etc. England, Thims & Miller serves as the District's engineering firm.

Arbitrage

The District is required to have an annual arbitrage rebate calculation prepared for the District's Series 2013 A-1 and A-2 Special Assessment Refunding Bonds. Currently, the District has contracted with Grau and Associates.

Double Branch
Community Development District
BUDGET
FISCAL YEAR 2019

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with GMS, LLC, the District's bond underwriter, to provide this service.

Assessment Roll

Governmental Management Services, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Attorney

The District's legal counsel will be providing general legal services to the District including attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Hopping Green & Sams serves as the District's legal counsel.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Grau and Associates currently serves as the District's Independent Auditor.

Trustee Fees

The District issued \$24,850,000 of Series 2013 A1 and \$2,900,000 of Series 2013 A2 Special Assessment Refunding Bonds that are held by a Trustee at US Bank, N.A. The amount of the trustee fees is based on the agreement between US Bank and the District.

Management Fees

The District receives management, accounting and administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Double Branch
Community Development District
BUDGET
FISCAL YEAR 2019

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Records and Storage

All documents of the District will be copied and stored electronically with automatic back up to ensure complete records. Back up of all records will be kept off-site for security and safety.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with the Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in the Florida Times Union.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

General Reserves

Established to maintain community service levels at present standards for FY 2019.

Double Branch

Community Development District

Recreation Fund

<i>General</i>		<i>Adopted</i>	<i>Actual</i>	<i>Projected</i>	<i>Total</i>	<i>Approved</i>
<i>Ledger Code</i>	<i>Description</i>	<i>Budget</i>	<i>YTD</i>	<i>Next 3</i>	<i>Projected</i>	<i>Budget</i>
		<i>FY 2018</i>	<i>6/30/18</i>	<i>Months</i>	<i>FY 2018</i>	<i>FY 2019</i>
<u>Revenues</u>						
002.363.100/101	Maintenance Assessments	\$1,462,648	\$1,471,989	\$0	\$1,471,989	\$1,462,648
002.361.100	Interest Income	\$1,000	\$1,589	\$530	\$2,119	\$1,000
002.369.100	Amenities Revenue/Miscellaneous	\$33,690	\$38,388	\$12,796	\$51,184	\$33,690
002.369.1031	Sports Revenue	\$8,122	\$10,090	\$3,363	\$13,453	\$11,000
<u>Total Revenues</u>		\$1,505,460	\$1,522,056	\$16,689	\$1,538,745	\$1,508,338
<u>Expenditures</u>						
<u>Administrative</u>						
002.513.3400	Management Fees - On Site	\$95,470	\$76,858	\$18,612	\$95,470	\$110,470
002.513.4500	Insurance	\$62,789	\$59,192	\$0	\$59,192	\$62,789
002.513.4900	Other Current Charges	\$3,818	\$3,299	\$1,100	\$4,399	\$3,818
002.513.4930	Permit Fees	\$1,635	\$1,181	\$454	\$1,635	\$1,635
<u>Administrative Expenses</u>		\$163,712	\$140,530	\$20,166	\$160,696	\$178,712
<u>Maintenance</u>						
002.572.3450	Security	\$50,920	\$38,122	\$12,707	\$50,829	\$50,920
002.572.3451	Security - Clay County Off-Duty Sheriff	\$43,050	\$26,795	\$8,932	\$35,727	\$43,050
002.572.3500	Water - Irrigation	\$9,000	\$1,916	\$639	\$2,555	\$9,000
002.572.3510	Irrigation Maintenance	\$4,250	\$895	\$298	\$1,193	\$4,250
002.572.4290	Streetlighting	\$33,066	\$21,356	\$7,119	\$28,475	\$33,066
002.572.4300	Electric	\$42,000	\$27,496	\$9,165	\$36,661	\$42,000
002.572.4620	Landscape Maintenance	\$315,774	\$236,831	\$78,944	\$315,775	\$315,774
002.572.4640	Common Area Maintenance	\$43,564	\$27,976	\$9,325	\$37,301	\$43,564
002.572.4680	Lake Maintenance	\$28,116	\$18,840	\$6,280	\$25,120	\$28,116
002.572.4621	Landscape Reserve	\$35,000	\$35,468	\$11,823	\$47,291	\$35,000
002.572.4910	Contingency	\$1,985	\$0	\$1,985	\$1,985	\$1,985
002.572.6000	Capital Reserve	\$15,565	\$15,565	\$0	\$15,565	\$15,565
002.572.6320	Miscellaneous Maintenance	\$2,986	\$0	\$2,986	\$2,986	\$2,986
002.572.6350	General Reserve	\$22,894	\$28,921	\$0	\$28,921	\$26,759
<u>Common Area Expenses</u>		\$648,170	\$480,181	\$150,203	\$630,384	\$652,035
<u>Recreation Facility</u>						
002.572.1200	Aquatic & Athletic Manager / Staff	\$50,744	\$21,143	\$7,048	\$28,191	\$48,495
002.572.3460	Pool Attendants	\$107,650	\$5,170	\$1,723	\$6,893	\$94,266
002.572.3490	Refuse Services	\$6,120	\$4,502	\$1,618	\$6,120	\$6,120

Double Branch

Community Development District

Recreation Fund

<i>General</i>		<i>Adopted</i>	<i>Actual</i>	<i>Projected</i>	<i>Total</i>	<i>Approved</i>
<i>Ledger Code</i>	<i>Description</i>	<i>Budget</i>	<i>YTD</i>	<i>Next 3</i>	<i>Projected</i>	<i>Budget</i>
		<i>FY 2018</i>	<i>6/30/18</i>	<i>Months</i>	<i>FY 2018</i>	<i>FY 2019</i>
002.572.4100	Telephone	\$4,500	\$2,726	\$1,774	\$4,500	\$4,500
002.572.4310	Electric	\$47,000	\$24,539	\$22,461	\$47,000	\$47,000
002.572.4320	Cable	\$4,752	\$6,068	\$2,023	\$8,091	\$8,150
002.572.4630	Pool Maintenance	\$56,616	\$40,112	\$13,371	\$53,483	\$56,616
5720.437/435	Water / Sewer/Reclaim	\$65,000	\$36,773	\$12,258	\$49,031	\$65,000
002.572.4660	Facility Maintenance-General	\$27,500	\$18,328	\$6,109	\$24,437	\$27,500
002.572.4661	Facility Maintenance-Preventative	\$5,617	\$2,990	\$2,627	\$5,617	\$5,617
002.572.4662	Facility Maintenance - Contingency	\$29,750	\$19,685	\$10,065	\$29,750	\$29,750
002.572.4663	Lighting Repairs	\$8,500	\$5,604	\$1,868	\$7,472	\$8,500
002.572.4940	Special Events	\$10,500	\$10,113	\$387	\$10,500	\$10,500
002.572.5100	Office Supplies & Equipment	\$4,000	\$2,111	\$1,889	\$4,000	\$4,000
002.572.6100	Janitorial	\$31,512	\$22,870	\$7,623	\$30,493	\$31,512
002.572.6200	Recreation Passes	\$7,565	\$3,253	\$4,312	\$7,565	\$7,565
002.572.6310	Repairs & Replacements	\$79,025	\$47,636	\$31,389	\$79,025	\$79,025
002.572.6330	Pool Pump Reserve	\$9,500	\$9,500	\$0	\$9,500	\$6,500
002.572.6340	Pool Leak Repairs	\$5,000	\$0	\$5,000	\$5,000	\$5,000
002.572.63601	Multiuse Field	\$21,250	\$0	\$21,250	\$21,250	\$21,250
Recreation Facility Expenses		\$582,102	\$283,123	\$154,795	\$437,918	\$566,866
<u>Fitness Center</u>						
002.572.1210	Staffing	\$55,517	\$43,460	\$12,057	\$55,517	\$47,500
002.572.4110	Telephone	\$1,092	\$0	\$1,092	\$1,092	\$1,092
002.572.4311	Electric	\$12,300	\$8,781	\$3,519	\$12,300	\$12,300
002.572.4321	Cable	\$4,169	\$0	\$4,169	\$4,169	\$4,169
002.572.4710	Facility Maintenance - General	\$8,000	\$5,170	\$2,830	\$8,000	\$8,000
002.572.4720	Facility Maintenance - Preventative	\$7,500	\$2,356	\$5,144	\$7,500	\$7,500
002.572.4730	Facility Maintenance - Contingency	\$5,000	\$0	\$5,000	\$5,000	\$5,000
002.572.5000	Office Supplies and Equipment	\$2,664	\$212	\$71	\$283	\$2,664
002.572.6110	Janitorial	\$13,435	\$13,242	\$4,414	\$17,656	\$17,500
002.572.6311	Repairs & Replacements	\$1,800	\$1,174	\$391	\$4,992	\$5,000
Fitness Center Expenses		\$111,477	\$74,395	\$38,687	\$116,508	\$110,725
Total Expenses		\$1,505,460	\$978,229	\$363,850	\$1,345,505	\$1,508,338
Excess Revenues(Expenses)		\$0	\$543,827	(347,161)	193,240	\$0

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REVENUES:

Maintenance Assessments

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the Recreational Operating Expenditures for the fiscal year.

Interest Income

The District will have all excess funds invested in a money market fund held by US Bank. The amount is based upon the estimated average balance of funds available during the fiscal year.

Amenities Revenue

Income received from resident rental of Clubroom and Patio and access cards, fitness class, vending machines, and non-resident user fee for the Recreation Facility.

Sports Revenue

These are estimated fees for programmed sports activities.

EXPENDITURES:

Administrative:

Management Fees – On Site

The District has contracted with Governmental Management Services, LLC ("GMS") for the supervision and on-site management of the District's Amenity Center. The responsibilities include management of District maintenance contracts, scheduling Special Events, weekend management services, rentals of the facilities, resident inquiries and other maintenance related items. The District will share the cost of an onsite manager, operations manager, weekend manager and rental coordinator with the Middle Village Community Development District.

Insurance

The District's Property and Liability Insurance policy is with Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Other Current Charges

Includes bank charges and any other miscellaneous administrative expenses that are incurred during the year with the use of deposit/credit card machine.

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Permit Fees

Miscellaneous permit fees to operate the pool and water slides as well as special events.

Description	Annual
Play Pool Permit	\$ 250
Lap Pool Permit	\$ 250
Spray Pool Permit	\$ 125
State Public Broadcast for Music Fees	\$ 1,010
Total	\$ 1,635

Office Supplies

Miscellaneous office supplies.

Maintenance Common Area:

Security

ABM Security Services provides the District with Athletic Center and Common area security patrol.

Description	Monthly	Annual
Security	\$ 4,243	\$ 50,920

Clay County off Duty Security

Provision for off-duty-security patrol by Clay County Sheriff's Dept. Split 50/50 with Middle Village CDD.

Water – Irrigation

The District will purchase bulk water from JEA for irrigation purposes.

Account Number	Description	Monthly	Annual
62945977	2226 Pebblewood LA Apt 1	\$ 50	\$ 602
66042924	302 Oakleaf Village Parkway	\$ 19	\$ 227
61929298	3468 Worthington Oaks Drive Apt 1	\$ 29	\$ 342
62744114	3570 Silver Bluff Boulevard Apt 1	\$ 576	\$ 6,912
60770057	563 Acornridge Lane Apt 1	\$ 32	\$ 378
	Contingency	\$ 45	\$ 539
	Total	\$ 750	\$ 9,000

Irrigation Maintenance

The cost of miscellaneous irrigation, pump repairs and maintenance incurred by the district.

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Street Lighting

The cost of street lighting provided by Clay Electric Cooperative, Inc.:

Account Number	Description	Monthly	Annual
7332265	Oakleaf Village Center Outdoor	\$ 241	\$ 2,894
5379615	East Side of Brannanfield	\$ 2,291	\$ 27,488
	Contingency	\$ 224	\$ 2,684
	Total	\$ 2,756	\$ 33,066

Electric

The cost of electricity for signage lighting, entry feature lighting (main entry, Athletic Center entry and neighborhood entries) for the following accounts provided by Clay Electric Cooperative, Inc.:

Account Number	Description	Monthly	Annual
4995700	370 Oakleaf Village	\$ 1,170	\$ 14,037
4995718	370-1 Oakleaf Village Pkwy	\$ 910	\$ 10,914
5347943	3926-1 Plantation Oaks Blvd	\$ 60	\$ 721
5715289	1591 Canopy Oaks Dr - Irrigation	\$ 34	\$ 410
5774021	2971 Thorncrest Dr	\$ 18	\$ 213
6875140	373-1 Oakleaf Village Center	\$ 37	\$ 438
6912612	608-1 Oakleaf Village Pkwy	\$ 35	\$ 417
6912620	304-1 Oakleaf Village Pkwy	\$ 30	\$ 362
6912653	603-2 Oakleaf Village Pkwy	\$ 42	\$ 504
6912661	602-1 Oakleaf Village Pkwy	\$ 34	\$ 410
6912687	537-1 Oakleaf Village Pkwy	\$ 18	\$ 212
6912695	529-1 Oakleaf Village Pkwy	\$ 18	\$ 220
6912703	3925-1 Plantation Oaks Blvd	\$ 81	\$ 967
6912729	3860-1 Plantation Oaks Blvd	\$ 18	\$ 210
6912737	3859-1 Plantation Oaks Blvd	\$ 29	\$ 350
6912752	3805-1 Plantation Oaks Blvd	\$ 38	\$ 459
6912760	3800-1 Plantation Oaks Blvd	\$ 48	\$ 570
6912778	3306-1 Village Oaks Lane	\$ 18	\$ 213
6912786	465-1 Oakleaf Village Pkwy	\$ 34	\$ 406
6912810	3801-1 Plantation Oaks Blvd	\$ 29	\$ 352
6912828	728-1 Bellshire Drive	\$ 17	\$ 209
6912836	721-1 Bellshire Lane	\$ 20	\$ 238
	Subtotal	\$ 2,736	\$ 32,832

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Account Number	Description	Monthly	Annual
6912869	715-1 Wakemont Drive	\$ 42	\$ 506
6912877	3219-1 Stonebrier Ridge Drive	\$ 26	\$ 316
6912893	576-1 Wakemont Drive	\$ 17	\$ 209
6912901	507-1 Millstone Drive	\$ 17	\$ 209
6912919	498-1 Millstone Drive	\$ 17	\$ 209
6912927	3442-1 Worthington Oaks Drive	\$ 17	\$ 209
6912943	309-1 Oakleaf Village Pkwy	\$ 25	\$ 303
6912950	373-2 Oakleaf Village Pkwy	\$ 39	\$ 472
6912968	308-1 Oakleaf Village Pkwy	\$ 20	\$ 236
6912976	358-2 Oakleaf Village Pkwy	\$ 34	\$ 405
7131527	3206-1 Silver Bluff Blvd	\$ 20	\$ 243
7332257	3168 Stonebrier Ridge	\$ 228	\$ 2,730
8684243	571 Oakleaf Village Pkwy	\$ 18	\$ 215
	Contingency	\$ 242	\$ 2,906
	Subtotal	\$ 2,736	\$ 32,832
	Total	\$ 3,500	\$ 42,000

Landscape Maintenance

The District has a contract with R&D Landscaping to provide landscaping and irrigation maintenance services to all the common areas within the District as well as the Amenity Center. The amount is based upon the following:

Description	Monthly	Annual
Contract - Common Area	\$ 26,315	\$ 315,774

Common Area Maintenance

Represents the estimated day-to-day maintenance of the Districts common areas. Services include:

-Pressure washing of District fences, entrance signage and pillars, pool areas, gazebos, amenity center, field house, parks, park equipment and sidewalks. The estimated annual amount for these services are based upon contractor proposals

The estimated cost for the following is based upon past history and current hourly rates:

- All common area, easements and park litter clean up
- Lake and outfall inspections and debris removal
- Storm sewer grate inspections and cleaning

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- Removal of unauthorized signage and maintenance of community signage
- Trapper for wild hogs
- Traffic/car accident clean up
- Inspection and repairs to all park equipment, playground, picnic table and benches

Lake Maintenance

The District has a contract with The Lake Doctors to provide monthly water management services and annual carp as needed per the contract, to 25 lakes throughout the District. Contingency represents monthly lake inspections and clean-up of outfall structures and fish barriers. The amount is based upon the following:

Description	Monthly	Annual
Contract	\$ 1,893	\$ 22,716
Stocking of Carp	\$ 283	\$ 3,400
Contingency	\$ 167	\$ 2,000
Total	\$ 2,343	\$ 28,116

Landscape Reserve

Represents additional mulch and storm replacement and clean up district may incur. Plant replacements outside of contract, new plantings, and projects that become necessary due to changes in use, etc. and tree preservation and/or removal.

Contingency

A contingency for any unanticipated and unscheduled cost incurred to the District.

Capital Reserve

Money set aside for future replacements of capital related items and operating capital.

Miscellaneous Maintenance

Provision for unscheduled repairs and maintenance.

General Reserve

Provision for general repairs and replacements based upon detailed study of District assets.

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Community Development District
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Recreation Facility:

Aquatic & Athletic Manager / Staff

The District has contracted with GMS,LLC to provide management of the District's hourly employees. Their services include providing an Amenity Center Director and One Assistant who issues access cards per contract and daily facility operations of the Oakleaf Plantation Amenity Center.

Pool Attendants

Direct cost to provide lifeguard/pool attendant services from District employees during the operational season of the swimming pool, which is from Mid-March through October.

Refuse Service

The District has contracted with Advanced Disposal for refuse removal service twice weekly.

Telephone

The Amenity Center currently pays AT&T for three phone lines and one fax line. The amounts are based upon the following:

Description	Monthly	Annual
AT&T	\$ 80	\$ 960
RingCentral	\$ 97	\$ 1,160
Contingency	\$ 198	\$ 2,380
Total	\$ 375	\$ 4,500

Electric

Cost of electric associated only with the Recreation facility provided by Clay Electric:

Account Number	Description	Monthly	Annual
5217088	370 Oakleaf Village Pkwy	\$ 3,663	\$ 43,953
	Contingency	\$ 254	\$ 3,047
	Total	\$ 3,917	\$ 47,000

Cable/Internet

Cost of cable and internet access for the Recreation Facility from Comcast.

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Pool Maintenance

The District currently has a contract with Poolsure to supply chemicals and chemical feeders for the Amenity Center pools. The amount is as follows:

Description	Monthly	Annual
Contract	\$ 1,437	\$ 17,244
Fuel Surcharge	\$ 85	\$ 1,020
Total	\$ 1,522	\$ 18,264

The District is contracted with Crystal Clean Pools for the cleaning, water testing, and treatment of the Amenity Center pools. Additionally, GMS staff handles the annual maintenance projects on the pool and deck features. The amount is based upon the following:

Description	Monthly	Annual
Contract	\$ 2,146	\$ 25,752
Slide Maintenance/Waxing	\$ 375	\$ 4,500
Spray ground/Furniture Cleaning	\$ 550	\$ 6,600
Preseason Filter clean and Prep	\$ 125	\$ 1,500
Total	\$ 3,196	\$ 38,352
Total Pool Maintenance	\$ 4,718	\$ 56,616

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Water /Sewer/Reclaim

Cost of water / sewer from JEA (acct # 7616920495) associated with the Recreation Facility and Reclaimed Water from Clay County Utility Authority.

Account Number	Description	Monthly	Annual
60603531	370 Oakleaf Village Parkway - Water	\$ 790	\$ 9,482
60603531	370 Oakleaf Village Parkway - Sewer	\$ 2,360	\$ 28,324
	Total JEA	\$ 3,151	\$ 37,806
201224	566-1 Oakleaf Village Parkway	\$ 850	\$ 10,196
191992	716-1 Wakemont Drive Reclaim	\$ 239	\$ 2,867
206121	3178-1 Wandering Oaks Drive	\$ 22	\$ 265
206125	1505-1 Canopy Oaks Drive R	\$ 37	\$ 440
206136	1591-1 Canopy Oaks Drive R	\$ 256	\$ 3,077
206376	3701-1 Thousand Oaks Drive	\$ 29	\$ 349
206379	3713-1 Thousand Oaks Drive	\$ 92	\$ 1,106
206380	1940-1 Woodworth Drive Reclaim	\$ 30	\$ 359
206381	3659-1 Thousand Oaks Drive	\$ 36	\$ 437
207243	603-1 Waterford Oaks Drive	\$ 22	\$ 265
238253	1422-1 Bitterberry Drive Reclaim	\$ 29	\$ 350
238254	1206-1 Bedrock Drive Reclaim	\$ 24	\$ 286
	Contingency	\$ 600	\$ 7,197
	Total Clay County Utility Authority	\$ 2,266	\$ 27,194
	Total Water/Sewer/Reclaim	\$ 5,417	\$ 65,000

Facility Maintenance – General

Represents estimated cost for general maintenance throughout the District based upon historical cost.

Facility Maintenance - Preventative

Cost of routine repairs and general maintenance contracts for District Facilities.

Contractor	Purpose	Annual Cost
S.E. Fitness	Bi-Monthly Service	\$ 1,160
Paula's Pest Control	Quarterly Service	\$ 620
Certified Air Contractors	Bi-Monthly Service	\$ 1,290
Jacksonville Sound & Communication	Alarm System Inspection	\$ 744
Cintas	Sprinklers & Extinguishers	\$ 1,073
Termite Bond	Preventative	\$ 730
Total		\$ 5,617

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Facility Maintenance – Contingency

Represents estimated amount based upon historical cost for fence repairs, graffiti clean-up, signage repairs, wall cap replacements and damaged park equipment

Lighting Repairs

Cost for fixtures, bulbs and ballast replacement, and electrician labor based on past history.

Special Events

Monthly events and organized functions the Amenity Center Director provides for all residents of Oakleaf Plantation.

Office Supplies and Equipment

Office supplies for the Amenity Center. Lease agreement with Cannon (\$150/month) \$1800 annually.

Janitorial Services

The District has contracted with Riverside Management to provide janitorial services, and scheduled carpet cleanings to the District. Janitorial Services shall be provided seven days per week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from First Coast Choice Cleaning Supplies. The amount is based upon the following:

Description	Monthly	Annual
Contract	\$ 2,079	\$ 24,948
Supplies	\$ 547	\$ 6,564
Total	\$ 2,626	\$ 31,512

Recreation Passes

Entry cards are issued to all CDD residents for facility access. Recreation passes includes the cards, ribbon, cleaner, guest cards and repairs to card printers, etc.

Repairs & Replacement

Regular maintenance and replacement that includes, but is not limited to, pool pumps, filters, air conditioning repairs facility lighting/electrical, or any replacement of District infrastructure.

Pump Reserve

For pump replacement as needed.

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Pool Leak Repairs

Estimated structural repairs for leaks in pool structure.

Multiuse Fields

Cost of maintaining field and repairs, landscape maintenance, and renovations.

Fitness Center:

Staffing

Cost to provide attendant services for front desk of fitness center.

Telephone

The Amenity Center currently pays AT&T for telephone service.

Electric

Estimated cost of electric associated only with the Fitness Center provided by Clay Electric:

Account Number	Description	Monthly	Annual
8763369	382 Oakleaf Village Pkwy	\$ 988	\$ 11,858
		\$ 37	\$ 442
	Total	\$ 988	\$ 12,300

Cable/Internet

The estimated cost of cable/internet access for the Fitness Center provided by Comcast

Facility Maintenance – General

Represents estimated cost for general maintenance for Fitness Center

Facility Maintenance - Preventative

The estimated cost of routine repairs and general maintenance contracts for Fitness Center.

Facility Maintenance – Contingency

Represents estimated amount for other cost associated with Fitness Center.

Office Supplies and Equipment

Office supplies for the Fitness Center.

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Janitorial Services

The District has contracted with Riverside Management to provide janitorial services, and scheduled carpet cleanings to the District. Janitorial Services shall be provided seven days per week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from First Coast Choice Cleaning Supplies.

Repairs & Replacements

Estimated cost for the purchase or repair of fitness equipment.

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Community Development District

Debt Service Fund

Series 2013A-1 and A-2

<i>Description</i>	<i>Adopted Budget FY 2018</i>	<i>Actual From 6/30/18</i>	<i>Projected Next 3 Months</i>	<i>Total Projected FY 2018</i>	<i>Approved Budget FY 2019</i>
<u>Revenues</u>					
<i>Carry Forward Surplus</i>	\$519,790	\$519,790	\$23,594	\$543,384	\$977,768
<i>Special Assessments</i>	\$1,966,802	\$1,977,330	\$0	\$1,977,330	\$1,962,561
<i>Interest Income</i>	\$2,500	\$19,714	\$6,571	\$26,285	\$6,000
<i>Total Revenues</i>	<u>\$2,489,092</u>	<u>\$2,516,834</u>	<u>\$30,165</u>	<u>\$2,546,999</u>	<u>\$2,946,329</u>
<u>Expenditures</u>					
<u>Series 2013A-1</u>					
<i>Interest 11/1</i>	\$408,304	\$408,304	\$0	\$408,304	\$397,144
<i>Interest 5/1</i>	\$408,304	\$408,304	\$0	\$0	\$397,144
<i>Principal 5/1</i>	\$930,000	\$930,000	\$0	\$930,000	\$955,000
<u>Series 2013A-2</u>					
<i>Interest 11/1</i>	\$62,963	\$62,963	\$0	\$62,963	\$60,663
<i>Prepayment Call Due 11/1</i>	\$25,000	\$5,000	\$0	\$25,000	\$25,000
<i>Interest 5/1</i>	\$62,963	\$62,963	\$0	\$62,963	\$60,663
<i>Principal 5/1</i>	\$80,000	\$80,000	\$0	\$80,000	\$85,000
<i>Total Expenses</i>	<u>\$1,977,534</u>	<u>\$1,957,534</u>	<u>\$0</u>	<u>\$1,569,231</u>	<u>\$1,980,614</u>
<i>EXCESS REVENUES / (EXPENDITURES)</i>	<u>\$511,558</u>	<u>\$559,300</u>	<u>30,165</u>	<u>\$977,768</u>	<u>\$965,716</u>

Interest November 1, 2018

Series 2013A-1	\$ 397,144.38
Series 2013A-2	\$ 60,662.50
Total	<u>\$ 457,806.88</u>

<u>Unit Type</u>	<u>Units</u>	<u>Per Unit Assessment</u>	<u>Gross Assessment</u>
Single Family	2,197	\$ 878	\$ 1,928,768
Multi-Family	275	\$ 605	\$ 166,510
Total Gross Assessment			<u>\$ 2,095,278</u>
Less: Discounts and Collections (6%)			<u>\$ 132,717</u>
Total Net Assessment			<u><u>1,962,561</u></u>

Double Branch

Amortization Schedule

Community Development District

Series 2013A-1 Special Assessment Refunding Bonds

DATE	PRINCIPAL	COUPON	INTEREST	DEBT SERVICE	ANNUAL DEBT SERVICE	BOND BALANCE
5/1/17	910,000	2.13%	417,973.13	1,327,973.13		21,315,000
11/1/17			408,304.38	408,304.38	1,736,277.51	21,315,000
5/1/18	930,000	2.40%	408,304.38	1,338,304.38		20,385,000
11/1/18			397,144.38	397,144.38	1,735,448.76	20,385,000
5/1/19	955,000	2.70%	397,144.38	1,352,144.38		19,430,000
11/1/19			384,251.88	384,251.88	1,736,396.26	19,430,000
5/1/20	980,000	3.00%	384,251.88	1,364,251.88		18,450,000
11/1/20			369,551.88	369,551.88	1,733,803.76	18,450,000
5/1/21	1,015,000	3.20%	369,551.88	1,384,551.88		17,435,000
11/1/21			353,311.88	353,311.88	1,737,863.76	17,435,000
5/1/22	1,045,000	3.40%	353,311.88	1,398,311.88		16,390,000
11/1/22			335,546.88	335,546.88	1,733,858.76	16,390,000
5/1/23	1,085,000	3.63%	335,546.88	1,420,546.88		15,305,000
11/1/23			315,881.25	315,881.25	1,736,428.13	15,305,000
5/1/24	1,125,000	3.75%	315,881.25	1,440,881.25		14,180,000
11/1/24			294,787.50	294,787.50	1,735,668.75	14,180,000
5/1/25	1,170,000	4.00%	294,787.50	1,464,787.50		13,010,000
11/1/25			271,387.50	271,387.50	1,736,175.00	13,010,000
5/1/26	1,220,000	4.13%	271,387.50	1,491,387.50		11,790,000
11/1/26			246,225.00	246,225.00	1,737,612.50	11,790,000
5/1/27	1,270,000	4.13%	246,225.00	1,516,225.00		10,520,000
11/1/27			220,031.25	220,031.25	1,736,256.25	10,520,000
5/1/28	1,320,000	4.13%	220,031.25	1,540,031.25		9,200,000
11/1/28			192,806.25	192,806.25	1,732,837.50	9,200,000
5/1/29	1,380,000	4.13%	192,806.25	1,572,806.25		7,820,000
11/1/29			164,343.75	164,343.75	1,737,150.00	7,820,000
5/1/30	1,435,000	4.13%	164,343.75	1,599,343.75		6,385,000
11/1/30			134,746.88	134,746.88	1,734,090.63	6,385,000
5/1/31	1,495,000	4.13%	134,746.88	1,629,746.88		4,890,000
11/1/31			103,912.50	103,912.50	1,733,659.38	4,890,000
5/1/32	1,560,000	4.25%	103,912.50	1,663,912.50		3,330,000
11/1/32			70,762.50	70,762.50	1,734,675.00	3,330,000
5/1/33	1,630,000	4.25%	70,762.50	1,700,762.50		1,700,000
11/1/33			36,125.00	36,125.00	1,736,887.50	1,700,000
5/1/34	1,700,000	4.25%	36,125.00	1,736,125.00		
11/1/34					1,736,125.00	
TOTAL	\$ 22,225,000.00		\$ 9,016,214.45			

Double Branch

Amortization Schedule

Community Development District

Series 2013A-2 Special Assessment Refunding Bonds

DATE	PRINCIPAL	COUPON	INTEREST	DEBT SERVICE	ANNUAL DEBT SERVICE	BOND BALANCE
11/1/17		5.75%	62,962.50	62,962.50	203,368.75	2,190,000
5/1/18	80,000	5.75%	62,962.50	142,962.50		2,190,000
11/1/18		5.75%	60,662.50	60,662.50	203,625.00	2,110,000
5/1/19	85,000	5.75%	60,662.50	145,662.50		2,110,000
11/1/19		5.75%	58,218.75	58,218.75	203,881.25	2,025,000
5/1/20	90,000	5.75%	58,218.75	148,218.75		2,025,000
11/1/20		5.75%	55,631.25	55,631.25	203,850.00	1,935,000
5/1/21	95,000	5.75%	55,631.25	150,631.25		1,935,000
11/1/21		5.75%	52,900.00	52,900.00	203,531.25	1,840,000
5/1/22	100,000	5.75%	52,900.00	152,900.00		1,840,000
11/1/22		5.75%	50,025.00	50,025.00	202,925.00	1,740,000
5/1/23	105,000	5.75%	50,025.00	155,025.00		1,740,000
11/1/23		5.75%	47,006.25	47,006.25	202,031.25	1,635,000
5/1/24	110,000	5.75%	47,006.25	157,006.25		1,635,000
11/1/24		5.75%	43,843.75	43,843.75	200,850.00	1,525,000
5/1/25	115,000	5.75%	43,843.75	158,843.75		1,525,000
11/1/25		5.75%	40,537.50	40,537.50	199,381.25	1,410,000
5/1/26	125,000	5.75%	40,537.50	165,537.50		1,410,000
11/1/26		5.75%	36,943.75	36,943.75	202,481.25	1,285,000
5/1/27	130,000	5.75%	36,943.75	166,943.75		1,285,000
11/1/27		5.75%	33,206.25	33,206.25	200,150.00	1,155,000
5/1/28	135,000	5.75%	33,206.25	168,206.25		1,155,000
11/1/28		5.75%	29,325.00	29,325.00	197,531.25	1,020,000
5/1/29	145,000	5.75%	29,325.00	174,325.00		1,020,000
11/1/29		5.75%	25,156.25	25,156.25	199,481.25	875,000
5/1/30	155,000	5.75%	25,156.25	180,156.25		875,000
11/1/30		5.75%	20,700.00	20,700.00	200,856.25	720,000
5/1/31	165,000	5.75%	20,700.00	185,700.00		720,000
11/1/31		5.75%	15,956.25	15,956.25	201,656.25	555,000
5/1/32	175,000	5.75%	15,956.25	190,956.25		555,000
11/1/32		5.75%	10,925.00	10,925.00	201,881.25	380,000
5/1/33	185,000	5.75%	10,925.00	195,925.00		380,000
11/1/33		5.75%	5,606.25	5,606.25	201,531.25	195,000
5/1/34	195,000	5.75%	5,606.25	200,606.25		195,000
11/1/34					200,606.25	0
TOTAL	\$ 2,190,000.00		\$ 1,299,212.50	\$ 3,489,212.50	\$ 3,629,618.75	0

Double Branch CDD
Percentage Allocation of O&M Assessments

	Single Family	Multi-Family	Village Center Retail	Village Center Office	Active Adult	Total
General Fund	89.85%	8.30%	0.61%	1.24%	0.00%	100.00%
Facility Administration	89.85%	8.30%	0.61%	1.24%	0.00%	100.00%
Common Area	89.85%	8.30%	0.61%	1.24%	0.00%	100.00%
Recreation Facilities	91.70%	8.30%	0.00%	0.00%	0.00%	100.00%
Exercise Facility	91.70%	8.30%	0.00%	0.00%	0.00%	100.00%

<u>Description</u>	<u>Total Expenses</u>
General Fund	\$178,185
Facility Administration	\$178,712
Common Area	\$652,035
Recreation Facilities	\$566,866
Exercise Facility	\$110,725
Total	<u>\$1,686,523</u>

	Single Family	Multi-Family	Village Center Retail	Village Center Office	Active Adult	Total
General Fund	\$160,099.11	\$14,789.34	\$1,086.93	\$2,209.49	\$0.00	\$178,185
Facility Administration	\$160,572.73	\$14,833.10	\$1,090.14	\$2,216.03	\$0.00	\$178,712
Common Area	\$585,853.45	\$54,118.91	\$3,977.41	\$8,085.23	\$0.00	\$652,035
Recreation Facilities	\$519,816.12	\$47,049.88	\$0.00	\$0.00	\$0.00	\$566,866
Exercise Facility	\$101,534.64	\$9,190.16	\$0.00	\$0.00	\$0.00	\$110,725
Total Expenses	<u>\$1,527,876</u>	<u>\$139,981</u>	<u>\$6,154</u>	<u>\$12,511</u>	<u>\$0</u>	<u>\$1,686,523</u>

Allocation - Other Revenues	<u>(41,505)</u>	<u>(2,410)</u>	<u>(660)</u>	<u>(1,500)</u>	<u>0</u>	<u>(46,075)</u>
Net Assessments After Allocation	\$1,486,371	\$137,571	\$5,494	\$11,011	\$0	\$1,640,448
Discounts and Collections (6%)	\$93,909	\$8,692	\$347	\$696	\$0	\$103,643
Gross Assessment	<u>\$1,581,246</u>	<u>\$146,353</u>	<u>\$5,845</u>	<u>\$11,714</u>	<u>\$0</u>	<u>\$1,745,157</u>

# of Units	2,200	284	8,000	35,000
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Per Unit Assessment FY 2018	<u>\$718.75</u>	<u>\$515.33</u>	<u>\$0.73</u>	<u>\$0.33</u>
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Per Unit Assesment FY 2017	<u>\$718.75</u>	<u>\$515.33</u>	<u>\$0.73</u>	<u>\$0.33</u>
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Percentage Increase(Decrease)	0%	0%	0%	0%
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Double Branch

Community Development District

Capital Reserve Fund

<i>Description</i>	<i>Adopted Budget FY 2018</i>	<i>Actual YTD 6/30/18</i>	<i>Projected Next 3 Months</i>	<i>Total Projected FY 2018</i>	<i>Approved Budget FY 2019</i>
<u>REVENUES:</u>					
<i>Carry Forward Surplus (1)</i>	\$838,330	\$838,330	\$337	\$838,667	\$939,039
<i>Interest Income</i>	\$1,000	\$1,305	\$435	\$1,740	\$1,000
<i>Transfer In - Landscape Reserve</i>	\$35,000	\$35,000	\$0	\$35,000	\$35,000
<i>Transfer In - Capital Reserve</i>	\$14,765	\$15,565	\$0	\$14,765	\$15,565
<i>Transfer In - Pool Pump Reserve</i>	\$9,500	\$9,500	\$0	\$9,500	\$6,500
<i>Transfer In - General Reserve</i>	\$22,894	\$22,894	\$0	\$22,894	\$26,759
<i>Transfer In - General Fund Reserve</i>	\$19,436	\$19,436	\$0	\$19,436	\$15,829
<i>TOTAL REVENUES</i>	\$940,925	\$942,030	\$772	\$942,002	\$1,039,692
<u>EXPENDITURES:</u>					
<i>Other Current Charges</i>	\$0	\$0	\$0	\$0	\$0
<i>Landscape Reserve</i>	\$0	\$0	\$800	\$800	\$0
<i>Capital Projects</i>	\$0	\$0	\$0	\$0	\$0
<i>Pool Pump Reserve</i>	\$0	\$0	\$2,163	\$2,163	\$0
<i>General Reserve</i>	\$0	\$0	\$0	\$0	\$0
<i>TOTAL EXPENDITURES</i>	\$0	\$0	\$2,963	\$2,963	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$940,925	\$942,030	-\$2,191	\$939,039	\$1,039,692

(1) Prior year balance transferred into Capital Reserve Fund

*Double Branch
Community Development District*

Exhibit "A"

Allocation of Operating Reserves

Estimated Funds Available

General Fund - Beginning Fund Balance - 10/1/17	\$ 64,276
Recreation Fund - Beginning Fund Balance - 10/1/17	\$ 395,786
Estimated General Fund Balance - Fiscal Year 2018	\$ 140
Estimated Recreation Fund Balance - Fiscal Year 2018	\$ 1,400
Total Estimated Funds Available - 9/30/2018	<u>\$ 461,602</u>

Allocation of Funds Available

General Fund Operating Reserve - First Quarter Operating Capital	\$ 41,555
Recreation Fund Operating Reserve - First Quarter Operating Capital	\$ 352,112
Total Reserve	<u>\$ 393,667</u>
 Total Working Capital Surplus	 <u>\$ 67,935</u>

**Funds Available for FY 2019
Capital Reserve Funds - Beginning Fund Balance**

Beginning Fund Balance - 10/1/17	\$ 838,330
Projected Excess Revenues - Fiscal Year 2018	\$ 99,632
Total Estimated Fund Available - 9/30/18	<u>\$ 938,299</u>

Capital Reserve Funding - FY 2019

Landscape Reserve est. at 10/1/2018	\$ 35,000
Capital Projects Reserve at 10/1/2018	\$ 15,565
Pool Pump Reserve at 10/1/2018	\$ 6,500
General Reserve at 10/1/2018	\$ 22,894
General Fund Reserve at 10/1/2018	\$ 15,829
Total Funding FY 2019	<u>\$ 95,788</u>
 Total Estimate Reserve Fund Balances - 9/30/18	 <u>\$ 1,034,087</u>

A.

RESOLUTION 2018-03

THE ANNUAL APPROPRIATION RESOLUTION OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2018, submitted to the Board of Supervisors (“**Board**”) of the Double Branch Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Double Branch Community Development District for the Fiscal Year Ending September 30, 2019.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2018/2019, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND(S)	\$ _____
TOTAL ALL FUNDS	\$ _____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2018/2019 or within 60 days following the end of the Fiscal Year 2018/2019 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 13TH DAY OF AUGUST, 2018.

ATTEST:

**DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By:_____

Its:_____

B.

RESOLUTION 2018-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2018/2019; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Double Branch Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Clay County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2018/2019; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Double Branch Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as

Exhibit “B,” is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 13th day of August, 2018.

ATTEST:

**DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By:_____

Its:_____

Exhibit A: Budget
Exhibit B: Assessment Roll

EIGHTH ORDER OF BUSINESS

C.

**NOTICE OF MEETINGS
DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Double Branch Community Development District** will hold their regularly scheduled public meetings for **Fiscal Year 2019** at **4:00 p.m. *at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065*** on the second Monday of each month as follows, except where indicated:

October 15, 2018 (*third Monday)
November 5, 2018 (*first Monday)
December 10, 2018
January 14, 2019
February 11, 2019 @ 6:00 p.m.
March 4, 2019 (*first Monday)
April 8, 2019
May 13, 2019
June 10, 2019
July 8, 2019
August 12, 2019 @ 6:00 p.m.
September 9, 2019

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: August 2018
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food Trucks @ DB
- Report of Dive in at MV
- Upcoming events – Fall campout, Fall yard sale

Aquatics

- Report on Swim Lessons
- Issues with ADA devices at pools – Both districts
- Report of Back to School events
- Lifeguard staff party , end of summer reviews, planning for next season

AMENITY USAGE

- *Total Facilities usage – 11,373*
- *Average daily usage – 367*

Card Counts:

DB Owners	80
DB Renters	54
DB Replacements	21
DB Updated	56

Total cards printed: 513 (both districts)

Rentals

- 19 of 31 days rented in July, 4 of 4.5 weekends had rentals
- 14 clubroom rentals, 14 patio rentals
- 28 tours (approx. hours) 37 /57 staff hours used for scheduling, administrative, etc..

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

MAINTENANCE

- Complete install of controllers/ valves at Cannons point (lightning strike)
- Replaced lighting sensor at main entry – column lights
- Replace post lights at Multi-use fields (LED replacement progress)
- Repair (multiple repairs) fencing at basketball courts- rear fence
- Repair concrete anchors on benches at playgrounds
- Inspect and tighten bolts on exercise units at multi-use fields
- Repair Fire alarm pull station at Fitness Center – accidental pull by resident child
- Repair clock on pool deck
- Install of WiFi deadbolt on Storage/Maintenance office - test
- Re-prime pumps at waterfall (power outage)
- Waterfall clearing/cleaning
- Preventative maintenance performed on Exercise equipment at Fitness Center
- HVAC preventative maintenance performed at Clubhouse
- HVAC filters replaced at Clubhouse AC
- HVAC filters replaced at bathrooms/maintenance/storage AC
- Repair/replace multiple loose barrier bars on Spray Ground
- Clean and inspect fountain pump at Amenity Center pond
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Fencing install at the Oaks
- Geese/ Duck re-location service at Multi-use fields
- Replace multiple umbrellas pool side
- Breakdowns for Landscape RFP completed
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning – all lakes inspected monthly – reports kept on file.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 7/8 . Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 7/30.*

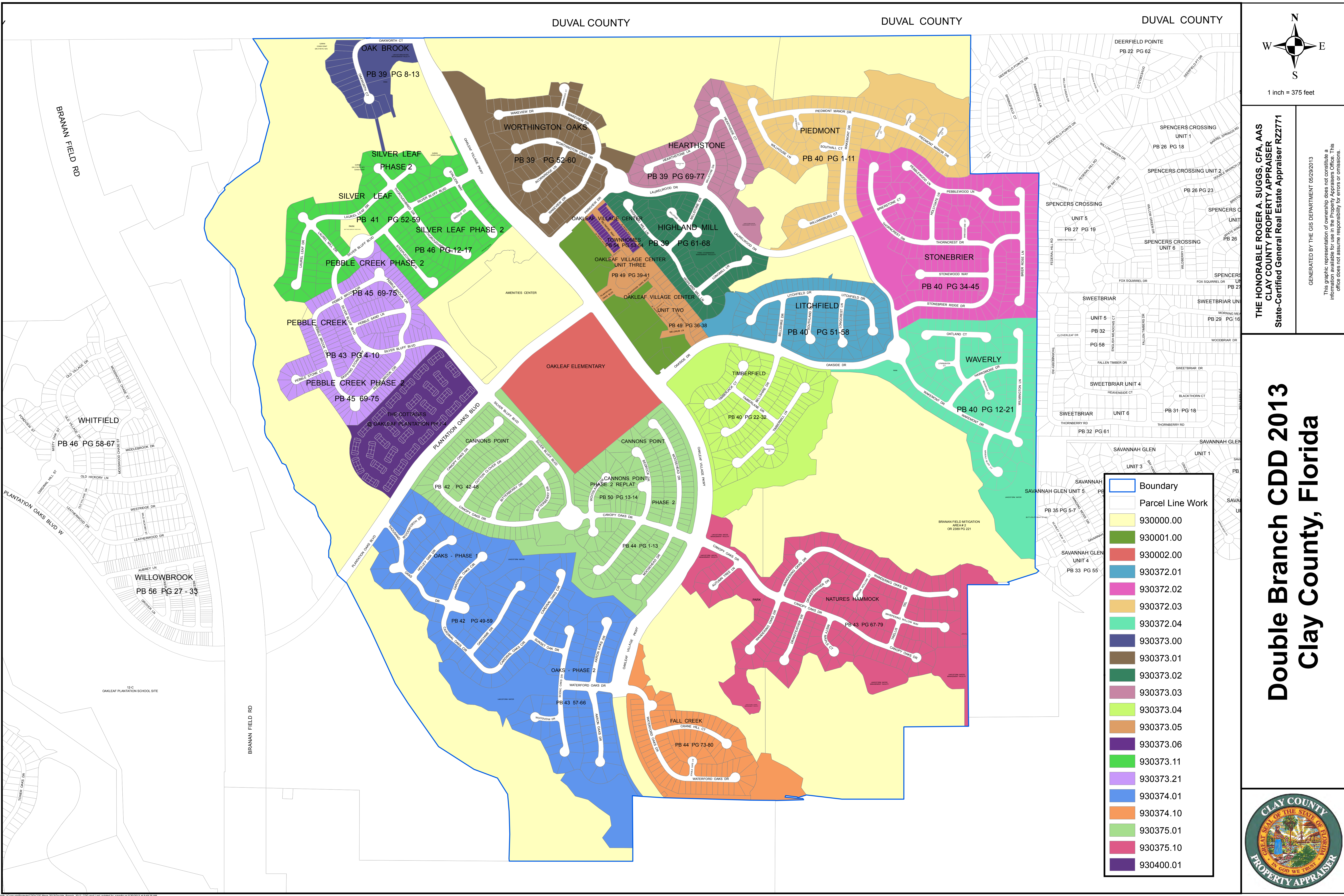
Landscaping

- *Mainline repair at Village Center*
- *Mulch install through out*
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

Double Branch CDD 2013 Clay County, Florida



GENERATED BY THE GIS DEPARTMENT 05/29/2013
This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

- | | |
|--|------------------|
| | Boundary |
| | Parcel Line Work |
| | 930000.00 |
| | 930001.00 |
| | 930002.00 |
| | 930372.01 |
| | 930372.02 |
| | 930372.03 |
| | 930372.04 |
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| | 930400.01 |