

DOUBLE BRANCH
Community Development District

OCTOBER 15, 2018

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

October 8, 2018

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, October 15, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.** Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the September 10, 2018 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Approval of Lifeguard Payroll
- V. Discussion of Landscape RFP Process
- VI. Other Business
- VII. Staff Reports
 - A. Attorney
 - B. Engineer

C. Manager

D. Operations Manager - Report

VIII. Audience Comments / Supervisor's Requests

IX. Next Scheduled Meeting – November 5, 2018 @ 4:00 p.m. at the Plantation Oaks Amenity Center

X. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, September 10, 2018 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Chad Davis	Supervisor
Barry Morton	Supervisor (by phone)
Scott Thomas	Supervisor
Tom Horton	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel
Jay Soriano	GMS Community Manager
One Resident	
One Landscape Contractor	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. David Heggood, 3787 Cardinal Oaks Circle, stated I live on the pond over at the Oaks and I've noticed the part of my back yard that slopes into the pond is disappearing. It used to have a nice level slope and now it's almost like a little cliff. Over time I can see where the sand has gone out into the pond so I was wondering what could be done about that because it's not just mine, it's several properties. Not only that, where they built the new bulk and put the new pond in it's eroding in that area too. I'm wondering if you know of any issues that are causing it?

Mr. Soriano stated most of the time the bank erosions are caused from run off from the houses.

Mr. Heggood stated I've got a pipe that runs underneath the ground. We've noticed the pond has been unseasonably high for the last six or seven months and we've noticed that are

ground underneath all these areas has been saturated so I don't know if there's a cause and effect of that but it's starting to impact my yard now because it seems like it's eroding into my back yard where it caused parts of my yard to start sliding in.

Mr. Soriano stated depending on the rain it can change the flow too but it may not be just your yard. A lot of times we will go out and notice one property has French drains or proper drainage and properties on the other side may not. That's going to make water flow through that pond and it's going to eat away at the bank. There's really not much we do on the banks short of if you have a direct sample that might be cause for something and we can come out and throw down some extra dirt but as far as the bank starting to go, if we go out and throw down dirt it's just going to wash away again.

Mr. Heggood asked so I just have to keep an eye on it and see if it continues to grow?

Mr. Soriano stated it may change and you may find out next year, depending on how the rain goes and the water flow, you may get just as much bank back. Those ponds were there long before the houses were.

Mr. Heggood stated on the other side there seems to be either a waterfall or stream that runs through that area.

Mr. Soriano stated all of the ponds have an outflow where the water goes out. It does fill up from rain but they still have a way for that water to go out.

Mr. Horton asked is it just that one spot?

Mr. Heggood responded no it's stretching from my neighbor's property line across the back of my entire property.

Mr. Horton stated the lake across from me has a ledge all the way around it and I think it's just natural erosion.

Mr. Heggood stated I was just concerned about it. It hasn't come up into my property yet but if you look out on the edge of my property it's starting to just drop.

Mr. Thomas stated I'm right around the corner of your pond. When we don't get a lot of rain it starts sloping again. You'll notice sometimes it will slop but sometimes it just goes straight down.

Mr. Heggood asked so basically over the course of time it will work itself out?

Mr. Thomas responded yes that's what I've noticed.

Mr. Soriano stated I've been out there recently because of something going on in that pond and it's not anything that's a big concern.

Mr. Heggood stated until it starts approaching my house I'm not too concerned about it but I didn't know if you were aware of it.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the August 13, 2018 Board of Supervisors Meeting and August 13, 2018 Joint Committee Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Thomas stated on page three in the next to last paragraph we were talking about the installation and it says insulation.

Mr. Horton stated on the management fees onsite under tab B, page seven I noticed it jumps up. Is that due to aquatics?

Mr. Perry responded that's correct.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with all in favor the Consent Agenda, with exception to the lifeguard payroll, was approved.

FOURTH ORDER OF BUSINESS

Approval of Lifeguard Payroll

On MOTION by Ms. Nelsen seconded by Mr. Davis with Mr. Morton abstaining a vote the lifeguard payroll was approved.

FIFTH ORDER OF BUSINESS

**Acceptance of the Engagement Letter with
Grau & Associates for FY 2018 Audit
Services**

Mr. Perry stated this is a standard engagement letter and it is consistent with their proposal that was approved by the Board.

On MOTION by Mr. Thomas seconded by Mr. Horton with all in favor the engagement letter with Grau & Associates for the FY18 audit was accepted.

SIXTH ORDER OF BUSINESS

Consideration of Landscape Proposals

Mr. Perry stated at this time, because of the limited proposals that we received and some other concerns, we're asking the Board to consider rejecting all proposals and that we go back out for bid. In going back out for bid, we're also going to make some additional changes to the scope based upon questions that Jay had received and correspondence with other proposers and we would start that process again.

Mr. Horton asked when does this contract end?

Mr. Perry responded September 30th. Jay has had discussions with the current provider to go to a month-to-month basis.

Mr. Horton asked and you're okay with that?

Mr. Soriano stated we will continue those discussions, but so far yes.

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor to formally reject all proposals and authorize staff to issue another RFP.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor to enter into a month-to-month agreement with R&D.

SEVENTH ORDER OF BUSINESS

Consideration of Proposal from VGlobalTech for ADA Website Accessibility

Mr. Perry stated I think we talked about this briefly before but this is to convert the District's website to be ADA compliant. There is an initial fee of \$2,250 and then there would be annual costs of about \$1,350 going forward. This is being done throughout the state on all districts. In fact, it doesn't just apply to governmental entities but there are a lot of private entities that are converting their websites to ADA compliance parameters.

Mr. Horton asked how did you select this company?

Mr. Perry responded we talked to four companies with prices ranging from \$2,000 a conversion to over \$15,000 a conversion. This one seemed to have the capabilities of doing it with the personnel to that's how we decided.

Mr. Horton asked will they use the same server you are on now?

Mr. Perry responded yes they should be from what I understand.

Mr. Horton stated I read through the proposal and it says this company will post on the website so somebody will have to send them things to post and they will do that for an hour time every month. Is that going to be enough?

Mr. Perry responded in conjunction with this, the District's official website will probably change in regards to the amount and type of documents that we include on there. For example, you are required by Statute to have two years of audited financials. We probably have ten or twelve years on our current site so we're not going to go through and convert all of them. We will have two years as required by Statute and then we have a lot of other information on the site that is not required by Statute that will probably go away. This is still in progress but even with the agendas and documentation that we have currently that is probably going to go down so probably an hour or an hour and a half a month will be fine.

Mr. Horton asked what would you not put on there that is on there now?

Mr. Perry responded we could have it limited to probably just the agenda and none of the supporting documents.

Mr. Horton asked so no budget?

Mr. Perry responded no you are required to have the budget but we have monthly financials in here and you're not required to have those.

Mr. Walters stated we may have some other documents as well in terms of more limited scope. We've got an outline that sets forth all of the statutory requirements so you'll be able to see that. I think the biggest changes Jim alluded to is going to be the history. For example, we have agenda packages on there probably going back ten years. It will cost thousands to convert all of those but if you keep it to one year worth of agenda packages or whatever the requirement is, it's much more doable.

Mr. Horton asked is it that difficult to convert a document?

Mr. Perry responded it's time consuming. We're not recommending any districts undertake that because I would imagine for your district, and it depends on the parameters of how many years you want, but if we were just to take all of the documents you have right now I would guess it would be \$80,000 to convert all that.

Mr. Davis stated you're not just adding it to a new site, you have to convert it to these ADA requirements.

Mr. Horton stated I've built websites before so I'm familiar with that I just don't know why it's so hard.

Mr. Perry stated they were quoting like between \$2-\$4 a page for conversion.

Mr. Walters stated these documents aren't going away. They are still public record and anyone has access to them at any time, it's simply a matter of what we can post on the website in ADA format.

Mr. Thomas asked so moving forward everything posted on the website will be in ADA format?

Mr. Perry responded correct so you will be building another database if, for example, you elect to keep more than two years of audited financials.

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor the proposal from VGlobalTech was approved.

EIGHTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS Staff Reports

A. Attorney

Mr. Walters stated one follow up to the landscape item is that your sister district took the same actions you did so you'll still be on the same schedule as they were.

B. Engineer

There being none, the next item followed.

C. Manager

1. Discussion of the Fiscal Year 2019 Meeting Schedule

Mr. Perry stated we had deferred the meeting schedule so we've added a little bit more information in there in regards to why we've moved some of the dates.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the Fiscal Year 2019 meeting schedule was approved.

2. Consideration of Work Authorization #1 for Onsite Management and Maintenance Contract Administration for FY19

3. Consideration of Work Authorization #2 for General Maintenance Services for FY19

4. Consideration of Work Authorization #3 for Aquatic and Athletic Manager Staff for FY19

Mr. Perry stated these are the work authorizations for GMS in regards to onsite management, the grounds maintenance and for aquatic and athletic management staffing. These are the normal ones we do each year after the budget has been adopted and they are reflected in the budget itself. In regards to the general maintenance services, there have been no changes at all to the hourly rates and that's been consistent for the last three years.

Mr. Horton the job titles on there, there's an administrator? You have job descriptions for you and Wanda but not for Lisa. Is it because she does a bit of everything?

Mr. Soriano responded yes she's more of my assistant so I don't have to be in the office as much and I can be out in the field.

Mr. Horton stated on work authorization number two I noticed you've got hourly wages in there but it doesn't say how far you can go or how much money total would be involved. Is it just an open-ended contract?

Mr. Soriano stated you have a budget line for those items that it's based on. Since it's hourly we try to save wherever we can and we come in under budget a lot of times for maintenance lines. If there's something you needed like we want to supply an extra maintenance person to go around to the parks then we would go over budget.

Mr. Horton stated I'm just curious how much money we're talking about. The rest of them had something in there for how much money we're talking about.

Mr. Soriano stated we put the hourly rate.

Mr. Perry stated the other ones are a firm dollar amount whereas this can float depending on the scope of services during the year.

Mr. Horton asked but there's a budget line in there for it?

Ms. Nelsen stated there is and I'd like to point out that a lot of times Jay goes out and does it himself.

Mr. Soriano stated yeah so that's where we get some of our savings when I take away from the hourly. You'll see those line items and they will actually pull from a couple of lines when we do repairs. When we do repairs it will also come out of hourly if they're working on

the lights, things like that. You'll see in there facility maintenance and those lines will add up to a total that I can use to pay those guys.

Mr. Horton asked so when you build our hourly you go against lighting or ground maintenance?

Mr. Soriano responded depending on what they do, yes. We also submit what they're working on so you see why it gets charged to that line. There's not an open number, it's still based on this budget line, but it's charged per hour and what I do is try to look at ways to cut down as many of those hours as possible so we stay under those lines.

On MOTION by Ms. Nelsen seconded by Mr. Horton with all in favor GMS Work Authorization Numbers 1-3 were approved.
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D. Operations Manager - Report

Mr. Soriano stated are getting to that time of year where we start having a lot of the district-sponsored events so we will be coming up on the Campout; we've taken over the garage sale from the Double Nickel club; this year we have the Pumpkin Plunge instead of that large Halloween party that we do at your basketball and tennis courts. We alternate it every other year with that event; and then we have the Turkey Trot and Cocoa with Claus. We do have tentative dates set so I will be sending that out by email and putting it on the front page of the Oakleaf Residents website with registration forms so people can start planning. From here on out there is something going on every month and then we also have those non-district events that everybody looks to us for questions and answers such as the Expo which will be this weekend. Outside of that everything as slowed down so the pools are on that extremely limited schedule. We've even gotten to the point now where during the week we cut out the lifeguards and pool monitors but we don't get people wanting to use the slides as much. We have the slides open for the weekends but during the week it's just pool monitors so we will see that number for staffing drop greatly over the next month or so. The third weekend of October we're closed and after that the pools are done where the only thing that's open is the heated adult pool over here at your sister district. We've always planned the schedule for using the heater for that pool kind of a playing it by ear type thing based on the weather. It's extremely hard to plan in the budget like that. Last year we tried to stay open as long as we could but we also spent about \$26,000 to heat that pool so I think the best would be to get a set

schedule. Our summer schedule has pretty much been the same for about twelve years other than tweaking a couple of hours here or there. I think we need to get to that point with this pool out here where everybody knows when it's going to be open and closed. After I present that to Middle Village and they agree to a schedule I'll let you guys know.

Our usage numbers have dropped and will continue to drop, mostly because of the schedule at the pools. The number I want to point out is that 343 on cards that were printed. We have a lot of new families moving in. A lot of them are on this side. We do have a few Double Branch families moving in on the off season and a lot of people won't come to us to get cards in the off season, they will come when the pools are open. Over here we will be printing cards all season because of all of the new units that are opening up on this side. I expect that those usage numbers will stay high in the off-season.

Mr. Horton asked what's the building going up over here?

Mr. Soriano responded as you go past the roundabout, if you look to the right, there is an apartment complex called Gemstone.

I have a couple things that aren't in the report. The first one is a request from the family that had their privileges revoked. If you recall, the meeting before last we spoke about a family that had a child that got into a fight on the pool deck and the mother was there. We revoked the privileges of the child and mother. The mother left and didn't talk to us at all or give us an excuse. When the Clay County Sheriffs office finally got there we told them there were some kids involved, some of them minors and they may want to go check. We find out those kids are actually related and nobody wanted to press charges against each other so the sheriff's office wasn't going to do anything. They weren't going to trespass after the fact so it was basically your decision as a board to take their privileges. They came to me and asked for an appeal on that, wrote me a nice long letter and have emailed and called me everyday since then. The child that was being checked in was being checked in as a guest. That supposedly started the fight. He does have a diagnosed mental disorder and they apologized for it. I explained how the fight broke out the mother may not have spoken to us because communication is a little tough. I don't believe she speaks English. I've only spoken to the father and it's hard to communicate with him as well. I think it was more of a communication thing so they have asked us to reconsider that knowing that the kid has a mental issue and he does not live here, he was a

guest and they don't plan on bringing him back to any of the facilities. They are asking us to rescind the issues with their child and the mother, who do live here.

Mr. Horton asked was this captured on video?

Mr. Soriano responded the fight was. They're not claiming there was a fight or anything it's really just the consideration that the child has special needs.

Mr. Horton stated I guess what I'm asking is if it's caught on video can you tell if the resident kid was just sort of fighting the guy off?

Mr. Davis asked right, who hit who first?

Mr. Soriano responded they are older kids and they were both fighting and like I said they promised he won't be coming back.

Mr. Davis stated I'm just asking if the resident hit the other kid first?

Mr. Soriano stated he did.

Mr. Horton asked you saw it, was the resident kid really engaged in fighting or was he just trying to get someone to back off?

Mr. Soriano responded no they were fighting. He states that the other kids weren't fighting, they were trying to pull him off, which could be the case. They were also checked in as guests. I have a little bit of a problem with that because I believe some of them live here, they just didn't have their cards. He said he was fighting but he said he's had problems and they've fought before.

Ms. Nelsen asked what was the date of that incident?

Mr. Soriano responded June 21st. With the fact that he's got an actual diagnosed disorder I tend to have a little more leniency with it if he's not going to be back here. I know they're hard to deal with it but I'm not ready to revoke it right away. I want the son that was fighting to really understand that there are other people around. I'm not in a hurry to revoke that and I have let the dad know. The dad's privileges are still there and they have a younger son so the dad can still bring the youngest son to the facilities. I don't know if Mom will come back or not but as far as the other son I want him to understand that I don't mind if we cut it short, I do think sometimes there has to be more understanding when it comes to those special cases but at least if it's out until the beginning of the calendar year I'm good with that.

Mr. Horton stated you said they had problems before and yet the mother brought the cousin or whatever.

Ms. Nelsen stated not on site though.

Mr. Soriano stated yeah not on our site, just the way he mentioned it. Even when it comes to the stories that he sent to me in the letter I can share it with you if you want to come to my office. My focus would really be that if he really does have this issue, let's try to give them a little more understanding but at the same time there was a physical altercation on the pool deck and I'm worried about other residents too.

Mr. Morton asked how old is the resident's child in question?

Mr. Soriano responded I believe he's 16 or 17 so after this next September depending on whether he continues to live here he's going to have to provide a drivers license that says he lives in that household. If not, his privileges will go away anyway.

Mr. Horton stated I'm torn because I don't want to make it easy for these people to create disturbances for whatever reason. There's always going to be a story.

Mr. Davis stated it would sit easier with me if it were the resident child that had the disorder or whatever.

Ms. Nelsen stated I think we usually do a year.

Mr. Soriano stated yeah. If Clay County is involved then the County does two years for property. We just do ours based on the year that you are paying your CDD fees so policies go year to year.

Mr. Horton stated let's just stick with the year.

Ms. Davis stated I'm good with that.

Mr. Soriano stated so there's no appeal to it then because that's what it was.

Mr. Thomas stated we already discussed the other case that we had. If you start cutting it then we're setting a precedence that that type of behavior isn't going to be tolerated, whether you have a story or not. It's how you choose to act in that moment is my issue, along with the fact that it was around other residents and if there were this many people involved there are too many innocent lives there. I'm not willing to cut it short.

Mr. Soriano stated I did forewarn them that we have adopted a zero tolerance policy. I will inform them they can come to me every month but we don't have to address it at all if you guys have already made your decision.

Mr. Davis stated to keep the every day phone calls from happening just say they've made a decision and feel free to come to a meeting. That way you don't have to deal with it every single day.

Mr. Horton asked you said you had to create new security password database for employees. Is there any reason for that?

Mr. Soriano responded there is a new system here but it is something we do every couple of years.

Mr. Horton asked just a refresh in other words?

Mr. Soriano responded not just a refresh but for us to feel comfortable with people that are no longer with us. In case something happens I don't want them to have access. They have a new alarm system here after our lightening strike issues and it allows me to put in about nine different passwords. We are able to have pretty much every employee, even the sheriff's officers that come in and sit on the property late at night have the ability to punch in a code and I know exactly who is unlocking the door.

Mr. Horton asked where would they get in?

Mr. Soriano responded there are only two that are controlled. There is a third spot, my office, but I have another lock that is combination control on my door separate from the alarm but yeah the office and the club room are about the only two spots that are monitored.

Mr. Horton stated another subject is you said "coordinate change in coverage with CCSO for weekends". Is that what we talked about before?

Mr. Soriano responded yes and that has gone away. We let them know we want a couple weeks extra but we realistically didn't get every single week out of that. What they ended up doing to make it work was offering the guys that were pulling the second half already to just stay out here for twelve hours. It worked out for some but others really couldn't because they were working the night before so some weekends we just didn't get that extra shift but we also stated we would only go until school so that's gone away.

Mr. Horton stated last question is you said you ordered multiple replacement signs for multi-use fields. Is that just for normal wear and tear or vandalism?

Mr. Soriano responded normal wear and tear and vandalism. We get some that are broken or just get ripped off and disappear completely. It would probably be about \$1,000 worth of signage replacements every single year for parks and playgrounds.

TENTH ORDER OF BUSINESS

Audience Comments / Supervisors’ Requests

Mr. Horton stated I’d like to thank Courtney. She did a good job. I had a minor complaint about getting that change into the Fiscal Year 19 budget and it never did show up on the web and I sort of ranted on her a little bit and said I’m just not happy with it and she said I’ll take care of it and she did so I appreciate that she did that.

Also, just out of curiosity we talked about that little library at the last meeting. Has Suzanne talked any more about that?

Mr. Soriano responded she reached out to me last week and I asked her to give me a date and time and she never responded to that so I haven’t talked to her other than that one text message. If I don’t hear from her soon I’ll keep trying to call her. Really, it was just to find the perfect spot. Everything else, they are handling from what I understood.

Ms. Nelsen stated I think tolls might start in October so I’ll be curious to see what that brings upon you with all of that extra traffic coming through.

Mr. Soriano stated yeah I went to a couple of meetings last week for the County and they hadn’t said anything yet. I haven’t spoken to FDOT yet to get a final date but as soon as I do get a date we will probably stick a little section in the email that goes out just to remind people.

Mr. Horton stated I know they are putting the final coat on right now. Somebody called and asked and I guess they said sometime in October but who knows.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated the next scheduled meeting is October 15, 2018, 4:00 p.m.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nelsen seconded by Mr. Thomas with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Barry Morton	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Double Branch CDD
MAILING ADDRESS 3109 Hearthstone Lane	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY COUNTY Orange Park Clay	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED September 10, 2018	NAME OF POLITICAL SUBDIVISION: MY POSITION IS:
<input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Barry Morton, hereby disclose that on September 10, 20 18 :

(a) A measure came or will come before my agency which (check one or more)

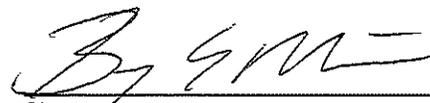
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, Eli Morton _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Recused myself from the vote.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3 October 2018
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

B.

Double Branch
Community Development District

Unaudited Financial Reporting
August 31, 2018

DOUBLE BRANCH
Community Development District
Combined Balance Sheet
 August 31, 2018

	<u>Governmental Fund Types</u>					<u>Totals</u>
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>(Memorandum Only)</u>
ASSETS:						
Cash	\$93,071	\$124,755	\$226,827	---	---	\$444,653
Petty Cash	---	\$672	---	---	---	\$672
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$518,321	---	\$518,321
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$49,543	\$49,543
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$101,941	---	\$101,941
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	\$40,594	---	\$40,594
Prepayment	---	---	---	\$4,943	---	\$4,943
<u>Operations</u>						
Custody Account-General Fund Excess	\$2,994	---	---	---	---	\$2,994
Custody Account-Recreation Fund Excess	---	\$801,682	---	---	---	\$801,682
Custody Account-Recreation Fund Reserve	---	---	\$848,044	---	---	\$848,044
Prepaid Expenses	\$3,719	---	---	---	---	\$3,719
Assessments Receivable	---	---	---	---	---	\$0
Due From General Fund	---	---	---	---	---	\$0
Due From Capital Reserve Fund	---	\$29,482	---	---	---	\$29,482
Due from Rec Fund	\$16,955	---	---	---	---	\$16,955
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,500	---	---	---	\$4,500
TOTAL ASSETS	<u>\$116,739</u>	<u>\$961,117</u>	<u>\$1,074,871</u>	<u>\$1,534,731</u>	<u>\$49,543</u>	<u>\$3,737,001</u>
LIABILITIES:						
Accounts Payable	\$3,674	\$123,208	---	---	---	\$126,881
Accrued Expenses	---	---	---	---	---	\$0
Fica Payable	\$153	---	---	---	---	\$153
Due to Capital Reserve	---	---	---	---	---	\$0
Due to Rec Fund	---	---	\$29,482	---	---	\$29,482
Due to Debt Service	---	---	---	---	---	\$0
Due to General Fund	---	\$16,955	---	---	---	\$16,955
Due to Middle Village	---	\$13,259	---	---	---	\$13,259
Deferred Rental Revenue	---	\$7,985	---	---	---	\$7,985
FUND BALANCES:						
Nonspendable	---	\$4,500	---	---	---	\$4,500
Restricted for Debt Service	---	---	---	\$1,534,731	---	\$1,534,731
Restricted for Capital Projects	---	---	---	---	\$49,543	\$49,543
Assigned	\$2,000	---	\$1,045,390	---	---	\$1,047,390
Unassigned	\$110,912	\$795,210	---	---	---	\$906,122
TOTAL LIABILITIES & FUND EQUITY	<u>\$116,739</u>	<u>\$961,117</u>	<u>\$1,074,871</u>	<u>\$1,534,731</u>	<u>\$49,543</u>	<u>\$3,737,001</u>

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/2018	ACTUAL THRU 08/31/2018	VARIANCE
Assessment - Tax Roll	\$178,985	\$178,985	\$180,128	\$1,143
Interest Income	\$200	\$183	\$142	(\$41)
Miscellaneous Income	\$0	\$0	\$386	\$386
TOTAL REVENUES	\$179,185	\$179,168	\$180,655	\$1,487

EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$11,000	\$11,400	(\$400)
FICA Expense	\$918	\$842	\$872	(\$31)
Engineering	\$5,000	\$4,583	\$780	\$3,803
Arbitrage	\$700	\$700	\$700	\$0
Dissemination	\$1,333	\$1,222	\$967	\$256
Assessment Roll	\$7,520	\$7,520	\$7,520	\$0
Attorney	\$42,000	\$38,500	\$24,410	\$14,090
Annual Audit	\$5,900	\$5,408	\$4,000	\$1,408
Trustee fees	\$8,014	\$7,346	\$4,295	\$3,051
Management Fees	\$57,657	\$52,852	\$52,852	\$0
Information Technology	\$1,942	\$1,780	\$1,780	(\$0)
Telephone	\$290	\$266	\$346	(\$80)
Postage	\$1,900	\$1,742	\$2,078	(\$336)
Printing & Binding	\$3,400	\$3,117	\$2,184	\$932
Records Storage	\$300	\$275	\$0	\$275
Insurance	\$8,350	\$8,350	\$8,350	\$0
Legal Advertising	\$2,000	\$1,833	\$1,344	\$489
Property Taxes	\$0	\$0	\$1,896	(\$1,896)
Office Supplies	\$350	\$321	\$273	\$48
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$19,436	\$19,436	\$19,436	\$0
TOTAL EXPENDITURES	\$179,185	\$167,268	\$145,659	\$21,609

EXCESS REVENUES (EXPENDITURES)

	\$0	\$34,996
--	-----	----------

FUND BALANCE - Beginning

	\$0	\$77,916
--	-----	----------

FUND BALANCE - Ending

	\$0	\$112,912
--	-----	-----------

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/2018	ACTUAL THRU 08/31/2018	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$1,462,648	\$1,471,989	\$9,341
Interest Income	\$1,000	\$917	\$2,023	\$1,106
Amenities Revenue	\$33,690	\$30,883	\$48,968	\$18,086
Soccer Revenue	\$8,122	\$7,445	\$10,090	\$2,645
Insurance Proceeds	\$0	\$0	\$9,336	\$9,336
TOTAL REVENUES	\$1,505,460	\$1,501,892	\$1,542,406	\$40,513

EXPENDITURES:

Administrative:

Management Fees - Onsite	\$95,470	\$87,514	\$116,531	(\$29,016)
Insurance	\$62,789	\$62,789	\$59,192	\$3,597
Other Current Charges	\$3,818	\$3,500	\$4,027	(\$527)
Permit Fees	\$1,635	\$1,499	\$1,208	\$291
Total Administrative	\$163,712	\$155,302	\$180,958	(\$25,656)

Maintenance:

Common Area

Security	\$50,920	\$46,677	\$46,594	\$83
Security - Clay County Off Duty Sheriff	\$43,050	\$39,463	\$34,793	\$4,669
Water - Irrigation	\$9,000	\$8,250	\$2,283	\$5,967
Irrigation Maintenance	\$4,250	\$3,896	\$1,031	\$2,865
Streetlighting	\$33,066	\$30,311	\$26,102	\$4,208
Electric	\$42,000	\$38,500	\$33,421	\$5,079
Landscape Maintenance	\$315,774	\$289,460	\$289,460	\$0
Common Area Maintenance	\$43,564	\$39,934	\$38,278	\$1,656
Lake Maintenance	\$28,116	\$25,773	\$22,780	\$2,993
Landscape Reserve	\$35,000	\$35,000	\$35,000	\$0
Contingency	\$1,985	\$1,820	\$468	\$1,352
Capital Reserve (1)	\$15,565	\$15,565	\$15,565	\$0
Misc. Maintenance	\$2,986	\$2,737	\$0	\$2,737
General Reserve	\$22,894	\$20,986	\$28,921	(\$7,935)
Total Common Area	\$648,170	\$598,370	\$574,696	\$23,674

Recreation Facility

Aquatics & Fitness Manager/Staff	\$50,744	\$46,515	\$21,143	\$25,372
Amenity Payroll	\$0	\$0	\$95,935	(\$95,935)
Pool Attendants	\$107,650	\$3,019	\$5,170	(\$2,151)
Refuse Service	\$6,120	\$5,610	\$7,344	(\$1,734)
Telephone	\$4,500	\$4,125	\$3,321	\$804
Electric	\$47,000	\$43,083	\$31,472	\$11,612
Cable	\$4,752	\$4,356	\$7,180	(\$2,824)
Pool Maintenance/Chemicals	\$56,616	\$51,898	\$46,332	\$5,566
Water/Sewer/Reclaim	\$65,000	\$59,583	\$43,451	\$16,132
Facility Maintenance - General	\$27,500	\$25,208	\$25,316	(\$108)
Facility Maintenance - Preventative Contracts	\$5,617	\$5,149	\$3,445	\$1,704
Facility Maintenance - Contingency	\$29,750	\$27,271	\$27,209	\$62
Lighting Repairs	\$8,500	\$7,792	\$7,709	\$82
Special Events	\$10,500	\$9,625	\$10,970	(\$1,345)
Office Supplies and Equipment	\$4,000	\$3,667	\$2,354	\$1,313
Janitorial	\$31,512	\$28,886	\$27,722	\$1,164
Recreation Passes	\$7,565	\$6,935	\$5,651	\$1,284

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018

	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/2018	ACTUAL THRU 08/31/2018	VARIANCE
Recreation Facility-Continued				
Repairs & Replacement	\$79,025	\$72,440	\$62,729	\$9,711
Pool Pump Reserve	\$9,500	\$9,500	\$9,500	\$0
Pool Leak Repairs	\$5,000	\$4,583	\$0	\$4,583
Soccer Field	\$21,250	\$19,479	\$0	\$19,479
Total Recreation Facility	\$582,102	\$438,725	\$443,955	(\$5,230)
Fitness Center				
Staffing	\$55,517	\$50,891	\$38,235	\$12,656
Telephone	\$1,092	\$1,001	\$0	\$1,001
Electric	\$12,300	\$11,275	\$11,392	(\$117)
Cable	\$4,169	\$3,821	\$0	\$3,821
Facility Maintenance - General	\$8,000	\$7,333	\$7,274	\$59
Facility Maintenance - Preventative	\$7,500	\$6,875	\$2,356	\$4,519
Facility Maintenance - Contingency	\$5,000	\$4,583	\$0	\$4,583
Office Supplies and Equipment	\$2,664	\$2,442	\$284	\$2,158
Janitorial	\$13,435	\$12,315	\$15,532	(\$3,216)
Repair and Replacements	\$1,800	\$1,650	\$1,174	\$476
Total Exercise Facility	\$111,477	\$102,187	\$76,246	\$25,941
Total Maintenance	\$1,341,748	\$1,139,281	\$1,094,897	\$44,384
TOTAL EXPENDITURES	\$1,505,460	\$1,294,583	\$1,275,855	\$18,728
EXCESS REVENUES (EXPENDITURES)	(\$0)		\$266,551	
FUND BALANCE - Beginning	\$0		\$533,159	
FUND BALANCE - Ending	(\$0)		\$799,710	

*Double Branch
Community Development District
Month by Month Income Statement
General Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$36,134	\$131,788	\$2,394	\$1,035	\$1,283	\$3,406	\$851	\$3,237	\$0	\$0	\$0	\$180,128
Interest Income	\$2	\$2	\$2	\$21	\$30	\$25	\$23	\$16	\$14	\$4	\$3	\$0	\$142
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$274	\$112	\$0	\$0	\$0	\$0	\$386
Total Revenues	\$2	\$36,136	\$131,790	\$2,415	\$1,065	\$1,308	\$3,703	\$978	\$3,251	\$4	\$3	\$0	\$180,655
Expenditures:													
Administrative													
Supervisors Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$600	\$1,000	\$800	\$1,000	\$1,000	\$2,000	\$0	\$11,400
FICA Expense	\$77	\$77	\$77	\$77	\$77	\$46	\$77	\$61	\$77	\$77	\$153	\$0	\$872
Engineering	\$98	\$0	\$195	\$0	\$195	\$0	\$0	\$0	\$293	\$0	\$0	\$0	\$780
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$0	\$700
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$133	\$83	\$83	\$83	\$83	\$0	\$967
Assessment Roll	\$7,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,520
Attorney	\$2,046	\$2,036	\$1,845	\$2,080	\$2,792	\$2,193	\$2,073	\$3,169	\$2,569	\$3,609	\$0	\$0	\$24,410
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500	\$500	\$0	\$0	\$0	\$4,000
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$4,295	\$0	\$0	\$0	\$0	\$0	\$0	\$4,295
Management Fees	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$0	\$52,852
Computer Time	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$0	\$1,780
Telephone	\$9	\$21	\$12	\$34	\$32	\$23	\$57	\$36	\$29	\$44	\$48	\$0	\$346
Postage	\$168	\$178	\$164	\$223	\$153	\$162	\$236	\$192	\$215	\$186	\$201	\$0	\$2,078
Printing & Binding	\$200	\$143	\$148	\$152	\$225	\$245	\$13	\$284	\$179	\$304	\$294	\$0	\$2,184
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,350
Legal Advertising	\$127	\$65	\$65	\$63	\$65	\$116	\$284	\$308	\$0	\$187	\$65	\$0	\$1,344
Property Taxes	\$1,536	\$0	\$0	\$0	\$0	\$0	\$361	\$0	\$0	\$0	\$0	\$0	\$1,896
Office Supplies	\$24	\$30	\$24	\$46	\$0	\$23	\$30	\$23	\$24	\$44	\$7	\$0	\$273
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,436	\$0	\$0	\$0	\$19,436
Total Administrative	\$26,378	\$8,598	\$8,579	\$8,724	\$9,588	\$12,752	\$9,929	\$13,422	\$29,370	\$10,501	\$7,817	\$0	\$145,659
Excess Revenues (Expenditures)	(\$26,376)	\$27,537	\$123,211	(\$6,309)	(\$8,523)	(\$11,444)	(\$6,226)	(\$12,444)	(\$26,119)	(\$10,497)	(\$7,815)	\$0	\$34,996

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$295,281	\$1,076,957	\$19,566	\$8,457	\$10,486	\$27,836	\$6,952	\$26,452	\$0	\$0	\$0	\$1,471,989
Interest Income	\$92	\$72	\$59	\$187	\$248	\$202	\$218	\$254	\$257	\$212	\$221	\$0	\$2,023
Amenities Revenue	\$2,936	\$2,684	\$2,428	\$6,114	(\$257)	\$5,905	\$6,254	\$3,769	\$7,076	\$8,485	\$3,576	\$0	\$48,968
Soccer Revenue	\$1,220	\$2,600	\$0	\$1,020	\$0	\$5,250	\$0	\$0	\$0	\$0	\$0	\$0	\$10,090
Insurance Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,336	\$0	\$0	\$9,336
Total Revenues	\$4,248	\$300,637	\$1,079,443	\$26,887	\$8,449	\$21,843	\$34,308	\$10,975	\$33,785	\$18,033	\$3,797	\$0	\$1,542,406
Expenditures:													
Administrative													
Management Fees - Onsite	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$7,956	\$13,211	\$13,251	\$26,422	\$0	\$116,531
Insurance	\$59,192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,192
Other Current Charges	\$267	\$373	\$414	\$233	\$287	\$294	\$295	\$406	\$731	\$398	\$330	\$0	\$4,027
Permit Fees	\$0	\$27	\$54	\$0	\$27	\$29	\$27	\$391	\$626	\$27	\$0	\$0	\$1,208
Total Administrative	\$67,415	\$8,355	\$8,423	\$8,188	\$8,270	\$8,278	\$8,278	\$8,753	\$14,568	\$13,676	\$26,752	\$0	\$180,958
MAINTENANCE- Common Area													
Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$0	\$46,594
Security - Clay County Off Duty Sheriff	\$1,540	\$2,523	\$2,468	\$4,007	\$3,743	\$3,068	\$3,840	\$3,284	\$2,774	\$3,946	\$3,604	\$0	\$34,793
Water - Irrigation	\$286	\$252	\$276	\$232	\$174	\$174	\$174	\$174	\$174	\$185	\$182	\$0	\$2,283
Irrigation Maintenance	\$0	\$895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136	\$0	\$0	\$1,031
Streetlighting	\$2,548	\$2,548	\$2,022	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$2,373	\$0	\$26,102
Electric	\$3,329	\$3,074	\$2,885	\$3,780	\$3,392	\$2,495	\$2,474	\$3,075	\$2,992	\$3,104	\$2,821	\$0	\$33,421
Landscape Maintenance	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$26,315	\$0	\$289,460
Common Area Maintenance	\$2,521	\$964	\$2,415	\$3,674	\$1,885	\$1,940	\$4,567	\$6,281	\$5,266	\$5,724	\$3,041	\$0	\$38,278
Lake Maintenance	\$1,970	\$1,970	\$1,970	\$1,970	\$3,080	\$1,970	\$1,970	\$1,970	\$1,970	\$1,970	\$1,970	\$0	\$22,780
Landscape Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000
Contingency	\$0	\$0	\$0	\$468	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$468
Capital Reserve (1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,565	\$0	\$0	\$0	\$15,565
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0	\$1,727	\$0	\$2,783	\$1,517	\$22,894	\$0	\$0	\$0	\$28,921
Total Common Area	\$42,744	\$42,776	\$42,586	\$47,054	\$46,923	\$42,570	\$48,732	\$49,224	\$119,558	\$47,989	\$44,541	\$0	\$574,696

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Recreation Facility													
Aquatics & Fitness Manager/Staff	\$4,229	\$4,229	\$4,229	\$4,229	\$4,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,143
Amenity Payroll	\$0	\$0	\$0	\$0	\$0	\$8,870	\$5,724	\$10,008	\$16,955	\$24,843	\$29,534	\$0	\$95,935
Pool Attendants	\$3,019	\$0	\$0	\$0	\$0	\$2,151	\$0	\$0	\$0	\$0	\$0	\$0	\$5,170
Refuse Service	\$0	\$1,585	\$0	\$568	\$0	\$1,766	\$583	\$0	\$1,226	\$0	\$1,616	\$0	\$7,344
Telephone	\$343	\$298	\$416	\$219	\$194	\$444	\$330	\$346	\$137	\$346	\$249	\$0	\$3,321
Electric	\$4,343	\$3,949	\$2,448	\$2,407	\$2,416	\$2,310	\$1,324	\$2,611	\$2,731	\$3,403	\$3,530	\$0	\$31,472
Cable	\$771	\$653	\$534	\$784	\$546	\$784	\$665	\$665	\$667	\$556	\$556	\$0	\$7,180
Pool Maintenance/Chemicals	\$4,095	\$4,095	\$4,152	\$4,152	\$5,537	\$4,152	\$5,129	\$4,648	\$4,152	\$4,152	\$2,068	\$0	\$46,332
Water/Sewer/Reclaim	\$3,364	\$4,375	\$5,118	\$3,734	\$2,823	\$3,289	\$4,205	\$4,359	\$5,507	\$3,719	\$2,959	\$0	\$43,451
Facility Maintenance - General	\$2,290	\$2,290	\$2,291	\$2,292	\$2,289	\$2,289	\$2,295	\$2,292	\$2,291	\$2,560	\$2,137	\$0	\$25,316
Facility Maintenance - Preventative Contracts	\$2,230	\$0	\$225	\$155	\$225	\$0	\$155	\$0	\$0	\$155	\$300	\$0	\$3,445
Facility Maintenance - Contingency	\$2,477	\$2,376	\$2,479	\$2,480	\$2,503	\$2,409	\$2,481	\$2,480	\$2,480	\$2,507	\$2,537	\$0	\$27,209
Lighting Repairs	\$701	\$689	\$709	\$710	\$711	\$675	\$707	\$702	\$636	\$710	\$760	\$0	\$7,709
Special Events	\$2,297	\$3,529	\$1,434	\$0	\$0	\$702	\$455	\$1,058	\$638	\$507	\$350	\$0	\$10,970
Office Supplies and Equipment	\$0	\$256	\$614	\$0	\$0	\$745	\$0	\$496	\$0	\$243	\$0	\$0	\$2,354
Janitorial	\$2,079	\$2,444	\$2,079	\$3,295	\$2,079	\$2,705	\$2,079	\$3,068	\$3,042	\$2,774	\$2,079	\$0	\$27,722
Recreation Passes	\$0	\$0	\$232	\$681	\$0	\$681	\$0	\$697	\$961	\$1,572	\$826	\$0	\$5,651
Repairs & Replacement	\$8,543	\$7,934	\$2,388	\$10,130	\$2,742	\$1,504	\$3,435	\$3,650	\$7,310	\$15,093	\$0	\$0	\$62,729
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,500	\$0	\$0	\$0	\$9,500
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Soccer Fields	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,781	\$38,701	\$29,348	\$35,835	\$26,293	\$35,475	\$29,568	\$37,081	\$58,232	\$63,140	\$49,501	\$0	\$443,955
Exercise Facility													
Staffing	\$4,744	\$4,399	\$4,493	\$4,650	\$4,273	\$5,225	\$5,225	\$5,225	\$0	\$0	\$0	\$0	\$38,235
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,340	\$1,173	\$665	\$1,382	\$1,112	\$901	\$758	\$652	\$798	\$1,189	\$1,422	\$0	\$11,392
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - General	\$659	\$667	\$567	\$667	\$697	\$577	\$676	\$660	\$650	\$779	\$675	\$0	\$7,274
Facility Maintenance - Preventative	\$471	\$0	\$471	\$0	\$843	\$280	\$0	\$290	\$0	\$0	\$0	\$0	\$2,356
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Equipment	\$26	\$0	\$0	\$0	\$105	\$0	\$29	\$26	\$26	\$43	\$29	\$0	\$284
Janitorial	\$1,240	\$1,891	\$1,257	\$1,257	\$1,841	\$1,206	\$1,206	\$1,207	\$2,193	\$1,228	\$1,005	\$0	\$15,532
Repair and Replacements	\$648	\$526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,174
Total Exercise Facility	\$9,128	\$8,656	\$7,453	\$7,956	\$8,871	\$8,190	\$7,895	\$8,060	\$3,667	\$3,240	\$3,131	\$0	\$76,246
Total Expenses	\$160,069	\$98,489	\$87,810	\$99,033	\$90,357	\$94,513	\$94,471	\$103,117	\$196,025	\$128,045	\$123,926	\$0	\$1,275,855
Excess Revenues (Expenditures)	(\$155,821)	\$202,148	\$991,634	(\$72,145)	(\$81,908)	(\$72,670)	(\$60,164)	(\$92,142)	(\$162,240)	(\$110,013)	(\$120,128)	\$0	\$266,551

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018

	ADOPTED BUDGET	PRORATED THRU 08/31/2018	ACTUAL THRU 08/31/2018	VARIANCE
REVENUES:				
Interest Income	\$1,000	\$917	\$1,479	\$562
Landscape Reserve - Transfer In	\$35,000	\$35,000	\$35,000	\$0
Capital Reserve - Transfer In	\$15,565	\$15,565	\$15,565	\$0
Pool Pump Reserve - Transfer in	\$9,500	\$9,500	\$9,500	\$0
General Reserve - Transfer in	\$22,894	\$22,894	\$22,894	\$0
General Fund Reserve- Transfer in	\$19,436	\$19,436	\$19,436	\$0
TOTAL REVENUES	\$103,395	\$103,312	\$103,874	\$562
EXPENDITURES:				
Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$103,395		\$103,874	
FUND BALANCE - Beginning	\$838,330		\$941,516	
FUND BALANCE - Ending	\$941,725		\$1,045,390	

**DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND**

*Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018*

	ADOPTED BUDGET	PRORATED THRU 08/31/2018	ACTUAL THRU 08/31/2018	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$1,962,561	\$1,977,330	\$14,769
Assessments- Prepayment	\$0	\$0	\$4,943	\$4,943
Interest Income	\$6,000	\$5,500	\$24,093	\$18,593
TOTAL REVENUES	\$1,968,561	\$1,968,061	\$2,006,365	\$38,304
Expenditures:				
Series 2013 A-1				
Interest Expense - 11/1	\$408,304	\$408,304	\$408,304	\$0
Interest Expense - 5/1	\$408,304	\$408,304	\$408,304	\$0
Principal Expense 5/1	\$930,000	\$930,000	\$930,000	\$0
Series 2013 A-2				
Interest Expense - 11/1	\$62,963	\$62,963	\$62,963	\$0
Prepayment Call 11/1	\$25,000	\$25,000	\$5,000	\$20,000
Interest Expense - 5/1	\$62,963	\$62,963	\$62,963	\$0
Principal Expense 5/1	\$80,000	\$80,000	\$80,000	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,977,534	\$1,977,534	\$1,957,534	\$20,000
EXCESS REVENUES (EXPENDITURES)	(\$8,973)		\$48,831	
Other Sources/(Uses)				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	(\$8,973)		\$48,831	
FUND BALANCE - Beginning	\$511,683		\$1,485,899	
FUND BALANCE - Ending	\$502,710		\$1,534,731	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending August 31, 2018

	SERIES 2013 A-1 AND A-2
<u>REVENUES:</u>	
Interest Income	\$578
TOTAL REVENUES	\$578
<u>EXPENDITURES:</u>	
Capital Outlay - Series 2013 A1 and A2	\$0
Cost of Issuance	\$0
TOTAL EXPENDITURES	\$0
EXCESS REVENUES (EXPENDITURES)	\$578
FUND BALANCE - Beginning	\$48,965
FUND BALANCE - Ending	\$49,543

Double Branch
Community Development District
Long Term Debt Report

Series 2013 A-1 Special Assessment Refunding Bonds	
Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$868,932
Reserve Fund Balance:	\$868,932
Bonds outstanding - 9/30/2013	\$24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$860,000)
Less: May 1, 2015 (Mandatory)	(\$875,000)
Less: May 2, 2016 (Mandatory)	(\$890,000)
Less: May 2, 2017 (Mandatory)	(\$910,000)
Less: May 1, 2018 (Mandatory)	(\$930,000)
Current Bonds Outstanding	\$20,385,000

Series 2013 A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/34
Reserve Fund Definition:	50% Max Annual on Outstanding
Reserve Fund Requirement:	\$105,106
Reserve Fund Balance:	\$101,941
Bonds outstanding - 9/30/2013	\$2,900,000
Less: November 1, 2013 (Prepayment)	(\$145,000)
Less: May 1, 2014 (Mandatory)	(\$75,000)
Less: November 1, 2014 (Prepayment)	(\$75,000)
Less: May 1, 2015 (Mandatory)	(\$75,000)
Less: May 1, 2015 (Prepayment)	(\$45,000)
Less: November 1, 2015 (Prepayment)	(\$50,000)
Less: May 2, 2016 (Mandatory)	(\$75,000)
Less: May 2, 2016 (Prepayment)	(\$35,000)
Less: November 1, 2016 (Prepayment)	(\$35,000)
Less: May 2, 2017 (Mandatory)	(\$75,000)
Less: May 1, 2018 (Mandatory)	(\$80,000)
Less: May 1, 2018 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$2,130,000

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31
TOTAL ASSESSED	45,484	1,963,130.49	178,834.52	1,461,418.30	3,603,383.31

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/15/17	125,146.17	68,179.89	6,210.96	50,755.32
2	11/30/17	602,920.13	328,472.10	29,922.69	244,525.34
3	12/12/17	2,378,821.52	1,295,986.76	118,059.99	964,774.77
4	12/21/17	276,605.40	150,695.18	13,727.82	112,182.40
5	01/18/18	48,244.05	26,283.46	2,394.33	19,566.26
6	02/20/18	20,852.93	11,360.72	1,034.92	8,457.29
7	03/19/18	25,855.72	14,086.25	1,283.21	10,486.26
8	04/12/18	68,635.70	37,392.87	3,406.36	27,836.47
9	05/10/18	17,142.46	9,339.25	850.77	6,952.44
10	06/11/18	13,544.39	7,379.01	672.20	5,493.18
TAX CERTIFICATES	06/26/18	51,678.21	28,154.39	2,564.77	20,959.05
			-	-	-
			-	-	-
			-	-	-
			-	-	-
TOTAL TAX ROLL RECEIPTS		3,629,446.68	1,977,329.88	180,128.02	1,471,988.78

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	100.72%	100.72%	100.72%

D.

Double Branch

Community Development District

Check Run Summary *September 30, 2018*

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	9/5/18	50728-50732	\$ 923.50
	9/17/18	50733-50737	\$ 923.50
		<u><i>Sub-Total</i></u>	<u>\$ 1,847.00</u>
<i>Accounts Payable</i>	9/13/18	1471-1474	\$ 9,410.62
	9/20/18	1475	\$ 135.63
		<u><i>Sub-Total</i></u>	<u>\$ 9,546.25</u>
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	9/6/18	5588-5590	\$ 3,996.66
	9/13/18	5591-5604	\$ 63,460.61
	9/20/18	5605-5611	\$ 8,567.52
	9/27/18	5612-5616	\$ 37,277.87
		<u><i>Sub-Total</i></u>	<u>\$ 113,302.66</u>
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>			
		<u><i>Sub-Total</i></u>	<u>\$ -</u>
<i>Total</i>			\$ 124,695.91

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/13/18	00104	8/17/18	288936	201808	310	51300	48000		NOTICE OF MEETING 9/10/18	*	64.80		
									CLAY TODAY			64.80	001471
9/13/18	00035	9/04/18	2002	201809	310	51300	34000		SEP MANAGEMENT FEES	*	4,804.75		
		9/04/18	2002	201809	310	51300	35100		SEP INFORMATION TECH	*	161.83		
		9/04/18	2002	201809	310	51300	31300		SEP DISSEMINATION SERVICE	*	83.33		
		9/04/18	2002	201809	310	51300	51000		OFFICE SUPPLIES	*	40.72		
		9/04/18	2002	201809	310	51300	42000		POSTAGE	*	11.49		
		9/04/18	2002	201809	310	51300	42500		COPIES	*	570.30		
		9/04/18	2002	201809	310	51300	41000		TELEPHONE	*	64.40		
									GOVERNMENTAL MANAGEMENT SERVICES			5,736.82	001472
9/13/18	00015	8/31/18	102501	201807	310	51300	31500		RVW BUDGET DOCUMENTS	*	1,359.00		
									HOPPING GREEN & SAMS			1,359.00	001473
9/13/18	00015	8/31/18	102502	201807	310	51300	31500		JUL MONTHLY MEETING	*	2,250.00		
									HOPPING GREEN & SAMS			2,250.00	001474
9/20/18	00013	9/11/18	63039505	201809	310	51300	42000		SEP FEDEX POSTAGE	*	135.63		
									FEDEX			135.63	001475
TOTAL FOR BANK A											9,546.25		
TOTAL FOR REGISTER											9,546.25		

42375
adreceipt



3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

DOUBLE BRANCH CDD
C/O GMS 475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Cust#:986814
Ad#:288936
Phone#:904-940-5850
Date:08/17/2018

1-31-513-48
104

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 4.80

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	08/30/2018	08/30/2018	1	64.80	64.80

Payment Information:

Date:	Order#	Type
08/17/2018	288936	BILLED ACCOUNT

Total Amount: 64.80

Tax: 0.00

Amount Due: 64.80

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

NOTICE OF MEETING DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, September 10, 2018, at 4:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-855-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly the person may need to

RECEIVED
SEP 06 2018

PUBLISHER AFFIDAVIT
CLAY TODAY
Published Weekly
Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared
Jon Cantrell, who on oath says that he is the publisher of the
"Clay Today" a newspaper published weekly at Orange Park in
Clay County, Florida; that the attached copy of advertisement
being a

NOTICE OF MEETING

in the matter of

SEPTEMBER MEETING

LEGAL: 42375 ORDER: 288936

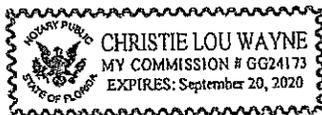
was published in said newspaper in the issues:

08/30/2018

Affiant further says that said "Clay Today" is a newspaper published
at Orange Park, in said Clay County, Florida, and that the said newspaper
has heretofore been continuously published in said Clay County, Florida,
weekly, and has been entered as Periodical material matter at the post
office in Orange Park, in said Clay County, Florida, for period of one
year next proceeding the first publication of the attached copy of
advertisement; and affiant further says that he has neither paid nor promised
any person, firm or corporation any discount, rebate, commission or
refund for the purpose of securing this advertisement for publication in
the said newspaper.

Sworn to me and subscribed before me 08/30/2018.

Christie Lou Wayne
NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
Telephone (904) 264-3200 - FAX (904) 264-3285
E-Mail: Christic@opcfla.com

NOTICE OF MEETING
DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT

The regular meeting of the Board of
Supervisors of the Double Branch
Community Development District
will be held on Monday, September
10, 2018, at 4:00 pm, at the Plantation
Oaks Amenity Center, 845 Oakleaf
Plantation Parkway, Orange Park,
Florida 32065. The meeting is open
to the public and will be conducted
in accordance with the provisions of
Florida Law for Community
Development Districts. A copy of the
agenda for this meeting may be
obtained from the District Manager,
475 West Town Place, Suite 114, St.
Augustine, Florida 32092 (and phone
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impaired, please contact the Florida
Relay Service at 1-800-955-8770, for
aid in contacting the District Office.
Each person who decides to appeal
any action taken at these meetings is
advised that person will need a
record of the proceedings and that

accordingly, the person may need to
ensure that a verbatim record of the
proceedings is made, including the
testimony and evidence upon which
such appeal is to be based.

James A. Perry
District Manager
Legal 42375 published Aug 30, 2018
in Clay County's Clay Today
newspaper

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2002
Invoice Date: 9/4/18
Due Date: 9/4/18
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - September 2018 1-31-513-34		4,804.75	4,804.75
Information Technology - September 2018 1-31-513-351		161.83	161.83
Dissemination Agent Services - September 2018 1-31-513-313		83.33	83.33
Office Supplies 1-31-513-51		40.72	40.72
Postage 1-31-513-42		11.49	11.49
Copies 1-31-513-425		570.30	570.30
Telephone 1-31-513-41		64.40	64.40
Total			\$5,736.82
Payments/Credits			\$0.00
Balance Due			\$5,736.82

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

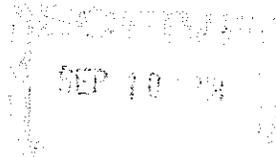
===== STATEMENT =====

August 31, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 102501
Billed through 07/31/2018

General Counsel (O&M)
DBRNCH 00001 JMW



1-31-513-315
15

FOR PROFESSIONAL SERVICES RENDERED

07/19/18	JMW	Review draft audit; confer with auditor regarding same.	0.90 hrs
07/20/18	JMW	Review ADA website issues.	0.20 hrs
07/27/18	JMW	Review addendum and correspondence regarding landscape and irrigation request for proposals.	0.50 hrs
07/30/18	JMW	Confer with staff; review procurement issues; review budget documents and resolutions.	1.40 hrs
07/30/18	AHJ	Prepare budget resolutions; transmit same to Hogge.	0.20 hrs
07/31/18	JMW	Review proposals for landscape and irrigation maintenance; confer with Soriano; research procurement issues.	2.60 hrs
07/31/18	JLK	Research, review and edit memorandum summarizing ADA website standards and related information; attend multiple conference calls with ADA consultants, district's insurance carrier and insurance defense counsel regarding ADA information; transmit information to district manager on same.	0.10 hrs
Total fees for this matter			\$1,359.00

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Kilinski, Jennifer L.	0.10 hrs	180 /hr	\$18.00
Walters, Jason M.	5.60 hrs	235 /hr	\$1,316.00

TOTAL FEES \$1,359.00

TOTAL CHARGES FOR THIS MATTER \$1,359.00

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
-------------------------------	----------	---------	---------

Kilinski, Jennifer L.	0.10 hrs	180 /hr	\$18.00
Walters, Jason M.	5.60 hrs	235 /hr	\$1,316.00
TOTAL FEES			\$1,359.00
TOTAL CHARGES FOR THIS BILL			\$1,359.00

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

August 31, 2018

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 102502
Billed through 07/31/2018

BOEYV
SEP 10 2018

Monthly Meeting (O&M)

DBRNCH 00101 JMW

FOR PROFESSIONAL SERVICES RENDERED

07/09/18 WSH Prepare for and attend board meeting by telephone.

07/11/18 WSH Follow up with Walters regarding monthly meeting.

1-31-513-315
15

Total fees for this matter \$2,250.00

MATTER SUMMARY

TOTAL FEES \$2,250.00

TOTAL CHARGES FOR THIS MATTER \$2,250.00

BILLING SUMMARY

TOTAL FEES \$2,250.00

TOTAL CHARGES FOR THIS BILL \$2,250.00

Please include the bill number on your check.



Invoice Number	Invoice Date	Account Number
6-303-95055	Sep 11, 2018	

Billing Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:

GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?**Contact FedEx Revenue Services**

Phone: 800.622.1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Internet: fedex.com

Invoice Summary**FedEx Express Services**

Total Charges	USD	\$135.63
TOTAL THIS INVOICE	USD	\$135.63

1-31-513-42

13

Other discounts may apply.

FedEx News!

Your FedEx invoice has been enhanced to provide you additional details and make it easier to read. For more information regarding the changes, please go to fedex.com/invoiceupdates. If you have any questions, please contact the FedEx Revenue Services Department at 1.800.622.1147. Thank you for using FedEx. - FedEx Revenue Services Department. If you need to request a billing adjustment for any reason, please go to fedex.com/billingadjustment.

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number	Invoice Amount	Account Number
6-303-95055	USD \$135.63	

Remittance Advice

Your payment is due by Sep 26, 2018

6303950551000013563287343048610000000000000001356320

0028768 01 AB 0.405 **AUTO TO 0 1253 32092-364939 -C01-P28796-11



GMS/DOUBLE RANCH
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



60007530008288

Invoice Number	Invoice Date	Account Number	Page
6-303-95055	Sep 11, 2018		2 of 4

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch Ref.#2
 Payor: Third Party Ref.#3

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	773130635479	Shelby Stephens	Scott Thomas
Service Type	FedEx 2Day	475 West Town Place	3635 Sunset Oak Drive
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Sep 05, 2018 12:26	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.57
Signed by	see above	Residential Delivery	4.15
FedEx Use	00000000/5980/02	Total Charge	USD \$23.24



Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch Ref.#2
 Payor: Third Party Ref.#3

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	773130645572	Shelby Stephens	Barry Morton
Service Type	FedEx 2Day	475 West Town Place	3109 HEARTHSTONE LN
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Sep 05, 2018 13:05	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.57
Signed by	see above	Residential Delivery	4.15
FedEx Use	00000000/5980/02	Total Charge	USD \$23.24

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Invoice Number 6-303-95055	Invoice Date Sep 11, 2018	Account Number	Page 3 of 4
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Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch Ref.#2:
 Payor: Third Party Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	773130652861	Shelby Stephens	Chad Davis
Service Type	FedEx 2Day	475 West Town Place	600 Longcrest Lane
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Sep 05, 2018 12:47	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.57
Signed by	see above	Residential Delivery	4.15
FedEx Use	00000000/5980/02	Total Charge	USD \$23.24

Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch Ref.#2:
 Payor: Third Party Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	773130662093	Shelby Stephens	Cindy Nelsen
Service Type	FedEx 2Day	475 West Town Place	1394 CANOPY OAKS DR
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Sep 05, 2018 12:37	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.57
Signed by	see above	Residential Delivery	4.15
FedEx Use	00000000/5980/02	Total Charge	USD \$23.24

Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch CDD Ref.#2:
 Payor: Third Party Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient
Tracking ID	773130671525	Shelby Stephens	Charles T. Horton
Service Type	FedEx 2Day	475 West Town Place	2958 Thorncrest Drive
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Sep 05, 2018 12:55	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.57
Signed by	see above	Residential Delivery	4.15
FedEx Use	00000000/5980/02	Total Charge	USD \$23.24

Ship Date: Sep 04, 2018 Cust. Ref.: Double Branch Ref.#2:
 Payor: Third Party Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- Distance Based Pricing, Zone 2
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	INET	Sender	Recipient
Tracking ID	773130679640	Shelby Stephens	Jason Walters
Service Type	FedEx 2Day	475 West Town Place	Hopping Green and Sams
Package Type	Customer Packaging	SAINT AUGUSTINE FL 32092 US	119 S MONROE ST
Zone	02		TALLAHASSEE FL 32301 US
Packages	1		
Rated Weight	3.0 lbs, 1.4 kgs		
Delivered	Sep 06, 2018 09:49		

Continued on next page

Invoice Number	Invoice Date	Account Number	Page
6-303-95055	Sep 11, 2018		4 of 4

Tracking ID: 773130679640 continued

Svc Area	A2	Transportation Charge	18.12
Signed by	D.ANTONETTI	Fuel Surcharge	1.31
FedEx Use	000000000/5980/	Total Charge	USD \$19.43
		Third Party Subtotal	USD \$135.63
		Total FedEx Express	USD \$135.63



CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
9/06/18	00092	8/28/18	2005	201806 320-57200-41000	JUN RING CENTRAL	*	98.92		
		8/28/18	2005	201806 320-57200-49300	JUN PERMITS/LICENSES	*	26.95		
		8/28/18	2005	201806 320-57200-49400	JUN SPECIAL EVENTS	*	341.69		
		8/28/18	2005	201806 320-57200-63100	JUN REPAIRS/REPLACEMENTS	*	1,188.71		
		8/28/18	2005	201806 320-57200-51000	JUN OFFICE SUPPLIES	*	243.04		
GOVERNMENTAL MANAGEMENT SERVICES								1,899.31	005588
9/06/18	00186	9/01/18	13129558	201809 320-57200-46300	SEP POOL MAINTENANCE	*	1,960.11		
		9/01/18	13129558	201809 320-57200-46300	FUEL	*	108.18		
POOLSURE								2,068.29	005589
9/06/18	00399	8/18/18	94202506	201808 330-57200-50000	AUG BASE CHARGE	*	29.06		
XEROX CORPORATION								29.06	005590
9/13/18	00172	9/06/18	09062018	201809 320-57200-43500	566-1 OAKLEAF VILLAGE PKW	*	547.61		
		9/06/18	09062018	201809 320-57200-43500	716-1 WAKEMONT DR	*	144.65		
		9/06/18	09062018	201809 320-57200-43500	3178-1 WANDERING OAKS DR	*	30.82		
		9/06/18	09062018	201809 320-57200-43500	1505-1 CANOPY OAKS DR	*	39.33		
		9/06/18	09062018	201809 320-57200-43500	1591-1 CANOPY OAKS DR	*	613.23		
		9/06/18	09062018	201809 320-57200-43500	3701-1 THOUSAND OAKS DR	*	27.67		
		9/06/18	09062018	201809 320-57200-43500	3719-1 THOUSAND OAKS DR	*	86.24		
		9/06/18	09062018	201809 320-57200-43500	1940-1 WOODWORTH DR	*	29.56		
		9/06/18	09062018	201809 320-57200-43500	3659-1 THOUSAND OAKS DR	*	23.26		
		9/06/18	09062018	201809 320-57200-43500	603-1 WATERFOR OAKS DR	*	27.04		
		9/06/18	09062018	201809 320-57200-43500	1422-1 BITTERBERRY DR	*	28.30		
		9/06/18	09062018	201809 320-57200-43500	1206-1 BEDROCK DR	*	28.93		
CLAY COUNTY UTILITY AUTHORITY								1,626.64	005591

DBBR DOUBLE BRANCH HSMITH									

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/13/18	00285	9/12/18	SSI08382	201808	320	57200	34510		AUG EMPLOYMENT FEE	*	333.75		
		9/12/18	SSI08382	201808	320	57200	34510		AUG SCHEDULING FEE	*	187.50		
CLAY COUNTY SHERIFF'S OFFICE												521.25	005592
9/13/18	00002	8/28/18	7908	201809	320	57200	43100		SEP REC ELECTRIC	*	3,575.00		
		8/28/18	7908	201809	320	57200	43000		SEP COMMON ELECTRIC	*	3,088.00		
		8/28/18	7908	201809	330	57200	43110		SEP FITNESS CENTER	*	1,822.00		
		8/28/18	7908	201809	320	57200	42900		SEP STREETLIGHTING	*	2,373.00		
CLAY ELECTRIC COOPERATIVE, INC												10,858.00	005593
9/13/18	00645	9/08/18	09082018	201809	300	36900	10300		RENTAL DEPOSIT REFUND	*	100.00		
CYNTHIA WILMOT												100.00	005594
9/13/18	00092	9/04/18	2003	201808	310	51300	34000		AUG FACILITY MANAGE - REC	*	7,955.83		
GOVERNMENTAL MANAGEMENT SERVICES												7,955.83	005595
9/13/18	00092	9/04/18	2004	201808	310	51300	34000		AUG FACILITY MANAGE-STAFF	*	5,255.17		
GOVERNMENTAL MANAGEMENT SERVICES												5,255.17	005596
9/13/18	00092	9/04/18	2006	201808	300	36900	10300		EVENT STAFF THRU 8/30/18	*	422.75		
GOVERNMENTAL MANAGEMENT SERVICES												422.75	005597
9/13/18	00024	9/01/18	381600	201809	320	57200	46800		SEP LAKE MAINTENANCE	*	1,970.00		
THE LAKE DOCTORS, INC.												1,970.00	005598
9/13/18	00208	9/06/18	09062018	201808	300	20700	10100		8/24/18-8/30/18 SECURITY	*	705.00		
MIDDLE VILLAGE CDD												705.00	005599
9/13/18	00208	9/12/18	09122018	201809	300	20700	10100		8/31/18-9/6/18 SECURITY	*	795.00		
MIDDLE VILLAGE CDD												795.00	005600
9/13/18	00518	8/01/18	INV9959	201808	320	57200	46200		AUG LANDSCAPE MAINTENANCE	*	26,314.50		
R&D LANDSCAPE & IRRIGATION												26,314.50	005601
DBBR DOUBLE BRANCH HSMITH													

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/13/18	00297	8/28/18	228	201807	320-57200-46400				JUL PRESSURE WASHING RIVERSIDE MANAGEMENT SERVICES, INC	*	3,852.05	3,852.05	005602
9/13/18	00297	9/04/18	226	201809	320-57200-61000				SEP JANITORIAL SERVICES RIVERSIDE MANAGEMENT SERVICES, INC	*	2,079.00	2,079.00	005603
9/13/18	00297	9/04/18	227	201809	330-57200-61100				SEP JANITORIAL - FITNESS RIVERSIDE MANAGEMENT SERVICES, INC	*	1,005.42	1,005.42	005604
9/20/18	00506	9/09/18	8200014	201808	320-57200-34500				8/1/18-8/31/18 SECURITY ALLIED UNIVERSAL	*	4,235.79	4,235.79	005605
9/20/18	00329	9/11/18	M19702	201809	320-57200-46300				SEP POOL MAINTENANCE CRYSTAL CLEAN POOL SERVICES, INC	*	2,083.73	2,083.73	005606
9/20/18	00604	9/10/18	1548	201809	320-57200-49400				FRI-SUN EVENT GAME TIME GAME TRUCK, LLC	*	494.00	494.00	005607
9/20/18	00208	9/17/18	09172018	201809	300-20700-10100				9/7/18-9/13/18 SECURITY MIDDLE VILLAGE CDD	*	810.00	810.00	005608
9/20/18	00646	9/17/18	09172018	201809	300-36900-10300				RENTAL DEPOSIT REFUND NIA PHELPS	*	100.00	100.00	005609
9/20/18	00617	9/17/19	09172018	201809	300-36900-10300				RENTAL DEPOSIT REFUND PRINCESS DABU	*	100.00	100.00	005610
9/20/18	00415	9/06/18	8073	201809	320-57200-49400				EVENT 9/28/18 PROGRESSIVE ENTERTAINMENT	*	744.00	744.00	005611
9/27/18	00092	9/17/18	2007	201808	320-57200-46600				AUG FACILITY MAINT-GEN	*	2,137.00		
		9/17/18	2007	201808	320-57200-46620				AUG FACILITY MAINT-CONTIN	*	2,537.00		
		9/17/18	2007	201808	320-57200-46630				AUG LIGHTING REPAIRS	*	759.87		

DBBR DOUBLE BRANCH HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
9/17/18	2007	201808	330-57200-47100	AUG FACILITY MAINT-FITNES	*	675.00		
9/17/18	2007	201808	320-57200-46400	AUG COMMON AREA MAINT	*	3,041.00		
							9,149.87	005612

9/27/18	00647	9/12/18 97386	201809 320-57200-46610	ANNUAL FIRE ALARM INSPECT	*	706.00		
							706.00	005613

9/27/18	00208	9/24/18 09242018	201809 300-20700-10100	9/14/18-9/20/18 SECURITY	*	810.00		
							810.00	005614

9/27/18	00648	9/17/18 2050	201809 320-57200-35100	PUMP MAINTENANCE	*	297.50		
							297.50	005615

9/27/18	00518	9/01/18 INV12375	201809 320-57200-46200	SEP LANDSCAPE MAINTENANCE	*	26,314.50		
							26,314.50	005616

						TOTAL FOR BANK B	113,302.66	
						TOTAL FOR REGISTER	113,302.66	

DBBR DOUBLE BRANCH HSMITH

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2005
Invoice Date: 8/28/18
Due Date: 8/28/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
June 2018 - Phones (002.320.57200.41000)		98.92	98.92
June 2018 - Permits & Licenses (002.320.57200.49300)		26.95	26.95
June 2018 - Special Events (002.320.57200.49400)		341.69	341.69
June 2018 - Repair & Replacements (002.320.57200.63100)		1,188.71	1,188.71
June 2018 - Office Supplies (002.320.57200.51000)		243.04	243.04
Total			\$1,899.31
Payments/Credits			\$0.00
Balance Due			\$1,899.31

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – July 20, 2018

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	GMS	Total
6/20/2018	Publix	19.75	Special event	2.330.572.49400	9.88	2.320.572.49400	9.87		19.75
6/20/2018	Publix	51.19	Special event	2.330.572.49400	25.6	2.320.572.49400	25.59		51.19
6/20/2018	Target	118.76	Replacement DVD player	34.600.538.64000	59.38	2.320.572.63100	59.38		118.76
6/20/2018	Flag&Banner	365.19	Flags / Deco	34.600.538.64000	182.6	2.320.572.63100	182.59		365.19
6/21/2018	Publix	85.84	Snacks for RFP					85.84	85.84
6/21/2018	Dunkin	45.23	pastries for RFP meeting					45.23	45.23
6/22/2018	Office Max	69.98	Office Supplies	2.330.572.51000	69.98				69.98
6/22/2018	Flag&Banner	62.06	Flags / Deco	34.600.538.64000	31.03	2.320.572.63100	31.03		62.06
6/27/2018	Guitar Center	186.12	Audio cables	34.600.538.64000	93.06	2.320.572.63100	93.06		186.12
6/28/2018	Office Max	69.91	Office Supplies			2.320.572.5100	69.91		69.91
6/28/2018	At Home Store	278.11	umbrellas	34.600.538.64000	278.11				278.11
6/29/2018	Office Max	188.31	Office Supplies	2.330.572.51000	94.16	2.320.572.5100	94.15		188.31
7/2/2018	Ring Central	197.85	Voip Phones	2.330.57200.41000	98.93	2.320.57200.41000	98.92		197.85
7/2/2018	Durham School Services	200	Bus charter for RFP					200	200
7/3/2018	Office Max	99.99	Office Supplies	2.330.572.51000	99.99				99.99
7/6/2018	Criterion Pictures	250	Special event	2.330.572.49400	125	2.320.572.49400	125		250
7/11/2018	Speedway	84.04	Gas for carts	34.600.538.64000	42.02	2.320.572.63100	42.02		84.04
7/12/2018	Office Max	157.96	Office Supplies	2.330.572.51000	78.98	2.320.572.5100	78.98		157.96

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – July 20, 2018

7/12/2018	Harbor Freight	1.07	Replacement casters	34.600.538.64000	1.07				1.07
7/12/2018	Harbor Freight	75.89	Replacement casters	34.600.538.64000	75.89				75.89
7/12/2018	JMAC Supply	275.1	Alarm panel parts / Cable over coax router	34.600.538.64000	275.1				275.1
7/12/2018	Grainger	114.6	HAVC -filters	34.600.538.64000	57.3	2.320.572.63100	57.3		114.6
7/13/2018	IDZONE	464.95	card film	34.600.538.64000	232.48	2.320.572.63100	232.47		464.95
7/14/2018	Pat's Nursery	426.6	plantersupplies	34.600.538.64000	213.3	2.320.572.63100	213.3		426.6
7/15/2018	Mood Media	26.95	Music License	002.310.513.49300	26.95				26.95
7/15/2018	Mood Media	26.95	Music License			2.320.572.49300	26.95		26.95
7/16/2018	Walmart	222.07	Special event	2.330.572.49400	53.73	2.320.572.49400	53.73		107.46
			cleaning supply	34.600.538.64000	57.31	2.320.572.63100	57.3		114.61
7/19/2018	Walmart	26.64	Special event	2.330.572.49400	4.44	2.320.572.49400	4.44		8.88
			air filters	34.600.538.64000	17.76				17.76
7/19/2018	Hardware Source	200.91	large hinges			2.320.572.63100	200.91		200.91
7/19/2018	Clay County	38.7	trailer tags	34.600.538.64000	19.35	2.320.572.63100	19.35		38.7
7/19/2018	Publix	124.46	Special event	2.330.572.49400	62.23	2.320.572.49400	62.23		124.46
7/19/2018	Papa johns	2.03	Special event	2.330.572.49400	1.02	2.320.572.49400	1.01		2.03
7/19/2018	Publix	78.4	Special event	2.330.572.49400	39.2	2.320.572.49400	39.2		78.4
7/19/2018	Papa johns	41.25	Special event	2.330.572.49400	20.63	2.320.572.49400	20.62		41.25
Totals		\$4,676.86			\$2,446.48		\$1,899.31	\$331.07	\$4,676.86

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – July 20, 2018

Totals by GL

Double Branch: \$1899.31

2.320.572.4100 (DB Phones) – \$98.92
2.320.572.49300 (DB permits/ licenses) – \$26.95
2.320.572.49400 (DB Special Events) - \$341.69
2.320.572.63100 (DB Repair and Replacements) - \$1188.71
2.320.572.51000 (DB Office Supplies) - \$243.04

Middle Village: \$2446.48

2.330.572.4100 (MV Phones) – \$98.93
2.310.513.49300 (MV permits/ licenses) – \$26.95
34.600.538.64000 (MV repair & replacements) – \$1635.76
2.330.572.49400 (MV Special Events) - \$341.73
2.330.572. 51000 (MV Office Supplies) - \$343.11

JAYSORIANO
 Card Ending 6-64051

				Amount
06/20/18	PUBLIX #128 000000128 8635881188	JACKSONVILLE	FL	\$19.75
06/20/18	PUBLIX 8636881188	ORANGEPARK	FL	\$51.19
06/20/18	TARGET JACKSONVILLE WEST 2233 DISCOUNT STORE	JACKSONVILLE	FL	\$118.76 †
06/20/18	ARKANSAS FLAG AND BANN 0510163IN 5032092 ARKANSAS FLAG AND BANN	LITTLE ROCK	AR	\$85.19 †
06/21/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$85.84
06/21/18	DUNKIN #346314 QSS 3463 904-778-0700	JACKSONVILLE	FL	\$45.23
06/22/18	OFFICE MAX/DEPOT 6026 000006826 8004633768 SWITCH.B-PORT.GIGABIT	JACKSONVILLE	FL	\$69.98
06/22/18	ARKANSAS FLAG AND BANN 0510307IN 5032092 ARKANSAS FLAG AND BANN	LITTLE ROCK	AR	\$62.06

Continued on next page



Business Green Rewards Card
 GMB LLC
 JAMES PERRY
 Closing Date 07/20/18

OPEN

11/14/18

p. 5/8

Account Ending 6-64002

Detail Continued

† - denotes Pay Over Time activity

				Amount
06/27/18	GUITAR CENTER #787 787 866-498-7882	JACKSONVILLE	FL	\$186.12 †
06/28/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 CHAIR,BRESSA,MID-BACK,BROWN	JACKSONVILLE	FL	\$69.91
06/28/18	AT HOME STORE 098 098 972-265-6227	ORANGE PARK	FL	\$278.11 †
06/29/18	OFFICEMAX/OFFICEDEPT#6876 000006876 8004633768 MOCA 2.0 BONDED ENET ADAPTER	ORLANDO	FL	\$188.31 †
07/02/18	RINGCENTRAL 9642112008 94002	BELMONT	CA	\$197.85 †
07/02/18	DURHAM SCHOOL SERVICES,0070 630-435-8000	WARRENVILLE	IL	\$200.00 †
07/03/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 ROUTER, MAX STREAM	JACKSONVILLE	FL	\$99.99
07/06/18	CRITERION PICTURES USA,00-08023281705 800-8909494	MARINA DEL REY	CA	\$250.00 †
07/11/18	SPEEDWAY 06910 542929823069109 9043174981	JACKSONVILLE	FL	\$84.04
07/12/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 MOUSE,WRLS,LASER,MS25,BLACK PAPER,COPY,CD,CASE,10-REAM INK,REPLACES HP 952XL,BLACK	JACKSONVILLE	FL	\$157.96 †
07/12/18	HARBOR FREIGHT TOOLS 800-444-3353	JACKSONVILLE	FL	\$1.07
07/12/18	HARBOR FREIGHT TOOLS 800-444-3353	JACKSONVILLE	FL	\$75.89
07/12/18	JMAC SUPPLY 5168120917	NY		\$275.10 †
07/12/18	VW GRAINGER 385 123 877-202-2594	JACKSONVILLE	FL	\$114.60 †
07/13/18	ID ZONE IDZONE MIAMI	MIAMI	FL	\$464.95 †
07/14/18	PAT'S NURSERY 0637 904-284-2011	FLEMING ISLAND	FL	\$426.60 †
07/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
07/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.85
07/16/18	WAL-MART SUPERCENTER 697B 697B DISCOUNT STORE	JACKSONVILLE	FL	\$222.07 †
07/19/18	WAL-MART SUPERCENTER 1225 1225 DISCOUNT STORE	ORANGE PARK	FL	\$26.64
07/19/18	HARDWARESOURCE.COM 0030 ASTONISHING-SALE 902123 DIRECT MARKETER	SAN DIEGO	CA	\$200.91 †
07/19/18	CLAY COUNTY TAX-- 8889916064	GREEN COVES PR	FL	\$38.70
07/19/18	PUBLIX 8636881189	ORANGE PARK	FL	\$124.46 †
07/19/18	PAPA JOHN'S 9046417210	JACKSONVILLE	FL	\$2.03

Continued on reverse

JAMES PERRY

Account Ending 8-64002

p. 6/6

Detail Continued				Amount
				Amount
07/19/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$78.40
07/19/18	PAPA JOHN'S 9046417210	JACKSONVILLE	FL	\$41.25

Fees		Amount
Total Fees for this Period		\$0.00

Interest Charged		Amount
Total Interest Charged for this Period		\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2018 Fees and Interest Totals Year-to-Date		Amount
Total Fees in 2018		\$153.00
Total Interest in 2018		\$634.21

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
OPEN Extended Payment Option	25.99% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			

Information on Pay Over Time

There is no pre-set spending limit on your Card. No pre-set spending limit does not mean unlimited spending. Purchasing power adjusts with your use of the Card, your payment history, credit record and financial resources known to us and other factors. Unless you have been previously notified otherwise, your Card has a no pre-set spending limit.

There is a limit to your Pay Over Time feature balance. Your Pay Over Time limit is \$50,000.00. We may approve or decline a charge regardless of whether your Card account balance exceeds or does not exceed your Pay Over Time limit. You must pay in full all charges that are not placed into a Pay Over Time balance upon receipt of your billing statement.

at home

This Receipt Expires on 08/27/18

4 @ 24.99
9 FT. CRANK TILT NP 99.96 T
Regular Price 49.99 Sales Price 99.96
789112789255

4 @ 39.99
7 1/2 FT. CRANK TNP 159.96 T
789112791357
TAX 18.19

*** BALANCE 278.11

CARD: Amex

#: *****405

Amex
CHANGE

278.11

7.00% Tax

TOTAL NUMBER OF

99004802121191806281515

is only valid if used with other receipt and
you register and within 60 days of purchase
Subject to "As is" non-transferable offer Dec. 25
renewal at current selling price.
This receipt is not valid for installation, labor,
parts, or freight, and items included in sales final
for exchanges and no price adjustments.

Join my Insider Perks program to get 10% off your next
visit, a bonus offer on your birthday and tax-free
returns!

Sign up at Athome.com/insiderPerks

Payment Information



Your payment has been successfully au

JIMMY WEEKS TAX COLLECTOR

Date: 07/19/2018 Time: 12:12:35
 Location: B42
 Clerk: CMB
 Transaction 0208071

Payment Receipt

Confirmation Number
 Transaction Date
 Payer Name
 Payment Type
 Payment Amount
 Convenience Fee
 Total Amount Paid

PI
 Miscellaneous
 Account FRV
 Receipt 0208071.0001 36.70
 TOTAL PAID 36.70
 TOTAL TENDERED
 CREDIT 36.70
 Paid By: JAY SORIANO
 \$36.70
 \$2.00
 \$38.70

Signature _____

Date _____

Please save a copy of this receipt for your records.
 2012 © Point & Pay, LLC

CO/AGY 48 / 2 T# 1037505279
 B# 1128035

FLORIDA TRAILER REGISTRATION

PLATE Y92YFX DECAL 01337814 Expires Midnight Sat 8/15/2020

YR/MK 2012/CHAG BODY TL
 VIN LN2UT1113CZ144652 TITLE
 Plate Type RGR NET WT 262
 DL/FEID S650430772950
 Date Issued 7/19/2018 Plate Issued 10/25/2017

Reg. Tax	31.70	Class Code	52
Init. Reg.		Tax Months	24
County Fee	5.00	Back Tax Mos	
Mail Fee		Credit Class	
Sales Tax		Credit Months	
Voluntary Fees			
Grand Total	36.70		

JAVIER JESUS SORIANO
 678 CRYSTAL WAY
 ORANGE PARK, FL 32065

BILL OF SALE
 I do hereby sell this trailer/moped to: _____, and declare it to be
 free of all liens and encumbrances. Date of Sale: _____ Selling Price: _____
 Under penalties of perjury, I declare that I have read the foregoing document and that
 the facts stated in it are true.
 Seller's Signature: _____

Purchaser's Signature: _____

RGR - FLORIDA REGULAR

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park FL 32065

Ship: same as above
Bill: same as above

Your client#: 017958 Date: 06-Jul-18

New bookings (shipping/returning via No items to ship):

We-ship	You-show	Return	Due-back	Attention	Charge
Order#	Title#	Title			
17-Jul-18	19-Jul-18	19-Jul-18	23-Jul-18		
251288	150067,PV	Shark Tale			250.00
Total:					250.00

Criterion Pictures, USA, Inc.
1050 Oakcreek Drive
Lombard IL 60148
(800)890-9494

Order # 1000317890

Complete
Order Date: July 15, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered 1	\$26.95
			Subtotal	\$26.95
			Grand Total (Excl.Tax)	\$26.95
			Tax	\$0.00
			Grand Total (Incl.Tax)	\$26.95

Order Information

Billing Address
Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

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Welcome to Dunkin' Donuts
Store #346314
116-01 Oakleaf Village Parkway, Jackson
6/21/2018 9:22:39 AM

**Eat In
Order: 183**

Register: 2 Tran Seq No: 2803183
Cashier: Nancy G.

****SALE****

1	12 Donuts	8.99
6	Apple Cinnamon	8.94
6	Coffee Roll	8.94
1	Bk Joe Orig Bind	15.99
	Sub Total	\$42.86
	Tax	\$2.37
	Total	\$45.23
	Discount Total	\$0.00
	Change	\$0.00
	Amex	\$45.23

AMEX
Card Num: *****4951
Terminal: 2
Approval: 586182
USD\$ 45.23

I agree to pay the above total amount
according to Card Issuer Agreement

Signature: _____

Tell us about today's visit
at www.telladunkin.com within 3 days

RECEIVE A FREE CLASSIC DONUT
on your next visit when you
purchase a Medium or Larger Beverage
Survey Code: 1830146014-0906-2189

Enter Validation Code:
See restrictions on dunkin.com

Visit DunkinNation.com for product
offers and news. Enter Code: DD2957

See You Soon

Transaction Result

Do not use the browser "Back" button or Refresh this page.

Transaction Information

Transaction Status	APPROVED
Transaction Date & Time	07/02/18 11:15:10 AM
Transaction reference number	285463
Transaction origin	Mail Order/Telephone Order
Transaction Type	Sale
Approval Code	2854631828139585:YYM.

Order Information

Order number	10.174.122.187-1645BC6C188-2FAF10C0-2CF8ED15
Purchase Order number	4063
Invoice Number	91589096
Subtotal	\$200.00
Shipping Amount	\$0.00
Tax	\$0.00
VAT	\$0.00
Total Amount	\$200.00

Order Information

Credit Card Number	(Amex)4051
Expiration Date	05 / 23

Customer Contact Information

Customer ID Number	83074
Customer name	Jay Sorlano
Billing company	GMS LLC
Billing street address	475 W Town PL St Augustine, FL 32092
Country	US

DURHAM SCHOOL SERVICE LP
2601 NAVISTAR DRIVE
LISLE, IL 60532, US
6308215400

Store #1001170736

07/02/18 11:15:10 AM

MO/TO

Credit Card Information

SWIPE CARD: No
STATUS: APPROVED - 285463
ORDER NUMBER: 10.174.122.187-1645BC6C188-2FAF10C0-2CF8ED15
PO NUMBER: 4063

Qty	Unit Cost	Extended Cost
1	200.00	200.00
	SUBTOTAL:	\$200.00
	TOTAL:	\$200.00



FlagandBanner.com

EST. 1975 ★ We're the Experts ★ (800) 445.0553

Order Confirmation

Order Information

Your order number is 155255. The order was placed on 6/19/2018 5:48:37 PM EST

Billing Information

Jay US Soriano
W212757
475 W Town Pl
suite 114
orange park, FL 32092
904-342-1441
manager@oakleafresidents.com

Shipping Information

Attn: Jay US Soriano
GMS LLC
370 Oakleaf Village Pkwy
suite 114
orange park, FL 32065
904-342-1441

Order Summary

Shipping Method: FedEx Ground (E)

Payment Method: Credit Card

Qty	Description	Unit Price	Price
1	FlagandBanner.com Nylon American Flag with Embroidered Stars & Sewn Stripes (5 ft x 8 ft) SKU: US58RM	\$60.95	\$60.95
4	50 Star Pulldown SKU: DPULL2010	\$47.91	\$191.64
2	Red White and Blue Stripes & Stars Full Fan SKU: DFFAN36PWSC	\$50.77	\$101.54
2	Red/White/Blue String Icicle Pennants SKU: PENNSP550B	\$25.50	\$51.00

Subtotal \$405.13
Shipping \$11.06
Total \$416.19

Questions about your order? Contact customer service.

Thanks again for your order Jay US!

Flag & Banner
800 West Ninth Street

[Email Customer Service](#)

SOLD TO ACCOUNT 885825629 G M S 370 OAKLEAF VILLAGE PKWY ORANGE PARK FL 32065-4259		PURCHASE ORDER NUMBER JAY SORIANO		DELIVERY DATE AND TIME 07/12/2018 16:55		EMPLOYEE XSXR005 1 OF 1	
CALLER JAY SORIANO TELEPHONE NUMBER 9045620249		DEPARTMENT NUMBER		DEPT/CRO CODE AMEX		SALES ORDER NUMBER 1326055721	
SHIP TO G M S 370 OAKLEAF VILLAGE PKWY ORANGE PARK FL 32065-4259		REQUISITIONER		BRANCH ADDRESS 8450 PHILIPS HWY. JACKSONVILLE FL 32256-8206 904-636-8896			
ATTENTION JAY SORIANO		PROJECT/JOB NUMBER		PO RELEASE NUMBER		CHECK NUMBER	
SPECIAL INSTRUCTIONS		CHECK AMOUNT		CASH REC'D/PAID		TRANS TYPE GO	
CARRIER NAME NONE		# OF BOXES		FREIGHT TERMS PPA		DATE SHIPPED/PICKED UP	
INVOICE WILL FOLLOW SALES TERMS AND CONDITIONS ON REVERSE SIDE THANK YOU FOR YOUR ORDER							
ITEM DESCRIPTION		ITEM NUMBER	SHIP QTY	BACKORDER MESSAGE	TAX	UNIT PRICE	TOTAL
Std Cap.Pleated Filter,16x24x2,MERV7		5W979	12		T	6.00	72.00
Std Cap.Pleated Filter,16x20x2,MERV7		2W230	6		T	5.85	35.10

THIS PURCHASE IS COVERED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (a) DISPUTE RESOLUTION, RESIDES, AND (b) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM.

PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.



SAP DELIVERY
6402657270

I certify that I am purchasing the material(s) as materials of trade as defined in the Hazardous Materials Regulations in Title 49 of the Code of Federal Regulations. I intend to use the material(s) in direct support of my principal business (which is not transportation), and I do not intend to sell the material, or transport them in a vehicle other than my own.

Shipping	0.00
Tax	7.50
Total	114.60

Visit our web site @ www.grainger.com

GRAINGER FOR THE ONE WHO GETS IT DONE		07/12/2018
8450 PHILIPS HWY. JACKSONVILLE FL 32256-8206		Delivery # 6402657270
To:		
G M S 370 OAKLEAF VILLAGE PKWY ORANGE PARK FL 32065-4259		
TELEPHONE #	9045620249	
PO NUMBER	JAY SORIANO	
ATTENTION	JAY SORIANO	
PROJECT/JOB #		
DEPARTMENT #		
PO RELEASE	CALLER JAY SORIANO	

GRAINGER FOR THE ONE WHO GETS IT DONE		07/12/2018
8450 PHILIPS HWY. JACKSONVILLE FL 32256-8206		Delivery # 6402657270
To:		
G M S 370 OAKLEAF VILLAGE PKWY ORANGE PARK FL 32065-4259		
TELEPHONE #	9045620249	
PO NUMBER	JAY SORIANO	
ATTENTION	JAY SORIANO	
PROJECT/JOB #		
DEPARTMENT #		
PO RELEASE	CALLER JAY SORIANO	



ORANGE PARK
6000 Lake Gray Blvd. #46
Jacksonville, FL 32244
904-777-4420

Sales Date : 06-27-18 10:49am
Sales No. : 7870154707
Sales Type : (01) REGULAR SALE
Customer No.: 7870009926 DOUBLE BRANCH CONNUI
TY



QTY	DESCRIPTION	EXT.AMT
1	AT ANTENNA SYS 9 HLD WIRELESS SYS 169.525 - 171.9	
	SER# 10031026266 SKU # 9370643707	149.55
1	POAC TEN 24 MONTH ACN REPLACEMENT PLAN	
	SKU # 220397000	29.99

PAY TYPE	PAY AMT	Subtotal:
05 AMERICAN EXPRESS	186.12	173.94
		7 Tax: 12.18
		Total USD\$ 186.12

Please Note:

Cashier: 096234 096234 JOE A W.

C A R D I N F O

Amount 186.12 USD\$
Card # XXXXXXXXXXXXXXX051
Exp Dt XXXX
Auth Id 582848
Purchase
Entry
Node Issuer

Thank You for Shopping at Guitar Center!!!

Buy America Now at www.guitarcenter.com
Or call 1-888-493-7862
WE LOVE FEEDBACK. Tell us yours at
www.guitarcenter.com/pages/Store-Feedback

For details on our Lowest Price and Satisfaction Guarantees
please go to www.guitarcenter.com/policies

HARBOR FREIGHT TOOLS

JACKSONVILLE WEST FL 32213
8102 BLANDING BLVD. 27A
JACKSONVILLE, FL 32244
Telephone: (904) 573-9825

SALE

Customer Name: Jay Soriano
Customer Number: 888002359461

****Begin Return****
00213/01/515595

42714 CASTOR 8IN PNEUMATIC RIGI (\$12.99)
REASON: Reslock

Original Ticket Num: 01515595

****End Return****

42485 CASTORS 8IN PNEUMATIC (SW) \$13.99

Subtotal \$1.00
Sales Tax 7% (\$0.91)
Sales Tax 7.0000% \$0.98
Total \$1.07
American Express \$1.07

Card No. XXXXXXXXXXXX4051

Expiration Date XX/XX

Auth. No. 842262

AMERICAN EXPRESS

Chip Read

Signature Verified

Mode: Issuer

AID: A000000025010801

TVR: 0000008000

IAD: 06120103A02002

TSI: F800

ARC: 00

Please Retain for Your Records

Store: 00213 Reg: 01 Tran: 515597
Date: 7/12/2018 9:18:29 AM Assoc: XXXXXX
Ticket: 01515597

Item(s) Sold: 1
Item(s) Returned: 1

DEETTA served you today.
Thank you for shopping at
JACKSONVILLE WEST FL 32213

Proof of Purchase Required for Returns/
Exchanges Within 90 Days of Purchase.

HARBOR FREIGHT TOOLS

JACKSONVILLE WEST FL 32213
8102 BLANDING BLVD. 27A
JACKSONVILLE, FL 32244
Telephone: (904) 573-9825

SALE

Customer Name: Jay Soriano
Customer Number: 888002359461

69533 8IN INNER TUBE W/CURVED S \$3.99
42485 CASTORS 8IN PNEUMATIC (SW) \$13.99
CASTORS 8IN PNEUMATIC (SW) \$13.99
42485 CASTORS 8IN PNEUMATIC (SW) \$13.99
42714 CASTOR 8IN PNEUMATIC RIGI \$12.99

Subtotal \$70.92
Sales Tax 7.0000% \$4.97
Total \$75.89
American Express \$75.89

Card No. XXXXXXXXXXXX4051

Expiration Date XX/XX

Auth. No. 106608

AMERICAN EXPRESS

Chip Read

Signature Verified

Mode: Issuer

AID: A000000025010801

TVR: 0000008000

IAD: 06120103A02002

TSI: F800

ARC: 00

Please Retain for Your Records

Store: 00213 Reg: 01 Tran: 515595
Date: 7/12/2018 9:14:19 AM Assoc: XXXXXX
Ticket: 01515595

Item(s) Sold: 8
Item(s) Returned: 0

DEETTA served you today.
Thank you for shopping at
JACKSONVILLE WEST FL 32213

Proof of Purchase Required for Returns/
Exchanges Within 90 Days of Purchase.



Jay Soriano.

Thank you for your order from HardwareSource. Once your package ships we will send you a tracking number.

If you have questions about your order, you can email us at info@hardwaresource.com.

Your Order #000025804

Placed on July 18, 2018 at 8:53:03 AM PDT

Billing Info

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida, 32065
United States

Shipping info

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida, 32065
United States

Payment Method

Credit Card

Credit Card

Credit Card Type American Express

Shipping Method

USPS - Priority Mail 2-Day Medium Flat Rate Box

Items	Qty	Price
Duplicate Key for D & D Technologies Locks SKU: 928036	12	\$29.88
Adjustable Heavy Duty Bolt-On Hinge SKU: 907120	1	\$158.08
Subtotal		\$187.96
Shipping & Handling		\$12.95
Grand Total		\$200.91



Sales Office:

ID Zone North
7003 West Lake St., Ste. 400
St. Louis Park, MN 55426
(888) 398-7428

Remit To Address:

ID Zone South
1501 NW 163rd St
Miami, FL 33169
(888) 398-7428

Thank you for ordering with ID Zone.

For orders using UPS Next Day Air delivery, our goal is to ship most in-stock items the same day when the order is placed by 12:00 p.m. Central Standard Time (holidays and weekends excluded), pending credit card verification. For orders using UPS ground, 2 Day Air or 3 Day Select, we ship most in-stock items within 48 hours, pending credit card verification (holidays and weekends excluded). Orders consisting of two or more types of items may be shipped from multiple locations.

Order Information

Order # 8047351
Payment type:
American Express XXXXXXXXXXXX4051
Date: 07/11/2018 12:16:50

Bill To Address

GMS LLC
Jay Soriano
475 W Town Pl
St Augustine, FL 32092, US
jsoriano@govmngt.com
9045620249

Ship To Address

GMS LLC
Jay Soriano
370 Oakleaf Village Pkwy
orange park, FL 32065, US
manager@oakleafresidents.com
9045620249

[Print this Receipt](#)

ID Zone Account Manager: Brent Hascall - Phone Ext. 134

Item #	Description	Quantity	Price/each	Total
84052	Fargo 84052 Color Ribbon - YMCKK - 500 prints	2	\$179.00	\$358.00
84053	Fargo 84053 HDP Film - 1500 prints	1	\$106.95	\$106.95
Shipping: FREE UPS Ground:				\$0.00
Sales Tax:				\$0.00
TOTAL:				\$464.95

Thank you for shopping with ID Zone.

Please contact ID Zone Customer Support with any questions at (888) 398-7428.
Note: Tracking numbers are generally available within 24 hours of shipment. Please login to your account at www.IDZone.com to view your order status.



Order # 125394

Thank you for your order. Your order number is 125394, placed 07/11/2018 at 12:14PM by CustomerID# 24642.

Bill To:

Jay Soriano
475 W Town Pl
St Augustine, FL 32092
United States
9043421441
manager@oakleafresidents.com

Ship To:

Jay Soriano
370 Oakleaf Village Pkwy
St Augustine, FL 32092
United States
9043421441

Payment Info:

Credit Card: Visa
Jay Soriano
*****4051

Shipping Method:

Standard Shipping (7 to 11
Business Days)

Order Details:

Code	Item	Qty	Price	Grand Total
ALTRONIX-RB5	Altronix RB5 Relay Module	6	\$8.75	\$52.50
TYCO-DSC-PC5108	DSC PC5108 PowerSeries 8-Hardwire Zone Expander	1	\$41.40	\$41.40
TYCO-DSC-PC5200	DSC PC5200 PowerSeries 1A Power Supply Module	1	\$71.75	\$71.75
TYCO-DSC-PC5204	DSC PC5204 PowerSeries Power Supply Module	1	\$88.50	\$88.50

Subtotal: \$254.15

Tax: \$0.00

Shipping Cost: \$20.95

Grand Total: \$275.10

Thank you for shopping at JMAC.COM!

Order # 1000317885

Complete
Order Date: July 15, 2018

Items Ordered

Items Ordered				
Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered 1	\$26.95
			Subtotal	\$26.95
			Grand Total (Excl.Tax)	\$26.95
			Tax	\$0.00
			Grand Total (Incl.Tax)	\$26.95

Order Information

Billing Address
Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method
Credit Card

Credit Card

Credit Card Type American Express

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**Office DEPOT
OfficeMax'**

JACKSONVILLE - (904) 573-8221
06/28/2018 11:13 AM



2PVT3Y5FX356RBCRF

SALE	6826-1-3766-798281-18.5.2
196653 CHAIR, BRIESSA,	139.99SS
Clearance	-70.08
-----	69.91SS
Subtotal:	69.91
Total:	69.91
Amex 051:	69.91

AUTH CODE 844812
TDS Chip Read
AID A00000025010801 AMERICAN EXPRESS
TVR 0000008000
CVS No Signature Required

JAY SORIANO 603740602
Congratulations! You've reached VIP Rewards status. You'll now get 5% back in rewards on ink, toner, paper, and print/copy/ship services, plus a special birthday offer. Visit officedepot.com/rewards.

Tax Exemption Number 00600486993
Total Savings:
\$70.08

XX

**Office DEPOT
OfficeMax'**

JACKSONVILLE - (904) 573-8221
07/03/2018 10:05 AM



2PVT6YYP43Q58BMBF

SALE	6826-1-4179-882085-18.5.2
308545 ROUTER, MAX ST	129.99SS
Instant Savings	-30.00
-----	99.99SS
You Pay	99.99
Subtotal:	99.99
Total:	99.99
Amex 051:	99.99

AUTH CODE 828057
TDS Chip Read
AID A00000025010801 AMERICAN EXPRESS
TVR 0000008000
CVS No Signature Required

JAY SORIANO 603740602
Congratulations! You've reached VIP Rewards status. You'll now get 5% back in rewards on ink, toner, paper, and print/copy/ship services, plus a special birthday offer. Visit officedepot.com/rewards.

Tax Exemption Number 00600486993
Total Savings:
\$30.00

Office DEPOT
OfficeMax
 Taking care of business

Call Us: 800.GO.DEPOT (800-463-3768)
 Text Us: 904-853-3768

Order Confirmation

Thank you for shopping with us.

Note that your order will ship directly from our supplier. The ship date and estimated order arrival date will be supplied by email. Due to product availability or size, items ordered together may not be shipped together.

For your reference, below is a summary of your order:

Shipment 1 Expected delivery date: 07/09/2018

Order Number: 158236437-001
 Order Date: 06/29/2018
 Customer Name: JAY SORIANO
 Payment Info: American Express

Status: In Process
 Tracking: N/A
 Shipping to: JAY SORIANO
 370 OAKLEAF VILLAGE PKWY

Comments: Delivery Method: ORANGE PARK, FL 32065-4259
 Standard Shipping

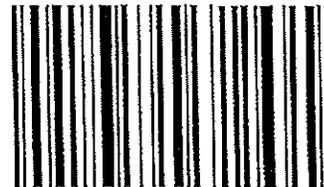
ITEM DESCRIPTION	QTY	AVAILABLE	B/O Qty	UNIT PRICE	UM	EXTENDED PRICE
Actiontec Bonded MoCA 2.0 Network Adapter - 2-pack (850233)	1	1	0	\$175.990	each	\$175.99

LEGEND

QTY: Original Quantity Ordered
 AVAILABLE: Ordered Quantity - Backorder Quantity
 B/O Qty: Backorder Quantity
 UNIT PRICE: Price per Individual Unit
 UM: Unit of Measure
 EXTENDED PRICE: Ordered Quantity x Unit Price

Subtotal: 175.99
 Tax: 12.32
 Delivery Fee: 0.00
 Misc.: 0.00

Total: \$188.31



158236437001

Thank You For Choosing
Papa Johns
Restaurant #3148
9542 Argyle Forest Blvd #C11
Jacksonville, Fl. 32222
(904)573-2696

Name: Susan Raab
Address: 845 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065

SALE

Order #: 0145 Phone / Delivery

Nathaniel 07/19/2018 09:04 PM
Out Time: 09:23 PM

MID: 3260 Lane: 2
Card Type: American Express
Entry Mode: M
Account #: xxxx4051
Authorization #: 241605
Reference #: 632610
Batch ID: 86

Subtotal: 35.97
Tax: 2.31
Total: 38.28
American Express: 36.25

Tip: 5.00

Total: 41.25

Additional Tender Amt: 2.03

Any delivery fee charged is not a tip for the driver. Please reward your Driver with a tip for outstanding service.

APPROVED

STAN: 012301
refnum:110095920
Time: 07/19/18 21:04:46

Customer Copy

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS
Better Ingredients
Better Pizza

PATS NURSERY
7060 HWY 17
FLEMING ISLAND, FL 32003

07.14.2018 1:31:28

CREDIT CARD

AMEX SALE

Card # XXXXXXXXXXXX1051
Chip Card: AMERICAN EXPRESS
AID: A00G00025010801
ATC: 0011
ARQC: FD5DA0F1A33AB1F9
SEQ #: 60
Batch #: 1302
INVOICE 61
Approval Code: 809991
Entry Method: Chip Read
Mode: Issuer

SALE AMOUNT \$426.60

PATS NURSERY, INC.
DEER HOLLOWAY 17
FLEMING ISLAND, FLORIDA 32003
(904) 294-2011

TO THE community pool
DATE 07-14-18

DESCRIPTION	PRICE	AMOUNT
1001A	12.95	64.75
2015	3.95	79.00
1015015 1003	39.95	199.85
40 410 POTATO VINE	25.00	100.00

40 410 POTATO VINE	25.00	100.00
DET CH		45.00
TUE 7-17-18		
ANY CLAIMS OR SOL. OR PROBLEMS MUST BE RECEIVED WITHIN 24 HOURS OF PURCHASE.		
RECEIVED BY:	TAX	
	TOTAL	426.60

67597 **Thank You**

Publix

Oak Leaf Commons
1075 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Brian Todd
904-291-5108

PBX DELI TEA SWT G		
B @ 2.99	23.92	T F
DELI LEMONADE GAL		
B @ 2.99	23.92	T F

Order Total	47.84	
Sales Tax	3.35	
Grand Total	51.19	
Credit	Payment	51.19
Change	0.00	

PRESTO!
Trace #: 072729
Reference #: 0011260504
Acct #: XXXXXXXXXXXX4051
Purchase American Express
Amount: \$51.19
Auth #: 868086

CREDIT CARD	PURCHASE
ADD0000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Meghan

06/20/2018 9:19 S1169 R107 5966 00273

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

ICE 20 LB
5 @ 3.69 18.45 T F

Order Total	18.45
Sales Tax	1.30
Grand Total	19.75
Credit Payment	19.75
Change	0.00

PRESTO!

Trace #: 03A780

Reference #: 0011080661

Acct #: XXXXXXXXXXXX4051

Purchase American Express

Amount: \$19.75

Auth #: 624198

CREDIT CARD	PURCHASE
A00000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Nick C.

'2018 18:03 S0128 R103 0164 00262

So many ways to save at Publix.
Visit us at publix.com/savingstyle

Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

APPLES HONEYCRISP	6.99	F
APPLES HONEYCRISP	6.99	F
APPLE GRANNY SMITH	4.99	F
APPLE GRANNY SMITH	4.99	F
PUBLIX SPRNG WATER		
2 @ 2.99	5.98	F
You Saved	3.00	
MANDARINS	6.99	F
MANDARINS	6.99	F
PEARS BARTLETT	3.99	F
PEARS BARTLETT	3.99	F
SIMPLY ORANGE O.J.	5.99	F
You Saved	1.00	
SIMPLY ORANGE O.J.	5.99	F
You Saved	1.00	
NY VAR GRN BAR VP	6.29	F
NY VALU PK PROTEIN	6.29	F
NY SWT & SLTY V PK	6.29	F
QUAK CHEWY GRNL VP	3.09	F
QUAK CHEWY GRNL VP	3.09	F
Promotion	-3.09	F
Order Total	65.84	
Sales Tax	0.00	
Grand Total	65.84	
Credit Payment	65.84	
Change	0.00	

Savings Summary

Specia. Price Savings	8.09

* Your Savings at Publix *	
* 8.09 *	

PRESTO!

Trace #: 089013

Reference #: 0011084414

Acct #: XXXXXXXXXXXX4051

Purchase American Express

Amount: \$65.84

Auth #: 824192

CREDIT CARD	PURCHASE
A000000025010601	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Aily

06/21/2018 9:13 SU128 R108 1278 00244

Explore the many ways to save at Publix.
View bargains at publix.com/savingslyle

Publix

Oak Leaf Commons
1075 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Brian Todd
904-291-5108

2 @ 12PK ALUM	12.99	T
2 @ Savad		
BUD LT 20PK ALUM		
2 @ 21.99	43.98	T
BUD LT 20PK ALUM		
2 @ 21.99	43.98	T
Voided Item		
BUD LT 20PK ALUM		
2 @ 21.99	43.98	T
LIME-A-RITA 12PK		
2 @ 13.99	27.98	T
LIME-A-RITA 12PK		
2 @ 11.99	23.98	T
ICE 20 LB		
2 @ 3.69	7.38	T F
Order Total	116.31	
Sales Tax	8.15	
Grand Total	124.46	
Credit	Payment	124.46
Change		0.00

Savings Summary

Special Price Savings 2.00

PRESTO!
Trace #: 045413
Reference #: 0011574329
Acct #: XXXXXXXXXXXX4051
Purchase American Express
Amount: \$124.46
Auth #: 609679

CREDIT CARD	PURCHASE
A00000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Cashier Confirmed - Age Over 21

Your cashier was Keegan

07/19/2018 17:37 S1169 R104 1946 C0243

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

PUB 500CT NAPKINS	3.49	T
PUB 500CT NAPKINS	3.49	T
DELI LEMONADE GAL		
8 @ 2.99	23.92	T F
PBX DELI TEA SWT G		
8 @ 2.99	23.92	T F
ICE 20 LB		
5 @ 3.69	18.45	T F
Order Total	73.27	
Sales Tax	5.13	
Grand Total	78.40	
Credit	Payment	78.40
Change		0.00

PRESTO!
Trace #: 516134
Reference #: 0011392716
Acct #: XXXXXXXXXXXX4051
Purchase American Express
Amount: \$78.40
Auth #: 681621

CREDIT CARD	PURCHASE
A00000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Rhonda

07/19/2018 15:09 S0128 R151 8845 C0408

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.



Service Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 07/02/2018
Service Plan: RingCentral Office
Reference #: 9642112008

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place
St Augustine, FL 32092, United States

Statement Summary

Total Current Charges \$197.85

Your credit card ending in [3053] was charged \$197.85.

This charge will appear as "RingCentral, Inc" on your credit card statement.

Statement Details

Period	Service	Amount
07/02/2018 - 08/01/2018	Subscription Fee - Monthly (RingCentral Office)	\$49.99
	44.01% off / month discount	(\$22.00)
07/02/2018 - 08/01/2018	DigitalLine Unlimited - (904) 770-4667	\$49.99
	44.01% off / month discount	(\$22.00)
07/02/2018 - 08/01/2018	DigitalLine Unlimited - (904) 770-4649	\$49.99
	44.01% off / month discount	(\$22.00)
07/02/2018 - 08/01/2018	DigitalLine Unlimited - (904) 770-4661	\$49.99
	44.01% off / month discount	(\$22.00)
07/02/2018 - 08/01/2018	DigitalLine Unlimited - (904) 342-1441	\$0.00
07/02/2018 - 08/01/2018	DigitalLine Unlimited - (904) 770-4648	\$49.99
	44.01% off / month discount	(\$22.00)
	Charges:	\$139.95
	Current Service Fees	\$139.95
	Current Taxes, Charges and Fees*	\$57.90
	Total Current Charges	\$197.85

For a detailed view of your billing, to change your billing information or your service plan, please [log in](#) to your account, select the Billing tab.

Copyright 2018 RingCentral, Inc. All rights reserved. RingCentral is a registered trademark of RingCentral, Inc. 20 Daws Drive, Belmont, CA 94002, USA.

SPEEDWAY 0000010
Jacksonvil FL 32202
TRAN#: 3560500
7/11/2018 3:23 PM

PUMP 11
Regular Unleaded
30.025 @ \$2.799/GAL
GAS TOTAL \$84.04

TAX \$0.00
TOTAL \$84.04

American Express
Card Num :
XXXXXXXXXX1051
TERM: 0050006010001
TRANS TYPE CAPTURE
APPR: 521/96
ENTRY METHOD: ICR

07/11/2018 15.16.10

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer

Speedy Rewards
Points Earned: 200
New Balance: 12000

MM.SPEEDWAY CON

RECEIVED
JUN 20 2018 08:06 PM



JACKSONVILLE WEST - 904-248-4366
06/20/2018 08:06 PM



ENTERTAINMENT-ELECTRONICS
008061059 SONY T \$99.99 ↓
#S011379184J
262010240 RETURN BY 07/20/18
SQUARETRADE T \$11.00
SUBTOTAL \$110.99
T = FL TAX 7.0000% on \$110.99 \$7.77
TOTAL \$118.76
*4051 AMEX CHARGE \$118.76
AID: A000000025010801
AMERICAN EXPRESS

See SquareTrade.com for details
on your protection plan purchase.
↓ INDICATES SAVINGS

TOTAL SAVINGS THIS TRIP
\$80.00

RECH2-8171-2233-0112-5348-7 VCD#752-256-434

See back of receipt for your chance
to win \$1000 ID #:7H41JZ2FKDZP



SUPERCENTER
904-366-2656 Mar: BRIAN JACKSON

ST# 06978 DP# 000738 TE# 07 TR# 03006
POWER STRIP 008272140681 24.96 0
POWER STRIP 008272140681 24.96 0
BAR TIMER 003087836253 9.97 0
BAR TIMER 003087836253 9.97 0
SURGE STRIP 008272140678 9.83 0
SHARK WE BD 003139828623 19.96 0
JAWS JW2 DVD 019132905773 5.00 0
JAW2-4 J DVD 019132905764 7.50 0
SB TBGEL 4 1 002570070886 10.48 0
SB TBGEL 4 1 002570070886 10.48 0
DRANO HAX RV 001980040109 6.98 0
DRANO HAX RV 001980040109 6.98 0
SHARK POTAT 019123196641 7.50 0
SHARK POTAT 019123196643 7.50 0
LIVE EVERY 019271500233 7.50 0
LIVE EVERY 019271500233 7.50 0
LIVE EVERY 019271500234 7.50 0
NICE TO EAT 019271500173 7.50 0
NICE TO EAT 019271500171 7.50 0
NICE TO EAT 019271500172 7.50 0
SHARK POTAT 019123196644 7.50 0
FREE HUGS 019271500166 7.50 0

SUBTOTAL 222.07
TOTAL 222.07
AMEX TEND 222.07

AMERICAN EXPRESS-4 061 I O APPR#820480
REF # 000100868674
TRANS ID - 000991252865481
AID A00000025010801
TC A02119609FD637EA
TERMINAL # SC010011
*NO SIGNATURE REQUIRED

07/16/18 10:31:25
CHANGE DUE 0.00
ITEMS SOLD 22
TC# 3764 3102 0150 4466 0683 2



07/16/18 10:31:36
CUSTOMER COPY



See back of receipt for your chance
to win \$1000 ID #:7M41X3F8802

Walmart 

904-272-0036 Mgr: JULIAN SPIROLLARI
899 BLANDING BLVD
ORANGE PARK FL 32065

ST# 01225 DP# 005357 TE# 52 TR# 01791
FLUSH SH DVD 019132906147 8.88 0
AIR FILTER 005111155103 8.88 0
AIR FILTER 005111155103 8.88 0

SUBTOTAL 26.64

TOTAL 26.64

AMEX TEND 26.64

AMERICAN EXPRESS-4 051 I O APPR#822160

REF # 000100527746

TRANS ID - 000992662932480

AID A000000025010801

TC A623836DBA7CFF84

TERMINAL # SC011535

***NO SIGNATURE REQUIRED

07/19/18 11:10:48

CHANGE DUE 0.00

ITEMS SOLD 3

TC# 1034 1206 3177 4938 3183



07/19/18 11:10:48

CUSTOMER COPY

Use Walmart Pay to save your receipts.





1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 9/1/2018

Invoice # 131295580779

Terms	Net 20
Due Date	9/21/2018
PO #	
Customer #	13OAK102

Bill To Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065 2.32.572.463 186
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,960.11
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18

RECEIVED
AUG 23 2018

Season Billing Schedule:
Summer - April through September monthly service
Winter - October through March monthly service

Total 2,068.29
Amount Due \$2,068.29

Remittance Slip

Customer 13OAK102
Invoice # 131295580779

Amount Due \$2,068.29

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295580779

Customer Information

2390-001



XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:
2390-001
 DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

08-18-18
Invoice Date
094202506
Invoice Number
720343326
Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

BASE CHARGE	AUGUST	2.33.572.50 399	29.06
	SUB TOTAL		29.06
	TOTAL		29.06

Invoice

THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES

PAID
AUG 31 1998



XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598

Payment



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$29.06
01-569-8562 4 720343326 094202506 08-18-18
RR002244 M 070118 VFL40
03 6M7P J779 W 00000 5933 1 B15

202100008070060 0942025064 0300029064 272034332684

Check Approval Form

Date: September 20, 2018

District: Double Branch

Fund Code: 2

Beginning Check #: 5605

Ending Check #: 5611

Total Amount of Checks: \$ 8,567.52 New Balance

Balance in Account***: \$ 85,483.92 \$ 76,916.40

Recent Deposits: _____

Prepared by: Daniel Laughlin

Signature: 

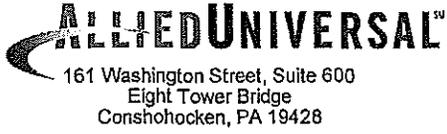
Approved by: Jim Perry

Signature: _____

***Wire transfer from US Bank have been verified prior to submitting check approval form.

BANK B: RECREATION FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00506	90918	8200014	002-320-57200-34500		90918	4,235.79	.00	4,235.79		
	8/1/18-8/31/18	SECURITY	SECURITY			4,235.79	.00	4,235.79	005605	
		ALLIED UNIVERSAL								
00329	91118	M19702	002-320-57200-46300		91118	2,083.73	.00	2,083.73		
	SEP	POOL MAINTENANCE	POOL MAINT/CHEMICALS			2,083.73	.00	2,083.73	005606	
		CRYSTAL CLEAN POOL SERVICES, INC								
00604	91018	1548	002-320-57200-49400		91018	494.00	.00	494.00		
	FRI-SUN	EVENT	SPECIAL EVENTS			494.00	.00	494.00	005607	
		GAME TIME GAME TRUCK, LLC								
00208	91718	09172018	002-300-20700-10100		91718	810.00	.00	810.00		
	9/7/18-9/13/18	SECURITY	DUE TO MIDDLE VILLAGE CDD			810.00	.00	810.00	005608	
		MIDDLE VILLAGE CDD								
00646	91718	09172018	002-300-36900-10300		91718	100.00	.00	100.00		
	RENTAL DEPOSIT REFUND		RENTAL INCOME			100.00	.00	100.00	005609	
		NIA PHELPS								
00617	91719	09172018	002-300-36900-10300		91718	100.00	.00	100.00		
	RENTAL DEPOSIT REFUND		RENTAL INCOME			100.00	.00	100.00	005610	
		PRINCESS DABU								
00415	90618	8073	002-320-57200-49400		90618	744.00	.00	744.00		
	EVENT 9/28/18		SPECIAL EVENTS			744.00	.00	744.00	005611	
		PROGRESSIVE ENTERTAINMENT								
			RECREATION FUND			8,567.52	.00	8,567.52		
			DOUBLE BRANCH - REC FUND			8,567.52	.00	8,567.52		



Invoice Date
09/09/2018

Invoice Number
8200014



To ensure proper credit, please reference this invoice number on your remittance advice.

PLEASE REMIT PAYMENT TO:
Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:
\$ 4,235.79
Terms:
Due Upon Receipt

Double Branch Community Development
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065-4259

Service Location: AB364297 Customer: AB364297 Billing Period: 08/01/2018 - 08/31/2018

DOUBLE BRANCH
370 OAKLEAF VILLAGE PKWY
Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
Subtotal				4,235.79

APPROVED

Code to:
Double Branch Security
2-320-572-345

504

Any questions? Please contact a Customer Connection Representative at (866) 703-7666

Subtotal	\$ 4,235.79
Sales Tax	\$ 0.00
Total Amount Due	\$ 4,235.79

Crystal Clean Pool Service, Inc
 9020-1 Berry Ave.
 Jacksonville, Florida 32211
 904-855-8884
 crystalcleanpools@comcast.net

Invoice

BILL TO
 Oakleaf Plantation
 370 Oakleaf Village Parkway
 Orange Park, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M19702	09/11/2018	\$2,083.73	10/11/2018	Net 30	

P.O. NUMBER
 Sept. - Double Branch

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service Double Branch	1	2,083.73	2,083.73
BALANCE DUE			\$2,083.73

Code to:
02-320-572-4630
Double Branch Pool Maintenance

329

Game Time Game Truck, LLC
12316 Lull Water Ln
Jacksonville, FL 32225
(904) 646-6484
info@gametimegametruck.com
www.gametimegametruck.com



INVOICE

BILL TO

Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, FL 32065

INVOICE # 1548

DATE 09/10/2018

DUE DATE 09/28/2018

ACTIVITY	QTY	RATE	AMOUNT
Event 2	1	349.00	349.00
Friday - Sunday			
Additional Hour	1	125.00	125.00
Travel Charge	20	1.00	20.00

Thank you for your business!

BALANCE DUE

\$494.00

Code to:
2-320-572-49400
Double Branch Special Event

604

Clay County Sheriff's Office
P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: SEPTEMBER 17, 2018
WEEK OF: 09/07-09/13/18

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
9/07/18	BEN WASE	1800-0000	6	30.00	180.00
09/07/18	BEN SIMMONS	1700-2300	6	30.00	180.00
09/08/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
09/08/18	BEN SIMMONS	1700-2300	6	30.00	180.00
09/09/18	BRYAN SMITH	1600-2200	6	30.00	180.00
09/10/18	BRYAN SMITH	1745-2345	6	30.00	180.00
09/11/18	STEVEN HILLS	1600-2200	6	30.00	180.00
09/12/18	BEN WASE	1730-2330	6	30.00	180.00
09/13/18	BEN SIMMONS	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1620.00/2
					\$810.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

From: Oakleaf Venues venuere rentals@oakleafresidents.com
 Subject: DBCDD refund of deposit request - NIA PHELPS
 Date: September 17, 2018 at 5:51 PM
 To: Hannah Smith hsmith@gmstnn.com
 Cc: Daniel Laughlin dlaughlin@gmsnf.com

Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 p.m. to 6:30 p.m.
- o DATE OF VENUE – SEPTEMBER 29, 2018
- o RESIDENT – NIA PHELPS
- o ADDRESS – 4190 PLANTATION OAKS BLVD #1142, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00 - DEPOSIT ONLY - CANCELED EVENT ON 9/10/18
 - DEPOSIT REFUND
- o DEPOSIT was via VISA (9838)
 - DATED: 7/10/18
 - INVOICE#: 2
 - BATCH#: 49
 - APPROVAL CODE: 082854
 - AMOUNT: \$100.00

2-300-369-103
Callie

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
07/10/18	07/10/18	09/29/18	Nia Phelps - OVCR DEPOSIT	DEPOSIT	\$ 100.00			VISA-082854

Let me know if you have any questions or require any additional information.

Thank you.

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I will be out of the office WEDNESDAY, September 19, 2018 and THURSDAY, September 20, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-1661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuere rentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - PRINCESS DABU
Date: September 17, 2018 at 5:58 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com

Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- o LOCATION – OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 p.m. to 6:30 p.m.
- o DATE OF VENUE – SEPTEMBER 8, 2018
- o RESIDENT – PRINCESS DABU
- o ADDRESS – 705 BRIAR VIEW DRIVE, ORANGE PARK, FL 32065
- o AMOUNT OF REFUND - \$100.00 (tacks used in wall-no penalty)
 - DEPOSIT REFUND
- o DEPOSIT was via VISA (2740)
 - DATED: 8/3/18
 - INVOICE#: 2
 - BATCH#: 58
 - SEQ#: 2
 - APPROVAL CODE: 05046I
 - AMOUNT: \$100.00

2.300.309.103
617

Let me know if you have any questions or require any additional information.

Thank you.

--

I will be out of the office WEDNESDAY, September 19 2018 and THURSDAY, September 20, 2018, therefore, if you require immediate attention please email me a message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
[\(904\) 770-4661](tel:904-770-4661) voice email
[\(904\) 375-9285](tel:904-375-9285) ext. 3
www.oakleafresidents.com



Total Entertainment Services

Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 9/6/2018

Invoice # 8073

Terms: Net 15 days

PO#

Customer name:

Double Branch

Type of Event: Fall Festival

Billing address:

370 Oakleaf Village Parkway, Orange Park, FL 32065

Original contact person:

Lisa Carter Wk: 904-375-9285 ext. 7

E-mail/ fax: residentassistant@oakleafresidents.com

At event contacts with cell:

Jay Soriano Cell-904-342-1441 manager@oakleafresidents.com

Event date:

Saturday, September 28, 2018

Hours of event:

6:00 pm-9:00 pm

Hours of service:

Same

Approximate set up time:

Between: 3:00 and 5:00 pm

Location name and address:

Same- Soccer Field Area

Where to set up at location:

On grass

Power within 75':

Yes

Set up-grass or pavement:

GR

Water within 75': NA

Covered area for entertainer:

NA

Notes:

SERVICES NEEDED:

Ballzooka Ball with barricades and attendant	3.0 hrs.	Reg. Rate \$	500.00	Your Cost \$	450.00
Mickey Park Toddler Inflatable (game has 1 blower)		Reg. Rate \$	295.00	Your Cost \$	249.00
Delivery gas surcharge all vehicles		Reg. Rate \$	65.00	Your Cost \$	45.00
		Total Reg. Cost: \$	860.00	Your Total \$	744.00
		Total Savings \$	116.00		

2-32-572-494
415

Code to:
2-320-572-49400
Double Branch Special Event

Sub Total:	\$744.00
Sales Tax:	\$744.00
Invoice Total:	\$744.00
50 % Deposit required	\$ Waived
Balance due at set u	764 744.00 net 15 days
Payments received	\$0.00
Current Balance	\$744.00

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ Date: _____

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2007
 Invoice Date: 9/17/18
 Due Date: 9/17/18
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance August 1 - August 31, 2018		8,676.25	8,676.25
Maintenance Supplies		473.62	473.62
Facility Maint. - Gen. 2,572,4660		\$ 2,137. ⁰⁰	
Facility Maint. - Conting. 2,572,4662		\$ 2,537. ⁰⁰	
Lighting Repairs 2,320,572,4663		\$ 759. ⁸⁷	
Facility Maint. - Gen. (fitness) 675, ⁰⁰			
Common Area Maint. 2,572,4640		\$ 3,041. ⁰⁰	
		Total	\$9,149.87
		Payments/Credits	\$0.00
		Balance Due	\$9,149.87

RMW
 9-24-18

GMS

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF AUGUST 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/1/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/1/18	3	B.M.	Removed debris from lake, cleaned fountain in lake
8/1/18	8	T.C.	Removed duck feces from bridge and pool decks, cleaned fountain in lake, removed debris from lake, reinstalled mail hanger in fitness center
8/2/18	2	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, removed debris from parking lot, fabricated and installed base for ball field trash bins
8/2/18	2	T.C.	Removed duck feces from bridge and pool decks
8/2/18	2	B.M.	Removed debris from parking lots, fabricated footer base for trash bins
8/3/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/3/18	3	B.M.	Installed new garbage can, organized maintenance closet, repacked wood on pergola
8/3/18	8	T.C.	Removed duck feces from bridge and pool decks, watered hanging plants, organized clubroom closet, repaired boards on pergola
8/3/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/6/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/6/18	4	T.C.	Removed duck feces from bridge and pool decks, cleaned fountain in lake, removed debris from lake, swept main building and field house for cobwebs
8/6/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/7/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, delivered benches to basketball court, fabricated bar for trash cans on soccer field, removed volleyball net
8/7/18	6	T.C.	Removed duck feces from bridge and pool decks, watered hanging plants, swept fitness center building for cobwebs, inspected parking lot for debris
8/8/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/8/18	2	B.M.	Inspected entry lights and replaced bulbs as needed
8/8/18	6	T.C.	Removed duck feces from bridge & pool decks, installed new trash cans, installed new benches
8/8/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/9/18	4	T.C.	Removed duck feces from bridge and pool decks, drained and cleaned fountain by office
8/9/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/9/18	4	B.M.	Installed new volleyball net, repaired garbage can, repaired split rail fencing, removed debris on soccer field, picked up pool supplies
8/9/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/10/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/10/18	6	T.C.	Removed duck feces from bridge and pool decks, watered hanging baskets, began repairs on wall at fitness center, inspected fitness center equipment
8/10/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/13/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/13/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/14/18	2	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, repaired playground equipment
8/14/18	6	T.C.	Removed duck feces from bridge & pool decks, watered hanging baskets, installed new trash cans
8/15/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/15/18	8	B.M.	Removed debris in common areas & parks, replaced trash can liners, inspected playground equipment
8/16/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, installed rocking horse in playground installed bench at basketball court, repaired drinking fountain
8/16/18	8	T.C.	Removed duck feces from bridge and pool decks, installed rocking horse on play ground, inspected exercise equipment around track, removed graffiti at playground behind soccer field
8/17/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/17/18	6	T.C.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/20/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/20/18	6	T.C.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/21/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/21/18	8	T.C.	Removed feces from duck bridge and pool decks, removed debris from Amenity Center, watered plants at pool deck, started repairs on hole in fitness center
8/22/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/22/18	8	B.M.	Removed debris from common area, roadway and parks, replaced trash bags was needed
8/22/18	6	T.C.	Removed feces from duck bridge and pool decks, repaired door lock on field house bathroom, painted repaired hole in fitness center

DOUBLE BRANCH

1

GMS

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF AUGUST 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/23/18	4	E.T.	Inspected pool equipment, punyts, motors, valves & chemical levels as needed, installed rocking horse on playground, prepared concrete base for trash can at basketball court
8/23/18	8	T.C.	Removed feces from duck bridge and pool decks, fabricated base for trash can holder, worked on playground equipment, repaired chairs in club room
8/24/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/24/18	8	B.M.	Removed debris from common areas, replaced trash bags as needed, inspected playground equipment
8/24/18	8	T.C.	Removed feces from duck bridge and pool deck, watered hanging baskets, repaired swing at park, repaired spill rail fence
8/27/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/27/18	3	B.M.	Inspected lights at entrance made necessary repairs, removed debris at entrance
8/27/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/28/18	3	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, installed trash can at tennis court play area, repaired swing set on playground
8/28/18	3	B.M.	Installed trash can at basketball courts, repaired swing at park, repaired vent on top of gazebo
8/29/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/29/18	8	B.M.	Removed debris from all lakes, outfalls and surrounding areas
8/29/18	8	T.C.	Removed feces from duck bridge and pool deck, removed debris from in falls, outfalls and lake
8/29/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
8/30/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
8/30/18	4	B.M.	Repaired picnic table & vents on gazebo roof, repaired swing at playground and spill rail fence at parks, replaced trash can liners as needed, removed debris from roadways
8/30/18	8	T.C.	Removed feces from duck bridge and pool deck, repaired drinking fountain, fabricated and repaired table and chairs, cleaned entry way planters
8/31/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, repaired pavilion and swing at park
8/31/18	6	T.C.	Removed feces from duck bridge and pool deck, watered hanging baskets, began repairing table legs
8/31/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants

TOTAL 265

MILES 441

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 09/30/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	8/8/18	Lysol all purpose cleaner (2)	18.79	B.M.
	8/9/18	Hex bolts (4)	7.36	B.M.
	8/9/18	Hex nuts (4)	1.01	B.M.
	8/9/18	W-D 40 (2)	9.13	B.M.
	8/9/18	60 lb. bag concrete mix	3.97	B.M.
	8/14/18	Lysol wipes	11.47	B.M.
	8/14/18	Lysol all purpose cleaner (2)	18.79	B.M.
	8/14/18	Ryobi hatch mortise	11.47	B.M.
	8/14/18	Bleach	4.00	B.M.
	8/16/18	Black spray paint	12.12	B.M.
	8/16/18	Milwaukee drill bits	9.51	B.M.
	8/16/18	Concrete anchor sleeves (4)	7.27	B.M.
	8/16/18	Washer (8)	2.30	B.M.
	8/16/18	Hex bolts (4)	3.86	B.M.
	8/16/18	Hex nuts (4)	1.98	B.M.
	8/17/18	3/4" PVC ball valve (2)	6.85	J.S.
	8/17/18	3/4" Rigid coupling	2.32	J.S.
	8/17/18	Reducing bushing	1.10	J.S.
	8/17/18	Box spacer	1.29	J.S.
	8/17/18	3/4" PVC Deep coupling (2)	2.62	J.S.
	8/17/18	3/4" PVC pipe (2ft)	1.78	J.S.
	8/17/18	PVC cement	2.65	J.S.
	8/22/18	Blue tape 1.88"	10.32	B.M.
	8/22/18	Blue tape 1.41	9.17	B.M.
	8/22/18	Powercare 25ft hose	34.47	B.M.
	8/22/18	Mounting tape	9.18	B.M.
	8/22/18	Home bucket	3.74	B.M.
	8/23/18	Plywood	24.64	B.M.
	8/23/18	Screw driver set	11.47	B.M.
	8/23/18	Mop head refills (2)	9.13	B.M.
	8/23/18	Sleeve anchors (4)	7.27	B.M.
	8/23/18	Concrete sand mix (60lbs)	8.34	B.M.
	8/23/18	Hex bolts (4)	0.62	B.M.
	8/23/18	flat washers (4)	1.01	B.M.
	8/23/18	W-40	6.18	B.M.
	8/23/18	Saw zall blades	16.07	B.M.
	8/23/18	Glass scraper	3.99	B.M.
	8/23/18	Hex bolts	2.07	B.M.
	8/23/18	Washers	0.76	B.M.
	8/23/18	Hex nuts	0.46	B.M.
	8/23/18	Lock washers (2)	0.58	B.M.
	8/30/18	2" x 6" x 8ft lumber	6.68	B.M.
	8/30/18	2" x 4" x 8ft (2)	10.97	B.M.
	8/30/18	Saw blade	8.02	B.M.
	8/30/18	Pro gloss spray paint (5)	30.30	B.M.
	8/30/18	2" x 6" x 10ft lumber	10.09	B.M.
	8/30/18	2" x 6" x 8ft lumber (6)	55.02	B.M.
	8/30/18	Quick link	2.58	B.M.
	8/30/18	S hooks (3)	4.07	B.M.
	8/30/18	3/8" washers	0.97	J.S.
	8/30/18	3/8" nuts	2.71	J.S.
	8/30/18	Threaded re-bar	0.06	J.S.
	8/31/18	Wood stain	9.18	B.M.
	8/31/18	Screws	7.73	B.M.
	8/31/18	5/16 nuts	8.97	B.M.

TOTAL \$473.62



5021 Stepp Avenue
 Jacksonville, FL 32216
 Phone (904) 737-3511

INVOICE

Invoice Date	Invoice #
9/12/2018	97386

Customer PO #

Remit Payments To:
 P.O. Box 551629
 Jacksonville, FL 32255

Bill To: OA003
 Double Branch Systems
 Middle Village
 370 Oak Leaf
 Orange Park, FL 32065

Ship To:
 Oakleaf Plantation

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

JSC Job #	Terms	Date Shipped	Ship Via
JSVF-036	Due Upon Receipt	09/12/2018	

Quantity	Item / Description	Unit Price	Amount
1.00	Annual-Full Service Fire Alarm Maintenance and Inspection for 10/01/18 - 9/30/19.	706.00	706.00

Code to:
2-330-572-4661
Double Branch Preventative contracts
 647

Sub-Total	Sales Tax	Total Due
706.00	0.00	706.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: SEPTEMBER 24, 2018
WEEK OF: 09/14-09/20/18

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
09/14/18	BEN WASE	1730-2330	6	30.00	180.00
09/14/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
09/15/18	STEVEN HILLS	1700-2300	6	30.00	180.00
09/15/18	BRYAN SMITH	1300-1900	6	30.00	180.00
09/16/18	BEN SIMMONS	1700-2300	6	30.00	180.00
09/17/18	MATT WILLIAMS	1715-2315	6	30.00	180.00
09/18/18	BEN WASE	1745-2345	6	30.00	180.00
09/19/18	STEVEN HILLS	1830-0030	6	30.00	180.00
09/20/18	MATT WILLIAMS	1730-2330	6	30.00	180.00

DEPUTY SIGNATURE:	TOTAL	\$1620.00/z
		\$ 810.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

Pumps Done Right

6847 Cherokee Ct Keystone Heights Fl 32656

Invoice # 2050

(904) 352-9564

9/17/2018

BILL TO:

Middle Village CDD
370 OakLeaf Village Pkwy
Orange Park Fl 32065

Site Contact:

The Loop at OakLeaf

Description	Supplies / Parts	Amount
Found start relay burnt up, Recommend replacing control box, contacts in contactor are burnt up and start caps are leaking. Motor windings are showing wear. Recommend running pump until it goes out.	1 1/4 hrs labor \$120.00/\$110.00	\$147.50
	1- 50 amp start relay	\$110.00
	2- Oil guages	\$40.00
	Subtotal	\$297.50
	Total Tax	
	TOTAL	\$297.50

Thank You!!!

Code to:

Double Branch Irrigation Repairs

02-320-572-35100

648

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



Invoice
 # INV12375

BILLING ADDRESS
DOUBLE BRANCH CDD C/O GMS LLC. 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE FL 32092 UNITED STATES

SHIPPING ADDRESS
DOUBLE BRANCH CDD C/O GMS LCC ST. AUGUSTINE FL 32092 UNITED STATES

Project/Job	Invoice Date	Due Date	Terms	PO #
	9/1/2018	10/1/2018	Net 30	

Item	Qty	Rate	Amount
Monthly Maintenance Description: Full Service Lawn Maintenance - mowing, edging, weed spray, shrub trim, lawn, tree & shrub pest control/fertilizer & sprinkler maintenance. for September 2018.	1	\$26,314.50	\$26,314.50

Please Remit Payments To:
 R&D Landscaping & Irrigation
 7887 Safeguard Circle
 Valley View, OH 44125

Subtotal	\$26,314.50
Payments/Credits	\$0.00
Balance Due	\$26,314.50

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

Code to:
2-320-572-4620
Double Branch Landscape Maintenance
518



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 09/06/2018

Customer #: 00201224
 Route #: MC05521392

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Water						
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0 x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 x	0.00	\$0.00
			Tier 3	0.0 x	0.00	\$0.00
			Tier 4	0.0 x	0.00	\$0.00

Sewer						
Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse						
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
74650877	2	09/04/18	34	636	967	331
Base Charges (Prepaid)						\$123.86
Consumption Charges			Tier 1	136.0 x	0.63	\$85.68
Proration Factor: 1.1333			Tier 2	45.3 x	1.25	\$56.63
			Tier 3	149.7 x	1.88	\$281.44

Other Charges	
Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$547.61
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$547.61

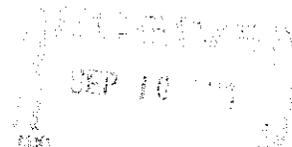
Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

As we enter hurricane season, make sure you have a plan. Visit www.claycountygov.com/departments/emergency-management for tips on how you can be prepared.

Please pay \$547.61 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$518.48 was posted to your account on 8/29/2018.



Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

Bill Summary

Bill Date	09/06/18
Current Charges	\$547.61
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$547.61

ADDRESSEE

6078 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068





3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
 Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Bill Date: 09/06/2018

Customer #: 00191992
 Route #: MC05520506

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0	x 0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0	x 0.00	\$0.00
			Tier 3	0.0	x 0.00	\$0.00
			Tier 4	0.0	x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58743864	2	09/04/18	34	345	378	33
Base Charges (Prepaid)						\$123.86
Consumption Charges			Tier 1	33.0	x 0.63	\$20.79
Proration Factor: 1.1333			Tier 2	0.0	x 1.25	\$0.00
			Tier 3	0.0	x 1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$144.65
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$144.65

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The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

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Please pay \$144.65 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$158.51 was posted to your account on 8/29/2018.

Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

Bill Summary

Bill Date	09/06/18
Current Charges	\$144.65
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$144.65

ADDRESSEE:

6077 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068





3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: **DOUBLE BRANCH CDD** Bill Date: 09/06/2018 Customer #: 00206136
 Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation Route #: MC05521521

Water						
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18		\$0.00	
Consumption Charges			Tier 1	0.0 x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 x	0.00	\$0.00
			Tier 3	0.0 x	0.00	\$0.00
			Tier 4	0.0 x	0.00	\$0.00

Sewer						
Base Charges (Prepaid)					\$0.00	
Consumption Charges			0.0	x	0.00	\$0.00

Reuse						
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70065889	1.5	09/04/18	34	22679	23030	351
Base Charges (Prepaid)					\$77.42	
Consumption Charges			Tier 1	85.0 x	0.63	\$53.55
Proration Factor: 1.1333			Tier 2	28.3 x	1.25	\$35.38
			Tier 3	237.7 x	1.88	\$446.88

Other Charges	
Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$613.23
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$613.23

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Please pay \$613.23 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to **CLAY COUNTY UTILITY AUTHORITY**.

Your last payment of \$287.39 was posted to your account on 8/29/2018.

Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD Customer #:00206136
 1591-1 Canopy Oaks Drive Reclaimed Irrigation Route #:MC05521521
 Route Group:27

Bill Summary

Bill Date	09/06/18
Current Charges	\$613.23
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$613.23

ADDRESSEE:

6080 1 AB 0.405 17-16

 DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:




 CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 09/06/2018

Customer #: 00238253

Service Address: 1422-1 Bitterberry Drive Reclaimed Irrigation

Route #: MC05521740

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00	
Consumption Charges			Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0	x	0.00	\$0.00
			Tier 3	0.0	x	0.00	\$0.00
			Tier 4	0.0	x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
54789478	.75	09/04/18	34	1519	1527	8	
Base Charges (Prepaid)						\$23.26	
Consumption Charges			Tier 1	8.0	x	0.63	\$5.04
Proration Factor: 1.1333			Tier 2	0.0	x	1.25	\$0.00
			Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.30

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www.claycountygov.com/departments/emergency-management for tips on how you can be prepared.

Please pay \$28.30 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to **CLAY COUNTY UTILITY AUTHORITY**.

Your last payment of \$27.04 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$28.30
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30

DOUBLE BRANCH CDD

Customer #:00238253

1422-1 Bitterberry Drive Reclaimed Irrigation

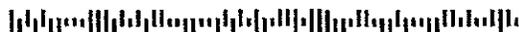
Route #:MC05521740

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6081 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: **DOUBLE BRANCH CDD**
 Service Address: **1206-1 Bedrock Drive Reclaimed Irrigation**

Bill Date: 09/06/2018

Customer #: 00238254
 Route #: MC05521847

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 09/06/18 to 10/04/18 \$0.00						
Consumption Charges		Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	x	0.00	\$0.00
		Tier 3	0.0	x	0.00	\$0.00
		Tier 4	0.0	x	0.00	\$0.00

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Please pay \$28.93 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to **CLAY COUNTY UTILITY AUTHORITY**.

Your last payment of \$27.67 was posted to your account on 8/29/2018.

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003479	.75	09/04/18	34	362	371	9
Base Charges (Prepaid) \$23.26						
Consumption Charges		Tier 1	9.0	x	0.63	\$5.67
Proration Factor: 1.1333		Tier 2	0.0	x	1.25	\$0.00
		Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.93
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.93

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$28.93
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.93

DOUBLE BRANCH CDD Customer #:00238254
 1206-1 Bedrock Drive Reclaimed Irrigation Route #:MC05521847
 Route Group:27

ADDRESSEE

MAIL PAYMENT TO:

6082 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: **DOUBLE BRANCH CDD** Bill Date: 09/06/2018 Customer #: 00206121
 Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation Route #: MC05522029

Water							
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00	
Consumption Charges			Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0	x	0.00	\$0.00
			Tier 3	0.0	x	0.00	\$0.00
			Tier 4	0.0	x	0.00	\$0.00

Sewer						
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse							
Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
70945868	.75	09/04/18	34	37	49	12	
Base Charges (Prepaid)						\$23.26	
Consumption Charges			Tier 1	12.0	x	0.63	\$7.56
Proration Factor: 1.1333			Tier 2	0.0	x	1.25	\$0.00
			Tier 3	0.0	x	1.88	\$0.00

Other Charges	
Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$30.82
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$30.82

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Your last payment of \$28.93 was posted to your account on 8/29/2018.

Please return this portion with payment



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

DOUBLE BRANCH CDD Customer #:00206121
 3178-1 Wandering Oaks Drive Reclaimed Irrigation Route #:MC05522029
 Route Group:27

Bill Summary

Bill Date	09/06/18
Current Charges	\$30.82
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$30.82

ADDRESSEE:

6083 1 AB 0.405 17-16

DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649

MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 09/06/2018

Customer #: 00206125
 Route #: MC05522414

Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00	
Consumption Charges			Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0	x	0.00	\$0.00
			Tier 3	0.0	x	0.00	\$0.00
			Tier 4	0.0	x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage	
71385119	1	09/04/18	34	162	163	1	
Base Charges (Prepaid)						\$38.70	
Consumption Charges			Tier 1	1.0	x	0.63	\$0.63
Proration Factor: 1.1333			Tier 2	0.0	x	1.25	\$0.00
			Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$39.33
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$39.33

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Please pay \$39.33 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$38.70 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$39.33
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$39.33

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

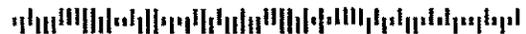
ADDRESSEE

MAIL PAYMENT TO:

6084 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
 Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Bill Date: 09/06/2018

Customer #: 00207243
 Route #: MC05522459

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0 x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 x	0.00	\$0.00
			Tier 3	0.0 x	0.00	\$0.00
			Tier 4	0.0 x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70067264	.75	09/04/18	34	116	122	6
Base Charges (Prepaid)						\$23.26
Consumption Charges			Tier 1	6.0 x	0.63	\$3.78
Proration Factor: 1.1333			Tier 2	0.0 x	1.25	\$0.00
			Tier 3	0.0 x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.04
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.04

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Please pay \$27.04 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$27.04
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.04

DOUBLE BRANCH CDD Customer #:00207243
 603-1 Waterford Oaks Drive Reclaimed Irrigation Route #:MC05522459
 Route Group:27

ADDRESSEE

MAIL PAYMENT TO:

6085 1 AB 0.405 17-16

 DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649




 CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD Bill Date: 09/06/2018 Customer #: 00206380
 Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0 x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 x	0.00	\$0.00
			Tier 3	0.0 x	0.00	\$0.00
			Tier 4	0.0 x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67643704	.75	09/04/18	34	1963	1973	10
Base Charges (Prepaid)						\$23.26
Consumption Charges			Tier 1	10.0 x	0.63	\$6.30
Proration Factor: 1.1333			Tier 2	0.0 x	1.25	\$0.00
			Tier 3	0.0 x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$29.56
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$29.56

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

As we enter hurricane season, make sure you have a plan. Visit www.claycounty.gov/departments/emergency-management for tips on how you can be prepared.

Please pay \$29.56 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.30 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$29.56
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$29.56

DOUBLE BRANCH CDD Customer #:00206380
 1940-1 Woodworth Drive Reclaimed Irrigation Route #:MC05521159
 Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6086 1 AB 0.405 17-16

 DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649




 CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
 Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Bill Date: 09/06/2018

Customer #: 00206381
 Route #: MC05521233

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0	x 0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0	x 0.00	\$0.00
			Tier 3	0.0	x 0.00	\$0.00
			Tier 4	0.0	x 0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71191253	.75	09/04/18	34	964	964	0
Base Charges (Prepaid)						\$23.26
Consumption Charges			Tier 1	0.0	x 0.63	\$0.00
Proration Factor: 1.1333			Tier 2	0.0	x 1.25	\$0.00
			Tier 3	0.0	x 1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

As we enter hurricane season, make sure you have a plan. Visit www.claycountygov.com/departments/emergency-management for tips on how you can be prepared.

Please pay \$23.26 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.30 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$23.26
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26

DOUBLE BRANCH CDD Customer #:00206381
 3659-1 Thousand Oaks Drive Reclaimed Irrigation Route #:MC05521233
 Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6087 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD
 Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Bill Date: 09/06/2018

Customer #: 00206376
 Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges			Tier 1	0.0 x	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 x	0.00	\$0.00
			Tier 3	0.0 x	0.00	\$0.00
			Tier 4	0.0 x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69062536	.75	09/04/18	34	651	658	7
Base Charges (Prepaid)						\$23.28
Consumption Charges			Tier 1	7.0 x	0.63	\$4.41
Proration Factor: 1.1333			Tier 2	0.0 x	1.25	\$0.00
			Tier 3	0.0 x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.67

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

As we enter hurricane season, make sure you have a plan. Visit www.claycountygov.com/departments/emergency-management for tips on how you can be prepared.

Please pay \$27.67 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.41 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$27.67
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.67

DOUBLE BRANCH CDD Customer #:00206376
 3701-1 Thousand Oaks Drive Reclaimed Irrigation Route #:MC05521142
 Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6088 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 09/06/2018

Customer #: 00206379

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521144

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)			09/06/18 to 10/04/18			\$0.00
Consumption Charges		Tier 1	0.0	x	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	x	0.00	\$0.00
		Tier 3	0.0	x	0.00	\$0.00
		Tier 4	0.0	x	0.00	\$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004672	1.5	09/04/18	34	13119	13133	14
Base Charges (Prepaid)						\$77.42
Consumption Charges		Tier 1	14.0	x	0.63	\$8.82
Proration Factor: 1.1333		Tier 2	0.0	x	1.25	\$0.00
		Tier 3	0.0	x	1.88	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$86.24
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$86.24

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

The Board will discuss a proposed increase of water and sewer base and usage charges by 2.72% and reuse usage charges by 20%.

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Please pay \$86.24 by 9/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$88.13 was posted to your account on 8/29/2018.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

Bill Date	09/06/18
Current Charges	\$86.24
Current Charges Past Due After	09/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$86.24

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6089 1 AB 0.405 17-16



DOUBLE BRANCH CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068



Remit To: Clay County Sheriff's Office
 PO Box 548/901 N. Orange Ave
 Green Cove Springs, FL 32043
 (904) 284-7575

Invoice Number: SSI08382
 Invoice Date: 9/12/2018
 Page: 1

Attn: Fiscal - Accounts Receivable

Bill To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Ship To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Due Date 9/27/2018
 Terms Net 15 Days

Customer ID C0000168
 P.O. Number
 P.O. Date 9/12/2018
 Our Order No
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-AUGUST 2018		222.5	222.5	3.00	667.50/2 = \$333.75
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 = \$187.50

2.32.572.3451
 285

Amount Subject to Sales Tax US0
 Amount Exempt from Sales Tax 1,042.50

Subtotal: 1,042.50
 Invoice Discount: 0.00
 Tax: 0.00

Total USD: 1,042.50/2
 \$521.25

OAKLEAF PLANTATION CDD	8/1/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	8/2/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/3/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/4/2018	6839	SMITH, BRYAN	5.00
OAKLEAF PLANTATION CDD	8/4/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/4/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	8/5/2018	6839	SMITH, BRYAN	5.00
OAKLEAF PLANTATION CDD	8/6/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/7/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	8/8/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/9/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/10/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	8/10/2018	6759	ZIRBEL, BENJAMIN L.	6.00
OAKLEAF PLANTATION CDD	8/11/2018	6534	SIMMONS, BENJAMIN A	11.00
OAKLEAF PLANTATION CDD	8/11/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/12/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	8/13/2018	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	8/14/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/15/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/16/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/17/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	8/17/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/18/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/18/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/19/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	8/21/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/22/2018	6028	WILLIAMS, MATTHEW L	5.50
OAKLEAF PLANTATION CDD	8/23/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/24/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	8/24/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/26/2018	6839	SMITH, BRYAN	11.00
OAKLEAF PLANTATION CDD	8/27/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	8/28/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	8/29/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	8/30/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	8/31/2018	25117	HILLS, STEVEN L.	6.00
			TOTAL	222.50



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 08/28/2018

GROUP BILLING

Page 2

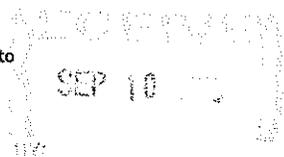


Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From	Reading To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
1121032-1	4995700	07/12/2018	08/09/2018	1,183.00	-1,183.00	.00	1,390.00	1,390.00
	4995718	07/12/2018	08/09/2018	403.00	-403.00	.00	420.00	420.00
	5217088	07/12/2018	08/09/2018	3,530.00	-3,530.00	.00	3,575.00	3,575.00
	5347943	07/12/2018	08/09/2018	158.00	-158.00	.00	160.00	160.00
	5379615	07/31/2018	08/28/2018	2,158.00	-2,158.00	.00	2,158.00	2,158.00
	5715289	07/12/2018	08/09/2018	58.00	-58.00	.00	124.00	124.00
	5774021	07/10/2018	08/07/2018	26.00	-26.00	.00	25.00	25.00
	6875140	07/10/2018	08/07/2018	69.00	-69.00	.00	63.00	63.00
	6912612	07/12/2018	08/09/2018	25.00	-25.00	.00	25.00	25.00
	6912620	07/12/2018	08/09/2018	25.00	-25.00	.00	25.00	25.00
	6912653	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	6912661	07/12/2018	08/09/2018	25.00	-25.00	.00	25.00	25.00
	6912687	07/12/2018	08/09/2018	25.00	-25.00	.00	25.00	25.00
	6912695	07/12/2018	08/09/2018	25.00	-25.00	.00	26.00	26.00
	6912703	07/12/2018	08/09/2018	28.00	-28.00	.00	29.00	29.00
	6912729	07/12/2018	08/09/2018	27.00	-27.00	.00	27.00	27.00
	6912737	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	6912752	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	6912760	07/10/2018	08/07/2018	-101.78	.00	-101.78	30.00	-71.78
	6912778	07/10/2018	08/07/2018	26.00	-26.00	.00	26.00	26.00
	6912786	07/10/2018	08/07/2018	26.00	-26.00	.00	26.00	26.00
	6912810	07/10/2018	08/07/2018	30.00	-30.00	.00	30.00	30.00
	6912828	07/11/2018	08/08/2018	25.00	-25.00	.00	25.00	25.00
	6912836	07/11/2018	08/08/2018	25.00	-25.00	.00	25.00	25.00
	6912869	07/10/2018	08/07/2018	25.00	-25.00	.00	25.00	25.00
	6912877	07/10/2018	08/07/2018	27.00	-27.00	.00	27.00	27.00
	6912893	07/10/2018	08/07/2018	25.00	-25.00	.00	25.00	25.00
	6912901	07/10/2018	08/07/2018	25.00	-25.00	.00	25.00	25.00
	6912919	07/10/2018	08/07/2018	24.89	-24.89	.00	25.00	25.00
	6912927	07/10/2018	08/07/2018	25.00	-25.00	.00	25.00	25.00
	6912943	07/12/2018	08/09/2018	28.00	-28.00	.00	28.00	28.00
	6912950	07/11/2018	08/08/2018	25.00	-25.00	.00	25.00	25.00
	6912968	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	6912976	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 7908
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

10

Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	
Phone Correction	\$
	Payment Amount
Return this coupon with your payment	Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due -30.00
 Current Charges Due 10,888.00
 Due Date 09/11/2018
 Total Amount Due 10,858.00

72936-29A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

00000110



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 08/28/2018

GROUP BILLING

Page 3



Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
		From	To					
	7131527	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	7332257	07/10/2018	08/07/2018	225.00	-225.00	.00	205.00	205.00
	7332265	07/31/2018	08/28/2018	215.00	-215.00	.00	215.00	215.00
	8684243	07/12/2018	08/09/2018	26.00	-26.00	.00	26.00	26.00
	8763369	07/12/2018	08/09/2018	1,422.00	-1,422.00	.00	1,822.00	1,822.00
							Subtotal	10,786.22



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 08/28/2018

GROUP BILLING DETAIL Page 4



Web Address
 clayelectric.com

Sub ID 1	Acct # 4995700	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	68544	69201	20	13140	29	499570	81671894	
		Previous Bill Amount						1,183.00	
		Invoice Payment						-1,183.00	
		Previous Balance						.00	
Dem Read	1.600	Energy						1,068.28	
Dem Use	32.000	Access Charge						23.00	
		Power Cost Adjustment X 13140 KWH						228.64	
		FLA Gross Receipts Tax						33.83	
		Clay Co Public Ser Utility Tax						36.15	
		Operation Round Up						0.10	
		CURRENT CHARGES						1,390.00	
		TOTAL DUE						1,390.00	

Sub ID 1	Acct # 4995718	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	6113	6208	40	3800	29	499571	17287884	
		Previous Bill Amount						403.00	
		Invoice Payment						-403.00	
		Previous Balance						.00	
Dem Read	0.160	Energy						308.94	
Dem Use	6.400	Access Charge						23.00	
		Power Cost Adjustment X 3800 KWH						66.12	
		FLA Gross Receipts Tax						10.20	
		Clay Co Public Ser Utility Tax						11.11	
		Operation Round Up						0.63	
		CURRENT CHARGES						420.00	
		TOTAL DUE						420.00	

Sub ID 1	Acct # 5217088	Name	DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GSD	08/09/2018	92406	92878	80	37760	29	499532	81671876	
		Previous Bill Amount						3,530.00	
		Invoice Payment						-3,530.00	
		Previous Balance						.00	
Dem Read	1.140	Energy						2,265.60	
Dem Use	91.200	Access Charge						80.00	
		Demand						396.72	
		Power Cost Adjustment X 37760 KWH						657.02	
		FLA Gross Receipts Tax						87.10	
		Clay Co Public Ser Utility Tax						88.12	
		Operation Round Up						0.44	
		CURRENT CHARGES						3,575.00	
		TOTAL DUE						3,575.00	

Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	62664	63966	1	1302	29	534794	11582907	
		Previous Bill Amount						158.00	
		Invoice Payment						-158.00	
		CURRENT CHARGES						160.00	
		TOTAL DUE						160.00	

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Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3926 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read	6.370	Previous Balance						.00	
Dem Use	6.370	Energy					105.85		
		Access Charge					23.00		
		Power Cost Adjustment X 1302 KWH					22.65		
		FLA Gross Receipts Tax					3.88		
		Clay Co Public Ser Utility Tax					4.41		
		Operation Round Up					0.21		
CURRENT CHARGES								160.00	
TOTAL DUE								160.00	

Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST		Loc EAST SIDE OF BRANNANFIELD				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
		Previous Bill Amount						2,158.00	
		Invoice Payment						-2,158.00	
Dem Read		Previous Balance						.00	
Dem Use		Small Outdoor Light					1,390.75		
		Pole					633.50		
		FLA Gross Receipts Tax					51.88		
		Clay Co Public Ser Utility Tax					80.97		
		Operation Round Up					0.90		
CURRENT CHARGES								2,158.00	
TOTAL DUE								2,158.00	

Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST		Loc 1591 CANOPY OAKS DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS 08/09/2018	36	36	1	0	29	571528	19820589	
		Previous Bill Amount						58.00	
		Invoice Payment						-58.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge					23.00		
		Small Outdoor Light					92.72		
		FLA Gross Receipts Tax					2.97		
		Clay Co Public Ser Utility Tax					4.63		
		Operation Round Up					0.68		
CURRENT CHARGES								124.00	
TOTAL DUE								124.00	

Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST		Loc 2971 THORNCREST DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS 08/07/2018	326	330	1	4	29	577402	40591048	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy					0.33		
		Access Charge					23.00		
		Power Cost Adjustment X 4 KWH					0.07		
		FLA Gross Receipts Tax					0.60		
		Clay Co Public Ser Utility Tax					0.93		
		Operation Round Up					0.07		
CURRENT CHARGES								25.00	
TOTAL DUE								25.00	

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Sub ID 1	Acct # 6875140	Name	DOUBLE BRANCH COMM DEV DIST				Loc 373 OAKLEAF VILLAGE CTR 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	08/07/2018	4988	5356	1	368	29	687514	26220782		
Dem Read		Previous Bill Amount						69.00		
Dem Use		Invoice Payment						-69.00		
		Previous Balance						.00		
		Energy						29.92		
		Access Charge						23.00		
		Power Cost Adjustment X 368 KWH						6.40		
		FLA Gross Receipts Tax						1.52		
		Clay Co Public Ser Utility Tax						1.91		
		Operation Round Up						0.25		
								<u>63.00</u>		
								CURRENT CHARGES		
								<u>63.00</u>		
								TOTAL DUE		
								63.00		

Sub ID 1	Acct # 6912612	Name	DOUBLE BRANCH COMM DEV DIST				Loc 608 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	08/09/2018	7	7	1	0	29	691261	11007694		
Dem Read		Previous Bill Amount						25.00		
Dem Use		Invoice Payment						-25.00		
		Previous Balance						.00		
		Access Charge						23.00		
		FLA Gross Receipts Tax						0.59		
		Clay Co Public Ser Utility Tax						0.92		
		Operation Round Up						0.49		
								<u>25.00</u>		
								CURRENT CHARGES		
								<u>25.00</u>		
								TOTAL DUE		
								25.00		

Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST				Loc 304 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	08/09/2018	18457	18457	1	0	29	691262	26220995		
Dem Read		Previous Bill Amount						25.00		
Dem Use		Invoice Payment						-25.00		
		Previous Balance						.00		
		Access Charge						23.00		
		FLA Gross Receipts Tax						0.59		
		Clay Co Public Ser Utility Tax						0.92		
		Operation Round Up						0.49		
								<u>25.00</u>		
								CURRENT CHARGES		
								<u>25.00</u>		
								TOTAL DUE		
								25.00		

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST				Loc 603 OAKLEAF VILLAGE PKWY # 2			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter		
GS	08/09/2018	11458	11465	1	7	29	691265	50801500		
		Previous Bill Amount						26.00		
		Invoice Payment						-26.00		
								<u>26.00</u>		
								CURRENT CHARGES		
								<u>26.00</u>		
								TOTAL DUE		
								26.00		



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Sub ID 1	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
		Acct # 6912653	Name DOUBLE BRANCH COMM DEV DIST			Loc 603 OAKLEAF VILLAGE PKWY # 2			
Dem Read			Previous Balance						.00
Dem Use			Energy						0.57
			Access Charge						23.00
			Power Cost Adjustment X 7 KWH						0.12
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.77
CURRENT CHARGES									26.00
TOTAL DUE									26.00
		Acct # 6912661	Name DOUBLE BRANCH COMM DEV DIST			Loc 602 OAKLEAF VILLAGE PKWY # 1			
	GS	08/09/2018	17787	17789	1	2	29	691266	26220998
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Energy						0.16
			Access Charge						23.00
			Power Cost Adjustment X 2 KWH						0.03
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.29
CURRENT CHARGES									25.00
TOTAL DUE									25.00
		Acct # 6912687	Name DOUBLE BRANCH COMM DEV DIST			Loc 537 OAKLEAF VILLAGE P PKWY # 1			
	GS	08/09/2018	10103	10103	1	0	29	691268	26220997
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Energy						0.16
			Access Charge						23.00
			Power Cost Adjustment X 2 KWH						0.03
			FLA Gross Receipts Tax						0.59
			Clay Co Public Ser Utility Tax						0.93
			Operation Round Up						0.29
CURRENT CHARGES									25.00
TOTAL DUE									25.00
		Acct # 6912695	Name DOUBLE BRANCH COMM DEV DIST			Loc 529 OAKLEAF VILLAGE PKWY # 1			
	GS	08/09/2018	16024	16030	1	6	29	691269	26220996
Dem Read			Previous Bill Amount						25.00
Dem Use			Invoice Payment						-25.00
			Previous Balance						.00
			Energy						0.49
			Access Charge						23.00
			Power Cost Adjustment X 6 KWH						0.10
			FLA Gross Receipts Tax						0.60
			Clay Co Public Ser Utility Tax						0.94
			Operation Round Up						0.87
CURRENT CHARGES									26.00
TOTAL DUE									26.00



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Sub ID 1	Acct # 6912703	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3925 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	54371	54405	1	34	29	691270	25203257	
Dem Read		Previous Bill Amount						28.00	
Dem Use		Invoice Payment						-28.00	
		Previous Balance						.00	
		Energy						2.76	
		Access Charge						23.00	
		Power Cost Adjustment X 34 KWH						0.59	
		FLA Gross Receipts Tax						0.68	
		Clay Co Public Ser Utility Tax						1.01	
		Operation Round Up						0.96	
								<u>29.00</u>	
								CURRENT CHARGES	
								<u>29.00</u>	
								TOTAL DUE	
								29.00	

Sub ID 1	Acct # 6912729	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3860 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	13817	13834	1	17	29	691272	24808397	
Dem Read		Previous Bill Amount						27.00	
Dem Use		Invoice Payment						-27.00	
		Previous Balance						.00	
		Energy						1.38	
		Access Charge						23.00	
		Power Cost Adjustment X 17 KWH						0.30	
		FLA Gross Receipts Tax						0.64	
		Clay Co Public Ser Utility Tax						0.97	
		Operation Round Up						0.71	
								<u>27.00</u>	
								CURRENT CHARGES	
								<u>27.00</u>	
								TOTAL DUE	
								27.00	

Sub ID 1	Acct # 6912737	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3859 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	16463	16469	1	6	29	691273	26220993	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.49	
		Access Charge						23.00	
		Power Cost Adjustment X 6 KWH						0.10	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.87	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3805 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	20525	20538	1	13	29	691275	24808306	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	



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Sub ID 1	Acct #	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3805 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						1.06	
		Access Charge						23.00	
		Power Cost Adjustment X 13 KWH						0.23	
		FLA Gross Receipts Tax						0.63	
		Clay Co Public Ser Utility Tax						0.96	
		Operation Round Up						0.12	
								<u>26.00</u>	
								CURRENT CHARGES	
								26.00	
								<u>TOTAL DUE</u>	
								26.00	

Sub ID 1	Acct #	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3800 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	39919	39970	1	51	29	691276	24808305	
		Previous Bill Amount						-101.78	
Dem Read		Previous Balance						-101.78	
Dem Use		Energy						4.15	
		Access Charge						23.00	
		Power Cost Adjustment X 51 KWH						0.89	
		FLA Gross Receipts Tax						0.72	
		Clay Co Public Ser Utility Tax						1.06	
		Operation Round Up						0.18	
								<u>30.00</u>	
								CURRENT CHARGES	
								30.00	
								<u>TOTAL DUE</u>	
								.00	

Sub ID 1	Acct #	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3306 VILLAGE OAKS LN # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	9057	9066	1	9	29	691277	26251620	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.55	
								<u>26.00</u>	
								CURRENT CHARGES	
								26.00	
								<u>TOTAL DUE</u>	
								26.00	

Sub ID 1	Acct #	Name	DOUBLE BRANCH COMM DEV DIST		Loc 465 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	16525	16537	1	12	29	691278	24808352	
		Previous Bill Amount						26.00	
		Invoice Payment						-26.00	
								<u>26.00</u>	
								CURRENT CHARGES	
								26.00	
								<u>TOTAL DUE</u>	
								26.00	

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Sub ID 1	Acct # 6912786	Name	DOUBLE BRANCH COMM DEV DIST		Loc 465 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		Previous Balance						.00	
Dem Use		Energy						0.98	
		Access Charge						23.00	
		Power Cost Adjustment X 12 KWH						0.21	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.24	
CURRENT CHARGES								26.00	
TOTAL DUE								26.00	

Sub ID 1	Acct # 6912810	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3801 PLANTATION OAKS BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	22402	22450	1	48	29	691281	24808307	
Dem Read		Previous Bill Amount						30.00	
Dem Use		Invoice Payment						-30.00	
		Previous Balance						.00	
		Energy						3.90	
		Access Charge						23.00	
		Power Cost Adjustment X 48 KWH						0.84	
		FLA Gross Receipts Tax						0.71	
		Clay Co Public Ser Utility Tax						1.05	
		Operation Round Up						0.50	
CURRENT CHARGES								30.00	
TOTAL DUE								30.00	

Sub ID 1	Acct # 6912828	Name	DOUBLE BRANCH COMM DEV DIST		Loc 728 BELLSHIRE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/08/2018	8571	8571	1	0	29	691282	27670047	
Dem Read		Previous Bill Amount						25.00	
Dem Use		Invoice Payment						-25.00	
		Previous Balance						.00	
		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
CURRENT CHARGES								25.00	
TOTAL DUE								25.00	

Sub ID 1	Acct # 6912836	Name	DOUBLE BRANCH COMM DEV DIST		Loc 721 BELLSHIRE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/08/2018	9184	9185	1	1	29	691283	27670045	
Dem Read		Previous Bill Amount						25.00	
Dem Use		Invoice Payment						-25.00	
		Previous Balance						.00	
		Energy						0.08	
		Access Charge						23.00	
		Power Cost Adjustment X 1 KWH						0.02	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.39	
CURRENT CHARGES								25.00	
TOTAL DUE								25.00	

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Sub ID 1	Acct # 6912869	Name	DOUBLE BRANCH COMM DEV DIST		Loc 715-1 WAKEMOUNT DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	27534	27534	1	0	29	691286	26003425	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

Sub ID 1	Acct # 6912877	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3219 STONEBRIER RIDGE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	17430	17447	1	17	29	691287	26251622	
		Previous Bill Amount						27.00	
		Invoice Payment						-27.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy						1.38	
		Access Charge						23.00	
		Power Cost Adjustment X 17 KWH						0.30	
		FLA Gross Receipts Tax						0.64	
		Clay Co Public Ser Utility Tax						0.97	
		Operation Round Up						0.71	
		CURRENT CHARGES						27.00	
		TOTAL DUE						27.00	

Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST		Loc 576-1 WAKEMOUNT DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	11830	11830	1	0	29	691289	26251619	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

Sub ID 1	Acct # 6912901	Name	DOUBLE BRANCH COMM DEV DIST		Loc 507 MILLSTONE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	10036	10036	1	0	29	691290	25007136	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

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Sub ID 1	Acct # 6912919	Name	DOUBLE BRANCH COMM DEV DIST		Loc 498 MILLSTONE DR # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	15104	15104	1	0	29	691291	26251621	
		Previous Bill Amount						24.89	
		Invoice Payment						-24.89	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

Sub ID 1	Acct # 6912927	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3442-1 WORTHINGTON OAKS DR				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	9016	9016	1	0	29	691292	25007134	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

Sub ID 1	Acct # 6912943	Name	DOUBLE BRANCH COMM DEV DIST		Loc 309 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	30217	30249	1	32	29	691294	24808308	
		Previous Bill Amount						28.00	
		Invoice Payment						-28.00	
Dem Read		Previous Balance						.00	
Dem Use		Energy						2.60	
		Access Charge						23.00	
		Power Cost Adjustment X 32 KWH						0.56	
		FLA Gross Receipts Tax						0.67	
		Clay Co Public Ser Utility Tax						1.01	
		Operation Round Up						0.16	
		CURRENT CHARGES						28.00	
		TOTAL DUE						28.00	

Sub ID 1	Acct # 6912950	Name	DOUBLE BRANCH COMM DEV DIST		Loc 373 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/08/2018	19725	19725	1	0	29	691295	26251625	
		Previous Bill Amount						25.00	
		Invoice Payment						-25.00	
Dem Read		Previous Balance						.00	
Dem Use		Access Charge						23.00	
		FLA Gross Receipts Tax						0.59	
		Clay Co Public Ser Utility Tax						0.92	
		Operation Round Up						0.49	
		CURRENT CHARGES						25.00	
		TOTAL DUE						25.00	

00000120



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 08/28/2018

GROUP BILLING DETAIL Page 13



Web Address
 clayelectric.com

Sub ID 1	Acct # 6912968	Name	DOUBLE BRANCH COMM DEV DIST		Loc 308 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	3233	3242	1	9	29	691296	43357093	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.73	
		Access Charge						23.00	
		Power Cost Adjustment X 9 KWH						0.16	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.94	
		Operation Round Up						0.55	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST		Loc 358 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	15299	15304	1	5	29	691297	40591147	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.41	
		Access Charge						23.00	
		Power Cost Adjustment X 5 KWH						0.09	
		FLA Gross Receipts Tax						0.60	
		Clay Co Public Ser Utility Tax						0.93	
		Operation Round Up						0.97	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 7131527	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3206 SILVER BLUFF BLVD # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/09/2018	9434	9445	1	11	29	713152	28837107	
Dem Read		Previous Bill Amount						26.00	
Dem Use		Invoice Payment						-26.00	
		Previous Balance						.00	
		Energy						0.89	
		Access Charge						23.00	
		Power Cost Adjustment X 11 KWH						0.19	
		FLA Gross Receipts Tax						0.62	
		Clay Co Public Ser Utility Tax						0.95	
		Operation Round Up						0.35	
								<u>26.00</u>	
								CURRENT CHARGES	
								<u>26.00</u>	
								TOTAL DUE	
								26.00	

Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3168 STONEBRIER RIDGE DR NEXTT				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	08/07/2018	81605	83337	1	1732	29	489354	07557514	
		Previous Bill Amount						225.00	
		Invoice Payment						-225.00	
								<u>205.00</u>	
								CURRENT CHARGES	
								<u>205.00</u>	
								TOTAL DUE	
								205.00	

00000121



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

Statement Date: 08/28/2018

GROUP BILLING DETAIL Page 14



Web Address
 clayelectric.com

Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST		Loc	3168 STONEBRIER RIDGE DR NEXTT				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
Dem Read		7.220	Previous Balance						.00	
Dem Use		7.220	Energy						140.81	
			Access Charge						23.00	
			Power Cost Adjustment X 1732 KWH						30.14	
			FLA Gross Receipts Tax						4.97	
			Clay Co Public Ser Utility Tax						5.56	
			Operation Round Up						0.52	
			CURRENT CHARGES						205.00	
			TOTAL DUE						205.00	

Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST		Loc	OAKLEAF VILLAGE CENTER				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
			Previous Bill Amount						215.00	
			Invoice Payment						-215.00	
Dem Read			Previous Balance						.00	
Dem Use			Small Outdoor Light						200.89	
			FLA Gross Receipts Tax						5.15	
			Clay Co Public Ser Utility Tax						8.04	
			Operation Round Up						0.92	
			CURRENT CHARGES						215.00	
			TOTAL DUE						215.00	

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST		Loc	571 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	08/09/2018	313	318	1	5	29	868424	40935673	
			Previous Bill Amount						26.00	
			Invoice Payment						-26.00	
Dem Read			Previous Balance						.00	
Dem Use			Energy						0.41	
			Access Charge						23.00	
			Power Cost Adjustment X 5 KWH						0.09	
			FLA Gross Receipts Tax						0.60	
			Clay Co Public Ser Utility Tax						0.93	
			Operation Round Up						0.97	
			CURRENT CHARGES						26.00	
			TOTAL DUE						26.00	

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST		Loc	382 OAKLEAF VILLAGE PKWY				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
	GS	08/09/2018	49134	66423	1	17289	29	8763369	13794545	
			Previous Bill Amount						1,422.00	
			Invoice Payment						-1,422.00	
Dem Read			Previous Balance						.00	
Dem Use			Energy						1,405.60	
			Access Charge						23.00	
			Power Cost Adjustment X 17289 KWH						300.83	
			FLA Gross Receipts Tax						44.32	
			Clay Co Public Ser Utility Tax						47.27	
			Operation Round Up						0.98	
			CURRENT CHARGES						1,822.00	
			TOTAL DUE						1,822.00	

00000122



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 08/28/2018

GROUP BILLING DETAIL

Page 15



Web Address
clayelectric.com

Sub-Group # 1 Current Charges

10,888.00

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - CYNTHIA WILMOT
Date: September 8, 2018 at 6:37 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com

Good evening Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION – OV PATIO (Oakleaf Village Patio)
- DATE OF VENUE – SATURDAY, AUGUST 25, 2018 from 10:30 a.m. to 2:30 p.m.
- RESIDENT – CYNTHIA WILMOT
- ADDRESS – 3376 CHESTNUT RIDGE WAY, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on Navy Federal
 - DATED: 8/10/18
 - CHECK#: 166
 - DEPOSITED: 8/10/18
 - AMOUNT: \$100.00

2:300 · 369.103
645

Let me know if you have any questions or require any additional information.

Thank you

--

I will be out of the office TUESDAY, September 11, 2018 and WEDNESDAY, September 23, 2018, therefore, if you require immediate attention please message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2003
Invoice Date: 9/4/18
Due Date: 9/4/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - August 2018/ REC.		7,955.83	7,955.83

2,310,513,340
92

Total \$7,955.83

Payments/Credits \$0.00

Balance Due \$7,955.83

ZMW
9-7-18

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2004
Invoice Date: 9/4/18
Due Date: 9/4/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - August 2018/ Amenity Staff		5,255.17	5,255.17
2,310,513,340 92			
Total			\$5,255.17
Payments/Credits			\$0.00
Balance Due			\$5,255.17

RMW
9-7-18

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2006
Invoice Date: 9/4/18
Due Date: 9/4/18
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Event Staff through August 30, 2018	16.91	25.00	422.75
<i>Amenities Revenue</i> <i>2,369.103</i> <i>92</i>			

Total	\$422.75
Payments/Credits	\$0.00
Balance Due	\$422.75

RMW
9-5-18

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
16.91	Facility Event Staff	\$ 25.00	\$ 422.75

Covers Period End: August 30, 2018

Amenities Revenue # 2-369-103



3543 State Road 419, Winter Springs, FL 32708

INVOICE

Invoice #	381600
Account #	708477
Invoice Date	9/1/2018
Due Date	9/11/2018

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:
Please call us at
1-800-666-5253 or
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R)	1,970.00
Code to: 2-320-572-4680 Double Branch Lake Maintenance 24 Customer Total Balance \$1,970.00		
INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.		
<p>To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment. Please do not send any correspondence with your payment as it may delay our response to your inquiry. Follow us on Facebook & Instagram!!</p>		Non-Taxable Subtotal
		Taxable Subtotal
		Tax
		Total Invoice

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	381600
Account #	708477
Date	9/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!
Email address: _____

Please Check Box if New Address and Make Changes Above

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
Mastercard	___	Visa
American Express	___	
Card #	_____	
Card Verification #	_____	
Exp. Date #	_____	
Print Name	_____	
Billing Address:	___ Check box if same as above	

Signature	_____	

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: SEPTEMBER 6, 2018
WEEK OF: 08/24-30/18

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT	
8/24/18	BRYAN SMITH	1700-2300	6	30.00	180.00	
8/24/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00	
8/25/18	VACANT					
8/26/18	BRYAN SMITH	1200-2300	11	30.00	330.00	
8/27/18	MATT WILLIAMS	1725-2325	6	30.00	180.00	
8/28/18	STEPHEN HILLS	1630-2230	6	30.00	180.00	
8/29/18	BEN WASE	1730-2330	6	30.00	180.00	
8/30/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00	
DEPUTY SIGNATURE:					TOTAL	\$1410.00/2
						\$705.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: SEPTEMBER 12, 2018
WEEK OF: 08/31-09/06/18

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/31/18	STEPHEN HILLS	1600-2200	6	30.00	180.00
09/01/18	BEN SIMMONS	1700-2300	6	30.00	180.00
09/01/18	WAYNE SIMANDL	1700-2300	6	30.00	180.00
09/02/18	BRYAN SMITH	1200-2300	6	30.00	330.00
09/03/18	BRYAN SMITH	1700-2300	6	30.00	180.00
09/04/18	BEN WASE	1745-2345	6	30.00	180.00
09/05/18	MATT WILLIAMS	1620-2200	6	30.00	180.00
09/06/18	MATT WILLIAMS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1590.00/2
					\$ 795.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



Invoice

#INV9959

BILLING ADDRESS
DOUBLE BRANCH CDD C/O GMS LLC. 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE FL 32092 UNITED STATES

SHIPPING ADDRESS
DOUBLE BRANCH CDD C/O GMS LCC ST. AUGUSTINE FL 32092 UNITED STATES

Project/Job	Invoice Date	Due Date	Terms	PO #
	8/1/2018	8/31/2018	Net 30	

Item	Qty	Rate	Amount
Monthly Maintenance Description: Monthly - Property Maintenance - August 2018	1	\$26,314.50	\$26,314.50

Please Remit Payments To:
 7887 Safeguard Circle
 Valley View, OH 44125

Subtotal	\$26,314.50
Payments/Credits	\$0.00
Balance Due	\$26,314.50

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

Code to:
2-320-572-4620
Double Branch Landscape Maintenance

518

Riverside Management Services, Inc
 9655 Florida Mining Blvd West
 Suite 305
 Jacksonville, FL 32257

Invoice

Date	Invoice #
8/28/2018	228

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - July 2018	3,852.05	3,852.05
	<i>Common Area Maint</i> <i>2-320, 572, 4640</i> <i>297</i>		
		Total	\$3,852.05

RML
9-4-18

Riverside Management Services, Inc.
 9555 Florida Mining Blvd., Building 300, Suite 105, Jacksonville, FL 32227

Service Detail

Bill To: Double Branch CDD

Invoice Date: 7/31/18

Due Date: Upon Receipt

Amount Due: \$ 3,852.05

Date:	Description	Amount
7/20/18	Worthington Oaks at large park Split Rail Fence - 1124 W both sides	\$ 281.00
	Waverly at Park street side of Oakside Drive Lattice Top Fence - 1520 W	\$ 684.00
7/23/18	Litchfield at Oakside Drive Lattice Top Fence - 1187 W	\$ 534.15
7/24/18	and Wakemont / Oakside Drive Lattice Top Fence - 1105 W	\$ 497.25
7/25/18	Hearthstone at Laurelwood / Stonebriar at Park - 1311 W Lattice Top Fence	\$ 589.95
	Waverly at Park - 1218 W Split Rail Fence both sides	\$ 304.60
7/27/18	Hearthstone at Laurelwood / Highlandmill at Laurelwood, and Stonebriar entrance at Wakemont - 2,136 W Lattice Top Fence	\$ 951.20

TOTAL AMOUNT DUE: \$ 3,852.05

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

** Pressure Washing according to contract and within budget

Contract Amount:	\$	17,635.00
Invoice:		
Oct. 2017	\$	-
Nov. 2017	\$	-
Dec. 2017	\$	-
Jan. 2018	\$	-
Feb. 2018	\$	-
Mar. 2018	\$	-
Apr. 2018	\$	-
May 2018	\$	4,472.80
June 2018	\$	3,729.05
July 2018	\$	3,652.05
Aug. 2018		
Sept. 2018		
Balance:	\$	<u>5,581.11</u>

Should you have any questions, please contact Rich Whetsel @ (904) 769-8923
 or rwhetsel@gmsmf.com

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
9/4/2018	226

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - September 2018/ Amenity 2,320,572.6100 297	2,079.00	2,079.00
		Total	\$2,079.00

RMW
9-4-18

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
9/4/2018	227

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - September 2018/ Fitness Center 2,33,572.6110 297	1,005.42	1,005.42
Total			\$1,005.42

RMW
9-4-18

SEVENTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: October 2018
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food Trucks @ DB
- Fall campout -report
- Upcoming events – Fall yard sale, pumpkin plunge, Turkey Trot, Cocoa with Clause

Aquatics

- Pools closed for the off-season
- Schedule for Lap pool, heater usage, report from discussion at MV

AMENITY USAGE

- *Total Facilities usage – 7876*
- *Average daily usage – 263*

Card Counts:

DB Owners	31
DB Renters	44
DB Replacements	18
DB Updated	23

Total cards printed: 244 (both districts)

Rentals

- 15 of 30 days rented in September, 5 of 5 weekends had rentals
- 18 clubroom rentals, 5 patio rentals
- 35 tours (approx.42 hours) /67 staff hours used for scheduling, administrative, etc..

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

Open Items:

- Irrigation repairs at Village Center
- Slide motor impeller

MAINTENANCE

- Diagnose issues/water damage to 15hp slide pump
- Coordinate repair/replacement with 15hp backup motor
- Install new VFD drive for slide pump/motor
- Custom boxes created for VFD install at slide motor pack
- Paint multiple decorative poles (street sign poles)
- Diagnose damage to lap pool motor/pump
- Replace impeller and 7.5 hp motor at lap pool
- Replace mounting plate on lap pool motor
- Install new VFD for 7.5hp motor
- Install gate wheels for dumpster gates
- Preventative maintenance performed on golf carts
- Preventative maintenance performed on Utility Vehicle
- Diagnose electrical issues with hand dryers in men's bathrooms at Amenity Center, ordered new ballasts
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Clean lake fountain at Amenity Center
- Replace two street signs from County (mounted on decorative poles)
- Install 2 new hanging baskets (flower planters) and custom brackets at pools
- Replace handles and faucet fixture at Women's handicap bathroom in Amenity center
- Coordinate training for pool maintenance (in-house staff)
- HVAC inspection at clubroom – replace filters (bi-monthly)
- *Pressure wash Multi-use fields – fieldhouse*
- *Adjust lighting timers at multi-use fields*
- *Adjust lighting timers at Fitness Center*
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning – all lakes inspected monthly – reports kept on file.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 9/8 . Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 9/22.*

Landscaping

- *Mainline repair at Village Center*
- *Controller repair completed at Village Center well*
- *Multi-use field fertilization completed*
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



PROP #I26130

**R & D LANDSCAPE & IRRIGATION, INC.
IRRIGATION PROPOSAL
FOR OAKLEAF DOUBLE BRANCH**

GENERAL PROVISIONS

1. This proposal is for irrigation services and installation.
2. R & D Landscape and Irrigation will provide the labor and materials.
3. Prices on proposal are good for 15 days due to increasing material cost, after 15 days please call to confirm price.

SERVICES CONTRACTOR WILL PERFORM

We propose to install a new rotor zone by "The Loop Pump" going back toward Oakleaf Plantation Pkwy. This will require (2) 3" road bores under the driveways of the townhomes. This zone will have approx. 10 rotors on it and we will use existing abandoned valve by the well and timer that was located. We also need to run 500-ft. of 2" mainline and 2-wire from well and timer up to intersection for future park as requested. This will also require (2) 3" road bores:

1. (4) 3" road bores. =\$2,400.00
2. New rotor zone. =\$1,395.00
3. Mainline plus 2-wires. =\$1,295.00
(**Note: price includes bores, parts, and labor**)

COMPENSATION

The above described services shall be performed for the sum of Five Thousand Ninety Dollars (\$5,090.00). Payment will be due upon completion of work.

ACCEPTANCE OF PROPOSAL

R&D Landscape & Irrigation Inc.

GMS
Attn: Jay Soriano

By: _____
Troy Miller
Irrigation Manager
September 21, 2018

By: _____
_____, 2018

8850 Corporate Square Court
Jacksonville, FL 32216
O: (904)737-9733 F: (904)737-2240

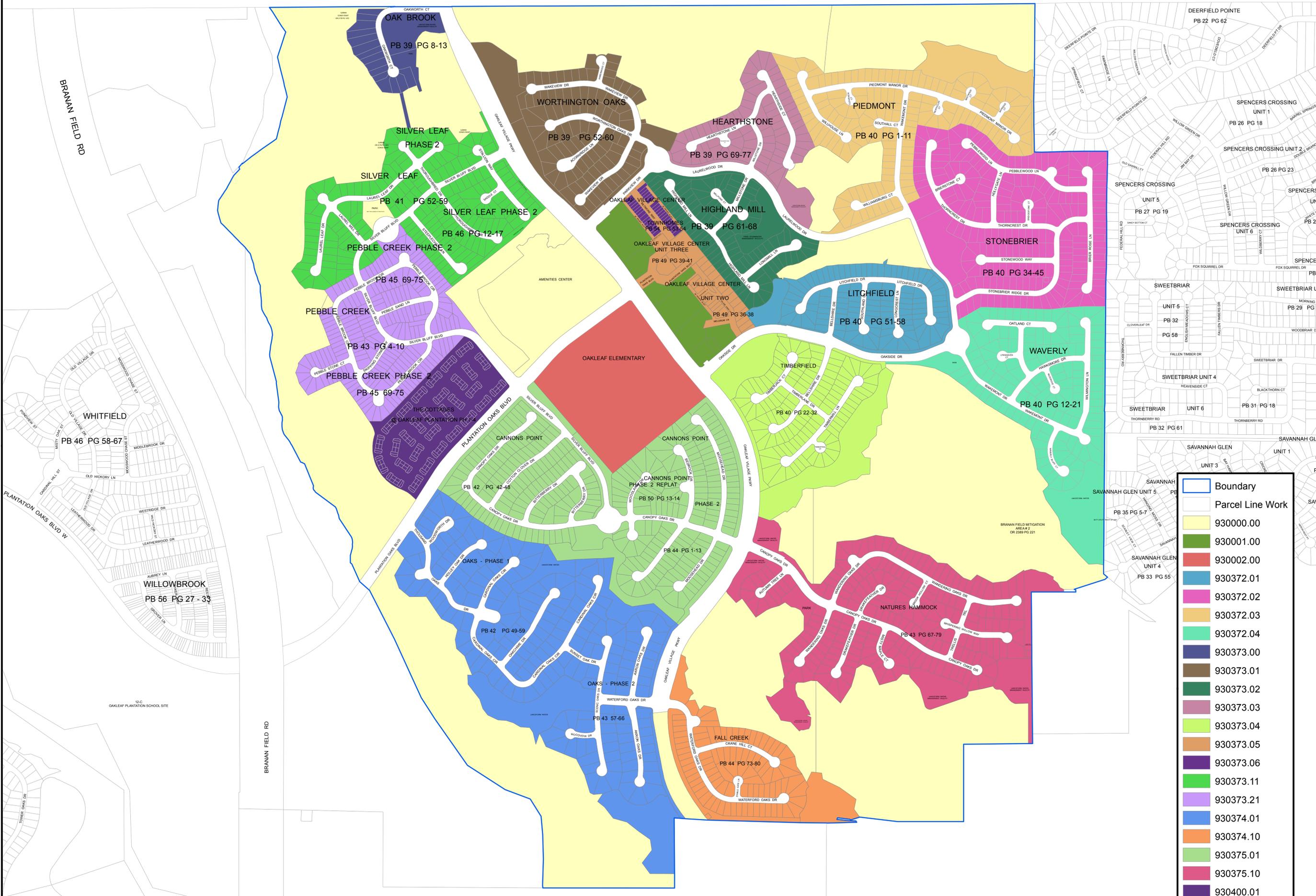


1 inch = 375 feet

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

GENERATED BY THE GIS DEPARTMENT 05/29/2013
This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

Double Branch CDD 2013 Clay County, Florida



	Boundary
	Parcel Line Work
	930000.00
	930001.00
	930002.00
	930372.01
	930372.02
	930372.03
	930372.04
	930373.00
	930373.01
	930373.02
	930373.03
	930373.04
	930373.05
	930373.06
	930373.11
	930373.21
	930374.01
	930374.10
	930375.01
	930375.10
	930400.01