

DOUBLE BRANCH
Community Development District

DECEMBER 11, 2017

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

December 4, 2017

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, December 11, 2017 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the November 13, 2017 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- IV. Consideration of Approval of Vesta Invoices
- V. Other Business
- VI. Staff Reports
 - A. Attorney
 - B. Engineer – Discussion of Park Concept
 - C. Manager

D. Operations Manager - Report

VII. Audience Comments / Supervisor's Requests

VIII. Next Scheduled Meeting – January 8, 2018 @ 4:00 p.m. at the Plantation Oaks
Amenity Center

IX. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, November 13, 2017 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Barry Morton	Supervisor (by phone)
Scott Thomas	Supervisor
Tom Horton	Supervisor
Chad Davis	Supervisor

Also present were:

Darrin Mossing	District Manager
Jason Walters	District Counsel
Jay Soriano	GMS Community Manager
Dan Fagen	Vesta
Four Residents	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mossing called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Genelle Thomas stated I'm a property owner in phase one and my girls have a proposal for you. This is Campbell Thomas and Lela Thomas.

Ms. Lela Thomas stated we're proposing that there should be a new dog park.

Ms. Campbell Thomas stated we found a spot in the park near the back exit or entrance of the Oaks. Near that park, there's a lot of space there.

Mr. Thomas stated I understand you did some unofficial land surveying that you have for the board. The piece of parcel they were looking at was the park that's across from the back of the Oaks. As you can see by the non-professional surveying crayon, there's a large section back there and the girls were wondering if we might think about maybe putting a dog park back there.

Ms. Genelle Thomas stated I spend a ton of time at the park and as you all probably know, people walk their dogs constantly and often the topic of conversation out there is wouldn't it be great to have a dog park in Oakleaf, not only to not have the fields so congested with dogs, but just to offer another amenity to those pet owners.

Ms. Nelsen stated maybe we can all drop by there and take a look and confer with Jay.

Mr. Horton stated just out of curiosity on the subject, do you know of any other districts that have dog parks?

Mr. Mossing responded yes, it's pretty common in newer developments to have a dog park with trails that have the doggy-pots and our maintenance guys will empty them and refill them with bags.

Mr. Horton stated they've got people that come around and do that. There's one commercial guy in Silver Leaf and there's another kid that does it.

Mr. Soriano stated for a licensed company that does the doggy-pots it's actually pretty expensive. I'm sure my guys would be cheaper.

Mr. Walters stated I feel like we've had better luck on people picking up within the dog park. If it's the paths where people are walking sometimes they just don't feel like carrying it another 100 feet to the next trash can. If you view it as an amenity where dog owners are all congregating, they tend to shame each other into cleaning up after themselves.

Mr. Soriano stated as far as areas, this is the best area to look at. Some of our other areas are a little more open.

Ms. Nelsen asked are there houses back there?

Mr. Thomas responded no. This particular parcel I've actually walked with the residents out there and this 80-feet is all up against woods. The closest resident is on the other side. It would not go up against any resident's property. This approximate 104-feet is already fenced and this is where the sidewalk runs. There are a couple existing crape myrtles over by the swing set and there are three pine trees. Being a frequent visitor of this park, it seems that there's another area where there's a lot of ground traffic, children playing, in this area but not so much in this back section. Some of this is proposed by the residents, benches and a sandbox. The space is there, it would just require the fencing and policies and maybe insurance.

Mr. Walters stated no, we have insurance and our insurance is comprehensive so it will cover whatever we add to it, we just have to let them know generally. You're going to evolve

into these policies as well. Is it open after dark, is it lit, do we have different areas for different sized dogs? You start to think of how much we want to micromanage this and to the extent we get that far, the folks in front of the table are going to have the joy of coming up with that and we can look at other concepts. That's really the extent of our involvement.

Mr. Soriano stated if this is something you guys are interested in, I'll probably walk it and give you guys a general idea of the land. As far as all of the proposals, that's something I can bring back over time.

THIRD ORDER OF BUSINESS**Approval of Consent Agenda**

- A. Approval of the Minutes of the October 16, 2017 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Mossing stated under the check register the total invoices, not including the Vesta invoices, are \$78,996.69.

On MOTION by Ms. Nelsen seconded by Mr. Davis with all in favor the Consent Agenda was approved

FOURTH ORDER OF BUSINESS**Consideration of Approval of Vesta Invoices**

Mr. Mossing stated the Vesta invoices total \$19,902.62.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with Mr. Morton abstaining a vote the Vesta invoices were approved.

FIFTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

SIXTH ORDER OF BUSINESS**Staff Reports**

- A. Attorney**

Mr. Walters stated just a heads up, I was telling your sister district that it's that time of year where the legislatives are in town for committee weeks where they start drafting bills. We

will continue to monitor those this year as we have in the past. You have seen the updates that we send out. I was trying to figure out when we would get them and of course it came in ten minutes after their meeting. The first one is hot off the press and I'll circulate that after the meeting and as always if you have questions, please give me a call.

B. Engineer – Discussion of Park Concept

Mr. Soriano stated I got back to the landscapers and tried to haggle. I left you a copy there of their revised quote. That is still a little higher than I would like to see. I'm bringing it to you in case we want to go ahead and move forward. We have a couple ways we can move forward. We can accept the offer. They did come off quite a bit, almost \$17,000 difference from the original. We're now at \$59,000 for the total. They did break it up for me. If I wanted to act as the GC and coordinate everything with them so that I could have the land cleared, get another company to do concrete for the sidewalk and so on, they broke it up to where we could award them just the landscape portion, which is really a big one because I wanted their numbers to match more with what they are expected to do as part of their contract. The largest part of it is still the sidewalk. Verbally I have gotten some quotes on this that I think I could get lowered. I think the biggest part is even if I got it down another \$5,000, that's a lot of work to coordinate between two different companies. Not unless I could get it down \$10,000 or more do I really see it being worth it and getting those quotes right now is like pulling teeth so this may be something that if we want to break it apart rather than going through one entity, it may take longer. My concern is the rate is still above where we would like to be. The number in the construction fund is \$48,000 so if we wanted to add a little bit, there's a repair and replacement line I could use. I don't foresee any major issues this year. If there's a big hurry, I would tell you to go ahead and approve this. If we're not in a hurry I can keep working on getting a better deal, at least on the sidewalk and just approve them for the landscaping portion.

Mr. Davis stated I think that's a lot of money for a sidewalk, \$37,000.

Mr. Soriano stated we could push it off for a couple of months if you guys want to give me a time period. We could approve the \$59,000.

Mr. Horton asked are we talking about the main corner there? That other section we're not worried about right now?

Mr. Soriano responded the other section I think we're going to have to address later.

Mr. Horton stated I'd be okay just leaving that as grass and cut it. It's so small and there's nothing there.

Mr. Soriano stated we have to put the split rail up so it sections it off from the sidewalk. The biggest thing with that lot is we get a couple neighbors that like to park there and I'll get complaints.

Mr. Thomas asked does it have to be a sidewalk? Could we do a beaten path?

Mr. Soriano responded I could talk to Peter. That is not the County sidewalk. I haven't looked through any issues with ADA codes or anything like that but I think it would be just like the playground. You can have a poured surface or mulch. I don't know why this would be any different but I'll check with Peter and the County just to make sure if we wanted to do that.

Ms. Nelsen asked would that be harder to maintain in the long run?

Mr. Soriano responded there would be a lot more ongoing maintenance. We re-drop mulch every year. As far as the cost, it's not a lot. We're talking a few thousand compared to the quote of almost \$30,000. It probably takes 10 years worth of maintenance before we get to that point but we would eventually get to that.

Mr. Horton asked does anybody have a good idea of what a good estimate would be for 400 square feet of concrete?

Mr. Davis stated I was doing the math on it, it's like 53 yards roughly so material is \$6,000 so they're like \$31,000 just in labor. It seems really high.

Mr. Walters stated I don't remember the plans. Is there a way to reduce the amount of sidewalk? I can't remember if it was ornamental or if it was pretty straight forward.

Mr. Soriano responded in here they're quoting out 4400 square feet and there was a big curve. We could probably straighten it out. There are a couple things I could always take back to Peter and get a new plan.

Ms. Nelsen stated I don't think we want to wait forever on this but I also don't think we need to do it tomorrow if we need to look at the plan and reduce the sidewalk.

Mr. Thomas stated if we just don't do a sidewalk at all it would be \$23,000.

Mr. Horton stated I think we probably agree on everything but the sidewalk price. If you can find something a little better than \$37,000.

Mr. Soriano asked so we want to move in the direction of finding more quotes on concrete? Do we want to put a time on it?

Mr. Davis stated if you'd like I can give you three or four concrete guys.

Mr. Soriano stated I'm always open to talking to people.

Mr. Horton asked the people you're trying to work with on the pillars, you couldn't ask them if they could do it?

Mr. Soriano responded I haven't gotten any written quotes on the pillars either.

Mr. Horton asked do we put the sidewalk in first if we do something like this or do we do the landscape first?

Mr. Davis responded it depends. I would have to see the plan. Obviously they are bringing in 245 of these plants and these plants. If there's access so they don't have to go over the new sidewalk, then they can do the landscaping then sidewalk after.

Mr. Soriano stated the clearing would come first. There's some rather large trees right now.

Mr. Horton stated as long as we get the plants in maybe we want to wait until early spring to do it.

Mr. Davis stated that was going to be my next question. If we were to do this next month, is it a good time?

Mr. Soriano stated right now because of our weather we are fine to do it. It's not going to change in a month. Right now we're doing all of our installs from the last contract year. On your side they're pretty much done so we'd be good. I'd be more worried about the sod than anything. We could wait until spring.

Mr. Horton stated I don't see anything in here about irrigation.

Mr. Soriano stated right now, the line goes right through that park so hooking up to it is not hard it would just be adding heads.

Mr. Mossing stated it seems like it would be best for Jay to bring back a whole new proposal with the sidewalk removed and add the irrigation.

C. Manager

There being none, the next item followed.

D. Operations Manager - Report

Mr. Soriano stated we just had our Halloween event a couple of weeks ago. The official number was 469, so almost 500 people. That will be one we look forward to doing two years from now. We have the Turkey Trot next week. That's our fun run we've been doing for the

last five years. It's a free event. It's the day before Thanksgiving. We do games with the run and it's just a chance to get everybody out of the house. The kids have off that whole week. It's a good size event also. Last year we had a little over 100 participants. We just ask them to register so that we have a record of everybody. Then in December we have Cocoa with Claus.

Moving on to the aquatics side, the pools are still closed. They are open for adults as swim at your own risk. The heaters are on and have been on for the last month. We will probably heat without covers until December unless we get a real hot snap or the weather changes. When that happens, we bump the heaters up a little bit and it takes a lot more gas so we start using the covers. For those that don't mind the cold water, your facility is still open until that water temperature drops. Once it gets into the 60s we close down the pool. Last year we had one week where it was closed. When that happens, we send out an email letting people know. This pool over here is heated.

Mr. Horton asked you said the lap pool on the other side is open unless it's 60 degrees for a week and then you close it and then open it up if it gets warmer?

Mr. Soriano responded if it's in the 60s. Last year it got down to 65 for a week when I closed it. Most companies will say it's 70 degrees. Once you get down to 68 or 69 you risk hypothermia. It's been a few years where we've had a winter where that's been the case.

Moving on to the operations side. There were a couple items that I don't have on here because they came to me in this last week. I have not received any new quotes on the pillar repair. The HOA as decided to help me out and they've gotten a sign company that is able to do this type of sign work but we will be going on the third week that they haven't gotten me a quote either. The biggest concern is the ten-foot tall structure that sits next to the roadway so we want to make sure the company that's doing it can handle it. Last month you guys asked me to send out an email. I haven't sent any emails other than the one reminder of the Spooktacular so this will go up letting people know we're getting it repaired. Most people know we're waiting on someone that can handle that job.

Last month Barry had asked about the air conditioner. It turned out to be a compressor issue. I know we had asked to look into the costs to repair by replacing this unit. I was able to find a large enough unit if we wanted to get rid of that system. Just the outdoor portion of it is \$13,000. I still have to have somebody install it. It's also hooked to an air handler inside that doesn't match. It would put us up to \$20,000. I don't think we're going to deal with so many

repairs we ever hit that, however this is one right here. I have a warranty on that and that's the biggest portion of that unit is the compressor itself. This is a \$5,000 bill. I did have them go ahead and make the repair. The week it went out it was in the 90s here still. This is something I had to move forward with. Now we're almost rebuilt. I'm sure there are still a few sensors here and there that can go bad but this will hopefully be one of our last repairs.

On MOTION by Ms. Nelsen seconded by Mr. Davis with all in favor an invoice from Certified Air Contractors, Inc. in the amount of \$5,250 was ratified.
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Mr. Soriano stated the last item that is not on here are the two motors that were flooded. I was able to disassemble everything, let it dry out and it started right back up. One problem we had is it's kind of fried now. It's not costworthy to rewind a motor that size. We have the extra 15 horsepower, my concern is when I pull it out, that is the old cast iron impeller. The impeller itself cost \$2,500. To get a bronze impeller is a rather large chunk of metal. The casing is another \$2,000. I can either buy all of the parts or I can buy a whole new unit. The whole unit together would be almost \$4,500 and I'll just keep that extra motor we have if we want to go that route, or we can just break it apart and do the parts that we want to approve. Really it's just going to be work for me. It's easier if I can get a whole unit but if we do it the other way I have to have press the impeller on. We do have that 15 horsepower motor sitting on the shelf waiting in case that was the big issue.

Ms. Nelsen stated it's not a huge savings to piece it together so I think we just go ahead and buy the new unit.

Mr. Soriano stated it's within the amount I already had planned. We were stockpiling parts for these motors so we have them so it's not anything that wasn't in the repair and replacement costs.

Mr. Horton asked if you get a new unit, this motor will fit the new unit, correct?

Mr. Soriano responded yes.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor to purchase a replacement pool pump motor in the amount of \$4,500 was approved.
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Mr. Horton asked what's ROW utility work?

Mr. Soriano responded that's the right-of-way. That's another company and I don't really get to tell them what to do. They are out for utility work. Right now they are laying a lot of fiber optics throughout Oakleaf. They started at this end and they will go all the way from the highway. They will come back every once and a while to re-dig an area.

Mr. Horton asked who is it for?

Mr. Soriano responded this one is Cloud Com or something like that. It's not AT&T.

Mr. Horton stated AT&T did put the fiber optic in so I don't know why they're digging up there now.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Audience Comments

Mr. Dan Fagen stated I'm the General Manager of Lifestyle and Operations. I just wanted to introduce myself and see some old familiar faces. I'm Susie Raab's supervisor and in her absence I just wanted to report her staff had over 100 saves through the beginning of spring break through the end of this season so it shows a lot of their value. I definitely appreciate what she does. She runs a top notch operation. I just want to say we appreciate your business and we don't take it for granted. Myself and Susie will be attending meetings from time to time so if you have concerns, please voice them to us and we will address it.

Supervisors' Requests

Mr. Thomas stated back to the dog park. There is a big buzz on Facebook and my general in bringing this up to the board is essentially an open space. Just an open, let your dog run space, low maintenance kind of thing. Maybe a couple of benches. I don't know the legal side of it, maybe Ooh La La Pet Spa or Petco can sponsor the bags. Something to reduce the cost of it. I'm looking at a very low maintenance kind of something just to add as an amenity for our residents because my wife does walk the track every day and people are looking for places to run their dogs. We looked all over and we just don't have the area. We can't cut into the woods, we can't go over by the athletic complex or anything like that so I'm not looking for something extravagant.

Ms. Nelsen stated we can probably just price a fence.

Mr. Thomas stated in my estimation until I found out how much sidewalks cost tonight, there is a part where the existing sidewalk is, there's about 10-feet to connect where we were

thinking of maybe putting the gate but I'm thinking just mash that down. In my mind, the actual area is about 8300 square feet and fencing would be the upfront cost and maybe a nice gate and little bit of signage.

Mr. Walters stated we may have ADA issues. We're probably going to have to have some sort of sidewalk, whether it's mulch or concrete is up to some discussion but it has to be accessible but it sounds like it's a pretty short run from the sidewalk that's already there.

Mr. Soriano stated it is and I spoke with the engineer that did our ADA reports so it would just be something we add in and ask him if we have to have a sidewalk. There are a few things we could do to change the cost.

Ms. Nelsen asked I think I confused the location. Is it the one at Fall Creek or there's a second park in the Oaks?

Mr. Thomas responded it's the back entrance of the Oaks.

Mr. Soriano stated I was thinking the other side of what you were thinking of the Oaks. I'll have to take a look at it. It's got the really thick St. Augustine that tends to flood if you go out there when it rains. We won't be able to change drainage or anything like that.

Ms. Nelsen stated he's thinking in front of the Oaks, the main park.

Mr. Thomas stated I didn't realize there was enough space.

Mr. Soriano stated not as big as what you just said. Under the trees there is a lot of space there away from the swing set. Not until that house there that has the wooden fence do we start preserve area. It's actually a little buffer, eight or ten feet to get to the preserve but that would also mean we'd have to clear out some undershrub but I'll look at the areas.

Mr. Horton stated there was a thing in the billing area for the assessment roll administration. Can you refresh my memory on that? GMS took that over.

Mr. Mossing stated we have to certify the assessments to the County Tax Collector every year for operations and debt service and maintain a lien book and collect any payoffs. People have the option to pay off their debt assessments early. That's the annual fee to manage that whole assessment process.

Mr. Horton stated I have a couple questions for our lawyer here on the billing. It said something about prepare draft parking and towing policies and the board memorandum.

Mr. Walters stated that is a good catch because that is for a different district. I'll make sure that's corrected.

Mr. Horton stated the second thing was on August 31st you conferred with the County attorney regarding regional sports park agreement history and terms and reviewed the interlocal agreement. What was that for?

Mr. Walters responded the County has reached out to us again in terms of expansion issues, maintenance issues and things like that and I've talked to them off and on a couple times to reiterate our position that our obligation ended with the conveyance of the real property and the contribution of the funds. They were asking if we'd be interested in some other projects with them and I told them I have no plans to take that to the board. This was from the county attorney, not from their staff or anyone else and their county folks can talk to Jay or they can come to a board meeting.

Mr. Horton asked that was my other question is we don't own that property anymore, we gave it to the County, correct?

Mr. Walters responded that's correct. It was part of a development obligation that actually went straight from the developer to the County and then the district contributed money towards the construction of those facilities.

Mr. Horton asked so we have nothing to do with that unless we want to?

Ms. Nelsen responded I don't know when it's over that we name whoever is running the sports with OSA.

Mr. Walters stated that's why I was looking through the agreement again. They essentially lease it for \$1 to the associations up there so we do have some control over who gets to be that entity. I think we wanted to retain some of that so we could combine it with our sports forces if we wanted to do that so there's some language in there but that's about it.

Mr. Horton stated one other minor thing for Jay. The Piedmont, Stonebriar park down there, I meant to walk down there before I came here but it looks like there's some dead limbs laying in the park up against our fence.

Mr. Soriano stated that comes from one of the residents on the fence side. It grows over his fence line and then he throws it all back over. I'll let the landscapers know.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Mossing stated the next scheduled meeting is December 11, 2017, 4:00 p.m. at Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Mr. Davis with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch

Community Development District

Unaudited Financial Reporting
October 31, 2017

DOUBLE BRANCH
Community Development District
Combined Balance Sheet
October 31, 2017

	<u>Governmental Fund Types</u>					<u>Totals</u> (Memorandum Only)
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
ASSETS:						
Cash	\$81,131	\$136,929	\$124,432	---	---	\$342,492
Petty Cash	---	\$200	---	---	---	\$200
Investments:						
<u>Series 2013A-1</u>						
Revenue	---	---	---	\$512,939	---	\$512,939
Reserve A1	---	---	---	\$868,932	---	\$868,932
Interest A1	---	---	---	---	---	\$0
Acquisition and Construction	---	---	---	---	\$49,001	\$49,001
<u>Series 2013A-2</u>						
Reserve A2	---	---	---	\$105,106	---	\$105,106
Interest A2	---	---	---	---	---	\$0
Excess Revenue	---	---	---	---	---	\$0
Prepayment	---	---	---	---	---	\$0
<u>Operations</u>						
Custody Account-General Fund Excess	\$12,726	---	---	---	---	\$12,726
Custody Account-Recreation Fund Excess	---	\$377,763	---	---	---	\$377,763
Custody Account-Recreation Fund Reserve	---	---	\$817,218	---	---	\$817,218
Prepaid Expenses	---	---	---	---	---	\$0
Assessments Receivable	---	---	---	---	---	\$0
Due From General Fund	---	\$29,482	---	---	---	\$29,482
Due from Rec Fund	---	---	---	---	---	\$0
Due from Other	---	\$26	---	---	---	\$26
Electric Deposits	---	\$4,500	---	---	---	\$4,500
TOTAL ASSETS	<u>\$93,857</u>	<u>\$548,900</u>	<u>\$941,650</u>	<u>\$1,486,978</u>	<u>\$49,001</u>	<u>\$3,120,386</u>
LIABILITIES:						
Accounts Payable	\$10,790	\$159,290	---	---	---	\$170,080
Accrued Expenses	---	---	---	---	---	\$0
Fica Payable	---	---	---	---	---	\$0
Due to Capital Reserve	---	---	---	---	---	\$0
Due to Rec Fund	\$29,482	---	---	---	---	\$29,482
Due to General Fund	---	---	---	---	---	\$0
Due to Middle Village	---	---	---	---	---	\$0
Deferred Rental Revenue	---	\$11,825	---	---	---	\$11,825
FUND BALANCES:						
Nonspendable	---	\$4,500	---	---	---	\$4,500
Restricted for Debt Service	---	---	---	\$1,486,978	---	\$1,486,978
Restricted for Capital Projects	---	---	---	---	\$49,001	\$49,001
Assigned	\$2,000	---	\$941,650	---	---	\$943,650
Unassigned	\$51,585	\$373,285	---	---	---	\$424,871
TOTAL LIABILITIES & FUND EQUITY	<u>\$93,857</u>	<u>\$548,900</u>	<u>\$941,650</u>	<u>\$1,486,978</u>	<u>\$49,001</u>	<u>\$3,120,386</u>

DOUBLE BRANCH
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
Assessment - Tax Roll	\$178,985	\$0	\$0	\$0
Interest Income	\$200	\$17	\$2	(\$15)

TOTAL REVENUES

\$179,185	\$17	\$2	(\$15)
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EXPENDITURES:

Administrative

Supervisors Fees	\$12,000	\$1,000	\$1,000	\$0
FICA Expense	\$918	\$77	\$77	\$0
Engineering	\$5,000	\$417	\$98	\$319
Arbitrage	\$700	\$58	\$0	\$58
Dissemination	\$1,333	\$111	\$83	\$28
Assessment Roll	\$7,520	\$7,520	\$7,520	\$0
Attorney	\$42,000	\$3,500	\$0	\$3,500
Annual Audit	\$5,900	\$492	\$0	\$492
Trustee fees	\$8,014	\$668	\$0	\$668
Management Fees	\$57,657	\$4,805	\$4,805	\$0
Information Technology	\$1,942	\$162	\$162	(\$0)
Telephone	\$290	\$24	\$9	\$15
Postage	\$1,900	\$158	\$168	(\$10)
Printing & Binding	\$3,400	\$283	\$200	\$84
Records Storage	\$300	\$25	\$0	\$25
Insurance	\$8,350	\$8,350	\$8,350	\$0
Legal Advertising	\$2,000	\$167	\$127	\$40
Property Taxes	\$0	\$0	\$1,536	(\$1,536)
Office Supplies	\$350	\$29	\$24	\$5
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Reserve	\$19,436	\$1,620	\$0	\$1,620

TOTAL EXPENDITURES

\$179,185	\$29,640	\$24,332	\$5,308
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EXCESS REVENUES (EXPENDITURES)

\$0	(\$24,330)
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FUND BALANCE - Beginning

\$141,696	\$77,916
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FUND BALANCE - Ending

\$141,696	\$53,585
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DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
REVENUES:				
Maintenance Assessments-Tax Roll	\$1,462,648	\$0	\$0	\$0
Interest Income	\$1,000	\$83	\$92	\$9
Amenities Revenue	\$33,690	\$2,808	\$4,568	\$1,760
Soccer Revenue	\$8,122	\$677	\$1,220	\$543
TOTAL REVENUES	\$1,505,460	\$3,568	\$5,880	\$2,312
EXPENDITURES:				
<i>Administrative:</i>				
Management Fees - Onsite	\$95,470	\$7,956	\$7,956	\$0
Insurance	\$62,789	\$62,789	\$59,192	\$3,597
Other Current Charges	\$3,818	\$318	\$267	\$51
Permit Fees	\$1,635	\$136	\$0	\$136
Total Administrative	\$163,712	\$71,199	\$67,415	\$3,784
<i>Maintenance:</i>				
<u>Common Area</u>				
Security	\$50,920	\$4,243	\$4,236	\$8
Security - Clay County Off Duty Sheriff	\$43,050	\$3,588	\$1,540	\$2,048
Water - Irrigation	\$9,000	\$750	\$286	\$464
Irrigation Maintenance	\$4,250	\$354	\$0	\$354
Streetlighting	\$33,066	\$2,756	\$2,548	\$208
Electric	\$42,000	\$3,500	\$3,329	\$171
Landscape Maintenance	\$315,774	\$26,315	\$26,315	\$0
Common Area Maintenance	\$43,564	\$3,630	\$2,521	\$1,109
Lake Maintenance	\$28,116	\$2,343	\$0	\$2,343
Landscape Reserve	\$35,000	\$2,917	\$0	\$2,917
Contingency	\$1,985	\$165	\$0	\$165
Capital Reserve (1)	\$15,565	\$1,297	\$0	\$1,297
Misc. Maintenance	\$2,986	\$249	\$0	\$249
General Reserve	\$22,894	\$1,908	\$0	\$1,908
Total Common Area	\$648,170	\$54,014	\$40,774	\$13,240
<u>Recreation Facility</u>				
Aquatics & Fitness Manager/Staff	\$50,744	\$4,229	\$4,229	\$0
Pool Attendants	\$107,650	\$8,971	\$3,019	\$5,951
Refuse Service	\$6,120	\$510	\$0	\$510
Telephone	\$4,500	\$375	\$343	\$32
Electric	\$47,000	\$3,917	\$4,343	(\$426)
Cable	\$4,752	\$396	\$771	(\$375)
Pool Maintenance/Chemicals	\$56,616	\$4,718	\$4,095	\$623
Water/Sewer/Reclaim	\$65,000	\$5,417	\$3,364	\$2,053
Facility Maintenance - General	\$27,500	\$2,292	\$2,290	\$2
Facility Maintenance - Preventative Contracts	\$5,617	\$468	\$2,230	(\$1,762)
Facility Maintenance - Contingency	\$29,750	\$2,479	\$2,477	\$2
Lighting Repairs	\$8,500	\$708	\$701	\$7
Special Events	\$10,500	\$875	\$2,297	(\$1,422)
Office Supplies and Equipment	\$4,000	\$333	\$0	\$333
Janitorial	\$31,512	\$2,626	\$2,079	\$547
Recreation Passes	\$7,565	\$630	\$0	\$630

DOUBLE BRANCH
Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
<u>Recreation Facility-Continued</u>				
Repairs & Replacement	\$79,025	\$6,585	\$8,543	(\$1,958)
Pool Pump Reserve	\$9,500	\$792	\$0	\$792
Pool Leak Repairs	\$5,000	\$417	\$0	\$417
Soccer Field	\$21,250	\$1,771	\$0	\$1,771
Total Recreation Facility	\$582,102	\$48,508	\$40,781	\$7,727
<u>Fitness Center</u>				
Staffing	\$55,517	\$4,626	\$4,744	(\$118)
Telephone	\$1,092	\$91	\$0	\$91
Electric	\$12,300	\$1,025	\$1,340	(\$315)
Cable	\$4,169	\$347	\$0	\$347
Facility Maintenance - General	\$8,000	\$667	\$659	\$8
Facility Maintenance - Preventative	\$7,500	\$625	\$471	\$154
Facility Maintenance - Contingency	\$5,000	\$417	\$0	\$417
Office Supplies and Equipment	\$2,664	\$222	\$26	\$196
Janitorial	\$13,435	\$1,120	\$1,240	(\$120)
Repair and Replacements	\$1,800	\$150	\$0	\$150
Total Exercise Facility	\$111,477	\$9,290	\$8,480	\$809
Total Maintenance	\$1,341,748	\$111,812	\$90,036	\$21,776
TOTAL EXPENDITURES	\$1,505,460	\$183,012	\$157,451	\$25,561
EXCESS REVENUES (EXPENDITURES)	(\$0)		(\$151,571)	
FUND BALANCE - Beginning	\$0		\$529,356	
FUND BALANCE - Ending	(\$0)		\$377,785	

*Double Branch
Community Development District
Month by Month Income Statement
General Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessment - Tax Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2
Total Revenues	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2
Expenditures:													
Administrative													
Supervisors Fees	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
FICA Expense	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77
Engineering	\$98	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$83
Assessment Roll	\$7,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,520
Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,805	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,805
Computer Time	\$162	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$162
Telephone	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9
Postage	\$168	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168
Printing & Binding	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,350
Legal Advertising	\$127	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$127
Property Taxes	\$1,536	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,536
Office Supplies	\$24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$24,332	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,332
Excess Revenues (Expenditures)	(\$24,330)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$24,330)

*Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments-Tax Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$92	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92
Amenities Revenue	\$4,568	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,568
Soccer Revenue	\$1,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,220
Total Revenues	\$5,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,880

Expenditures:

Administrative

Management Fees - Onsite	\$7,956	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,956
Insurance	\$59,192	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,192
Other Current Charges	\$267	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$267
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$67,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,415

MAINTENANCE- Common Area

Security	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,236
Security - Clay County Off Duty Sheriff	\$1,540	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,540
Water - Irrigation	\$286	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$286
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streetlighting	\$2,548	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,548
Electric	\$3,329	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,329
Landscape Maintenance	\$26,315	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,315
Common Area Maintenance	\$2,521	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,521
Lake Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve (1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Common Area	\$40,774	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,774

Double Branch
Community Development District
Month by Month Income Statement
Recreation Fund

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Aquatics & Fitness Manager/Staff	\$4,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,229
Pool Attendants	\$3,019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,019
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone	\$343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$343
Electric	\$4,343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,343
Cable	\$771	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$771
Pool Maintenance/Chemicals	\$4,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,095
Water/Sewer/Reclaim	\$3,364	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,364
Facility Maintenance - General	\$2,290	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,290
Facility Maintenance - Preventative Contracts	\$2,230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,230
Facility Maintenance - Contingency	\$2,477	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,477
Lighting Repairs	\$701	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$701
Special Events	\$2,297	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,297
Office Supplies and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial	\$2,079	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,079
Recreation Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & Replacement	\$8,543	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,543
Pool Pump Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Soccer Fields	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,781	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,781
<u>Exercise Facility</u>													
Staffing	\$4,744	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,744
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,340	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,340
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance - General	\$659	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$659
Facility Maintenance - Preventative	\$471	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$471
Facility Maintenance - Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies and Equipment	\$26	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26
Janitorial	\$1,240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,240
Repair and Replacements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Exercise Facility	\$8,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,480
Total Expenses	\$157,451	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$157,451
Excess Revenues (Expenditures)	(\$151,571)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$151,571)

DOUBLE BRANCH
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017

REVENUES:

	ADOPTED BUDGET	PRORATED THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
Interest Income	\$1,000	\$83	\$134	\$51
Landscape Reserve - Transfer In	\$35,000	\$2,917	\$0	(\$2,917)
Capital Reserve - Transfer In	\$15,565	\$1,297	\$0	(\$1,297)
Pool Pump Reserve - Transfer in	\$9,500	\$792	\$0	(\$792)
General Reserve - Transfer in	\$22,894	\$1,908	\$0	(\$1,908)
General Fund Reserve- Transfer in	\$19,436	\$1,620	\$0	(\$1,620)

TOTAL REVENUES

\$103,395	\$8,616	\$134	(\$8,482)
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EXPENDITURES:

Other Current Charges	\$0	\$0	\$0	\$0
Landscape Reserve	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Pool Pump Reserve	\$0	\$0	\$0	\$0
General Reserve	\$0	\$0	\$0	\$0

TOTAL EXPENDITURES

\$0	\$0	\$0	\$0
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EXCESS REVENUES (EXPENDITURES)

\$103,395	\$134
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FUND BALANCE - Beginning

\$838,330	\$941,516
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FUND BALANCE - Ending

\$941,725	\$941,650
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**DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND**

*Series 2013 A-1, & 2013 A-2 Special Assessment Bonds
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017*

	ADOPTED BUDGET	PRORATED THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,962,561	\$0	\$0	\$0
Interest Income	\$6,000	\$500	\$1,078	\$578
TOTAL REVENUES	\$1,968,561	\$500	\$1,078	\$578
Expenditures:				
Series 2013 A-1				
Interest Expense - 11/1	\$417,973	\$0	\$0	\$0
Interest Expense - 5/1	\$417,973	\$0	\$0	\$0
Principal Expense 5/1	\$910,000	\$0	\$0	\$0
Series 2013 A-2				
Interest Expense - 11/1	\$62,963	\$0	\$0	\$0
Prepayment Call 11/1	\$25,000	\$0	\$0	\$0
Interest Expense - 5/1	\$62,963	\$0	\$0	\$0
Principal Expense 5/1	\$80,000	\$0	\$0	\$0
Principal Expense 5/1 (Prepayment)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,976,871	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$8,310)		\$1,078	
Other Sources/(Uses)				
Interfund Transfer In and (Out)	\$0	\$0	\$0	\$0
Other Debt Service Cost	\$0	\$0	\$0	\$0
TOTAL OTHER	\$0	\$0	\$0	\$0
Net change in Fund Balance	(\$8,310)		\$1,078	
FUND BALANCE - Beginning	\$519,790		\$1,485,899	
FUND BALANCE - Ending	\$511,480		\$1,486,978	

DOUBLE BRANCH
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending October 31, 2017

	SERIES 2013 A-1 AND A-2	
<u>REVENUES:</u>		
Interest Income		\$36
TOTAL REVENUES		\$36
<u>EXPENDITURES:</u>		
Capital Outlay - Series 2013 A1 and A2		\$0
Cost of Issuance		\$0
TOTAL EXPENDITURES		\$0
EXCESS REVENUES (EXPENDITURES)		\$36
FUND BALANCE - Beginning		\$48,965
FUND BALANCE - Ending		\$49,001

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,484	1,963,130.49	208,805.56	1,465,789.68	3,637,725.73
TOTAL ASSESSED	45,484	1,963,130.49	208,805.56	1,465,789.68	3,637,725.73

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS
1	11/15/17	125,146.17	67,536.22	7,183.39	50,426.56
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
TOTAL TAX ROLL RECEIPTS		125,146.17	67,536.22	7,183.39	50,426.56

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	3.44%	3.44%	3.44%

D.

Double Branch

Community Development District

Check Run Summary

November 27, 2017

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	11/16/17	50681-50685	\$ 923.50
<i>Sub-Total</i>			\$ 923.50
<i>Accounts Payable</i>	11/2/17	1403	\$ 15.39
	11/9/17	1404	\$ 5,261.85
	11/16/17	1405-1407	\$ 10,614.00
	11/22/17	1408	\$ 63.45
<i>Sub-Total</i>			\$ 15,954.69
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	11/2/17	5158-5165	\$ 14,668.41
	11/9/17	5166-5176	\$ 49,733.08
	11/16/17	5177-5186	\$ 76,183.15
	11/22/17	5187-5193	\$ 18,445.97
<i>Sub-Total</i>			\$ 159,030.61
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>			
<i>Sub-Total</i>			\$ -
<i>Total</i>			\$ 175,908.80

<i>Total Vesta Invoices</i>	\$ 11,992.51
<i>Recreation Fund Without Vesta</i>	\$ 147,038.10
<i>Total Recreation Fund</i>	<u>\$ 159,030.61</u>

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050681	R	PR	11/16/2017	184.70	11	BARRY E MORTON
050682	R	PR	11/16/2017	184.70	12	CHAD E DAVIS
050683	R	PR	11/16/2017	184.70	15	CHARLES T HORTON
050684	R	PR	11/16/2017	184.70	8	CYNTHIA Y. NELSEN
050685	R	PR	11/16/2017	184.70	14	SCOTT THOMAS
BANK TOTAL				923.50		
COMPANY TOTAL				923.50		

Attendance Sheet

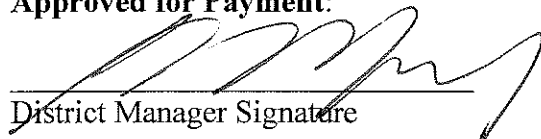
District Name: Double Branch, CDD

Board Meeting Date: November 13, 2017

	Name	In Attendance	Fee
1	Cindy Nelsen ✓ <i>Chairperson</i>	<input checked="" type="checkbox"/>	YES-\$200
2	Charles Horton ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Barry Morton <i>Phone</i> <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Chad Davis ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Thomas ✓ <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

11-15-17
Date

PLEASE RETURN COMPLETED FORM TO BRIAN SANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/02/17	00023	10/10/17 185203	201709 310-51300-31100	SEP PROFESSIONAL SERVICES	*	15.39	
				ENGLAND-THIMS & MILLER, INC.			15.39 001403
11/09/17	00035	11/01/17 1935	201711 310-51300-34000	NOV MANAGEMENT FEES	*	4,804.75	
		11/01/17 1935	201711 310-51300-35100	NOV INFORMATION TECH	*	161.83	
		11/01/17 1935	201711 310-51300-31300	NOV DISSEMINATION FEES	*	83.33	
		11/01/17 1935	201711 310-51300-51000	OFFICE SUPPLIES	*	29.77	
		11/01/17 1935	201711 310-51300-42000	POSTAGE	*	18.57	
		11/01/17 1935	201711 310-51300-42500	COPIES	*	142.50	
		11/01/17 1935	201711 310-51300-41000	TELEPHONE	*	21.10	
				GOVERNMENTAL MANAGEMENT SERVICES			5,261.85 001404
11/16/17	00015	11/01/17 96803	201709 310-51300-31500	CONFER HURRICANE ISSUES	*	564.00	
				HOPPING GREEN & SAMS			564.00 001405
11/16/17	00015	11/01/17 96804	201709 310-51300-31500	SEP MONTHLY MEETING	*	1,700.00	
				HOPPING GREEN & SAMS			1,700.00 001406
11/16/17	00052	9/21/17 6288	201710 310-51300-45000	FY 18 ADMIN INSURNACE	*	8,350.00	
				EGIS INSURANCE ADVISORS LLC			8,350.00 001407
11/22/17	00104	10/25/17 276242	201710 310-51300-48000	11/13 NOTICE OF MEETING	*	63.45	
				CLAY TODAY			63.45 001408
				TOTAL FOR BANK A		15,954.69	
				TOTAL FOR REGISTER		15,954.69	

DBBR DOUBLE BRANCH BSANCHEZ



1-31-513-311
23

Double Branch CDD
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

October 10, 2017
Project No: 01149.32000
Invoice No: 0185203

Project 01149.32000 Double Branch CDD - 2014/2015 General Consulting Engineering Services (WA#18A)

Professional Services rendered through September 30, 2017

Task	01	General Consulting Engineering Services for 2014/2015		
		Current	Prior	To-Date
Total Billings		0.00	9,450.00	9,450.00
Contract Limit				10,000.00
Remaining				550.00
Total this Task				0.00

Task	XP	Expenses		
Expenses				
Mileage			13.38	
	Total Expenses	1.15 times	13.38	15.39
		Total this Task		\$15.39
		Invoice Total this Period		\$15.39

England-Thim & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32256 • tel 904-942-9990 • fax 904-942-9485
CA-00002594 LC-0000316

Billing Backup

ENGLAND, THIMS & MILLER, INC.

Invoice 0185203 Dated 10/10/2017

Tuesday, October 10, 2017

4:21:37 PM

Project 01149.32000 Double Branch CDD - 2014/2015 General Consulting Engineering
Services (WA#18A)

Task XP Expenses

Expenses

Mileage

EX 0006298	7/10/2017	Ma, Ka Tai / Oakleaf - DBCDD	13.38	
Total Expenses			1.15 times	13.38 15.39

Total this Task \$15.39

Total this Project \$15.39

Total this Report \$15.39

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32256 • tel 904-642-8990 • fax 904-642-9465
CA-00002584 LC-0000316

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1935

Invoice Date: 11/1/17

Due Date: 11/1/17

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - November 2017 1-31-513-34		4,804.75	4,804.75
Information Technology - November 2017 1-31-513-351		161.83	161.83
Dissemination Agent Services - November 2017 1-31-513-313		83.33	83.33
Office Supplies 1-31-513-51		29.77	29.77
Postage 1-31-513-42		18.57	18.57
Copies 1-31-513-425		142.50	142.50
Telephone 1-31-513-41		21.10	21.10
35			

Total \$5,261.85

Payments/Credits \$0.00

Balance Due \$5,261.85

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

November 1, 2017

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96803
Billed through 09/30/2017



1.31.513.315
15

General Counsel (O&M)
DBRNCH 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

09/05/17	JMW	Research regarding meeting date issues and state of emergency.	0.50 hrs
09/07/17	JMW	Confer with staff regarding quorum and notice issues.	0.30 hrs
09/08/17	JMW	Confer with staff regarding hurricane issues; research emergency action issues.	0.60 hrs
09/20/17	JMW	Review draft meeting notice.	0.30 hrs
09/29/17	JMW	Research public procurement thresholds and status; review agreements.	0.70 hrs
Total fees for this matter			\$564.00

MATTER SUMMARY

Walters, Jason M.	2.40 hrs	235 /hr	\$564.00
TOTAL FEES			\$564.00
TOTAL CHARGES FOR THIS MATTER			<u>\$564.00</u>

BILLING SUMMARY

Walters, Jason M.	2.40 hrs	235 /hr	\$564.00
TOTAL FEES			\$564.00
TOTAL CHARGES FOR THIS BILL			<u>\$564.00</u>

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

November 1, 2017

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96804
Billed through 09/30/2017

1.31.513.315
15

Monthly Meeting (O&M)

DBRNCH 00101 JMW



FOR PROFESSIONAL SERVICES RENDERED

09/05/17	JMW	Review agenda items; confer with staff.
09/08/17	JMW	Meeting preparation; review agenda package materials; conference with staff.
09/14/17	JMW	Prepare for and attend agenda conference call.
09/14/17	JMW	Meeting preparation; attend regular board meeting by telephone.
09/21/17	JMW	Meeting follow-up.

Total fees for this matter	\$1,700.00
----------------------------	------------

MATTER SUMMARY

TOTAL FEES	\$1,700.00
------------	------------

TOTAL CHARGES FOR THIS MATTER	<u>\$1,700.00</u>
-------------------------------	-------------------

BILLING SUMMARY

TOTAL FEES	\$1,700.00
------------	------------

TOTAL CHARGES FOR THIS BILL	<u>\$1,700.00</u>
-----------------------------	-------------------

Please include the bill number on your check.

INVOICE



Double Branch Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092

Customer	Double Branch Community Development District
Date	09/21/2017
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information	
Invoice Summary	67,542.00
Payment Amount	
Payment for:	Invoice#6288
100117544	

Thank You

Please detach and return with payment



Customer: Double Branch Community Development District

Invoice	Effective	Transaction	Description	Amount
6288	10/01/2017	Renew policy	Policy #100117544 10/01/2017-10/01/2018 Florida Insurance Alliance Package - Renew policy Due Date: 10/21/2017	67,542.00

Total
67,542.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC
Lockbox 234021 PO Box 84021
Chicago, IL 60689-4002

(321)320-7665

cbitner@egisadvisors.com

Date

09/21/2017

**CLAY
TODAY**3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200**Recorder**
Not your average newspaper, and your average reader1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

**DOUBLE BRANCH CDD
C/O GMS 475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092****Cust#:986814
Ad#:276242
Phone#:904-940-5850
Date:10/25/2017****Salesperson: Clay Legals****Classification: Legal Notice****Ad Size: 1.0 x 4.70****Advertisement Information:**

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	11/02/2017	11/02/2017	1	63.45	63.45

Payment Information:

Date:	Order#	Type
10/25/2017	276242	BILLED ACCOUNT

Total Amount: 63.45**Tax: 0.00****Amount Due: 63.45****Attention: Requests for credits or refunds for early cancellations must be made within 90 days.****Ad Copy****NOTICE OF MEETING
DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, November 13, 2017, at 4:00 pm, at the Plantation Oaks Amonity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the

RECEIVED
NOV 09 2017
BY: _____1-31-513-48
104

PUBLISHER AFFIDAVIT

CLAY TODAY

Published Weekly
Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF MEETING

in the matter of

NOVEMBER MEETING

LEGAL: 40615 ORDER: 276242

was published in said newspaper in the issues:

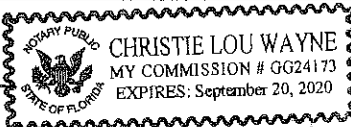
11/02/2017

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 11/02/2017.

Christie Lou Wayne
NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
Telephone (904) 264-3200 - FAX (904) 264-3285
E-Mail: Christie@opcfla.com

**NOTICE OF MEETING
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DEVELOPMENT DISTRICT**

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District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James A. Perry
District Manager

Legal 40615 published Nov 2, 2017 in
Clay County's Clay Today newspaper

*** CHECK DATES 11/01/2017 - 11/30/2017 ***
 DOUBLE BRANCH - REC FUND
 BANK B RECREATION FUND

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/02/17	00002	10/26/17 6864	201711 320-57200-43100		*	3,949.00	
		NOV REC ELECTRIC					
		10/26/17 6864	201711 320-57200-43000		*	3,074.00	
		NOV REC COMMON ELECTRIC					
		10/26/17 6864	201711 330-57200-43110		*	1,173.00	
		NOV FITNESS CENTER					
		10/26/17 6864	201711 320-57200-42900		*	2,548.00	
		NOV STREETLIGHTING					
				CLAY ELECTRIC COOPERATIVE, INC			10,744.00 005158
11/02/17	00208	10/30/17 10302017	201710 300-20700-10100		*	442.00	
		10/20-10/26/17 SECURITY					
				MIDDLE VILLAGE CDD			442.00 005159
11/02/17	00186	11/01/17 13129557	201711 320-57200-46300		*	1,903.02	
		NOV POOL MAINTENANCE					
		11/01/17 13129557	201711 320-57200-46300		*	108.18	
		FUEL					
				POOLSURE			2,011.20 005160
11/02/17	00518	10/09/17 17104781	201710 320-57200-63100		*	300.00	
		REMOVE WILLOW TREE					
				R&D LANDSCAPE & IRRIGATION			300.00 005161
11/02/17	00518	10/23/17 17104818	201710 320-57200-63100		*	250.00	
		COMPLET PROPOSAL #L23136					
				R&D LANDSCAPE & IRRIGATION			250.00 005162
11/02/17	00553	10/29/17 10292017	201710 300-36900-10300		*	100.00	
		RENTAL DEPOSIT REFUND					
				REUBEN MOBLEY			100.00 005163
11/02/17	00382	9/26/17 91713040	201709 330-57200-61100		*	46.00	
		9/26/17 MAT CLEANING					
		10/03/17 91713058	201710 330-57200-61100		*	46.00	
		10/3/17 MAT CLEANING					
		10/10/17 91713077	201710 330-57200-61100		*	46.00	
		10/10/17 MAT CLEANING					
		10/17/17 91713095	201710 330-57200-61100		*	46.00	
		10/17/17 MAT CLEANING					
				UNIFIRST CORPORATION			184.00 005164
11/02/17	00512	10/26/17 W692364	201710 320-57200-63100		*	637.21	
		LED LIGHT BULBS					
				1000 BULBS			637.21 005165

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/09/17	00033	10/27/17 83596	201710 320-57200-63100	COMPRESSOR INSTALL	*	5,250.00	
				CERTIFIED AIR CONTRACTORS, INC.			5,250.00 005166
11/09/17	00092	11/02/17 1937	201710 300-36900-10300	FACILITY EVENT STAFF	*	894.00	
				GOVERNMENTAL MANAGEMENT SERVICES			894.00 005167
11/09/17	00092	11/01/17 1936	201711 310-51300-34000	NOV FACILITY MAINTENANCE	*	7,955.83	
				GOVERNMENTAL MANAGEMENT SERVICES			7,955.83 005168
11/09/17	00208	11/04/17 11042017	201710 300-20700-10100	10/27/17-11/2/17 SECURITY	*	611.00	
				MIDDLE VILLAGE CDD			611.00 005169
11/09/17	00518	11/01/17 17105026	201711 320-57200-46200	NOV LANDSCAPE MAINTENANCE	*	26,314.50	
				R&D LANDSCAPE & IRRIGATION			26,314.50 005170
11/09/17	00297	11/01/17 202	201711 320-57200-61000	NOV JANITORIAL SERVICES	*	2,079.00	
				RIVERSIDE MANAGEMENT SERVICES, INC			2,079.00 005171
11/09/17	00297	11/01/17 203	201711 330-57200-61100	NOV JANITORIAL - FITNESS	*	1,005.42	
				RIVERSIDE MANAGEMENT SERVICES, INC			1,005.42 005172
11/09/17	00305	10/27/17 126.2A	201710 330-57200-47200	PREVENTATIVE MAINTENANCE	*	278.40	
				SOUTHEAST FITNESS REPAIR			278.40 005173
11/09/17	00503	11/01/17 335973	201711 320-57200-12000	NOV AQUATIC DIR/ASSIST	*	4,228.67	
				VESTA PROPERTY SERVICES			4,228.67 005174
11/09/17	00399	10/20/17 90929367	201710 330-57200-50000	OCTOBER BASE CHARGE	*	25.95	
				XEROX CORPORATION			25.95 005175
11/09/17	00512	11/01/17 5134100	201711 320-57200-63100	LED LIGHT FIXTURES	*	1,090.31	
				1000 BULBS			1,090.31 005176
11/16/17	00506	11/05/17 7448678	201710 320-57200-34500	10/1/17-10/31/17 SECURITY	*	4,235.79	
				ALLIED UNIVERSAL			4,235.79 005177

DBBR DOUBLE BRANCH BSANCHEZ

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/16/17	00033	11/06/17 83411	201710 320-57200-46610		*	200.00	
			OCT SERVICE AGREEMENT				
		11/06/17 83411	201710 320-57200-46610		*	25.00	
			TRUCK CHARGE				
				CERTIFIED AIR CONTRACTORS, INC.			225.00 005178
11/16/17	00033	11/06/17 83413	201710 330-57200-47200		*	168.00	
			OCT SERVICE AGREEMENT				
		11/06/17 83413	201710 330-57200-47200		*	25.00	
			TRUCK CHARGE				
				CERTIFIED AIR CONTRACTORS, INC.			193.00 005179
11/16/17	00172	11/03/17 11032017	201711 320-57200-43500		*	27.04	
			1422-1 BITTERBERRY DRIVE				
		11/03/17 11032017	201711 320-57200-43500		*	28.30	
			1206-1 BEDROCK DRIVE				
		11/03/17 11032017	201711 320-57200-43500		*	23.26	
			3178-1 WANDERING OAKS DR				
		11/03/17 11032017	201711 320-57200-43500		*	55.08	
			1505-1 CANOPY OAKS DRIVE				
		11/03/17 11032017	201711 320-57200-43500		*	27.67	
			603-1 WATERFORD OAKS DR				
		11/03/17 11032017	201711 320-57200-43500		*	26.41	
			1940-1 WOODWORTH DRIVE				
		11/03/17 11032017	201711 320-57200-43500		*	23.26	
			3659-1 THOUSAND OAKS DR				
		11/03/17 11032017	201711 320-57200-43500		*	25.78	
			3701-1 THOUSAND OAKS DR				
		11/03/17 11032017	201711 320-57200-43500		*	117.11	
			3713-1 THOUSAND OAKS DR				
		11/03/17 11032017	201711 320-57200-43500		*	125.12	
			716-1 WAKEMONT DRIVE				
		11/03/17 11032017	201711 320-57200-43500		*	1,054.53	
			566-1 OAKLEAF VILLAGE				
		11/03/17 11032017	201711 320-57200-43500		*	986.75	
			1591-1 CANOPY OAKS DRIVE				
				CLAY COUNTY UTILITY AUTHORITY			2,520.31 005180
11/16/17	00262	9/21/17 6288	201710 310-51300-45000		*	59,192.00	
			FY 18 PROPERTY INSURANCE				
				EGIS INSURANCE ADVISORS LLC			59,192.00 005181
11/16/17	00025	10/31/17 91307	201710 320-57200-46610		*	1,144.00	
			SPRINKLER INSPECTION				
				JSC SYSTEMS			1,144.00 005182
				DBBR DOUBLE BRANCH BSANCHEZ			

CHECK DATE	VEND#INVOICE..... DATE	...EXPENSED TO... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT	#
11/16/17	00208	11/13/17	11132017 11/3-11/9/17	201711	300	20700	-10100			*	494.00		
								MIDDLE VILLAGE CDD				494.00	005183
11/16/17	00554	11/14/17	11142017 SANTA VISIT	201711	320	-57200	-49400			*	105.00		
								SOUTHERN SANTA FRED				105.00	005184
11/16/17	00503	11/07/17	336198 OCT FRONT DESK STAFF	201710	330	-57200	-12100			*	4,744.42		
		11/07/17	336198 OCT POOL ATTENDANTS	201710	320	-57200	-34600			*	3,019.42		
								VESTA PROPERTY SERVICES				7,763.84	005185
11/16/17	00465	10/31/17	44642 COACH'S CART	201710	320	-57200	-63100			*	310.21		
								WELCH TENNIS COURTS INC				310.21	005186
11/22/17	00285	11/15/17	SSI07727 OCT EMPLOYMENT FEE	201710	320	-57200	-34510			*	273.75		
		11/15/17	SSI07727 OCT SCHEDULING FEE	201710	320	-57200	-34510			*	187.50		
								CLAY COUNTY SHERIFF'S OFFICE				461.25	005187
11/22/17	00329	11/13/17	M16939 NOV POOL MAINTENANCE	201711	320	-57200	-46300			*	2,083.73		
								CRYSTAL CLEAN POOL SERVICES, INC				2,083.73	005188
11/22/17	00092	11/16/17	1938 OCT FACILITY MAINT- GEN	201710	320	-57200	-46600			*	2,290.00		
		11/16/17	1938 OCT FACILITY MAINT-CONTIN	201710	320	-57200	-46620			*	2,477.00		
		11/16/17	1938 OCT FACILITY MAINT-FITNES	201710	330	-57200	-47100			*	659.00		
		11/16/17	1938 OCT LIGHT REPAIRS	201710	320	-57200	-46630			*	701.00		
		11/16/17	1938 OCT COMMON AREA MAINT	201710	320	-57200	-46400			*	2,521.00		
		11/16/17	1938 OCT SPECIAL EVENTS	201710	320	-57200	-49400			*	1,597.64		
		11/16/17	1938 OCT REPAIR/REPLACE	201710	320	-57200	-63100			*	2,884.00		
								GOVERNMENTAL MANAGEMENT SERVICES				13,129.64	005189
11/22/17	00092	11/20/17	1939 EVENT STAFF THRU 11/9/17	201711	300	-36900	-10300			*	686.75		
								GOVERNMENTAL MANAGEMENT SERVICES				686.75	005190

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/22/17	00025	11/14/17 91477	201711 330-57200-63110		*	485.00	
			FIRE ALARM INSPECTION				
		11/14/17 91477	201711 330-57200-63110		*	41.00	
			REPLACED BATTERY'S				
			JSC SYSTEMS				526.00 005191
11/22/17	00208	11/20/17 11202017	201711 300-20700-10100		*	468.00	
			11/10-11/16/17 SECURITY				
			MIDDLE VILLAGE CDD				468.00 005192
11/22/17	00512	11/13/17 5165960	201711 320-57200-63100		*	1,090.60	
			SLIPFITTER MOUNT/FIXTURE				
			1000 BULBS				1,090.60 005193
TOTAL FOR BANK B						159,030.61	
TOTAL FOR REGISTER						159,030.61	

DBBR DOUBLE BRANCH BSANCHEZ



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456

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GROUP BILLING

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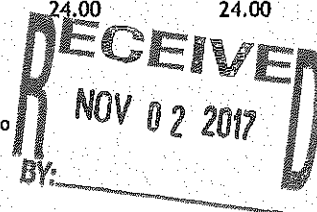


Web Address
 clayelectric.com

Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading		Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
		From	To					
1121032-1	4995700	09/09/2017	10/09/2017	1,506.00	-1,506.00	.00	1,132.00	1,132.00
	4995718	09/09/2017	10/09/2017	458.00	-458.00	.00	615.00	615.00
	5217088	09/09/2017	10/09/2017	4,343.00	-4,343.00	.00	3,949.00	3,949.00
	5347943	09/09/2017	10/09/2017	161.00	-161.00	.00	144.00	144.00
	5379615	09/28/2017	10/26/2017	2,317.00	-2,317.00	.00	2,317.00	2,317.00
	5715289	09/09/2017	10/09/2017	130.00	-130.00	.00	130.00	130.00
	5774021	09/07/2017	10/05/2017	24.00	-24.00	.00	24.00	24.00
	6875140	09/07/2017	10/05/2017	56.00	-56.00	.00	48.00	48.00
	6912612	09/09/2017	10/09/2017	25.00	-25.00	.00	23.00	23.00
	6912620	09/09/2017	10/09/2017	23.00	-23.00	.00	23.00	23.00
	6912653	09/09/2017	10/09/2017	24.00	-24.00	.00	24.00	24.00
	6912661	09/09/2017	10/09/2017	34.00	-34.00	.00	31.00	31.00
	6912687	09/09/2017	10/09/2017	23.00	-23.00	.00	23.00	23.00
	6912695	09/09/2017	10/09/2017	24.00	-24.00	.00	23.00	23.00
	6912703	09/09/2017	10/09/2017	43.00	-43.00	.00	36.00	36.00
	6912729	09/09/2017	10/09/2017	25.00	-25.00	.00	25.00	25.00
	6912737	09/09/2017	10/09/2017	30.00	-30.00	.00	30.00	30.00
	6912752	09/09/2017	10/09/2017	25.00	-25.00	.00	25.00	25.00
	6912760	09/07/2017	10/05/2017	32.00	-32.00	.00	53.00	53.00
	6912778	09/07/2017	10/05/2017	24.00	-24.00	.00	24.00	24.00
	6912786	09/07/2017	10/05/2017	25.00	-25.00	.00	25.00	25.00
	6912810	09/07/2017	10/05/2017	35.00	-35.00	.00	41.00	41.00
	6912828	09/08/2017	10/06/2017	23.00	-23.00	.00	23.00	23.00
	6912836	09/08/2017	10/06/2017	25.00	-25.00	.00	25.00	25.00
	6912869	09/07/2017	10/05/2017	46.00	-46.00	.00	40.00	40.00
	6912877	09/07/2017	10/05/2017	25.00	-25.00	.00	25.00	25.00
	6912893	09/07/2017	10/05/2017	23.00	-23.00	.00	23.00	23.00
	6912901	09/07/2017	10/05/2017	23.00	-23.00	.00	23.00	23.00
	6912919	09/07/2017	10/05/2017	23.00	-23.00	.00	23.00	23.00
	6912927	09/07/2017	10/05/2017	23.00	-23.00	.00	23.00	23.00
	6912943	09/09/2017	10/09/2017	26.00	-26.00	.00	27.00	27.00
	6912950	09/08/2017	10/06/2017	23.00	-23.00	.00	25.00	25.00
	6912968	09/09/2017	10/09/2017	23.00	-23.00	.00	24.00	24.00
	6912976	09/09/2017	10/09/2017	24.00	-24.00	.00	24.00	24.00

* Credits only affect the account they are associated with.
 Credits in the Total Due column will be applied to that account's next billing.
 A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing.
 When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.



Group Invoice 6864
Clay Electric Cooperative, Inc.
 P.O. Box 308
 Keystone Heights, Florida 32656-0308

8

Mailing Address Correction: _____
 911 Emergency Address: _____

Primary Person No.	I included an additional amount as a donation to Project Share to help those in need.
1121032	
Phone Number	
(904) 406-2206	
Phone Correction	\$
	Payment Amount
Return this coupon with your payment	Write Primary Person No. on check and make payable to: Clay Electric Cooperative, Inc.

Previous Balance Due .00

Current Charges Due 10,744.00
 Due Date 11/09/2017
 Total Amount Due 10,744.00

69500-27A
 DOUBLE BRANCH COMM DEV DIST
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

00000093



Clay Electric Cooperative, Inc.
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Customer Name	Primary Person No.
DOUBLE BRANCH COMM DEV DIST	1121032

Sub ID	Account	Reading From To	Previous Statement Balance	Payments & Credits	Balance Forward	Current Charges	Total Due
	7131527	09/09/2017 10/09/2017	24.00	-24.00	.00	25.00	25.00
	7332257	09/07/2017 10/05/2017	247.00	-247.00	.00	221.00	221.00
	7332265	09/28/2017 10/26/2017	231.00	-231.00	.00	231.00	231.00
	8684243	09/09/2017 10/09/2017	24.00	-24.00	.00	24.00	24.00
	8763369	09/09/2017 10/09/2017	1,340.00	-1,340.00	.00	1,173.00	1,173.00
						Subtotal	10,744.00



Clay Electric Cooperative, Inc.
Orange Park District
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Web Address
clayelectric.com

Sub ID 1	Acct # 4995700		Name		DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	10/09/2017	62521	63016	20	9900	31	499570	81671894
			Previous Bill Amount					1,506.00	
			Invoice Payment					-1,506.00	
Dem Read	1.620		Previous Balance					.00	
Dem Use	32.400		Energy					804.87	
			Access Charge					20.00	
			Power Cost Adjustment X 9900 KWH					172.26	
			FLA Gross Receipts Tax					25.55	
			Florida State Sales Tax					71.08	
			Clay Co Public Ser Utility Tax					27.69	
			Clay County Sales Tax					10.23	
			Operation Round Up					0.32	
			CURRENT CHARGES					1,132.00	
			TOTAL DUE					1,132.00	

Sub ID 1	Acct # 4995718		Name		DOUBLE BRANCH COMM DEV DIST		Loc 370 OAKLEAF VILLAGE PKWY # 1		
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	10/09/2017	5088	5220	40	5280	31	499571	17287884
			Previous Bill Amount					458.00	
			Invoice Payment					-458.00	
Dem Read	0.200		Previous Balance					.00	
Dem Use	8.000		Energy					429.26	
			Access Charge					20.00	
			Power Cost Adjustment X 5280 KWH					91.87	
			FLA Gross Receipts Tax					13.87	
			Florida State Sales Tax					38.57	
			Clay Co Public Ser Utility Tax					15.14	
			Clay County Sales Tax					5.55	
			Operation Round Up					0.74	
						CURRENT CHARGES		615.00	
						TOTAL DUE		615.00	

Sub ID 1	Acct # 5217088		Name DOUBLE BRANCH COMM DEV DIST			Loc 370 OAKLEAF VILLAGE PKWY			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GSD	10/09/2017	88783	89264	80	38480	31	499532	81671876
			Previous Bill Amount					4,343.00	
			Invoice Payment					-4,343.00	
Dem Read		1.220	Previous Balance					.00	
Dem Use		97.600	Energy					2,308.80	
			Access Charge					80.00	
			Demand					424.56	
			Power Cost Adjustment X 38480 KWH					669.55	
			FLA Gross Receipts Tax					89.25	
			Florida State Sales Tax					248.27	
			Clay Co Public Ser Utility Tax					91.92	
			Clay County Sales Tax					35.72	
			Operation Round Up					0.93	
						CURRENT CHARGES		3,949.00	
						TOTAL DUE		3,949.00	



Clay Electric Cooperative, Inc.
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Sub ID 1	Acct # 5347943	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3926 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	52160	53238	1	1078	31	534794	11582907

	Previous Bill Amount	161.00
	Invoice Payment	-161.00
	Previous Balance	.00
Dem Read	6.450	
Dem Use	6.450	
	Energy	87.64
	Access Charge	20.00
	Power Cost Adjustment X 1078 KWH	18.76
	FLA Gross Receipts Tax	3.24
	Florida State Sales Tax	9.01
	Clay Co Public Ser Utility Tax	3.73
	Clay County Sales Tax	1.30
	Operation Round Up	0.32
	CURRENT CHARGES	144.00
	TOTAL DUE	144.00

Sub ID 1	Acct # 5379615	Name	DOUBLE BRANCH COMM DEV DIST	Loc	EAST SIDE OF BRANNANFIELD			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

	Previous Bill Amount	2,317.00
	Invoice Payment	-2,317.00
	Previous Balance	.00
Dem Read		
Dem Use		
	Small Outdoor Light	1,390.75
	Pole	633.50
	FLA Gross Receipts Tax	51.88
	Florida State Sales Tax	100.26
	Florida State Sales Tax (6%)	38.01
	Clay Co Public Ser Utility Tax	80.97
	Clay County Sales Tax	20.76
	Operation Round Up	0.87
	CURRENT CHARGES	2,317.00
	TOTAL DUE	2,317.00

Sub ID 1	Acct # 5715289	Name	DOUBLE BRANCH COMM DEV DIST	Loc	1591 CANOPY OAKS DR			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	36	36	1	0	31	571528	19820589

	Previous Bill Amount	130.00
	Invoice Payment	-130.00
	Previous Balance	.00
Dem Read		
Dem Use		
	Access Charge	20.00
	Small Outdoor Light	92.72
	FLA Gross Receipts Tax	2.89
	Florida State Sales Tax	8.04
	Clay Co Public Ser Utility Tax	4.51
	Clay County Sales Tax	1.16
	Operation Round Up	0.68
	CURRENT CHARGES	130.00
	TOTAL DUE	130.00



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Sub ID 1	Acct # 5774021	Name	DOUBLE BRANCH COMM DEV DIST	Loc	2971 THORNCREST DR			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	293	295	1	2	29	577402	40591048

Dem Read Dem Use	Previous Bill Amount	24.00
	Invoice Payment	-24.00
	Previous Balance	.00
	Energy	0.16
	Access Charge	20.00
	Power Cost Adjustment X 2 KWH	0.03
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.44
	Clay Co Public Ser Utility Tax	0.81
	Clay County Sales Tax	0.21
	Operation Round Up	0.84
	CURRENT CHARGES	24.00
	TOTAL DUE	24.00

Sub ID 1	Acct # 6875140	Name	DOUBLE BRANCH COMM DEV DIST	Loc	373 OAKLEAF VILLAGE CTR 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	1875	2092	1	217	29	687514	26220782

Dem Read Dem Use	Previous Bill Amount	56.00
	Invoice Payment	-56.00
	Previous Balance	.00
	Energy	17.64
	Access Charge	20.00
	Power Cost Adjustment X 217 KWH	3.78
	FLA Gross Receipts Tax	1.07
	Florida State Sales Tax	2.95
	Clay Co Public Ser Utility Tax	1.39
	Clay County Sales Tax	0.42
	Operation Round Up	0.75
	CURRENT CHARGES	48.00
	TOTAL DUE	48.00

Sub ID 1	Acct # 6912612	Name	DOUBLE BRANCH COMM DEV DIST	Loc	608 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	17	17	1	0	31	691261	11007694

Dem Read Dem Use	Previous Bill Amount	25.00
	Invoice Payment	-25.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
	TOTAL DUE	23.00



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Sub ID 1	Acct # 6912620	Name	DOUBLE BRANCH COMM DEV DIST	Loc 304 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	18457	18457	1	0	31	691262	26220995

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
	TOTAL DUE	23.00

Sub ID 1	Acct # 6912653	Name	DOUBLE BRANCH COMM DEV DIST	Loc 603 OAKLEAF VILLAGE PKWY # 2				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	11376	11383	1	7	31	691265	50801500

Dem Read Dem Use	Previous Bill Amount	24.00
	Invoice Payment	-24.00
	Previous Balance	.00
	Energy	0.57
	Access Charge	20.00
	Power Cost Adjustment X 7 KWH	0.12
	FLA Gross Receipts Tax	0.53
	Florida State Sales Tax	1.47
	Clay Co Public Ser Utility Tax	0.82
	Clay County Sales Tax	0.21
	Operation Round Up	0.28
	CURRENT CHARGES	24.00
TOTAL DUE	24.00	

Sub ID 1	Acct # 6912661	Name	DOUBLE BRANCH COMM DEV DIST	Loc 602 OAKLEAF VILLAGE PKWY # 1				
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	17434	17498	1	64	31	691266	26220998

Dem Read Dem Use	Previous Bill Amount	34.00
	Invoice Payment	-34.00
	Previous Balance	.00
	Energy	5.20
	Access Charge	20.00
	Power Cost Adjustment X 64 KWH	1.11
	FLA Gross Receipts Tax	0.68
	Florida State Sales Tax	1.88
	Clay Co Public Ser Utility Tax	0.97
	Clay County Sales Tax	0.27
	Operation Round Up	0.89
	CURRENT CHARGES	31.00
TOTAL DUE	31.00	



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Sub ID 1	Acct # 6912687	Name	DOUBLE BRANCH COMM DEV DIST			Loc 537 OAKLEAF VILLAGE P PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/09/2017	10102	10102	1	0	31	691268	26220997	
Dem Read Dem Use	Previous Bill Amount		23.00						
	Invoice Payment		<u>-23.00</u>						
	Previous Balance		.00						
	Access Charge		20.00						
	FLA Gross Receipts Tax		0.51						
	Florida State Sales Tax		1.43						
	Clay Co Public Ser Utility Tax		0.80						
	Clay County Sales Tax		0.21						
	Operation Round Up		<u>0.05</u>						
			<u>CURRENT CHARGES</u> 23.00						
		<u>TOTAL DUE</u> 23.00							

Sub ID 1	Acct # 6912695		Name DOUBLE BRANCH COMM DEV DIST		Loc 529 OAKLEAF VILLAGE PKWY # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	10/09/2017	15944	15944	1	0	31	691269	26220996
Dem Read Dem Use			Previous Bill Amount					24.00	
			Invoice Payment					-24.00	
			Previous Balance					.00	
			Access Charge					20.00	
			FLA Gross Receipts Tax					0.51	
			Florida State Sales Tax					1.43	
			Clay Co Public Ser Utility Tax					0.80	
			Clay County Sales Tax					0.21	
			Operation Round Up					0.05	
								CURRENT CHARGES	23.00
							TOTAL DUE	23.00	

Sub ID 1	Acct # 6912703		Name DOUBLE BRANCH COMM DEV DIST		Loc 3925 PLANTATION OAKS BLVD # 1				
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	10/09/2017	53569	53685	1	116	31	691270	25203257
Dem Read Dem Use			Previous Bill Amount						43.00
			Invoice Payment						-43.00
			Previous Balance						.00
			Energy						9.43
			Access Charge						20.00
			Power Cost Adjustment X 116 KWH						2.02
			FLA Gross Receipts Tax						0.81
			Florida State Sales Tax						2.24
			Clay Co Public Ser Utility Tax						1.12
			Clay County Sales Tax						0.32
			Operation Round Up						0.06
							CURRENT CHARGES		36.00
						TOTAL DUE		36.00	



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Sub ID 1	Acct # 6912729	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3860 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	13618	13634	1	16	31	691272	24808397
Dem Read Dem Use	Previous Bill Amount						25.00	
	Invoice Payment						-25.00	
	Previous Balance						.00	
	Energy						1.30	
	Access Charge						20.00	
	Power Cost Adjustment X 16 KWH						0.28	
	FLA Gross Receipts Tax						0.55	
	Florida State Sales Tax						1.54	
	Clay Co Public Ser Utility Tax						0.84	
	Clay County Sales Tax						0.22	
	Operation Round Up						0.27	
	CURRENT CHARGES						25.00	
	TOTAL DUE						25.00	

Sub ID 1	Acct # 6912737	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3859 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	16126	16188	1	62	31	691273	26220993
Dem Read Dem Use	Previous Bill Amount						30.00	
	Invoice Payment						-30.00	
	Previous Balance						.00	
	Energy						5.04	
	Access Charge						20.00	
	Power Cost Adjustment X 62 KWH						1.08	
	FLA Gross Receipts Tax						0.67	
	Florida State Sales Tax						1.86	
	Clay Co Public Ser Utility Tax						0.97	
	Clay County Sales Tax						0.27	
	Operation Round Up						0.11	
	CURRENT CHARGES						30.00	
	TOTAL DUE						30.00	

Sub ID 1	Acct # 6912752	Name	DOUBLE BRANCH COMM DEV DIST		Loc 3805 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	20374	20392	1	18	31	691275	24808306
Dem Read Dem Use	Previous Bill Amount						25.00	
	Invoice Payment						-25.00	
	Previous Balance						.00	
	Energy						1.46	
	Access Charge						20.00	
	Power Cost Adjustment X 18 KWH						0.31	
	FLA Gross Receipts Tax						0.55	
	Florida State Sales Tax						1.55	
	Clay Co Public Ser Utility Tax						0.85	
	Clay County Sales Tax						0.22	
	Operation Round Up						0.06	
	CURRENT CHARGES						25.00	
	TOTAL DUE						25.00	



Clay Electric Cooperative, Inc.
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Web Address
clayelectric.com

Sub ID 1	Acct # 6912760		Name DOUBLE BRANCH COMM DEV DIST		Loc 3800 PLANTATION OAKS BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	38559	38819	1	260	29	691276	24808305
Dem Read Dem Use	Previous Bill Amount						32.00	
	Invoice Payment						-32.00	
	Previous Balance						.00	
	Energy						21.14	
	Access Charge						20.00	
	Power Cost Adjustment X 260 KWH						4.52	
	FLA Gross Receipts Tax						1.17	
	Florida State Sales Tax						3.25	
	Clay Co Public Ser Utility Tax						1.51	
	Clay County Sales Tax						0.47	
	Operation Round Up						0.94	
	CURRENT CHARGES						53.00	
	TOTAL DUE						53.00	

Sub ID 1	Acct # 6912778	Name	DOUBLE BRANCH COMM DEV DIST			Loc 3306 VILLAGE OAKS LN # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter	
GS	10/05/2017	8984	8990	1	6	29	691277	26251620	
Dem Read Dem Use	Previous Bill Amount						24.00		
	Invoice Payment						-24.00		
	Previous Balance						.00		
	Energy						0.49		
	Access Charge						20.00		
	Power Cost Adjustment X 6 KWH						0.10		
	FLA Gross Receipts Tax						0.52		
	Florida State Sales Tax						1.47		
	Clay Co Public Ser Utility Tax						0.82		
	Clay County Sales Tax						0.21		
	Operation Round Up						0.39		
	CURRENT CHARGES						24.00		
	TOTAL DUE						24.00		

Sub ID 1	Acct # 6912786		Name DOUBLE BRANCH COMM DEV DIST			Loc 465 OAKLEAF VILLAGE PKWY # 1			
	Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
	GS	10/05/2017	16372	16382	1	10	29	691278	24808352
Dem Read Dem Use	Previous Bill Amount							25.00	
	Invoice Payment							-25.00	
	Previous Balance							.00	
	Energy							0.81	
	Access Charge							20.00	
	Power Cost Adjustment X 10 KWH							0.17	
	FLA Gross Receipts Tax							0.53	
	Florida State Sales Tax							1.49	
	Clay Co Public Ser Utility Tax							0.83	
	Clay County Sales Tax							0.22	
	Operation Round Up							0.95	
	CURRENT CHARGES							25.00	
	TOTAL DUE							25.00	



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

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GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1 Acct # 6912810 Name DOUBLE BRANCH COMM DEV DIST Loc 3801 PLANTATION OAKS BLVD # 1

Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	21545	21699	1	154	29	691281	24808307

Dem Read Dem Use	Previous Bill Amount	35.00
	Invoice Payment	-35.00
	Previous Balance	.00
	Energy	12.52
	Access Charge	20.00
	Power Cost Adjustment X 154 KWH	2.68
	FLA Gross Receipts Tax	0.90
	Florida State Sales Tax	2.51
	Clay Co Public Ser Utility Tax	1.22
	Clay County Sales Tax	0.36
	Operation Round Up	0.81
	CURRENT CHARGES	41.00
	TOTAL DUE	41.00

Sub ID 1 Acct # 6912828 Name DOUBLE BRANCH COMM DEV DIST Loc 728 BELLSHIRE DR # 1

Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/06/2017	8571	8571	1	0	29	691282	27670047

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
	TOTAL DUE	23.00

Sub ID 1 Acct # 6912836 Name DOUBLE BRANCH COMM DEV DIST Loc 721 BELLSHIRE DR # 1

Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/06/2017	9119	9135	1	16	29	691283	27670045

Dem Read Dem Use	Previous Bill Amount	25.00
	Invoice Payment	-25.00
	Previous Balance	.00
	Energy	1.30
	Access Charge	20.00
	Power Cost Adjustment X 16 KWH	0.28
	FLA Gross Receipts Tax	0.55
	Florida State Sales Tax	1.54
	Clay Co Public Ser Utility Tax	0.84
	Clay County Sales Tax	0.22
	Operation Round Up	0.27
	CURRENT CHARGES	25.00
	TOTAL DUE	25.00



Clay Electric Cooperative, Inc.
Orange Park District
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GROUP BILLING DETAIL Page 12



Web Address
clayelectric.com

Sub ID 1	Acct # 6912869	Name	DOUBLE BRANCH COMM DEV DIST	Loc	715-1 WAKEMOUNT DR			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	26640	26788	1	148	29	691286	26003425

Dem Read Dem Use	Previous Bill Amount	46.00
	Invoice Payment	-46.00
	Previous Balance	.00
	Energy	12.03
	Access Charge	20.00
	Power Cost Adjustment X 148 KWH	2.58
	FLA Gross Receipts Tax	0.89
	Florida State Sales Tax	2.47
	Clay Co Public Ser Utility Tax	1.20
	Clay County Sales Tax	0.36
	Operation Round Up	0.47
	CURRENT CHARGES	40.00
	TOTAL DUE	40.00

Sub ID 1	Acct # 6912877	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3219 STONEBRIER RIDGE DR # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	17232	17250	1	18	29	691287	26251622

Dem Read Dem Use	Previous Bill Amount	25.00
	Invoice Payment	-25.00
	Previous Balance	.00
	Energy	1.46
	Access Charge	20.00
	Power Cost Adjustment X 18 KWH	0.31
	FLA Gross Receipts Tax	0.55
	Florida State Sales Tax	1.55
	Clay Co Public Ser Utility Tax	0.85
	Clay County Sales Tax	0.22
	Operation Round Up	0.06
	CURRENT CHARGES	25.00
	TOTAL DUE	25.00

Sub ID 1	Acct # 6912893	Name	DOUBLE BRANCH COMM DEV DIST	Loc	576-1 WAKEMOUNT DR			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	11830	11830	1	0	29	691289	26251619

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
	TOTAL DUE	23.00



Clay Electric Cooperative, Inc.
Orange Park District
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GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1	Acct # 6912901	Name	DOUBLE BRANCH COMM DEV DIST	Loc	507 MILLSTONE DR # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	10036	10036	1	0	29	691290	25007136

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
TOTAL DUE		23.00

Sub ID 1	Acct # 6912919	Name	DOUBLE BRANCH COMM DEV DIST	Loc	498 MILLSTONE DR # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	15105	15105	1	0	29	691291	26251621

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
TOTAL DUE		23.00

Sub ID 1	Acct # 6912927	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3442-1 WORTHINGTON OAKS DR			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	9016	9016	1	0	29	691292	25007134

Dem Read Dem Use	Previous Bill Amount	23.00
	Invoice Payment	-23.00
	Previous Balance	.00
	Access Charge	20.00
	FLA Gross Receipts Tax	0.51
	Florida State Sales Tax	1.43
	Clay Co Public Ser Utility Tax	0.80
	Clay County Sales Tax	0.21
	Operation Round Up	0.05
	CURRENT CHARGES	23.00
TOTAL DUE		23.00

Sub ID 1	Acct # 6912943	Name	DOUBLE BRANCH COMM DEV DIST	Loc	309 OAKLEAF VILLAGE PKWY # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	29898	29927	1	29	31	691294	24808308

Previous Bill Amount	26.00	
Invoice Payment	-26.00	
CURRENT CHARGES	27.00	
TOTAL DUE		27.00



GROUP BILLING DETAIL

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Web Address
clayelectric.com

Sub ID 1		Acct # 6912968		Name DOUBLE BRANCH COMM DEV DIST		Loc 308 OAKLEAF VILLAGE PKWY # 1		
Sch GS	Read Dt 10/09/2017	Prev 3158	Curr 3159	Mult 1	Usage 1	Days 31	Location 691296	Meter 43357093
		Previous Bill Amount					23.00	
		Invoice Payment					-23.00	
Dem Read		Previous Balance					.00	
Dem Use		Energy					0.08	
		Access Charge					20.00	
		Power Cost Adjustment X 1 KWH					0.02	
		FLA Gross Receipts Tax					0.51	
		Florida State Sales Tax					1.43	
		Clay Co Public Ser Utility Tax					0.80	
		Clay County Sales Tax					0.21	
		Operation Round Up					0.95	
							<hr/>	
CURRENT CHARGES							24.00	
							<hr/>	
TOTAL DUE							24.00	

0000105



Clay Electric Cooperative, Inc.
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GROUP BILLING DETAIL

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Web Address
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Sub ID 1	Acct # 6912976	Name	DOUBLE BRANCH COMM DEV DIST	Loc	358 OAKLEAF VILLAGE PKWY # 2			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	15219	15226	1	7	31	691297	40591147

Dem Read Dem Use	Previous Bill Amount	24.00
	Invoice Payment	-24.00
	Previous Balance	.00
	Energy	0.57
	Access Charge	20.00
	Power Cost Adjustment X 7 KWH	0.12
	FLA Gross Receipts Tax	0.53
	Florida State Sales Tax	1.47
	Clay Co Public Ser Utility Tax	0.82
	Clay County Sales Tax	0.21
	Operation Round Up	0.28
	CURRENT CHARGES	24.00
	TOTAL DUE	24.00

Sub ID 1	Acct # 7131527	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3206 SILVER BLUFF BLVD # 1			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/09/2017	9310	9321	1	11	31	713152	28837107

Dem Read Dem Use	Previous Bill Amount	24.00
	Invoice Payment	-24.00
	Previous Balance	.00
	Energy	0.89
	Access Charge	20.00
	Power Cost Adjustment X 11 KWH	0.19
	FLA Gross Receipts Tax	0.54
	Florida State Sales Tax	1.50
	Clay Co Public Ser Utility Tax	0.83
	Clay County Sales Tax	0.22
	Operation Round Up	0.83
	CURRENT CHARGES	25.00
	TOTAL DUE	25.00

Sub ID 1	Acct # 7332257	Name	DOUBLE BRANCH COMM DEV DIST	Loc	3168 STONEBRIER RIDGE DR NEXTT			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter
GS	10/05/2017	62869	64631	1	1762	29	489354	07557514

Dem Read Dem Use	Previous Bill Amount	247.00
	Invoice Payment	-247.00
	Previous Balance	.00
	Energy	143.25
	Access Charge	20.00
	Power Cost Adjustment X 1762 KWH	30.66
	FLA Gross Receipts Tax	4.97
	Florida State Sales Tax	13.82
	Clay Co Public Ser Utility Tax	5.59
	Clay County Sales Tax	1.99
	Operation Round Up	0.72
	CURRENT CHARGES	221.00
	TOTAL DUE	221.00



Clay Electric Cooperative, Inc.
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Web Address
clayelectric.com

Sub ID 1	Acct # 7332265	Name	DOUBLE BRANCH COMM DEV DIST	Loc	OAKLEAF VILLAGE CENTER			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	Previous Bill Amount	231.00
	Invoice Payment	-231.00
	Previous Balance	.00
	Small Outdoor Light	200.89
	FLA Gross Receipts Tax	5.15
	Florida State Sales Tax	14.32
	Clay Co Public Ser Utility Tax	8.04
	Clay County Sales Tax	2.06
	Operation Round Up	0.54
	CURRENT CHARGES	231.00
TOTAL DUE		231.00

Sub ID 1	Acct # 8684243	Name	DOUBLE BRANCH COMM DEV DIST	Loc	571 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	GS	10/09/2017	263	268	1	5	31	868424	40935673
	Previous Bill Amount	24.00							
	Invoice Payment	-24.00							
	Previous Balance	.00							
	Energy	0.41							
	Access Charge	20.00							
	Power Cost Adjustment X 5 KWH	0.09							
	FLA Gross Receipts Tax	0.52							
	Florida State Sales Tax	1.46							
	Clay Co Public Ser Utility Tax	0.81							
Clay County Sales Tax	0.21								
Operation Round Up	0.50								
CURRENT CHARGES	24.00								
TOTAL DUE		24.00							

Sub ID 1	Acct # 8763369	Name	DOUBLE BRANCH COMM DEV DIST	Loc	382 OAKLEAF VILLAGE PKWY			
Sch	Read Dt	Prev	Curr	Mult	Usage	Days	Location	Meter

Dem Read Dem Use	GS	10/09/2017	53819	64082	1	10263	31	8763369	13794545
	Previous Bill Amount	1,340.00							
	Invoice Payment	-1,340.00							
	Previous Balance	.00							
	Energy	834.38							
	Access Charge	20.00							
	Power Cost Adjustment X 10263 KWH	178.58							
	FLA Gross Receipts Tax	26.47							
	Florida State Sales Tax	73.63							
	Clay Co Public Ser Utility Tax	28.68							
Clay County Sales Tax	10.59								
Operation Round Up	0.67								
CURRENT CHARGES	1,173.00								
TOTAL DUE		1,173.00							

Sub-Group # 1 Current Charges 10,744.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: OCTOBER 30, 2017
WEEK OF: 10/20-26/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/20/17	MATT WILLIAMS	1700-2300	6	26.00	156.00
10/20/17	WES SMITH	1900-2300	4	26.00	104.00
10/21/17	VACANT				
10/22/17	VACANT				
10/23/17	JENNIFER COOPER	1700-2200	6	26.00	156.00
10/24/17	JON BROWN	1700-2300	6	26.00	156.00
10/25/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
10/26/17	MATT WILLIAMS	1700-2300	6	26.00	156.00

DEPUTY SIGNATURE:

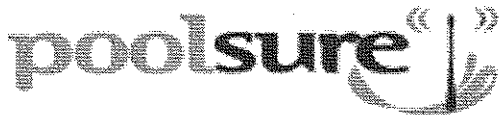
TOTAL

\$884.00/2

\$442.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2017

Invoice # 131295575193

Terms	Net 20
Due Date	11/21/2017
PO #	
Customer #	13OAK102

Bill To	Ship To
Attn: Office Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Village/Double Branch Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,903.02
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
2.32.572.463 186 OCT 17 2017				

Season Billing Schedule:
Summer - April through September monthly service
Winter - October through March monthly service

Total Amount Due 2,011.20
\$2,011.20

Remittance Slip

Customer 13OAK102
Invoice # 131295575193

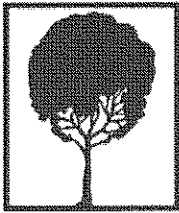
Amount Due \$2,011.20

Amount Paid

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372





R&D LANDSCAPE & IRRIGATION

8850 Corporate Square Court
Jacksonville, Florida 32216

(904) 737-9733 • (904) 858-3314

Invoice

007332017

Date	Invoice #
10/9/2017	17104781

Bill To
DOUBLE BRANCH CDD C/O GMS LCC 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

Ship To

Please remit payment to 7887
Safeguard Circle, Valley View, OH
44125

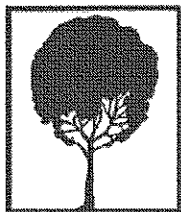
P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Work completed on 9/8/17. Removed large Willow tree at the soccer fields.	300.00	300.00
Code to: Double Branch Repairs and Replacements 2.320.57200.63100 518			

Please remit payment to 7887 Safeguard Circle, Valley View, OH 44125.

ANY INVOICE 30 DAYS PAST DUE IS SUBJECT TO COLLECTION AND LEGAL FEES

Balance Due	\$300.00
--------------------	-----------------



R&D LANDSCAPE & IRRIGATION

8850 Corporate Square Court
Jacksonville, Florida 32216

(904) 737-9733 • (904) 858-3314

OCT 20 2017

Invoice

Date	Invoice #
10/23/2017	17104818

Bill To

DOUBLE BRANCH CDD
C/O GMS LCC
475 WEST TOWN PLACE, STE 114
ST. AUGUSTINE, FL 32092

Ship To

Please remit payment to 7887
Safeguard Circle, Valley View, OH
44125

P.O. No.

Terms

Project

Net 30

Quantity	Description	Rate	Amount
	Completed approved landscape proposal #L23136	250.00	250.00
Code to: Double Branch Repairs and Replacements 2.320.57200.63100 518			
Please remit payment to 7887 Safeguard Circle, Valley View, OH 44125. ANY INVOICE 30 DAYS PAST DUE IS SUBJECT TO COLLECTION AND LEGAL FEES		Balance Due	\$250.00

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request
Date: October 29, 2017 at 6:21 PM
To: Brian Sanchez BSANCHEZ@gmsnf.com

Good evening Brian,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR (Oakleaf Village Club Room)
- DATE OF VENUE – October 14, 2017 (SATURDAY) 7:30 p.m. - 11:30 p.m.
- RESIDENT – REUBEN MOBLEY
- ADDRESS – 797 WAKEMONT DRIVE, Orange Park, FL 32065
- AMOUNT OF REFUND - \$100.00
 - DEPOSIT REFUND
- DEPOSIT was via VISA credit card
 - DATED: 5/26/17
 - INVOICE# 0003
 - BATCH # 000353
 - APPROVAL CODE# 091409
 - AMOUNT: \$100.00

2.300.369.103
553

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONICCH
05/26/17	05/26/17	10/14/17	Reuben Mobley - OVCR DEPOSIT	DEPOSIT	\$ 100.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, November 1, 2017 and THURSDAY, November 2, 2017, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
[\(904\) 770-4661](tel:904-770-4661) voice email
[\(904\) 275-0285](tel:904-275-0285) cell



Servicing Plant JACKSONVILLE

FL

Location 917

Any questions regarding this statement, please call 904/353-4121 Page 001

INVOICE DATE	INVOICE #	AMOUNT	CUSTOMER COMMENTS
9/26/17	9171304069	46.00	
10/03/17	9171305891	46.00	
10/10/17	9171307722	46.00	
10/17/17	9171309575	46.00	
<div>Code to: 2.330.57200.61100 Double Branch Fitness Janitorial 382</div>			
STATEMENT DATE	ACCOUNT #	AMOUNT DUE	
10/23/17	999548	184.00	

CURRENT	30 DAYS	60 DAYS	90 DAYS and OVER
184.00			

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice.

REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

Please return This Stub With Your Payment

REMIT TO:

UNIFIRST CORPORATION
ATTENTION-ACCOUNTS RECEIVABLE
1446 HAINES STREET
JACKSONVILLE FL 32206

DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY F

ORANGE PARK FL 32065

Statement Date:
10/23/17
Invoices Paid
Amount Paid
Customer Number
999548

INVOICE NUMBER

REMIT TO

INVOICE DATE

917 1304069

UniFirst Corporation

CUSTOMER# (BILL TO)

9/26/17

1446 HAINES STREET

A/R NUMBER

999548

JACKSONVILLE

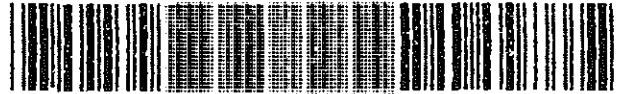
FL 32206

CUSTOMER

RTE# F3160

DOUBLE BRANCH CDD

PAYMENT AMOUNT \$



- Please Detach and Return With Payment -

UniFirst **U1st**

 UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE

001

FL 32206

INVOICE

DATE

PAYMENT TERMS

PURCHASE ORDER

CONTRACT

917 1304069

9/26/17

CHARGE

668911

 SHIP TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

 BILL TO
 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

904/353-4121

RTE# F3160

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

4X6H OAKLEAF

2

12 80

3/12

2

4X6H OAKLEAF

1

6 40

3/12

1

MAT--4X6 U1ST GREAT I

2

12 80

4/12

2

DEFE CHARGE

14 00

INVOICE SUB-TOTAL

46 00

TOTAL SERVICE CHANGES

AMOUNT DUE

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOTS

SOIL PICK UP COUNT

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NO

INVOICE NUMBER 917 1305891 REMIT TO UniFirst Corporation
 INVOICE DATE 10/03/17 1446 HAINES STREET
 CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
 A/R NUMBER RTE# F3160
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

91713058911

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE 001
 FL 32206

INVOICE 917 1305891
 DATE 10/03/17

PAYMENT TERMS
 CHARGE

PURCHASE ORDER

CONTRACT
 668911

SHIP TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

904/353-4121

RTE# F3160

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		4X6H OAKLEAF	---	2	12 80			3/12	2	
		4X6H OAKLEAF	---	1	6 40			3/12	1	
		MAT-4X6 U1ST GREAT I	---	2	12 80			4/12	2	
		DEFE CHARGE	---		14 00					
		INVOICE SUB-TOTAL	---		46 00					
		TOTAL SERVICE CHANGES	---							
		AMOUNT DUE	---							

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOTES

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

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UniFirst **U1st**

PAGE 001
JACKSONVILLE FL 32206

SHIP TO
999548
DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

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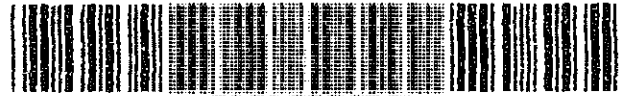
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DOUBLE BRANCH CDD
370 OAKLEAG VILLAGE PKWY
ORANGE PARK FL 32065

RTE# F3160

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN NOTS

SOIL PICK UP COUNT	SH	PT	OT	NO
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INVOICE NUMBER 917 1309575 REMIT TO UniFirst Corporation
 INVOICE DATE 10/17/17 1446 HAINES STREET
 CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206
 A/R NUMBER RTE# F3160
 CUSTOMER DOUBLE BRANCH CDD



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
 1446 HAINES STREET

JACKSONVILLE

PAGE 001
 FL 32206

INVOICE 917 1309575 DATE 10/17/17 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT 66891

SHIP TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

BILL TO 999548
 DOUBLE BRANCH CDD
 370 OAKLEAG VILLAGE PKWY
 ORANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL

904/353-4121

RTE# F3160

LKR/ DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PIC UP
				QTY.	AMOUNT					
		4X6H OAKLEAF		2	12 80			3/12	2	
		4X6H OAKLEAF		1	6 40			3/12	1	
		MAT-4X6 U1ST GREAT I		2	12 80			4/12	2	
		DEFE CHARGE			14 00					
		INVOICE SUB-TOTAL			46 00					
		TOTAL SERVICE CHANGES								
		AMOUNT DUE								

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

NOTS

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

OCT 26 2017

1000Bulbs2140 Merritt Dr.
Garland, TX 75041**INVOICE**

Invoice Date:	Invoice:
2017-10-26	W00692364

Bill To:

Ship To:

Jay Soriano
370 Oakleaf Village Pkwy
Attn: Jay Soriano
Orange Park, FL 32065Jay Soriano
370 Oakleaf Village Pkwy
Attn: Jay Soriano
Orange Park, FL 32065

Web Order #: 5115982	Customer #: 000000001064586	SO #: W00698191
Order Date: 2017-10-24	PO #:	Terms: Net 30

PRODUCT	ORDERED	INVOICE QTY	OPEN	UNIT PRICE	TOTAL
GREENCREATIVE-57948 9300 Lumens - 80 Watt - LED Corn Bulb - 250W Metal Halide Equal - 4000 Kelvin - Mogul Base - 120-277V - 5 Year Warranty	3	3	0	\$159.98	\$479.94
LED-8087M40A 4171 Lumens - 30 Watt - LED Wall Pack Retrofit Lamp - 100W MH Equal - 4000 Kelvin - Mogul Base - Universal Mount - Operates by Bypassing Existing Ball	8	8	0	\$74.50	\$596.00
GREENCREATIVE-2B377 LED PL Lamp - 9.5 Watt - 4-Pin G24 Bases - Replaces 13W, 18W, 26W, 32W, or 42W CFL Lamps - 1020 Lumens - 4000 Kelvin - Vertical Mount - 120-277V - Wor	2	2	0	\$15.48	\$30.96
Account Manager: Moni Rubio Phone: 972-535-0911 Ext: 153 Fax: 972-535-0912 Email: mrubio@1000bulbs.com			NET INVOICE: \$1,106.90 FREIGHT: \$20.51 SALES TAX: \$0.00 INVOICE TOTAL: \$1,127.41		

TRACKING NUMBER: FEDEX

788216516900

1000Bulbs.com • 2140 Merritt Dr., Garland, TX 75041 • 972-288-2277

Code to: Split
(\$637.21)
Double Branch Repair and
Replacements 512
2.320.57200.63100
(\$490.20)
Middle Village Repair and
Replacements
34-600-538-64000

Certified Air Contractors, Inc
State Certification #CAC008251
4505 Marquette Avenue
Jacksonville FL 32210
Phone: 904-389-7950
Fax: 904-389-4925

INVOICE

DATE

10/27/2017

INVOICE #

0000083596

CUST #

0150002

BILL TO:

Oakleaf Plantation
Orange Park FL 32073

NOV 06 2017

SHIP TO:

Oakleaf Plantation Fitness Center
382 Oakleaf Village Parkway
Orange Park FL 32065

P.O. NUMBER		TERMS		DISPATCH NUMBER			
		NET 30		22981			
QUAN	DESCRIPTION			PRICE EACH	AMOUNT		
Manufacturer	Model	Serial #	Type	Mfg Code	Warranty	Location	Agreement
ADDISON	RCH154C0003G	111101903	CU			# 2	
	CU #2 Compressor Install.						
	Recovered refrigerant from system. Removed compressor						
	and drier. Installed new compressor along with drier.						
	Replaced time delay. Checked for leaks and evacuated						
	system. Wired accordingly. Returned refrigerant back to						
	system and verified operations.						
1.00	Service Kit						
1.00	Addison Compressor M#ZP72KCE-TF5-250 S#17GC0393L						
	PO #95009						
1.00	ICM150 Time Delay p/n 0872N-0069A PO #95009						
1.00	Liquid Line Filter Drier PO #95009						
1.00	Price to complete quoted work				5,250.00	5,250.00	
Code to:							
02-330-572-6310							
Double Branch Repairs and Replacemen							
TOTAL						\$5,250.00	

Code to:

02-330-572-6310

Double Branch Repairs and Replacements

Invoice

Invoice #: 1937
Invoice Date: 11/2/17
Due Date: 11/2/17
Case:
P.O. Number:

NOV 03 2017

Description	Hours/Qty	Rate	Amount
Facility Event Staff	35.76	25.00	894.00
Amenities Revenue 2,369.103			
Total			\$894.00
Payments/Credits			\$0.00
Balance Due			\$894.00

RMD
11-3-17

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
35.76	Facility Event Staff	\$ 25.00	\$ 894.00

Covers Period End: October 26, 2017

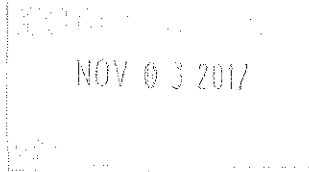
Amenities Revenue # 2-369-103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1936
Invoice Date: 11/1/17
Due Date: 11/1/17
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - November 2017		7,955.83	7,955.83
2,310,513,340			

Total \$7,955.83

Payments/Credits \$0.00

Balance Due \$7,955.83

RMW
11-2-17

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 4, 2017
WEEK OF: 10/27-11/2/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/27/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
10/28/17	WES SMITH	1900-2300	6	26.00	156.00
10/28/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
10/29/17	WES SMITH	1700-2300	6	26.00	156.00
10/30/17	WAYNE SIMANDL	1700-2200	6	26.00	156.00
10/31/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/1/17	BEN WASE	1700-2300	6	26.00	156.00
11/2/17	MATT WILLIAMS	1800-2300	5	26.00	130.00

DEPUTY SIGNATURE:

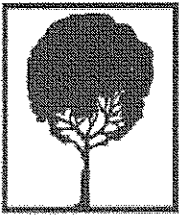
TOTAL

\$1222.00/2

\$611.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



R&D LANDSCAPE & IRRIGATION

7887 Safeguard Circle
Valley View, OH 44125

(904) 737-9733 • (904) 556-3314

FORMERLY:

DOWN TO EARTH

Invoice

Date	Invoice #
11/1/2017	17105026

Bill To
DOUBLE BRANCH CDD C/O GMS LCC 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

NOV 03 2017

P.O. No.	Terms	Due Date
		11/1/2017

Description	Qty	Rate	Amount
DOUBLE BRANCH CDD			
Monthly - Property Maintenance - November 2017	1	26,314.50	26,314.50
<div>Code to: 2-320-572-4620 Double Branch Landscape Maintenance</div>			
<div>Please remit payment to the payee and address listed below. Thank you</div>			
Please Make Checks Payable To:		Invoice Total	\$26,314.50
R&D Landscape & Irrigation		Payments/Credits	\$0.00
Please Remit Payments To:		Balance Due	\$26,314.50
7887 Safeguard Circle Valley View, OH 44125			

Riverside Management Services, Inc

Jacksonville, FL 32257
9655 Florida Mining Blvd West

Invoice

Date	Invoice #
11/1/2017	202

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - November 2017	2,079.00	2,079.00
	2,320,572.610		
		Total	\$2,079.00

RMW
11-1-17

Riverside Management Services, Inc

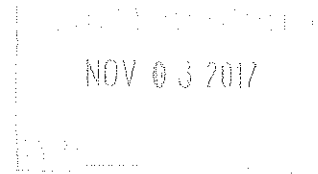
Jacksonville, FL 32257

9655 Florida Mining Blvd West

Invoice

Date	Invoice #
11/1/2017	203

Bill To
Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - November 2017 - Fitness Center	1,005.42	1,005.42
	2, 33, 572, 611		
		Total	\$1,005.42

RMW
11-1-17

SoutheastFitness

REPAIR

Equipment Repair & Maintenance

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

southeastfitnessrepair@comcast.net

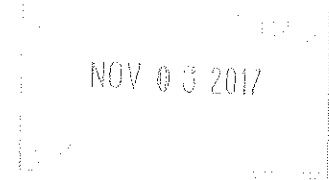
www.southeastfitnessrepair.com

Invoice # 126.2A

Facility Name:	Double Branch
Facility Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Billing Address:	Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Contact & Phone:	
Reason for call:	BIMONTHLY PM VISIT SEE ATTACHED DOCUMENT FOR COUNT AND PRICING REPAIR PART TO INSTALL

Date: 27-Oct-2017

Payment is due within 30 days of
invoice date.



Description	Part #	Part Cost	QTY	Total
PM: PREVENTATIVE MAINTENANCE		278.40	1.00	278.40
Comments:			<i>Parts Total</i>	278.40
			<i>Tax</i>	0.00
			<i>Balance</i>	278.40

Technician: FRANK HARDY

Thank you for your business.

Code to:

Double Branch Fitness Center

Facility Maintenance - Preventative

2-330-572-4720



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 335973
Date 11/1/2017
Terms Net 30
Due Date 12/1/2017
Memo Nov. 2017 Fees

Bill To

Double Branch C.D.D.
Community Manager
370 Oakleaf Village Parkway
Orange Park FL 32065

NOV 03 2017

Description	Quantity	Rate	Amount
Services of Aquatics Director and Assistant at Double Branch C.D.D.	1	4,228.67	4,228.67

Thank you for your business.

Total \$4,228.67

Code to:

2-320-572-1200

Double Branch Aquatic & Athletic



Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0502
WWW.XEROX.COM/MYACCT

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

DOUBLE BRANCH
COMM DEV DIST
PKWY
370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To:
2254-001
 DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

10-20-17
Invoice Date
090929367
Invoice Number
720343326
Customer Number

MFP3635X1 MFP3635X W/EIP

SER.# BB1-867777

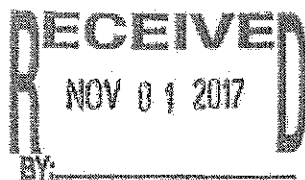
SPLY-MAINT - COST PER COPY PLAN
AMOUNT

to: BASE CHARGE OCTOBER
e Branch Fitness Center Supplies and Equi
-57200-50000
2.330. METER USAGE 06-30-17 TO 09-30-17
175099 175099 0

PRINT CHARGES
METER 1 PRINTS 0
NET BILLABLE PRINTS 0 .029200 .00
TOTAL EXCESS PRINT CHARGES .00

SUB TOTAL 25.95

TOTAL 25.95



** ALLOWANCE PRORATED FOR 091 DAYS
THIS IS A 12 MONTH AGREEMENT WHICH INCLUDES MAINTENANCE
AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
DOUBLE BRANCH
COMM DEV DIST
PKWY

370 OAKLEAF VILLAGE
ORANGE PARK FL
32065

Bill To
DOUBLE BRANCH
COMM DEV DIST
STE 114
475 W TOWN PL
SAINT AUGUSTINE FL
32092

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

PLEASE PAY
01-569-8562 4 720343326 090929367 10-20-17 THIS AMOUNT
RR002335 M 070117
03 6M1E SETY W V7330 5933 1 C15

\$25.95
VFL40

202100008070060 0909293679 0300025954 272034332686

Invoice

Payment

Notice: This automated email is not monitored for replies.

1000Bulbs.com

NOV 06 2017

1-800-624-4488

HOME

CUSTOMER SERVICE

RETURN POLICY

Thank you for your order! - You will receive an email with tracking information when your package(s) ships.

Please contact our customer service department if you have additional questions. We appreciate your business!

Account Manager:

Moni Rubio

2140 Merritt Dr.

Garland, TX 75041

mrubio@1000bulbs.com

p. 972-535-0911

f. 972-535-0912

Order # 5134100

Order Date: 11/01/2017 **Customer #:** 1705529

Payment Method



Invoice: Net 30

Bill To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Ship To

Jay Soriano
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
9045620249

Product	Qty	Price	Cost
 PLT-20078 2 3/8 in. Inside Diameter Slipfitter Mount - For PLT Shoebox LED Flood Fixtures - View Specifications for Compatible Fixtures	5	\$17.99ea	\$89.95
 PLT-10843-S4K 36,000 Lumens - LED Area Light - Shoebox Fixture - 300 Watt - 4000 Kelvin - Samsung LEDs - Type III - 120-277V - Comes with Extruded Mounting Arm - PLT PLTB273X11	5	\$479.39ea	\$2,396.95

Subtotal \$2,486.90

Ground \$95.55

Total \$2,582.45

1000Bulbs.com 2140 Merritt Dr., Garland, TX 75041

code to: Split

\$1090.31)

Double Branch Repair and Replacements

2.320.57200.63100

\$1492.14)

Middle Village Repair and Replacements

4-600-538-64000

DOUBLE BRANCH COMMUNITY DEVELOPMENT
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK FL 32065-4259

RECEIVED
 NOV 14 2017

BY:

To ensure proper credit, please
 reference this invoice number
 on your remittance advice.

PLEASE REMIT PAYMENT TO:
 Allied Universal Security Services
 P.O. Box 828854
 Philadelphia, PA 19182-8854

Total Amount Due:
\$ 4,235.79
 Terms:
Due Upon Receipt

Service Location: **AB364297** Customer: **AB364297** Billing Period: **10/01/2017 - 10/31/2017**

DOUBLE BRANCH
 370 OAKLEAF VILLAGE PKWY
 Orange Park, FL 32065-4259

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
Subtotal				4,235.79



506

Any questions? Please contact a Customer Connection
 Representative at (866) 703-7666

Subtotal	\$ 4,235.79
Sales Tax	\$ 0.00
Total Amount Due	\$ 4,235.79

Certified Air Contractors, Inc
State Certification #CACO08251
4505 Marquette Avenue
Jacksonville FL 32210
Phone: 904-389-7950
Fax: 904-389-4925

INVOICE

DATE

11/6/2017

INVOICE #

0000083411

CUST #

0150002

RECEIVED
NOV 14 2017

BILL TO:

Oakleaf Plantation
Orange Park FL 32073

BY:

SHIP TO:

Oakleaf Plantation Double Branch
370 Oakleaf Village Pkwy
Orange Park FL 32065

P.O. NUMBER		TERMS	DISPATCH NUMBER	
		NET 30	0150002100104	
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	Service agreement billing for October 2017 performed November 2017.		200.00	200.00
	Changed all filters and cleared all drains at this time.			
6.00	16X20X2TA	Filter TA 16x20x2		
3.00	16X25X1TA	Filter TA 16x25x1		
1.00		Truck Charge	25.00	25.00
TOTAL				\$225.00

Code to:

02-330-572-4661

**Double Branch Facility Maintenance-
Preventative Contracts**

33

Certified Air Contractors, Inc
State Certification #CACO08251
4505 Marquette Avenue
Jacksonville FL 32210
Phone: 904-389-7950
Fax: 904-389-4925

INVOICE

DATE

11/6/2017

INVOICE #

0000083413

CUST #

0150002

BILL TO:

Oakleaf Plantation

Orange Park FL 32073

RECEIVED
NOV 14 2017

BY:

SHIP TO:

Oakleaf Plantation Fitness Center
382 Oakleaf Village Parkway
Orange Park FL 32065

P.O. NUMBER		TERMS	DISPATCH NUMBER	
		NET 30	0150002100106	
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	Service agreement billing for October 2017 performed November 2017.		168.00	168.00
	Changed all filters and cleared all drains at this time.			
8.00	16X25X2TA	Filter TA 16x25x2		
1.00	20X25X2TA	Filter TA 20x25x2		
1.00		Truck Charge	25.00	25.00
TOTAL				\$193.00

Code to:

02-330-572-4720

**Double Branch Fitness Center Facility
Maint.- Preventative Contracts**

33



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00238253

Service Address: 1422-1 Bitterberry Drive Reclaimed Irrigation

Route #: MC05521740

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	6.0	x	0.63	\$3.78	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.04
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.04

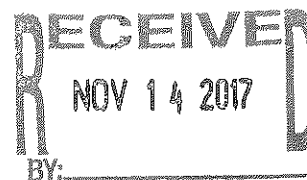
Tis the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$27.04 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.86 was posted to your account on 10/18/2017.



Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$27.04
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.04

DOUBLE BRANCH CDD

Customer #:00238253

1422-1 Bitterberry Drive Reclaimed Irrigation

Route #:MC05521740

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6112 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00238254
Route #: MC05521847

Service Address: 1206-1 Bedrock Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	8.0	x	0.63	\$5.04	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$28.30

This is the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$28.30 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.46 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$28.30
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30

DOUBLE BRANCH CDD

Customer #:00238254

1206-1 Bedrock Drive Reclaimed Irrigation

Route #:MC05521847

Route Group:27

ADDRESSEE:

6113 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206121

Service Address: 3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #: MC05522029

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

This is the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$23.26 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$23.26
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029

Route Group:27

ADDRESSEE:

6114 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206125
Route #: MC05522414

Service Address: 1505-1 Canopy Oaks Drive Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$38.70
Consumption Charges	Tier 1	26.0	x	0.63	\$16.38	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$55.08
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$55.08

This is the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$55.08 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$53.70 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$55.08
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$55.08

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

ADDRESSEE:

6115 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00207243

Service Address: 603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #: MC05522459

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	7.0	x	0.63	\$4.41	
Proration Factor: 0.9000	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.67

It's the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$27.67 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$28.06 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$27.67
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.67

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459

Route Group:27

ADDRESSEE:

6116 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206380

Service Address: 1940-1 Woodworth Drive Reclaimed Irrigation

Route #: MC05521159

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	5.0	x	0.63	\$3.15	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$26.41
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$26.41

It's the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$26.41 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.26 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$26.41
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$26.41

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6117 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206381

Service Address: 3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521233

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

Tis the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$23.26 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$25.66 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary

Bill Date	11/03/17
Current Charges	\$23.26
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233

Route Group:27

ADDRESSEE:

MAIL PAYMENT TO:

6118 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206376

Service Address: 3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521142

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges		0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

69062536	.75	11/01/17	29	600	604	4
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	4.0	x	0.63	\$2.52	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$25.78
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$25.78

This is the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$25.78 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$25.66 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$25.78
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$25.78

DOUBLE BRANCH CDD

Customer #:00206376

3701-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521142

Route Group:27

ADDRESSEE:

6119 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206379

Service Address: 3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #: MC05521144

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	63.0	x	0.63	\$39.69	
Proration Factor: 0.9333	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$117.11
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$117.11

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Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$117.11 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$78.02 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$117.11
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$117.11

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144

Route Group:27

ADDRESSEE:

6120 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00191992

Service Address: 716-1 Wakemont Drive Reclaimed Irrigation

Route #: MC05520506

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

58743881	2	11/01/17	29	10033	10035	2
----------	---	----------	----	-------	-------	---

Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	2.0	x	0.63	\$1.26	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$125.12
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00

TOTAL AMOUNT DUE	\$125.12
-------------------------	-----------------

Tis the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

Donations for children ages newborn to 14 need to be delivered to our office prior to 12/14/17. Thank you for helping spread some holiday cheer to the under privileged children in Clay County.

Donations are also being accepted for the BASCA house food pantry. Please visit our office to donate non-perishable items.

Please pay \$125.12 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$124.46 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$125.12
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$125.12

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSEE:

6107 1 AB 0.400 16-18



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00201224
Route #: MC05521392

Service Address: 566-1 Oakleaf Village Parkway Reclaimed Irrigation

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	112.0	x	0.63	\$70.56	
Proration Factor: 0.9333	Tier 2	37.3	x	1.25	\$46.63	
	Tier 3	432.7	x	1.88	\$813.48	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$1,054.53
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,054.53

This is the season for sharing. This year we are supporting JP Hall Children's Charities. The 36th Annual Christmas Party will be held Saturday, December 16, 2017. Please donate new or gently used toys.

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Please pay \$1054.53 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$707.47 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary

Bill Date	11/03/17
Current Charges	\$1,054.53
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,054.53



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

ADDRESSEE:

6108 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: DOUBLE BRANCH CDD

Bill Date: 11/03/2017

Customer #: 00206136

Service Address: 1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #: MC05521521

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/03/17 to 12/07/17					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$77.42
Consumption Charges	Tier 1	72.5	x	0.63	\$45.68	
Proration Factor: 0.9667	Tier 2	24.2	x	1.25	\$30.25	
	Tier 3	443.3	x	1.88	\$833.40	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$986.75
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$986.75

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Please pay \$986.75 by 11/24/2017 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$556.52 was posted to your account on 10/18/2017.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	11/03/17
Current Charges	\$986.75
Current Charges Past Due After	11/24/17
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$986.75

DOUBLE BRANCH CDD

Customer #:00206136

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05521521

Route Group:27

ADDRESSEE:

6111 1 AB 0.400 16-16



DOUBLE BRANCH CDD
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

INVOICE



Double Branch Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092

Customer	Double Branch Community Development District
Date	09/21/2017
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information	
Invoice Summary	67,542.00
Payment Amount	
Payment for:	Invoice#6288
100117544	

Thank You

Please detach and return with payment

Customer: Double Branch Community Development District

Invoice	Effective	Transaction	Description	Amount
6288	10/01/2017	Renew policy	Policy #100117544 10/01/2017-10/01/2018 Florida Insurance Alliance Package - Renew policy Due Date: 10/21/2017	67,542.00

Total
67,542.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC
Lockbox 234021 PO Box 84021
Chicago, IL 60689-4002

(321)320-7665

cbitner@egisadvisors.com

Date

09/21/2017



5021 Stepp Avenue
Jacksonville, FL 32216
Phone (904) 737-3511

INVOICE

Invoice Date

10/31/2017

Invoice #

91307

Customer PO #

Remit Payments To:

P.O. Box 551629
Jacksonville, FL 32255

Bill To: OA003

Double Branch Systems
Middle Village
370 Oak Leaf
Orange Park, FL 32065

RECEIVED
NOV 14 2017

BY:

Ship To:

Oakleaf Plantation
370 Oak Leaf Village Parkway
Orange Park, FL 32065

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

JSC Job #	Terms	Date Shipped	Ship Via
X035955	Due Upon Receipt	10/31/2017	

Quantity	Item / Description	Unit Price	Amount
1.00	(1) Annual (3) Quaterly Sprinkler Inspections \$1144.00	1,144.00	1,144.00
Sub-Total		Sales Tax	Total Due
1,144.00		0.00	1,144.00

Code to:

2-330-572-4661

Double Branch Preventative contracts

25

Recd
11/7/17

Jacksonville Sound and Communications, Inc.

5021 Stepp Avenue
Jacksonville, FL 32216
(904) 737-3511
Lic#: EF20000375

Service Ticket

Job/Ticket #: X035955
Dispatch #: 35955
Dispatched: 10/31/2017
Completed: 10/31/2017
Technician: J-JAX Service 2

RECEIVED
NOV 14 2017

Bill to : OA003

Double Branch Systems
Middle Village
370 Oak Leaf
Orange Park, FL 32065
(904) 406-2200

Requested By: Jay Soriano

BY:

Site Location:

Oakleaf Plantation
370 Oak Leaf Village Parkway

Orange Park, FL 32065
(904) 406-2200

Site Contact Jay Soriano

Florida Statue 633.702(4) prohibits service and repair of fire alarm systems, including replacement of fire alarm devices and batteries, by system owners not otherwise qualified under Florida law to perform fire alarm service and repairs.

Service Requested				Service Performed	
(1) Annual (3) Quaterly Sprinkler Inspections \$1144.00					

Materials List				Notes / Directions	
Qty	Part ID	Description	Price		

Status of System Upon Arrival _____

Is Job Complete? Yes / No

Status of System Upon Departure _____

Return Trip Necessary? Yes / No

Total Labor Hours: _____ @ _____ /hr

Total Labor \$ _____

Date: _____ Time In: _____ Time Out: _____ Tech: _____

Total Materials \$ _____

Date: _____ Time In: _____ Time Out: _____ Tech: _____

Other Charge \$ _____

Date: _____ Time In: _____ Time Out: _____ Tech: _____

Tax \$ _____

Total \$ _____

I understand that repair services have been provided under the terms of my request with Jacksonville Sound and Communications, Inc.
By signing below I am acknowledging that: (i) I received a fully completed copy of this work order; and (ii) the work has been completed in a satisfactory manner and the equipment has been left in good order and working condition.

Customer Signature _____

Date _____

1144.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 13, 2017
WEEK OF: 11/3-9/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/3/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/4/17	JEFF ANDERSON	1700-2300	6	26.00	156.00
11/5/17	WES SMITH	1700-2300	6	26.00	156.00
11/6/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
11/7/17	WES SMITH	1700-2200	6	26.00	156.00
11/8/17	JEFF ANDERSON	1700-1900	2	26.00	\$52.00
11/9/17	JENNIFER COOPER	1700-2300	6	26.00	156.00

DEPUTY SIGNATURE:

TOTAL

\$988.00/2

\$ 494.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



Southern Santa Fred
11967 Lake Fern Dr, Jacksonville, Florida 32258
Sleigh Phone (904)806-0799
Email: southernsantafred@msn.com

Invoice – Confirmation Letter – Event Information

Event Day/Date: December 14, 2017 From: 6 pm To: 8 pm Sales Rep: _____
Client Name: Wanda McReynolds Event Name Santa Visit Oak Leaf Plantation
Billing Address: 845 Oakleaf Plantation, Oaks Amenity Center, Orange Park, FL, 32062
Day Phone: 904-406-2200 ext 3 Evening Phone: 904-406-2200 ext 3 Fax Phone: _____
Event Contact: Wanda Event Phone: _____
Event Address: same as billing

Code to:

EVENT DETAILS

2-320-572-49400 554	2 hours	@	\$150.00	\$150.00
		@		
Double Branch Special Event			TOTAL	\$300.00

2.330.57200.49400 CONTACT INFORMATION

Middle Village Special Event
Deposit must be received within five (5) days of date due or may result in the appointment time being released to another party.
Contact Southern Santa immediately should you need to adjust the deposit date or make other arrangements.

Balance of: \$0 in cash or check is due at end of visit payable to: Fred Baker (Gratuity not included)

- It is both an honor and a privilege to be your Santa Claus this year. I do not regard this appointment as merely a performance. I appreciate the trust you have placed in me, and will do my very best to make you happy that you did.
- If you want Santa to distribute presents, please have them wrapped and waiting at the entrance you want Santa to use so Santa can put them in his Santa sack.
- Please email or phone Santa with the names and ages of all children and the name(s) of any special needs person at least 24 hours in advance.
- Please copy this agreement, Sign one copy and return it with a check Payable to:

Fred Baker
11967 Lake Fern Dr
Jacksonville, FL 32258

No deposit needed, Wanda will send check for total amount.
\$300.00 (Fred Baker)

- The balance is to be handed to Santa in currency or by check in an envelope at the conclusion of the performance as he exits. However, after the performance, please pay whatever you think the performance was worth, more or less. Please make any check payable to Fred Baker
- If you decide to cancel, please let Santa know as soon as possible. Santa looks forward to being your Santa Claus.
- PLEASE SAVE SANTA A PARKING SPACE CLOSE TO THE ENTRANCE.**

Thank you! Merry Christmas!!!

RECEIVED
NOV 14 2017

BY:

Fred Baker
Ceo - SouthernSantaFred

08/22/2017
Date

Customer signature

Date



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

RECEIVED
NOV 14 2017

Invoice # 336198
Date 11/7/2017
Terms Net 30
Due Date 12/7/2017
Memo Lifeguard/Pool Oct. 2017

Bill To

Double Branch C.D.D.
Community Manager
370 Oakleaf Village Parkway
Orange Park FL 32065

BY:

Description	Quantity	Rate	Amount
Lifeguard Hours for Sept. 27th - Oct. 9th	134.93	15.30	2,064.43
Lifeguard Supervisor Hours for Sept. 27th - Oct. 9th	33.5	18.13	607.36
Pool Attendant Hours for Sept. 27th - Oct. 9th	22.5	15.45	347.63
Front desk staff Hours for October	302	15.71	4,744.42

Thank you for your business.

Total \$7,763.84

Code to:

2-330-572-1210

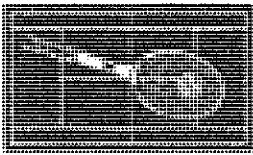
**Double Branch Fit.Cntr. Staff
(\$4744.42.86)**

Code to:

2-320-572-3460

**Double Branch Pool Attendants
(\$3019.42)**

503



Welch Tennis Courts, Inc.
P.O. Box 7770
Sun City, FL 33586
Phone: 813-641-7787
Fax: 813-641-7795

RECEIVED
NOV 14 2017

BY:

Invoice

Date	Invoice #
10/31/2017	44642

Bill To
Jay Soriano OakLeaf Plantation 370 Oak Leaf Village Pkwy Orange Park FL 32065

Ship To
Tennis (Jay or Andy) OakLeaf Plantation 845 Oak Leaf Plantation Pkwy Orange Park FL 32065

Terms	PO #	Due Date
Net 30	Andy	11/30/2017
Sales Rep	Ship Via	Ship Date
Shannon Wilder		10/31/2017

Notes

Quantity	Units	Description	Options	Unit Price	Amount
4	ea	Hoag Ball Basket 85 Balls Black		26.00	104.00
2	ea	Coach's Cart		168.99	337.98
3	ea	Gamma Pro Plus Ball Basket 110		30.95	92.85
1		Shipping & Handling			85.58

Thank you for your business.	Total	\$620.41
------------------------------	-------	----------

ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH
THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL
REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE
SUBJECT TO A RESTOCKING FEE.

Code to: Split 50/50
Middle Village tennis Court Maintenance
2-330-572-344
Double Branch Repair and Replacmements
2.320.57200.63100 \$ 310.21

465



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043
(904) 284-7575

Invoice Number: SSI07727
Invoice Date: 11/15/2017

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Ship
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Due Date 11/30/2017
Terms Net 15 Days

Customer ID C0000168
P.O. Number
P.O. Date 11/15/2017
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-OCTOBER 2017		182.5	182.5	3.00	547.50/2 \$273.75
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 \$187.50

2.32.572.34510
285

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 922.50

Subtotal: 922.50
Invoice Discount: 0.00
Tax: 0.00

Total USD: 922.50/2
\$461.25

OAKLEAF PLANTATION CDD	10/1/2017	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/2/2017	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/4/2017	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	10/5/2017	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	10/6/2017	6759	ZIRBEL, BENJAMIN L.	6.00
OAKLEAF PLANTATION CDD	10/6/2017	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	10/7/2017	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	10/8/2017	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/9/2017	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	10/10/2017	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	10/12/2017	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/13/2017	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	10/13/2017	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	10/14/2017	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	10/14/2017	6839	SMITH, BRYAN	4.50
OAKLEAF PLANTATION CDD	10/15/2017	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/16/2017	6759	ZIRBEL, BENJAMIN L.	6.00
OAKLEAF PLANTATION CDD	10/17/2017	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/19/2017	7695	VOLLER, DAVID	6.00
OAKLEAF PLANTATION CDD	10/20/2017	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/20/2017	6839	SMITH, BRYAN	4.00
OAKLEAF PLANTATION CDD	10/23/2017	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	10/24/2017	7137	BROWN, JONATHAN	6.00
OAKLEAF PLANTATION CDD	10/25/2017	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	10/26/2017	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	10/27/2017	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	10/28/2017	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	10/28/2017	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/29/2017	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	10/30/2017	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	10/31/2017	6799	SIMANDL, WAYNE A.	6.00
			TOTAL	182.50

Crystal Clean Pool Service, Inc
9020-1 Berry Ave.
Jacksonville, Florida 32211
904-855-8884
crystalcleanpools@comcast.net

Invoice

BILL TO
Oakleaf Plantation
370 Oakleaf Village Parkway
Orange Park, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M16939	11/13/2017	\$2,083.73	12/13/2017	Net 30	

P.O. NUMBER

November - Double Branch

ACTIVITY	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service Double Branch	1	2,083.73	2,083.73

BALANCE DUE

\$2,083.73

Code to:
02-320-572-4630
Double Branch Pool Maintenance

RECEIVED
NOV 20 2017

BY:

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
NOV 21 2017

BY:

Invoice #: 1938
Invoice Date: 11/16/17
Due Date: 11/16/17
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2017		11,469.63	11,469.63
Maintenance Supplies		1,660.01	1,660.01
Facility Maint. - Gen. 2,572,4660	\$2290. ⁰⁰		
Facility Maint. - Conting. 2,572,4662	\$2477. ⁰⁰		
Facility Maint. - General (fitness) 330,572,471	\$659. ⁰⁰		
Light Repairs 2,320,572,4663	\$701. ⁰⁰		
Common Area Maint. 2,572,4640	\$2521. ⁰⁰		
Special Events 2,572,4940	\$1597. ⁶⁴		
Repairs / Replace 2,572,6310	\$2884. ⁰⁰		
Total			\$13,129.64
Payments/Credits			\$0.00
Balance Due			\$13,129.64

RHW
11-20-17

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/2/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/2/17	6	G.S.	Common grounds maintenance
10/2/17	2	T.C.	Removed duck feces from bridge and pool decks
10/3/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/3/17	2	B.M.	Repaired fence in two (2) locations
10/3/17	2	T.C.	Removed duck feces from bridge and pool decks
10/3/17	2	E.T.	Repaired fence at Piedmont Park and common grounds maintenance
10/4/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/4/17	2	T.C.	Removed duck feces from bridge and pool decks
10/5/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/5/17	6	G.S.	Common grounds maintenance
10/5/17	2	T.C.	Removed duck feces from bridge and pool decks
10/6/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/6/17	5	G.S.	Common grounds maintenance
10/6/17	6	B.M.	Repaired dumpster gate and set up for event
10/6/17	8	T.C.	Set up for campout and removed duck feces from bridge and pool deck areas
10/6/17	6	E.T.	Set up for Campout
10/6/17	8	S.A.	Plu supplies and welded new hinges on dumpster gate (Used generator and welder)
10/9/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/9/17	5	G.S.	Removed deceased animal from roadway and common grounds maintenance
10/9/17	4	T.C.	Removed duck feces from bridge and pool deck areas and cleaned fountain by office
10/10/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/10/17	5	G.S.	Repaired large sink hole at soccer field and common grounds maintenance
10/10/17	4	B.M.	Inspected neighborhood entry lights, repaired and replaced lights as needed and repaired fencing
10/10/17	2	T.C.	Removed duck feces from bridge and pool decks
10/10/17	5	E.T.	Repaired lights and photo cells around neighborhood entry columns
10/11/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/11/17	2	G.S.	Common grounds maintenance
10/11/17	4	B.M.	Repaired playground equipment, re-assembled shade structures, repaired fencing at park and removed debris from Amenity Center parking lot
10/11/17	4	T.C.	Removed duck feces from bridge and pool deck areas and installed awning over pool pack area
10/11/17	2	E.T.	Reassembled shade structure over pool packs and repaired playground equipment at Amenity Center
10/12/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/12/17	2	T.C.	Removed duck feces from bridge and pool decks
10/13/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/13/17	4	E.T.	Repaired shade structure and tied down with concrete
10/13/17	5	G.S.	Common grounds maintenance
10/13/17	5	T.C.	Removed duck feces from bridge and pool deck areas, anchored down awnings over pool pack and set out "Garage Sale" signs
10/13/17	2	B.M.	Anchored shade structures
10/14/17	5	G.S.	Repaired fence, removed debris from Halloween event, removed debris from lakes and common grounds maintenance
10/14/17	1	T.C.	Took down "Garage Sale" signs
10/15/17	4	G.S.	Removed debris from soccer field and common grounds maintenance
10/16/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/16/17	6	G.S.	Removed debris from lakes and common grounds maintenance
10/16/17	6	T.C.	Removed duck feces from bridge and pool decks and inspected and replaced fitness center bulbs
10/16/17	4	B.M.	Inspected playground equipment and made repairs as needed, routine playground equipment maintenance and removed graffiti from play set
10/17/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/17/17	2	E.T.	Repaired playground equipment at Amenity Center
10/17/17	4	T.C.	Removed duck feces from bridge and pool deck areas and began set up for Halloween event
10/17/17	4	B.M.	Set up for Halloween event and repaired playground equipment
10/18/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/18/17	6	E.T.	Set up for Halloween event
10/18/17	6	G.S.	Common grounds maintenance
10/18/17	9.5	T.C.	Removed duck feces from bridge and pool deck areas and set up for Halloween event
10/18/17	8	B.M.	Replaced bulbs in fitness center and set up for Halloween event
10/19/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/19/17	8	J.L.	Set up for Fall Festival
10/19/17	8	K.H.	Set up for Fall Festival
10/19/17	9.5	T.C.	Removed duck feces from bridge and pool deck areas and set up for Halloween event
10/19/17	6	B.M.	Set up for Halloween event
10/20/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/20/17	8	E.T.	Set up for Halloween event
10/20/17	11	T.C.	Removed duck feces from bridge and pool decks, set up for Halloween event, worked event & clean up
10/23/17	8	B.M.	Set up for Halloween event
10/23/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/23/17	7	G.S.	Cleaned up from Halloween event and common grounds maintenance

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/23/17	8	T.C.	Removed duck feces from bridge and pool deck areas and cleaned up from Halloween event
10/23/17	8	B.M.	Cleaned up from Halloween event
10/24/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/24/17	4	E.T.	Repaired rail fence at Oaks Park, removed debris from park and roadways
10/24/17	2	T.C.	Removed duck feces from bridge and pool deck areas
10/25/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/25/17	6	G.S.	Common grounds maintenance
10/26/17	2	T.C.	Removed duck feces from bridge and pool deck areas
10/26/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/26/17	4	B.M.	Repaired picnic table at The Oaks, repaired split rail fence at The Oaks Park, repaired vinyl fence on main roadways and split rail fence in several locations
10/27/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/27/17	8	S.A.	Removed and repaired pool gate hinge, replaced ball bearing, prepped gate post and hinge for welding and welded hinge to post (Used Generator and Welder)
10/27/17	6	G.S.	Common grounds maintenance
10/27/17	2	B.M.	Repaired split rail fence in several locations at soccer parking lot and assisted gate install
10/27/17	2	T.C.	Removed duck feces from bridge and pool deck areas
10/27/17	4	E.T.	Inspected community entry lights and made replacements and repairs as needed
10/30/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/30/17	8	S.A.	Removed old hinges from dumpster gate, prepped gate and pole for new hinge, welded spacer on gate and welded top half of hinge on gate (Used Generator and Welder)
10/30/17	6	G.S.	Common grounds maintenance
10/30/17	2	B.M.	Repaired and installed new toilet seat, repaired vinyl fencing and common grounds maintenance
10/30/17	8	T.C.	Removed duck feces from bridge and pool deck areas, blew off tennis and b-ball courts, repaired men's shower and repaired split rail fence
10/31/17	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/31/17	2	T.C.	Removed duck feces from bridge and pool decks
TOTAL	<u><u>351</u></u>		
MILES	<u><u>534</u></u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

MAINTENANCE BILLABLE PURCHASES

Period Ending 11/6/17

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	10/6/17	Lysol wipes (3)	21.98	B.M.
	10/6/17	Comet (2)	2.23	B.M.
	10/6/17	Lysol All Purpose cleaner (2)	27.50	B.M.
	10/6/17	Push broom	12.62	B.M.
	10/6/17	Fire wood (2)	20.61	B.M.
	10/6/17	Lighter fluid	3.38	B.M.
	10/6/17	Microfiber duster	8.03	B.M.
	10/6/17	Rubber hose washers	1.37	B.M.
	10/6/17	Turn buckles (4)	15.04	B.M.
	10/6/17	Eye bolts (4)	4.51	B.M.
	10/11/17	Hedge trimmer	31.02	G.S.
	10/11/17	Fire Ant killer	24.10	G.S.
	10/11/17	150 Watt Mini flood lights (2)	29.83	B.M.
	10/11/17	Light control box (2)	29.83	B.M.
	10/11/17	150 Watt Halogen Bulb	7.44	B.M.
	10/11/17	150 Watt Halogen Bulbs - 2 pack	18.33	B.M.
	10/11/17	Wire nuts	2.97	B.M.
	10/11/17	1" Steel pipe	25.01	B.M.
	10/11/17	Screw couplers	3.07	B.M.
	10/11/17	2" Combo Locks (3)	55.06	J.S.
	10/12/17	5 Gallon Cooler	25.27	J.S.
	10/12/17	Plastic sheeling (5)	68.89	J.S.
	10/13/17	100 ft. Caution Tape	10.32	J.S.
	10/13/17	Hook and staple	3.99	J.S.
	10/13/17	Duct tape	8.02	J.S.
	10/13/17	Halloween décor	22.99	J.S.
	10/13/17	25 Ft. Extension Cord	17.24	J.S.
	10/13/17	25 Ft. Extension Cord	17.24	J.S.
	10/13/17	50 Ft. Extension Cord	28.60	J.S.
	10/13/17	100 Ft. Extension Cord	22.99	J.S.
	10/13/17	Black paint (6)	24.63	B.M.
	10/13/17	Concrete mix (3)	11.90	B.M.
	10/13/17	Clamp sets (2)	4.65	B.M.
	10/13/17	Self tappers	8.34	B.M.
	10/13/17	Tap cons (75 pack)	16.46	B.M.
	10/13/17	Pipe hanser (9)	12.83	B.M.
	10/13/17	1 in. Pipe Hanser	1.43	B.M.
	10/16/17	Eye bolt (3)	2.31	B.M.
	10/16/17	Lysol cleaner (3)	27.50	B.M.
	10/17/17	4-Pin LED Bulbs	20.40	B.M.
	10/17/17	Pencil	0.28	B.M.
	10/17/17	Hex bolts (2)	1.16	B.M.
	10/17/17	Hex nuts (2)	0.46	B.M.
	10/17/17	Lock washers (2)	0.48	B.M.
	10/17/17	Zip ties	25.96	B.M.
	10/17/17	LED 4-Pin Light bulb	8.92	B.M.
	10/17/17	100' Rolls of Black sheeling (4)	275.91	B.M.
	10/17/17	Eye bolt	4.00	B.M.
	10/17/17	Turn buckles (3)	11.28	B.M.
	10/17/17	Washers (2)	0.58	B.M.
	10/17/17	Female adapters (2)	8.58	B.M.
	10/17/17	Pipe screws (2)	14.81	B.M.
	10/18/17	Ethanol shield fuel stabilizer	10.34	B.M.
	10/19/17	2x4 Boards (4)	29.21	B.M.
	10/19/17	2x4 Boards (2)	10.74	B.M.

10/19/17	Plastic sheeting (2)	27.55	B.M.
10/19/17	7-way Round flat adapter	11.48	B.M.
10/19/17	Extension cords (3)	33.40	B.M.
10/20/17	25' extension cord	29.87	B.M.
10/20/17	15' extension cords (2)	36.71	B.M.
10/20/17	3-Way Adapter (3)	8.52	B.M.
10/27/17	Wire nuts	3.89	B.M.
10/27/17	LED Bulbs - 75 Watt	18.38	B.M.
10/27/17	Wire Nuts	3.89	B.M.
10/27/17	75 Watt bulbs (2)	36.75	B.M.
10/27/17	Toilet seat	27.58	B.M.
10/30/17	Lysol cleaner (2)	18.33	B.M.
10/30/17	Mop refill	19.52	B.M.
10/30/17	Ant shield	16.03	B.M.
10/30/17	Lysol wipes (2)	14.85	B.M.
11/2/17	Halloween lights	5.73	J.S.
11/2/17	Lights for Halloween	7.19	J.S.
11/2/17	Drill bit set	2.81	J.S.

TOTAL \$1,423.76

RMS

10/6/17	Welding Material for dumpster gate (3)	88.25	S.A.
10/6/17	Generator and Portable Welder Rental (3)	150.00	S.A.

TOTAL \$238.25

GRAND TOTAL \$1,660.01

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1939
Invoice Date: 11/20/17
Due Date: 11/20/17
Case:
P.O. Number:

Bill To:
Double Branch CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Attendants - Through November 9, 2017	27.47	25.00	686.75
Amenities Revenue 2,369,103			

Total \$686.75

Payments/Credits \$0.00

Balance Due \$686.75

RMW
11-21-17

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
27.47	Facility Event Staff	\$ 25.00	\$ 686.75

Covers Period End: November 9, 2017

Amenities Revenue # 2-369-103



5021 Stepp Avenue
Jacksonville, FL 32216
Phone (904) 737-3511

INVOICE

Invoice Date	Invoice #
11/14/2017	91477
Customer PO #	

Remit Payments To:
P.O. Box 551629
Jacksonville, FL 32255

Bill To: OA003
Double Branch Systems
Middle Village
370 Oak Leaf
Orange Park, FL 32065

Ship To:
Oakleaf Plantation Fitness Cnt
Oakleaf Plantation Fitness Cnt
382 Oak Leaf Village Parkway
Orange Park, FL 32065

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

JSC Job #	Terms	Date Shipped	Ship Via
X027535	Due Upon Receipt	11/14/2017	

Quantity	Item / Description	Unit Price	Amount
1.00	ANNUAL FIRE ALARM INSPECTION	485.00	485.00
2.00	7AH 12VDC - Replaced battery's out of date for FACP	20.50	41.00
		Sub-Total	Sales Tax
		526.00	0.00
		Total Due	
		526.00	

Code to:
Double Branch Fitness Center
Repair and Replacement
2-330-572-6311

RECEIVED
NOV 20 2017

BY:

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 20, 2017
WEEK OF: 11/10-16/17

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/10/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/10/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
11/11/17	WAYNE SIMANDL	1700-2300	6	26.00	156.00
11/11/17	MATT WILLIAMS	1700-1800	1	26.00	26.00
11/12/17	NO COVERAGE				
11/13/17	WES SMITH	1800-2300	5	26.00	130.00
11/14/17	NO COVERAGE				
11/15/17	JENNIFER COOPER	1700-2300	6	26.00	156.00
11/16/17	WAYNE SIMANDL	1700-2300	6	26	156.00

DEPUTY SIGNATURE:

TOTAL

\$936.00/2

\$468

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

RECEIVED
NOV 20 2017

BY:

Notice: This automated email is not monitored for replies.

1000Bulbs.com

1-800-624-4488

[HOME](#)[CUSTOMER SERVICE](#)[RETURN POLICY](#)

Thank you for your order! - You will receive an email with tracking information when your package(s) ships.



Please contact our customer service department if you have additional questions. We appreciate your business!

Account Manager:

Moni Rubio
2140 Merritt Dr.
Garland, TX 75041
mrubio@1000bulbs.com
p. 972-535-0911
f. 972-535-0912

Order # 5165960**Order Date: 11/13/2017 Customer #: 1705529**

Payment Method	Bill To	Ship To
Invoice: Net 30	Jay Soriano Jay Soriano 370 Oakleaf Village Pkwy Orange Park, FL 32065 9045620249	Jay Soriano Jay Soriano 370 Oakleaf Village Pkwy Orange Park, FL 32065 9045620249

Product	Qty	Price	Cost
 PLT-20078 2 3/8 in. Inside Diameter Slipfitter Mount - For PLT Shoebox LED Flood Fixtures - View Specifications for Compatible Fixtures - PLT 83530	5	\$17.99ea	\$89.95
 PLT-10843-S4K 36,000 Lumens - LED Area Light - Shoebox Fixture - 300 Watt - 4000 Kelvin - Samsung LEDs - Type III - 120-277V - Comes with Extruded Mounting Arm - PLT PLTB273X11	5	\$479.39ea	\$2,396.95

Subtotal \$2,486.90
Ground \$95.84
Total \$2,582.74

1000Bulbs.com 2140 Merritt Dr., Garland, TX 75041

RECEIVED
NOV 20 2017

BY:

Code to: Split**(\$1090.60)****Double Branch Repair and Replacements****2.320.57200.63100****(\$1492.14)****Middle Village Repair and Replacements****34.600.538.64000**

SIXTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: December 2017

To: Board of Supervisors

From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food Trucks @ DB – 1 Friday during the Holidays, 2 Fridays most months
- Turkey Trot –
- Upcoming – Cocoa w/Clause, Polar Plunge

Aquatics

- Pools closed for season – MV Lap pool now heated, schedule for operations and when covers will be utilized will be posted and emailed. DB Lap pool open – winter closing would only take place if pools drop into the 60s for at least a week.

AMENITY USAGE

- *Total Facilities usage – 6306*
- *Average daily usage – 211*

Card Counts:

DB Owners	27
DB Renters	12
DB Replacements	8
DB Updated	9

Total cards printed: 113 (both districts)

Rentals

- 16 of 30 days rented in November, 4 of 4 weekends had rentals
- 27 clubroom rentals, 5 patio rentals
- 29 tours (approx. 36 hours) / 82 staff hours used for scheduling, administrative, etc..



Double Branch CDD 2013 Clay County, Florida



Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

Open Item

- Pillar repair at DB entry on Oakleaf Village Pkwy
- Off season pool repairs

MAINTENANCE

- Clean/ Clear leaves from Tennis Courts and Basketball Courts
- Repair entry lights on columns at Village Center entry (Goddard school entry)
- Repair/replaced sewer drain grate at Multi-use fields
- Replace thermostat at Fitness Center AC
- Preventative maintenance performed on HVAC equipment at Clubroom
- Preventative maintenance performed on HVAC equipment at Fitness Center
- Preventative maintenance performed on HVAC equipment at Amenity Center
- Inspection/repair recommendations for Leg Curl at Fitness Center
- Repaired multiple braces on picnic tables at Oaks playground
- Replaced shade structure over pool packs
- Coordinated fire system inspections at Amenity Center
- Fire panel test and inspections at Fitness Center
- Fire panel test and inspections at Amenity Center
- Replace damaged mag lock at multi-use field men's bathrooms
- Multiple repairs to fencing at basketball courts (vandalism)
- Adjust timers throughout property for light change
- Diagnose leaks in slide pool pack
- Dispose of multiple small electronics equipment (hazardous waste refuse)
- *Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning - twice monthly – reports kept on file in Ops. Manager office.*
- *Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 11/11. Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 11/14.*

Landscaping

- Replace timer at "Loop Rd"
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com