# DOUBLE BRANCH Community Development District

MARCH 11, 2019



# Double Branch Community Development District

475 West Town Place Suite 114 St. Augustine, Florida 32092

March 4, 2019

Board of Supervisors
Double Branch Community Development District
Staff Call In # 1-800-264-8432 Code 182247

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for Monday, March 11, 2019 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
  - A. Approval of the Minutes of the February 11, 2019 Meeting
  - B. Financial Statements
  - C. Assessment Receipt Schedule
  - D. Check Register
- IV. Discussion of Amenity Policies Rentals for Non-District Sponsored Events and Businesses
- V. Consideration of Resolution 2019-03, Authorizing Trespass Enforcement
- VI. Discussion of Additional Parking at Amenity Center
- VII. Other Business
- VIII. Staff Reports
  - A. Attorney

- B. Engineer
- C. Manager
- D. Operations Manager Report
- IX. Audience Comments / Supervisors' Requests
- X. Next Scheduled Meeting April 8, 2019 @ 4:00 p.m. at the Plantation Oaks Amenity Center
- XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry District Manager



A.

### MINUTES OF MEETING DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, February 11, 2019 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

### Present and constituting a quorum were:

Cindy NelsenChairpersonChad DavisSupervisorScott ThomasSupervisorTom HortonSupervisorAndre LanierSupervisor

Also present were:

Jim Perry District Manager

Jason WaltersDistrict Counsel (by phone)Jay SorianoGMS Community Manager

Bruno Perez VerdeGo

Four Residents

#### FIRST ORDER OF BUSINESS

Mr. Perry called the meeting to order at 6:00 p.m.

#### SECOND ORDER OF BUSINESS Audience Comments

Mr. Don Long, 3854 Cardinal Oaks Circle, stated I noticed in the Oaks there have been some cars parking up on a landscaped median. I believe it is on Woodworth as you come in Thousand Oaks. I brought it up in the HOA meeting but I wasn't sure who had any pull on that. It has gotten a little better because at times there have been three cars parked there at once and there is a sign that says "no parking" but I did see one parked there Saturday. I didn't know if you all knew or if there is anything that can be done about it.

Roll Call

Mr. Horton stated I brought it up in our CDD meeting last time and we did talk about it. Jay is aware of it and has been working on it but there's only so much we can do about stuff like that.

Mr. Long stated okay I thought it might have gotten brought up because it did get a little better.

- Mr. Thomas asked are they doing it at night or just during the day?
- Mr. Long stated usually over night.

Mr. Soriano stated there's not much we can do. I tell them when I catch them but I don't work 24 hours. A lot of residents have my phone number but we can only do so much. We don't have staff that goes around and polices all of the common grounds. There are signs there and our tow company comes out and drives through but they are not going to spend all day every day coming through here. If you see it you can always send me an email. A lot of times by the time somebody gets there, they are gone. Kim, who is an HOA board member, has been helping out and when she does her tours through the neighborhood she will send me a text and sends me a picture of the vehicle. Whenever you see it you can always shoot me a message. A couple of the vehicles that have parked on that first cul-de-sac roundabout have been towed multiple times now so apparently it doesn't bother them that much.

- Mr. Davis asked is it intermittent or is it more at night or during the day?
- Mr. Long stated it's a little bit of both.
- Mr. Davis stated whenever you see them make a phone call and if we can catch them we will.

Mr. Horton stated as I mentioned at the HOA meetings, the HOA can stop by and tell them not to park there.

### THIRD ORDER OF BUSINESS Approval of Consent Agenda

- A. Approval of the Minutes of the January 14, 2019 Meeting
- **B.** Financial Statements
- C. Assessment Receipt Schedule
- D. Check Register

Mr. Perry stated you are 95% collected on your assessment receipt schedule, which is great.

Mr. Horton stated we talked last time about R&D and there were two invoices in there for \$5,000 and \$2,000. There's a lot of work during the last two months that didn't get done.

Mr. Soriano stated I have to double-check the \$2,000 one. That one concerns me because it was moving the pipe in the Village Center area and it's kind of hard to tell without

digging it up. The \$5,000 one was to dig the sleeves and I watched them do that. They should have extended the pipe down to our new park. That park I won't be sure of yet until we have an updated plan on the park and we start looking at that. I can see if they actually brought the main line down that we need, however that's probably a few hundred dollars worth of the \$5,000. The sleeve and going under the road was the majority of the work.

Mr. Horton asked are we paying them before the work is done?

Mr. Soriano stated no, December is when they would have been done and this was paid after that. Like I said, without digging that pipe up myself I can't tell but they said they were done. As you'll see a little bit later there are some other things that they also said they were doing every month but it wasn't getting done.

Mr. Horton stated you said they do the work and then you pay them, right?

Mr. Soriano stated yes.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with all in favor the Consent Agenda was approved.

#### FOURTH ORDER OF BUSINESS

Discussion of Amenity Policies – Rentals for Non-District Sponsored Events and Businesses

Mr. Soriano stated I emailed you guys a couple of bullet points of items I'd like to add in. We have an issue that's come up at your sister district that the Board wanted to put wording in to eliminate the problems and cut off any future issues. I think it would be important for you guys to do it too because we have some of that stuff over here on your side and it would open the door down the road to a problem. Realistically it has to do with people using our property to run their own business, whether it's for profit or not for profit. How they go about doing it is really the problem. The expo is where the problem started. There was another resident unhappy with the person running the expo for twelve years and she kind of took it personal and decided she wanted to go out and do her own thing so she rented this room here and decided to start putting on her own expo. She was renting it and paying for it until we caught on and started putting rules on it. She was a little upset and said, "every time I do something you guys tell me there's a new rule", but they weren't new rules. We can't write a rule for every single thing we do. By opening up our facilities to the general public and operating a business we open the district up to liability. We also open ourselves up to other issues depending on the business

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itself. We've talked about the food trucks and the health department issues and inspections. Our facilities are not designed for those types of businesses so it puts us at risk. This is really just to specify that this is not what these facilities are for. They are for private gatherings and family events. We want to stay away from non-profit because people will argue how non-profit works a lot of times. For Middle Village specifically, I talked to them about the swim team. It makes a good amount of money but it doesn't make near enough money to offset what we spend on our pools. Once we approved Carla's expo, she became basically part of our District even though we aren't running it. It's our approved event. We also gave her a full list of rules that she had to follow. About a year ago I started putting an expectation on her that she pays for bathrooms and she started getting porta-potties and that's very expensive. The last time she had some problems because she was worried how long they were going to stay there and we already have issues with parking so she does jump through a lot of hoops and she runs a good event. We had some problems last year because it got a little too big but she's gone about it the correct way, unlike what happened here. The whole venue is different because we do it outside instead of in the building so the way it's been set up at your property it's a little bit safer for that, however, as I've mentioned she's not going to be here forever, she will be leaving and that kind of opens the door for other people to say why don't we get to do this. We should just cut it off now and do it on a case by case basis or Middle Village is even looking at saying no special events at all for inside the building and special considerations for outside events. If you guys have any suggestions on additional wording that's what this discussion is for.

Mr. Horton stated the one you just added on there was no special events. How about the clubroom? I think that's where she started off.

Mr. Soriano stated no, there have been other people that have rented out that facility for that but we try to limit that clubroom and as far as I know she wasn't over there.

Mr. Horton asked can you do special events in the clubroom?

Mr. Soriano stated right now we don't have any rules. If people rent it out and tell us they're having a get together, that's all they tell us. We don't have a place in our contract to specifically explain what they're doing and that's where the problem started. One of her comments to me was "you're telling me once I pay for it I can't do whatever I want"; really, no. You guys may recall we used to have a gentleman that ran a teen dance and that became a problem with the County so we cut it off and they went over to Eagle Landing after the very

first one. We almost become a business operation and then you have get looked at by the State to be listed as something else so it would be a better idea just to stay away from this. I wanted to kind of keep it vague because we can't just put every idea we come up with in our policies.

Mr. Horton stated you specifically stated the grand ballroom, it doesn't say clubroom.

Mr. Soriano stated oh, you have my notes for Middle Village. That's exactly like the email that I sent you guys. That was what they wanted Jason and I to look at. Really, they don't want anything termed special event. It's either a CDD approved and run show, or it's a rental for those private parties. We left it open so we could figure out some wording if they want to do something outside.

Mr. Davis stated my only question would be wording and that's something for Jason to determine, whereas in the first sentence it states, "venues have been made available for rental as private functions", but those private functions are open to the general public. The last couple sentences mention they would not be considered for the general public.

Mr. Soriano stated this is the problem we've come into with the one resident is she wants to try to point out all these other things they're doing and compare her venue to a wedding reception. She said caterers are here running a business and making money. It's a private party. Let's say somebody is having a Tupperware party. Usually you have guest lists. You're running a business with that Tupperware party and people have to report income when they do that. She wants to compare one business to the other. When you have a party you have a guest list. You can give us that guest list that night and that is considered a private party. We used to ask for guests lists for certain birthday parties and I tried to get away from that but there are a lot of facilities that are County-owned or water authority buildings that are rented out and they have to watch how they do that. They ask for things like guests lists. I just don't want to get into that. It's really trying to word it in a fashion that it's not just open to the general public.

- Mr. Davis stated absolutely, that's where Jason would come in.
- Ms. Nelsen stated he has reviewed the wording.
- Mr. Soriano stated we don't have to finalize anything tonight. Middle Village will do their nighttime meeting next month and they've already looked at this and asked us to look at limiting events inside the facilities so we will try to add that in and then we can vote on that.
  - Mr. Thomas asked so if they request a special event the paperwork goes to who?

Mr. Soriano stated me. What has happened in the past is Carla would give me dates I would bring that to you. There would be times that she would show up and ask herself but it got to the point she was doing everything we asked so she was just giving me the dates and I tell you guys what we're planning. She gives me a business license, COIs for the vendors, she pays for the event insurance, and she purchases the porta-potties. All that is done before the event. That's what that second section is. We're not going to limit ourselves and spell out everything that could be asked for. Depending on that event, we may put different limits on one event than another and there's a reason why.

Mr. Davis stated I agree with the wording.

Mr. Horton asked how do you plan to limit the expo over there?

Mr. Soriano stated that may be one we need to get to is limiting the booths. Like I said, she is going to be leaving that so at this moment we will need to figure out what we want to do going forward. Jason had mentioned making it our event and we run it. All that money is going to go to the District. I would have to pay staff and there would be a lot of things she does internally with volunteers that I would have to do. I'm not real fond of the idea but at the same time it would give us complete control. Years ago she only did it once a year and then about four years ago she came to us and asked to do twice a year.

Mr. Horton stated besides the event the only real problem you have is parking, right?

Mr. Davis stated yes because you have sports going on as well and they're taking up that parking, which is limited to begin with.

Mr. Soriano stated traffic is very bad that day going down Plantation Oaks but she does pay for a lot of off-duty officers to be there. There is a little bit of damage to our facilities; most of which can be taken care of easily and that comes along with any type of events like that.

Mr. Horton stated I think overall she's doing a good job so I don't have a problem with her running it.

Mr. Soriano stated it's not a problem with her running it, like I said she's not going to be there soon so we need to cut off the problems we could have in the future.

Mr. Thomas asked do we need a vote to add this to the policies?

Mr. Soriano stated we can but we may change it a little bit because of that wording for the inside facilities and Middle Village won't do theirs until next month so we can wait if you guys want. If you have any suggestions on wording that's why I sent it out beforehand.

- Mr. Horton asked is somebody going to take her place after she leaves?
- Mr. Soriano stated that would be something if we wanted to but I really didn't want to open that up.
  - Mr. Horton stated she hasn't made any arrangements for anybody else to take over?
  - Mr. Soriano stated she doesn't recommend it.
  - Mr. Davis stated I would say table this until next month.
- Ms. Nelsen stated I'd like for the wording to be consistent between the two Districts if possible.

#### FIFTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

### SIXTH ORDER OF BUSINESS Staff Reports

### A. Attorney

There being none, the next item followed.

### B. Engineer

There being none, the next item followed.

### C. Manager

Mr. Perry stated we have filed with Clay County all of the exemptions for property that the District owns. We have to do that on an annual basis to it takes quite a bit of time to reidentify and make sure they've included all of our parcels so that's been filed this week.

### D. Operations Manager - Report

Mr. Soriano stated we just had the Polar Plunge event and it worked out well. I missed the February weather by about a week. We only had about 44 people pre-register, which has been less the last couple years but I think the weekend before scared everybody. We had a couple families that showed up without pre-registering so there were about 60 people.

Mr. Horton asked what was the water temperature?

Mr. Soriano stated 62 so it wasn't that bad. It woke you up. I spoke about this last month and also presented it to Middle Village; I started looking at some of those events we've

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done and things we've changed in the last year or two and last year was the first year we've had our own staff and we also brought back dive-in movies which we hadn't had in years and everybody really seemed to enjoy that. I've been talking to residents trying to look at what we could do differently and one of the requests was more small events on a more frequent basis. What I've set up here is there's something going on pretty much every month. January is pretty tough after the holidays and I'm trying to prepare for the spring. I also stayed away from July just because there's so much going on and our facilities can get over run. I switched out events and planned for some more movies on the green and then we have those dive-in movies in there but I got rid of some of our more costly events. I limited the camp out to one instead of two because we spend a lot of money on those and then the very large Halloween party is a favorite but we spend up to \$9,000 on it. We do have a lot of people that show up to that event, sometimes 500 people, but we will have a couple hundred people show up for a movie and it only costs me a couple hundred bucks. The most expensive part about that is we pay for the movie license. I've looked at doing this calendar instead to give us more of the CDD-run events and if this is something we want to do, I did put the National Night Out on there. If this is something we want to do I will have this calendar up on the website for the whole year ahead of time. Right now, we advertise everything about a month beforehand. This will be the first year we've done anything with the pools for St. Patrick's Day but mostly because we're open because of spring break.

You'll see our numbers are still pretty high for off-season. They will continue to go up as we get ready for spring break. We do have a lot of new homes now on both sides. As we get ready for spring break you'll see a lot of those families that moved in over the winter will be showing up. On the operations side I have a few things for you. The first is the detailed report I spoke to you guys about last month. These are the things I was a little upset with R&D on. We knew there would be things that didn't get done or not well taken care of but when we got into the depth of it there was a little too much money and I didn't think it would be fair to ask VerdeGo to absorb all by themselves to fix and get it all up and running. You'll notice there is an invoice for \$9,875. This detailed report I will be sending to R&D and I've already sent them a couple of emails explaining this. The retort email was these guys don't know what they're doing, they can't test properly, they don't have the right equipment and there's no way all of this stuff isn't working. Everything was working when we were out there. It was a little

unprofessional and they're just trying to get away from it so I'm going to send this detailed report back to them. Of course I know heads can be broken in a week or two but there are 124 nozzles. They gave me a report saying everything was working in the last week of December and VerdeGo took over January 1<sup>st</sup>. We have not paid them the last bill. Those bills you were talking about earlier were for extras we approved a couple of months ago, however we didn't pay them for their December amounts. They won't be getting that until this part is taken care of. Beyond this \$9,000 I also have some other issues with them. I talked about plants that weren't installed or replaced, weeding, pest control, and fertilization that wasn't done and we have these broken out by line item in our contract so when you add those up it's well beyond \$9,000. If they want to argue back and forth and negotiate what they should paid for out of that \$9,000 that's fine, but right now I'm not going to release anything until we're happy.

Mr. Davis stated here's my only question and it's not necessarily in anyone's favor or detriment, I get it, we replaced X amount of nozzles and X amount of sprayers and X amount of rotors, I get that, but wire testing at \$65 an hour per 66 hours.

Mr. Soriano stated there will be some things they can argue out of this number. Labor is always one they can argue. They can always say we don't want to pay this, we'd be happy to come out and do our own wire testing. They can always get it done for less. They didn't do it then and I have to get it fixed now so that's the biggest problem is tech services and labor for landscaping is in that normal expectation so that's not a real high dollar.

Mr. Davis stated more so the amount of hours because did we report we found 35 bad connections.

Mr. Perez stated there are 33 zones out there and we fixed more than 33, these are just the ones that are outstanding that don't work. It takes an average of two hours. Some can take three hours; some can take an hour and a half.

Mr. Soriano stated for the things like labor I will lean a little on Jason because he will have a little more power to argue that stuff.

Mr. Davis stated I'm just trying to eliminate any pushback from the other side.

Mr. Soriano stated they're going to push back. \$25,000 is a lot of money. They want to negotiate on it, that's fine. We will pay them what they deserve obviously. This is payment we have to put out for them to make sure everything is up and running. I think that should be

coming from that \$25,000. They can argue every point of it if they want and I'll let Jason help me out with what seems fair.

Mr. Horton stated I was out riding my bike the other day and I noticed there was some markings on Loop Road. Is that something we did or the County has done?

Mr. Soriano stated I'd have to look at it. We do have a lot of utility companies out here right now on both sides digging.

Mr. Horton asked what would they be doing?

Mr. Soriano stated a lot of the markings would be locations they're trying to point out what's already down there. We have communication cables that have to go in throughout the whole neighborhood.

Mr. Horton stated AT&T came through.

Mr. Soriano stated we have a lot more utility companies than just them. We have Verizon right now, we have TECO running gas lines through this side and they will have some that go through Double Branch.

Mr. Thomas stated back to R&D, my suggestion for you moving forward is take a firm stance because their seems to be a lot of shadiness going on through their transition. I'm not really willing to back down so if a negotiation does have to happen then my suggestion is to take a very firm stance. I'm not just going to pay this bill to get them out of my hair. The work was not done and it was not done properly. Now we're looking at another \$9,000 for stuff we thought was already done.

Mr. Soriano stated you guys are actually the better side. Your sister district is about twice that amount so they will be losing most of that month over there.

Mr. Horton stated you said there are more flowers and plants that are not done?

Mr. Soriano stated in that contract we talked about the 100 plants they have to replace every year, the 300 one-gallon plants and things like that. It's actually broken up month by month that we pay them. They didn't do any of those replacements as part of that three-month period. It's fine if you don't want to do them because you're nervous you're not going to be here but then we're not going to pay you for that line item. Also, some of the plants we had put in around the track weren't at their one-year time and you'll see some of the azaleas are dead and things like that. Those were pointed out in October. Their foreman specifically told me that he was told not to put them back in until they knew whether they were going to have the

contract. We also use a subcontractor for our pest control, weeding and fertilization and you may have seen them back out here. They were told to stop everything in September. The only they did was oversee your soccer fields. That one was very obvious because the soccer fields would have turned yellow but as far as all of the rest of the work they were stopped in September so for October, November and December we were paying line items for that. Once we add all that up we will be above that \$9,000.

Mr. Horton asked are you going to have a list of what they didn't do like the fertilization next month?

Mr. Soriano stated I'll email you some of that stuff.

Mr. Horton stated I noticed there are plants out here that I think VerdeGo has already put in.

Mr. Soriano stated yes that was another one where they pulled our annuals. It was good intentions because they were starting to look rough and the normal rotation is in January. They under plant and the main reason for that is we have an issue with beds dying I want them to replace it for free so they've always planted less. We should have gotten those replacements before they left in December as part of those monthly payments we made to them but they lost the contract and they just left the beds empty. VerdeGo put everything else in January. I need to get VerdeGo moving so we can get everything repaired so we will need to approve this proposal for them at \$9,845.

Mr. Horton asked why are we approving it if you're holding money from R&D?

Mr. Soriano stated if R&D wants to argue for 3, 4 or 5 months, which they could, we don't want to sit around and not get things repaired.

Mr. Horton asked so you don't want to take the money we didn't pay them and pay VerdeGo right now because we're not sure we're going to get that money?

Mr. Perry stated we're authorizing VerdeGo to do the work.

On MOTION by Ms. Nelsen seconded by Mr. Thomas with all in favor VerdeGo's proposal to do necessary landscape and irrigation repairs and replacements was approved.

Mr. Soriano stated I had mentioned to you guys about doing some enhancements we haven't done in years just trying to get those yearly replacements. If you remember last year

we voted to spend extra money on sod. I've looked at adding on to some areas. If you look at those booklets it mostly addresses Middle Village but in the back pictures 10, 11 and 12 are from areas around the track and where the fence is near the parking area. Most of these are things that I can do on my own but picture ten is one of the benches looking at the larger parking lot. We have a couple smaller areas like that and we would like to put some mulch and small plants in there to kind of fill that area in. That proposal is a little above my amount at \$1,864.

- Mr. Thomas asked does the irrigation need to be changed?
- Mr. Soriano stated there is irrigation there but it may not be working.

Mr. Davis stated from being up there the last few seasons of I-9 and soccer these three areas are all around entry hang out points and are heavy traffic areas so I agree with mulch and some type of ground cover but you see they're right by a bench so they might get trampled and that's why they're not there now.

Mr. Soriano stated we have some areas that are not meant to be walking areas but people walk across them.

Mr. Davis stated that's what I'm saying. These are obviously meant to be planted but people are going to trample them anyway.

Mr. Soriano stated a couple of these areas you look at are under very large oaks. I'm going to be looking at this on the pool decks this year, starting to put in pour-in mulch and it uses epoxy and rubberized mulch with it. That will stay in place and keep cover much longer. You can also separate small areas where plants go but that pour-in mulch won't disappear like the pine straw. For some of these areas they're too big and it would be a lot more money. I'm just looking at \$1,800 for now. I did talk to them about one area that is just pine straw. I'm going to hold off on that. It's a small amount so I could approve that with them right now but it's pine straw. We have pine straw in our contract so we will probably just do that and take that out of the amounts we do every year anyway. That is an area that just blows away and that is a rather large oak tree so short of doing pour-in mulch and something permanent we're really not going to be able to do any new plants or sod. These other two areas we could add to. Controlling traffic is hard. We have some areas along our parking lots that if I could I would make everything head-in parking. Exhaust kills everything we have out there. I know people hate when parking lots are controlled by exactly how you have to park but with all our

landscaping there is a reason for it. Things like that and the climbing over the small split rail that we have out there to try and stop people from doing that. That's why we don't have a lot of those holly bushes there. They just didn't make it. We don't really have to do that. We are working on a lot of other items right now but these are not real expensive items. We're still going to get our one-year warranty and they're still going to make sure the plant survives as long as possible short of people pulling them up or just stomping them I would expect them to pay for everything.

Mr. Davis stated I agree some of this is needed I just want to consider everything. I don't want these guys to have to keep putting stuff down that's not going to work.

Mr. Soriano stated there are proposals they are working on right now for other enhancements that I prefer that are going to cost a lot more. I talked about wrapping the basketball courts to make it look better and limit our problems. That's going to be a little more expensive, especially if we want to bring in more mature plants. We haven't gotten to that proposal yet. I also want to talk about entries. Middle Village voted to spend a lot of money on enhancing their entries. The HOA on this side offered to give money for that. How much they want to give, I don't know because that adds up. They actually agreed to buy \$24,000 worth of enhancements, which was really needed. If you look some of those pictures for the entries you have, it's ten times the amount of entries they have. This is just for the main entries. We haven't gotten to some of the small brick columns where I'd like to see a little more color. These are the areas we see a little more often.

Mr. Lanier asked are you looking at the sidewalk on the backside?

Mr. Soriano stated this one is not a sidewalk it's just a cut-through.

Mr. Lanier stated that would probably keep people from walking through there.

Mr. Soriano stated we're not adding sidewalk. It's a little more money. This is for the plants and the mulch and the prep work. We have one that has a sidewalk cut-through. All the rest are just openings where people have dug out a little trail by walking through. We can look at that if you want to try to avoid people climbing over the fence. We can create more sidewalk cut-throughs. The biggest problem with that is we have parking spots in front of them so you'd have to take a parking spot away.

Mr. Davis stated no.

Mr. Soriano stated we took the railings out of the split rail because we realized they're going there no matter what. There's only the one sidewalk.

On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor \$1,864 in landscape improvements was approved.

#### SEVENTH ORDER OF BUSINESS

# Audience Comments / Supervisors' Requests

### **Supervisors' Requests**

Mr. Davis stated next month I'm looking forward to another update with where we are with R&D, which I know you would provide anyway so thank you in advance.

Mr. Thomas stated several residents are asking to see if we could get a couple of rowers for the fitness room.

Mr. Soriano stated actually I had a request that went out this month for one of them for now. They are about a grand and that's about the amount of money I can spend every month without having to wait to come to you guys. If you guys ever want to increase that it does make it easier on me, however, I bought one just to see how it goes. We have two downstairs and people love them. They are not very expensive machines and they are durable too.

Ms. Nelsen asked you have room to put them in?

Mr. Soriano stated we have a little bit of floor space. I think two would be the most we could put in there. We are looking at another year or so and then we will start swapping out all of our machines anyway and I'll probably change around the floor plan. I actually prefer those as far as cardio machines compared to some others.

- Mr. Davis asked is it something you can keep an eye on to see if it's used frequently?
- Mr. Thomas stated it actually keeps track of the hours and kilometers rowed.
- Mr. Davis stated I just mean from a staff standpoint is somebody always on it, or hardly ever on it to see if we really need another one.

Mr. Soriano stated it's a favorite over here so I see that going the same way. Because of the durability too those are machines we always have ready to go.

Mr. Horton asked what's the status of the trees on the median?

Mr. Soriano stated there were 14 more cut down Friday and we had those couple last month. My guys haven't made it out to cut down a few small ones but I'd probably say close to half of what was on that list is down.

Mr. Perez stated Jay did tag off the high priority ones and those were the ones that were done first.

Mr. Horton stated there's a street sign at Stonebrier that somebody had bent over or something and I came out the other day and noticed it was gone. I think it's County but are you aware of it?

Mr. Soriano stated yes, it was taken out. That was on one of decorative posts. The County knows about it and they made it sound like they were going to be out that week and I don't know if they just didn't have the materials. It will be back up there.

Mr. Horton stated we really don't have a lot of storage so I was wondering if we could put some sort of storage building out there and look into seeing what it would cost and where we could place it, etc.

Mr. Thomas asked can we add on to the one that is already out there?

Mr. Soriano stated you mean the pool building? No, there's no room because there's a pond behind it. We're kind of limited.

Mr. Davis stated be careful with storage buildings too to make sure they don't do anything the homeowners couldn't do.

Mr. Soriano stated we have our District Engineer helping me to make sure it matches. We are talking about something that would be a good amount of money if it were something we want to look at next year or two. Over here they're bringing out storage containers and we're going to hide them out behind the tennis facility to keep some of their equipment over here. It would be nice to have storage on the Double Branch side. I have boxes and boxes I have to climb over every day. I only have so much storage so it would be good but I think it's something we will have to look at over the next year or two.

Mr. Davis asked don't we have a street that people love to dump stuff on that is CDD property that we could possibly put some storage buildings on? In phase one between us and the neighborhoods that back up to us where there's fence issues all the time.

Mr. Soriano stated it's an easement road. There's a drainage pipe and that's why we couldn't do anything with is. Clay Utility owns the pipe under it and they won't give us full access to that road.

Mr. Davis stated but with a temporary storage building if they needed to access that pipe we can do something temporary. If we need to move it we can always have it moved so they can do whatever they need to do with that pipe.

Mr. Soriano stated if that's something you guys agree you'd like me to look I can. It's going to be a few thousand bucks.

Mr. Davis stated maybe if there were storage containers there it would cut down some of that thru traffic that were kicking the fence down.

Mr. Horton stated I think the issue there is there is no access from our side.

Mr. Davis stated oh I thought we had access.

Ms. Nelsen stated what about over there by Fall Creek and the Oaks?

Mr. Soriano stated there are a couple spots we could put a small building. This would not be a cheap venture.

Mr. Horton stated I don't think we need to jump on it right now but just think about it and we can see what we come up with.

Ms. Nelsen stated new storage units are opening up so if you want to do seasonal storage we could look at renting some out.

Mr. Soriano stated they do have rules on how you use it for personal use and things like that but I think everything we would do would be fine.

Ms. Nelsen stated just think about it. Whatever would make your job easier.

Mr. Horton stated somebody was on Next Door talking about selling access to our facilities.

Mr. Soriano stated it can't happen. I was hit by about 30 phone calls and email this weekend because of this conversation about not being on Craigslist selling access to our pools. It just can't happen easily. We go through multiple steps for getting cards and it's one of the reasons people get mad at us. They say we're too strict. You have to come in and give me your deed or lease, all the names have to match and you also have to give us your driver's license with this address on it. We do work with people and they get a grace period but if you don't come back to us with that drivers license change that card automatically gets shut off. There's

only a few people that print those cards anyway and that was part of the reason a couple years ago when I was making plans to put the staff here I asked this district that we just keep it at your location because all of the paperwork stays there and they get to see the people when they're coming in for their cards. Because those cards are kind of expensive we have this tracking system. Beyond those steps, we did a full audit a few years ago on all 7,000 addresses on both sides of Oakleaf and we've started that again. It will take a few months but if people have moved out and the house is sitting empty their cards might not have been turned off if the new owner hasn't told us anything so there are ways around it but it doesn't last long and there's not an easy way to sell access. There are multiple pools in Oakleaf and I have heard about this for Forest Hammock that there was a gentleman getting in trouble with the HOA because he was giving out his key fob and whether he's charging for it or not, he's causing problems. There's a reason we're strict and we have those computers that will pull your picture up. You can't use somebody else's card. We don't let you know if you don't have your card and unfortunately a lot of times staff won't let people in that we've known for years. The main reason for that is they know as soon as they let them in, the person behind them is going to get mad and say you didn't let us in and they're going to call me and yell at me saying they didn't do this for us. We have to be consistent. We have almost 30,000 active cards out there. Is there a way to find a loophole? I'm sure there is, but it's not easy.

Mr. Horton stated I figured it would probably be almost impossible unless it was an inside job. I just wanted to mention it.

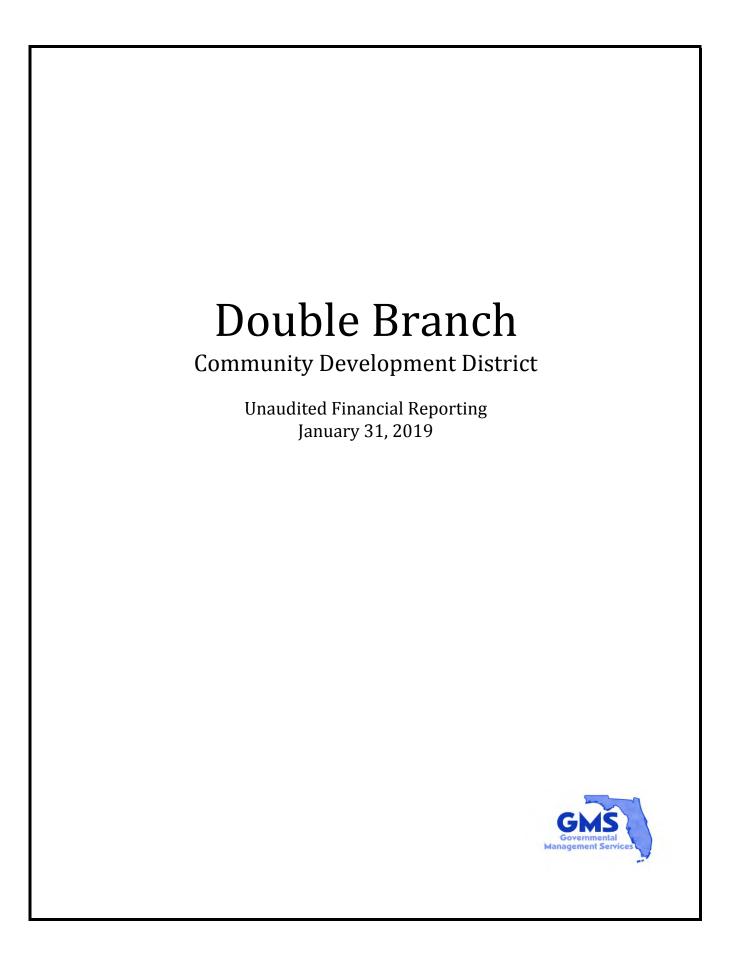
Mr. Soriano stated he was saying the homeowner wasn't going to be here this summer so he was going to write out a lease for him and that's on the homeowner. He's renting out his house basically once he does that so he's got other problems if that's what's actually happening.

Mr. Horton stated my last thing is the guys are doing a good job keeping the bridges clean. It looks really good.

Mr. Soriano stated we did purchase a 125-gallon tank and pressure washer so now I just have to have the right part so we will have a mobile washer and it will make it a lot easier. Right now most of the time they're cleaning it by hand with buckets. That was something you guys asked for a couple months ago.

# **Next Scheduled Meeting EIGHTH ORDER OF BUSINESS** Mr. Perry stated the next scheduled meeting is March 11, 2019 at 4:00 p.m. NINTH ORDER OF BUSINESS Adjournment On MOTION by Mr. Davis seconded by Ms. Nelsen with all in favor the meeting was adjourned.





# **Community Development District**

# Combined Balance Sheet January 31, 2019

|   |           | <u> </u>    | <b>Governmental Fund Types</b> |                 |                     | Totals            |
|---|-----------|-------------|--------------------------------|-----------------|---------------------|-------------------|
|   | General   | Recreation  | Capital Reserve                | Debt<br>Service | Capital<br>Projects | (Memorandum Only) |
| ASSETS:                                 |           |             |                                |                 |                     |                   |
| Cash                                    | \$35,338  | \$121,572   | \$226,827                      |                 |                     | \$383,737         |
| Petty Cash                              | Ψ33,330   | \$672       | ΨZZO,0Z7                       |                 |                     | \$672             |
| Investments:                            |           | Ψ072        |                                |                 |                     | \$07 <i>E</i>     |
| Series 2013A-1                          |           |             |                                |                 |                     |                   |
| Revenue                                 |           |             |                                | \$1,888,163     |                     | \$1,888,163       |
| Reserve A1                              |           |             |                                | \$868,932       |                     | \$868,932         |
| Interest A1                             |           |             |                                |                 |                     | \$0               |
| Acquisition and Construction            |           |             |                                |                 | \$49,956            | \$49,956          |
| Series 2013A-2                          |           |             |                                |                 | 4 - 1 / 1 - 2       | 411,100           |
| Reserve A2                              |           |             |                                | \$101,941       |                     | \$101,941         |
| Interest A2                             |           |             |                                |                 |                     | \$0               |
| Excess Revenue                          |           |             |                                | \$4,429         |                     | \$4,429           |
| Prepayment                              |           |             |                                |                 |                     | \$0               |
| Operations                              |           |             |                                |                 |                     |                   |
| Custody Account-General Fund Excess     | \$173,238 |             |                                |                 |                     | \$173,238         |
| Custody Account-Recreation Fund Excess  |           | \$1,651,435 |                                |                 |                     | \$1,651,435       |
| Custody Account-Recreation Fund Reserve |           |             | \$849,326                      |                 |                     | \$849,326         |
| Due From General Fund                   |           | \$7,743     |                                |                 |                     | \$7,743           |
| Due From Capital Reserve Fund           |           | \$29,482    |                                |                 |                     | \$29,482          |
| Due from Rec Fund                       | \$16,955  |             |                                |                 |                     | \$16,955          |
| Due from Other                          |           | \$26        |                                |                 |                     | \$26              |
| Electric Deposits                       |           | \$4,500     |                                |                 |                     | \$4,500           |
| TOTAL ASSETS                            | \$225,532 | \$1,815,430 | \$1,076,153                    | \$2,863,465     | \$49,956            | \$6,030,536       |
| LIABILITIES:                            |           |             |                                |                 |                     |                   |
| Accounts Payable                        | \$2,631   | \$83,284    |                                |                 |                     | \$85,914          |
| Due to Rec Fund                         | \$7,743   |             | \$29,482                       |                 |                     | \$37,225          |
| Due to Debt Service                     |           |             |                                |                 |                     | \$0               |
| Due to General Fund                     |           | \$16,955    |                                |                 |                     | \$16,955          |
| Due to Middle Village                   |           | \$13,304    |                                |                 |                     | \$13,304          |
| Deferred Rental Revenue                 |           | \$7,985     |                                |                 |                     | \$7,985           |
| FUND BALANCES:                          |           |             |                                |                 |                     |                   |
| Nonspendable                            |           | \$4,500     |                                |                 |                     | \$4,500           |
| Restricted for Debt Service             |           | Ψ+,500      |                                | \$2,863,465     |                     | \$2,863,465       |
| Restricted for Capital Projects         |           |             |                                | Ψ2,003,403      | \$49,956            | \$49,956          |
| Assigned                                | \$2,000   |             | \$1,046,672                    |                 |                     | \$1,048,672       |
| Unassigned                              | \$213,158 | \$1,689,402 |                                |                 |                     | \$1,902,560       |
| TOTAL LIABILITIES & FUND EQUITY         | \$225,532 | \$1,815,430 | \$1,076,153                    | \$2,863,465     | \$49,956            | \$6,030,536       |

# Community Development District GENERAL FUND

Statement of Revenues & Expenditures For The Period Ending January 31, 2019

|                                | ADOPTED<br>BUDGET | PRORATED BUDGET<br>THRU 1/31/19 | ACTUAL<br>THRU 1/31/19 | VARIANCE |
|--------------------------------|-------------------|---------------------------------|------------------------|----------|
| Assessment - Tax Roll          | \$177,985         | \$170,127                       | \$170,127              | \$0      |
| Interest Income                | \$200             | \$67                            | \$34                   | (\$33)   |
| Miscellaneous Income           | \$0               | \$0                             | \$0                    | \$0      |
| TOTAL REVENUES                 | \$178,185         | \$170,194                       | \$170,161              | (\$33)   |
| EXPENDITURES:                  |                   |                                 |                        |          |
| Administrative                 |                   |                                 |                        |          |
| Supervisors Fees               | \$12,000          | \$4,000                         | \$3,600                | \$400    |
| FICA Expense                   | \$918             | \$306                           | \$275                  | \$31     |
| Engineering                    | \$5,000           | \$1,667                         | \$0                    | \$1,667  |
| Arbitrage                      | \$700             | \$700                           | \$0                    | \$700    |
| Dissemination                  | \$1,333           | \$444                           | \$944                  | (\$500)  |
| Assessment Roll                | \$7,821           | \$7,821                         | \$7,520                | \$301    |
| Attorney                       | \$42,000          | \$14,000                        | \$7,593                | \$6,407  |
| Annual Audit                   | \$5,900           | \$1,967                         | \$0                    | \$1,967  |
| Trustee fees                   | \$8,014           | \$2,671                         | \$0                    | \$2,671  |
| Management Fees                | \$59,963          | \$19,988                        | \$19,988               | (\$0)    |
| Information Technology         | \$1,942           | \$647                           | \$647                  | (\$0)    |
| Telephone                      | \$290             | \$97                            | \$162                  | (\$65)   |
| Postage                        | \$1,900           | \$633                           | \$626                  | \$7      |
| Printing & Binding             | \$3,400           | \$1,133                         | \$1,000                | \$133    |
| Records Storage                | \$300             | \$100                           | \$0                    | \$100    |
| Insurance                      | \$8,350           | \$8,350                         | \$7,743                | \$607    |
| Legal Advertising              | \$2,000           | \$667                           | \$192                  | \$475    |
| Property Taxes                 | \$0               | \$0                             | \$0                    | \$0      |
| Office Supplies                | \$350             | \$117                           | \$67                   | \$49     |
| Dues, Licenses, Subscriptions  | \$175             | \$175                           | \$175                  | \$0      |
| Reserve                        | \$15,829          | \$0                             | \$0                    | \$0      |
| TOTAL EXPENDITURES             | \$178,185         | \$65,483                        | \$50,533               | \$14,950 |
| EXCESS REVENUES (EXPENDITURES) | \$0               |                                 | \$119,628              |          |
| FUND BALANCE - Beginning       | \$0               |                                 | \$95,530               |          |
| FUND BALANCE - Ending          | \$0               |                                 | \$215,158              |          |

Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending January 31, 2019

|  | ADOPTED<br>BUDGET    | PRORATED BUDGET<br>THRU 1/31/19 | ACTUAL<br>THRU 1/31/19 | VARIANCE         |
|--|----------------------|---------------------------------|------------------------|------------------|
| REVENUES:  |                      | , ,                             | , ,                    |                  |
| Maintenance Assessments-Tax Roll                 | \$1,462,648          | \$1,398,073                     | \$1,398,073            | \$0              |
| Interest Income                                  | \$1,000              | \$333                           | \$801                  | \$468            |
| Amenities Revenue                                | \$33,690             | \$11,230                        | \$10,000               | (\$1,230)        |
| Soccer Revenue                                   | \$11,000             | \$3,667                         | \$1,260                | (\$2,407)        |
| TOTAL REVENUES                                   | \$1,508,338          | \$1,413,303                     | \$1,410,135            | (\$3,168)        |
| EXPENDITURES:                                    |                      |                                 |                        |                  |
| Administrative:                                  |                      |                                 |                        |                  |
| Management Fees - Onsite                         | \$110,470            | \$36,823                        | \$36,783               | \$40             |
| Insurance  | \$62,789             | \$62,789                        | \$59,880               | \$2,909          |
| Other Current Charges                            | \$3,818              | \$1,273                         | \$634                  | \$639            |
| Permit Fees Total Administrative                 | \$1,635<br>\$178,712 | \$545<br>\$101.420              | \$54<br>\$97,351       | \$491            |
| i otai Auministrative                            | \$1/8,/12            | \$101,430                       | \$97,351               | \$4,079          |
| Maintenance:                                     |                      |                                 |                        |                  |
| Common Area Security                             | \$50,920             | \$16,973                        | \$12,707               | \$4,266          |
| Security Security - Clay County Off Duty Sheriff | \$43,050             | \$10,973<br>\$14,350            | \$12,707<br>\$14,246   | \$4,200<br>\$104 |
| Water - Irrigation                               | \$9,000              | \$3,000                         | \$734                  | \$2,266          |
| Irrigation Maintenance                           | \$4,250              | \$1,417                         | \$1,835                | (\$418)          |
| Streetlighting                                   | \$33,066             | \$11,022                        | \$9,472                | \$1,550          |
| Electric   | \$42,000             | \$14,000                        | \$12,494               | \$1,506          |
| Landscape Maintenance                            | \$315,774            | \$105,258                       | \$82,940               | \$22,318         |
| Common Area Maintenance                          | \$43,564             | \$14,521                        | \$9,780                | \$4,741          |
| Lake Maintenance                                 | \$28,116             | \$9,372                         | \$8,116                | \$1,256          |
| Landscape Reserve                                | \$35,000             | \$0                             | \$0                    | \$0              |
| Contingency                                      | \$1,985              | \$662                           | \$0                    | \$662            |
| Capital Reserve (1)                              | \$15,565             | \$0                             | \$0                    | \$0              |
| Misc. Maintenance                                | \$2,986              | \$995                           | \$680                  | \$315            |
| General Reserve                                  | \$26,759             | \$0                             | \$0                    | \$0              |
| Total Common Area                                | \$652,035            | \$191,570                       | \$153,005              | \$38,566         |
| Recreation Facility                              |                      |                                 |                        |                  |
| Aquatics & Fitness Manager/Staff                 | \$48,495             | \$16,165                        | \$19,853               | (\$3,688)        |
| Pool Attendants                                  | \$87,055             | \$29,018                        | \$23,370               | \$5,648          |
| Payroll Taxes                                    | \$7,211<br>\$6,120   | \$2,404<br>\$2,040              | \$5,357                | (\$2,953)        |
| Refuse Service<br>Telephone                      | \$4,500              | \$2,040<br>\$1,500              | \$2,867<br>\$1,431     | (\$827)<br>\$69  |
| Electric   | \$47,000             | \$15,667                        | \$1,431<br>\$11,895    | \$3,772          |
| Cable  | \$8,150              | \$2,717                         | \$2,241                | \$475            |
| Pool Maintenance/Chemicals                       | \$56,616             | \$18,872                        | \$16,686               | \$2,186          |
| Water/Sewer/Reclaim                              | \$65,000             | \$21,667                        | \$14,282               | \$7,384          |
| Facility Maintenance - General                   | \$27,500             | \$9,167                         | \$6,867                | \$2,300          |
| Facility Maintenance - Preventative Contracts    | \$5,617              | \$1,872                         | \$1,454                | \$418            |
| Facility Maintenance - Contingency               | \$29,750             | \$9,917                         | \$7,429                | \$2,488          |
| Lighting Repairs                                 | \$8,500              | \$2,833                         | \$2,814                | \$19             |
| Special Events                                   | \$10,500             | \$3,500                         | \$1,753                | \$1,747          |
| Office Supplies and Equipment                    | \$4,000              | \$1,333                         | \$197                  | \$1,136          |
| Janitorial                                       | \$31,512             | \$10,504                        | \$9,726                | \$778            |
| Recreation Passes                                | \$7,565              | \$2,522                         | \$913                  | \$1,608          |

Community Development District
RECREATION AND FACILITIES MAINTENANCE
Statement of Revenues & Expenditures
For The Period Ending January 31, 2019

|                                     | ADOPTED<br>BUDGET | PRORATED BUDGET<br>THRU 1/31/19 | ACTUAL<br>THRU 1/31/19 | VARIANCE   |
|-------------------------------------|-------------------|---------------------------------|------------------------|------------|
|                                     |                   |                                 |                        |            |
| Recreation Facility-Continued       |                   |                                 |                        |            |
| Repairs & Replacement               | \$79,025          | \$26,342                        | \$38,307               | (\$11,966) |
| Pool Pump Reserve                   | \$6,500           | \$2,167                         | \$0                    | \$2,167    |
| Pool Leak Repairs                   | \$5,000           | \$1,667                         | \$0                    | \$1,667    |
| Soccer Field                        | \$21,250          | \$7,083                         | \$0                    | \$7,083    |
| Total Recreation Facility           | \$566,866         | \$188,955                       | \$167,444              | \$21,512   |
| Fitness Center                      |                   |                                 |                        |            |
| Staffing                            | \$47,500          | \$15,833                        | \$0                    | \$15,833   |
| Telephone                           | \$1,092           | \$364                           | \$0                    | \$364      |
| Electric                            | \$12,300          | \$4,100                         | \$5,472                | (\$1,372)  |
| Cable                               | \$4,169           | \$1,390                         | \$0                    | \$1,390    |
| Facility Maintenance - General      | \$8,000           | \$2,667                         | \$4,455                | (\$1,788)  |
| Facility Maintenance - Preventative | \$7,500           | \$2,500                         | \$1,042                | \$1,458    |
| Facility Maintenance - Contingency  | \$5,000           | \$1,667                         | \$2,387                | (\$720)    |
| Office Supplies and Equipment       | \$2,664           | \$888                           | \$131                  | \$757      |
| Janitorial                          | \$17,500          | \$5,833                         | \$4,915                | \$918      |
| Repair and Replacements             | \$5,000           | \$1,667                         | \$192                  | \$1,475    |
| Total Exercise Facility             | \$110,725         | \$36,908                        | \$18,594               | \$18,314   |
| Total Maintenance                   | \$1,329,626       | \$417,434                       | \$339,042              | \$78,392   |
| TOTAL EXPENDITURES                  | \$1,508,338       | \$518,864                       | \$436,393              | \$82,471   |
| EXCESS REVENUES (EXPENDITURES)      | \$0               |                                 | \$973,742              |            |
| FUND BALANCE - Beginning            | \$0               |                                 | \$720,160              |            |
| FUND BALANCE - Ending               | \$0               |                                 | \$1,693,902            |            |

# **Double Branch**

Community Development District

Month by Month Income Statement

General Fund

|                                | October    | November | December  | January   | February | March | April | May | June | July | August | September | Total     |
|--------------------------------|------------|----------|-----------|-----------|----------|-------|-------|-----|------|------|--------|-----------|-----------|
| Revenues:                      |            |          |           |           |          |       |       |     |      |      |        |           |           |
| Assessment - Tax Roll          | \$0        | \$35,181 | \$133,526 | \$1,419   | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$170,127 |
| Interest Income                | \$1        | \$1      | \$1       | \$31      | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$34      |
| Miscellaneous Income           | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Total Revenues                 | \$1        | \$35,182 | \$133,528 | \$1,450   | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$170,161 |
| Expenditures:                  |            |          |           |           |          |       |       |     |      |      |        |           |           |
| <u>Administrative</u>          |            |          |           |           |          |       |       |     |      |      |        |           |           |
| Supervisors Fees               | \$1,000    | \$800    | \$800     | \$1,000   | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$3,600   |
| FICA Expense                   | \$77       | \$61     | \$61      | \$77      | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$275     |
| Engineering                    | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Arbitrage                      | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Dissemination                  | \$611      | \$111    | \$111     | \$111     | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$944     |
| Assessment Roll                | \$7,520    | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$7,520   |
| Attorney                       | \$2,265    | \$2,876  | \$2,452   | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$7,593   |
| Annual Audit                   | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Trustee fees                   | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Management Fees                | \$4,997    | \$4,997  | \$4,997   | \$4,997   | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$19,988  |
| Computer Time                  | \$162      | \$162    | \$162     | \$162     | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$647     |
| Telephone                      | \$72       | \$29     | \$54      | \$7       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$162     |
| Postage                        | \$316      | \$46     | \$138     | \$126     | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$626     |
| Printing & Binding             | \$556      | \$295    | \$14      | \$135     | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$1,000   |
| Records Storage                | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Insurance                      | \$7,743    | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$7,743   |
| Legal Advertising              | \$0        | \$65     | \$63      | \$63      | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$192     |
| Property Taxes                 | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Office Supplies                | \$1        | \$41     | \$1       | \$23      | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$67      |
| Dues, Licenses, Subscriptions  | \$175      | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$175     |
| Reserve                        | \$0        | \$0      | \$0       | \$0       | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$0       |
| Total Administrative           | \$25,494   | \$9,485  | \$8,854   | \$6,701   | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$50,533  |
| Excess Revenues (Expenditures) | (\$25,493) | \$25,698 | \$124,674 | (\$5,250) | \$0      | \$0   | \$0   | \$0 | \$0  | \$0  | \$0    | \$0       | \$119,628 |

# **Double Branch**

### **Community Development District**

Month by Month Income Statement Recreation Fund

|   | October  | November  | December    | January  | February | March       | April | Mav        | Iune        | July       | August | September  | Total       |
|---|----------|-----------|-------------|----------|----------|-------------|-------|------------|-------------|------------|--------|------------|-------------|
| Revenues:                               | 0000001  |           | 2 ccciiigei | junuary  | robradry |             | p     |            | juno        | July       | Tugust | боргонизог | 7000        |
| Maintenance Assessments-Tax Roll        | \$0      | \$289.114 | \$1,097,296 | \$11,663 | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$1,398,073 |
| Interest Income                         | \$177    | \$158     | \$115       | \$351    | \$0      | <b>\$</b> 0 | \$0   | \$0<br>\$0 | <b>\$</b> 0 | \$0<br>\$0 | \$0    | \$0        | \$801       |
| Amenities Revenue                       | \$3,192  | \$1,371   | \$3,524     | \$1,914  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$10,000    |
| Soccer Revenue                          | \$0      | \$0       | \$0         | \$1,260  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$1,260     |
| Total Revenues                          | \$3,368  | \$290,643 | \$1,100,935 | \$15,189 | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$1,410,135 |
| Expenditures:                           |          |           |             |          |          |             |       |            |             |            |        |            |             |
| Administrative                          |          |           |             |          |          |             |       |            |             |            |        |            |             |
| Management Fees - Onsite                | \$9,206  | \$9,166   | \$9,206     | \$9,206  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$36,783    |
| Insurance                               | \$59.799 | \$0       | \$81        | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$59,880    |
| Other Current Charges                   | \$184    | \$104     | \$200       | \$145    | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$634       |
| Permit Fees                             | \$0      | \$27      | \$27        | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$54        |
| Total Administrative                    | \$69,189 | \$9,297   | \$9,514     | \$9,351  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$97,351    |
|   |          |           |             |          |          |             |       |            |             |            |        |            |             |
| MAINTENANCE- Common Area                |          |           |             |          |          |             |       |            |             |            |        |            |             |
| Security                                | \$4,236  | \$4,236   | \$4,236     | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$12,707    |
| Security - Clay County Off Duty Sheriff | \$3,543  | \$3,432   | \$3,332     | \$3,940  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$14,246    |
| Water - Irrigation                      | \$185    | \$178     | \$182       | \$189    | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$734       |
| Irrigation Maintenance                  | \$0      | \$1,835   | \$0         | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$1,835     |
| Streetlighting                          | \$2,373  | \$2,373   | \$2,373     | \$2,353  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$9,472     |
| Electric                                | \$3,220  | \$2,898   | \$3,082     | \$3,294  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$12,494    |
| Landscape Maintenance                   | \$26,315 | \$26,315  | \$0         | \$30,311 | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$82,940    |
| Common Area Maintenance                 | \$3,630  | \$1,596   | \$2,980     | \$1,574  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$9,780     |
| Lake Maintenance                        | \$2,029  | \$2,029   | \$2,029     | \$2,029  | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$8,116     |
| Landscape Reserve                       | \$0      | \$0       | \$0         | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$0         |
| Contingency                             | \$0      | \$0       | \$0         | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$0         |
| Capital Reserve (1)                     | \$0      | \$0       | \$0         | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$0         |
| Misc. Maintenance                       | \$0      | \$0       | \$0         | \$680    | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$680       |
| General Reserve                         | \$0      | \$0       | \$0         | \$0      | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$0         |
| Total Common Area                       | \$45,531 | \$44,891  | \$18,213    | \$44,370 | \$0      | \$0         | \$0   | \$0        | \$0         | \$0        | \$0    | \$0        | \$153,005   |

## **Double Branch**

### **Community Development District**

Month by Month Income Statement Recreation Fund

|  | October     | November     | December       | January    | February   | March      | April       | May        | June       | July       | August     | September  | Total            |
|--|-------------|--------------|----------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------------|
|  |             |              |                |            |            |            |             |            |            |            |            |            |                  |
| Recreation Facility  |             | ***          | ***            | ***        | <b>.</b>   | h.c        | A.C         | 4.5        | A.C        |            |            |            | ***              |
| Aquatics & Fitness Manager/Staff                                   | \$4,963     | \$4,963      | \$4,963        | \$4,963    | \$0        | \$0        | \$0<br>\$0  | \$0        | \$0        | \$0        | \$0        | \$0        | \$19,853         |
| Pool Attendants  | \$7,434     | \$5,086      | \$4,164        | \$6,686    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$23,370         |
| Payroll Taxes  | \$0         | \$0          | \$0            | \$5,357    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$5,357          |
| Refuse Service   | \$720       | \$720        | \$716          | \$711      | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$2,867          |
| Telephone  | \$409       | \$373        | \$372          | \$276      | \$0        | \$0        | \$0<br>\$0  | \$0        | \$0        | \$0        | \$0        | \$0        | \$1,431          |
| Electric   | \$3,940     | \$2,950      | \$2,405        | \$2,600    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$11,895         |
| Cable  | \$556       | \$557        | \$558          | \$570      | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$2,241          |
| Pool Maintenance/Chemicals   | \$4,152     | \$4,152      | \$4,191        | \$4,191    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$16,686         |
| Water/Sewer/Reclaim  | \$1,872     | \$5,732      | \$3,499        | \$3,179    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$14,282         |
| Facility Maintenance - General                                     | \$2,291     | \$2,281      | \$0            | \$2,295    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$6,867          |
| Facility Maintenance - Preventative Contracts                      | \$1,299     | \$0          | \$0            | \$155      | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$1,454          |
| Facility Maintenance - Contingency                                 | \$2,479     | \$2,470      | \$0            | \$2,480    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$7,429          |
| Lighting Repairs   | \$708       | \$697        | \$698          | \$711      | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$2,814          |
| Special Events   | \$0         | \$1,034      | \$720          | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$1,753          |
| Office Supplies and Equipment                                      | \$0         | \$98         | \$99           | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$197            |
| Janitorial   | \$2,894     | \$2,674      | \$2,079        | \$2,079    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$9,726          |
| Recreation Passes  | \$0         | \$681        | \$232          | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$913            |
| Repairs & Replacement  | \$7,517     | \$2,316      | \$9,022        | \$19,453   | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$38,307         |
| Pool Pump Reserve  | \$0         | \$0          | \$0            | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$0              |
| Pool Leak Repairs  | \$0         | \$0          | \$0            | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$0              |
| Soccer Fields  | \$0         | \$0          | \$0            | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$0              |
|  | \$41,235    | \$36,783     | \$33,719       | \$55,707   | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$167,444        |
| Exercise Facility  |             |              |                |            |            |            |             |            |            |            |            |            |                  |
| Staffing   | \$0         | \$0          | \$0            | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$0              |
| Telephone  | \$0         | \$0          | \$0<br>\$0     | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | <b>\$</b> 0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0       |
| Electric   | \$2,073     | \$1,816      | \$973          | \$610      | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0        | \$0<br>\$0 | \$5,472          |
| Cable  | \$2,073     | \$1,010      | \$973          | \$010      | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$5,472          |
| Facility Maintenance - General                                     | \$666       | \$665        | \$2,937        | \$187      | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$4,455          |
| Facility Maintenance - General Facility Maintenance - Preventative | \$000       | \$763        | \$2,937        | \$278      | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$1,042          |
| Facility Maintenance - Contingency                                 | \$0<br>\$0  | \$703<br>\$0 | \$2,387        | \$270      | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$2,387          |
|  | \$39        | \$0<br>\$0   | \$2,367<br>\$0 | \$91       | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0 | \$2,367<br>\$131 |
| Office Supplies and Equipment                                      |             |              |                |            |            |            |             |            |            |            | \$0<br>\$0 |            |                  |
| Janitorial   | \$1,286     | \$1,228      | \$1,284        | \$1,117    | \$0<br>\$0 | \$0<br>\$0 | \$0<br>\$0  | \$0<br>\$0 | \$0        | \$0<br>\$0 |            | \$0<br>\$0 | \$4,915          |
| Repair and Replacements  | \$0         | \$0          | \$192          | \$0        | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$192            |
| Total Exercise Facility  | \$4,064     | \$4,473      | \$7,773        | \$2,284    | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$18,594         |
| Total Expenses   | \$160,019   | \$95,444     | \$69,219       | \$111,711  | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$436,393        |
| Excess Revenues (Expenditures)                                     | (\$156,651) | \$195,199    | \$1,031,716    | (\$96,522) | \$0        | \$0        | \$0         | \$0        | \$0        | \$0        | \$0        | \$0        | \$973,742        |

# Community Development District Capital Reserve Fund

Statement of Revenues & Expenditures
For The Period Ending January 31, 2019

|                                   | ADOPTED<br>BUDGET | PRORATED<br>THRU 1/31/19 | ACTUAL<br>THRU 1/31/19 | VARIANCE |
|-----------------------------------|-------------------|--------------------------|------------------------|----------|
| REVENUES:                         |                   | - /- /                   | - / - /                |          |
| Interest Income                   | \$1,000           | \$333                    | \$851                  | \$518    |
| Landscape Reserve - Transfer In   | \$35,000          | \$0                      | \$0                    | \$0      |
| Capital Reserve - Transfer In     | \$15,565          | \$0                      | \$0                    | \$0      |
| Pool Pump Reserve - Transfer in   | \$6,500           | \$0                      | \$0                    | \$0      |
| General Reserve - Transfer in     | \$26,759          | \$0                      | \$0                    | \$0      |
| General Fund Reserve- Transfer in | \$15,829          | \$0                      | \$0                    | \$0      |
| TOTAL REVENUES                    | \$100,653         | \$333                    | \$851                  | \$518    |
| EXPENDITURES:                     |                   |                          |                        |          |
| Other Current Charges             | \$0               | \$0                      | \$0                    | \$0      |
| Landscape Reserve                 | \$0               | \$0                      | \$0                    | \$0      |
| Capital Projects                  | \$0               | \$0                      | \$0                    | \$0      |
| Pool Pump Reserve                 | \$0               | \$0                      | \$0                    | \$0      |
| General Reserve                   | \$0               | \$0                      | \$0                    | \$0      |
| TOTAL EXPENDITURES                | \$0               | \$0                      | \$0                    | \$0      |
| EXCESS REVENUES (EXPENDITURES)    | \$100,653         |                          | \$851                  |          |
| FUND BALANCE - Beginning          | \$938,919         |                          | \$1,045,821            |          |
| FUND BALANCE - Ending             | \$1,039,572       |                          | \$1,046,672            |          |

# COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND

Series 2013 A-1, & 2013 A-2 Special Assessment Bonds Statement of Revenues & Expenditures For The Period Ending January 31, 2019

|   | ADOPTED<br>BUDGET  | PRORATED<br>THRU 1/31/19 | ACTUAL<br>THRU 1/31/19 | VARIANCE   |
|---|--------------------|--------------------------|------------------------|------------|
| Revenues:   |                    |                          |                        |            |
| Special Assessments - Tax Roll<br>Assessments- Prepayment | \$1,962,561<br>\$0 | \$1,877,055<br>\$0       | \$1,877,055<br>\$0     | \$0<br>\$0 |
| Interest Income   | \$6,000            | \$2,000                  | \$11,108               | \$9,108    |
| TOTAL REVENUES  | \$1,968,561        | \$1,879,055              | \$1,888,162.78         | \$9,108    |
| Expenditures:   |                    |                          |                        |            |
| <u>Series 2013 A-1</u>                                    |                    |                          |                        |            |
| Interest Expense - 11/1                                   | \$397,144          | \$397,144                | \$397,144              | \$0        |
| Interest Expense - 5/1                                    | \$397,144          | \$0                      | \$0                    | \$0        |
| Principal Expense 5/1                                     | \$955,000          | \$0                      | \$0                    | \$0        |
| Series 2013 A-2   |                    |                          |                        |            |
| Interest Expense - 11/1                                   | \$60,663           | \$60,663                 | \$60,519               | \$144      |
| Prepayment Call 11/1                                      | \$25,000           | \$25,000                 | \$105,000              | (\$80,000) |
| Interest Expense - 5/1                                    | \$60,663           | \$0                      | \$0                    | \$0        |
| Principal Expense 5/1                                     | \$85,000           | \$0                      | \$0                    | \$0        |
| Principal Expense 5/1 (Prepayment)                        | \$0                | \$0                      | \$0                    | \$0        |
| TOTAL EXPENDITURES  | \$1,980,614        | \$482,807                | \$562,663              | (\$79,856) |
| EXCESS REVENUES (EXPENDITURES)                            | (\$12,053)         |                          | \$1,325,500            |            |
| Other Sources/(Uses)                                      |                    |                          |                        |            |
| Interfund Transfer In and (Out)                           | \$0                | \$0                      | \$0                    | \$0        |
| Other Debt Service Cost                                   | \$0                | \$0                      | \$0                    | \$0        |
| TOTAL OTHER   | \$0                | \$0                      | \$0                    | \$0        |
| Net change in Fund Balance                                | (\$12,053)         |                          | \$1,325,500            |            |
| FUND BALANCE - Beginning                                  | \$589,465          |                          | \$1,537,965            |            |
| FUND BALANCE - Ending                                     | \$577,412          |                          | \$2,863,465            |            |

# Community Development District CAPITAL PROJECTS FUND

Statement of Revenues & Expenditures For The Period Ending January 31, 2019

|  | SERIES<br>2013 A-1 AND A-2 |
|--|----------------------------|
| REVENUES:  |                            |
| Interest Income  | \$337                      |
| TOTAL REVENUES   | \$337                      |
| EXPENDITURES:  |                            |
| Capital Outlay - Series 2013 A1 and A2<br>Cost of Issuance | \$0<br>\$0                 |
| TOTAL EXPENDITURES   | \$0                        |
| EXCESS REVENUES (EXPENDITURES)                             | \$337                      |
| FUND BALANCE - Beginning                                   | \$49,619                   |
| FUND BALANCE - Ending                                      | \$49,956                   |

# **Double Branch**

## **Community Development District**

## **Long Term Debt Report**

| Series 2013 A-1 Special Assessment Refu | nding Bonds                   |
|---|-------------------------------|
| Interest Rate:                          | 1.3%-4.25%                    |
| Maturity Date:                          | 5/1/34                        |
| Reserve Fund Definition:                | 50% Max Annual on Outstanding |
| Reserve Fund Requirement:               | \$868,932                     |
| Reserve Fund Balance:                   | \$868,932                     |
|   |                               |
| Bonds outstanding - 9/30/2013           | \$24,850,000                  |
| Less: November 1, 2013                  | \$0                           |
| Less: May 1, 2014 (Mandatory)           | (\$860,000)                   |
| Less: May 1, 2015 (Mandatory)           | (\$875,000)                   |
| Less: May 2, 2016 (Mandatory)           | (\$890,000)                   |
| Less: May 2, 2017 (Mandatory)           | (\$910,000)                   |
| Less: May 1, 2018 (Mandatory)           | (\$930,000)                   |
|   |                               |
| Current Bonds Outstanding               | \$20,385,000                  |

| Series 2013 A-2 Special Assessment Refund | ing Bonds                     |
|---|-------------------------------|
| Interest Rate:                            | 5.750%                        |
| Maturity Date:                            | 5/1/34                        |
| Reserve Fund Definition:                  | 50% Max Annual on Outstanding |
| Reserve Fund Requirement:                 | \$96,478                      |
| Reserve Fund Balance:                     | \$101,941                     |
| Bonds outstanding - 9/30/2013             | \$2,900,000                   |
| Less: November 1, 2013 (Prepayment)       | (\$145,000)                   |
| Less: May 1, 2014 (Mandatory)             | (\$75,000)                    |
| Less: November 1, 2014 (Prepayment)       | (\$75,000)                    |
| Less: May 1, 2015 (Mandatory)             | (\$75,000)                    |
| Less: May 1, 2015 (Prepayment)            | (\$45,000)                    |
| Less: November 1, 2015 (Prepayment)       | (\$50,000)                    |
| Less: May 2, 2016 (Mandatory)             | (\$75,000)                    |
| Less: May 2, 2016 (Prepayment)            | (\$35,000)                    |
| Less: November 1, 2016 (Prepayment)       | (\$35,000)                    |
| Less: May 2, 2017 (Mandatory)             | (\$75,000)                    |
| Less: May 1, 2018 (Mandatory)             | (\$80,000)                    |
| Less: May 1, 2018 (Prepayment)            | (\$5,000)                     |
| Less: November 1, 2018 (Prepayment)       | (\$105,000)                   |
| Current Bonds Outstanding                 | \$2,025,000                   |

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## DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2019 Assessments Receipts Summary

|                           | # UNITS  | SERIES 2013A<br>DEBT SERVICE | GENERAL FUND | RECREATION<br>FUND O&M |                |
|---------------------------|----------|------------------------------|--------------|------------------------|----------------|
| ASSESSED                  | ASSESSED | ASSESSED                     | O&M ASSESSED | ASSESSED               | TOTAL ASSESSED |
| NET TAX ROLL ASSESSED NET | 45,481   | 1,962,703.38                 | 177,889.82   | 1,461,865.84           | 3,602,459.05   |
| TOTAL ASSESSED            | 45,481   | 1,962,703.38                 | 177,889.82   | 1,461,865.84           | 3,602,459.05   |

|                          | SUMMARY OF TAX ROLL RECEIPTS |                |              |              |              |  |  |
|--------------------------|------------------------------|----------------|--------------|--------------|--------------|--|--|
|                          |                              |                | SERIES 2013A | RECREATION   |              |  |  |
|                          |                              |                | DEBT SERVICE | GENERAL FUND | FUND O&M     |  |  |
| CLAY COUNTY DISTRIBUTION | DATE RECEIVED                | TOTAL RECEIVED | RECEIVED     | O&M RECEIPTS | RECEIPTS     |  |  |
| 1                        | 11/14/18                     | 71,071.28      | 38,721.28    | 3,509.51     | 28,840.49    |  |  |
| 2                        | 11/30/18                     | 641,388.80     | 349,443.52   | 31,671.85    | 260,273.43   |  |  |
| 3                        | 12/10/18                     | 2,216,371.84   | 1,207,530.87 | 109,444.68   | 899,396.29   |  |  |
| 4                        | 12/19/18                     | 487,681.85     | 265,700.40   | 24,081.78    | 197,899.67   |  |  |
| 5                        | 01/17/19                     | 28,741.30      | 15,658.93    | 1,419.25     | 11,663.12    |  |  |
| 6                        | 02/20/19                     | 40,161.99      | 21,881.19    | 1,983.20     | 16,297.60    |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
|                          |                              |                | -            | -            | -            |  |  |
| TOTAL TAX ROLL RECEIPTS  |                              | 3,485,417.06   | 1,898,936.19 | 172,110.27   | 1,414,370.60 |  |  |

| PERCENT COLLECTED       | TOTAL  | DEBT   | O&M    |
|-------------------------|--------|--------|--------|
| TOTAL PERCENT COLLECTED | 96.75% | 96.75% | 96.75% |



# Double Branch Community Development District

## **Check Run Summary**

February 28, 2019

| Fund                                  | Date    | Check No.   | Amount           |
|---------------------------------------|---------|-------------|------------------|
| General Fund                          |         |             |                  |
| Payroll                               | 2/14/19 | 50756-50760 | \$<br>923.50     |
|                                       |         | Sub-Total   | \$<br>923.50     |
| Accounts Payable                      | 2/4/19  | 1501        | \$<br>115.23     |
|                                       | 2/7/19  | 1502-1503   | \$<br>2,452.00   |
|                                       | 2/13/19 | 1504-1505   | \$<br>5,796.38   |
|                                       | 2/28/19 | 1506        | \$<br>140.33     |
|                                       |         | Sub-Total   | \$<br>8,503.94   |
| <b>Recreation Fund</b>                |         |             |                  |
| Accounts Payable                      | 2/4/19  | 5779-5792   | \$<br>19,120.66  |
|                                       | 2/7/19  | 5793-5797   | \$<br>4,689.67   |
|                                       | 2/13/19 | 5798-5802   | \$<br>10,417.75  |
|                                       | 2/28/19 | 5803-5821   | \$<br>66,095.92  |
|                                       |         | Sub-Total   | \$<br>100,324.00 |
| Capital Reserve Fund Accounts Payable |         |             |                  |
| <b>,</b>                              |         | Sub-Total   | \$<br>-          |
| Total                                 |         |             | \$<br>109,751.44 |

# **Attendance Sheet**

District Name: <u>Double Branch, CDD</u>

Board Meeting Date: February 11, 2019

|   | Name                               | In Attendance | Fee         |
|---|------------------------------------|---------------|-------------|
| 1 | Cindy Nelsen<br>Chairperson        |               | YES-\$200   |
| 2 | Charles Horton Assistant Secretary |               | YES - \$200 |
| 3 | VACANT                             |               | YES - \$200 |
| 4 | Chad Davis Assistant Secretary     |               | YES - \$200 |
| 5 | Scott Thomas Assistant Secretary   |               | YES - \$200 |

The Supervisors present at the above-referenced meeting should be compensated accordingly.

| Approved for Payment:      |         |
|----------------------------|---------|
| Man                        | 2/11/19 |
| District Manager Signature | Date    |

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

| AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE *** CHECK DATES 02/01/2019 - 02/28/2019 *** DOUBLE BRANCH - GENERAL FUND BANK A GENERAL FUND | R CHECK REGISTER | RUN 3/01/19 | PAGE 1            |
|---|------------------|-------------|-------------------|
| CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS   | STATUS           | AMOUNT      | CHECK<br>AMOUNT # |
| 2/04/19 00013 1/15/19 64296309 201901 310-51300-42000  JAN FEDEX SHIPPING  FEDEX  | *                | 115.23      | 115.23 001501     |
| 2/07/19 00015 1/31/19 105303 201812 310-51300-31500<br>DEC GENERAL COUNSEL  HOPPING GREEN & SAMS  | *                | 752.00      |                   |
| 2/07/19 00015 1/31/19 105304 201812 310-51300-31500<br>DEC MONTHLY MEETING  HOPPING GREEN & SAMS  | *                | 1,700.00    |                   |
| 2/13/19 00104 1/22/19 295128 201901 310-51300-48000<br>NOTICE OF MEETING 2/11/19<br>CLAY TODAY  | *                | 63.45       |                   |
| 2/13/19 00035 2/01/19 2040 201902 310-51300-34000   | *                | 4,996.92    |                   |
| FEB MANAGEMENT FEES 2/01/19 2040 201902 310-51300-35100   | *                | 161.83      |                   |
| FEB INFORMATION TECH 2/01/19 2040 201902 310-51300-31300  | *                | 111.08      |                   |
| FEB DISSEMINATION SERVICE<br>2/01/19 2040 201902 310-51300-51000<br>OFFICE SUPPLIES   | *                | 43.55       |                   |
| 2/01/19 2040 201902 310-51300-42000<br>POSTAGE  | *                | 16.66       |                   |
| 2/01/19 2040 201902 310-51300-42500<br>COPIES   | *                | 364.80      |                   |
| 2/01/19 2040 201902 310-51300-41000<br>TELEPHONE  | *                | 38.09       |                   |
| GOVERNMENTAL MANAGEMENT SERVIC  | es<br>           |             | 5,732.93 001505   |
| 2/28/19 00013 2/12/19 64580818 201902 310-51300-42000<br>FEB FEDEX POSTAGE  | *                | 140.33      |                   |
|   |                  |             | 140.33 001506     |
| TOTAL FOR E   | BANK A           | 8,503.94    |                   |

DBBR DOUBLE BRANCH HSMITH

TOTAL FOR REGISTER 8,503.94



Invoice Number Invoice Date Account Number 6-429-63095 Jan 15, 2019

**Billing Address:** 

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 **Shipping Address:** 

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 Invoice Questions? Contact FedEx Revenue Services

Phone: 800.622.1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Internet: fedex.com

**Invoice Summary** 

**FedEx Express Services** 

**Total Charges** 

USD

\$115.23 **\$115.23** 

TOTAL THIS INVOICE

USD

1-31-513-42

Page 1 of 3

13

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number Invoice Amount Account Number
6-429-63095 USD \$115.23

Remittance Advice

Your payment is due by Jan 30, 2019

64296309540000115238873430486100000000000001152380

0034526 01 AB 0.405 \*\*AUTO T6 0 1014 32092-364939 -C01-P34560-11

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649



<u> ԳոլՈւիանիկաիկՈՍիլիակիլիիինօրիլՈւտինիի</u>

FedEx P.O. Box 660481 DALLAS TX 75266-0481



60010140010346

| Invoice Number | Invoice Date | Account Number | Page   |
|----------------|--------------|----------------|--------|
| 6-429-63095    | Jan 15, 2019 |                | 2 of 3 |

FedEx Express Shipment Detail By Payor Type (Original)

| CLIE BELLE TERMOT MAIN         | out of the same of such   | 0.4  | <b>#</b> 2.  |                         |
|--------------------------------|---------------------------|------|--------------|-------------------------|
| <b>Ship Date:</b> Jan 07, 2019 | Gust. Ref.: Double Branch | Ref. | # <b>∠</b> , | and the reserver of the |
| Payor: Third Party             | Ref.#3:                   |      |              |                         |
|                                |                           |      |              |                         |

- Fuel Surcharge FedEx has applied a fuel surcharge of 5.00% to this shipment.
- . The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized

| Automation       | INET               | Sender   | Recipient  |         |
|------------------|--------------------|--|--|---------|
| Tracking ID      | 774126342660       | Shelby Stephens                                    | Scott Thomas   |         |
| Service Type     | FedEx 2Day         | 475 West Town Place                                | 3635 Sunset Oak Drive  |         |
| Package Type     | FedEx Pak          | SAINT AUGUSTINE FL 32092 US                        | ORANGE PARK FL 32065 US  |         |
| Zone             | 02                 |  |  |         |
| Packages         | 1                  |  |  |         |
| Rated Weight     | 1.0 lbs, 0.5 kgs   |  |  |         |
| Delivered        | Jan 09, 2019 14:10 | Transportation Charge                              |  | 18.22   |
| Svc Area         | A2                 | Fuel Surcharge                                     |  | 1.13    |
| Signed by        | see above          | Residential Delivery                               |  | 4.40    |
| FedEx Use        | 00000000/5980/02   | Total Charge                                       | USD  | \$23.75 |
| Ship Date: Jan ( | 07. 2019           | Cust, Ref.: Double Branch                          | Ref.#2:  |         |
| Payor: Third Par |                    | Ref.#3: Paradised personal and a control of a con- | ang pag-dag-dag ang pag-dag-dag dag dagang Pag-dag-dag-dag-dag-dag-dag-dag-dag-dag-d |         |

- Fuel Surcharge FedEx has applied a fuel surcharge of 5.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized

| Automation<br>Tracking ID | INET<br>774126349882 | <u>Sender</u><br>Shelby Stephens | <u>Recipient</u><br>Chad Davis |         |
|---------------------------|----------------------|----------------------------------|--------------------------------|---------|
| Service Type              | FedEx 2Day           | 475 West Town Place              | 600 Longcrest Lane             |         |
| Package Type              | FedEx Pak            | SAINT AUGUSTINE FL 32092 US      | ORANGE PARK FL 32065 US        |         |
| Zone                      | 02                   |                                  |                                |         |
| Packages                  | 1                    |                                  |                                |         |
| Rated Weight              | 1.0 lbs, 0.5 kgs     |                                  |                                |         |
| Delivered                 | Jan 08, 2019 13:38   | Transportation Charge            |                                | 18.22   |
| Svc Area                  | A2                   | Fuel Surcharge                   |                                | 1.13    |
| Signed by                 | see above            | Residential Delivery             |                                | 4.40    |
| FedEx Use                 | 000000000/5980/02    | Total Charge                     | USD                            | \$23,75 |

## FedEx® Billing Online

FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to fedex.com to sign up today!





Invoice Number 6-429-63095

**Invoice Date** Jan 15, 2019

**Account Number** 

Page 3 of 3

18.22

Ship Date: Jan 07, 2019 Payor: Third Party

Cust. Ref.: Double Branch

Ref.#2:

Ref.#3: Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

Automation INET 774126358111 Tracking ID Service Type FedEx 2Day Package Type FedEx Pak 02 Zone

Sender **Shelby Stephens** 475 West Town Place SAINT AUGUSTINE FL 32092 US Recipient Cindy Nelsen 1394 CANOPY OAKS DR ORANGE PARK FL 32065 US

**Packages** 1

Rated Weight 1.0 lbs, 0.5 kgs Delivered Jan 08, 2019 09:16 Svc Area

Signed by see above FedEx Use 000000000/5980/02

Transportation Charge **Fuel Surcharge** Residential Delivery

18.22 1.13 4.40 USD **Total Charge** \$23.75

Ship Date: Jan 07, 2019 Pavor: Third Party

Cust, Ref.: Double Branch CDD

Ref.#2:

Ref.#3:

Sender

Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

Automation INET 774126364286 Tracking ID Service Type FedEx 2Day FedEx Pak Package Type Zone 02 **Packages** 1

Shelby Stephens 475 West Town Place SAINT AUGUSTINE FL 32092 US Recipient Charles T. Horton 2958 Thorncrest Drive ORANGE PARK FL 32065 US

Rated Weight 1.0 lbs, 0.5 kgs Jan 08, 2019 13:42 Delivered Svc Area A2

Signed by see above 000000000/5980/02 FedEx Use Ship Date: Jan 07, 2019

Transportation Charge **Fuel Surcharge** Residential Delivery **Total Charge** 

Cust. Ref.: Double Branch

1.13 4.40 USD \$23.75 Ref.#2:

Payor: Third Party Ref.#3: Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

Distance Based Pricing, Zone 2

FedEx Use

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation Tracking ID 774126372218 Service Type FedEx 2Day Package Type **Customer Packaging** 02 Zone **Packages** 3.0 lbs, 1.4 kgs Rated Weight Jan 09, 2019 09:46 Delivered Svc Area A2 **D.ANTONETTI** Signed by

000000000/5980/

Sender **Shelby Stephens** 475 West Town Place SAINT AUGUSTINE FL 32092 US Recipient Jason Walters Hopping Green and Sams 119 S MONROE ST TALLAHASSEE FL 32301 US

Transportation Charge Fuel Surcharge **Total Charge** 

19.27 0.96 USD \$20.23

**Third Party Subtotal** USD **Total FedEx Express** USD

\$115.23

\$115.23

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

STATEMENT STATEM January 31, 2019 Double Branch Community Development District Bill Number 105303 Billed through 12/31/2018 c/o GMS, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092 1.31.513.315 15 General Counsel (O&M) **DBRNCH 00001 JMW FOR PROFESSIONAL SERVICES RENDERED** Review scoring matrix and proposals; prepare notices of award for landscape 12/11/18 **WM**L 1.50 hrs and irrigation maintenance RFP; confer with Soriano regarding same. 0.40 hrs 12/14/18 WML Coordinate notice and contract issues for landscaping. Prepare agreement for landscape and irrigation maintenance; confer with 1.30 hrs 12/20/18 JMW Soriano and Verdego regarding same. Total fees for this matter \$752.00 **MATTER SUMMARY** Walters, Jason M. 3.20 hrs 235 /hr \$752.00 **TOTAL FEES** \$752.00 **TOTAL CHARGES FOR THIS MATTER** \$752.00 **BILLING SUMMARY** Walters, Jason M. 3.20 hrs 235 /hr \$752.00 \$752.00 **TOTAL FEES** 

Please include the bill number on your check.

\$752.00

TOTAL CHARGES FOR THIS BILL

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

January 31, 2019

Double Branch Community Development District c/o GMS, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092

NEGELVEN N FEB 0 1 2019 Bill Number 105304 Billed through 12/31/2018

Monthly Meeting (O&M)
DBRNCH 00101 JMW

1.31.513.315

15

**FOR PROFESSIONAL SERVICES RENDERED** 

12/03/18 JMW Review agenda items; confer with staff.

12/07/18 JMW Meeting preparation; review agenda package materials; conference with staff.

12/10/18 JMW Meeting preparation; attend regular board meeting by telephone.

12/12/18 JMW Meeting follow up.

12/20/18 JMW Review meeting minutes.

Total fees for this matter

\$1,700.00

**MATTER SUMMARY** 

**TOTAL FEES** 

\$1,700.00

**TOTAL CHARGES FOR THIS MATTER** 

\$1,700.00

**BILLING SUMMARY** 

TOTAL FEES

\$1,700.00

TOTAL CHARGES FOR THIS BILL

\$1,700.00

Please include the bill number on your check.





3513 U.S. Hwy. 17 • Fleming Island, FL 32003 Phone; (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082 Phone: (904) 285-8831

# **Advertising Invoice**

DOUBLE BRANCH CDD C/O GMS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092 Cust#:986814 Ad#:295128 Phone#:904-940-5850 Date:01/22/2019

1.31.513·48

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 4.70

#### **Advertisement Information:**

| Description |            | Stop       |   | Cost/Day | Total |
|-------------|------------|------------|---|----------|-------|
| Clay Today  | 01/31/2019 | 01/31/2019 | 1 | 63.45    | 63.45 |

#### **Payment Information:**

Date:

Order#

Type

01/22/2019

295128

BILLED ACCOUNT

Total Amount: 63.45

Tax:

0.00

Amount Due: 63.45

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

#### NOTICE OF MEETING DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

DEVELOPMENT DISTRICT.

The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, February 11, 2019, at 6:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone 1904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-956-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the



# PUBLISHER AFFIDAVIT CLAY TODAY

Published Weekly Orange Park, Florida

# STATE OF FLORIDA COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

#### NOTICE OF MEETING

in the matter of

### FEBRUARY MEETING

LEGAL: 43340 ORDER: 295128

was published in said newspaper in the issues:

## 01/31/2019

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

NOTICE OF MEETING DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

DEVELOPMENT DISTRICT
The regular meeting of the Board of Supervisors of the Double Branch Community Development District will be held on Monday, February 11, 2019, at 6:00 pm, at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 22065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

participate by telephone.

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James A. Perry District Manager Legal 43340 published Jan 31, 2019 in Clay County's Clay Today newspaper

Sworn to me and subscribed before me 01/31/2019.

Christic for Wagne NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003 Telephone (904) 264-3200 - FAX (904) 264-3285 E-Mail: Christie@opefia.com

## **Governmental Management Services, LLC**

1001 Bradford Way Kingston, TN 37763

# Invoice

\$5,732.93

\$5,732.93

\$0.00

Total

Payments/Credits

**Balance Due** 

NECETVE?

Bill To:

Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Invoice #: 2040 Invoice Date: 2/1/19 Due Date: 2/1/19

Case: P.O. Number:

| Management Fees - February 2019 1-31-513-34 Information Technology - February 2019 1-31-513-351 Dissemination Agent Services - February 2019 1-31-513-313 Office Supplies 1-31-513-51 Postage 1-31-513-42 Copies 1-31-513-42 Telephone 1-31-513-41 | 4,996.92<br>161.83<br>111.08<br>43.55<br>16.66<br>364.80<br>38.09 | 4,996.92<br>161.83<br>111.08<br>43.55<br>16.66<br>364.80<br>38.09 |
|--|---|---|
|  |   |   |
|  |   |   |



Invoice Number 6-458-08180

Invoice Date Feb 12, 2019

Account Number

1 of 5

**Billing Address:** 

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 Shipping Address:

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 **Invoice Questions? Contact FedEx Revenue Services** 

Phone:

800.622.1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Internet:

fedex.com

**Invoice Summary** 

FedEx Express Services

**Total Charges** 

USD

\$301.06

TOTAL THIS INVOICE

USD

\$301.06

1.31.513.42

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

**Invoice Number** Invoice Amount 6-458-08180 USD \$301.06

**Account Number** 

Remittance Advice

Your payment is due by Feb 27, 2019

6458081806000030106987343048610000000000000003010690

0035078 01 AB 0.409 \*\*AUTO T1 0 1042 32092-364939 -C01-P35113-I1 

GMS/DOUBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649



|Աղիլմ|Ուիգյում||Աբւիվուիգով|։Ամիում|հեփերկ|Ու

FedEx P.O. Box 660481 DALLAS TX 75266-0481



| Invoice Number | Invoice Date | Account Number | Page   |
|----------------|--------------|----------------|--------|
| 6-458-08180    | Feb 12, 2019 |                | 2 of 5 |

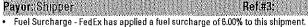
## FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Feb 05, 2019 Cust. Ref.: NO REFERENCE INFORMATION Ref.#2:

**Total Charge** 

|              | Pricing, Zone 4<br>om: 73107 zip code |                             |                                |               |       |
|--------------|---------------------------------------|-----------------------------|--------------------------------|---------------|-------|
| Automation   | WSXI                                  | Sender                      | <u>Recipient</u>               |               |       |
| Tracking ID  | 785324140147                          | GMS/OOUBLE RANCH            | Jeremy Hall                    |               |       |
| Service Type | FedEx 2Day A.M.                       | GMS/OOUBLE RANCH            | Budgetel Inn & Suites          | $\mathcal{A}$ |       |
| Package Type | Customer Packaging                    | 475 W TOWN PL STE 114       | 1259 North Market Street Rm 21 | $\mathcal{I}$ |       |
| Zone         | 04                                    | SAINT AUGUSTINE FL 32092 US | HEARNE TX 77859 US             |               |       |
| ackages      | 1                                     |                             |                                | **            |       |
| lated Weight | 1.0 lbs, 0.5 kgs                      |                             |                                |               |       |
| )elivered    | Feb 06, 2019 11:49                    | Transportation Charge       |                                |               | 22,29 |
| Svc Area     | A5                                    | Fuel Surcharge              |                                |               | 1.51  |
| Signed by    | A.RUIZ                                | DAS Extended Comm           |                                |               | 2.85  |

Cust, Ref.: NO REFERENCE INFORMATION



Distance Based Pricing, Zone 5

Ship Date: Feb 06, 2019

FedEx Use

- · Package sent from: 73107 zip code
- · Package Delivered to Recipient Address Release Authorized

000000000/8/

| Automation   | WSXI               | Sender                      | Recipient                  |          |
|--------------|--------------------|-----------------------------|----------------------------|----------|
| Tracking ID  | 785354515849       | GMS/OOUBLE RANCH            | Wesley Herring             | 1.0      |
| Service Type | FedEx 2Day A.M.    | GMS/OOUBLE RANCH            | 643 Firecrest street se, 2 | <b>₩</b> |
| Package Type | Customer Packaging | 475 W TOWN PL STE 114       | CONCORD NC 28025 US        | -4-      |
| Zone         | 05                 | SAINT AUGUSTINE FL 32092 US |                            |          |
| Packages     | 1                  |                             |                            |          |
| Rated Weight | 1.0 lbs, 0.5 kgs   |                             |                            |          |
| Delivered    | Feb 08, 2019 10:11 | Transportation Charge       |                            | 26.22    |
| Svc Area     | A2                 | Fuel Surcharge              |                            | 1.84     |
| Signed by    | see above          | Residential Delivery        |                            | 4.40     |
| FedEx Use    | 000000000/10/02    | Total Charge                | USD                        | \$32.46  |
|              |                    |                             |                            |          |

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USD

Re1.#2:



Invoice Number Invoice Date 6-458-08180 Feb 12, 2019

**Account Number** 

Cust. Ref.: NO REFERENCE INFORMATION Ref.#2: Ship Date: Feb 06, 2019 Payor: Shipper Ref.#3:

- Fuel Surcharge FedEx has applied a fuel surcharge of 6.00% to this shipment. Distance Based Pricing, Zone 4
- Package sent from: 73107 zip code

| <ul> <li>Package Deliver</li> </ul>                                  | ed to Recipient Addrass - Release Authori | zed                         |                     |         |  |  |
|--|---|-----------------------------|---------------------|---------|--|--|
| Automation   | WSXI                                      | <u>Sender</u>               | <u>Recipient</u>    |         |  |  |
| Tracking ID  | 785354535612                              | GMS/00UBLE RANCH            | KENETRA ELLIS       | A       |  |  |
| Service Type   | FedEx 2Day A.M.                           | GMS/00UBLE RANCH            | 555 SEMINAR DR 26   | D       |  |  |
| Package Type   | Customer Packaging                        | 475 W TOWN PL STE 114       | HOUSTON TX 77060 US | •       |  |  |
| Zone   | 04  | SAINT AUGUSTINE FL 32092 US |                     |         |  |  |
| Packages   | 1   |                             |                     |         |  |  |
| Rated Weight   | 1.0 lbs, 0.5 kgs                          |                             |                     |         |  |  |
| Delivered  | Feb 07, 2019 13:14                        | Transportation Charge       |                     | 22.29   |  |  |
| Svc Area   | A1  | Fuel Surcharge              |                     | 1.60    |  |  |
| Signed by  | see above                                 | Residential Delivery        |                     | 4.40    |  |  |
| FedEx Use  | 000000000/8/02                            | Total Charge                | USD                 | \$28.29 |  |  |
| Ship Date: Feb 05, 2019 Cust. Ref.: NO REFERENCE INFORMATION Ref.#2: |   |                             |                     |         |  |  |
| Payor: Shipper   |   | Bet#3:                      |                     |         |  |  |
| i alore on the   |   | ESTATES ME                  |                     |         |  |  |

- Fuel Surcharge FedEx has applied a fuel surcharge of 6.00% to this shipment.
- Weather delay Snow.
- Distance Based Pricing, Zone 7
- Package sent from: 73107 zip code
- Package Delivered to Recipient Address Release Authorized

| Automation<br>Tracking ID<br>Service Type<br>Package Type<br>Zone | WSXI<br>785354575991<br>FedEx 2Day A.M.<br>Customer Packaging<br>07 | Sender<br>GMS/00UBLE RANCH<br>GMS/00UBLE RANCH<br>475 W TOWN PL STE 114<br>SAINT AUGUSTINE FL 32092 US | Recipient<br>JOANN SATELE<br>2816 5TH AVE NE APT JB<br>PUYALLUP WA 98372 US | *       |
|---|---|--|---|---------|
| Packages  | 1   |  |   | •       |
| Rated Weight  | 1.0 lbs, 0.5 kgs  |  |   |         |
| Delivered   | Feb 08, 2019 13:04  | Transportation Charge  |   | 33.74   |
| Svc Area  | A2  | Fuel Surcharge   |   | 2.29    |
| Signed by   | see above   | Residential Delivery   |   | 4.40    |
| FedEx Use   | 000000000/14/02   | Total Charge   | USD   | \$40.43 |
| <b>Ship Date:</b> Feb.<br><b>Payor:</b> Shipper                   | 06, 2019  | Cust. Ref.: NO REFERENCE INFORMATI<br>Ref.#3:  | ON Ref.#2:  |         |

- Fuel Surcharge FedEx has applied a fuel surcharge of 6,00% to this shipment
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 5
- Package sent from: 73107 zip code
- Package Delivered to Recipient Address Release Authorized

| Automation<br>Tracking ID<br>Service Type<br>Package Type<br>Zone<br>Packages | WSXI<br>785354612522<br>FedEx 2Day<br>Customer Packaging<br>05<br>1 | Sender GMS/00UBLE RANCH GMS/00UBLE RANCH 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092 US | Recipient<br>Brian Miller<br>3385 Sundance dr<br>Bullhead City AZ 86429 US | *       |
|---|---|--|--|---------|
| Rated Weight  | 1.0 lbs, 0.5 kgs  | Transportation Charge  |  | 22.44   |
| Delivered   | Feb 08, 2019 15:36  | Fuel Surcharge   |  | 1.86    |
| Svc Area  | PM  | Residential Delivery   |  | 4.40    |
| Signed by   | see above   | DAS Resi   |  | 4.20    |
| FedEx Use   | 000000000/6046/02   | Total Charge   | USD  | \$32.90 |

**Shipper Subtotal** USD

Ship Date: Feb 04, 2019 Cust. Ref.: Double Branch **Payor:** Third Party Ref.#3:

- Fuel Surcharge FedEx has applied a fuel surcharge of 6.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized

INFT Automation 774380034152 Tracking ID Service Type FedEx 2Day FedEx Pak Package Type

Shelby Stephens 475 West Town Place SAINT AUGUSTINE FL 32092 US

Sender

Recipient Scott Thomas 3635 Sunset Oak Drive ORANGE PARK FL 32065 US

Recipient

Andre Lanier

303 Brier Rose Lane

ORANGE PARK FL 32065 US

02 7one **Packages** Rated Weight 1.0 lbs, 0.5 kgs

Feb 06, 2019 13:44 Delivered

Svc Area A2 Signed by see above 000000000/5980/02 FedEx Use

Transportation Charge Fuel Surcharge Residential Delivery

**Total Charge** 

1.36 4.40 USD \$23.98

18.22

**Ship Date:** Feb 04, 2019 Cast. Ref.: Double Branch Payor: Third Party

Fuel Surcharge - FedEx has applied a fuel surcharge of 6.00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

INFT Automation Tracking ID 774380048788 Service Type FedEx 2Day Package Type FedEx Pak Zone 02 **Packages** 1 Rated Weight

Delivered

1.0 lbs, 0.5 kgs Feb 06, 2019 14:13

Svc Area A2 Signed by see above FedEx Use 000000000/5980/02

SAINT AUGUSTINE FL 32092 US

Transportation Charge Fuel Surcharge Residential Delivery **Total Charge** 

18.22 1.36

USD

USD

Ship Date: Feb 04, 2019 Cust. Ref.: Double Branch Payor: Third Party Ref.#3:

<u>Sender</u>

Shelby Stephens

475 West Town Place

- Fuel Surcharge FedEx has applied a fuel surcharge of 6,00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

Automation 774380056422 Tracking ID Service Type FedEx 2Day Package Type FedEx Pak 02 Zone

Sender Shelby Stephens 475 West Town Place SAINT AUGUSTINE FL 32092 US

Transportation Charge

Recipient Chad Davis 600 Longcrest Lane ORANGE PARK FL 32065 US

Packages Rated Weight

FedFx Use

1.0 lbs, 0.5 kgs Feb 06, 2019 14:03

Delivered Svc Area Signed by

see above 000000000/5980/02 **Fuel Surcharge** Residential Delivery **Total Charge** 

**Cust. Ref.:** Double Branch Ship Date: Feb 04, 2019 Payor: Third Party Ref.#3:

- Fuel Surcharge FedEx has applied a fuel surcharge of 6.00% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

INET Automation Tracking ID 774380067030 Service Type FedEx 2Day FedEx Pak Package Type

<u>Sender</u> Shelby Stephens 475 West Town Place

SAINT AUGUSTINE FL 32092 US

Recipient Cindy Neisen

1394 CANOPY OAKS DR ORANGE PARK FL 32065 US

Zone 02 Packages

Continued on next page

Rated Weight 1.0 lbs, 0.5 kgs Delivered Feb 06, 2019 13:54

Transportation Charge

4.40 \$23.98

18.22

1.36

4.40

\$23.98

18.22



**Invoice Number** Account Number Invoice Date Page 5 of 5 6-458-08180 Feb 12, 2019

#### Tracking ID: 774380067030 continued

Svc Area A2 **Fuel Surcharge** 1.36 Signed by see above Residential Delivery 4.40 000000000/5980/02 USD \$23,98 FedEx Use **Total Charge** Ref.#2: Cust, Ref.: Double Branch CDD Ship Date: Feb 04, 2019. Ref.#3: Payor: Third Party

Fuel Surcharge - FedEx has applied a fuel surcharge of 6,00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 2

Automation

Package Delivered to Recipient Address - Release Authorized

INFT

<u>Recipient</u> Charles T. Horton 774380072109 Shelby Stephens Tracking ID Service Type FedEx 2Day 475 West Town Place 2958 Thorncrest Drive SAINT AUGUSTINE FL 32092 US ORANGE PARK FL 32065 US Package Type FedEx Pak 02 Zone Packages 1.0 lbs, 0.5 kgs Rated Weight Delivered Feb 06, 2019 14:11 Transportation Charge 18.22 Svc Area A2 Fuel Surcharge 1.36 Residential Delivery 4.40 Signed by see above FedEx Use 000000000/5980/02 **Total Charge** USD \$23,98 Ship Date: Feb 04, 2019 Cust, Ref.: Double Branch Re1.#2: Payor: Third Party Ref.#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 6.00% to this shipment,

Distance Based Pricing, Zone 2

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

<u>Sender</u>

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation <u>Sender</u> Recipient 774380078909 Shelby Stephens Jason Walters Tracking ID 475 West Town Place Hopping Green and Sams Service Type FedEx 2Day SAINT AUGUSTINE FL 32092 US 119 S MONROE ST Package Type **Customer Packaging** TALLAHASSEE FL 32301 US Zone Packages Rated Weight 3.0 lbs, 1.4 kgs Feb 06, 2019 09:45 Delivered Svc Area A2 Transportation Charge 19.27 D.ANTONETTI 1.16 Signed by Fuel Surcharge Total Charge USD FedEx Use 000000000/5980/ \$20.43 **Third Party Subtotal** USD \$140.33

> **Total FedEx Express** USD \$301.06

| AP300R                                | YEAR-TO-DATE ACCOUN | IS PAYABLE PREPAID/COMPUTER | CHECK REGISTER | RUN | 3/01/19 | PAGE | 1 |
|---------------------------------------|---------------------|-----------------------------|----------------|-----|---------|------|---|
| *** CHECK DATES 02/01/2019 - 02/28/20 | 19 *** DOUBLE       | BRANCH - REC FUND           |                |     |         |      |   |
|                                       | BANK B              | RECREATION FIIND            |                |     |         |      |   |

|   | B.  | ANK B RECREATION FUND       |        |          |                   |
|---|---|-----------------------------|--------|----------|-------------------|
| CHECK VEND#<br>DATE                         | INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT#                  | VENDOR NAME<br>SUB SUBCLASS | STATUS | AMOUNT   | CHECK<br>AMOUNT # |
| 2/04/19 00680                               | 1/23/19 01232019 201901 300-36900-<br>RENTAL DEPOSIT REFUND     | 10300                       | *      | 100.00   |                   |
|   |   | CHERYL BREMER               |        |          | 100.00 005779     |
| 2/04/19 00677                               | 1/23/19 1012087 201901 320-57200-<br>INDOOR ROWER W/ MONITOR    |                             |        | 945.00   |                   |
|   | INDOOR ROWER W/ MONITOR   | CONCEPT2 INC.               |        |          | 945.00 005780     |
| 2/04/19 00679                               | 1/23/19 01232019 201901 300-36900-<br>RENTAL DEPOSIT REFUND     | 10300                       | *      | 100.00   |                   |
|   | RENIAL DEPOSIT REFUND   | CYNTHIA STEWART             |        |          | 100.00 005781     |
| 2/04/19 00232                               | 1/24/19 1690 201901 320-57200-<br>CHAISE LOUNGES/CHAIRS         | 63100                       | *      | 9,854.00 |                   |
|   |   | HORIZON CASUAL, INC.        |        |          | 9,854.00 005782   |
| 2/04/19 00681                               | 1/27/19 01272019 201901 300-36900-<br>RENTAL DEPOSIT REFUND     | 10300                       | *      | 100.00   |                   |
|   |   | JANEY GREEN                 |        |          | 100.00 005783     |
| 2/04/19 00508                               | 1/14/19 0111459- 201901 320-57200-                              | 63100                       | *      |          |                   |
|   | COOPEED FORF MOTOR  | KG POWER SYSTEMS            |        |          | 1,017.50 005784   |
| 2/04/19 00678                               | 1/11/19 1330682 201901 320-57200-<br>MIRROR & INSTALL           |                             | *      |          |                   |
|   |   | LEE & CATES GLASS INC.      |        |          | 497.30 005785     |
| 2/04/19 00208                               | 1/28/19 01292019 201901 300-20700-<br>1/18/19-1/24/19 SECURITY  |                             | *      | 630.00   |                   |
|   |   | MIDDLE VILLAGE CDD          |        |          | 630.00 005786     |
| 2/04/19 00683                               | 1/29/19 03448670 201901 320-57200-<br>HAMMERHEAD RESORT CLEANER | 63100                       | *      |          |                   |
|   |   | POOL SUPPLY UNLIMITED       |        |          | 1,807.97 005787   |
| 2/04/19 00186                               | 2/01/19 13129558 201902 320-57200-<br>FEB POOL MAINTENANCE      |                             |        | 1,999.31 |                   |
| 2/01/19 13129558 201902 320-57200-4<br>FUEL | 46300   | *                           | 108.18 |          |                   |
|   |   | POOLSURE                    |        |          | 2,107.49 005788   |
| 2/04/19 00682                               | 1/26/19 01262019 201901 300-36900-<br>RENTAL DEPOSIT REFUND     |                             |        | 100.00   |                   |
|   |   | ROAN SILVA                  |        |          | 100.00 005789     |
|   |   |                             |        |          |                   |

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/01/19 PAGE 2
\*\*\* CHECK DATES 02/01/2019 - 02/28/2019 \*\*\* DOUBLE BRANCH - REC FUND
BANK B RECREATION FUND

| BANK B RECREATION FUND |  |                                    |              |                |                   |
|------------------------|--|------------------------------------|--------------|----------------|-------------------|
| CHECK VEND#<br>DATE    | INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT# S             | VENDOR NAME<br>SUB SUBCLASS        | STATUS       | AMOUNT         | CHECK<br>AMOUNT # |
| 2/04/19 00305          | 1/16/19 10012A 201901 330-57200-4<br>JAN BIMONTHLY PM VISIT  | 47200                              | *            | 278.40         |                   |
|                        |  | SOUTHEAST FITNESS REPAIR           |              |                | 278.40 005790     |
| 2/04/19 00305          | 1/18/19 919 201901 320-57200-6<br>FITNESS REPAIRS/UPHOLSTER  | 53100                              | *            | 1,360.00       |                   |
|                        | 1111200 112112110, 01110201211                               | SOUTHEAST FITNESS REPAIR           |              |                | 1,360.00 005791   |
| 2/04/19 00382          | 12/24/18 91714264 201812 330-57200-6                         | 51100                              | *            | 55.75          |                   |
|                        | 12/31/18 91714284 201812 330-57200-6                         | 51100                              | *            | 55.75          |                   |
|                        | 1/07/19 91714303 201901 330-57200-6<br>1/7/19 MAT CLEANING   |                                    | *            | 55.75          |                   |
|                        | 1/14/19 91714323 201901 330-57200-6<br>1/14/19 MAT CLEANING  | 51100                              | *            | 55.75          |                   |
|                        | 1/14/15 MAI CLEANING   | UNIFIRST CORPORATION               |              |                | 223.00 005792     |
| 2/07/19 00092          | 1/22/19 2039 201901 300-36900-1<br>EVENT STAFF THRU 1/17/19  | 10300                              | *            | 785.25         |                   |
|                        |  | GOVERNMENTAL MANAGEMENT SERVICES   |              |                | 785.25 005793     |
| 2/07/19 00208          | 2/04/19 02042019 201901 300-20700-1                          | 10100                              | *            | 720.00         |                   |
|                        | 1/25/19-1/31/19 SECURITY                                     | MIDDLE VILLAGE CDD                 |              |                | 720.00 005794     |
| 2/07/19 00297          | 2/01/19 237 201902 320-57200-6                               | 51000                              | *            | 2 079 00       |                   |
|                        | FEB UANTIORIAL SERVICES                                      | RIVERSIDE MANAGEMENT SERVICES, INC |              |                | 2,079.00 005795   |
| 2/07/19 00297          | 2/01/19 238 201902 330-5/200-6                               | 51100                              | *            | 1,005.42       |                   |
|                        | FEN JANIIORIAL- FIINESS                                      | RIVERSIDE MANAGEMENT SERVICES, INC |              |                | 1,005.42 005796   |
| 2/07/19 00684          | 2/04/19 02042019 201902 300-36900-1<br>RENTAL DEPOSIT REFUND |                                    | *            | 100.00         |                   |
|                        |  | SUPERIOR CHRISTIAN ACA             |              |                | 100.00 005797     |
| 2/13/19 00007          | 1/31/19 PB936719 201901 320-57200-3                          | 34900                              | *            | 710.52         |                   |
|                        | JAN REFUSE   | ADVANCED DISPOSAL                  |              |                | 710.52 005798     |
| 2/13/19 00007          | 12/31/18 PB932959 201812 320-57200-1                         | 34900                              | *            | 716.23         |                   |
|                        | DEC REFUSE   | ADVANCED DISPOSAL                  |              |                | 716.23 005799     |
| ·                      |  |                                    | <del>-</del> | · <del>-</del> | <del>-</del>      |

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/01/19 PAGE 3
\*\*\* CHECK DATES 02/01/2019 - 02/28/2019 \*\*\* DOUBLE BRANCH - REC FUND

| CHECK DATES         | BANK B RECREATION FUND  |          |          |                 |
|---------------------|---|----------|----------|-----------------|
| CHECK VEND#<br>DATE | INVOICEEXPENSED TO VENDOR NAME DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS                       | STATUS   | AMOUNT   | CHECK AMOUNT #  |
| 2/13/19 00285       | 2/06/19 SSI08735 201901 320-57200-34510   | *        | 482.50   |                 |
|                     | JAN EMPLOYMENT FEE<br>2/06/19 SSI08735 201901 320-57200-34510                                 | *        | 187.50   |                 |
|                     | JAN SCHEDULING FEE  CLAY COUNTY SHERIFF'S OFFICE  |          |          | 670.00 005800   |
|                     | 1/31/19 01312019 201902 320-57200-43100   | *        | 2,421.00 |                 |
|                     | FEB REC ELECTRIC<br>1/31/19 01312019 201902 320-57200-43000                                   | *        | 2,145.00 |                 |
|                     | FEB COMMON ELECTRIC<br>1/31/19 01312019 201902 330-57200-43110                                | *        | 517.00   |                 |
|                     | FEB FITNESS CENTER<br>1/31/19 01312019 201902 320-57200-42900                                 | *        | 2,353.00 |                 |
|                     | FEB STREETLIGHTING  CLAY ELECTRIC COOPERATIVE, IN   | C        |          | 7,436.00 005801 |
| 2/13/19 00208       | 2/07/19 02072019 201901 300-20700-10100   | *        | 90.00    |                 |
|                     | 1/21/19 SECURITY<br>2/11/19 02112019 201902 300-20700-10100<br>2/1/19-2/7/19 SECURITY         | *        | 795.00   |                 |
|                     | 2/1/19-2/7/19 SECURITY  MIDDLE VILLAGE CDD  |          |          | 885.00 005802   |
| 2/28/19 00028       | 2/15/18 1154176 201902 330-57200-47200  | *        | 360.00   |                 |
|                     | FIRE -CC COMM CENTER ATLANTIC COMPANIES, INC.   |          |          | 360.00 005803   |
|                     | 2/06/19 02062019 201902 320-57200-43500   | <b>*</b> | 640.48   |                 |
| 2,20,19 00172       | 566-1 OAKLEAF VILLAGE PKW<br>2/06/19 02062019 201902 320-57200-43500                          | *        | 130.70   |                 |
|                     | 716-1 WAKEMONT DR   | *        |          |                 |
|                     | 2/06/19 02062019 201902 320-57200-43500<br>3178-1 WANDERING OAKS DR                           |          | 30.10    |                 |
|                     | 2/06/19 02062019 201902 320-57200-43500<br>1505-1 CANOPY OAKS DR                              | *        | 38.70    |                 |
|                     | 2/06/19 02062019 201902 320-57200-43500   | *        | 495.51   |                 |
|                     | 2/06/19 02062019 201902 320-57200-43500   | *        | 23.26    |                 |
|                     | 3701-1 THOUSAND OAKS DR<br>2/06/19 02062019 201902 320-57200-43500                            | *        | 117.70   |                 |
|                     | 3713-1 THOUSAND OAKS DR<br>2/06/19 02062019 201902 320-57200-43500                            | *        | 31.62    |                 |
|                     | 1940-1 WOODWORTH DR<br>2/06/19 02062019 201902 320-57200-43500                                | *        | 199.49   |                 |
|                     | 3659-1 THOUSAND OAKS DR<br>2/06/19 02062019 201902 320-57200-43500<br>603-1 WATERFORD OAKS DR | *        | 32.38    |                 |

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/01/19 PAGE 4

\*\*\* CHECK DATES 02/01/2019 - 02/28/2019 \*\*\*

DOUBLE BRANCH - REC FUND
BANK B RECREATION FUND

|                     |         | BA   | NK B RECREATI | ION FUND             |        |          |                   |
|---------------------|---------|--|---------------|----------------------|--------|----------|-------------------|
| CHECK VEND#<br>DATE | INVO    | DICEEXPENSED TO<br>INVOICE YRMO DPT ACCT# S          | UB SUBCLASS   | VENDOR NAME          | STATUS | AMOUNT   | CHECK<br>AMOUNT # |
|                     | 2/06/19 | 02062019 201902 320-57200-4                          |               |                      | *      | 28.58    |                   |
|                     | 2/06/19 | 1422-1 BITTERBERRY DR<br>02062019 201902 320-57200-4 | :3500         |                      | *      | 30.10    |                   |
|                     |         | 1206-1 BEDRICK DR                                    | CLAY COUNTY   | UTILITY AUTHORITY    |        |          | 1,798.62 005804   |
| 2/28/19 00687       | 2/24/19 | 02242019 201902 300-36900-1<br>RENTAL DEPOSIT REFUND | .0300         |                      | *      | 100.00   | 100.00 005805     |
|                     | 2/05/19 |  |               |                      | *      | 633.00   | 100.00 005805     |
| 2/20/19 00092       |         | EVENT STAFF THRU 1/31/19                             |               | MANACEMENT CEDITO    | E.C.   |          | 622 00 005006     |
|                     |         |  |               | I MANAGEMENI SERVIC. | ES<br> |          |                   |
| 2/28/19 00092       |         | 2046 201901 320-57200-4<br>JAN FACILITY MAINT - GEN  | 6600          |                      | *      | 2,295.00 |                   |
|                     | 2/21/19 | 2046 201901 320-57200-4<br>JAN FACILITY MAINT-CONTIN | 6620          |                      | *      | 2,480.00 |                   |
|                     | 2/21/19 | 2046 201901 320-57200-4                              | 6630          |                      | *      | 711.24   |                   |
|                     | 2/21/19 | JAN LIGHTING REPAIRS<br>2046 201901 330-57200-4      | 7100          |                      | *      | 187.00   |                   |
|                     | 2/21/19 | JAN FACILITY MAINT-FITNES<br>2046 201901 320-57200-4 |               |                      | *      | 1,574.00 |                   |
|                     | 2/21/19 | JAN COMMON AREA MAINT<br>2046 201901 320-57200-6     |               |                      | *      | 1,345.00 |                   |
|                     |         | JAN REPAIRS/REPLACEMENTS                             | GOVERNMENTAL  | MANAGEMENT SERVIC    | ES     |          | 8,592.24 005807   |
| 2/28/19 00092       | 2/01/19 | 2041 201902 310-51300-3                              | 4000          |                      | *      | 9,205.83 |                   |
|                     |         | FEB FACILITY MANAGE - REC                            | GOVERNMENTAL  | MANAGEMENT SERVIC    | ES<br> |          | 9,205.83 005808   |
| 2/28/19 00092       |         | 2042 201902 310-51300-3                              |               |                      | *      |          |                   |
|                     |         | FEB FACILITY MANAGE-STAFF                            | GOVERNMENTAL  | MANAGEMENT SERVIC    | ES<br> |          | 4,963.17 005809   |
| 2/28/19 00092       | 2/19/19 | 2044 201902 300-36900-1                              | .0300         |                      | *      | 661.50   |                   |
|                     |         | EVENT STAFF THRU 2/14/19                             | GOVERNMENTAL  | MANAGEMENT SERVIC    | ES<br> |          | 661.50 005810     |
| 2/28/19 00686       |         | 02192019 201902 300-36900-1                          |               |                      | *      | 100.00   |                   |
|                     |         | RENTAL DEPOSIT REFUND                                | JARRELL FLUI  | TT                   |        |          | 100.00 005811     |
| 2/28/19 00024       | 2/01/19 | 410103 201902 320-57200-4                            | <br>6800      |                      | *      | 2,029.00 |                   |
|                     |         | FEB LAKE MAINTENANCE                                 | THE LAKE DOO  | CTORS, INC.          |        |          | 2,029.00 005812   |
|                     |         |  |               |                      |        |          |                   |

| AP300R<br>*** CHECK DATES 02/0 | 01/2019 - 02/28 |             | E ACCOUNTS PAYABLE PREPAID/COMPUTER<br>DOUBLE BRANCH - REC FUND<br>BANK B RECREATION FUND | CHECK REGISTER | RUN | 3/01/19        | PAGE  | 5 |
|--------------------------------|-----------------|-------------|---|----------------|-----|----------------|-------|---|
| CHECK VEND#                    | TMIOTOR         | FYDFNSFD TO | VENDOR NAME   | פוודעה         |     | <b>AMOTINT</b> | CHECK |   |

|              | #INVOICEEXPE DATE INVOICE YRMO                     | NSED TO<br>DPT ACCT# SUB | VENDOR N           | AME STATUS      | AMOUNT     | CHECK<br>AMOUNT # |
|--------------|--|--------------------------|--------------------|-----------------|------------|-------------------|
| 2/28/19 0068 | 5 2/19/19 02192019 201902<br>RENTAL DEPOSIT        |                          |                    | *               | 100.00     | 100.00 005813     |
|              |  |                          | LANIE ESCUBAR      |                 |            |                   |
| 2/28/19 0020 | 8 2/19/19 02192019 201902                          |                          | 0                  | *               | 667.50     |                   |
|              | 2/8/19-2/14/19                                     | MI                       | DDLE VILLAGE CDD   |                 |            | 667.50 005814     |
| 2/28/19 0020 | 8 2/25/19 02252019 201902                          | 300-20700-1010           | 0                  | *               | 630.00     |                   |
|              | 2/15/19-2/21/19                                    |                          | DDLE VILLAGE CDD   |                 |            | 630.00 005815     |
| 2/28/19 0018 | 6 3/01/19 13129558 201903                          | 320-57200-4630           |                    | *               | 1,999.31   |                   |
|              | MAR POOL MAINTE<br>3/01/19 13129558 201903<br>FUEL |                          | 0                  | *               | 108.18     |                   |
|              | 1011   | PO                       | OLSURE             |                 |            | 2,107.49 005816   |
| 2/28/19 0029 | 7 2/21/19 239 201901<br>JAN PRESSURE WA            |                          |                    | *               |            |                   |
|              | WAN ENECOSOR WA                                    | RI                       | VERSIDE MANAGEMENT | SERVICES, INC   |            | 680.25 005817     |
| 2/28/19 0042 | 2 2/12/19 47771444 201902<br>JANITORIAL SUPP       | 320-57200-6100           |                    | *               | 290.47     |                   |
|              | 2/12/19 47771444 201902                            |                          | 0                  | *               | 267.33     |                   |
|              | R&R SUPPLIES                                       | SU                       | PPLYWORKS          |                 |            | 557.80 005818     |
| 2/28/19 0063 | 6 2/18/18 INV79475 201902<br>MANIKINS W/ CPR       |                          | 0                  | *               | 498.75     |                   |
|              | MANIKINS W/ CPR                                    | MONITOR TH               | E LIFEGUARD STORE  | INC.            |            | 498.75 005819     |
| 2/28/19 006  | 2 2/01/19 13714 201902                             | 320-57200-4620           | 0                  | *               | 30,310.77  |                   |
|              | FEB LANDSCAPE M                                    | AINTENANCE<br>VE         | RDEGO, LLC         |                 |            | 30,310.77 005820  |
| 2/28/19 006  | 2 2/08/19 13758 201902                             | 320-57200-6310           | 0                  | *               | 2,100.00   |                   |
|              | REMOVE DEAD PIN                                    | E TREES<br>VE            | RDEGO, LLC         |                 |            | 2,100.00 005821   |
|              |  |                          |                    |                 | 100 204 00 |                   |
|              |  |                          | T                  | OTAL FOR BANK B | 100,324.00 |                   |

TOTAL FOR BANK B 100,324.00

TOTAL FOR REGISTER 100,324.00

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - CHERYL BREMER

Date: January 23, 2019 at 6:04 PM

To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

BY: .....

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00 p.m.
- DATE OF VENUE JANUARY 19, 2019
- RESIDENT CHERYL BREMER
- ADDRESS 3212 CHESTNUT RIDGE WAY, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- · DEPOSIT was via CHECK drawn on VYSTAR:

DATED: 9/15/18

CHECK#: 2041

DEPOSITED: 9/15/18AMOUNT: \$100.00

2.300.369.103

680

| PAYMENT DAT | ESETTLEMENT | DATE EVENT | DATE  | DESCRIPTION           | HOL  |
|-------------|-------------|------------|-------|-----------------------|------|
| 09/15/18    | 09/15/18    | 01/19/19   | Chery | Bremer - OVCR DEPOSIT | DEPO |

Let me know if you have any questions or require any additional information.

#### Thank you.

I will be out of the office THURSDAY, January 24, 2019 and FRIDAY, January 25, 2019, therefore, if you require immediate attention please email me or leave a message

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com (904) 770-4661 voice email (904) 375-9285 ext. 3 www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.con

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or procontinended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and pri



CONCEPT2, INC., 105 INDUSTRIAL PARK DRIVE, MORRISVILLE, VT 05661



BY: ....

| Customer # | Quotation # | Page   |
|------------|-------------|--------|
| 696769     | 1012087     | 1 of 1 |

OUOTATION

Bill To

OAKLEAF PLANTATION ATTN: JAY SORIANO 475 WEST TOWN PLACE ST AUGUSTINE, FL 32092

TEL #: 9043421441

Ship To

OAKLEAF PLANTATION ATTN: JAY SORIANO 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

TEL #: 9043421441

| Payment Terms       | Terms of Sale                 | P.O. Number | Ship Via    |
|---------------------|-------------------------------|-------------|-------------|
| PREPAYMENT REQUIRED | FOB DESTINATION FRT PPD & ADD | MODELD      | UPS GROUND  |
| Entry Date          | Preferred Ship Date           | Currency    | Contact Rep |
| 01/23/19            |                               | USD         | MBREILAND   |

| Quote<br>Quantity | Unit of<br>Measure | Item Num | ber / Description                           | Unit Price   | Extended Price |
|-------------------|--------------------|----------|---|--------------|----------------|
| 1                 | each               | 2712     | INDOOR ROWER BLACK MODEL D WITH PM5 MONITOR | 900.00       | 900.00         |
|                   |                    |          |   | SHIPPING FEE | 45.00          |

PLEASE CONFIRM COLOR CHOICE: BLACK OR GRAY.

PLEASE INCLUDE SHIPPING CHARGES AND, IF APPLICABLE, SALES TAX. WE ACCEPT PAYMENT BY CREDIT CARD (MASTERCARD/VISA/DISCOVER/AMERICAN EXPRESS) OR CHECK. PLEASE REFER TO QUOTE OR ORDER NUMBER SHOWN ABOVE IN ALL CORRESPONDENCE.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. UNPAID ORDERS AND QUOTES WILL REMAIN ON FILE UNTIL THE EXPIRATION DATE SHOWN ABOVE. THANK YOU.

## Code to:

# Double Branch Repair and Replacements 2.320.57200.63100 677

Concept2 Inc. collects sales tax for orders shipping to CA, CO, CT, FL, GA, IA, IL, IN, KY, LA, MA, MD, ME, MI, MN, NC, NJ, NY, OH, OK, PA, RI, SC, TN, TX, UT, VT, WA and WI, and GET tax for orders shipping to Hawaii. If you are tax exempt in one of these states, Concept2 needs tax exempt certificates from you made out to Concept2, Inc. Please email these to ar@concept2.com or fax them to 802.888.4791. If you are not tax exempt, sales tax will apply to any transaction shipping to one of these states.

IF THERE IS NO SALES TAX ON YOUR TRANSACTION AND YOU ARE NOT A TAX-EXEMPT ENTITY, IT IS BECAUSE CONCEPT2 IS NOT REQUIRED TO AND DOES NOT COLLECT SALES OR USE TAX FOR THE STATE TO WHICH THE ORDER IS BEING DELIVERED. DEPENDING ON THE STATE'S TAX LAWS, YOU MAY BE REQUIRED TO PAY USE TAX TO THE STATE TO WHICH THE ORDER IS BEING DELIVERED. CONTACT THE STATE'S TAX DEPARTMENT TO DETERMINE YOUR USE TAX LIABILITY.

PALLETS ARE PRODUCED FROM NON-CONIFEROUS HARDWOOD, ARE FREE OF ALL BARK CONTAMINATION AND CONFORM TO THE ISPM-15 STANDARD FOR HEAT TREATMENT.

THESE COMMODITIES, TECHNOLOGIES OR SOFTWARE WERE EXPORTED FROM THE UNITED STATES IN ACCORDANCE WITH THE EXPORT ADMINISTRATION REGULATIONS. DIVERSION CONTRARY TO U.S. LAW PROHIBITED.

Thank you for your request.

TOTAL

945.00 USD

<sup>\*\*</sup>PREPAYMENT IS REQUIRED IN US FUNDS PRIOR TO SHIPPING\*\*

From: Oakleaf Venues venuerentals@oakleafresidents.com Subject: DBCDD refund of deposit request - CYNTHIA STEWART

Date: January 23, 2019 at 6:57 PM To: Hannah Smith hsmith@gmstnn.com Cc: Daniel Laughlin dlaughlin@gmsnf.com





## Good evening Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00
- DATE OF VENUE JANUARY 12, 2019
- RESIDENT CYNTHIA STEWART
- ADDRESS 720 BELLSHIRE DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on BANK OF AMERICA
  - DATED: 12/3/18 CHECK#: 1480
  - DEPOSITED: 12/4/18

AMOUNT: \$100.00

2.300.369.103

Let me know if you have any questions or require any additional information.

#### Thank you.

I will be out of the office THURSDAY, January 24, 2019 and FRIDAY, January 25, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds - Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com (904) 770-4661 voice email (904) 375-9285 ext. 3 www.oakleafresidents.com

Governmental Management Services

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

Horizon Casual, Inc P.O Box 1000 Ocala, FL 34478 (352) 622-6852 www.horizoncasual.com



## Invoice 1690



BY: .....

**BILL TO** Middle Village CDD 475 W Town PI Ste 114

SHIP TO Oakleaf Plantation 875 Oakleaf Village Parkway St. Augustine, FL 32092-3649 Orange Park, FL 32065

DATE 01/24/2019 PLEASE PAY \$21,678.32

DUE DATE 01/24/2019

### SALES REP

Krysta

| OTY ITEM          | DESCRIPTION  |  | RATE   | AMOUNT  |
|-------------------|--|--|--|---|
| 8 <b>1202S</b> L  | Biscayne Sling Chaise Lounge-<br>Tubing  | - 16" Seat Height with 1 1/4" Round  | 215.00   | 12,470.00T  |
| 8 1109SL          | Biscayne Sling Dining Chair- 1   | 1/4" Round Tube  | 103.00   | 9,064.00T   |
| 1 Colors          | Frame- 201 White<br>Sling Fabric- HC-251 Forest Gr   | reen Plus  | 0.00   | 0.00  |
| or your busines   | s!   | SUBTOTAL<br>DISCOUNT 2%  |  | 21,534.00<br>-430.68  |
|                   | 즐겁게 하면 되어 보니 이번 보면 하면 없는데 하이 얼마나 되었다면 하게 하게 되었다면 살아 하다.  | TAX  |  | 0.00  |
| or loss or dama   | ge in transit must be filed at once  | SHIPPING   |  | 575.00  |
| merchandise is    | damaged in transit and so received,  | TOTAL  |  | 21,678.32   |
| n your local frei | ght agent in order to secure   | TOTAL DUE  | \$21   | ,678.32   |
| 3                 | 1 Colors  or your business  ust be made withor loss or dama; We hold a shipp merchandise is consible for secun | Biscayne Sling Chaise Lounge-<br>Tubing Biscayne Sling Dining Chair- 1 Colors Frame- 201 White | Biscayne Sling Chaise Lounge- 16" Seat Height with 1 1/4" Round Tubing  Biscayne Sling Dining Chair- 1 1/4" Round Tube  Colors Frame- 201 White Sling Fabric- HC-251 Forest Green Plus  Discount 2%  Discount 2%  Tax  Or loss or damage in transit must be filed at once We hold a shipping receipt in good order and accept merchandise is damaged in transit and so received, sonsible for securing proper notation of such myour local freight agent in order to secure  Biscayne Sling Chaise Lounge- 16" Seat Height with 1 1/4" Round Tube  SUBTOTAL  DISCOUNT 2%  TAX  SHIPPING  TOTAL  TOTAL  TOTAL DUE | Biscayne Sling Chaise Lounge- 16" Seat Height with 1 1/4" Round Tubing  Biscayne Sling Dining Chair- 1 1/4" Round Tube  Colors  Frame- 201 White Sling Fabric- HC-251 Forest Green Plus  DISCOUNT 2%  Outst be made within five days after receipt of goods, or loss or damage in transit must be filed at once We hold a shipping receipt in good order and accept merchandise is damaged in transit and so received, consible for securing proper notation of such myour local freight agent in order to secure  Biscayne Sling Chaise Lounge- 16" Seat Height with 1 1/4" Round  215.00  215.00  SUBTOTAL  DISCOUNT 2%  TAX  SHIPPING  TOTAL  TOTAL  TOTAL DUE  \$21 |

THANK YOU.

Code to: Split **Double Branch Repair and Replacements** 2.320.57200.63100 (\$9,854.00) Middle Village Repair and Replacements 34-600-538-64000 (\$11,824.32)

properly receipted by, transportation carrier. We are not responsible for delays in transit and our terms are not to be affected by such delays. Merchandise returned without written authorization will be refused. Goods listed herein remain property of Horizon Casual Inc. until invoice is paid.

From: Oakleaf Venues venuerentals@oakleafresidents.com

Subject: DBCDD refund of deposit request - JANEY GREEN

Date: January 27, 2019 at 6:47 PM

To: Hannah Smith hsmith@gmstnn.com

Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good evening Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00 p.m.
- DATE OF VENUE FEBRUARY 9, 2019
- RESIDENT JANEY GREEN
- ADDRESS 700 GROVER LANE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND (cancelled venue via email on 1/12/19 at 7:34 pm Deposit only is refundable)
- DEPOSIT was via VISA (7457)
  - DATED: 12/28/18
  - INVOICE#: 2 ■ BATCH#: 102

  - SEQ#: 2
  - APPROVAL CODE: 011141
  - AMOUNT: \$100.00

2.300.369.103

| PAYMENT DAT | YMENT DATE SETTLEMENT DATE |          | DATE  | DESCRIPTION                 | HOU   |
|-------------|----------------------------|----------|-------|-----------------------------|-------|
| 12/28/18    | 12/28/18                   | 02/09/19 | Janay | Symone Green - OVCR DEPOSIT | DEPOS |

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, January 30, 2019 and THURSDAY, January 31, 2019, therefore, if you require immediate attention please email me or leave a message

Wanda McReynolds - Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com (904) 770-4661 voice email (904) 375-9285 ext. 3 www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from discleration of the immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclerations.



150 LASER COURT, HAUPPAUGE, NY 11788 631-342-1171 • FAX: 631-342-1172 www.kgpowersystems.com

SOLD TO:

Double Branch Community Devel 370 Oakleaf Village Pkwy Orange Park, FL 32065 SHIP TO:

Double Branch Community Devel 370 Oakleaf Village Pkwy Orange Park, FL 32065 INV#: 0111459-IN

Variable Frequency Drives

INV DATE: 1/14/2019 ORD#: 0022795

> SP#: OS DG DL CUST#: DOUBLEB

PH: 914-342-1991

FX:

Gardner

Pumps

Service

Air Compressors Electric Motors

CONFIRM TO:

Jay Soriano

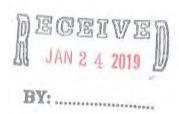
| CUSTOMER P.O. |          | 3,000  | .O.B.<br>AAA 135661429 | -26     | RMS<br>Days |        |          |
|---------------|----------|--|------------------------|---------|-------------|--------|----------|
| LINE          | ITEM NO. | ITEM DESCRIPTION   | ORDERED                | SHIPPED | В. О.       | PRICE  | AMOUNT   |
| 00001         | UJ10P2DM | US Motor/Emerson TEFC Clos<br>Coupled pump motor (10HP,<br>208-230/460V, 3 PH, 1800RPM |                        | 2.00    | 0.00        | 940.00 | 1,880.00 |

**Code to: Split** 

Double Branch Repair and Replacements 2.320.57200.63100 \$ 1017.50

Middle Village Repair and Replacements 34-600-538-64000

508



Net Invoice: 1,880.00
Shipping & Handling: 155.00
NONTAX Sales Tax: 0.00

Invoice Total: \$2,035.00

Downtown 800 Houston St. Jacksonville 32204 / (904) 354-4646 Northside 9029 Lem Turner Rd, Jacksonville 32208 / (904) 765-1616 Regency 410 Mill Creek Rd.

Jacksonville 32211 / (904) 724-8677 Beaches 130 North Third St. Jax Beach 32250 / (904) 241-2800 St. Augustine

802 Anastasia Bivd. 629 S. Si St. Augustine 32080 / (904) 824-0809 Palatka, Fl. 321 LEE & CATES ORANGE PARK GLASS

RECEIVED BY

1415 Kingsley Ave
Orange Park 32073 / (904) 278-9160
Fernandina Beach
1651 S. 8th St.
Fernandina 32034 / (904) 261-2900

**Orange Park** 

Kings Bay 110 Gross Rd. Kingsland 31548 / (912) 882-7582 Mandarin 11357 San Jose Blyd

11357 San Jose Blvd Jacksonville 32223 / (904) 260-1233 Palatka

629 S. State Road 19
Palatka, Fl. 32177 / (386) 328-5301

**CUSTOMER SIGNATURE** 

FLAT

HOURLY

CASH

**RETURN OLD PARTS** 

NO

YES

Brunswick 700 Mall Blvd.

700 Mail Brud.
Brunswick, Ga.31525 / (912) 267-7770
Tallahassee

Tallahassee 1551 Capital Cir. S.E., Suite 4 Tallahassee, Fl. 32301 / (850) S75-9611 Commercial Glazing Division 5355 Shawland Rd. Jacksonville 32254 / (904) 358-8555 Auto Glass Division 848 Houston St.

Jacksonville 32204 / (904) 354-5538

LEFÉCATES
19 26
GLASS

BOOKKEEPING (904) 354-4643

INV. BY:

2279

METHOD OF PAY

CHARGE

CHECK

**INSTALL BY:** 

193

**REMIT PAYMENT TO:** 

LEE & CATES GLASS, INC.

P.O. BOX 41146 JACKSONVILLE, FL 32203

TERMS-NET 30

Invoice 1330682 Wo# 2089860

Federal Tax ID: 59-0713691 INVOICE TO: OAKLEAF PLANTATION CUSTOMER: OAKLEAF PLANTATION DOUBLE BRANCH COMMUNITY DEVELOPMENT 382 OAKLEAF VILLAGE PKWY 475 WEST TOWN PL FITNESS CENTER ST AUGUSTINE, FL 32092 ORANGE PARK, FL 32065 TAX NUMBER: 85-8012511046c-7 CLAIMANT: ACCT# TEL# **CUSTOMER TELEPHONE** DATE/TIME WORK 904 342 1441 342 1441 12945 904 01-11-19 **INSURANCE INFORMATION** INSTRUCTIONS INSURANCE AGENT AUTHORIZED BY DELIVER PICK UP SHOP JOBSITE OTHER APPOINTMENT COMPLETION DATE POLICY NUMBER CLAIM NUMBER DATE 01-11-19 TIME 01:30pm WAIT LEAVE CAUSE OF LOSS SPECIAL INSTRUCTIONS EST. COST OF REPAIR DATE OF LOSS AUTHORIZED CODE PURCHASE ORDER MVR REPAIR ID MV-11500 YEAR MAKE MODEL **BODY STYLE** MILEAGE LICENSE# **ID NUMBER** STK. NO. QTY PART NO. DESCRIPTION LIST PRICE AMOUNT 48 X 99 7/8 - 1/4" MIRROR 04MC 298.30 1 298.30 298.30 CLEAR 2 PM601T PALMER MIRROR MASTIC (TUBE) 12.00 12.00 24.00 1 LAB5061 MIRROR LABOR 175.00 175.00 175.00 Code to: Double Branch Repair ar lacements 2.320.57200.63100 678 DIRECTION TO PAY: The glass listed has been replaced with like kind and quality to my satisfacion, and I authorize my insurance company to pay LEE & CATES GLASS, INC. directly. I agree that if not covered by insurance, or if my insurance company rejects or only partially pays the 0.00 **SALES TAX** due amount, the full balance is due and will be paid by the 10th of the month following invoice date. A FINANCE CHARGE of 1 🕢 per month or 18% ANNUAL PERCENTAGE RATE will be added to all past due accounts. If collection is made by suit or otherwise, I agree to pay interest at the above rate until the amount due is paid, also collection costs including reasonable attorney's fees and legal expenses. TOTAL 497.30 INVOICE MUST ACCOMPANY ALL RETURNED MERCHANDISE - 15% CHARGE ON RETURNS, TERMS NET 30. Lee & Cates Glass, inc. guarantees all products and services against defects for a period of 90 days frim the date of purchase. All parts are new.

## Clay County Sheriff's Office

P.O. Box 548 Green Cove Springs, FL 32043 INVOICE

INVOICE DATE: JANUARY 28, 2019 WEEK OF:1/18/19-1/24/19

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR: Oakleaf Amenities Manager and Brian Sanchez

| DATE<br>WORKED | DESCRIPTION      | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT      |
|----------------|------------------|----------------|-------|-------|-------------|
| 1/18/19        | WAYNE SIMANDL    | 1700-2300      | 6     | 30.00 | 180.00      |
| 1/18/19        | MATTHEW WILLIAMS | 1715-2315      | 6     | 30.00 | 180.00      |
| 1/19/19        | BRYAN SMITH      | 1600-2200      | 6     | 30.00 | 180.00      |
| 1/20/19        | BRYAN SMITH      | 1700-2300      | 6     | 30.00 | 180.00      |
| 1/22/19        | JOHN DRURY       | 1700-2300      | 6     | 30.00 | 180.00      |
| 1/23/19        | MATTHEW WILLIAMS | 1630-2230      | 6     | 30.00 | 180.00      |
| 1/24/19        | JONATHAN BROWN   | 1700-2300      | 6     | 30.00 | 180.00      |
|                |                  |                |       |       |             |
|                |                  |                |       |       |             |
| DEPUTY         | SIGNATURE:       |                |       | TOTAL | \$1260.00/2 |
|                |                  |                |       |       | # 630.00    |

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!





| BY: |
|-----|
|-----|

#### **Order Confirmation**

Thank you again for shopping at Pool Supply Unlimited. We hope you enjoy your new purchase! Your order number is **03448670**. Please see your order confirmation below:

## Order Summary

Order Date: 01/29/2019 Order Number: 03448670

Shipping Carrier: Mixed

Shipping Address: GMS LLC Jay Soriano 370 Oakleaf Village pkwy Orange Park, FL 32065

| Items In                       | This Order  |            |        | HAI        |
|--------------------------------|---|------------|--------|------------|
| Item#                          | Description   | Price      | Qty    | Total      |
| 46548                          | Hammerhead Resort-21 Cleaner - 21" - 60' Cord & Charger   RESORT-21 | \$1,577.97 | 2      | \$3,155.94 |
| 143700                         | Immediate Shipping  | \$95.00    | 2      | \$190.00   |
| Loyalty Points Earned: 334,594 |   | SubTotal:  |        | \$3,345.94 |
|                                |   | Shipping:  |        | \$270.00   |
|                                |   |            | Tax:   | \$0.00     |
|                                |   | 1          | Total: | \$3,615.94 |

Order Notes: Net 15 Terms\*\*\*\*\* Customer provided part number. Jonathan If you have questions, please call us at (888) 836-6025. Sincerely,

Pool Supply Unlimited Customer Service poolsupplyunlimited.com

#### **IMPORTANT**

Do not discard the product packaging or boxes. No return will be accepted without the original packaging or boxes

Code to: Split 50/50

Double Branch Repair and Replacements 2.320.57200.63100 ♯ 1,807.97

Middle Village Repair and Replacements 34-600-538-64000

<sup>\*</sup> Arrival dates vary based on shipping methods and the time your order was placed.



1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

## Invoice

Date

2/1/2019

Invoice #

131295583844

| Terms      | Net 20    |  |
|------------|-----------|--|
| Due Date   | 2/21/2019 |  |
| PO#        |           |  |
| Customer # | 13OAK102  |  |

#### Bill To

Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092 Ship To

Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

2.32.572.443

| Item ID        | Description                            | Qty | Units | Amount   |
|----------------|--|-----|-------|----------|
| WM-CHEM-BASE   | Water Management Seasonal Billing Rate |     | еа    | 1,999.31 |
| Fuel Surcharge | Fuel/Environmental Transit Fee         | 1   | ea    | 108.18   |
|                | DEC 23 2018                            |     |       |          |
|                | 7                                      |     |       |          |

\*\*A prepayment discount of 5% is available if the entire amount for 2019 is paid for by check or ACH by January 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.\*\*

Total Amount Due 2,107.49 \$2,107.49

Remittance Slip

Customer 13OAK102

Invoice # 131295583844 **Amount Due** 

\$2,107.49

**Amount Paid** 

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372



From: Oakleaf Venues venuerentals@oakleafresidents.com Subject: DBCDD refund of deposit request - ROAN SILVA

Date: January 26, 2019 at 6:19 PM

To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com







Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 4:00 p.m. to 8:00 p.m.
- DATE OF VENUE JANUARY 19, 2019
- RESIDENT ROAN SILVA
- ADDRESS 592 CRYSTAL WAY, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via VISA (2552)
  - DATED: 1/7/19INVOICE#: 2BATCH#: 104SEQ#: 2
  - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

2.300.369.103

#### Thank you.

I will be out of the office WEDNESDAY, January 30, 2019 and THURSDAY, January 31, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

**Governmental Management Services** 

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

# SoutheastFitness

### REPAIR

Equipment Repair & Maintenance

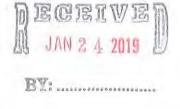
14476 Duval Place West, Suite 208 • Jacksonville, FL 32218
Office: 904.683.1439 • Fax: 904.683.1624
southeastfitnessrepair@comcast.net

www.southeastfitnessrepair.com

**Facility Name: Double Branch Facility Address:** Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065 **Billing Address:** Oakleaf Village Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065 Contact & Phone: Reason for call: **BIMONTHLY PM VISIT 4 TREADMILLS 3 ELLIPTICALS** 2 BIKES 1 MULTI STATION **10 SINGLE STATIONS** \$278.40 ROBERT AND KATHY

Date: 16-Jan-2019
Payment is due within 30 days of invoice date.

Invoice # 10012A



| Description  | Part #   | Part Cost | QTY         | Total  |
|--|----------|-----------|-------------|--------|
| PM - TREADMILL: TREADMILL  |          | 20.00     | 4.00        | 80.00  |
| PM - ELLIPTICAL/CROSSTRAINER/ARC/AMT:<br>ELLIPTICAL/CROSSTRAINER/ARC/AMT |          | 15.00     | 3.00        | 45.00  |
| PM - RECUMBENT/UPRIGHT BIKE:<br>RECUMBENT/UPRIGHT BIKE                   |          | 10.00     | 2.00        | 20.00  |
| PM - MULTI-STATION: MULTI STATION  |          | 20.00     | 1.00        | 20.00  |
| PM - SINGLE-STATION: SINGLE-STATION                                      |          | 5.00      | 10.00       | 50.00  |
| DISCOUNT: DISCOUNT   | DISCOUNT | -11.60    | 1.00        | -11.60 |
| FLAT RATE FEE  |          | 75.00     | 1.00        | 75.00  |
| Comments:  |          |           | Parts Total | 278.40 |
|  |          |           | Tax         | 0.00   |
|  |          |           | Balance     | 278.40 |

Technician: ROBERT PETERKIN

Thank you for your business.

Code to:
Double Branch Fitness Center
Facility Maintenance - Preventative
2-330-572-4720

# **SoutheastFITNESS**

Equipment Repair & Maintenance

Southeast Fitness Repair

14476 Duval Place West, Suite 208

Jacksonville, Florida 32218

Office: 904.683.1439 Fax: 904.683.1624

Facility Name: Double Branch

Facility Address: Oakleaf Village Attn: Lynne 370 Oakleaf Village

Parkway

Orange Park 32065

**ON-SITE POC:** 

**ESTIMATE** 

Date: Jan 18, 2019

All estimates are valid for 30 days

Quote#: 919



BY: .....

Estimate For: Double Branch

| Part #              | Each                               | QTY.  | Total  |
|---------------------|------------------------------------|---|--|
| 9CB0221             | \$ 130.00                          | 1.00  | \$ 130.00  |
| 9CST0003            | \$ 350.00                          | 1.00  | \$ 350.00  |
| 9CST0004            | \$ 35.00                           | 1.00  | \$ 35.00   |
| 9CST0005            | \$ 510.00                          | 1.00  | \$ 510.00  |
|                     | \$ 60.00                           | 2.25  | \$ 135.00  |
|                     | \$ 65.00                           | 1.00  | \$ 65.00   |
| MINIMUM<br>SHIPPING | \$ 135.00                          | 1.00  | \$ 135.00  |
|                     | 9CB0221 9CST0003 9CST0004 9CST0005 | 9CB0221 \$ 130.00  9CST0003 \$ 350.00  9CST0004 \$ 35.00  9CST0005 \$ 510.00  \$ 60.00  \$ 65.00  MINIMUM \$ 135.00 | 9CB0221 \$ 130.00 1.00  9CST0003 \$ 350.00 1.00  9CST0004 \$ 35.00 1.00  9CST0005 \$ 510.00 1.00  \$ 60.00 2.25  \$ 65.00 1.00  MINIMUM \$ 135.00 1.00 |

Comments: REPAIRS AND UPHOLSTERY.

TRUE TM S/N 12-TCS500154A - RUNNING BELT-DRIVE BELT-DECK.

TRUE BIKE S/N 11-RLC900836K - INTERMEDIATE SHAFT ASSY. (PER TRUE)

JAY 904-406-2200

LABOR HOUR IS ESTIMATED AND SUBJECT TO CHANGE.

| 1          | 0.00     |
|------------|----------|
| \$1,360.00 | Subtotal |
| \$0.00     | Тах      |
| \$1,360.00 | TOTAL    |

To approve this estimate, please sign below and fax to 904.683.1624 or you may email your acceptance to <a href="mailto:rosemary@southeastfitnessrepair.com">rosemary@southeastfitnessrepair.com</a>

Code to:

Date:

Double Branch Repair and Replacements 2.320.57200.63100



Location 917 Any questions regarding this statement, please call 904/353-4121 Page 001

| INVOICE DATE           | INVOICE#                 | AMOUNT     | CUSTOM   | ER COMMENTS                             |
|------------------------|--------------------------|------------|----------|---|
| 11/26/18               | 9171418642               | 55.75      |          |   |
| 12/03/18               | 9171420600               | 55.75      | - 🔪      |   |
| 12/10/18               | 9171422563               | 55.75      | Sec.     |   |
| 12/17/18               | 9171424516               | 55.75      |          |   |
| 12/24/18               | 9171426434               | 55.75      | D 50 60  | 5 5 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 |
| 12/31/18               | 9171428404               | 55.75      | 0 45 45  | BIVEN                                   |
| 1/07/19                | 9171430382               | 55.75      | 10 100   | 3 0 <b>2019</b>                         |
| 1/14/19                | 9171432355               | 55.75      | All DAIN | 3 U 2013 E                              |
|                        |                          |            | DV.      | uoonaasaassa                            |
| Code to:               |                          |            |          |   |
| 2.330.572              | 00.61100<br>anch Fitness | Janitorial |          |   |
| 2.330.572              | anch Fitness             | AMOUNT DUE |          |   |
| 2.330.572<br>Double Br | anch Fitness             |            |          |   |

| CURRENT | 30 DAYS | 60 DAYS | 90 DAYS and OVER |
|---------|---------|---------|------------------|
| 223.00  | 223.00  |         |                  |

Charges, Payments and Credits received after the above statement date will reflect on the next statement. Terms Net 30 days from date of invoice. REMIT TO:

UNIFIRST CORPORATION ATTENTION-ACCOUNTS RECEIVABLE 1446 HAINES STREET JACKSONVILLE FL 32206

Please return This Stub With Your Payment

REMIT TO:

UNIFIRST CORPORATION ATTENTION-ACCOUNTS RECEIVABLE 1446 HAINES STREET 32206 JACKSONVILLE FL

DOUBLE BRANCH CDD 370 OAKLEAG VILLAGE PKWY

ORANGE PARK FL

32065

Customer Number 999548

Statement Date:

Invoices Paid

Amount Paid

1/21/19

INVOICE NUMBER INVOICE DATE

917 1418642 1:726/18

779548

REMITTO: Unifirst Corporation 1446 MAINES STREET

JACKSOMVILLE

ř L.

32206

CUSTOMER# (BILL TO) A/R NUMBER CUSTOMER

RTER G2610 DOUBLE BRANCH CDD

PAYMENT AMOUNT \$ \_\_\_\_\_

- Please Detach and Return With Payment -



Unifiret Caronvation 1444 HAINES HINNEY

JACKSONVILLE

PAGE 001 F-1\_ 32206

INVOICE 917 1418642 DATE

PAYMENT TERMS

**PURCHASE ORDER** 

370 DAKLEAG VILLAGE PKWY

r.1..

CONTRACT

999548 DOUBLE BRANCH CDD

11/26/18

CHARGE

DOUBLE BRANCH CDD

DRANGE PARK

999548

669911

370 DAKLEAG VILLAGE FKWY CRANGE PARK FL 32065

704/369-4121

ETEM

02610

BILLED ADD **DESCRIPTION OF SERVICE** DATE **AMOUNT AMOUNT AMOUNT** 4X6H DAKLEAT 15.30 3/12 2) 12 3/12 1 4X6H DAKLEAF 1 7.65 MAT-4X6 U1ST GREAT I 2. 15, 30 4/12 DEFE CHARGE 17,50 INVOICE SUB-TOTAL 55.75

TOTAL SERVICE CHANGES

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

AMOUNT DUE

THIS IS YOUR ONLY INVOE- NET 30 DAYS. PLEASE SIGN

SOIL PICK UP COUNT SH PT OT NO

nald field

INVOICE NUMBER 917 1420600 REMIT TO: Unifirst Corporation INVOICE DATE 12/03/18 1446 HAINES STREET CUSTOMER# (BILL TO) 999548 JACKSONVILLE FL 32206 A/R NUMBER RTE# 02610 CUSTOMER DOUBLE BRANCH CDD PAYMENT AMOUNT \$ \_\_\_\_\_ - Please Detach and Return With Payment -Unifirst Corporation
1446 HAINES STREET JACKSONVILLE FL 32206 INVOICE DATE PAYMENT TERMS PURCHASE ORDER CHARGE 917 1420600 12703/18 999548 999548 DOUBLE BRANCH CDD 999548 DOUBLE BRANCH CDD P 370 DAKLEAG VILLAGE PKWY L370 DAKLEAG VILLAGE PKWY DRANGE PARK FL 32065 DRANGE PARK FL 32065 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 民工厂位 9047252-4121 BILLED **DESCRIPTION OF SERVICE** AMOUNT DATE NUM. 3(11) AMOUNT **AMOUNT** 4X6H DAKLEAF 15.30 3/12 4X6H DAKLEAF 3/12 7.65 MAT-4X6 U1ST GREAT I 4/12 15.30 DEFE CHARGE 17,50 INVOICE SUB-TOTAL 55.75 TOTAL SERVICE CHANGES AMOUNT DUE THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN J. W. SOIL FICK UP COUNT SH \_\_\_ PT \_\_\_ OT \_\_\_ NO \_\_

PAGE 001

CONTRACT

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917 1422563 REMIT TO: UniFirst Corporation INVOICE NUMBER INVOICE DATE 12/10/18 1446 HAINES STREET CUSTOMER# (BILL TO) 599548 JACKSONVILLE F-1\_ 32206 A/R NUMBER RTE# 02610 CUSTOMER DOUBLE BRANCH CDD PAYMENT AMOUNT \$ \_\_\_\_\_ - Please Detach and Return With Payment -Unifirst Corporation PAGE QQ1 1446 HAINES STREET JACKSONVILLE FL 32206 PAYMENT TERMS INVOICE DATE CONTRACT PURCHASE ORDER 917 1422563 12/10/18 CHARGE 668911 999548 999548 DOUBLE BRANCH CDD 999548 DOUBLE BRANCH CDD P370 DAKLEAG VILLAGE PKWY L370 DAKLEAG VILLAGE PKWY PORANGE PARK FL 32065 DRANGE PARK FL 32065 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/353-4101 双丁正律 02610 BILLED **DESCRIPTION OF SERVICE** SVC AMOUNT **AMOUNT** AMOUNT DATE 4X6H DAKLEAF 15.30 3/12 2 4X6H DAKLEAF 7.65 3/12 1 1 MAT-4X6 UIST GREAT I 15.30 4/12 2 DEFE CHARGE 17, 50 INVOICE SUBTICITAL 55, 75 TUTAL SERVICE CHANGES AMOUNT DUE THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN BOIL FICK UP COUNT SH \_\_\_\_ PT \_\_\_ OT \_\_\_ NO \_\_\_\_

INVOICE NUMBER INVOICE DATE

12/17/18

917 1424516 REMITTO: UniFirst Corporation

1446 HAINES STREET

JACKSONVILLE

CUSTOMER# (BILL TO) 999548

32206

A/R NUMBER CUSTOMER

RTE# 02610 DOUBLE BRANCH CDD

PAYMENT AMOUNT \$ \_\_\_\_\_



FL

# - Please Detach and Return With Payment -

Unifirst Corporation 1946 HAIMES STREET

BUTTANDSMORE

PAGE 001 32206 FL

INVOICE 917 1424516 DATE

**PAYMENT TERMS** 

**PURCHASE ORDER** 

CONTRACT

197177110

CHARGE

668911

999548

999548 DOUBLE BRANCH GDD

STO BAKLEAG VILLAGE PKWY ORANGE PARK F" | ... 32065

999548 DOUBLE BRANCH CDD LG70 DAKLEAG VILLAGE PKWY DRANGE PARK FL 32065

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

204/353-4121

只TE铁

02610

| LKR/ PER DESCRIPTION OF SERVI | ICE SVC<br>RED. | QTY.                | ILLED<br>AMOUNT  | TAX<br>AMOUNT | ADJ.<br>AMOUNT                        | ADD<br>DATE | DEL.<br>QTY. | PICK<br>UP |
|-------------------------------|-----------------|---------------------|--|---------------|---------------------------------------|-------------|--------------|------------|
| AXAH DAKI FAF                 |                 | 5                   | 15.30  |               | · · · · · · · · · · · · · · · · · · · | /12         | 2            | 4          |
| AXAH DAKLEAF                  |                 | 1                   | 7.65   |               |                                       | /12         | 1            |            |
| MAT-4X6 UIST GREAT            | I               | 2                   | 15.30  |               | Ţ                                     | /12         | 2            |            |
| DEFE CHARGE                   |                 |                     | 17. 50   |               |                                       |             |              | ,          |
| INVOICE SUB-TOTAL             |                 |                     | 55, 75   | •             |                                       |             |              | •          |
| TOTAL SERVICE CHANGES         |                 | Myselfitrippines Al | Description of the second section of the section of the second section of the second section of the second section of the section of the second section of the sec |               |                                       |             |              |            |

AMOUNT DUE

THIS IS YOUR DNLY INVOET NET 30 DAYS. PLEASE SIGN

BOIL PICK UP COUNT

SH \_\_\_ PT \_\_\_ OT \_\_\_ NO

917 1426434 REMITTO: UniFirst Corporation INVOICE NUMBER 12/24/18 1446 HAINES STREET INVOICE DATE CUSTOMER# (BILL TO) タウラ54日 JACKSONVILLE FL. A/R NUMBER RTE# 02610 DOUBLE BRANCH CDD CUSTOMER PAYMENT AMOUNT \$ \_\_\_\_\_ - Please Detach and Return With Payment -UniFirst Corporation 1446 HAINES STREET JACKSONVILLE DATE PAYMENT TERMS PURCHASE ORDER INVOICE 917 1426434 12/24/18 CHARGE 999548 999548 999548 DOUBLE BRANCH CDD HODUBLE BRANCH CDD 2370 BAKLEAG VILLAGE PKWY L370 DAKLEAG VILLAGE PKWY DRANGE PARK FL 32065 DRANGE PARK FL 32065 RTE# 704/253-4121 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: BILLED **DESCRIPTION OF SERVICE AMOUNT** QTY. AMOUNT 4X6H DAKLEAF 3/12 15, 30 3/12 4X6H DAKLEAF 7. 65 4/12 MAT-4X6 U1ST GREAT I 15.30 DEFE CHARGE 17.50 INVOICE SUB-TOTAL 55. 75 TOTAL SERVICE CHANGES AMOUNT DUE THIS IS YOUR ONLY INVOE- NET 30 DAYS. PLEASE SIGN 7/2/2/12/18 SOIL PICK UP COUNT SH \_\_\_ PT \_\_\_

32206

PAGE 001

CONTRACT

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FL 92206

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フェア エヤビロヤロサ onaraise corporation INVOICE NUMBER REMIT TO: 12/31/18 1446 HAINES STREET INVOICE DATE 999548 JACKSONVILLE 32206 CUSTOMER# (BILL TO) RTE# 02610 A/R NUMBER DOUBLE BRANCH CDD CUSTOMER PAYMENT AMOUNT \$ \_\_\_\_\_ Please Detach and Return With Payment -Unifirst Corporation 1446 HAINES STREET JACKSONVILLE 917 INY QICE 404 PURCHASE ORDER 12/ATE/18 900540 S DOUBLE BRANCH CDD 1870 CAKLEAG VILLAGE PKWY <del>777540</del> DOUBLE BRANCH CDD 370 DAKLEAG VILLAGE PKWY DRANGE PARK FL DRANGE PARK FL 32065 YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: **DESCRIPTION OF SERVICE AMOUNT** AMOUNT WELL AND WINDERSON AND AKLEAF 3 22 95 MATHAXA GREAT IMP 2. Secretary Sections of the second section of the second DEFE CHARGE 17, 50 Commence of the contract of th - & LANCE INVOICE SUB-TOTAL - W -561, 75 The state of the s 506 00 CAMBITOTAL BERVICE CHANGES A STATE OF THE STA AMOUNT DUE Manager Road Little on the conwhich are a second of the the second of ... THISKES YOUR ONLY INVOER NET BOLDAYS. PLEASE SIGN and the second second second second second second SOIL PICK UP COUNTS SE SH With There is a respect to Fall from the 上級が呼ばればからは高いはない。 William who wished with my and Contraction that the contract of the contract in Shippelling has been been the said of the B. Baraff to Bear Way to the Color of the 以秦·孙子(8)、杨明显(1917年)。 which with an in the har that we will Bose & Bose Back Charles San San Steel or San She Will Steel Steel San San San San San San standardization where of which relieves in the 48 kg to him is a facility of the first of the facility of the con-John San San San St. Contract According to the Arm I de marie de la Contradición de SERVICE OF ACT AND SERVICE 人名英格兰 经公司 建铁矿石 and day agent a medical designation in With rollinger and the state of the state of 6.2. 美国基础基础 e december de la como de la with the the whole

SERVICE HEREIN BENDERED IS PURSUANT TO A WRITTEN CO

REMITTO: UniFirst Corporation HAYOUR MUNISHK 917 1430382 INVOICE DATE 1/07/19 1446 HAINES STREET CUSTOMER# (BILL TO) 779548 JACKSONVILLE FL 32206 A/R NUMBER RTE# 02610 CUSTOMER DOUBLE BRANCH CDD PAYMENT AMOUNT \$ \_ Please Detach and Return With Payment -PAGE UniFirst Corporation 001 1446 HAINES STREET F'L. JACKSONVILLE 32206 INVOICE **PAYMENT TERMS** DATE PURCHASE ORDER CONTRACT 917 1430382 1/07/19 CHARGE 668911 999548 999548 DOUBLE BRANCH CDD DOUBLE BRANCH CDD DIO BAKLEAG VILLAGE PKWY 370 DAKLEAG VILLAGE PKWY DRANGE FARK FL 32065 ÖRANGE PARK FL 32065 YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/353-4121 尺丁四种 D2610 BILLED **DESCRIPTION OF SERVICE** SVC NUM. AMOUNT MBYO-LOGO MAT 4X6H 506.00° AXAH DAKLEAF **122.95** \_\_3/12 -3 MAT-4X6 GREAT IMP 2. 15.30 12/18 · 10年,10日本 (10日本) A MONTH DEFE CHARGE ale 1**17, 50** LANCOUCE SUB\_TOTAL 561, 75 STEP AND STEP AND STATE OF THE TOTAL SERVICE CHANGES AMOUNT DUE The state of the s The Market of th THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN Employers between the technical has SOLL PICK UP COUNT OT Maria Bar Report Street and a second of the hold defends opening that I be a real man property of A STATE OF THE STA To make the same of the same o the second section and the second March March 1957 The State of t 部。如此1000年 Marin Marin San Carlotte Control of the Control of Richard & Little of College of the C and the state of the same of t We whenever the there is a hour of the few places the state of the care The State of the s THE THE REST CO. IN S. L. S. L. S. L. New Harris Service Commission (Service Service and the section of th where the manufacture of it was in a finished in the second Same that is a to be sugar & the is the second of the second of the second of

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INVOICE NUMBER REMIT TO: UniFirst Corporation 917 1432355 INVOICE DATE 1/14/19 1446 HAINES STREET CUSTOMER# (BILL TO) 999548 **JACKSONVILLE** FL 32206 A/R-NUMBER RTE# 02610 CUSTOMER DOUBLE BRANCH CDD PAYMENT AMOUNT \$ \_\_ Please Detach and Return With Payment -PAGE UniFirst Corporation 001 1446 HAINES STREET JACKSONVILLE FL 32206 INVOICE DATE PAYMENT TERMS **PURCHASE ORDER** CONTRACT 1432355 1/14/19 CHARGE 668911 999548 999548 DOUBLE BRANCH CDD DOUBLE BRANCH CDD **-**370 OAKLEAG VILLAGE PKWY DIO DAKLEAG VILLAGE PKWY DRANGE PARK FL 32065 ORANGE PARK FL 32065 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 904/353-4121 日丁E非 02610 BILLED **DESCRIPTION OF SERVICE** SVC ADJ. **AMOUNT** MBYO-LOGO MAT 4X6H 506,00) # AX6H DAKLEAF 3 22.95 3: MAT-4X6 GREAT IMP 2. 2 15.30 2 12/18 1/4. (4. ) (4. ) (4. ) (4. ) (4. ) CARCO DEFE. CHARGE 17.50 with the self to be selfer a INVOICE SUB-TOTAL 561,75 ·微磁线如磁线点。4 % 。 TOTAL SERVICE CHANGES Marie an the AMOUNT DUE · 5克·格·克·西斯 人籍元子。 A Same of the same THIS IS YOUR ONLY INVOE- NET 30 DAYS, PLEASE SIGN . Br. - Lander & C. - C. SH \_\_\_\_ PT \_\_\_ OT \_\_\_ NO SOILERICK UP COUNT Alexanders Marin Comment Asset Assets Asset Assets Members to the self Sugar and Appendix of the same when him has blue in the War out was a few to the second Kathala at a way or a second or a A Section the figure is a subject to the second of the BEST GALLES SAN STORE ST William the sale was a first for a and the second of the second المناطين الأواليظارين Burney State Commence of the State of the St 19 No. 18 . 18 . 18 . 18 

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### Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

## Invoice

Invoice #: 2039 Invoice Date: 1/22/19

Due Date: 1/22/19

Case: P.O. Number:

Bill To:

Double Branch CDD 475 West Town Place Sulte 114 St. Augustine, FL 32092



13 % a acconstruction of the contraction of the con

| Description                                  | Hours/Qty | Rate       | Amount   |
|--|-----------|------------|----------|
| acility Event Staff through January 17, 2019 | 31.41     | 25.00      | 785.25   |
| Amenities Revenue<br>2.369,103<br>92         |           |            |          |
|  |           |            |          |
|  |           |            |          |
|  |           |            | 470.0    |
|  | Total     |            | \$785.25 |
|  | Payment   | ts/Credits | \$0.0    |
|  | Balance   | Due        | \$785.2  |

ZWW.

# Governmental Management Services, LLC 9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

### DOUBLE BRANCH CDD

### Facility Event Staff Service Hours

| Quantity | <u>Description</u>                  | •  | Rate  | A  | mount  |
|----------|-------------------------------------|----|-------|----|--------|
| 31,41    | Facility Event Staff                | \$ | 25,00 | \$ | 785.25 |
|          | Covers Period End: January 17, 2019 |    | •     |    |        |

Amenities Revenue # 2-369-103

### **Clay County Sheriff's Office**

P.O. Box 548 Green Cove Springs, FL 32043 INVOICE

INVOICE DATE: FEBRUARY 4, 2019 WEEK OF:1/25/19-1/31/19

To: Double Branch CDD & Middle Village CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 FOR: Oakleaf Amenities Manager and Brian Sanchez

| DATE<br>WORKED | DESCRIPTION      | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT     |
|----------------|------------------|----------------|-------|-------|------------|
| 1/25/19        | BEN SIMMONS      | 1815-2315      | 6     | 30.00 | 180.00     |
| 1/25/19        | WAYNE SIMANDL    | 1700-2300      | 6     | 30.00 | 180.00     |
| 1/26/19        | WAYNE SIMANDL    | 1700-2300      | 6     | 30.00 | 180.00     |
| 1/27/19        | BRYAN SMITH      | 1700-2300      | 6     | 30.00 | 180.00     |
| 1/28/19        | BEN SIMMONS      | 1700-2300      | 6     | 30.00 | 180.00     |
| 1/29/19        | JONATHAN BROWN   | 1703-2303      | 6     | 30.00 | 180.00     |
| 1/30/19        | MATTHEW WILLIAMS | 1700-2300      | 6     | 30.00 | 180.00     |
| 1/31/19        | DAVID VOLLER     | 1700-2300      | 6     | 30.00 | 180.00     |
|                |                  |                |       |       |            |
| DEPUTY         | SIGNATURE:       |                |       | TOTAL | \$1440.00/ |
|                |                  |                |       |       | \$ 720.00  |

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

### Riverside Management Services, Inc

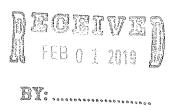
9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 2/1/2019 | 237       |

Project

| Bill To  |  |
|--|--|
| Double Branch CDD<br>475 West Town Place<br>Suite 114<br>St. Augustine, FL 32092 |  |



Terms

| Quantity | Description                                  | Rate     | Amount   |
|----------|--|----------|----------|
|          | Janitorial Services - February 2019/ Amenity | 2,079.00 | 2,079.0  |
|          | 2, 320, 572, 6100                            |          | <u> </u> |
|          |  |          |          |
|          |  |          |          |
|          |  |          |          |
|          |  |          |          |
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P.O. No.

### Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 2/1/2019 | 238       |

Project

| Bill To  |  |
|--|--|
| Double Branch CDD<br>475 West Town Place<br>Suite 114<br>St. Augustine, FL 32092 |  |
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| II.       | Y. | 8000 |    | •             | **** | 80000  | D. |

Terms

|          |  | 1,0,110, | 1011110 | 1 tojoot        |
|----------|--|----------|---------|-----------------|
|          |  |          |         |                 |
| Quantity | Description  | ,        | Rate    | Amount          |
|          | Janitorial Services - February 2019/ Fitness Center  2, 33, 572, 6110  297 |          |         | 005.42 1,005.42 |
|          |  |          | Total   | \$1,005.42      |

P.O. No.

From: Oakleaf Venues venuerentals@oakleafresidents.com

Subject: DBCDD refund of deposit request - LINDA REID

Date: February 4, 2019 at 2:43 PM To: Hannah Smith hsmith@gmstnn.com Cc: Daniel Laughlin dlaughlin@gmsnf.com



#### Good afternoon Hannah,

2.300.369.103 684

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 2:30 p.m. to 6:30 p.m.
- DATE OF VENUE JANUARY 26, 2019
- RESIDENT LINDA REID CHECK NEEDS TO BE PAYABLE TO: SUPERIOR CHRISTIAN ACA
- ADDRESS 516 MILLSTONE DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VyStar:
  - DATED: 1/11/19 ■ CHECK#: 435
  - DEPOSITED: 1/12/19

■ AMOUNT: \$100.00



Let me know if you have any questions or require any additional information.

#### Thank you.

I will be out of the office WEDNESDAY, February 6, 2019 and THURSDAY, February 7, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds - Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com (904) 770-4661 voice email (904) 375-9285 ext. 3 www.oakleafresidents.com

Governmental Management Services

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.



ADVANCED DISPOSAL CLAY COUNTY - PB 7580 PHILIPS HWY JACKSONVILLE FL 32256 Pay By Phone: 1-877-720-1583 Phone PIN: 1270063350000

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at <u>www.AdvancedDisposal.com</u>.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

RETURN SERVICE REQUESTED

OAKLEAF PLANTATION C/O DOUBLE BRANCH CDD 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

Account Information Account Number PB006335 0000 January 31, 2019 Site Number Invoice Date Invoice Number PB0000936719 **Account Summary** Previous Balance \$716.23 Payments/Adjustments Current Invoice Amount \$0.00 \$710.52

Amount Due \$1,426.75 **Upon Receipt Due Date** 

Invoice Breakdown \$710.52 Current 30 days - past due \$716.23 60 days - past due 90 days - past due \$0.00 \$0.00

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Contact Us (904) 783-7000 JacksonvilleFL@AdvancedDisposal.com

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Previous Balance **Payments and Adjustments** 

OAKLEAF PLANTATION RECREATION CENTER (0001) 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL

|             |                        | 1,744, 417 |       |            |          |
|-------------|------------------------|------------|-------|------------|----------|
| <u>Date</u> | Description            | Reference  | Qty   | Unit Price | Amount   |
| 1.00 - 6.00 | YD:COMM FL TRASH (001) | 1141       |       |            |          |
| 01/31/19    | FUEL SURCHARGE         | SC130652   | 1.0   | 00 62.23   | 62.23    |
| 01/31/19    | ENVIRONMENTAL FEE      | SC130651   | 1.0   | 00 99.84   | 99.84    |
| 01/31/19    | TRASH STANDARD         |            | 1,0   | 00 416.00  | 416.00   |
|             | SERVICE:               |            |       |            |          |
|             | 01/01/19-01/31/19      |            |       |            |          |
|             |                        |            |       |            |          |
|             | Clay Co Franchise Fee  |            | 578,0 | )7         | 94.23    |
|             | SITE TOTAL             |            |       |            | 672.30   |
|             |                        |            |       |            |          |
| 01/31/19    | COMPLIANCE AND         | SC130723   | 1.0   | 00 32.86   | 32.86    |
|             | BUSINESS IMPACT        |            |       |            |          |
|             | CHARGE                 |            |       |            |          |
|             | Clay Co Franchise Fee  |            | 32.8  | 36         | 5.36     |
| Curron      | •                      |            |       |            | \$710.52 |
|             | t Charges              |            |       |            | •        |
| Amoun       | it Due                 |            |       | \$         | 1,426.75 |

2.32.572.349

\$716.23

\$0.00

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Great for regular payments

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- Setup your account for automatic recurring payments

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Please mail your check made payable to Advanced Disposal to address listed below

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your ayment is posted quickly and accurately

#### Pay by Phone

Good for a one time payment



Cali 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

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**Advanced Disposal** 

ADVANCED DISPOSAL CLAY COUNTY - PB JACKSONVILLE FL 32256

\$710,52

|   | Please Send All Correspond     | ence to Abo | ove Address                      |         |                         |  |
|---|--------------------------------|-------------|----------------------------------|---------|-------------------------|--|
| H | PAYING BY CREDIT CARD, FILL OU | FBELOW.     | CHECK CARD U                     | SING FO | R PAYMENT               |  |
| Γ | CARD NUMBER SIGNATURE          |             | AMOUNT PAID                      |         | ☐ VISA<br>☐ MASTER CARD |  |
|   |                                |             | EXP. DATE                        |         | AMERICAN EXP. DISCOVER  |  |
| - | ACCOUNT# PB006335              | PB0         | VOICE #<br>000936719<br>ANCE DUE | ,       | AMT. ENCLOSED           |  |

\$1,426.75

Please check box for address change and print new address on reverse side.

Due Date: Upon Receipt

**Customer Billing Address:** OAKLEAF PLANTATION

C/O DOUBLE BRANCH CDD 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

Remit Payment To: (Please do not send CASH via mail) Advanced Disposal Clay County - PB PO BOX 743019 ATLANTA GA 30374-3019 applegatigateppintalitatigateppitalitatigateppitati HOW TO READ YOUR BILL

LOCAL OFFICE AND CONTACT INFORMATION To contact Advanced Disposal concerning specific questions about your invoice and service, please correspond to the email, phone number and address set forth on the front of the invoice.

CUSTOMER BILLING ADDRESS AND CUSTOMER SERVICE ADDRESS Advanced Disposa's invoice reflects the most recent billing and service information provided by you. If your address has changed, please notify your local Advanced Disposal office,

ACCOUNT INFORMATION AND ACCOUNT SUMMARY The Account Summary lists your balances, payments and adjustments and invoice amount for the current period. The Previous Balance includes amounts billed previously for which Advanced Disposal has not yet received payment. This section also includes the invoice Date which is the date that the invoice was generated and mailed to you.

AMOUNT DUE The Amount Due includes all service charges, fees or assessments, and any adjustments, as well as all applicable taxes and governmental charges and fees which are due and payable upon receipt. Advanced Disposal may charge a late fee on eil past due balances up to the maximum rate allowed by law.

EXPLANATION OF CHARGES Advanced Disposal's invoices may include various charges and fees ("Charges"). These Charges are the result of various internal and external factors that impact our business and are not represented to be an offset or pass through of Contractor's actual costs whether taken collectively or with respect to each catagory, nor are they representative of actual taxes and surcharges imposed by or remitted to a governmental agency. Rather, they are intended to address a portion of various impacts on Advanced Disposal business on a companywide basis. Such Charges, including the examples below, also reflect the need to achieve an operating margin acceptable to Advanced Disposal.

Environmental Charge The Environmental Charge is assessed as a percentage of the customer's invoiced amount (exclusive of laxes and other Charges) and is intended to address various environmental impacts associated with managing and disposing of waste in an environmentally sound manner.

Compliance and Business impact Charge The Compliance and Business Impact Charge is assessed as a percentage of the customer's invoiced amount (exclusive of taxes and other Charges) to help address companywide impacts associated with oversight and compliance as well as internal and external initiatives and requirements designed to anticipate and enhance the safety, efficiency and management of Advanced Disposal's operations.

Administrative Charge The Administrative Charge is assessed to address companywide impacts associated with customer billing, by way of example and not limited to collection functions, print mail, lock box services, bank charges, and bad debt. A discounted charge may be applied in some instances for paperless billing and automatic payments.

Energy Charge The Energy Charge is assessed as a percentage of a Customer's total invoice amount (exclusive of taxes and other Charges) to address direct and indirect energy costs associated with Advanced Disposal's operations, which are subject to volatile and unpredictable fluctuations in market conditions for the energy consumed by our business and operations. The Energy Charge varies based on changes to energy costs which are published by a nationally recognized third party index.

Other Charges Additional Charges may be assessed due to other reasons such as new or additional service or equipment, new or additional fees or charges imposed on Advanced Disposal by governmental or regulatory agencies (such as franchise fees), resumed or discontinued service, extra pickups, etc. When incurred, such Charges will appear separately on the front of the invoice.

For additional information, please contact your local Advanced Disposal office or visit us at www.AdvancedDisposal.com.

ADVANCED DISPOSAL RESERVES THE RIGHT TO CHANGE SERVICE RATES AND CHARGES WITHOUT PRIOR NOTICE OR CONSENT TO ADJUST FOR CHANGES IMPACTING ITS BUSINESS OR TO ACHIEVE, AMONG OTHER THINGS, AN OPERATING MARGIN ACCEPTABLE TO ADVANCED DISPOSAL. Consent to any changes, if required, may be evidenced verbally, in writing, or by the actions and practices of the parties, including payment of the invoiced amount. If you do not object in writing within thirty days of the invoice date, then you shall have conclusively agreed that such invoice is correct in all requests, whether paid or not.

IMPORTANT MESSAGES This is an area on the front of the invoice designated for special notifications, including changes in payment terms. Further, we periodically review and revise our company's general service guidelines, therefore, please also visit our website to read special terms and conditions that may apply.

PAYMENT. REMITTANCE Please remit payment to the address noted on the pertorated portion of the invoice, which should be included with your payment. Please do not send cash via mail.

WISCONSIN CUSTOMERS State and local laws require everyone in Wisconsin to recycle newspaper, office paper, magazines, cardboard and glass/plastic/aluminum/steel food and beverage containers. Yard waste, tites, appliances, motor oil and lead acid batteries must be recycled as well but may not be included in your recycling service. Please contact your local Advanced Disposal office for more information regarding your recycling service and recycling options in your area.

#### Change of Address

| Please print correct address below: |                |   |              |
|-------------------------------------|----------------|---|--------------|
|                                     |                |   |              |
| Name                                |                |   |              |
| Address                             |                |   |              |
| City                                | State          |   | Zip          |
| Phone (Home)                        | Phone (Mobile) | F | Phone (Work) |
| Email                               |                |   |              |
|                                     |                |   |              |



ADVANCED DISPOSAL CLAY COUNTY - PB 7580 PHILIPS HWY JACKSONVILLE FL 32256 Pay By Phone: 1-877-720-1583 Phone PIN: 1270063350000

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Thank you for your business!

RETURN SERVICE REQUESTED

OAKLEAF PLANTATION C/O DOUBLE BRANCH CDD 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

Account Information

Account Number PB006335 Site Number 0000 December 31, 2018 Invoice Date Invoice Number PB0000932959

**Account Summary** 

Previous Balance \$1,440.00 -\$1,440.00 Payments/Adjustments Current Invoice Amount \$716.23

**Amount Due** \$716.23 **Due Date Upon Receipt** 

Invoice Breakdown Current \$716.23 30 days - past due 60 days - past due \$0.00 \$0.00 \$0.00 90 days - past due

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Contact Us

(904) 783-7000 JacksonvilleFL@AdvancedDisposal.com

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\$1,440.00 **Previous Balance** 12/24/18 LOCKBOX AUTOMATED \$719,81 12/24/18 LOCKBOX AUTOMATED -\$720.19 -\$1,440.00 Payments and Adjustments

OAKLEAF PLANTATION RECREATION CENTER (0001) 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL

| <u>Date</u> | <u>Description</u>      | <u>Reference</u> | Qty    | Unit Price | <u>Amount</u> |
|-------------|-------------------------|------------------|--------|------------|---------------|
| 1.00 - 6,00 | DYD:COMM FL TRASH (001) |                  |        |            |               |
| 12/31/18    | FUEL SURCHARGE          | SC128789         | 1.00   | 67.14      | 67.14         |
| 12/31/18    | ENVIRONMENTAL FEE       | SC128788         | 1.00   | 99.84      | 99,84         |
| 12/31/18    | TRASH STANDARD          |                  | 1.00   | 416,00     | 416.00        |
|             | SERVICE:                |                  |        |            |               |
|             | 12/01/18-12/31/18       |                  |        |            |               |
|             |                         |                  |        |            |               |
|             | Clay Co Franchise Fee   |                  | 582,98 | 3          | 95.03         |
|             | SITE TOTAL              | •                |        |            | 678.01        |
|             |                         |                  |        |            |               |
| 12/31/18    | COMPLIANCE AND          | SC128825         | 1.00   | 32.86      | 32.86         |
|             | BUSINESS IMPACT         |                  |        |            |               |
|             | CHARGE                  |                  |        |            |               |
|             | Clay Co Franchise Fee   |                  | 32.88  |            | 5.36          |
|             | Ciay CO Handilise Fee   |                  | 52.00  | •          | 5.50          |

2.32.572.349

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Advanced Disposal

ADVANCED DISPOSAL CLAY COUNTY - PB 7580 PHILIPS HWY JACKSONVILLE FL 32256

| F PAYING BY CREDIT CARD, FILL OU | BELOW.      | CHECK CARD US      | ING FOR PAYMENT         |
|----------------------------------|-------------|--------------------|-------------------------|
| CARD NUMBER                      |             | AMOUNT PAID        | VISA MASTER CARD        |
| SIGNATURE                        | SIGNATURE   |                    | AMERICAN EXP.  DISCOVER |
| ACCOUNT#<br>PB006335             |             | OICE #<br>00932959 | AMT. ENCLOSED           |
| INVOICE TOTAL                    | BALANCE DUE |                    |                         |
| \$716.23                         | \$716,23    |                    |                         |

Please check box for address change and print new address on reverse side

Due Date: Upon Receipt

**Customer Billing Address:** 

OAKLEAF PLANTATION C/O DOUBLE BRANCH CDD 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

Remit Payment To: (Please do not send CASH via mail) Advanced Disposal Clay County - PB PO BOX 743019 ATLANTA GA 30374-3019



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PAYMENT REMITTANCE Please remit payment to the address noted on the perforated portion of the invoice, which should be included with your payment. Please do not send cash via mail.

WISCONSIN CUSTOMERS. State and local laws require everyone in Wisconsin to recycle newspaper, office paper, magazines, cardboard and glass/plastic/aluminum/steel food and beverage containers. Yard wasts, tires, appliances, motor oil and lead acid batteries must be recycled as well but may not be included in your recycling service. Please contact your local Advanced Disposal office for more information regarding your recycling service and mecycling options in your area.

| Change of A | Address |
|-------------|---------|
|-------------|---------|

| •            |                |                  |  |
|--------------|----------------|------------------|--|
| Name         |                | <br>             |  |
| Address      |                | <br>             |  |
| City         | State          | <br>Zip          |  |
| Phone (Home) | Phone (Mobile) | <br>Phone (Work) |  |
| Email        |                |                  |  |



OAKLEAF PLANTATION C/O DOUBLE BRANCH CDD 370 OAKLEAF VILLAGE PKWY ORANGE PARK, FL 32065

#### **Current Charges (Continued)**

Account Information

Account Number Site Number

0000 December 31, 2018

Invoice Date PB0000932959 Invoice Number

Page 3 of 3

PB006335

**Current Charges Amount Due** 

\$716.23

\$716.23



Remit To:

Clay County Sheriff's Office PO Box 548/901 N. Orange Ave Green Cove Springs, FL 32043

(904) 284-7575

Invoice Number: Invoice Date: SSI08735 2/6/2019

Page: 1

Attn: Fiscal - Accounts Receivable

Bill To:

**OAKLEAF PLANTATION CDD** MVCDD & DBCDD 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065 JAVIER SORIANO

Ship

To: **OAKLEAF PLANTATION CDD** MVCDD & DBCDD 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065 **JAVIER SORIANO** 

The a precient concentrations

Customer ID

C0000168

P.O. Number

P.O. Date Our Order No SalesPerson

2/6/2019

Due Date Terms

2/21/2019 Net 15 Days

2.32.572.34510

| Item/Description                           | Unit | Order Qtv | Quantity | Unit Price | Total Price          |
|--|------|-----------|----------|------------|----------------------|
| Fees-2nd Employment Admin Fee-JANUARY 2019 |      | 193       | 193      | 5.00       | 965.00/2<br>#482.50  |
| Fees-2nd Employment Scheduling             |      | 15        | 15       | 25.00      | 375.00/2<br>\$187.50 |

| OAKLEAF PLANTATION CDD | 1/1/2019  | 6799 SIMANDL, WAYNE A.   | 6.00   |
|------------------------|-----------|--------------------------|--------|
| OAKLEAF PLANTATION CDD | 1/2/2019  | 6905 WASE, BEN           | 6.00   |
| OAKLEAF PLANTATION CDD | 1/3/2019  | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/4/2019  | 6799 SIMANDL, WAYNE A.   | 6.00   |
| OAKLEAF PLANTATION CDD | 1/4/2019  | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/6/2019  | 7695 VOLLER, DAVID       | 4.00   |
| OAKLEAF PLANTATION CDD | 1/7/2019  | 7137 BROWN, JONATHAN     | 5.50   |
| OAKLEAF PLANTATION CDD | 1/8/2019  | 6905 WASE, BEN           | 6.00   |
| OAKLEAF PLANTATION CDD | 1/9/2019  | 7321 DRURY, JOHN R.      | 6.00   |
| OAKLEAF PLANTATION CDD | 1/10/2019 | 6028 WILLIAMS, MATTHEW L | 6.00   |
| OAKLEAF PLANTATION CDD | 1/11/2019 | 6534 SIMMONS, BENJAMIN A | 6.00   |
| OAKLEAF PLANTATION CDD | 1/11/2019 | 6534 SIMMONS, BENJAMIN A | 6.00   |
| OAKLEAF PLANTATION CDD | 1/12/2019 | 6028 WILLIAMS, MATTHEW L | 6.00   |
| OAKLEAF PLANTATION CDD | 1/12/2019 | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/13/2019 | 7321 DRURY, JOHN R.      | 6.00   |
| OAKLEAF PLANTATION CDD | 1/15/2019 | 7137 BROWN, JONATHAN     | 4.50   |
| OAKLEAF PLANTATION CDD | 1/16/2019 | 6905 WASE, BEN           | 6.00   |
| OAKLEAF PLANTATION CDD | 1/17/2019 | 6799 SIMANDL, WAYNE A.   | 6.00   |
| OAKLEAF PLANTATION CDD | 1/18/2019 | 6028 WILLIAMS, MATTHEW L | 6.00   |
| OAKLEAF PLANTATION CDD | 1/18/2019 | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/19/2019 | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/20/2019 | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/22/2019 | 7321 DRURY, JOHN R.      | 6.00   |
| OAKLEAF PLANTATION CDD | 1/23/2019 | 6028 WILLIAMS, MATTHEW L | 6.00   |
| OAKLEAF PLANTATION CDD | 1/24/2019 | 7137 BROWN, JONATHAN     | 6.00   |
| OAKLEAF PLANTATION CDD | 1/25/2019 | 6534 SIMMONS, BENJAMIN A | 5.00   |
| OAKLEAF PLANTATION CDD | 1/25/2019 | 6799 SIMANDL, WAYNE A.   | 6.00   |
| OAKLEAF PLANTATION CDD | 1/26/2019 | 6799 SIMANDL, WAYNE A.   | 6.00   |
| OAKLEAF PLANTATION CDD | 1/27/2019 | 6839 SMITH, BRYAN        | 6.00   |
| OAKLEAF PLANTATION CDD | 1/28/2019 | 6534 SIMMONS, BENJAMIN A | 6.00   |
| OAKLEAF PLANTATION CDD | 1/29/2019 | 7137 BROWN, JONATHAN     | 6.00   |
| OAKLEAF PLANTATION CDD | 1/30/2019 | 6028 WILLIAMS, MATTHEW L | 6.00   |
| OAKLEAF PLANTATION CDD | 1/31/2019 | 7695 VOLLER, DAVID       | 6.00   |
|                        |           | TOTAL                    | 193.00 |



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**GROUP BILLING** 

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| Customer Name               | Primary Person No. |
|-----------------------------|--------------------|
| DOUBLE BRANCH COMM DEV DIST | 1121032            |

| Sub ID    | Account              | Rea        |            | Previous Statement | Payments & | Balance | Current  | Total Due |
|-----------|----------------------|------------|------------|--------------------|------------|---------|----------|-----------|
| Ī         |                      | From       | То         | Balance            | Credits    | Forward | Charges  |           |
| 1121032-1 | 4995700              | 12/12/2018 | 01/14/2019 | 1,505.00           | -1,505.00  | .00     | 895.00   | 895.00    |
|           | 4995718              | 12/12/2018 | 01/14/2019 | 574.00             | -574,00    | .00     | 42.00    | 42.00     |
|           | 5217088              | 12/12/2018 | 01/14/2019 | 2,600.00           | -2,600.00  | .00     | 2,421.00 | 2,421.00  |
|           | 5347943              | 12/12/2018 | 01/14/2019 | 115.00             | -115.00    | .00     | 70.00    | 70.00     |
|           | 537 <del>9</del> 615 | 01/03/2019 | 01/31/2019 | 2,141.00           | -2,141.00  | .00     | 2,141.00 | 2,141.00  |
|           | 571528 <del>9</del>  | 01/03/2019 | 01/31/2019 | 98.00              | -98.00     | .00     | 98.00    | 98.00     |
|           | 5774021              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00.    | 25.00    | 25,00     |
|           | 6875140              | 12/08/2018 | 01/10/2019 | 36.00              | -36.00     | .00     | 29.00    | 29.00     |
|           | 6912612              | 12/12/2018 | 01/14/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912620              | 12/12/2018 | 01/14/2019 | 25.00              | -25.00     | .00     | 25.00    | 25,00     |
|           | 6912653              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 26.00    | 26.00     |
|           | 6912661              | 12/12/2018 | 01/14/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912687              | 12/12/2018 | 01/14/2019 | 25.00              | -25,00     | .00.    | 25.00    | 25.00     |
|           | 6912695              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 27.00    | 27.00     |
|           | 6912703              | 12/12/2018 | 01/14/2019 | 30.00              | -30.00     | .00     | 31.00    | 31.00     |
|           | 6912729              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 30.00    | 30.00     |
|           | 6912737              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 27.00    | 27.00     |
|           | 6912752              | 12/12/2018 | 01/14/2019 | 27.00              | -27.00     | .00     | 28.00    | 28.00     |
|           | 6912760              | 12/08/2018 | 01/10/2019 | 27.00              | -27.00     | .00     | 29.00    | 29.00     |
|           | 6912778              | 12/08/2018 | 01/10/2019 | 27.00              | -27.00     | .00     | 27.00    | 27.00     |
|           | 6912786              | 12/08/2018 | 01/10/2019 | 30.00              | -30.00     | .00     | 26.00    | 26.00     |
|           | 6912810              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912828              | 12/11/2018 | 01/11/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912836              | 12/11/2018 | 01/11/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912869              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912877              | 12/08/2018 | 01/10/2019 | 27.00              | -27.00     | .00     | 28.00    | 28,00     |
|           | 6912893              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25,00     |
|           | 6912901              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
| 1         | 6912 <del>9</del> 19 | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912927              | 12/08/2018 | 01/10/2019 | 25.00              | -25.00     | .00     | 25.00    | 25.00     |
|           | 6912943              | 12/12/2018 | 01/14/2019 | 32.00              | -32.00     | .00     | 32.00    | 32.00     |
|           | 6912950              | 12/11/2018 | 01/11/2019 | 26.00              | -26.00     | .00     | 27.00    | 27.00     |
|           | 6912968              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 27.00    | 27.00     |
|           | 6912976              | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 26.00    | 26,00     |

\* Credits only affect the account they are associated with. Credits in the Total Due column will be applied to that account's next billing.

A late charge of \$5.00 or 5 percent of the delinquent amount (which ever is greater) will be added to your account, if payment is not received within 24 days of billing. When Paying in Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

| Group Invoice 8423                   |
|--------------------------------------|
| Clay Electric Cooperative, Inc.      |
| P.O. Box 308                         |
| Keystone Heights, Florida 32656-0308 |

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Mailing Address Correction: 911 Emergency Address:

| Primary Person No.                   | l included an additional amount<br>as a donation to Project Share                            |
|--------------------------------------|--|
| 1121032                              | to help those in need.   |
| Phone Number                         |  |
| (904) 406-2206                       | _  |
| Phone Correction                     | ]\$  |
|                                      | Payment Amount   |
| Return this coupon with your payment | Write Primary Person No. on check<br>and make payable to:<br>Clay Electric Cooperative, Inc. |
| Previous Balance Due                 | .00.   |

**Current Charges Due** Due Date 02/14/2019 **Total Amount Due** 

7,436.00

7,436.00

74909-1A DOUBLE BRANCH COMM DEV DIST 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649



**Statement Date: 01/31/2019** 

**GROUP BILLING** 

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Customer Name Primary Person No.

DOUBLE BRANCH COMM DEV DIST 1121032

| Γ | Sub ID | Account | Reading    |            | Previous Statement | Payments & | Balance | Current  | Total Due |
|---|--------|---------|------------|------------|--------------------|------------|---------|----------|-----------|
| L | 300 10 | ACCOUNT | From       | То         | Balance            | Credits    | Forward | Charges  | Total Due |
|   |        | 7131527 | 12/12/2018 | 01/14/2019 | 27.00              | -27.00     | .00     | 27.00    | 27.00     |
|   |        | 7332257 | 12/08/2018 | 01/10/2019 | 206.00             | -206.00    | .00     | 242.00   | 242.00    |
|   |        | 7332265 | 01/03/2019 | 01/31/2019 | 212.00             | -212.00    | .00     | 212.00   | 212.00    |
|   |        | 8684243 | 12/12/2018 | 01/14/2019 | 26.00              | -26.00     | .00     | 26.00    | 26,00     |
|   |        | 8763369 | 12/12/2018 | 01/14/2019 | 610.00             | -610.00    | .00     | 517.00   | 517.00    |
|   |        |         |            |            |                    |            |         | Subtotal | 7,436.00  |



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| Sub ID 1            |            | Acct # 4995           | 700 Name  | DOUBLE BRAN                 | CH COMM DEV DI | ST Lo          | oc 370 OAKLEAF | VILLAGE PKWY                                |                   |
|---------------------|------------|-----------------------|---|-----------------------------|----------------|----------------|----------------|---|-------------------|
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>71715   | Curr<br>72133               | Mult<br>20     | Usage<br>8360  | Days<br>34     | Location<br>499570                          | Meter<br>81671894 |
| Dem Read            |            | 1.540                 | Previous Bill An<br>Invoice Paymer<br>Previous Balance            | it                          |                |                |                | 1,505.00<br>-1,505.00<br>.00                |                   |
| Dem Use             |            | 30.800                | Energy Access Charge Power Cost Adj FLA Gross Rece Clay Co Public | ipts Tax<br>Ser Utility Tax | 0 KWH          |                |                | 679.67<br>23.00<br>145.46<br>21.73<br>24.20 |                   |
|                     |            |                       | Operation Rour  | id Up                       |                | CURRENT CHA    | RGES           | 0.94<br>895.00                              |                   |
|                     |            |                       |   |                             |                |                | TOTAL DUE      | 895,00                                      |                   |
| Sub ID 1            |            | Acct # 4995           | 5718 Name   | DOUBLE BRAN                 | CH COMM DEV D  | ST Lo          | oc 370 OAKLEAF | VILLAGE PKWY # 1                            |                   |
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>6729  | Curr<br>6733                | Mult<br>40     | Usage<br>160   | Days<br>34     | Location<br>499571                          | Meter<br>17287884 |
|                     |            |                       | Previous Bill Ar<br>Invoice Paymer                                | nt                          |                |                |                | 574.00<br>-574.00                           |                   |
| Dem Read<br>Dem Use |            | 0.000<br>0.000        | Previous Baland<br>Energy<br>Access Charge<br>Power Cost Adj      |                             | N KVW/H        |                |                | .00<br>13.01<br>23.00<br>2.78               |                   |
|                     |            |                       | FLA Gross Rece<br>Clay Co Public                                  | ipts Tax                    | , KYYII        |                |                | 0.99<br>1.37                                |                   |
|                     |            |                       | Operation Rour  |                             |                | CURRENT CHA    | DCEC           | 0.85<br>42.00                               |                   |
|                     |            |                       |   |                             |                | COMENT CIA     | TOTAL DUE      | 42.00                                       |                   |
| Sub ID 1            |            | Acct # 521            | 7088 Name   | DOUBLE BRAN                 | ICH COMM DEV D | IST L          | oc 370 OAKLEAF |   |                   |
|                     | Sch<br>GSD | Read Dt<br>01/14/2019 | Prev<br>94400   | Curr<br>94722               | Mult<br>80     | Usage<br>25760 | Days<br>34     | Location<br>499532                          | Meter<br>81671876 |
| Dom Boad            |            | 0.450                 | Previous Bill Ar<br>Invoice Paymer                                | nt.                         |                |                |                | 2,600.00<br>-2,600.00                       |                   |
| Dem Read<br>Dem Use |            | 0.650<br>52.000       | Previous Balan<br>Energy<br>Access Charge<br>Demand               | .e                          |                |                |                | .00<br>1,545.60<br>80.00<br>226.20          |                   |
|                     |            |                       | Power Cost Adj<br>FLA Gross Rece<br>Clay Co Public                | ipts Tax                    |                |                |                | 448.22<br>58.94<br>62.04                    |                   |
|                     |            |                       |   |                             |                | CURRENT CHA    | RGES           | 2,421.00                                    |                   |
|                     |            |                       |   |                             |                |                | TOTAL DUE      | 2,421.00                                    |                   |
| Sub ID 1            |            | Acct # 534            | 7943 Name   | DOUBLE BRAN                 | CH COMM DEV D  | IST L          | oc 3926 PLANTA | TION OAKS BLVD #1                           |                   |
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>67445   | Curr<br>67882               | Mult<br>1      | Usage<br>437   | Days<br>34     | Location<br>534794                          | Meter<br>11582907 |
|                     |            |                       | Previous Bill A<br>Invoice Payme                                  |                             |                |                |                | 115.00<br>-115.00                           |                   |
|                     |            |                       |   |                             |                | CURRENT CHA    | RGES           | 70.00                                       |                   |
|                     |            |                       |   |                             |                |                | TOTAL DUE      | 70.00                                       |                   |



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| Sub ID 1            |   | Acct # 53479              | 143 Name   | DOUBLE BRAN   | CH COMM DEV DIST | Loc          | 3926 PLANTATI    | ON OAKS BLVD #1  |                   |
|---------------------|---|---------------------------|--|---|------------------|--------------|------------------|--|-------------------|
| Dem Read<br>Dem Use |   | Read Dt<br>6.310<br>6.310 | Prev Previous Balance Energy Access Charge Power Cost Adj FLA Gross Recei Clay Co Public S Operation Roun  | ustment X 437<br>ipts Tax<br>Ser Utility Tax              | Mult<br>KWH      | Usage        | Days             | Location<br>.00<br>35.53<br>23.00<br>7.60<br>1.69<br>2.14<br>0.04            | Meter             |
|                     |   |                           |  |   |                  | CURRENT CHAR | GES              | 70.00  |                   |
|                     |   |                           | ,  |   |                  |              | TOTAL DUE        | 70.00  |                   |
| Sub ID 1            |   | Acct # 5379               | Name   | DOUBLE BRAN   | CH COMM DEV DIST | Loc          | C EAST SIDE OF E | RANNANFIELD  |                   |
|                     | Sch   | Read Dt                   | Prev   | Curr  | Mult             | Usage        | Days             | Location   | Meter             |
| Dem Read<br>Dem Use |   |                           | Previous Bill An<br>Invoice Paymen<br>Previous Balanc<br>Small Outdoor I<br>Pole<br>FLA Gross Rece<br>Clay Co Public!<br>Operation Roun                  | it<br>ce<br>light<br>ipts Tax<br>Ser Utility Tax          |                  |              |                  | 2,141.00<br>-2,141.00<br>.00<br>1,375.09<br>633.50<br>51.47<br>80.34<br>0.60 |                   |
|                     |   |                           | Operation Roth   | ы ор  |                  | CURRENT CHAR | GES              | 2,141.00   |                   |
|                     |   |                           |  |   |                  |              | TOTAL DUE        | 2,141.00   |                   |
| Sub ID 1            | Acct # 5715289 Name DOUBLE BRANCH COMM DEV DIST Loc 1591 CANOPY |                           |  |   |                  |              |                  | DAKS DR  |                   |
|                     | Sch   | Read Dt                   | Prev   | Curr  | Mult             | Usage        | Days             | Location   | Meter             |
| Dem Read<br>Dem Use |   |                           | Previous Bill An<br>Invoice Paymer<br>Previous Balanc<br>Small Outdoor!<br>FLA Gross Rece<br>Clay Co Public!<br>Operation Rour                           | et<br>ce<br>Light<br>ipts Tax<br>Ser Utility Tax          |                  |              |                  | 98.00<br>-98.00<br>.00<br>91.67<br>2.35<br>3.67<br>0.31                      |                   |
|                     |   |                           |  |   |                  | CURRENT CHAR | RGES             | 98.00  |                   |
|                     |   |                           |  |   |                  |              | TOTAL DUE        | 98.00  |                   |
| Sub ID 1            |   | Acct # 5774               | 021 Name   | DOUBLE BRAN   | ICH COMM DEV DIS | Γ Lo         | c 2971 THORNCE   | REST DR  |                   |
|                     | Sch<br>GS   | Read Dt<br>01/10/2019     | Prev<br>344  | Curr<br>347   | Mult<br>1        | Usage<br>3   | Days<br>34       | Location<br>577402   | Meter<br>40591048 |
| Dem Read<br>Dem Use |   |                           | Previous Bill Ar<br>Invoice Paymer<br>Previous Baland<br>Energy<br>Access Charge<br>Power Cost Adj<br>FLA Gross Rece<br>Clay Co Public<br>Operation Rour | nt<br>ce<br>lustment X3 K<br>lipts Tax<br>Ser Utility Tax | WН               | CHIPPENT     | OC FE            | 25.00<br>-25.00<br>.00<br>0.24<br>23.00<br>0.05<br>0.59<br>0.93<br>0.19      |                   |
|                     |   |                           |  |   |                  | CURRENT CHAF |                  | 25.00  |                   |
|                     |   |                           |  |   |                  |              | TOTAL DUE        | 25.00  |                   |



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| Sub ID 1            |           | Acct # 6875           | 140 Name                           | DOUBLE BRAN   | CH COMM DEV D | IST Loc       | : 373 OAKLEAF \ | VILLAGE CTR 1                         |  |
|---------------------|-----------|-----------------------|------------------------------------|---------------|---------------|---------------|-----------------|---------------------------------------|--|
|                     | Sch<br>GS | Read Dt<br>01/10/2019 | Prev<br>6129                       | Curr<br>6169  | Mult<br>1     | Usage<br>40   | Days<br>34      | Location<br>687514                    | Meter<br>26220782                      |
|                     |           |                       | Previous Bill An<br>Invoice Paymen |               |               |               |                 | 36.00<br>-36.00                       |  |
| Dem Read            |           |                       | Previous Balanc                    | æ             |               |               |                 | .00                                   |  |
| Dem Use             |           |                       | Energy<br>Access Charge            |               |               |               |                 | 3.25<br>23.00                         |  |
|                     |           |                       | Power Cost Adj                     |               | <b>KWH</b>    |               |                 | 0.70                                  |  |
|                     |           |                       | FLA Gross Rece                     |               |               |               |                 | 0.69                                  |  |
|                     |           |                       | Clay Co Public ! Operation Roun    |               |               |               |                 | 1.03<br>0.33                          |  |
|                     |           |                       | •                                  | •             |               | CURRENT CHAR  | GES             | 29.00                                 |  |
|                     |           |                       |                                    |               |               |               | TOTAL DUE       | 29.00                                 |  |
| Sub ID 1            |           | Acct # 6912           | .612 Name                          | DOUBLE BRAN   | CH COMM DEV D | IST Loc       | 608 OAKLEAF     | VILLAGE PKWY #1                       |  |
|                     | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>7                          | Curr<br>8     | Mult<br>1     | Usage<br>1    | Days<br>34      | Location<br>691261                    | Meter<br>11007694                      |
|                     |           |                       | Previous Bill An<br>Invoice Paymer | it            |               |               |                 | 25,00<br>-25,00                       |  |
| Dem Read<br>Dem Use |           |                       | Previous Balanc                    | e             |               |               |                 | .00.                                  |  |
| Dem Ose             |           |                       | Energy<br>Access Charge            |               |               |               |                 | 0.08<br>23.00                         |  |
|                     |           |                       | Power Cost Adj                     |               | WH            |               |                 | 0.02                                  |  |
|                     |           |                       | FLA Gross Rece                     |               |               |               |                 | 0.59                                  |  |
|                     |           |                       | Clay Co Public !<br>Operation Roun |               |               |               |                 | 0.92<br>0.39                          |  |
|                     |           |                       | ,                                  | ··· - •       |               | CURRENT CHAR  | GES             | 25.00                                 |  |
|                     |           |                       |                                    |               |               |               | TOTAL DUE       | 25.00                                 |  |
| Sub ID 1            |           | Acct # 6912           | 2620 Name                          | DOUBLE BRAN   | IST Loc       | : 304 OAKLEAF | VILLAGE PKWY #1 | · · · · · · · · · · · · · · · · · · · |  |
|                     | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>18457                      | Curr<br>18458 | Mult<br>1     | Usage<br>1    | Days<br>34      | Location<br>691262                    | Meter<br>26220995                      |
|                     |           |                       | Previous Bill An<br>Invoice Paymer |               |               |               |                 | 25.00<br>-25.00                       |  |
| Dem Read            |           |                       | Previous Baland                    |               |               |               |                 | .00.                                  |  |
| Dem Use             |           |                       | Energy<br>Access Charge            |               |               |               |                 | 0.08<br>23.00                         |  |
|                     |           |                       | Power Cost Adj                     | ustment X1K   | WH            |               |                 | 0.02                                  |  |
|                     |           |                       | FLA Gross Rece                     | ipts Tax      |               |               |                 | 0.59                                  |  |
|                     |           |                       | Clay Co Public<br>Operation Rour   |               |               |               |                 | 0.92<br>0.39                          |  |
|                     |           |                       | Operation Rout                     | iu op         |               | CURRENT CHAR  | GES             | 25.00                                 |  |
|                     |           |                       |                                    |               |               |               | TOTAL DUE       | 25.00                                 |  |
| Sub ID 1            |           | Acct # 6912           | 2653 Name                          | DOUBLE BRAN   | CH COMM DEV D | IST Loc       | c 603 OAKLEAF   | VILLAGE PKWY #2                       | ······································ |
|                     | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>11499                      | Curr<br>11512 | Mult<br>1     | Usage<br>13   | Days<br>34      | Location<br>691265                    | Meter<br>50801500                      |
|                     |           |                       | Previous Bill Ar<br>Invoice Paymer |               |               |               |                 | 26.00<br>-26.00                       |  |
|                     |           |                       |                                    |               |               |               |                 |                                       |  |
|                     |           |                       |                                    |               |               | CURRENT CHAR  | GES             | 26.00                                 |  |



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| Sub ID 1            |           | Acct # 69126                          | 53 Name  | DOUBLE BRANC   | CH COMM DEV DIST              | r L                | oc 603 OAKLEAF \               | ILLAGE PKWY #2  |                   |
|---------------------|-----------|---------------------------------------|--|--|-------------------------------|--------------------|--------------------------------|---|-------------------|
| Dem Read<br>Dem Use | Sch       | Read Dt                               | Prev<br>Previous Balanc<br>Energy<br>Access Charge<br>Power Cost Adju<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Round                              | istment X 13 K<br>pts Tax<br>er Utility Tax                      | Mult<br>WH                    | Usage              | Days                           | Location<br>.00<br>1.06<br>23.00<br>0.23<br>0.63<br>0.96<br>0.12        | Meter             |
|                     |           |                                       |  |  |                               | CURRENT CHA        | RGES                           | 26.00   |                   |
|                     |           |                                       |  | _  |                               |                    | TOTAL DUE                      | 26.00   |                   |
| Sub ID 1            |           | Acct # 69126                          | 661 Name   | DOUBLE BRANC   | CH COMM DEV DIST              | Г Ы                | oc 602 OAKLEAF \               | /ILLAGE PKWY #1   |                   |
|                     | Sch<br>GS | Read Dt<br>01/14/2019                 | Prev<br>17789  | Curr<br>17789  | Mult<br>1                     | Usage<br>0         | Days<br>34                     | Location<br>691266  | Meter<br>26220998 |
| Dem Read            |           |                                       | Previous Bill Am<br>Invoice Paymen<br>Previous Balanc  | t  |                               |                    |                                | 25.00<br>-25.00<br>.00  |                   |
| Dem Use             |           |                                       | Access Charge<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Roun   | pts Tax<br>er Utility Tax  |                               |                    |                                | 23.00<br>0.59<br>0.92<br>0.49   |                   |
|                     |           |                                       |  |  |                               | CURRENT CHA        | RGES                           | 25.00   |                   |
|                     |           |                                       |  |  |                               |                    | TOTAL DUE                      | 25.00   |                   |
| Sub ID 1            | •         | Acct # 69126                          | 87 Name  | DOUBLE BRANC   | ΓL                            | oc 537 OAKLEAF \   | /ILLAGE P PKWY #               | 1   |                   |
|                     | Sch<br>GS | Read Dt<br>01/14/2019                 | Prev<br>10104  | Curr<br>10105  | Mult<br>1                     | Usage<br>1         | Days<br>34                     | Location<br>691268  | Meter<br>26220997 |
| Dem Read<br>Dem Use |           |                                       | Previous Bill Am<br>Invoice Paymen<br>Previous Balanc<br>Energy<br>Access Charge<br>Power Cost Adji<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Roun | t<br>e<br>ustment X 1 KW<br>pts Tax<br>ier Utility Tax           | νH                            | CURRENT CHA        |                                | 25.00<br>-25.00<br>.00<br>0.08<br>23.00<br>0.02<br>0.59<br>0.92<br>0.39 |                   |
|                     |           | 4                                     |  |  |                               | <u> </u>           | TOTAL DUE                      | 25.00   |                   |
| Sub ID 1            | Sch<br>GS | Acct # 69126<br>Read Dt<br>01/14/2019 | 595 Name<br>Prev<br>16064  | Curr<br>16083  | CH COMM DEV DIST<br>Mult<br>1 | f L<br>Usage<br>19 | oc 529 OAKLEAF \<br>Days<br>34 | /ILLAGE PKWY #1<br>Location<br>691269                                   | Meter<br>26220996 |
| Dem Read<br>Dem Use | <b>J</b>  |                                       | Previous Bill Am<br>Invoice Paymen<br>Previous Balanc<br>Energy<br>Access Charge<br>Power Cost Adj<br>FLA Gross Rece<br>Clay Co Public S<br>Operation Roun   | nount<br>t<br>e<br>ustment X 19 K<br>ipts Tax<br>Ger Utility Tax |                               |                    |                                | 26.00<br>-26.00<br>.00<br>1.54<br>23.00<br>0.33<br>0.64<br>0.97<br>0.52 |                   |
|                     |           |                                       |  |  |                               | CURRENT CHA        | ARGES                          | 27.00   |                   |
|                     |           |                                       |  |  |                               |                    | TOTAL DUE                      | 27.00   |                   |



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| Sub ID 1 |                 | Acct # 6912           | 703 Name   | DOUBLE BRANC                           | H COMM DEV DI  | ST Loc                                   | 3925 PLANTAT     | ION OAKS BLVD #1   |                   |
|----------|-----------------|-----------------------|--|--|----------------|--|------------------|--------------------|-------------------|
|          | Sch<br>GS       | Read Dt<br>01/14/2019 | Prev<br>54533  | Curr<br>54594                          | Mult<br>1      | Usage<br>61                              | Days<br>34       | Location<br>691270 | Meter<br>25203257 |
|          |                 |                       | Previous Bill Ai<br>Invoice Paymei   |  |                |  |                  | 30.00<br>-30.00    |                   |
| em Read  |                 |                       | Previous Balan   |  |                |  |                  | .00                |                   |
| Dem Use  |                 |                       | Energy   |  |                |  |                  | 4.96               |                   |
|          |                 |                       | Access Charge<br>Power Cost Ad   | justment X 61 K                        | WH             |  |                  | 23.00<br>1.06      |                   |
|          |                 |                       | FLA Gross Rece   | eipts Tax                              |                |  |                  | 0.75               |                   |
|          |                 |                       | Clay Co Public<br>Operation Rou  |  |                |  |                  | 1.09<br>0.14       |                   |
|          | CURRENT CHARGES |                       |  |  |                |  |                  | 31.00              |                   |
|          |                 |                       |  |  |                |  | TOTAL DUE        | 31.00              |                   |
| Sub ID 1 |                 | Acct # 6912           | 729 Name   | DOUBLE BRANC                           | ST Loc         | c 3860 PLANTAT                           | ION OAKS BLVD #1 |                    |                   |
|          | Sch<br>GS       | Read Dt<br>01/14/2019 | Prev<br>13885  | Curr<br>13929                          | Mult<br>1      | Usage<br>44                              | Days<br>34       | Location<br>691272 | Meter<br>24808397 |
|          |                 |                       | Previous Bill A  |  |                |  |                  | 26.00<br>-26.00    |                   |
| Dem Read |                 |                       | Invoice Payme<br>Previous Balan  |  |                |  |                  | .00                |                   |
| Dem Use  |                 |                       | Energy   |  |                |  |                  | 3.58               |                   |
|          |                 |                       | Access Charge  | instruct V 44 V                        | WL             |  |                  | 23.00<br>0.77      |                   |
|          |                 |                       | FLA Gross Rece   | justment X 44 K<br>eipts Tax           | YYFT           |  |                  | 0.70               |                   |
|          |                 |                       | Clay Co Public   | Ser Utility Tax                        |                |  |                  | 1.04               |                   |
|          |                 |                       | Operation Rou  | nd Up                                  |                |  |                  | 0.91               |                   |
|          |                 |                       |  |  |                | CURRENT CHAR                             | GES              | 30.00              |                   |
|          | <u></u>         |                       | A CONTRACTOR OF THE CONTRACTOR | ······································ |                |  | TOTAL DUE        | 30.00              |                   |
| Sub ID 1 |                 | Acct # 6912           |  |  | CH COMM DEV DI |  |                  | ION OAKS BLVD #1   |                   |
|          | Sch<br>GS       | Read Dt<br>01/14/2019 | Prev<br>16500  | Curr<br>16515                          | Mult<br>1      | Usage<br>15                              | Days<br>34       | Location<br>691273 | Meter<br>26220993 |
|          |                 |                       | Previous Bill A  |  |                |  |                  | 26.00              |                   |
| Dem Read |                 |                       | Invoice Payme<br>Previous Balan  |  |                |  |                  | -26.00             |                   |
| Dem Use  |                 |                       | Energy   | ce                                     |                |  |                  | 1.22               |                   |
|          |                 |                       | Access Charge  |  |                |  |                  | 23.00              |                   |
|          |                 |                       |  | justment X 15 K                        | WH             |  |                  | 0.26               |                   |
|          |                 |                       | FLA Gross Reco   | Ser Utility Tax                        |                |  |                  | 0.63<br>0.96       |                   |
|          |                 |                       | Operation Rou  |  |                |  |                  | 0.93               |                   |
|          |                 |                       |  |  |                | CURRENT CHAR                             | RGES             | 27.00              |                   |
|          |                 |                       |  |  |                |  | TOTAL DUE        | 27.00              |                   |
| Sub ID 1 |                 | Acct # 6912           | .752 Name  | DOUBLE BRANG                           | CH COMM DEV DI | DEV DIST Loc 3805 PLANTATION OAKS BLVD # |                  |                    |                   |
|          | Sch<br>GS       | Read Dt<br>01/14/2019 | Prev<br>20582  | Curr<br>20613                          | Mult<br>1      | Usage<br>31                              | Days<br>34       | Location<br>691275 | Meter<br>24808306 |
|          |                 |                       | Previous Bill A<br>Invoice Payme   |  |                |  |                  | 27.00<br>-27.00    |                   |
|          |                 |                       |  |  |                | CURRENT CHAF                             | RGES             | 28.00              |                   |
|          |                 |                       |  |  |                |  | TOTAL DUE        | 28.00              |                   |



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| Sub ID 1            |   | Acct # 6912           | 752 Name D   | OUBLE BRANC             | H COMM DEV DIS | T Loc                 | : 3805 PLANTAT | ION OAKS BLVD #1                            |                   |
|---------------------|---|-----------------------|--|-------------------------|----------------|-----------------------|----------------|---|-------------------|
| Dem Read<br>Dem Use | Sch   | Read Dt               | Prev Previous Balance Energy Access Charge Power Cost Adjus FLA Gross Receip Clay Co Public Se Operation Round | ts Tax<br>r Utility Tax | Mult<br>WH     | Usage                 | Days           | Location .00 2.52 23.00 0.54 0.67 1.01 0.26 | Meter             |
|                     |   |                       | ,  | •                       |                | CURRENT CHAR          | GES            | 28.00                                       |                   |
|                     |   |                       |  |                         |                | ,                     | TOTAL DUE      | 28.00                                       |                   |
| Sub ID 1            |   | Acct # 6912           | 760 Name D   | OUBLE BRANC             | H COMM DEV DIS | ST Loc                | : 3800 PLANTAT | ION OAKS BLVD #1                            |                   |
|                     | Sch<br>GS                                       | Read Dt<br>01/10/2019 | Prev<br>40149  | Curr<br>40185           | Mult<br>1      | Usage<br>36           | Days<br>34     | Location<br>691276                          | Meter<br>24808305 |
|                     |   |                       | Previous Bill Amo  | ount                    |                |                       |                | 27.00<br>-27.00                             |                   |
| Dem Read            |   |                       | Previous Balance   |                         |                |                       |                | .00,  |                   |
| Dem Use             |   |                       | Energy   |                         |                |                       |                | 2.93  |                   |
|                     |   |                       | Access Charge<br>Power Cost Adjus  | tment X 36 K            | WH             |                       |                | 23.00<br>0.63                               |                   |
|                     |   |                       | FLA Gross Receip   |                         |                |                       |                | 0.68  |                   |
|                     |   |                       | Clay Co Public Se  |                         |                |                       |                | 1.02  |                   |
|                     |   |                       | Operation Round  | Up                      |                |                       |                | 0.74  |                   |
|                     |   |                       |  |                         | CURRENT CHAR   | GES                   | 29.00          |   |                   |
|                     |   |                       |  |                         |                |                       | TOTAL DUE      | 29.00                                       |                   |
| Sub ID 1            | Acct # 6912778 Name DOUBLE BRANCH COMM DEV DIST |                       |  |                         |                |                       | 3306 VILLAGE   | OAKS LN #1                                  |                   |
|                     | Sch<br>GS                                       | Read Dt<br>01/10/2019 | Prev<br>9112   | Curr<br>9128            | Mult<br>1      | Usage<br>16           | Days<br>34     | Location<br>691277                          | Meter<br>26251620 |
|                     |   |                       | Previous Bill Amo  | unt                     |                |                       |                | 27.00                                       |                   |
|                     |   |                       | Invoice Payment  |                         |                |                       |                | 27.00                                       |                   |
| Dem Read            |   |                       | Previous Balance   |                         |                |                       |                | .00   |                   |
| Dem Use             |   |                       | Energy   |                         |                |                       |                | 1.30  |                   |
|                     |   |                       | Access Charge  | tmont V 16 K            | 1A/Li          |                       |                | 23.00<br>0.28                               |                   |
|                     |   |                       | Power Cost Adju:<br>FLA Gross Receip   |                         | 74411          |                       |                | 0.28  |                   |
|                     |   |                       | Clay Co Public Se  |                         |                |                       |                | 0.96  |                   |
|                     |   |                       | Operation Round  |                         |                |                       |                | 0.83  |                   |
|                     |   |                       |  |                         |                | CURRENT CHAR          | GES            | 27.00                                       |                   |
|                     |   |                       |  |                         |                |                       | TOTAL DUE      | 27.00                                       |                   |
| Sub ID 1            |   | Acct # 6912           | 2786 Name I  | OOUBLE BRANG            | CH COMM DEV DI | ST Lo                 | 465 OAKLEAF    | VILLAGE PKWY #1                             |                   |
|                     | Sch<br>GS                                       | Read Dt<br>01/10/2019 | Prev<br>16630  | Curr<br>16638           | Mult<br>1      | Usage<br>8            | Days<br>34     | Location<br>691278                          | Meter<br>24808352 |
|                     |   |                       | Previous Bill Amo<br>Invoice Payment   | ount                    |                |                       |                | 30.00<br>-30.00                             |                   |
|                     |   |                       | •  |                         |                | CURRENT CHARGES 26.00 |                |   |                   |
|                     |   |                       |  |                         |                |                       | TOTAL DUE      | 26.00                                       |                   |



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| Sub ID 1            |           | Acct # 6912           | 786 Name   | DOUBLE BRANG  | CH COMM DEV DIST | - Lo            | c 465 OAKLEAF \          | /ILLAGE PKWY #1   |                   |  |  |
|---------------------|-----------|-----------------------|--|---|------------------|-----------------|--------------------------|---|-------------------|--|--|
| Dem Read<br>Dem Use | Sch       | Read Dt               | Prev Previous Balanc Energy Access Charge Power Cost Adj FLA Gross Rece Clay Co Public Operation Rour  | ustment X 8 KV<br>ipts Tax<br>Ser Utility Tax               | Mult<br>VH       | Usage           | Days                     | Location  .00 0.65 23.00 0.14 0.60 0.94 0.67                            | Meter             |  |  |
|                     |           |                       | ·  | ·   |                  | CURRENT CHAF    | RGES                     | 26.00   |                   |  |  |
|                     |           |                       |  |   | -                |                 | TOTAL DUE                | 26.00   |                   |  |  |
| Sub ID 1            |           | Acct # 6912           | 810 Name   | DOUBLE BRAN   | CH COMM DEV DIST | F Lo            | c 3801 PLANTAT           | ION OAKS BLVD #1  |                   |  |  |
|                     | Sch<br>GS | Read Dt<br>01/10/2019 | Prev<br>22535  | Curr<br>22535   | Mult<br>1        | Usage<br>0      | Days<br>34               | Location<br>691281  | Meter<br>24808307 |  |  |
| Dem Read<br>Dem Use |           |                       | Previous Bill Ar<br>Invoice Paymer<br>Previous Baland<br>Access Charge<br>FLA Gross Rece<br>Clay Co Public<br>Operation Rour                             | nt<br>ce<br>ipts Tax<br>Ser Utility Tax                     |                  |                 |                          | 25.00<br>-25.00<br>.00<br>23.00<br>0.59<br>0.92<br>0.49                 |                   |  |  |
|                     |           |                       |  |   |                  | CURRENT CHAF    | RGES                     | 25.00   |                   |  |  |
| al angles           |           | ····                  |  |   |                  |                 | TOTAL DUE                | 25.00   |                   |  |  |
| Sub ID 1            |           | Acct # 6912           | 828 Name   | DOUBLE BRAN   | CH COMM DEV DIST | Γ Lo            | Loc 728 BELLSHIRE DR # 1 |   |                   |  |  |
|                     | Sch<br>GS | Read Dt<br>01/11/2019 | Prev<br>8571   | Curr<br>8571  | Mult<br>1        | Usage<br>0      | Days<br>32               | Location<br>691282  | Meter<br>27670047 |  |  |
| Dem Read<br>Dem Use |           |                       | Previous Bill Ar<br>Invoice Paymer<br>Previous Baland<br>Access Charge<br>FLA Gross Rece<br>Clay Co Public<br>Operation Rour                             | nt<br>ce<br>ipts Tax<br>Ser Utility Tax                     |                  |                 |                          | 25.00<br>-25.00<br>.00<br>23.00<br>0.59<br>0.92<br>0.49                 |                   |  |  |
|                     |           |                       | - F  | <b></b>   |                  | CURRENT CHAI    | RGES                     | 25.00   |                   |  |  |
|                     |           |                       |  |   |                  |                 | TOTAL DUE                | 25.00   |                   |  |  |
| Sub ID 1            |           | Acct # 6912           | .836 Name  | DOUBLE BRAN   | Γ Lo             | c 721 BELLSHIRE | DR #1                    |   |                   |  |  |
|                     | Sch<br>GS | Read Dt<br>01/11/2019 | Prev<br>9187   | Curr<br>9190  | Mult<br>1        | Usage<br>3      | Days<br>32               | Location<br>691283  | Meter<br>27670045 |  |  |
| Dem Read<br>Dem Use |           |                       | Previous Bill Ar<br>Invoice Paymer<br>Previous Baland<br>Energy<br>Access Charge<br>Power Cost Adj<br>FLA Gross Rece<br>Clay Co Public<br>Operation Rour | nt<br>ce<br>justment X 3 KV<br>sipts Tax<br>Ser Utility Tax | ₩H               |                 |                          | 25.00<br>-25.00<br>.00<br>0.24<br>23.00<br>0.05<br>0.59<br>0.93<br>0.19 |                   |  |  |
|                     |           |                       |  |   |                  | CURRENT CHAI    | RGES                     | 25.00   |                   |  |  |
|                     |           |                       |  |   | _                |                 | TOTAL DUE                | 25.00   |                   |  |  |



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| Sub ID 1            |                       | Acct # 691286         | 69 Name  | DOUBLE BRANC               | CH COMM DEV DIS | T Loc                    | 715-1 WAKEMO   | UNT DR                   |                   |  |
|---------------------|-----------------------|-----------------------|--|----------------------------|-----------------|--------------------------|----------------|--------------------------|-------------------|--|
|                     | Sch<br>GS             | Read Dt<br>01/10/2019 | Prev<br>27534  | Curr<br>27534              | Mult<br>1       | Usage<br>0               | Days<br>34     | Location<br>691286       | Meter<br>26003425 |  |
| Dem Read            |                       |                       | Previous Bill An<br>Invoice Paymen<br>Previous Balance | t                          |                 |                          |                | 25.00<br>-25.00<br>.00   |                   |  |
| Dem Use             |                       |                       | Access Charge  |                            |                 |                          |                | 23.00                    |                   |  |
|                     |                       |                       | FLA Gross Rece<br>Clay Co Public !                     | Ser Utility Tax            |                 |                          |                | 0.59<br>0.92             |                   |  |
|                     |                       |                       | Operation Roun   | d Up                       |                 | CURRENT CHARG            | arc            | 25.00                    |                   |  |
|                     |                       |                       |  |                            |                 |                          |                |                          |                   |  |
|                     |                       |                       | <u> </u>   |                            |                 |                          | FOTAL DUE      | 25.00                    | <u></u>           |  |
| Sub ID 1            | C-1                   | Acct # 69128          |  |                            | CH COMM DEV DIS |                          |                | IER RIDGE DR #1          | Makan             |  |
|                     | Sch<br>GS             | Read Dt<br>01/10/2019 | Prev<br>17526  | Curr<br>17551              | Mult<br>1       | Usage<br>25              | Days<br>34     | Location<br>691287       | Meter<br>26251622 |  |
|                     |                       |                       | Previous Bill An<br>Invoice Paymer                     |                            |                 |                          |                | 27.00<br>-27.00          |                   |  |
| Dem Read<br>Dem Use |                       |                       | Previous Balance<br>Energy                             | e                          |                 |                          |                | .00<br>2.03              |                   |  |
|                     |                       |                       | Access Charge  |                            | n.a.            |                          |                | 23.00                    |                   |  |
|                     |                       |                       | FLA Gross Rece   | ustment X 25 K<br>ipts Tax | WH              |                          |                | 0.44<br>0.66             |                   |  |
|                     |                       |                       | Clay Co Public !<br>Operation Rour                     |                            |                 |                          |                | 0. <del>99</del><br>0.88 |                   |  |
|                     | operation notified op |                       |  |                            |                 | CURRENT CHAR             | GES            | 28,00                    |                   |  |
|                     |                       |                       |  |                            |                 |                          | TOTAL DUE      | 28.00                    |                   |  |
| Sub ID 1            |                       | Acct # 69128          | 93 Name  | DOUBLE BRANC               | CH COMM DEV DIS | T Loc 576-1 WAKEMOUNT DR |                |                          |                   |  |
|                     | Sch<br>GS             | Read Dt<br>01/10/2019 | Prev<br>11830  | Curr<br>11830              | Mult<br>1       | Usage<br>0               | Days<br>34     | Location<br>691289       | Meter<br>26251619 |  |
|                     |                       |                       | Previous Bill Ar<br>Invoice Paymer                     | nt                         |                 |                          |                | 25.00<br>-25.00          |                   |  |
| Dem Read<br>Dem Use |                       |                       | Previous Balance Access Charge                         | ce                         |                 |                          |                | .00<br>23.00             |                   |  |
| Dem ose             |                       |                       | FLA Gross Rece<br>Clay Co Public<br>Operation Rour     | Ser Utility Tax            |                 |                          |                | 0.59<br>0.92<br>0.49     |                   |  |
|                     |                       |                       | Operation Roui   | и ор                       |                 | CURRENT CHAR             | GES            | 25.00                    |                   |  |
|                     |                       |                       |  |                            |                 |                          | TOTAL DUE      | 25.00                    |                   |  |
| Sub ID 1            |                       | Acct # 69129          | 01 Name  | DOUBLE BRAN                | CH COMM DEV DIS | ST Loc                   | : 507 MILLSTON | E DR #1                  |                   |  |
|                     | Sch<br>GS             | Read Dt<br>01/10/2019 | Prev<br>10036  | Curr<br>10036              | Mult<br>1       | Usage<br>0               | Days<br>34     | Location<br>691290       | Meter<br>25007136 |  |
|                     |                       |                       | Previous Bill Ar<br>Invoice Paymer                     | nt                         |                 |                          |                | 25,00<br>-25.00          |                   |  |
| Dem Read<br>Dem Use |                       |                       | Previous Baland<br>Access Charge                       | ce                         |                 |                          |                | .00<br>23.00             |                   |  |
| Jem Oac             |                       |                       | FLA Gross Rece   |                            |                 |                          |                | 0.59                     |                   |  |
|                     |                       |                       | Clay Co Public<br>Operation Rou                        |                            |                 |                          |                | 0.92<br>0.49             |                   |  |
|                     |                       |                       |  | •                          |                 | CURRENT CHAR             | GES            | 25.00                    |                   |  |
|                     |                       |                       |  |                            |                 |                          | TOTAL DUE      | 25.00                    |                   |  |



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| Sub ID 1 |           | Acct # 69129          | 19 Name                            | DOUBLE BRANC    | CH COMM DEV DIS | Γ Loc        | : 498 MILLSTON  | E DR #1            |                   |
|----------|-----------|-----------------------|------------------------------------|-----------------|-----------------|--------------|-----------------|--------------------|-------------------|
|          | Sch<br>GS | Read Dt<br>01/10/2019 | Prev<br>15104                      | Curr<br>15104   | Mult<br>1       | Usage<br>0   | Days<br>34      | Location<br>691291 | Meter<br>26251621 |
|          |           |                       | Previous Bill Ar                   |                 |                 |              |                 | 25.00              |                   |
| Dem Read |           |                       | Invoice Paymer<br>Previous Balance |                 | -25.00          |              |                 |                    |                   |
| Dem Use  |           |                       | Access Charge                      | !_4_ T          |                 |              |                 | 23.00              |                   |
|          |           |                       | FLA Gross Rece<br>Clay Co Public   |                 |                 |              |                 | 0.59<br>0.92       |                   |
|          |           |                       | Operation Rour                     |                 |                 |              |                 | 0.49               |                   |
|          |           |                       |                                    |                 |                 | CURRENT CHAR | GES             | 25.00              |                   |
|          |           |                       |                                    |                 |                 |              | TOTAL DUE 25.00 |                    |                   |
| Sub ID 1 |           | Acct # 69129          | 27 Name                            | DOUBLE BRANC    | CH COMM DEV DIS | Γ Lo         | c 3442-1 WORTH  | IINGTON OAKS DR    |                   |
|          | Sch<br>GS | Read Dt<br>01/10/2019 | Prev<br>9016                       | Curr<br>9016    | Mult<br>1       | Usage<br>0   | Days<br>34      | Location<br>691292 | Meter<br>25007134 |
|          |           |                       | Previous Bill Ar                   |                 |                 |              |                 | 25.00              |                   |
| Dem Read |           |                       | Invoice Paymer<br>Previous Balance |                 |                 |              |                 | -25.00<br>.00      |                   |
| Dem Use  |           |                       | Access Charge                      |                 |                 |              |                 | 23.00              |                   |
|          |           |                       | FLA Gross Rece<br>Clay Co Public   |                 |                 |              |                 | 0.59<br>0.92       |                   |
|          |           |                       | Operation Rour                     |                 |                 |              |                 | 0.49               |                   |
|          |           |                       |                                    |                 |                 | CURRENT CHAR | GES             | 25.00              |                   |
|          |           |                       |                                    |                 |                 |              | TOTAL DUE       | 25.00              |                   |
| Sub ID 1 |           | Acct # 69129          | VILLAGE PKWY #1                    |                 |                 |              |                 |                    |                   |
|          | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>30443                      | Curr<br>30509   | Mult<br>1       | Usage<br>66  | Days<br>34      | Location<br>691294 | Meter<br>24808308 |
|          |           |                       | Previous Bill Ar                   |                 |                 |              | 32.00           |                    |                   |
| Dem Read |           |                       | Invoice Paymer<br>Previous Balance |                 |                 |              | -32.00          |                    |                   |
| Dem Use  |           |                       | Energy                             |                 |                 |              |                 | 5.37               |                   |
|          |           |                       | Access Charge                      | justment X 66 K | 7.A.L.I         |              |                 | 23.00<br>1.15      |                   |
|          |           |                       | FLA Gross Rece                     |                 | ZAALI           |              |                 | 0.76               |                   |
|          |           |                       | Clay Co Public                     | Ser Utility Tax |                 |              |                 | 1.10               |                   |
|          |           |                       | Operation Rou                      | nd Up           |                 |              |                 | 0.62               |                   |
|          |           |                       |                                    |                 |                 | CURRENT CHAR | GES             | 32.00              |                   |
|          |           |                       |                                    |                 |                 |              | TOTAL DUE       | 32.00              |                   |
| Sub ID 1 |           | Acct # 69129          | VILLAGE PKWY #2                    |                 |                 |              |                 |                    |                   |
|          | Sch<br>GS | Read Dt<br>01/11/2019 | Prev<br>19730                      | Curr<br>19745   | Mult<br>1       | Usage<br>15  | Days<br>32      | Location<br>691295 | Meter<br>26251625 |
|          |           |                       | Previous Bill Ai<br>Invoice Paymei |                 |                 |              |                 | 26.00<br>-26.00    |                   |
|          |           |                       |                                    |                 |                 |              | RGES            | 27.00              |                   |
|          |           |                       |                                    |                 |                 |              | TOTAL DUE       | 27.00              |                   |



**Statement Date: 01/31/2019** 

GROUP BILLING DETAIL

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| Sub ID 1            |  | Acct # 69129          | 50 Name   | DOUBLE BRANC                                       | CH COMM DEV DIS | ST Loc               | : 373 OAKLEAF   | VILLAGE PKWY #2   |                   |  |
|---------------------|--|-----------------------|---|--|-----------------|----------------------|-----------------|---|-------------------|--|
| Dem Read<br>Dem Use | Sch  | Read Dt               | Prev Previous Balance Energy Access Charge Power Cost Adju FLA Gross Receit Clay Co Public Stoperation Round  | stment X 15 K<br>ots Tax<br>er Utility Tax         | Mult<br>WH      | Usage                | Days            | Location .00 1.22 23.00 0.26 0.63 0.96 0.93                             | Meter             |  |
|                     |  |                       |   |  |                 | CURRENT CHAR         | GES             | 27.00   |                   |  |
|                     |  |                       |   |  |                 |                      | TOTAL DUE       | 27.00   |                   |  |
| Sub ID 1            |  | Acct # 69129          | 68 Name   | DOUBLE BRANC                                       | CH COMM DEV DIS | ST Loc               | : 308 OAKLEAF   | VILLAGE PKWY # 1  |                   |  |
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>3282  | Curr<br>3303                                       | Mult<br>1       | Usage<br>21          | Days<br>34      | Location<br>691296  | Meter<br>43357093 |  |
| Dem Read<br>Dem Use |  |                       | Previous Bill Am<br>Invoice Payment<br>Previous Balance<br>Energy<br>Access Charge<br>Power Cost Adju   | stment X 21 K                                      | (WH             |                      |                 | 26.00<br>-26.00<br>.00<br>1.71<br>23.00<br>0.37                         |                   |  |
|                     |  |                       | FLA Gross Receip<br>Clay Co Public S<br>Operation Round   | er Utility Tax                                     |                 |                      |                 | 0.65<br>0.98<br>0.29  |                   |  |
|                     |  |                       | operation nounc   | . 0  |                 | CURRENT CHARGES 27.0 |                 |   |                   |  |
|                     |  |                       |   |  |                 |                      | TOTAL DUE       | 27.00   |                   |  |
| Sub ID 1            | Acct # 6912976 Name DOUBLE BRANCH COMM DEV DIST Loc 358 OAKLEAF VILLAGE PKWY |                       |   |  |                 |                      |                 |   |                   |  |
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>15333   | Curr<br>15340                                      | Mult<br>1       | Usage<br>7           | Days<br>34      | Location<br>691297  | Meter<br>40591147 |  |
| Dem Read<br>Dem Use |  |                       | Previous Bill Am<br>Invoice Payment<br>Previous Balance<br>Energy<br>Access Charge<br>Power Cost Adju<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Round | :<br>e<br>stment X7KV<br>pts Tax<br>er Utility Tax | VН              |                      |                 | 26.00<br>-26.00<br>.00<br>0.57<br>23.00<br>0.12<br>0.60<br>0.94<br>0.77 |                   |  |
|                     |  |                       |   |  |                 | CURRENT CHAR         | GES             | 26.00   |                   |  |
|                     |  |                       |   |  | <u></u>         |                      | TOTAL DUE       | 26.00   |                   |  |
| Sub ID 1            |  | Acct # 71315          |   |  | CH COMM DEV DI  |                      |                 |   |                   |  |
|                     | Sch<br>GS  | Read Dt<br>01/14/2019 | Prev<br>9498  | Curr<br>9515                                       | Mult<br>1       | Usage<br>17          | Days<br>34      | Location<br>713152  | Meter<br>28837107 |  |
|                     |  |                       | Previous Bill Am<br>Invoice Payment   |  |                 |                      | 27.00<br>-27.00 |   |                   |  |
|                     |  |                       |   |  |                 | CURRENT CHAR         | GES             | 27.00   |                   |  |
|                     |  |                       |   |  |                 |                      | TOTAL DUE       | 27.00   |                   |  |



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

Statement Date: 01/31/2019

GROUP BILLING DETAIL

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Web Address clayelectric.com

| Sub ID 1            |           | Acct # 71315          | 27 Name   | DOUBLE BRANC   | H COMM DEV DIST | Lo            | oc 3206 SILVER BI | .UFF BLVD #1   |                   |
|---------------------|-----------|-----------------------|---|--|-----------------|---------------|-------------------|--|-------------------|
| em Read<br>em Use   | Sch       | Read Dt               | Prev<br>Previous Balance<br>Energy<br>Access Charge<br>Power Cost Adju<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Round                              | istment X 17 KV<br>pts Tax<br>er Utility Tax           | Mult<br>WH      | Usage         | Days              | Location .00 1.38 23.00 0.30 0.64 0.97 0.71                                  | Meter             |
|                     |           |                       |   |  | (               | CURRENT CHA   | RGES              | 27.00  |                   |
|                     |           |                       |   |  |                 |               | TOTAL DUE         | 27.00  |                   |
| Sub ID 1            |           | Acct # 73322          | 57 Name   | DOUBLE BRANC   | H COMM DEV DIST | Lo            | oc 3168 STONEBR   | IER RIDGE DR NEXT  | T                 |
|                     | Sch<br>GS | Read Dt<br>01/10/2019 | Prev<br>90353   | Curr<br>92443  | Mult<br>1       | Usage<br>2090 | Days<br>34        | Location<br>489354   | Meter<br>07557514 |
| Dem Read<br>Dem Use |           | 7.770<br>7.770        | Previous Bill Am<br>Invoice Paymen<br>Previous Balance<br>Energy<br>Access Charge<br>Power Cost Adju<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Roun | t<br>e<br>ustment X 2090<br>pts Tax<br>er Utility Tax  | кwн             |               |                   | 206.00<br>-206.00<br>.00<br>169.92<br>23.00<br>36.37<br>5.87<br>6.52<br>0.32 |                   |
|                     |           |                       |   |  | •               | CURRENT CHA   | RGES              | 242.00   |                   |
|                     |           |                       |   |  |                 |               | TOTAL DUE         | 242.00   |                   |
| Sub ID 1            |           | Acct # 73322          | 265 Name  | DOUBLE BRANC   | H COMM DEV DIST | Lo            | oc OAKLEAF VILL   | AGE CENTER   |                   |
|                     | Sch       | Read Dt               | Prev  | Curr   | Mult            | Usage         | Days              | Location   | Meter             |
| Dem Read<br>Dem Use |           |                       | Previous Bill Am<br>Invoice Paymen<br>Previous Balanc<br>Small Outdoor L<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Roun                             | t<br>e<br>.ight<br>pts Tax<br>ier Utility Tax          |                 | CURRENT CHA   | RGFS              | 212.00<br>-212.00<br>.00<br>198.62<br>5.09<br>7.94<br>0.35                   |                   |
|                     |           |                       |   |  |                 | CORRECT CITA  | TOTAL DUE         | 212.00   |                   |
| Sub ID 1            |           | Acct # 86842          | 243 Name  | DOUBLE BRANC   | H COMM DEV DIST | · L           | oc 571 OAKLEAF    | VILLAGE PKWY   |                   |
|                     | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>338   | Curr<br>343  | Mult<br>1       | Usage<br>5    | Days<br>34        | Location<br>868424   | Meter<br>40935673 |
| Dem Read<br>Dem Use |           |                       | Previous Bill Am<br>Invoice Paymen<br>Previous Balance<br>Energy<br>Access Charge<br>Power Cost Adj<br>FLA Gross Recei<br>Clay Co Public S<br>Operation Roun  | t<br>e<br>ustment X 5 KW<br>pts Tax<br>Ger Utility Tax | /H              |               |                   | 26.00<br>-26.00<br>.00<br>0.41<br>23.00<br>0.09<br>0.60<br>0.93<br>0.97      |                   |
|                     |           |                       |   |  |                 | CURRENT CHA   | RGES              | 26.00  |                   |
|                     |           |                       |   |  |                 |               | TOTAL DUE         | 26.00  |                   |



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456

**Statement Date: 01/31/2019** 

GROUP BILLING DETAIL

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Web Address clayelectric.com

| Sub ID 1                                |           | Acct # 8763369        | Name          | DOUBLE BRANCH   | COMM DEV DIST    | Loc           | : 382 OAKLEAF \ | /ILLAGE PKWY   |                   |
|---|-----------|-----------------------|---------------|---|------------------|---------------|-----------------|--|-------------------|
|   | Sch<br>GS | Read Dt<br>01/14/2019 | Prev<br>18118 | Curr<br>22848   | Mult<br>1        | Usage<br>4730 | Days<br>34      | Location<br>8763369  | Meter<br>13794545 |
| Dem Read<br>Dem Use                     |           | H<br>F<br>A<br>F<br>F | LA Gross Rece | nt<br>ce<br>Justment X 4730 k<br>pipts Tax<br>Ser Utility Tax | кwн              |               |                 | 610.00<br>-610.00<br>.00<br>384.55<br>23.00<br>82.30<br>12.56<br>14.09<br>0.50 |                   |
|   |           |                       |               |   |                  | CURRENT CHAR  | GES             | 517.00   |                   |
|   |           |                       |               |   |                  | ,             | TOTAL DUE       | 517.00   |                   |
| *************************************** |           |                       |               | Su  | ıb-Group # 1 Cur | rent Charges  |                 | 7,436.00   |                   |

# Clay County Sheriff's Office

P.O. Box 548 Green Cove Springs, FL 32043

|  |        | (D |           | Andrew J. | W   |      | C24 6 B |
|--|--------|----|-----------|-----------|-----|------|---------|
| The state of the s | S. Jan | LB | Controlly | F         | 201 | (22) |         |

INVOICE

INVOICE DATE: FEBRUARY 7, 2019 WEEK OF:1/18-24/19

TO: Double Branch CDD & Middle Village CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 FOR: Oakleaf Amenities Manager and Brian Sanchez

| DATE<br>WORKED | DESCRIPTION       | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT  |  |
|----------------|-------------------|----------------|-------|-------|---------|--|
| 1/21/19        | WAYNE SIMANDL     | 1700-2300      | 6     | 30.00 | 180.00  |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       |       |         |  |
|                |                   |                |       | (     |         |  |
|                |                   |                |       |       |         |  |
|                |                   | ***            |       |       |         |  |
| DEPUTY         | DEPUTY SIGNATURE: |                |       |       |         |  |
| -              |                   |                |       |       | \$90.00 |  |

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

# **Clay County Sheriff's Office**

P.O. Box 548 Green Cove Springs, FL 32043

INVOICE DATE: FEBRUARY 11, 2019 WEEK OF:2/1/19-2/7/19

TO:

Double Branch CDD & Middle Village CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 FOR:

Oakleaf Amenities Manager and

Brian Sanchez

| DATE<br>WORKED | DESCRIPTION             | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT    |  |
|----------------|-------------------------|----------------|-------|-------|-----------|--|
| 2/1/19         | BRYAN SMITH             | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/1/19         | WAYNE SIMANDL           | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/2/19         | WAYNE SIMANDL           | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/2/19         | BRYAN SMITH             | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/3/19         | BRYAN SMITH             | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/4/19         | JOHN DRURY              | 1600-2100      | 5     | 30.00 | 150.00    |  |
| 2/5/19         | BEN WASE                | 1830-0030      | 6     | 30.00 | 180.00    |  |
| 2/6/19         | DAVID VOLLER            | 1700-2300      | 6     | 30.00 | 180.00    |  |
| 2/7/19         | BEN WASE                | 1730-2330      | 6     | 30.00 | 180.00    |  |
|                |                         |                |       |       |           |  |
| DEPUTY         | DEPUTY SIGNATURE: TOTAL |                |       |       |           |  |
|                |                         |                |       |       | \$ 795.00 |  |

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!



D/B/A Atlantic Security 1714 Cesery Blvd Jacksonville, FL 32211 Telephone#: 904-743-8444

LIC EF00001226 - LIC LU405163 - EF20000570

INVOICE

| 100  |     | ¥)6 |   | W   |                  |      |
|------|-----|-----|---|-----|------------------|------|
| LZK) | ? L | B L | 9 | 044 | 604<br>604<br>70 | Sant |

Bill To:

OAKLEAF PLANTATION

370 OAKLEAF VILLAGE PARKWAY

ORANGE PARK FL 32065

Ship To:

OAKLEAF PLANTATION

370 OAKLEAF VILLAGE PKWY

FITNESS CENTER

ORANGE PARK FL 32065

| Invoice#   | Order#   | Customer# Cu       | bustomer P.O. # Terms Sal | lesperson |
|------------|----------|--------------------|---------------------------|-----------|
| Invoice Dt | Order Dt |                    |                           |           |
| 1154176    | 106443   | 81590              | UPON RECEIPT              |           |
| 02/15/19   | 02/15/19 | For: 03/01/19 - 02 | 2/29/20 00*               | 7         |
|            |          |                    |                           |           |

| Units        | U/M  | Item Description                    | Disc                                   | Unit Price | Amount |
|--------------|------|-------------------------------------|--|------------|--------|
|              |      | Contract#: 81590-2                  |  |            |        |
|              |      | FIRE-CC<br>COMMUNICATION CENTER     |  |            | 360.00 |
|              |      | Subtotal Tax #: 1600357598-53C      |  |            | 360.00 |
| **           |      | Total Due On 03/05/19               |  |            | 360.00 |
| Code to      | ) B  |                                     |  |            |        |
| Double       | Br   | anch Fitness Center                 |  |            |        |
|              |      | aintenance - Preventat              | ive                                    |            |        |
| 2-330-5      | 72   | <b>-4720</b> 28                     |  |            |        |
|              |      |                                     | *                                      |            |        |
|              |      |                                     |  |            |        |
|              |      |                                     |  |            |        |
|              |      |                                     |  |            |        |
|              |      |                                     |  |            |        |
|              |      |                                     | ************************************** |            |        |
|              | l    | NLINE VISIT US AT WWW.ATLANTICCOMPA | ANIES                                  | NET        |        |
| THANK YOU FO | K YO | UR BUSINESS!!!!!                    | J                                      | <u> </u>   |        |



Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00201224

Service Address:

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #: MC05521392

| Meter<br>Number | Meter<br>Size | Read<br>Date | Days<br>Billed |         | vious<br>ading | Current<br>Reading | Current<br>Usage |
|-----------------|---------------|--------------|----------------|---------|----------------|--------------------|------------------|
| Base Charg      | jes (Prepaid  | )            | 02             | 2/06/19 | to 03/0        | 7/19               | \$0.00           |
| Consumption     | on Charges    |              | Tier 1         | 0.0     | x              | 0.00               | \$0.00           |
| Proration F     | actor: 0.0000 | )            | Tier 2         | 0.0     | Х              | 0.00               | \$0.00           |
|                 |               |              | Tier 3         | 0.0     | х              | 0.00               | \$0.00           |
|                 |               |              | Tier 4         | 0.0     | х              | 0.00               | \$0.00           |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sjrwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| entropolitica (Santa Albara) (Santa Albara) (Santa Albara) (Santa Albara) (Santa Albara) (Santa Albara) (Santa | (et |   |      |        |
|--|-----|---|------|--------|
| Base Charges (Prepaid)   |     |   |      | \$0.00 |
| Consumption Charges  | 0.0 | X | 0.00 | \$0.00 |

Please pay \$640.48 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$612.01 was posted to your account on 1/24/2019.

| Meter<br>Number | Meter<br>Size | Read<br>Date | Days<br>Billed |       | revious<br>eading | Current<br>Reading | Current<br>Usage |
|-----------------|---------------|--------------|----------------|-------|-------------------|--------------------|------------------|
| 74650877        | 2             | 02/04/19     | 33             |       | 2381              | 2712               | 331              |
| Base Charge     | es (Prepaid   | i)           |                |       |                   |                    | \$123.86         |
| Consumption     | n Charges     |              | Tier 1         | 132.0 | ×                 | 0.76               | \$100.32         |
| Proration Fa    | ctor: 1.100   | 0            | Tier 2         | 44.0  | х                 | 1.50               | \$66.00          |
|                 |               |              | Tier 3         | 155.0 | х                 | 2.26               | \$350.30         |



| Other Charges                 |          |
|-------------------------------|----------|
| Administrative Fees (Prepaid) | \$0.00   |
| Capacity Fees (Prepaid)       | \$0.00   |
| Deposit Interest Refund       | \$0.00   |
| Current Charges               | \$640.48 |
| Previous Balance              | \$0.00   |
| Late Charge (If Applicable)   | \$0.00   |
| TOTAL AMOUNT DUE              | \$640.48 |

#### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00201224

566-1 Oakleaf Village Parkway Reclaimed Irrigation

Route #:MC05521392

Route Group:27

#### ADDRESSES

\$116-34 minoral

02/06/19

\$640.48

02/27/19

\$0.00

\$0.00

\$640.48

6095 1 AB 0.409 17-17



Bill Date

**Current Charges** 

**Previous Balance** 

Total Amount Due

Current Charges Past Due After Lend A Helping Hand (If Applicable)



**Customer Name:** 

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00206136 Route #: MC05521521

Service Address:

1591-1 Canopy Oaks Drive Reclaimed Irrigation

| Meter<br>Number          | Meter<br>Size                              | Read<br>Date     | Days<br>Billed |         | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|--|------------------|----------------|---------|----------------|--------------------|------------------|
|                          | Base Charges (Prepaid) Consumption Charges |                  |                | 2/06/19 | to 03/0        | 0.00               | \$0.00<br>\$0.00 |
| Proration Factor: 0.0000 |  | Tier 2<br>Tier 3 | 0.0            | x<br>x  | 0.00           | \$0.00<br>\$0.00   |                  |
|                          |  |                  | Tier 4         | 0.0     | x              | 0.00               | \$0.00           |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sjrwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| The company of the control of the co |     |   |      |        |
|--|-----|---|------|--------|
| Base Charges (Prepaid)   |     |   |      | \$0.00 |
| Consumption Charges  | 0.0 | х | 0.00 | \$0.00 |

Please pay \$495.51 by 2/27/2019 to avoid a \$3.00 late fee.

Make checks payable to CLAY COUNTY UTILITY
AUTHORITY.

|                          |               |              | Rais           | 1.    |                 |                    |                  |
|--------------------------|---------------|--------------|----------------|-------|-----------------|--------------------|------------------|
| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |       | evious<br>ading | Current<br>Reading | Current<br>Usage |
| 70065889                 | 1.5           | 02/04/19     | 33             | 24    | 1098            | 24347              | 249              |
| Base Charge              | es (Prepaid   | d)           | -              |       |                 |                    | \$77.42          |
| Consumption              | n Charges     |              | Tier 1         | 82.5  | х               | 0.76               | \$62.70          |
| Proration Factor: 1.1000 |               |              | Tier 2         | 27.5  | x               | 1.50               | \$41.25          |
|                          |               |              | Tier 3         | 139.0 | х               | 2.26               | \$314.14         |

Your last payment of \$433.92 was posted to your account on 1/24/2019.

| Other Charges                 |          |
|-------------------------------|----------|
| Administrative Fees (Prepaid) | \$0.00   |
| Capacity Fees (Prepaid)       | \$0.00   |
| Deposit Interest Refund       | \$0.00   |
| Current Charges               | \$495.51 |
| Previous Balance              | \$0.00   |
| Late Charge (If Applicable)   | \$0.00   |
| TOTAL AMOUNT DUE              | \$495.51 |

### Please return this portion with payment



Clay Gounty Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206136

1591-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05521521 Route Group:27

20003124363

#### Bill Summan

Bill Date 02/06/19
Current Charges \$495.51
Current Charges Past Due After 02/27/19
Lend A Helping Hand (If Applicable) \$0.00
Previous Balance \$0.00
Total Amount Due \$495.51

WALLFAMIGNET TO

6096 1 AB 0.409 17-17

DOUBLE BRANCH CDD 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649



դկլլին || լիսելի իգիկել | լիկելի իններ երելի և CLAY COUNTY UTILITY AUTHORITY 3176 OLD JENNINGS ROAD MIDDLEBURG, FL 32068



**Customer Name:** 

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00238253 Route #: MC05521740

Service Address:

1422-1 Bitterberry Drive Reclaimed Irrigation

| Meter<br>Number          | · · · · · · · · · · · · · · · · · · · | vious<br>ading | Current<br>Reading | Current<br>Usage     |   |      |        |
|--------------------------|---------------------------------------|----------------|--------------------|----------------------|---|------|--------|
|                          |                                       |                |                    |                      |   |      |        |
| Base Charg               | jes (Prepaid)                         |                | 02                 | 02/06/19 to 03/07/19 |   |      | \$0.00 |
| Consumption              | on Charges                            |                | Tier 1             | 0.0                  | × | 0.00 | \$0.00 |
| Proration Factor: 0.0000 |                                       |                | Tier 2             | 0.0                  | x | 0.00 | \$0.00 |
|                          |                                       |                | Tier 3             | 0.0                  | × | 0.00 | \$0.00 |
|                          |                                       |                | Tier 4             | 0.0                  | х | 0.00 | \$0.00 |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sirwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| Base Charges (Prepaid) |     |   |      | \$0.00 |
|------------------------|-----|---|------|--------|
| Consumption Charges    | 0.0 | х | 0.00 | \$0.00 |

Please pay \$28.58 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

|                 |                          |              | Reusi          |      |                |                    |                  |
|-----------------|--------------------------|--------------|----------------|------|----------------|--------------------|------------------|
| Meter<br>Number | Meter<br>Size            | Read<br>Date | Days<br>Billed |      | vious<br>ading | Current<br>Reading | Current<br>Usage |
| 54789478        | .75                      | 02/04/19     | 33             | 1556 |                | 1563               | 7                |
| Base Charge     | Base Charges (Prepaid)   |              |                |      |                |                    | \$23.26          |
| Consumption     | n Charges                |              | Tier 1         | 7.0  | х              | 0.76               | \$5.32           |
| Proration Fa    | Proration Factor: 1.1000 |              | Tier 2         | 0.0  | ×              | 1.50               | \$0.00           |
|                 |                          |              | Tier 3         | 0.0  | X              | 2.26               | \$0.00           |

Your last payment of \$28.58 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$28.58 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$28.58 |

### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238253

Route #:MC05521740 1422-1 Bitterberry Drive Reclaimed Irrigation

Route Group:27

MANUAL SAME

### Bill-Sturmmary

| Bill Date                           | 02/06/19 |
|-------------------------------------|----------|
| Current Charges                     | \$28.58  |
| Current Charges Past Due After      | 02/27/19 |
| Lend A Helping Hand (If Applicable) | \$0.00   |
| Previous Balance                    | \$0.00   |
| Total Amount Due                    | \$28.58  |
|                                     |          |

6097 1 AB 0.409 17-17

**DOUBLE BRANCH CDD 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649** 





**Customer Name:** 

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00238254 Route #: MC05521847

Service Address:

1206-1 Bedrock Drive Reclaimed Irrigation

| Meter       | Meter                    | Read                 | Days   | Pre     | vious | Current | Current |  |
|-------------|--------------------------|----------------------|--------|---------|-------|---------|---------|--|
| Number      | Size                     | Date                 | Billed | Reading |       | Reading | Usage   |  |
| Base Charg  | 02                       | 02/06/19 to 03/07/19 |        |         |       |         |         |  |
| Consumption | on Charges               |                      | Tier 1 | 0.0     | x     | 0.00    | \$0.00  |  |
| Proration F | Proration Factor: 0.0000 |                      |        | 0.0     | х     | 0.00    | \$0.00  |  |
|             |                          |                      | Tier 3 | 0.0     | x     | 0.00    | \$0.00  |  |
|             |                          |                      | Tier 4 | 0.0     | х     | 0.00    | \$0.00  |  |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sirwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| 5 <b>9</b> 44          |     |   |      |        |
|------------------------|-----|---|------|--------|
| Base Charges (Prepaid) |     |   |      | \$0.00 |
| Consumption Charges    | 0.0 | х | 0.00 | \$0.00 |

Please pay \$30.10 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY **AUTHORITY.** 

|                          |               |              | Rous           |     |                |                    |                  |
|--------------------------|---------------|--------------|----------------|-----|----------------|--------------------|------------------|
| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |     | vious<br>ading | Current<br>Reading | Current<br>Usage |
| 70003479                 | .75           | 02/04/19     | 33             | 403 |                | 412                | 9                |
| Base Charges (Prepaid)   |               |              |                |     |                |                    | \$23.26          |
| Consumption              | n Charges     |              | Tier 1         | 9.0 | х              | 0.76               | \$6.84           |
| Proration Factor: 1.1000 |               | 0            | Tler 2         | 0.0 | x              | 1.50               | \$0.00           |
|                          |               |              | Tier 3         | 0.0 | x              | 2.26               | \$0.00           |

Your last payment of \$29.34 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$30.10 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$30.10 |

# Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00238254

Route #:MC05521847

Route Group:27

ADDRESSES:

Bill Date 02/06/19 **Current Charges** \$30.10 02/27/19 **Current Charges Past Due After** Lend A Helping Hand (If Applicable) \$0.00 Previous Balance \$0.00 Total Amount Due \$30.10

MAIL PAYMENT TO

6098 1 AB 0.409 17-17

1206-1 Bedrock Drive Reclaimed Irrigation

DOUBLE BRANCH CDD 475 W TOWN PL STE 114 **ST AUGUSTINE, FL 32092-3649** 





**Customer Name:** 

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00206121 Route #: MC05522029

Service Address:

3178-1 Wandering Oaks Drive Reclaimed Irrigation

| Meter       | Meter        | Read   | Days    | Pre  | vious  | Current | Current |
|-------------|--------------|--------|---------|------|--------|---------|---------|
| Number      | Size         | Date   | Billed  | Rea  | nding  | Reading | Usage   |
| Base Charg  | 02           | /06/19 | to 03/0 | 7/19 | \$0.00 |         |         |
| Consumption | on Charges   |        | Tier 1  | 0.0  | х      | 0.00    | \$0.00  |
| Proration F | actor: 0.000 | כ      | Tier 2  | 0.0  | x      | 0.00    | \$0.00  |
|             |              |        | Tier 3  | 0.0  | х      | 0.00    | \$0.00  |
|             |              |        | Tier 4  | 0.0  | х      | 0.00    | \$0.00  |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sjrwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| Base Charges (Prepaid) |     |   |      | \$0.00 |
|------------------------|-----|---|------|--------|
| Consumption Charges    | 0.0 | х | 0.00 | \$0.00 |

| \$0.00 | Please pay \$30.10 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY |
|--------|--|
| \$0.00 | AUTHORITY.   |
|        |  |

Your last payment of \$30.10 was posted to your account on 1/24/2019.

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |     | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|---------------|--------------|----------------|-----|----------------|--------------------|------------------|
| 70945868                 | .75           | 02/04/19     | 33             |     | 86             | 95                 | 9                |
| Base Charge              |               |              |                |     | \$23.26        |                    |                  |
| Consumption              | n Charges     |              | Tier 1         | 9.0 | ×              | 0.76               | \$6.84           |
| Proration Factor: 1.1000 |               |              | Tier 2         | 0.0 | ×              | 1.50               | \$0.00           |
|                          |               |              | Tier 3         | 0.0 | x              | 2.26               | \$0.00           |

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$30.10 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$30.10 |

### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206121

3178-1 Wandering Oaks Drive Reclaimed Irrigation

Route #:MC05522029 Route Group:27

# Bill Summary

| Bill Date                           | 02/06/19 |
|-------------------------------------|----------|
| Current Charges                     | \$30.10  |
| Current Charges Past Due After      | 02/27/19 |
| Lend A Helping Hand (If Applicable) | \$0.00   |
| Previous Balance                    | \$0.00   |
| Total Amount Due                    | \$30.10  |

6099 1 AB 0.409 17-17

\$\$\$\$£1431||114328g\$xL|||4x8L||3\$\$£114||\$\$\$\$\$\$£1111||44 **DOUBLE BRANCH CDD 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649** 





Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00206125 Route #: MC05522414

Service Address:

1505-1 Canopy Oaks Drive Reclaimed Irrigation

| Meter<br>Number        | Meter<br>Size | Read<br>Date | Days<br>Billed |         | vious<br>adina | Current<br>Reading | Current<br>Usage |
|------------------------|---------------|--------------|----------------|---------|----------------|--------------------|------------------|
| Base Charges (Prepaid) |               |              | 00             | 2/06/19 | to 02/0        | 7/10               | \$0.00           |
| Consumption            | Tier 1        | 0.0          | X              | 0.00    | \$0.00         |                    |                  |
| Proration Fa           | actor: 0.0000 | )            | Tier 2         | 0.0     | х              | 0.00               | \$0.00           |
|                        |               |              | Tier 3         | 0.0     | Х              | 0.00               | \$0.00           |
|                        |               |              | Tier 4         | 0.0     | х              | 0.00               | \$0.00           |

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Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| Sews                   |     |   |      |        |
|------------------------|-----|---|------|--------|
| Base Charges (Prepaid) |     |   |      | \$0.00 |
| Consumption Charges    | 0.0 | х | 0.00 | \$0.00 |

Please pay \$38.70 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

|                     |                          |              | Rausi          |     |                |                    |                  |
|---------------------|--------------------------|--------------|----------------|-----|----------------|--------------------|------------------|
| Meter<br>Number     | Meter<br>Size            | Read<br>Date | Days<br>Billed | ,   | vious<br>ading | Current<br>Reading | Current<br>Usage |
| 71385119            | 1                        | 02/04/19     | 33             |     | 164            | 164                | 0                |
| Base Charge         |                          |              |                |     | \$38.70        |                    |                  |
| Consumption Charges |                          |              | Tier 1         | 0.0 | x              | 0.76               | \$0.00           |
| Proration Fa        | Proration Factor: 1.1000 |              |                | 0.0 | x              | 1.50               | \$0.00           |
|                     |                          |              | Tier 3         | 0.0 | х              | 2.26               | \$0.00           |

Your last payment of \$38.70 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$38.70 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$38.70 |

# Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206125

1505-1 Canopy Oaks Drive Reclaimed Irrigation

Route #:MC05522414

Route Group:27

#### 

MAIL PAYMENT TO

Bill Summari

02/06/19

02/27/19

\$38.70

\$0.00

\$0.00

\$38.70

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Bill Date

**Current Charges** 

**Previous Balance** 

Total Amount Due

Current Charges Past Due After Lend A Helping Hand (If Applicable)

THE STATE OF THE S



Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00207243 Route #: MC05522459

Service Address:

603-1 Waterford Oaks Drive Reclaimed Irrigation

| Meter<br>Number                             | Meter<br>Size | Read<br>Date | Days<br>Billed |     | vious<br>ading | Current<br>Reading | Current<br>Usage |
|---|---------------|--------------|----------------|-----|----------------|--------------------|------------------|
| Base Charges (Prepaid) 02/06/19 to 03/07/19 |               |              |                |     | \$0.00         |                    |                  |
| Consumption                                 | n Charges     |              | Tier 1         | 0.0 | х              | 0.00               | \$0.00           |
| Proration Factor: 0.0000                    |               |              | Tier 2         | 0.0 | ×              | 0.00               | \$0.00           |
|   |               |              | Tier 3         | 0.0 | Х              | 0.00               | \$0.00           |
|   |               |              | Tier 4         | 0.0 | х              | 0.00               | \$0.00           |

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Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

|     |   |      | \$0.00 |
|-----|---|------|--------|
| 0.0 | x | 0.00 | \$0.00 |
|     |   |      |        |

Please pay \$32.38 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY **AUTHORITY.** 

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |      | vious<br>ading | Current<br>Reading | Curren<br>Usage |
|--------------------------|---------------|--------------|----------------|------|----------------|--------------------|-----------------|
| 70067264                 | .75           | 02/04/19     | 33             |      | 169            | 181                | 12              |
| Base Charge              | s (Prepaid    | d)           |                |      |                |                    | \$23.26         |
| Consumption              | n Charges     |              | Tier 1         | 12.0 | ×              | 0.76               | \$9.12          |
| Proration Factor: 1.1000 |               | Tier 2       | 0.0            | х    | 1.50           | \$0.00             |                 |
|                          |               |              | Tier 3         | 0.0  | х              | 2.26               | \$0.00          |

Your last payment of \$32.38 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$32.38 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$32.38 |

#### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00207243

603-1 Waterford Oaks Drive Reclaimed Irrigation

Route #:MC05522459 Route Group:27

สภายใกไรและไรเลิล

# Bill Silminae

Bill Date 02/06/19 **Current Charges** \$32,38 02/27/19 **Current Charges Past Due After** Lend A Helping Hand (If Applicable) \$0.00 Previous Balance \$0.00 Total Amount Due \$32.38

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6101 1 AB 0.409 17-17

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Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00206380 Route #: MC05521159

Service Address:

1940-1 Woodworth Drive Reclaimed Irrigation

| Meter                    | Meter     | Read | Days   | Pre    | vious   | Current | Current |
|--------------------------|-----------|------|--------|--------|---------|---------|---------|
| Number                   | Size      | Date | Billed | Rea    | ading   | Reading | Usage   |
| Base Charges (Prepaid)   |           |      | 02     | /06/19 | to 03/0 | 7/19    | \$0.00  |
| Consumptio               | n Charges |      | Tier 1 | 0.0    | х       | 0.00    | \$0.00  |
| Proration Factor: 0.0000 |           |      | Tier 2 | 0.0    | х       | 0.00    | \$0.00  |
|                          |           |      | Tier 3 | 0.0    | х       | 0.00    | \$0.00  |
|                          |           |      | Tier 4 | 0.0    | х       | 0.00    | \$0.00  |

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Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| Siewy.                 |     |   |      |        |
|------------------------|-----|---|------|--------|
| Base Charges (Prepaid) |     |   |      | \$0.00 |
| Consumption Charges    | 0.0 | X | 0.00 | \$0.00 |

Please pay \$31.62 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY **AUTHORITY.** 

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |      | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|---------------|--------------|----------------|------|----------------|--------------------|------------------|
| 67643704                 | .75           | 02/04/19     | 33             | 2    | 013            | 2024               | 11               |
| Base Charge              | es (Prepaid   | i)           |                |      |                |                    | \$23.26          |
| Consumption              | n Charges     |              | Tier 1         | 11.0 | ×              | 0.76               | \$8.36           |
| Proration Factor: 1.1000 |               |              | Tier 2         | 0.0  | х              | 1.50               | \$0.00           |
|                          |               |              | Tier 3         | 0.0  | х              | 2.26               | \$0.00           |

Your last payment of \$29.34 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$31.62 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$31.62 |

### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206380

1940-1 Woodworth Drive Reclaimed Irrigation

Route #:MC05521159 Route Group:27

# Bill Summary

| Bill Date                           | 02/06/19 |
|-------------------------------------|----------|
| Current Charges                     | \$31.62  |
| Current Charges Past Due After      | 02/27/19 |
| Lend A Helping Hand (If Applicable) | \$0.00   |
| Previous Balance                    | \$0.00   |
| Total Amount Due                    | \$31.62  |

6102 1 AB 0.409 17-17

DOUBLE BRANCH CDD **475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649** 





DOUBLE BRANCH CDD Customer Name:

Bill Date: 02/06/2019

Customer #: 00206381 Route #: MC05521233

Service Address:

3659-1 Thousand Oaks Drive Reclaimed Irrigation

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |         | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|---------------|--------------|----------------|---------|----------------|--------------------|------------------|
| Base Charges (Prepaid)   |               |              | 02             | 2/06/19 | to 03/0        | 7/19               | \$0.00           |
| Consumption              | on Charges    |              | Tier 1         | 0.0     | ×              | 0.00               | \$0.00           |
| Proration Factor: 0.0000 |               |              | Tier 2         | 0.0     | х              | 0.00               | \$0.00           |
|                          |               |              | Tier 3         | 0.0     | Х              | 0.00               | \$0.00           |
|                          |               |              | Tior A         | 0.0     | v              | 0.00               | ያለ ለበ            |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sirwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

|                        | . Bon alternation |   |      |        |
|------------------------|-------------------|---|------|--------|
| Base Charges (Prepaid) |                   |   |      | \$0.00 |
| Consumption Charges    | 0.0               | x | 0.00 | \$0.00 |

Please pay \$199.49 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

| Meter                    | Meter       | Read     | Days   |      | vious | Current | Current  |
|--------------------------|-------------|----------|--------|------|-------|---------|----------|
| Number                   | Size        | Date     | Billed | He   | ading | Reading | Usage    |
| 71191253                 | .75         | 02/04/19 | 33     | 1    | 157   | 1254    | 97       |
| Base Charge              | es (Prepaid | i)       |        |      |       |         | \$23.26  |
| Consumption              | n Charges   |          | Tier 1 | 24.2 | x     | 0.76    | \$18.39  |
| Proration Factor: 1.1000 |             | Tier 2   | 8.8    | x    | 1.50  | \$13.20 |          |
|                          |             |          | Tier 3 | 64.0 | х     | 2.26    | \$144.64 |

Your last payment of \$148.18 was posted to your account on 1/24/2019.

| Other Charges                 |          |  |  |  |
|-------------------------------|----------|--|--|--|
| Administrative Fees (Prepaid) | \$0.00   |  |  |  |
| Capacity Fees (Prepaid)       | \$0.00   |  |  |  |
| Deposit Interest Refund       | \$0.00   |  |  |  |
| Current Charges               | \$199.49 |  |  |  |
| Previous Balance              | \$0.00   |  |  |  |
| Late Charge (If Applicable)   | \$0.00   |  |  |  |
| TOTAL AMOUNT DUE              | \$199.49 |  |  |  |

### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206381

3659-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521233 Route Group:27

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Bill Summary

02/06/19

\$199.49

02/27/19

\$0.00

\$0.00

\$199.49

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DOUBLE BRANCH CDD **475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649** 



Bill Date

**Current Charges** 

**Previous Balance** 

Total Amount Due

**Current Charges Past Due After** 

Lend A Helping Hand (If Applicable)



Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00206376 Route #: MC05521142

Service Address:

3701-1 Thousand Oaks Drive Reclaimed Irrigation

| Meter                    | Meter     | Read | Days   | Pre    | vious | Current | Current |
|--------------------------|-----------|------|--------|--------|-------|---------|---------|
| Number                   | Size      | Date | Billed | Rea    | ading | Reading | Usage   |
| Base Charges (Prepaid)   |           |      | 02     | \$0.00 |       |         |         |
| Consumption              | n Charges |      | Tier 1 | 0.0    | x     | 0.00    | \$0.00  |
| Proration Factor: 0.0000 |           |      | Tier 2 | 0.0    | х     | 0.00    | \$0.00  |
|                          |           |      | Tier 3 | 0.0    | Х     | 0.00    | \$0.00  |
| •                        |           |      | Tier 4 | 0.0    | х     | 0.00    | \$0.00  |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sjrwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

|     |     |       | \$0.00     |
|-----|-----|-------|------------|
| 0.0 | Х   | 0.00  | \$0.00     |
|     | 0.0 | 0.0 x | 0.0 x 0.00 |

Please pay \$23.26 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |     | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|---------------|--------------|----------------|-----|----------------|--------------------|------------------|
| 69062536                 | .75           | 02/04/19     | 33             | 677 |                | 677                | 0                |
| Base Charge              | es (Prepaid   | l)           |                |     |                |                    | \$23.26          |
| Consumption Charges      |               |              | Tier 1         | 0.0 | х              | 0.76               | \$0.00           |
| Proration Factor: 1.1000 |               |              | Tier 2         | 0.0 | Х              | 1.50               | \$0.00           |
|                          |               |              | Tier 3         | 0.0 | x              | 2.26               | \$0.00           |

Your last payment of \$26.30 was posted to your account on 1/24/2019.

| Other Charges                 |         |
|-------------------------------|---------|
| Administrative Fees (Prepaid) | \$0.00  |
| Capacity Fees (Prepaid)       | \$0.00  |
| Deposit Interest Refund       | \$0.00  |
| Current Charges               | \$23.26 |
| Previous Balance              | \$0.00  |
| Late Charge (If Applicable)   | \$0.00  |
| TOTAL AMOUNT DUE              | \$23.26 |

### Please return this portion with payment



Clay County Utility Authority 3176 Old Jennings Road Middleburg, Fiorida 32068

DOUBLE BRANCH CDD

Customer #:00206376

Route #:MC05521142

Route Group:27

ADDRESSINE

2 Bill Summary

Bill Date 02/06/19
Current Charges \$23.26
Current Charges Past Due After 02/27/19
Lend A Helping Hand (If Applicable) \$0.00
Previous Balance \$0.00
Total Amount Due \$23.26

6104 1 AB 0.409 17-17

3701-1 Thousand Oaks Drive Reclaimed Irrigation



This is a standard of the stan



Customer Name:

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

00206379 Customer #: Route #: MC05521144

Service Address:

3713-1 Thousand Oaks Drive Reclaimed Irrigation

| Your lawn needs water only every other week at most |
|---|
| during winter months, so skip a week! Learn more at |

Meter Meter Read Days Previous Current Current Reading Reading Number Size Date Billed Usage Base Charges (Prepaid) 02/06/19 to 03/07/19 \$0.00 Consumption Charges \$0.00 0.00 Tier 1 0.0 Х Proration Factor: 0.0000 \$0.00 Tier 2 0.0 0.00 Χ \$0.00 Tier 3 0.0 χ 0.00 Tier 4 \$0.00 0.0 х 0.00

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

www.sirwmd.com/skip-a-week.

| and the second s | EF. |   |      |        |
|--|-----|---|------|--------|
| Base Charges (Prepaid)   |     |   |      | \$0.00 |
| Consumption Charges  | 0.0 | х | 0.00 | \$0.00 |

Please pay \$117.70 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY **AUTHORITY.** 

|              |                          |          | Heus   | e.   |       |         |         |
|--------------|--------------------------|----------|--------|------|-------|---------|---------|
| Meter        | Meter                    | Read     | Days   | Pre  | vious | Current | Current |
| Number       | Size                     | Date     | Billed | Re   | ading | Reading | Usage   |
| 54004672     | 1.5                      | 02/04/19 | 33     | 13   | 206   | 13259   | 53      |
| Base Charge  | es (Prepaid              | d)       |        |      |       |         | \$77.42 |
| Consumption  | n Charges                |          | Tier 1 | 53.0 | x     | 0.76    | \$40.28 |
| Proration Fa | Proration Factor: 1.1000 |          | Tier 2 | 0.0  | х     | 1.50    | \$0.00  |
|              |                          |          | Tier 3 | 0.0  | х     | 2.26    | \$0.00  |

Your last payment of \$91.10 was posted to your account on 1/24/2019.

| Other Charges                 |          |
|-------------------------------|----------|
| Administrative Fees (Prepaid) | \$0.00   |
| Capacity Fees (Prepaid)       | \$0.00   |
| Deposit Interest Refund       | \$0.00   |
| Current Charges               | \$117.70 |
| Previous Balance              | \$0.00   |
| Late Charge (If Applicable)   | \$0.00   |
| TOTAL AMOUNT DUE              | \$117.70 |

# Please return this portion with payment



6105 1 AB 0.409 17-17

**ST AUGUSTINE, FL 32092-3649** 

Clay County Utility Authority 3176 Old Jennings Road Middleburg, Florida 32068

DOUBLE BRANCH CDD

Customer #:00206379

3713-1 Thousand Oaks Drive Reclaimed Irrigation

Route #:MC05521144 Route Group:27

AUNG BESSE

# MALERAYMENT TO

Mile Supplement

02/06/19

\$117.70

02/27/19

\$0.00

\$0.00

\$117.70

**DOUBLE BRANCH CDD 475 W TOWN PL STE 114** 



Bill Date

**Current Charges** 

**Previous Balance** 

Total Amount Due

**Current Charges Past Due After** Lend A Helping Hand (If Applicable)





**Customer Name:** 

DOUBLE BRANCH CDD

Bill Date: 02/06/2019

Customer #: 00191992 Route #: MC05520506

Service Address:

716-1 Wakemont Drive Reclaimed Irrigation

| Meter<br>Number  | Meter<br>Size | Read<br>Date | Days<br>Billed |                      | vious<br>adina | Current<br>Reading | Current<br>Usage |  |
|--|---------------|--------------|----------------|----------------------|----------------|--------------------|------------------|--|
| T COLUMN TO THE TOTAL TO | O IZO         |              | Dilloa         | 1100                 | tunig          | ricading           |                  |  |
| Base Charg   | jes (Prepaid) | )            | 02             | 02/06/19 to 03/07/19 |                |                    |                  |  |
| Consumption  | on Charges    |              | Tier 1         | 0.0                  | ×              | 0.00               | \$0.00           |  |
| Proration Factor: 0,0000   |               |              | Tier 2         | 0.0                  | х              | 0.00               | \$0.00           |  |
|  |               |              | Tier 3         | 0.0                  | х              | 0.00               | \$0.00           |  |
|  |               |              | Tier 4         | 0.0                  | x              | 0.00               | \$0.00           |  |

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at www.sjrwmd.com/skip-a-week.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped 1 week of irrigation this season, it could save nearly 1 billion gallons of water!

| Base Charges (Prepaid) |     |   |      | \$0.00 |
|------------------------|-----|---|------|--------|
| Consumption Charges    | 0.0 | х | 0.00 | \$0.00 |

Please pay \$130.70 by 2/27/2019 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

| Meter<br>Number          | Meter<br>Size | Read<br>Date | Days<br>Billed |     | vious<br>ading | Current<br>Reading | Current<br>Usage |
|--------------------------|---------------|--------------|----------------|-----|----------------|--------------------|------------------|
| 58743864                 | 2             | 02/04/19     | 33             | 460 |                | 469                | 9                |
| Base Charge              | es (Prepaid   | i)           |                |     |                |                    | \$123.86         |
| Consumption Charges      |               |              | Tier 1         | 9.0 | х              | 0.76               | \$6.84           |
| Proration Factor: 1.1000 |               |              | Tier 2         | 0.0 | x              | 1.50               | \$0.00           |
|                          |               |              | Tier 3         | 0.0 | х              | 2.26               | \$0.00           |

Your last payment of \$131.46 was posted to your account on 1/24/2019.

| Other Charges                 |          |
|-------------------------------|----------|
| Administrative Fees (Prepaid) | \$0.00   |
| Capacity Fees (Prepaid)       | \$0.00   |
| Deposit Interest Refund       | \$0.00   |
| Current Charges               | \$130.70 |
| Previous Balance              | \$0.00   |
| Late Charge (If Applicable)   | \$0.00   |
| TOTAL AMOUNT DUE              | \$130.70 |

#### Please return this portion with payment

Middleburg, Florida 32068



# Bill Starman

Bill Date 02/06/19 **Current Charges** \$130.70 02/27/19 **Current Charges Past Due After** Lend A Helping Hand (If Applicable) \$0,00 **Previous Balance** \$0.00 Total Amount Due \$130.70

DOUBLE BRANCH CDD

Customer #:00191992

716-1 Wakemont Drive Reclaimed Irrigation

Route #:MC05520506

Route Group:27

ADDRESSE

#### MAILER/AVANGULES

6094 1 AB 0.409 17-17 **DOUBLE BRANCH CDD 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649** 



From: Oakleaf Venues venuerentals@oakleafresidents.com Subject: DBCDD refund of deposit request - ELIDA ZELAYA

Date: February 24, 2019 at 5:55 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com

### Good afternoon Hannah,

2.300·369·163 687

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom SATURDAY) 2:30 p.m. to 6:30 p.m.
- DATE OF VENUE FEBRUARY 16, 2019
- RESIDENT ELIDA ZELAYA
- ADDRESS 3100 LITCHFIELD DRIVE, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via VISA (4603)
  - DATED: 1/11/19INVOICE#: 2BATCH#: 105
  - SEQ#: 2
  - APPROVAL CODE: 939885
  - AMOUNT: \$100.00

AT THE 2 5 2019

Let me know if you have any questions or require any additional information.

### Thank you.

I will be out of the office MONDAY, February 25, 2019 and TUESDAY, February 26, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

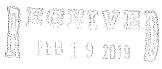
# Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

# Invoice

Bill To:

Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



Case: Number:

Invoice #: 2043 Invoice Date: 2/5/19 Due Date: 2/5/19

| * 151        |          | 14" 144 | UTU | KU/ | P.O. |
|--------------|----------|---------|-----|-----|------|
| Your.        |          |         |     |     |      |
| <b>超多图</b> 3 | 30000000 | Annes   |     |     |      |

| Description                  | Hours/Qty        | Rate      | Amount                 |
|------------------------------|------------------|-----------|------------------------|
| Amenities Revenue  2.369,103 | 25.32            | 25.00     | 633,00                 |
| 2.369,103                    |                  |           |                        |
|                              | Tutal            |           | \$000.00               |
|                              | Total<br>Payment | e/Cradite | \$633.00<br><br>\$0.00 |
|                              | raviiielli       | SIUDUIG   | ֆՄ.ՄԱ                  |

# Governmental Management Services, LLC .9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

# DOUBLE BRANCH CDD

# **Facility Event Staff Service Hours**

| Quantity | Description                          |    | Rate  |    | Amount |  |
|----------|--------------------------------------|----|-------|----|--------|--|
| 25.32    | Facility Event Staff                 | \$ | 25.00 | \$ | 633.00 |  |
|          | Covers Period End: Januarry 31, 2019 |    |       |    |        |  |
|          | Amenities Revenue # 2-369-103        |    |       |    |        |  |

# Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

# Invoice

| Date    | Invoice # |
|---------|-----------|
| 2/21/19 | 2046      |

| Bill To  |
|--|
| Double Branch CDD<br>475 West Town Place<br>Suite 114<br>St. Augustine, FL 32092 |
|  |



|   |             | P.O. No. | Terms                | Project              |
|---|-------------|----------|----------------------|----------------------|
|   |             |          | Due on receipt       |                      |
| Description   | 1614.05E    | Qly      | Rate                 | Amount               |
| Facility Maintenance 1 - January 31, 2019  Maintenance Supplies | 120cj       |          | 7,271.81<br>1,320.43 | 7,271.81<br>1,320.43 |
| Tacility Maint, - Gen,<br>2,572,4660                            | \$ 2.       | 295,00   |                      |                      |
| Facility Maint, - Conting,<br>2, 572, 4662                      | <b>\$</b> 2 | 480,00   |                      |                      |
| Lighting Repairs<br>2, 320, 572, 4663                           | \$          | 711,24   |                      |                      |
| Facility Maint, - General (fitness) 330, 572, 4710 92           | 4           | 187,00   |                      |                      |
| 2, 572, 4640  | \$ 1        | 574,00   |                      |                      |
| Repairs/Replace<br>2, 572,6310                                  | *           | 345,     |                      |                      |
|   | l           |          | Total                | \$8,592.24           |
|   |             |          | Payments/Credi       | ts \$0.00            |
|   |             |          | Balance Due          | \$8,592.24           |

# DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF JANUARY 2019

|             |       | <del></del>     | · ON THE HOUSE OF WHITE MAY  |
|-------------|-------|-----------------|--|
| <u>Date</u> | Hours | <u>Employse</u> | Description  |
| 1/2/19      | 4     | E.T.            | Performed light inspection, replaced bulbs in filness center and filed house bathrooms, repaired   |
| 1/2/19      | 6     | G.S.            | table in filness center, repaired fence at playground  Removed dabris from common areas, parking lot, medians, roadways, walkways, shrubs, playground,   |
| 1/3/19      | 5     | T.C.            | parks, lakes and Amerilly Center, replaced trash can liners as needed<br>Removed and deaned duck bridge, pool deck and palio of duck leess, took down Christmas lights                                     |
| 174114      |       |                 | and decorations and placed in storage  |
| 1/4/19      | 6     | E.T.            | Removed Christmas light and decorations, repaired entrance lights at Silver Leaf   |
| 1/4/19      | 6     | B.M.            | Removed Christmas light and decorations,   |
| 1/4/19      | 4     | T.C.            | Watered plants around pool deck, removed and cleaned duck bridge, pool deck and patio of duck feces  |
| 1/4/19      | 6     | G.S.            | Removed trash and debris from ponds, removed debris from common areas, playground, parking tol, parks, roadways, medians, walkways, shrubs and around Amerilly Center, replaced trash can liners as needed |
| 1/7/19      | 2     | B.M.            | Removed Chrisimas light and decorations in community   |
| 1/7/09      | 6     | G,S,            | Treated fire ants and mounds on playground, removed debris around Amenity Center, walkways, medians, parking lot, shrubs, entrance, parks and playground   |
| 1/8/19      | 8     | E.T.            | Removed motors from water fall and dismantied them, removed Christmas light and decorations  |
| 1/8/19      | 6     | B.M.            | Removed Christmas light and decorations in community   |
| 1/9/19      | 4     | E.T.            | Removed Christmas light and decorations in community   |
| 1/9/19      | 2     | B.M.            | Removed Christmas light and decorations in community   |
| 1/9/19      | 6     | T.C.            | Took down Angel Tree and stored it, watered plants around pool deck and pallo, removed and   |
|             |       |                 | cleaned duck feces from pool deck, pallo and duck bridge   |
| 1/9/19      | 6     | G,S,            | Removed debris from entrance way, medians, roadways, parking lot, walkways, playground, parks, shrubs and Amenity Center, removed trash and debris from pond, replaced trash can liners as needed          |
| 1/10/19     | 2     | T.C.            | Removed and cleaned duck bridge, pool deck and palio of duck faces   |
| 1/11/19     | 4     | T.C.            | Watered plants around pool deck and pallo, removed and cleaned duck feces from duck bridge, pool deck and pallo  |
| 1/11/19     | 5     | G.S.            | Removed debris from entrance way, medians, roadways, parking lot, walkways, playground, parks, shrubs, common areas, pond, common areas and Amenity Center, replaced trash can liners as needed            |
| 1/14/19     | 6     | G.S.            | Removed debris from around Amenity Center, walkways, shrubs, patto, pool deck, playground, parking   |
| 1117119     | •     | 0.0,            | lot, medians, entrance, roadways and common areas, replaced trash can liners as needed   |
| 1/15/19     | 4     | E.T.            | Inspected water fall plumbing and made needed repairs to plumbing, cleaned out the pump box  |
| 1/15/19     | 3     | B.M.            | Inspected that is applicating of a trade to be installed at water fall   |
| 1/15/19     | 3     | G.S.            | Performed maintenance on trash can base, treated parks for fire ants, removed and cleaned up cement  |
|             |       |                 | splil around clock tower, removed debris in common areas, replaced trash can liners as needed  |
| 1/16/19     | 8     | E.T.            | Installed new motors in water fall equipment pack  |
| 1/16/19     | 8     | в.м.            | Assisted with Installation of new motors in entrance of water fall, removed debris in shrubs   |
| 1/16/19     | 8     | T.C.            | Assisted with installation of new motors in entrance of water fall, repaired door jam on ladies restroom by office, removed and cleaned duck feces from duck bridge, pool deck and pallo                   |
| 1/18/19     | 3     | G,S.            | Removed debris from common areas, parking lot, medians and entrance, replaced trash can liners as needed   |
| 1/17/19     | 2     | T,C.            | Cleaned duck bridge, pool deck and palio of duck feces   |
| 1/18/19     | 6     | T.C.            | Removed broken street sign and delivered to shop for repair, cleaned duck bridge and pool decks<br>of duck feces, watered all plants around pool deck  |
| 1/18/19     | 5     | G.S.            | Removed debris from common areas, parking lot, medians and entrance, removed trash from ponds  |
| 1/21/19     | б     | G.S.            | Performed maintenance on golf cart, removed debris from entranceway, medians, common areas,<br>Amenity Center, playground, park and pond   |
| 1/21/19     | 3     | T.C.            | Installed new vipes dispenser, removed debris from duck bridge and pool decks  |
| 1/22/19     | 4     | T.C.            | Cleaned duck bridge, pool deck and pallo of duck leces, watered plants around pool deck and pallo  |
| 1/23/19     | 4     | в.м.            | inspected and cleaned motor boxes, filled pot holes on neighborhood roadway, removed debris around   |
| 4(55)46     | A     | ti v            | Amenity center   |
| 1/23/19     | 4     | E.T.            | Dig out broken waterlines for repair, clean out and wash equipment for slide & spray ground pot fountain   |
| 1/23/19     | 4     | T.C.            | Inspected and repaired broken door on ladies restroom, removed debris from duck bridge and pool deck   |
| 1/23/19     | 5     | G,S,            | Removed debris from common areas, parking lot, medians, roadways, vialkways, shrubs, playground  |
| 1/24/19     | 6     | T.C.            | Repaired waterline in pool pack area, inspected and repaired door at filness area, removed duck feces debds from duck bridge and pool decks  |
| 1/25/19     | 4     | в.М.            | Serviced and cleened surge tank for spray feature, repaired garbage can  |
| 1/25/19     | 3     | E.T.            | Serviced and cleaned surge tank for spray feature, repaired gerbage can, formed up and poured  |
| 1/25/19     | 8     | T.C.            | concrete for garbage can, repaired windscreen on tennis courts  Serviced and changed out existing lights to LEO in filness center, removed debris from Amenity Center                                      |
| 1/26/19     | 6     | G.S.            | fountain and sign, duck bridge and pool decks, watered all plants around pool decks<br>Remove debris around Amenity Center, playground, park and common areas  |
| 1/28/19     | 2     | B.M,            | Cleaned entrance waterfall at Amenity Center   |

# DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF JANUARY 2019

| Date    | Hours | Employee | Description  |
|---------|-------|----------|--|
| 1/28/19 | -5    | G.S,     | Removed debris from common areas and pends   |
| 1/29/19 | 2     | E.T.     | Removed concrete forms on trash can pad at soccer field, reset GFI's on pool pac, tested sump pumps  |
| 1/30/19 | 6     | T.C.     | Removed debris and dead bugs from light lixtures, Installed LED lights in fitness Center, removed debris from duck bridge and pool decks                     |
| 1/30/19 | 5     | G,S,     | Inspected and serviced golf cart, removed trash and debris from common areas, parking lots, medians and entrance, pends, replaced trash can liners as needed |
| 1/31/19 | 2     | T.C.     | Cleaned duck bridge, pool deck and path of duck feces  |
| TOTAL   | 221   |          |  |
| MILES   | 449   |          | *Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445  |

# MAINTENANCE BILLABLE PURCHASES

Parlod Ending 02/5/10

| DISTRICT<br>DB<br>DOUBLE BRANCH | DATE    | SUPPLIES                                   | PRICE  | EMPLOYEE                                |
|---------------------------------|---------|--|--------|---|
|                                 | 1/4/19  | Photo sensor light control                 | 14.92  | B.M.                                    |
|                                 | 1/4/19  | Brass machine screw                        | 1.36   | в.м.<br>В.М.                            |
|                                 | 1/8/19  | HDX 30gal storage container                | 20,65  | J.S.                                    |
|                                 | 1/9/19  | 55 gal tote                                | 22.98  | Ť.Č.                                    |
|                                 | 1/10/19 | Machine screw round head                   | 1,36   | B.M.                                    |
|                                 | 1/11/(9 | Lysol spray                                | 7.91   | T.C.                                    |
|                                 | 1/11/19 | Pine sol (2)                               | 19.72  | T.C.                                    |
|                                 | 1/16/19 | Spray paint (beige)                        | 4.57   | T.C.                                    |
|                                 | 1/16/19 | Wood screw (3 1/2")                        | 1,36   | T.C.                                    |
|                                 | 1/16/19 | Wood screw (2 1/2")                        | 6.79   | T.C.                                    |
|                                 | 1/16/19 | Sheet metal (24x24x16ga)                   | 39.95  | T.C.                                    |
|                                 | 1/16/19 | Crimped wire wheel                         | 8.06   | в.м.                                    |
|                                 | 1/17/19 | 3/4" Conduit body                          | 6.52   | J.S.                                    |
|                                 | 1/17/19 | 3/4" Conduit nipple                        | 1.69   | J.S.                                    |
|                                 | 1/17/19 | 3/4" Reducing washer                       | 0.82   | J.S.                                    |
|                                 | 1/17/19 | 3/4" Tigultite fittings (5)                | 13.86  | J.S.                                    |
|                                 | 1/17/19 | 12 Outlert surge proteotors                | 45.97  | J.S.                                    |
|                                 | 1/17/19 | 12 Outlant surge protectors HD w/USB ports | 68,98  | J.S.                                    |
|                                 | 1/20/19 | 2 x 2 LED troffer (8)                      | 349.80 | J.S.                                    |
|                                 | 1/21/19 | 2 x 2 LED troffer (4)                      | 174.80 | J.\$.                                   |
|                                 | 1/23/19 | Machine screws (2)                         | 2.71   | T.C.                                    |
|                                 | 1/23/19 | Lockwashers (4)                            | 0.78   | T.C.                                    |
|                                 | 1/23/19 | Cut washers (4)                            | 0,55   | T,C,                                    |
|                                 | 1/23/19 | HEX nuts (4)                               | 0.32   | T.C.                                    |
|                                 | 1/23/19 | 1"x2' PVC pipe                             | 2.69   | B.M.                                    |
|                                 | 1/23/19 | 1" PVC elbow 90 degree (4)                 | 5.24   | B.M.                                    |
|                                 | 1/23/19 | 1" PVC coupling (3)                        | 2,14   | B.M.                                    |
|                                 | 1/23/19 | 1" PVC lee                                 | 1.54   | B.M.                                    |
|                                 | 1/23/19 | Hex bolts (4)                              | 8,97   | в,М,                                    |
|                                 | 1/23/19 | HEX nuts (4)                               | 1,10   | в.М.                                    |
|                                 | 1/23/19 | Flat cut washers (8)                       | 2,12   | В,М.                                    |
|                                 | 1/23/18 | 60lbs Black top patch sakrete              | 31.44  | В,М,                                    |
|                                 | 1/23/19 | 1x12x8ft common board                      | 31,11  | в.М.                                    |
|                                 | 1/24/19 | 2 x 2 LEO troffer (4)                      | 174.80 | J,S,                                    |
|                                 | 1/28/19 | Orange flagging tape                       | 5.72   | J.S.                                    |
|                                 | 1/28/19 | Tree and shrub spikes                      | 5.15   | J,8.                                    |
|                                 | 1/28/19 | Miracle grow plant food                    | 4.28   | J.S.                                    |
|                                 | 1/29/19 | 22" Clay pot (4)                           | 229.91 | 8.M.                                    |
|                                 |         | mawa)                                      |        | *************************************** |

TOTAL \$1,320.43

# Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

# Invoice

Bill To:

Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



ED 3 0 2022433445244524520

Invoice #: 2041 Invoice Date: 2/1/19 Due Date: 2/1/19

Case: P.O. Number:

| Description   | Hours/Qty                               | Rate        | Amount     |
|---|---|-------------|------------|
| Facility Management - Oakleaf Plantation - February 2019 Rec. |   | 9,205.83    | 9,205.83   |
|   |   |             |            |
| 2 310 S.3.340   |   |             |            |
| 2,310,513,340   |   |             |            |
| 92  |   |             |            |
|   |   |             |            |
|   |   |             |            |
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|   | *************************************** |             |            |
|   |   |             |            |
|   | 7                                       |             |            |
|   |   |             |            |
|   | Total                                   |             | \$9,205.83 |
|   | Payme                                   | nts/Credits | \$0.00     |
|   | Balanc                                  | e Due       | \$9,205.83 |

# Governmental Wanagement Services, LLC

1001 Bradford Way Kingston, TN 37763

# Invoice

Invoice #: 2042 Invoice Date: 2/1/19

Due Date: 2/1/19

Case:

P.O. Number:

Bill To:

Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092 MEGERVEN M +EB 1 9 2019 V

Description Hours/Qty Rate Amount Facility Management - Oakleaf Plantation - February 2019/ Amenity 4,963,17 4,963.17 Staff 2,310,513,340 92

Total \$4,963.17

Payments/Credits \$0.00

Balance Due \$4,963.17

# Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

# Invoice

\$661.50

Invoice #: 2044 Invoice Date: 2/19/19 Due Date: 2/19/19

Case:

P.O. Number:

Bill To:

Double Branch CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

| Description                                   | Hours/Qty | Rate                                    | Amount   |
|---|-----------|---|----------|
| acility Event Staff through February 14, 2019 | 26.46     | 25.00                                   | 661.50   |
| ,   |           |   |          |
|   |           | *************************************** |          |
| Amenities Revenue                             |           |   |          |
| Amenities Kevenue                             |           |   |          |
| 2,369,103                                     |           |   |          |
| 92  |           |   |          |
|   |           |   |          |
|   |           |   |          |
|   |           | No.                                     |          |
|   |           | *************************************** |          |
|   |           |   |          |
|   |           |   |          |
|   |           |   |          |
|   |           |   |          |
|   | Total     |   | \$661.50 |
|   | Payment   | ts/Credits                              | \$0.00   |

**Balance Due** 

# Governmental Management Services, LLC 9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

# DOUBLE BRANCH CDD

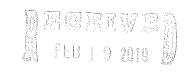
# Facility Event Staff Service Hours

| Quantity | Description                          |    | <u>Rate</u> |    | Amount |  |
|----------|--------------------------------------|----|-------------|----|--------|--|
| 26.46    | Facility Event Staff                 | \$ | 25.00       | \$ | 661.50 |  |
|          | Covers Period End: February 14, 2019 |    |             |    |        |  |
|          | Amenities Revenue # 2-369-103        |    |             |    |        |  |

From: Oakleaf Venues venuerentals@oakleafresidents.com Subject: DBCDD refund of deposit request - JARRELL FLUITT

Date: February 19, 2019 at 1:02 PM

To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com





TOV

#### Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom FRIDAY) 7:00 p.m. to 11:00 p.m.
- DATE OF VENUE FEBRUARY 8, 2019
- RESIDENT JARRELL FLUITT
- ADDRESS 538 RYKER WAY, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via VISA (8496)
  - DATED: 1/20/19
  - INVOICE#: 4
  - BATCH#: 106
  - SEQ#: 4
  - APPROVAL CODE: 644600
  - AMOUNT: \$100.00

2.300.369.103

686

Let me know if you have any questions or require any additional information.

### Thank you.

I will be out of the office WEDNESDAY, February 20, 2019 and THURSDAY, February 21, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

# INVOICE



3543 State Road 419, Winter Springs, FL 32708 PH: 800-666-5253

|   | 150 |    | Ŋ | 7/    | 3703<br>3763 | V. |
|---|-----|----|---|-------|--------------|----|
| ŀ |     | Ì. |   | 7.5.5 |              |    |
|   |     |    |   |       |              |    |

|              | ·         |
|--------------|-----------|
| Invoice #    | 410103    |
| Account #    | 708477    |
| Invoice Date | 2/1/2019  |
| Due Date     | 2/11/2019 |
| Rep          | ERW       |

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com

# Bill To DOUBLE BRANCH CCD/OAKLEAF PLANTATION 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

| P.O. No.                             |      | Terms   | Invoice D  | ate Reflects Month of |
|--------------------------------------|------|---|------------|-----------------------|
|                                      |      | NET 10 DAYS                                   | Se         | rvice Provided        |
| ltem                                 |      | Amount  |            |                       |
| Code to:<br>2-320-572-<br>Double Bra | 4680 | Management Service (R) <b>ake Maintenance</b> |            | 2,029.00              |
|                                      |      | Customer Total Balance                        | \$2,029.00 |                       |
|                                      |      | Total Invoice                                 |            | \$2,029.00            |

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

#### PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To

DOUBLE BRANCH CCD/OAKLEAF PLANTATION
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Amount Enclosed Invoice # 410103

Account # 708477

Date 2/1/2019

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc. 3543 State Road 419 Winter Springs, FL 32708







Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

| Card #                                      |
|---|
|   |
| Exp. Date #                                 |
|   |
| Print Name                                  |
| Billing Address: Check box if same as above |

From: Oakleaf Venues venuerentals@oakleafresidents.com Subject: DBCDD refund of deposit request - MELANIE ESCOBAR

Date: February 19, 2019 at 1:44 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com





#### Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- LOCATION OVCR aka Oakleaf Village Clubroom (SATURDAY) 10:00 a.m. to 2:00 p.m.
- DATE OF VENUE FEBRUARY 9, 2019
- RESIDENT MELANIE ESCOBAR
- ADDRESS 3010 OATLAND COURT, ORANGE PARK, FL 32065
- AMOUNT OF REFUND \$100.00
  - DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VyStar:

■ DATED: 1/28/19

■ CHECK#: 110

■ DEPOSITED: 1/28/19

**AMOUNT:** \$100.00

2.300.369.103

685

Let me know if you have any questions or require any additional information.

#### Thank you.

I will be out of the office WEDNESDAY, February 20, 2019 and THURSDAY, February 21, 2019, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds — Venue Coordinator, OakLeaf Plantation venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

#### www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

# **Clay County Sheriff's Office**

P.O. Box 548 Green Cove Springs, FL 32043



PROPERTY ED

INVOICE DATE: FEBRUARY 19, 2019 WEEK OF:2/8/19-2/14/19

To: Double Branch CDD & Middle Village CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 FOR: Oakleaf Amenities Manager and Brian Sanchez

| DATE<br>WORKED | DESCRIPTION      | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT      |
|----------------|------------------|----------------|-------|-------|-------------|
| 2/8/19         | BRYAN SMITH      | 1700-2300      | 6     | 30.00 | 180.00      |
| 2/8/19         | BEN SIMMONS      | 1700-2300      | 6     | 30.00 | 180.00      |
| 2/9/19         | WAYNE SIMANDL    | 1700-2300      | . 6   | 30.00 | 180.00      |
| 2/9/19         | BEN SIMMONS      | 1700-2300      | 6     | 30.00 | 180.00      |
| 2/10/19        | BRYAN SMITH      | 1700-2300      | 6     | 30.00 | 180.00      |
| 2/11/19        | BEN WASE         | 1815-0015      | 6     | 30.00 | 180.00      |
| 2/12/19        | JOHN DRURY       | 1700-2100      | 4     | 30.00 | 120.00      |
| 2/14/19        | MATTHEW WILLIAMS | 1800-2230      | 4.5   | 30.00 | 135.00      |
|                |                  |                |       |       |             |
| DEPUTY         | SIGNATURE:       |                |       | TOTAL | \$1335.00/2 |
|                |                  |                |       |       | \$667.50    |

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

# **Clay County Sheriff's Office**

P.O. Box 548 Green Cove Springs, FL 32043 INVOICE

[HB252015]

INVOICE DATE: FEBRUARY 25, 2019 WEEK OF:2/15/19-2/21/19

TO:

Double Branch CDD & Middle Village CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 FOR:

Oakleaf Amenities Manager and Brian Sanchez

| DATE<br>WORKED | DESCRIPTION    | TIME<br>IN/OUT | HOURS | RATE  | AMOUNT |
|----------------|----------------|----------------|-------|-------|--------|
| 2/15/19        | WAYNE SIMANDL  | 1700-2300      | 6     | 30.00 | 180.00 |
| 2/16/19        | WAYNE SIMANDL  | 1700-2300      | 6     | 30.00 | 180.00 |
| 2/17/19        | WAYNE SIMANDL  | 1700-2300      | 6     | 30.00 | 180.00 |
| 2/18/19        | BEN SIMMONS    | 1645-2245      | 6     | 30.00 | 180.00 |
| 2/19/19        | DAVID VOLLER   | 1700-2300      | 6     | 30.00 | 180.00 |
| 2/20/19        | JONATHAN BROWN | 1820-0020      | 6     | 30.00 | 180.00 |
| 2/21/19        | JONATHAN BROWN | 1700-2300      | 6     | 30.00 | 180.00 |
|                |                |                |       |       |        |
|                |                |                |       |       |        |
|                |                |                |       |       |        |
|                |                |                |       |       |        |

**DEPUTY SIGNATURE:** 

TOTAL

\$1260.00*/*2

\$ 630.60

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

# Invoice

Date

3/1/2019

Invoice #

131295584284

| Terms     | Net 20    |
|-----------|-----------|
| Due Date  | 3/21/2019 |
| PO#       |           |
| Customer# | 13OAK102  |

Bill To

Oakleaf Village/Double Branch c/o Double Branch Comm Dev 475 West Town Place Ste 114 St Augustine FL 32092 Ship To

Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

2.32.572.463 186

| Item ID        | Description   | Qty | Units | Amount   |
|----------------|---|-----|-------|----------|
| WM-CHEM-BASE   | Water Management Seasonal Billing Rate  | 1   | ea    | 1,999.31 |
| Fuel Surcharge | Fuel/Environmental Transit Fee  | 1   | ea    | 108.18   |
|                |   |     |       |          |
|                |   |     |       |          |
|                |   |     |       |          |
|                |   | a.  |       |          |
|                |   |     |       |          |
|                | AECEIVER  |     |       |          |
|                | FEB 25 2019   |     |       |          |
|                |   |     |       |          |
|                | T <sub>en</sub> S: IF the suppose for a proceeding and a process of the suppose of the suppo |     |       |          |

| Total      | 2,107.49   |
|------------|------------|
| Amount Due | \$2,107.49 |

#### Remittance Slip

Customer 13OAK102

Invoice # 131295584284 Amount Due

Amount Paid

\$2,107.49

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372



# Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 2/21/2019 | 239       |

Project

| BIII To  |  |
|--|--|
| Double Branch CDD<br>475 West Town Place<br>Suite 114<br>St. Augustine, FL 32092 |  |
|  |  |

|    | 33   | ØŊ. |                     |       | Ty        |                  |     |
|----|------|-----|---------------------|-------|-----------|------------------|-----|
|    |      | ĿIJ | 8                   | 9     | 201       | (33)             |     |
| X. | 977. |     | 9 <del>-</del> 5 \$ | ধৰ গণ | 3 * 1 4 4 | र <i>स</i> ⇔ ± स | : 4 |

Terms

| Quantity | Description  |  | Rate  |  | Amount   |
|----------|--|--|-------|--|----------|
| Quantity | Pressure Washing Services - January 2019  Misc, Maint,  2, 320, 572, 6320  297 |  | 680   | .25  | 680.25   |
|          |  |  | Total | and a communication of the control o | \$680.25 |

P.O. No.

### Riverside Management Services, Inc. 8655 Florida Mining Blyd., Builldian 200, Sulle 206, Jackson villa, FL 22257

### Service Detail

| Bill To:   | Double Branch CDD                                 | i | nvolo  | e Date: | 1/31/19  |  |
|------------|---|---|--------|---------|--|--|
|            |   | E | ue D   | ate:    | Upon Receip  |  |
| Amount Due | \$680.25  |   |        |         |  |  |
| ADDITIONAL | . PRESSURE WASHING SERVICES;                      |   |        |         | Marie de la companya |  |
| Date       | <u>Description</u>                                |   | Amount |         |  |  |
| 1/10/19    | Pressure wash / scrub sidewalks at amenity center | ; | \$ !   | 680,25  |  |  |
|            |   |   |        |         |  |  |
|            |   |   |        |         |  |  |
|            |   | , |        |         |  |  |
|            |   |   |        |         |  |  |
|            |   |   |        |         |  |  |
|            |   |   |        |         |  |  |

TOTAL AMOUNT DUE:

680,25

PO BOX 2317 Jacksonville, FL 32203-2317 INVOICE

Page 1 of 1

SHIPPED TO:

DOUBLE BRANCH

370 OAKLEAF VILLAGE PARKWAY

**ORANGE PARK FL 32065** 

INVOICE DATE

02/12/19

INVOICE NUMBER

477714448

ACCOUNT NUMBER

645245

ORDER NUMBER

22425897

SOLD TO: **DOUBLE BRANCH** 370 OAKLEAF VILLAGE PARKWAY **ORANGE PARK FL 32065** 

FOR INQUIRIES CALL:

(866) 412-6726

FAX: (877) 712-6726

#### www.supplyworks.com

| ORDER DATE<br>02/11/19 | ORDER NO.<br>22425897 | CUSTOMER P.O.       | SHIPPED<br>JAX1 - DF |         | TERMS<br>NET 30 DA | YS  |     | SPERSON<br>IAM WOOD | PR        |
|------------------------|-----------------------|---------------------|----------------------|---------|--------------------|-----|-----|---------------------|-----------|
| LN ITEM NO.            | CAT DESCRI            | PTION               |                      | ORDERED | SHIPPED            | B/0 | иои | PRICE               | EXT AMT T |
| 1 302189               | 5 HONDA P             | OWER PRES WASHR 310 | OPSI                 | 1       | 1                  | 0   | EA  | 534.66              | 534.66    |
| 2 REN06189-WB          | 8 RENOWN              | PREM TWL 7.5"x600FT | WHT - IM             | 2       | 2                  | 0   | CA  | 59.62               | 119.24    |
| 3 REN24512-CA          | 8 RENOWN              | LNR 40X46 .74MIL WH | T - 25/RO            | 2       | 2                  | 0   | CA  | 44.99*              | 89.98     |
| 4 BWP12503             | 1 OPTISOU             | RCE HAND SOAP LOTIC | N 1250ML             | 4       | 4                  | 0   | CA  | 71.04               | 284.16    |
| 5 REN14512-CA          | 8 RENOWN              | LNR 40X48 12MIC NAT | - NATURA             | 2       | 2                  | 0   | CA  | 39.81*              | 79.62     |
| 6 3556867              | 1 EC 16-1             | /2 UN BOWL TP SPD W | пн                   | 1       | 0                  | 1   | EA  | 186.15              | 0.00      |
|                        | \$7.95 Handli         | ng Charge           |                      |         |                    |     |     |                     |           |
|                        | Delivery inf          | ormation for this i | .nvoice may          | be      |                    |     |     |                     |           |
|                        | found at: ht          | tp://www.supplywork | s.com                |         |                    |     |     |                     |           |

**NET MERCHANDISE TOTAL** 

**FREIGHT** 

HANDLING

TAX

INVOICE TOTAL

1,107.66

0.00

7.95

0.00

1,115.61

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS RETURN THIS PORTION WITH YOUR REMITTANCE

A Home Depot Company

ACCOUNT NUMBER

645245

INVOICE DATE 02/12/19

INVOICE NUMBER

477714448

INVOICE AMOUNT DUE

1,115.61

44127

BILL TO:

**DOUBLE BRANCH** 370 OAKLEAF VILLAGE PARKWAY **ORANGE PARK FL 32065** 

Edderen: Split

**Double Branch** - Janitorial

2033005762-6100 (\$290.47)

MMdd WMd - Janitorial

2-330-572-342 (\$290.48)

**Double Branch Repair and Replacement:** 

**AMOUNT** 

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOOD 2013 2015 71200 63100 (\$267133) CORDANCE

WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZED VIIIAGE REPAIR and Replacements 34-600-538-64000 (\$267.33)

# C THE LIFEGUARD STORE

# The Lifeguard Store, Inc. All American Swim Supply Swim Shops of the Southwest

2012 WEST COLLEGE NORMAL, IL 61761 PH (309) 451-5858 FAX (309) 451-5959 www.thelifeguardstore.com



**Invoice** 

DATE INVOICE #

02/18/2019

INV794758

FF ....



#### **BILL TO**

Jay Soriano Jay Soriano 370 Oakleaf Village Pkwy orange park, FL 32065

# SHIP TO

Jay Soriano GMS LLC 370 Oakleaf Village Pkwy orange park, FL 32065

**Account Number: 265527** 

| P.O. NI  | JMBER         | TERMS     | REP          | SHIP                    | VIA              | Order N    | umber    |
|----------|---------------|-----------|--------------|-------------------------|------------------|------------|----------|
|          |               | NET 30    | 002          | 02/18/2019              | UPS GROUND       | ORD663     | 216.1    |
| QUANTITY | ITEM COD      | ÞΕ        |              | DESCRIPTION             |                  | PRICE EACH | AMOUNT   |
| 1        | PP-AM-400M-M  | s dropshi | P: Prestan A | dult Manikins 4-pack w  | ith CPR Monitor  | \$510.00   | \$510.00 |
| 1        | PP-IM-400M-MS | S DROPSHI | P: Prestan I | nfant Manikins 4-pack v | with CPR Monitor | \$440.00   | \$440.00 |
|          |               |           |              | Page 1 of               | 1.               |            |          |

UPS Tracking Number:

Code to: Split 50/50

Double Branch Repair and Replacements
2.320.57200.63100 6/4

Middle Village Repair and Replacements
34-600-538-64000

| TOTAL                          | \$997.50 |
|--------------------------------|----------|
| Tax                            | \$0.00   |
| Shipping, Packaging & Handling | \$47.50  |
| Discount Amount                | \$0.00   |
| Subtotal                       | \$950.00 |





# Invoice

| Date     | Invoice # |
|----------|-----------|
| 2/1/2019 | 13714     |

| Bill To  |  |
|--|--|
| Double Branch CDD                                    |  |
| 370 Oakleaf Village Parkway<br>Orange Park, FL 32065 |  |
|  |  |

Ship To

Double Branch CDD

370 Oakleaf Village Parkway

Orange Park, FL 32065

| P.O. Number     | Terms       | Rep            | Ship     | Via  | F.O.B.  |                    | Project           |
|-----------------|-------------|----------------|----------|------|---------|--------------------|-------------------|
|                 | Net 30 days | ,              | 2/1/2019 | UPS  |         | , Do               | uble Branch CDD   |
| Quantity        | Item Code   |                | Descript | tion | Price E | ach                | Amount            |
| Code to 2-320-5 | Sa          | lles Tax - Fla | scape N  |      |         | 30,310.77<br>7.00% | 30,310.77<br>0.00 |

Total This Invoice \$30,310.77

Payments/Credits \$0.00

| Phone#     | Fax#         | Web Site        |
|------------|--------------|-----------------|
| 3864373122 | 386-437-6883 | www.verdego.com |

| Balance Due | \$30,310.77 |
|-------------|-------------|
|-------------|-------------|





# **Invoice**

| Date     | Invoice # |
|----------|-----------|
| 2/8/2019 | 13758     |

Double Branch CDD 370 Oakleaf Village Parkway Orange Park, FL 32065 Ship To

Double Branch CDD 370 Oakleaf Village Parkway Orange Park, FL 32065

| P.O. Number | Terms                        | Rep             | Ship     | Via      | F.O.B.   |  | Project                 |
|-------------|------------------------------|-----------------|----------|----------|----------|--|-------------------------|
|             | Net 30 days                  |                 | 2/8/2019 | UPS      |          | Doi  | uble Branch CDD         |
| Quantity    | Item Code                    |                 | Descrip  | ion      | Price E  | ach  | Amount                  |
|             | ENH-MAINTENA<br>ENH-MAINTENA |                 |          |          |          | 175.00<br>175.00<br>7.00%  | 700.0<br>1,400.0<br>0.0 |
|             | Code to<br>Double<br>2.320.5 | Branc<br>7200.( |          | ir and R | eplaceme | ents   |                         |
|             |                              |                 |          |          |          | and the second s |                         |
|             |                              |                 |          |          |          |  |                         |

**Total This Invoice** 

\$2,100.00

Payments/Credits

\$0.00

| Phone #    | Fax#         | Web Site        |
|------------|--------------|-----------------|
| 3864373122 | 386-437-6883 | www.verdego.com |

| Balance Due | \$2,100.00 |
|-------------|------------|
|-------------|------------|



#### **RESOLUTION 2019-03**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING TRESPASS ENFORCEMENT AND THE ISSUANCE OF CERTAIN CORRESPONDENCE RELATED TO THE SAME; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Double Branch Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District owns certain real property within its boundaries, including but not limited to stormwater ponds, amenity and recreation facilities, and common areas ("District Property"); and

**WHEREAS**, the District has adopted policies prohibiting certain activities and/or access to certain District Property; and

**WHEREAS**, the District desires to secure the assistance of the Clay County Sheriff's Office or such other law enforcement agencies as may be available, to prevent trespassing on District Property.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. AUTHORIZATION FOR TRESPASS ENFORCEMENT AND THE ISSUANCE OF CERTAIN CORRESPONDENCE RELATED TO THE SAME. The Board of Supervisors hereby authorizes the District Manager, Governmental Management Services, LLC, and the District's Operations Manager, and any of the staff or representatives of the foregoing, to act on the District's behalf with respect to the enforcement of the District's rules and policies, including but not limited to taking any actions necessary to enforce and/or prosecute trespass violations on the District's behalf and pursuant to Florida law. Further, the Board of Supervisors hereby authorizes and directs the District Manager and/or the Operations Manager to issue a trespass letter substantially in the form attached as Exhibit 1, and, subject to approval of the Chairperson, to finalize the attachments to the letter. Additionally, the District Manager and Operations Manager are authorized and directed to update on an annual basis both the letter and the attachments to reflect current property ownership and District policies.

**SECTION 2. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Double Branch Community Development District.

**PASSED AND ADOPTED** on the 11<sup>th</sup> day of March, 2019.

| ATTEST:                        | DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT |  |  |
|--------------------------------|--|--|--|
| Secretary/ Assistant Secretary | Chairperson, Board of Supervisors            |  |  |

**EXHIBIT 1:** Trespass Authorization Letter

# DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT Clay County, Florida

March 11, 2019

| Clay County, Florida<br>Sheriff's Department   |  |
|--|--|
| ATTN: To Whom It May Concern:  |  |
| Re: Authorization to Enforce Trespass Laws   |  |
| Dear Sir or Madam,   |  |
| We serve as District Manager to the Double Branch Community Development Dis ("District"), a local unit of special-purpose government located in Clay County, Florida, and are writed the direction of the District's Board of Supervisors. Please accept this letter and Resolution 2019. Approving Trespass Enforcement (attached hereto as Exhibit A) as authorization for the Clay County Sheriff's Department to enforce Florida Statute, Section 810.08 – Trespass in Structure or Conveya and Section 810.09 – Trespass on Property, related to trespasses on the District's property. The District property is shown on the map attached as Exhibit B. For purposes of this authorization, "trespass refers to any person who, without being authorized, licensed or invited, willfully enters upon or rem on the District's property in violation of the District's rules and policies, a copy of which policies attached as Exhibit C.  I am authorized to act on behalf of the District with respect to any trespass related matters, my contact information is: | riting ounty ance rict's sers' nains s are |
| Best Regards,  |  |
| District Manager   |  |
| STATE OF FLORIDA )  COUNTY OF CLAY )  The foregoing instrument was acknowledged before me this 11th day of March, 2019,  |  |
| NOTARY STAMP:  Signature of Notary Public  |  |

Printed Name of Notary Public

cc: Chairperson, Board of Supervisors Jason Walters, District Counsel





# **Double Branch Community Development District (CDD)**

370 OakLeaf Village Parkway, Orange Park, FL 32065 904-375-9285 x7; manager@oakleafresidents.com

# Memorandum

Date: March 2019

To: Board of Supervisors

From: GMS – OakLeaf Operations Manager

# **Community:**

# **Special Events**

- Upcoming events Calendar review, event planning
- o St. Patrick's day Events

# **Aquatics**

- Spring Break dates: March 15-25
- Lap pool heater is on, operational hours and planning has been posted. Covers in use for winter months.

## **AMENITY USAGE**

- Total Facilities usage 3438
- Average daily usage 122

### Card Counts:

| DB Owners       | 24 |
|-----------------|----|
| DB Renters      | 20 |
| DB Replacements | 6  |
| DB Updated      | 14 |

Total cards printed: 120 (both districts)

## Rentals

- 20 of 28 days rented in February , 4 of 4 weekends had rentals
- 16 clubroom rentals, 1 patio rentals
- 26 tours (approx.38 hours) /58 staff hours used for scheduling, administrative, etc.

# **Double Branch Community Development District (CDD)**

370 OakLeaf Village Parkway, Orange Park, FL 32065 904-375-9285 x7; manager@oakleafresidents.com

### Memorandum

# **Operations**:

# **Open Items:**

- Report of Landscape transition Detailed reports on outstanding items
- Parking Lot Expansion
- Storage Options

### **MAINTENANCE**

- Access card Audit Ongoing
- Led replacements on BB courts
- LED install on Tennis Courts
- Cut multiple trees on Tennis / basketball courts
- Repair/ replace bulbs and capacitors on MHID light on Tennis Courts
- Rekey locks (9 Of 33 locks)
- Install rower at Fitness Center
- Guest Pin numbers reset and loaded for 2019 (7001 addresses for both districts)
- Take delivery of new pool furniture
- Repair gate lock/hinge on pool side fencing at Amenity Center
- Repair damaged door handle at Amenity Center Offices
- Inspect Insect infestation at Greenspace/ Park plot
- Inspect R&D projects at Village Green
- Ride through/ inspection with Clay Electric of account for lighting at Village Green
- Remove damaged playground equipment at Stonebrier park
- Preventative Maintenance on Exercise Equipment at Fitness Center
- Multiple repairs to Treadmills at Fitness Center (new belts, decks, etc..)
- Coordinate repair to lift drive/, motor on Treadmill at Fitness Center
- Dispose of multiple small electronics equipment (hazardous waste refuse)
- Lake inspections, all lakes inspected monthly reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning all lakes inspected monthly reports kept on file.
- Light Inspections completed Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 2/5. Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 2/20.

# Landscaping

- Inspection and inventory of Irrigation
- Monthly report for February submitted and filed at Operations office

For questions, comments, or clarification, please contact:

• Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com

