

MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, May 11, 2020 at 4:00 p.m. using *Zoom* media technology pursuant to Executive Orders 20-52, 20-69, 20-112 and 20-114 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020 and May 8, 2020 respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Scott Thomas	Supervisor
Tom Horton	Supervisor
Andre Lanier	Supervisor
Chad Davis	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel
Jay Soriano	Operations Manager - GMS
Chalon Suchsland	VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the March 9, 2020 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated you are 98% collected on the tax roll. The check register totals \$209,139.98

On MOTION by Mr. Horton seconded by Mr. Davis with all in favor the Consent Agenda was approved.

FOURTH ORDER OF BUSINESS

Discussion of Opening Plan and Timeline for Amenities

Mr. Perry stated Jay has been working with counsel and staff in regard to this and circulating drafts and outlines of what he envisioned in regard to the opening structure for the facilities. Your sister district spent a considerable amount of time discussing options, and they settled on moving forward with an opening coming this Friday.

Mr. Soriano stated I went through this with some of the other districts and went through some brainstorming to come up with these guidelines, but much of it was directed by other agencies, of course the Governor's office, and then I also had best practices from a lot of national organizations in there, so there is a lot of information to go through. The items in yellow is what I was using for Oakleaf as far as trying to figure out how we start up and open up the pools. For instance, I labeled out some things that I know people are asking about that we just can't open yet and are not allowed yet by the Governor's office or some of these other guidelines so those items in yellow are what we want to look at first. We don't have a lot of direction yet for phases two and three, it was just here's what is allowed in phase one and some things are not allowed yet. We do see some of those things in phase two possibly being opened but we don't know yet what limitations will be on them, so we can only make some plans as far as if we're allowed to, say start renting birthday party rooms and things like that, I've gone through that with staff and how we can put it in place. For now, most of the focus is really on the pools and how we can open up. A lot of districts are trying to go through this where we can open up. I have to remind everybody that typically in a normal year we aren't open right now anyway, we're still on that limited every other day schedule except for the weekends because kids would still be in school. If we opened up every day it would create some issues, especially with staffing, however if you noticed in there, we're not recommending the slides or the spray ground. There could be consideration for that being considered a water park. The recommendations from a lot of organizations is to keep those closed in phase one so that's what we're planning on, which means I don't have to have the lifeguards, but I do have to have pool monitors for control and safety so I will have staff here, but we don't need to be as loaded as we typically are. We know the kids are out and it seems like it's been summer for two

months for them so I know they're ready to get to the pools, so we do have the ability to do it without stretching us over budget, but we do have those extreme limits that are going to create some contention for the residents that are going to be waiting in line and it's going to be hectic. I've gotten the question from staff, what happens when people wait in line or they go through this reservation process that I've listed, and then they get here and there is thunder and lightning and we still have to close. That's still regular operating condition. We can't let them in when it's unsafe. I've been trying to figure out how we can give them a first come on their next reservation for a day later or however we can do that to make sure we serve them as best as possible. There's no way I'm going to be able to think of everything, and even then for those things I have thought about, it's going to be kind of hard to do a lot of this work. I know a lot of people have been in a hurry to open up. Opening up is not that easy. The staffing has been a little tough, but also all those things we have to go through; all the cleaning, the way we will have to be shut down to make sure we're checking everything and cleaning in between and making sure we can rotate through people is going to cause a lot of work so I will be trying to put that out there in letters to the residents that we will be taking all of these steps and with all these limits and controls it's going to cause a bit of commotion. Your sister district thought Friday would be best so we have the next few days to get the information out there to get everybody prepared that you may have to wait in line and you may come down and wait in line for a while and still not get a chance to come in, but if you can get on that reservation side that will give you a chance for the next day or day after. We may see some residents say, we don't want to go to the pool because we don't want to deal with it. Phase two we would be able to open up and it would basically be increasing capacity a little bit and we will also hear more about things like our fitness center and our indoor facilities, such as the rental venues. I know it's a lot of information. So far, I haven't gotten any questions from anybody. I tried to think of everything I could for the social distancing aspect to make sure people feel like they're safe and we've thought about them. There was something we talked about this morning with an online reservation system, which would be very convenient, however it's something else I and staff would have to learn, so I think sticking to you come up and wait in line and make your written reservation, whether it's for the next day or day after, and then you come back that day when you have your reservation would be easiest and I can guarantee people will be coming. If it's easy for them the concern is they might sign up to get their spot and then they don't show

up like they do for our community events sometimes. I have concerns that once we are busy, because of these limits, our pools typically hold close to 400 people and we're going to be down well below 100 right now, so that is going to create some issues where it's hot and people want to come out. Maybe to start we won't see that. I do think the first couple of days will be a little slow so that will make it easier on the staff also, but we will eventually see that.

Mr. Davis asked do you see any issues with needing security or anything like that? I know some of these people get heated at times and when they've been standing in line for an hour and they have to go home that could create some issues.

Mr. Soriano stated right now I'm not looking to increase security. We could do that, especially if we see problems I think it will be needed whether it's CCSO or just security guards. We have had a bit of a problem with CCSO lately, the same problems we've had in the past with whether we get supported when we need somebody removed from property. Right now, they've been a little hesitant. They're stating it as not everybody is really clear on what they can and can't do, so we don't want to do too much and trespass somebody and things like that, which hasn't been helpful to us. If this was something that was just coming up right now, I could see it, but we've dealt with this problem before so it is a little frustrating, but we may just have to have an extra officer or security guard here whether it's just for the weekends. I'm hoping we can start off without that and we may need to bring it in so we will go from there, but there may be an increased cost there. We will talk a little bit later about some of the areas I do see some increased costs because of the way we have to operate, things like supplies. There's no way we can do that much cleaning without buying more supplies. We're going through the budgeting time right now so Jim has already hit me with a couple of questions that I will have to look at for next year because this isn't going to go away, and when it finally does and we can get to that phase three or later and get back to more of a normal, we're not going to stop cleaning so we're going to have some of those costs increase, and I'm looking at that right now. Even to the point where there are some items that I pointed out in there like the link to ashrae.org, which deals with HVAC systems for a national organization. They put out a paper that says there is some limited proof that COVID-19 travels through HVAC units and in Florida we definitely can't operate a fitness center without the A/C units, so they put some recommendations in there and those will increase my costs a little bit. Security and the sheriff's office I'm hoping we can hold off on, but those first couple weekends will be telling if people

are being understanding and are listening to staff. However, in everything we put out it will be mentioned that staff is going to have the ability to ask people to leave and shut the whole thing down and close the facility if a big group is not listening to those controls and staff and we're having commotion and that has to be understood. Future privileges may be at stake if there are concerns like that. The only way this works is if everybody works together even if they don't agree with it.

Mr. Thomas stated we have a lot of residents who like to cry, "I didn't know". Maybe at each pool where the check-in is there is a list of the guidelines that must be followed, that way before they enter the facilities they know what the expectations are, and hopefully they won't have to stand in line, but realistically there probably will be a line, but that's just another visual reminder that staff has the authority. At soccer complexes it says the referees are volunteers, parents are here to be a parent and the kids are here to play; kind of like something like that just reminding them of the pool rules and that at this time flexibility is key, that way we don't have any flare ups because I'd hate to go to the pool on Friday with my children and have a Clay County Sheriff's officer standing there. I think that would be not a very welcoming sight.

Mr. Soriano stated right. There's also mention in there about a general waiver for them to come into these facilities and we can have wording in that too. One of the things I talked to staff about is in those two-hours block I spelled out how we could do it here for about an hour and a half the residents will be able to swim and go to the facilities and for the next half hour we're asking them to leave, getting everybody out and cleaning the chairs and getting ready for the next group for another two hour block. What we would do is one of those pool monitors as we're closing would also go out and start looking at the line and the reservations. The first day we won't have those reservations so that line might be a little longer, but after we get going and this is a normal thing that reservation line will be there, we can go through and check their cards and make sure everything is good, that way they're not sitting in line for a long time and get to the front and find out they can't get in because I didn't follow some of these rules or I don't have my card on me or I'm bringing a guest. In there I put no guests everywhere and that was a big one that we went through and didn't really feel comfortable saying anybody could bring somebody from another neighborhood if we're limited and we're asking residents that live here to stand outside and wait while people swim. We can go through that line and whittle

those problems down, but until the first day or two until they get it, it's going to be tough. I think the more time to advertise this the better so after our meetings I'll start working on that first email to the residents and start posting it everywhere. The more they know these things before they get here the easier it will be. They may not agree, and of course we're going to get complaints about something no matter how we do this. I've prepared staff for that and we will do everything we can to figure out how to limit that.

Mr. Davis stated I like Scott's idea of posting something at the check-in so as you're coming in you realize you're not camping out here all day. It's an hour and a half, and you will be asked to leave after that hour and a half, so they can't say they didn't know or didn't see it. Some people may very well come and think they're going to stay for two or three hours.

Mr. Lanier asked another aspect is how many reservations can they do? You're going to get people that are going to say I'm going to do four reservation slots. What's a fair limit?

Mr. Soriano responded I was only going to give them one a head so let's say you come down with your family this morning and you stood in line; you can do your one now and one for later this week and that's it; that way we give an opportunity to everybody else. That day you come down you can do your next one after that, but only one at a time, that way it limits it. We do have a lot of residents. As we see whether people actually come out or not, because we there are a lot of people chomping at the bit to come out, but they may not actually come out once we open up. Even the ones waiting in line. Jason can tell you a little bit about Fleming Island. They did open up this weekend and the weather was a little different so that held them off, but some people will just not come out, so we will see but there may be a day where it's 95 degrees out and they're going to be here and it's going to create issues so we will be prepared either way. I was looking at one reservation and I was also not looking to do reservations for a Saturday or Sunday, they've pretty much got to come and wait their turn. It's just very tough. We do have a lot of those active cards. We're also not going to be going through and scanning everything the same we usually do. We're basically looking at cards and making sure they have everything quickly in order, but I won't have time to correct everything right now like we normally would or catch the 19 and 20-year-old kids that are home and don't really live there. Typically, we would let them know the rules on having your card active, we just don't have time to do that deep auditing. As we open up for those other phases then we can get back to

more of that in depth audit process. It's going to be a little tough at first and I don't see us taking the time at the line right at the pool is going to help.

Mr. Davis stated I agree.

Mr. Horton stated I see we're limiting the number of people to 80. Are you going to have enough staff at the gate to make sure only 80 get in and monitor who goes in and who goes out?

Mr. Soriano stated we will have monitors and I actually talked about four pool monitors here at your district and a fifth over at Middle Village. The slides and spray grounds are not included in phase one, so that makes it a little easier. They can spread out around the deck, but those items will be off. I don't have to have all those lifeguards. We are going to have the lines coming in through the front and they're going to exit out the gate by the playground so we're going to have one way in and one way out and it's the same thing, let's say they come and they're there for an hour and they want to leave, they can't leave and come back and try to get their last 15 minutes. It's come in, get your hour or hour and a half or leave early if you want, and then we hold everybody up at the front and wait for that next group. For the reservations I did have that concern what if somebody reserves a spot and doesn't show up, so after about 20 or 30 minutes I haven't finalized what we will do, but we will cut that out to where we are going to give up their spot and if they're waiting in that first come first serve line they can go in, but they have to realize you're still going to have to leave at the same time as everyone else. We're closing the facility just like it's closed for the night for a half an hour so we can clean and do bathrooms, they're supposed to do the chairs and those type of things, and then we will open up to the next crew. If it's a small line and they get to go in again they're welcome to stand back in line, but they do have to leave.

Mr. Horton stated you also mentioned on page one about the bids for certified deep cleaning of the facilities.

Mr. Soriano stated for the CDC recommendations there are a couple options. This to me would really be more concerning for the fitness center. Let's say we get contacted that somebody was in yesterday and went to get tested and it came back positive and they let us know. We're going to shut that facility back down. We may have some contact tracing to do, it really depends on how they inform us on what we can do. The good thing is if they're scanning their cards, I know exactly who was at our fitness center so that helps out, but we will still have

to close down and clean so you can go the professional route of that deep certified hospital cleaning. They come in with special chemicals and there's actually this neat device, it's a negatively charged ion machine that sprays disinfectant. They use them in hospitals, and it makes the disinfectant stick to every surface, so you're not just spraying around and doing a basic wipe. They're very expensive. I have looked into whether we want to buy one or not because this may be the new normal, but we can have a company come in and do that and there are a lot of companies selling that surface right now. Some I think are a little overpriced. It is thousands of dollars to have a building professionally cleaned and then they say they can guarantee there are no issues there. Then it allows us to open back up and feel a little safer as far as our liability. The other route from the CDC is to do a deep cleaning and still use those disinfectants and shut down for about a week and then they would say everything is dead and we can open back up.

Mr. Horton stated we're just talking about opening up the pool right now.

Mr. Soriano stated in phase one it's just the pools. Also, the playgrounds, unless anybody has any big concern there. The playgrounds have been shut down for a reason. I did get a lot of complaints from that. That was recommended by the National Parks and Recreation Association. Florida doesn't seem to agree as much because they didn't make any such statements and a lot of counties have decided to keep their playgrounds open. Orange Park did shut down the Kingsley playground. The county-owned playgrounds did not shut down. In fact, if you watched the press conference a week ago, they were kind of proud that they were able to keep their parks and playgrounds open. I didn't agree with making that statement because I think it makes it hard on the rest of us to do this, but that was out there so then we get these people mad at us because they can go to the park down on Moody, which is a county-owned park and the playground is open. That's kind of why I listed out some of those links for you guys. Everywhere we decide to do something I have some kind of backup and defense for why we're looking at doing that so we can use that, but what has been said is we can open up the playgrounds and we just have to put out there some of those statements that we don't feel it's the safest. We're going to do our best to clean it, but we can't pressure wash a playground every day. I can't even do it every week. There are a lot of cleaning and safety precautions we can take, I just can't do everything. I didn't hear any objections from your sister district on opening those up, but we would put that out there that as those facilities would open up it's still

inherently dangerous because of that cleanliness issue, but the pools are really the main focus in this phase one. The fitness centers and rentals are not in there yet. We still have yet to hear what's going to happen in phase two, if they are allowed to open and what kind of limits will be on those and will they open up at that 25% capacity. That's kind of what everybody is thinking and then some of those other items that were already open would go to 50%, which would help us out at the pools. We will have a whole other set of problems when we open the fitness center.

Mr. Horton stated what you sent out has six pages and you talk a lot about both phase one and phase two. Did phase two get something different than what we've got or is it the same thing you sent us?

Mr. Soriano stated the phases mentioned in there are for the phase one of opening.

Mr. Horton stated I understand that, but in here you're mentioning phase two pools.

Mr. Soriano stated the only thing Middle Village had different was they are a little larger in use, so they have a little more capacity. They got the same guidelines you have though, so the only thing we talked about a little different was their adult pool. We may actually open up to allow families back there for a little while because that will increase capacity about 60 people. Right now, that would be of good use if we have a lot of people clamoring to get to the pool. If we see that's not the case, then it may just go right back to the adult pool right away. Everybody is going to be understanding that pool is normally the pool reserved for adults, it's just right now there is a capacity issue, but other than that they got the same thing you did.

Mr. Horton stated to me it's confusing when you're going through the procedure here saying phase one will do this and phase two will do that. I just wonder if you're going to send it out to people, maybe you need to break it up to say this is what phase one pool is going to be like, and phase two will be like this, so that they're completely separate.

Mr. Soriano stated we will do that, but they're not getting that guideline. That was really just for the supervisors, so as long as there are not any concerns or anything we don't want to do, or something you would like to see instead, I'm going to work on a letter to go out to the residents and I'm really only going to talk about what's happening now. I of course will get those questions of when the gym is going to open and we will give some vague answers, but I'm not going to put anything in writing yet because we don't know. Even in the

Governor's planning we don't see the detail. That document was really for you guys to see where I and the rest of the staff were coming up with our planning, but that's not going to the residents. Once we're done with this and we're making the plans to open whether it be Friday or a different day I'm going to work on an email to the residents explaining how the pools will open. The only other thing mentioned in there that does open in the phase on is the playgrounds, but the other stuff is already open. The multi-use fields are in there and we've kind of said those are open. The tennis courts at the Middle Village side are open. The tennis and basketball courts on your side are not open because they're hooked to the fitness center and we're not going through there yet so really it's just the pools and I'll be sending out that information just on what is opening up so they understand we have some of these things coming and these are the rules to be followed until the next set of things open up. I have my plans in there if we're allowed to open in phase two, but we don't know. I know it doesn't affect your district much, but I mentioned this to Middle Village, we may be able to plan for summer tennis camps in that phase two step from the Governor's office. We haven't been told yet. There are a lot of summer camps around this part of Jacksonville that are selling spots, but they've also put that out there that they can't guarantee that camp will actually go on and they may have to refund based on what gets opened up and what they're allowed to do. They may be given extreme limits. If they're limited to 10 people a camp, many of those camps can't go on. We have 90 kids in our tennis camp for that summer camp so right now we're making plans not to do it because we don't want to do anything halfway.

Mr. Horton stated put the information out that it's completely clear that we're talking about Double Branch and if something applies to Middle Village, then it should be clear that's it's Middle Village.

Mr. Soriano stated we can do that.

Mr. Davis stated I'm fine with Friday on the pools. My personal opinion is if the County parks are open, we should open our playgrounds as well.

Mr. Soriano stated yes like I said, some of these things it's just going to be us putting notices out there that there is still a risk involved. I still have to hang some basic signage. I've bought a couple but I'm not going to buy a lot of signs, especially nice signs where they're going to cost us a lot of money but we are going to have signs like the handwashing that I will

print and put them in nice frames and put them in the bathrooms and those are going to be around for a little while because it's expected.

Mr. Davis stated if anybody has a television, radio, computer or phone or anything they know they have to wash their hands right now. I would put one sign up.

Mr. Soriano stated I'm not going to go overboard. That could be an increase in cost too if we start putting nice signs everywhere. Staff was asking me about outside when they stand in line. I was just going to post a little sign about keeping your distance at six feet, but I can't buy the little stickers and put them on the sidewalk like you see at some of these stores. It's outside so it will get rained on and disappear within a week. We are going to do some of these things because some of it is expected as a business to lessen our liability and be safe and make sure people understand, but we can't do everything.

Mr. Horton stated maybe instead of fancy signs out there like I see at some stores, just get some chalk and mark it out.

Mr. Soriano stated yeah, we can do something like that.

Mr. Horton asked are you going to turn the water fountains off?

Mr. Soriano stated the water fountains should be off. There's a power button underneath our fountains so some people have learned how to turn these on, so I've actually asked the maintenance crew to cut the breakers on some of these, especially out at our field house where we have a lot of exercising, but for that concern of liability that was a big suggestion from FIA, which does our insurance. Their recommendation was we need to let people know to bring their own water bottles and things like that.

Mr. Horton asked you're going to tape them off too, right?

Mr. Soriano stated we will cover them.

Mr. Horton stated if the security guards make their rounds you could have them check them periodically to make sure they're still covered.

Mr. Soriano stated yes, kind of like our tape on our playgrounds. I got the email the first day to tape them off and close them and I took pictures of everything because I knew a week later most of them would not be still taped off and probably half of them are not.

Mr. Horton stated the tape is gone on the one down from me. I see people down there on occasion, but just a few.

Mr. Soriano stated there is a good amount of people following it and paying attention and there are definitely a lot of understanding people, but we have the people here and there that just don't understand or seem to care. I know for the most part people will heed our direction and do what's asked for a while. How long this goes on is a little bit different. If this plays out for four or five months, it's definitely going to get harder.

Mr. Horton stated number eight says fitness centers will not open in phase one and then it's going to be limited by capacity when it's allowed to open in later phases. To me, they're closed. I don't know if we want to put anything else in there.

Mr. Soriano stated I'm not even planning on mentioning the fitness center in that first set of emails. It's really just about the pools. If somebody comes up and asks us what about the fitness center, we will tell them we're not allowed to open that up yet.

Mr. Horton stated if you say anything at all it might be a good idea to say the fitness centers are closed so it's clear. I'm good with it, I guess.

Mr. Perry stated I'm assuming the Board is comfortable with Jay disseminating the information to the residents within the next day or so to open on the 15th.

The board members each confirmed they are in agreeance.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Walters stated obviously the last few months have been interesting times and we've spent a lot of time and phone calls analyzing the different governmental directives and how that impacts the districts. Obviously, we're joining together in a new form of meeting, which is only permitted because of one of the several Executive Orders that the Governor has issued allowing for use of technology in lieu of physical quorum. We will continue to monitor those. Everyone keeps referring to the phases and there is an expectation that at least from the first phase to the second will probably be a two week period so we expect some further guidance in the next several days, and we will keep everyone informed on that including your onsite staff.

Each project and community is individualized in how they roll out the plan and I think Jay has done an excellent job coming up with a plan of action for the facilities in Oakleaf. I also represent Fleming Island Plantation CDD and they held a meeting Friday night to open up their facilities on a limited basis kind of line with what we're looking at here and they started

on Sunday. I don't know if it was the weather or short turnaround, but it was a very low turnout. I think it's a different demographic there. It's a much older skewed population and I think that had something to do with it combined with the other factors. We operate a little different as a CDD. We are a form of local government. If you read the Governor's Executive Orders there are provisions in there that the local governments will enforce the restrictions that he has in place, including the groups no larger than 10, social distancing and things like that. We are a little bit more constrained in terms of our activities. After that meeting Friday night I did get a flurry of emails, texts and calls Saturday morning including from representatives at Clay County and candidly they were questioning the decision and how we're able to do that and there was some confusion, at least amongst County staff in terms of whether several of them took the interpretation that you could have no group larger than 10 at any facility. I spoke to the County attorney at length Saturday morning and walked her through the particulars and realities and our interpretation, which is different than hers and I explained these are large facilities and we have significant staffing in place and I don't interpret the Governor's order to say you can't have any more than 10 people at any facility, but we left those calls and conversations with me explaining to them that if that is going to be their strict interpretation, and allowing more than 10 people anywhere would result in the Sheriff and the Fire Marshall or someone else then I need to know that. By the end of the day I think they had backed off that position, but all that is to say we are keeping in contact with the County to make sure we're not going to have any issues with them on these type of things because if they sent the Sheriff out to shut us down I think we'd have to abide by that. I think Jay has a great plan in play and I think the Supervisors have hit on some of the issues that we expect to try and deal with and we will all make our way through it. I think one of the key things mentioned in the plan is we as a collective staff/Board group here we need to empower Jay and his group to the fullest extent possible to make sure things go smoothly and if they don't, that they have the ability to deal with that. If folks are not abiding by the procedures that have been put in place and things like that, then they need to have the ability to take appropriate action because at the end of the day it's one thing for us to sit on this meeting and thumbs up and thumbs down, Jay and his folks are going to be the ones boots on the ground dealing with it and trying to implement these things and that's not going to be easy for fun so we need to provide that support to them. Again, we will continue to monitor any governmental directives that come out

and to the extent they affect our operations we will keep the staff and supervisors informed of that.

Mr. Horton stated I can assure you Jay has my full support and I'm sure the rest of the Board does too.

Mr. Walters stated I think your history with this district proves you fully support him, and I think that's going to be important for them moving forward. We will all circle back in about a month and we will have feedback on how it's going.

Mr. Horton stated on Friday I might drop by to observe what's going on and see how it's going. I won't be in your way.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager – Report on the Number of Registered Voters (5,463)

Mr. Perry stated we have to report the number of registered voters within the District boundaries each year and you have 5,463. Your sister district had about 4,300.

D. Operations Manager

Mr. Soriano stated I sent you guys a separate maintenance report. I didn't have that in-depth report that I typically send as part of the agenda package. We didn't have rentals the last couple of months and we haven't had cards printed. We are getting back to printing cards now. You may have seen in the package the refunds. Those were processed for the club room rentals. You guys don't have a huge revenue generator up here. The club room brings in money; it's not a lot, but we did lose out on that. There were some weekends and of course all those weekends we are typically packed are gone and will continue to be gone for a while. We can't even really do birthday parties because now we have limited pool capacity so we can't take away from that, so we do have a little loss in revenue there. I did mention in the Middle Village meeting if there's a way we can do something to change for the future, because we don't know how long this is going to take, rate issues if we're controlled by how many people can be in here, they may not want to pay full price. Here it may not cause as big of a backlash as it does over at Middle Village. A 150-person room is a lot different than your room. The

biggest room you have is 50 people, but we still have to cut it down and if we can change that a bit to make sure once we're allowed to get people in, whether it's 50% or whatever, we are able to fill that room every weekend.

There were a lot of big projects that we're moving forward with. You may have seen we've gotten the fence posting put up around where the storage building is going to go. The storage buildings were delivered. I don't have a foundation yet so as soon as I get that we will start to see some work on the buildings. The one thing I want to work on is getting all of the Duval Asphalt. If our fitness centers are closed for a while we have seen a good increase on that outdoor exercise area so even though they were trying to give us a discount to do the parking lot and the track together I may just see if they can move things around and give us the track now even if it's still a couple months before the parking lot moves forward just because there are so many people out exercising on that track and it becomes a little more important now so I'm going to try to move that one around and will bring you guys an update on that next month. I will be sending you guys some work from Chalon. Last month we had a meeting and talked about improvements at the columns. If you have a chance to drive through Middle Village and notice some of their columns, they have done their improvements on Deerview and they look really nice. I'll send you guys the renderings of what we think they will look like and a full pricing plan so we can make some decisions if you guys want to go through improving them whether we do them all at once or do a few at a time we can touch on that for next month.

Mr. Horton asked which ones have you done?

Mr. Soriano responded if you go down Deerview, all of the neighborhoods that are down there. If you turn left at the new elementary school and go down that road those neighborhoods all have their columns complete. Unless there are any comments on the quick maintenance list that I sent to you guys that's all I had for you.

Mr. Davis stated I had two quick things. One we've already discussed; the sprinklers that I think are still on right at Oakside Drive and Oakleaf Village and then in the large median area on Oakleaf Village if you're coming into the neighborhood approaching the amenity center there are some large dead patches of grass. My concern is are they keeping up on sprinklers that are working and not working. These sprinklers on Oakside Drive have been on since Friday.

Mr. Soriano stated David just sent me something a little while ago. I think there was a bigger problem out there so hopefully he's got that figure out. As far as the median on Oakleaf Village Parkway, we will check that out. I didn't notice the dead spots but I know they have started spraying. It is kind of hot and dry for it being this early so I know they've adjusted their sprinklers and they have to turn everything up so we can make sure everything has enough water so will double check with them and make sure that median is good. We have had some issues with pests. I know we had a fungus issue out at Middle Village this last month, so they were spraying.

Ms. Suchsland stated the one zone that was stuck on we took care of today. The areas that you're seeing the medians are fungus and those have been taken care of. They have had two applications now so now we're just waiting on them to recover. We haven't mowed them because if you mow then you're spreading the fungus, so you'll notice it's a little bit longer on those islands. We will be mowing them tomorrow. We are on top of it and we should start seeing regrowth there.

Mr. Davis stated great job, thank you.

Ms. Nelsen stated I'd like to propose we go ahead and do the columns at that Litchfield entry. It's the one that everybody passes going in there and it's looked kind of sad for a while. Isn't that the one we started looking at originally?

Mr. Soriano responded yes. There are a couple that are kind of rough.

Ms. Nelsen stated if they have time and we have numbers now I'm up for making a motion to start those.

Mr. Soriano stated Chalon took the time to break everything out by monument.

Ms. Nelsen stated any other one that you think, Jay? I haven't driven by them all and paid a lot of attention but that one stands out.

Mr. Soriano stated that one is probably the worst.

Ms. Suchsland stated if they take a look at the newest designs and pricing sheet through this next weekend and touch base with you.

Mr. Soriano stated I was going to add up really quick even if we did a couple columns, we can do a not to exceed and that way we can break it down from there. Biltmore, south Village Center, Pebble Creek two monuments, Waverly, Stonebrier, Hearthstone, Highland

Mill, Oak Point, Timberfield, Litchfield, Piedmont, and then your prep and cleanup of all that was in there. The total prep and demo are separate than the columns, right?

Ms. Suchsland responded right, each column and then we can break down the irrigation upgrades and pine straw or mulch, which I left to be determined whether they want mulch or pine straw. The cost is about the same in there and then the demo and prep would be broken down but each column for plant material is separate.

Mr. Soriano stated the general prep and demo we would need is \$5,375 and that's for if we're doing all of them. All of the columns together are \$12,005. The upgrades Chalon is talking about will add up to another \$2,000 for irrigation, \$3,300 for mulch or pine straw so we're adding up to \$17,305 to do everything. If you guys just want to do half or a third of those we can put a not to exceed and I'll work with Chalon and we can make Litchfield the first one and I will work with her to figure out which one or two we can do from there. I have some concerns with spending too much more money right now because we're in these weird times. I have the budget coming up that we're going to work on, but we do have money. The outdoor area is something a lot of people are paying attention to right now. We have a lot of people out and about walking. We got a lot of comments on some of the work they have done so far, and they've gone around and done a lot of the replacements. You've seen them out doing a lot of tree limbing and a lot of things like that, so I have gotten those good comments, but people do notice things right now since they're out.

Ms. Nelsen asked what would you recommend right now?

Mr. Soriano stated why don't we just start with half of that? We can do a \$10,000 not to exceed and I'll knock off as many as I can with Chalon based on that pricing and priority. We can start with Litchfield. I can still send these to you guys that way you can see the pictures and pricing and keep track and I'll tell you next month what we knocked off and we can break it down even further from there or finish out the group.

On MOTION by Ms. Nelsen seconded by Mr. Lanier with all in favor landscape enhancements at the columns/entryways were approved at an amount not to exceed \$12,000.

Ms. Nelsen asked Jay, are you seeing any more four-wheelers at the amenity center because I'm having a huge issue on CDD property back here?

Mr. Soriano responded we caught one and it was a little kid so the police officers didn't do much to him, but we have a family that rides some and they live off of Cotton Clover and we've had residents get pictures of them riding up and down the road on their Ring cameras and things like that and we've passed them along to the Sheriff's office. I think it's the same group that rides over towards Middle Village and goes on to the promenade. They did open an investigation over there. Whether anything comes out of it, I don't know, but we have had a case here on the soccer fields where we caught one but there have been a couple and it's increasing with them out of school.

Ms. Nelsen stated with the ponds so low we're seeing them go down and circle in the dirt and get stuck and all kinds of fun stuff over here, so I was just curious.

Mr. Davis stated they're probably from my neighborhood. I've called the police on them multiple times.

Mr. Soriano stated yes right now there's a bit of an increase on those things.

Mr. Davis stated when you have a six-year-old on a four-wheeler with no lights in the dark, on the road with cars that's ridiculous. No parental supervision, nothing, but they're coming from the back of Litchfield.

Mr. Thomas stated there's a couple of them that live in the Oaks too. They come flying down my street because it's the only straight street in the Oaks and we've had several discussions, myself and the neighbors, with them so maybe they're avoiding my neighborhood now and cutting through yours.

Mr. Davis stated they're coming down these 25 or 30 mph roads at 50 or 60 mph with no safety equipment. Maybe we need to talk to the Sheriff's office as a Board or something.

Mr. Thomas stated the funny thing is when they're going through our neighborhood, they're going by Sheriff Daniel's house.

Mr. Soriano stated I was going to see if I could pull in one of the supervisors or even Darrell and let you guys poke them a little bit because I've had some issues where I just haven't gotten enough support from them on things. There are definitely issues like this and it doesn't seem like we're getting enough help sometimes so if we can prod them a little more and if we have to do that in a public meeting once we get back to it I will get some of those guys to agree to coming in and talking to us a bit. I know we've talked about that before and it seemed like they were going to help out a little bit more.

Mr. Davis stated please do.

Mr. Horton stated in the past on the Stonbrier pond I have seen four-wheelers and dirt bikes ripping up around the banks. I'll wait until they come by my house and I'll flag them down and tell them don't be doing that because everybody pays for the damage they do and stuff like that and I've had some pretty good success. When I tell people, they don't ever do it again. I might see them one more time and I'll go out there and tell them again and they usually stop. I'm not saying everybody will do that, but if you can catch them and talk to them nicely it might stop them.

Mr. Davis stated I started out nice and that's why I started calling the cops.

Mr. Thomas stated Jay, my friend with the orange and white semi-truck is back and I know that I am not the biggest fan of signs, but in order for this guy to get the idea, do we need to put a sign that says 'no overnight truck parking', because once again that water management place's fence is broken again and like you said, more and more people are out and a lot of people know that I sit on the Board and I always get, "why is that fence always broken?". Well, because of teenagers and their shenanigans, but that orange and white semi is back again, and I guess this time he brought a friend because he parked in one of the cul-de-sacs in the Oaks. Have we had any luck trying to track down who that is? If not, I have a contact at the Sheriff's office who is ready to move on it.

Mr. Davis asked can we put a boot on it or something?

Mr. Thomas stated it can be towed.

Mr. Soriano stated the biggest problem is it can't be towed by us and they know it's not our road.

Mr. Thomas asked is that Clay County water management? Because technically he is blocking their entrance and I'm wondering if we have any contacts over there saying when he parks there can you guys have it towed, because you are part of the County.

Mr. Soriano stated it's a county-owned road. The fence isn't even really ours. We put it up, but it goes over top of a county-owned road but mostly because it's undeveloped. Clay Utility and Clay Electric both have boxes back there and that is there access. We can't have them towed, the County would have to tow them but they generally don't come out unless there is a problem so you almost have to get involved with an officer and it's not a CCSO officer that helped us out last time it was a trooper and he's kind of taken it personally on him

because he actually doesn't have jurisdiction there. I don't like to ask him to do that stuff. If he wants to do it, great. I can talk to the Sheriff's officers but like I said, we're not getting a lot of help on other things, so unless they catch him out there and take it personally and say we're going to have him towed it is actually county code enforcement that handles whenever something is parked on the road and they're not real helpful. They look at it like if it's blocking an ambulance or fire truck and it's not improperly tagged or anything like that they don't get involved.

Mr. Thomas stated so I'm pretty much get stuck looking at a tractor trailer every time I enter my neighborhood?

Mr. Davis asked how are we able to tow from the soccer fields?

Mr. Soriano stated the parking lot is ours, not the road. So, if they park out on Silver Bluff, that's why I can't do anything to those cars that constantly park on Silver Bluff. I get complaints from the Cottages but that's a county-owned road and we don't have the authority to tow. It's the roads that are ours, which are very few. We own the Village Center and the parking lots so we can tow out of any parking lot. He's actually sitting in a road that ends there at Oakleaf Village Parkway, which is a county-owned road.

Mr. Horton stated I might suggest either you or Scott could call up the HOA. We had three deputies when I was a liaison between the Sheriff's Department and HOA. I would have them drop by and tell them we don't want those semis parked in our neighborhood and they seemed to go away after that.

Mr. Soriano stated I got a chance to talk to the gentleman Scott was talking about and he posed it when he talked to the owner of the truck that was parking in that fire lane behind the school that it's safety issue because it's a thru road so cars are going past this trailer and truck so I don't know if he's going to have the same thoughts and if he's going to be able to affect that one. It is sitting at the end of the road and nobody drives down there, but it is unsightly.

Mr. Thomas stated it sounds to me like we can't enforce it, but can I put up a sign and maybe he will read the sign and think something is going to happen?

Mr. Soriano stated I could definitely put up a sign and even areas that are not quite ours that I find people parking on, especially when people complain, I have this little written letter that we stick on their windshield and it lets them know that we have recorded their license plate

and they are parked on District property. It's a bark without a bite. I can't do anything if he decides to stay there. I really need that officer that does it on their own to be able to help out.

Mr. Thomas asked did we talk to our people who were tying off their ropes to our trees?

Mr. Soriano stated if you've seen when you come in on Oakleaf Village Parkway right there at Silver Bluff, two houses in, there is a professional shade structure that they've tied to our pine trees. I did talk to them. The husband is not at home right now so when he gets home, I did tell her I need him to take it down and she understood. I gave them by the end of this next week that I wanted it down and she said he should be home.

Mr. Horton stated one of the things you're doing here is a large replacement monitor for I think Wanda's office. Is that in the works?

Mr. Soriano stated I have the monitor already; I just have to figure out a way to attach it so I'm going to pick up a new mount. We had to replace a couple of the older TVs in the fitness center.

Mr. Horton asked did we get all the parts in for the storage building yet?

Mr. Soriano responded yes; everything was delivered. We also got a garage door as part of the purchase and I've bought garage doors before and they come rolled up all ready to go so if it is in there I have to put it together, but everything came. Unloading it was a little tough. Your sister district has theirs also.

Mr. Horton asked how about the concrete pad. Is that in the works still?

Mr. Soriano stated yes, I'm still just waiting on the foundation for both of them.

Mr. Horton stated there was a picture on Facebook recently; the fountain had some bubbles in it. Is it nice and clean now?

Mr. Soriano stated it is. Staff asked me about that because it happened twice. The first time they did it they didn't get it really bubble. It takes a lot to bubble those up, you really have to put in a lot of detergent. The second time they did a better job, but I told staff just leave it and it will clean it out. We really haven't had a lot of issues for the kids being out now almost two months. We could've had a lot worse. They didn't damage anything, so I wasn't too worried about it. The worst we've had so far was one of our signs in the parking lot got pulled up. They didn't break or damage the sign, they just pulled it directly on the ground and laid it down so we were able to put it back in place.

Mr. Horton stated I've seen comments on Facebook about the security guards yelling. One of the guards is not very nice when she tells people to do things and that seems to be the only one that gets complaints. There might be more to the story, but I just think the residents deserve respect and don't need to be yelled out unless it gets to that point. I just want to make sure they're clear that there's a way to handle that without getting outrageous.

Mr. Soriano stated I know she's had some issues lately and many of them have been things that have actually had to involve the officers because people are not listening. If you've met her, she's not the most intimidating so if people are getting yelled at and bothered by it, that is a little odd. People just talk back to her. That doesn't mean she hasn't said something wrong. There is a reason we have those lower dollar employees as part of our security company but I have seen her attacked a lot more than I can imagine she's done to anybody else and I've seen people getting on Facebook complaining the officers did something wrong, when it's clearly not the case and the officers are enforcing what we've asked and what their own boss has asked. When we have those paid officers, they do a little better job than when I have to call dispatch. We have had to clear that soccer field a couple times this last month.

Mr. Horton stated I'm not saying she's in the wrong or anything like that, I just want to make sure they understand they should act official when they interact with our residents and if all else fails go into irate mode and call CCSO or whatever it takes but I think initially the residents deserve as much respect as we can give them.

Mr. Soriano stated I go through that with them constantly. Even then, I don't ever tell them they can go into an irate mode even when it's deserved, they have to hold off. They have to involved me by that time.

Mr. Davis stated no different than the people that cut everybody out and come to the meetings and say my kid didn't do anything. Everybody is innocent.

SEVENTH ORDER OF BUSINESS

**Audience Comments / Supervisors'
Requests**

The supervisors covered their comments and requests above. There were no audience comments.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated the next scheduled meeting is June 8, 2020 at 4:00 p.m. It may be held onsite or via Zoom, we will see how this progresses.


NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Mr. Davis with all in favor the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman