

**MINUTES OF MEETING
DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, November 14, 2022 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Chad Davis	Vice Chairman
Tom Horton	Supervisor
Scott Thomas	Supervisor
Andre Lanier	Supervisor

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Jay Soriano	Field Operations Manager
Chalon Suchsland	VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the October 10, 2022 Board of Supervisors Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Ms. Giles stated included in your agenda package are the minutes of the October 10th meeting, the financial statements as of September 30th, your assessment receipts schedule showing the District has closed out at 100% collected, and the check register totaling \$169,924.11.

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Mr. Horton stated in the financial statements for Clay County Sheriff's office there's an overage of \$2,900.

Ms. Giles stated we budgeted \$43,000 for Clay County Sheriff's officers last year and actually spent \$45,000. Overall, the budget balanced out at the end, but we did overspend that particular line by \$2,900.

Mr. Horton stated then there's the irrigation maintenance. It's over by \$3,600.

Ms. Giles stated it's the same. In the end, the overall budget is fine, and we didn't overspend for FY22, but each of those line items that you see in red, we anticipated spending a certain amount, but overspent.

Mr. Horton stated I'm just wondering if we need to take that into consideration next time.

Mr. Soriano stated we did. Those are some of the lines that we increased. It's hard to tell if we increased them enough.

Vice Chairman Davis stated it's like if you budget for five irrigation breaks and you have ten.

Mr. Soriano stated when the accountants look at it, they tell us what they're forecasting, and that's one of the reasons we were higher this year is there were quite a few lines that we spent more this year than in years past. Hopefully we won't be that bad next year.

Mr. Horton stated the biggest one is the amenity center. Almost \$38,000. I don't know why it would be so much because it seems like we're being fairly consistent. I know things can't be perfect.

Mr. Soriano stated the change there was trying to add in enough money to cover the fact that a year before this last budget we had a mandate that said we're going to start moving everybody up in pay each year, so it makes it hard for me to gauge if I have to do a \$1 increase per hour for every single staff member, and then another \$0.25 or \$0.50 if they stay another year, or if they're a little more skilled. Our staffing was a big increase and that was pointed out.

On MOTION by Vice Chairman Davis seconded by Chairperson Nelsen with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Review of Suspension of Amenity Privileges

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Mr. Eckert stated today we're dealing with a suspension of Ms. Shakeema Rosa. The date of the incident is September 28, 2022 and the notice of suspension of amenity privileges was mailed to her on October 25, 2022, which gave her the option to appear at today's hearing that we're going to have. I do not see her present, so we will go ahead and proceed and if she does appear we will introduce her to the proceedings. The Board has previously been provided with a copy of the letter of suspension. Jay, were there witness statements that you provided to the Board?

Mr. Soriano responded I don't know if I sent any to the Board. I know I sent them to your office with the original policy violation. We really didn't have any others beside the original policy violation.

Mr. Eckert stated we also have the Double Branch policies that would go in the record and the Board has had those. The last version we adopted was June of 2021. The letter of suspension was sent to Ms. Rosa by regular and certified mail. We do that because some people don't ever sign for certified mail, so we send them by both. Many of the different provisions of your rules are implicated here. Specifically, on page 10, the suspension and termination of privileges, if somebody exhibits unsatisfactory behavior, deportment or appearance, fails to abide by the rules or policies, treats personnel or employees of the facilities in an unreasonable or abusive manner, engages in conduct that is improper or likely to endanger the welfare, safety, or reputation of the center or its management, or refuses to leave the facilities after being asked by District staff. These are all rules in place to promote a safe and enjoyable environment for the rest of the facility users. So, foul or abusive language, vandalism, or fighting are never permitted. At this point in time the person's amenity privileges have been suspended up until today's date. The purpose of this hearing is to decide if the suspension should be extended past today, and if so, how long. At this point I would ask Jay to provide the Board with a description of what happened.

Mr. Soriano stated this was an issue the date that we were closing for the hurricane. This resident brought in her child and the child was 13 years old. This resident wanted the child to be able to work out with them and we explained the rules. She was unhappy about that. She was originally there not to work out, but to get the child an updated card, which allows a 13-year-old to go to the pool by themselves, but they can't work out until they're 14 and 15. Even at 14 or 15 they have to have a 16-year-old family member with them per the policies.

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That was all explained to her. She then let the staff know in no uncertain terms that it was stupid, that she didn't agree and that she'd be happy to sign a waiver. We explained to her that we don't have a waiver, we just can't do it. She said she was going to go in anyway and then proceeded to take the child in after she had conversations with that staff member and one of our senior staff members on the phone. The staff member that is there has only been there this past year, so she called one of our older staff members and tried to get her to explain but she still wasn't happy with it so she took the 13-year-old into the fitness center and then was approached again by the staff member saying if you don't have them leave, we are going to have to call the Clay County Sheriff's office and have you escorted out of here. She said fine, call the cops and I'll talk to them about it. She did wait for the Sheriff's officer to come up and they talked to her about it too and got the same reaction that she's allowed to be here and she can do what she wants because she's a resident and she pays for it, so they gave her a trespass citation and led her out.

Mr. Eckert asked does anybody have any questions?

Mr. Thomas responded is this a homeowner or a renter?

Mr. Soriano responded I did not look at that status.

Chairperson Nelsen asked for Mr. Soriano's recommendation.

Mr. Soriano stated we've talked about this with other situations, and we've looked at the amount of time. It is a trespass for a two-year period, that is county code. She did receive the trespass, but we have dealt with other issues and what we've done is since it's done by our CDD operating year that we've done it at a year. If we're going to do that though, I would ask for it to be reviewed at a year, not taken off automatically. We've recently seen an issue where we've automatically rescinded the trespass and gave them privileges back after a year and it's proven to be not a good decision. I would say we can review whether they come in, or whether we just talk about it. This one was cut and dry. She did talk to Marilee. Her one statement was that the child didn't get on the equipment, they were fine to sit there by the side, so she did admit the child was in there. My staff did say the child did get on the machine. I didn't care to go look at the footage, because it was explained that they can't go in there and sit there either. It creates a problem with questions of should it be fine for my seven-year-old to go sit on the machine next to me while I'm working out. We have that rule for a reason. They were told they can go out and play basketball. They can play tennis or pickleball, there are people outside so

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they can do that. They will be safe out there too because it's fenced in, and this was a 13-year-old so they very well could have. She was going to do what she wanted to do.

Mr. Eckert stated to be clear, the Sheriff is doing what the Sheriff is doing under the trespass law. That is not our purview. The only thing we can do on that is we can ask the Sheriff to shorten the two-year trespass period, but it would be up to the Sheriff whether they honor that or not. All you're addressing here today is the length of the suspension. I would encourage you to be somewhat consistent with what you all have done before in situations like this, so I wouldn't recommend a suspension that is over a year, because when we've had situations where somebody has been asked to leave and follow the rules and they've refused, it's required staff time to get the Sheriff out here escalating the situation, we've seen a year. I wouldn't go beyond that for a few different reasons. In terms of evaluating whether or not you would ask the Sheriff to shorten that time, that would be something you could decide at a later date.

Vice Chairman Davis stated I would like to make a motion that we go with a year suspension to be reviewed at that point as to whether we want to extend it to two years.

Mr. Lanier asked have we had any previous issues with this family?

Mr. Soriano responded no.

Mr. Lanier stated Clay County does a two-year trespass where they can't be on property, so how does that work for us if we say a year?

Mr. Eckert stated I want us to stay in our lane as much as possible, which is a one-year suspension. The Sheriff's trespass is two years that they can't be on property, so the net effect of that is two years, but what you're doing is one year and that's consistent with what we've done in the past. I wouldn't revisit. I would just say set your suspension time today regardless of what the Sheriff is doing. Because your suspension may run out, but the person may still not be able to be here by virtue of the county.

Mr. Lanier stated my concern is this person gets their privileges back, but they're still trespassed through Clay County, so is there any way we could be at fault if we say we're only going to do this for a year, but Clay County sticks to their two years, and they just happen to be walking by and the deputy sees this person and says it's only been a year. Is there any way for us to have any legal issues associated with that?

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Mr. Eckert responded I'm not concerned with the County enforcing the two-year trespass warrant because that is the Sheriff's decision. It's not the Board. I'm just trying to make sure you're as consistent as you can be in terms of the amount of the suspensions you've had.

Vice Chairman Davis stated so we don't get blow back from somebody else.

Mr. Lanier stated I'm 100% on board with that.

Mr. Eckert stated it may be that after a year, or next month if this person decides to come in and provide their side of the story, the Board may decide an appeal that you would take a different measure, but for today I don't want to start lining us up with the County, which is an ordinance or statute.

Mr. Horton stated I think the problem here is there are two different time limits. The person comes off their suspension and they think they can come on property and they could be arrested, so we need to have some kind of procedure in place to where we contact the Sheriff's office and let them know to release them from the trespass charge, which I think we can do.

Mr. Eckert stated you can, but you don't have to.

Mr. Horton stated if we get behind, we have somebody that thinks they can be here, but the Sheriff's department says they can't.

Mr. Eckert stated that person has been served with a document that says they are not supposed to be on property for two years. If they ignore that document, then yes, I would agree with you that there is inconsistency. I'm happy to do whatever the Board wants to do. This is completely within your discretion, I'm just trying to be consistent with what we've done before, but I also don't want to marry ourselves to what the County is enforcing.

Mr. Horton stated to me it's confusing, and I'm sure it's confusing to other people too. My suspension is up, so I can come on your property. Well, no you can't because you could get arrested.

Chairman Davis stated we're being nice enough to say yes, you can. The only way they would get arrested is if somebody called the police on them and they were found to be there when they shouldn't be. If we're nice enough to say you can come on our property after a year, they really have a two-year thing with the County, so the only way that's going to come into play is if somebody calls the cops on them. The cops aren't just going to show up and say you shouldn't be here.

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Mr. Horton stated I agree, I'm just saying if we're going to do release somebody from their suspension at a year, we should contact the Sheriff's Department and tell them.

Mr. Soriano stated that's why I asked for the review, because if the Board decides you're going to rescind that, you can set the vote up based on pending rescinding from CCSO, but after that meeting, because if not and we just say it's going to be good after a year, a year from now if I haven't seen this person, I might forget about it.

Mr. Horton stated correct me if I'm wrong, but I just got an email today that said that somebody tried to get a pass and we're going to give it to them, but yet we're still trespassing them. It doesn't make sense.

Mr. Soriano stated without going too much into that, because that's a whole other case, the way I work with CCSO is because we voted on rescinding it, they didn't require me to do any paperwork. Typically, I have to do paperwork to rescind it. They said no, we provided the minutes because we looked at it for this gentleman and it said yes, we voted to clear him after a year. Not review; clear him after a year. We showed that to the officer. He didn't care about that the last one. That is not why he got arrested. He was given a new one, that was different.

Mr. Horton asked so what stopped the trespass short of two years?

Mr. Soriano responded because we agreed to rescind it after a year in that meeting back in January of 2020.

Mr. Horton stated you say we don't have to tell Clay County that we want to rescind it.

Mr. Soriano responded typically you do. Because this gentleman was going to look at everything we did wrong I was worried that he was going to get arrested for that original trespass and we agreed to get rid of it. The officer said no, I see this in the minutes, I'm not going to arrest him for that. If you want him trespassed now, this is a new trespass citation. They gave him a new trespass citation. His comments were, even after you give me a new trespass citation, I am going to stay here until I get arrested so I can take this to court. This was a whole other concern, but in those steps, it does help make it clear for all of staff if we do it that way. We're going to review it and it's not going to be an automatic renewal of privileges. I ask that we review so we go through it again whether they're here or not and it's voted on that yes, it's done here pending sending it through CCSO so I can go out and make sure it's done.

Mr. Eckert asked is the review for whether to ask the Sheriff, or is it a review of the suspension?

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Mr. Soriano responded both.

Mr. Eckert stated I don't recommend that because somebody may say well I'm not going to appeal what you guys just did, because I can live with a year, and then you come back a year from now and say it's going to be another year. I have some concerns with that. I'm fine with asking the Sheriff to reconsider after a year.

Mr. Soriano stated that's kind of what I'm saying. We still have to ask them, but they're pretty good if we bring it to them. I think what Mike is worried about is there may be a case where they say no, we're not going to rescind it before the two years.

Mr. Eckert stated I just need clarification. Are you asking to do a one-year and then revisit whether or not you're going to extend the one-year suspension or are you saying a one-year suspension from CDD amenities and then after that one year you will reconsider whether or not you'll ask the Sheriff to shorten the trespass. That's the distinction I need to understand.

Mr. Lanier asked why can't we ball it into one? Where has this gone in the past with other CDDs.

Mr. Eckert stated first, for something like this I've not seen a suspension in excess of a year, so if you're going to revisit it later and make it two years, that causes me some concerns.

Mr. Lanier asked have they put that in there that they were able to contact the Sheriff's Department?

Mr. Eckert responded most of the time what happens is you'll do the suspension and then at some point in time the person will approach the Board and asked if they will help them out with shortening it or withdrawing the trespass with the County and that's when the Board has the discussion on whether they want to engage.

Mr. Davis asked so to alleviate your concern, we would be better off in your opinion to make a motion to do the year suspension and then revisit in a year and recommend the County drop the trespass.

Mr. Eckert responded revisit in a year whether or not the Board would be supportive of the County reducing the two-year trespass.

Chairperson Nelsen asked is there a second to Mr. Davis's motion?

There being no call for a second, Chairperson Nelsen stated there's not, so that motion dies.

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Vice Chairman Davis motioned to suspend the amenity privileges of Ms. Shakeema Rosa for a period of one year subject to the Board reviewing whether to ask the County to rescind the trespass warrant at the end of the suspension period.

Mr. Lanier stated this is assuming there are no additional incidents. Should that be a policy?

Mr. Eckert stated I'm fine with it being for this particular one. We've tried to be consistent in the past on how we treat these.

Mr. Lanier seconded the motion made by Vice Chairman Davis to suspend the amenity privileges of Ms. Shakeema Rosa for a period of one year subject to the Board reviewing whether to ask the County to rescind the trespass warrant at the end of the suspension period. With five in favor and none opposed, the motion passed.

FIFTH ORDER OF BUSINESS

Consideration of Suspension and Termination of Access Rule

Mr. Eckert stated this is being rolled out to all the districts that we work with that have amenities. It provides that there can be an administrative fee as well as a reimbursement for the damages to District property that somebody causes by vandalism. It also provides that in the event there is a suspension, let's say we have somebody who causes \$1,000 of damage to a playground, we suspend them for six months, and then they don't reimburse the cost of the damage to the playground. Their suspension would continue. The other thing we've put in there is that the suspension at that point in time if the administrative reimbursement and damage reimbursement isn't paid, the Board would have the option to suspend the access for everybody that has gotten amenity access under that household. That may deal with some of the situations we have with damage by minors and perhaps parents not caring. From a process standpoint, you don't need to vote on anything tonight. If the Board is amenable, what we will do is bring back for your December meeting a resolution that would start the rulemaking proceeding and then we would set a hearing in January or February where you would adopt this.

Chairperson Nelsen stated February is our rule meeting anyway, so that would be perfect for our Board.

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Mr. Eckert stated there are certainly other tweaks and changes, but I don't want to spend your time going through those when we've got another 90 days to work through them.

Mr. Lanier asked is it legal to put a lien on a house for somebody that causes damage?

Mr. Eckert responded no, however if you went to court and got a judgment for the damage that was caused to the CDD against the person, then you could file a certificate of judgment or a judgment lien against the property, but in terms of adding it to their assessment bill or just filing a lien on the property, you couldn't do that. We have a little bit different rights than an HOA.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Adopting Amendments to the District's Record Retention Policy

Mr. Eckert stated many years ago the Board adopted a records retention policy that basically said, rather than follow the State guidelines, we're just going to keep everything. The State guidelines say that you only have to keep a record for this number of days and then you can destroy it, but you have to log it and everything. We're not structured like a State or County to be able to do that. What this resolution in front of you today does is it says we're going to modify that so we're not keeping transitory messages. Transitory messages are things like voicemails that say "the meeting is at 6:00 tonight," or "I'm not going to be at the meeting," or things that aren't really substantive on the District's business. We want to make sure we don't have to keep those, because in practice those really aren't kept. The second thing this document does is it designates the electronic copy of a record to be the official record, which will allow us hopefully to start the process over the next few years of being able to get rid of a lot of the paper records that are having to be stored. There are some documents we will not get rid of such as original deeds, easements, and things of those nature.

On MOTION by Mr. Thomas seconded by Chairperson Nelsen with all in favor Resolution 2023-01, adopting amendments to the District's record retention policy was approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

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EIGHTH ORDER OF BUSINESS**Staff Reports****A. District Counsel – Memorandum Regarding Surplus Property Resolutions**

Mr. Eckert stated because you are a local government there are restrictions on what you do when you have property that is either obsolete, or it doesn't have value anymore. You do have to adopt a resolution and there are certain choices you have in terms of do you advertise it out for auction, do you donate it to another local government, or donate it to a school district, etc. We just wanted the Board to have this information. We've had to look this information up for a few other districts and in doing so, it made sense to make sure all districts had up to date resolutions. When we have surplus property what will happen is Jay will notify Marilee and myself and we will come up with two different resolutions that will be in your agenda package and the reason it will be two and not three like you see here is when the value of the property is over \$5,000 you have to follow a different process in terms of how you get rid of it versus if it is over \$5,000. There's nothing for you to approve tonight, it's just so you have this information.

B. District Engineer

There being nothing to report, the next item followed.

B. District Manager

There being nothing to report, the next item followed.

D. Operations Manager - Memorandum

Mr. Soriano stated if you recall last month, we had a lot of community events coming up. We had a movie on the green and a food truck night and then a week later we had Pumpkin Plunge, which was very exciting. A lot of people showed up for that. The nice part is rather than have a few extra pumpkins rotting in my office for a week after that, the following week we did the Spooktacular, so those pumpkins were used as decorations there. It worked out really well. I was a little concerned because it was raining the night before and that day, so it made it a little tough to decorate last minute, but once the rain cleared out, we had a lot of people show up last minute rather than register in advance, which they pay a little more for. We had just a little over 300 people there. It was one of our smaller Spooktacular events, but still big. After that we had the yard sale and our last movie on the green until next year. It gets

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too cold in December and January, and we don't get a good turnout. We have a couple of other events coming up, our Turkey Shoot, the virtual fun run, and we are bringing back Cocoa with Claus. It's been a while, but Santa Claus has agreed to come and be here in person.

You will see our usage is staying busy. We've had a couple of cold weeks here and there, in fact one cold week put us off pouring asphalt for the front parking lot. It looks great if you haven't had a chance to see it. We started off spraying it, that's the way the track was done, but it's really not that big. We did squeegee work on it, so it was a little tougher on the guys, but it worked out great. That front section was five barrels. I had eight barrels all together so I can fill up those barrels now and we can move on. That was about a day and a half of work other than letting it sit and dry. We coordinated so we would be open for the weekend for the sports organizations.

Vice Chairman Davis asked how much more product do you think you used with the squeegee versus spraying?

Mr. Soriano responded it's about three times the amount. It's much thicker. It'll last longer and it covers the cracks better. Cost wise it wasn't that bad. Short of saving labor on my guys so they're not complaining, that's the only thing the sprayer would help with. They enjoyed it and it gave them practice, because that is the same type of material we use for the tennis and pickleball courts, so the idea was to have those barrels moved out of the way so I can get the pickleball product in. I sent an email that week and was supposed to receive everything by the 26th. The only thing they did not have is the final coat. The biggest problem with that is that is the color, and they need to be able to see the difference where the lines are, so I can't do it until I have the color. If they cannot get PickleMaster I may have to switch to an actual tennis court color. There is a difference between pickleball surfacing and tennis court surfacing, but not much. The pickle ballers will probably love it. It's not much of a cost difference, but it is more of a rubberized material instead of sand, so PickleMaster makes it a little more comfortable for the older crowd and it makes the balls last longer. To keep you updated, the cost came out to be \$8,000. The only thing I'm waiting on are the six 55-gallon drums for the color that goes on top. Altogether when those come in, it will add up to about \$14,600, and that's just the product. If you recall, the Board approved a \$35,000 not to exceed amount. That includes the fence. A lot of the fence work has been moving. We have a couple of panels we have to replace. We've added surface to the corner so now it's straightened out

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and there are six full courts there. We've also added lighting and we have two more sections of lights that will come in because the pickleball group wanted it brighter. We made sure all of the LED lights were updated and repaired and everything is working well. I believe we're going to be under \$30,000 once we're done. It is just waiting on that paint and that's the hard part for pickleball because that's where they get to help out.

I received one piece of the plate loaded equipment the week before the Spooktacular. I have not received the other four. It looks great. I have two red and black and three others that are just going to be black so that they will coordinate. The plates are here, I just wasn't going to put the plates out there for one machine until we get the others. That is brand-new equipment. Originally the Board approved money based on the Hammer Strength that was remanufactured, but I couldn't get the Hammer Strength. Everybody wants their home gym and that's a good product. Hopefully the Steel Flex and the French Fitness that we're buying will be good. The company we're buying from seems great so far. We are putting that together so it's done quick so hopefully we will have the rest soon.

I'm looking at the numbers in the financials to look into the questions Tom had. One thing we did this last year was we changed how the police officers are paid. They're listed under amenity staff. When we pay a bill, it should only go to amenity center staff and not to the security line. Looking at it, it does seem odd. I'm wondering if something got changed to the wrong spot, because Middle Village is only at \$42,000 for the off-duty officers and this District is at almost \$46,000. Both districts should be even because the officers go back and forth so everything is split 50/50. Last year I think I ended up \$15,000 higher than what we had budgeted on amenity center staff and this year we sunk almost \$12,000 each to those lines as part of that budget process. I'm going to look at that and make sure we're putting everything in the right spot.

Mr. Horton stated not to get into any details, but we've talked about cutting some hours.

Mr. Soriano stated correct. I think this is the time I can start doing it. When we talked about it, I didn't want to do it during the summer. You can see the slowdown in the usage around the fields. We still have our problems here and there, but I think if we're going to get any savings out of it, it's going to be now while it's getting colder and it's not as busy.

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Mr. Horton stated I talked to one of the deputies down there yesterday and I mentioned that we might cut back to five hours.

Mr. Soriano stated they will not like the cut back.

Mr. Horton stated I told him we'd probably cut it back in the winter and then in spring go back to the original hours.

Mr. Thomas stated I noticed S3 is not here. Is there anything we need to be informed of?

Mr. Soriano responded she just had a conflict with work, and she let me know last week she wasn't going to be able to be here. We talked about the golf cart last time. I had the golf cart checked out and we do have one battery that needs to be replaced, so that very well could cause a problem if you have one that is dead in the middle of the line. I was chalking it up to user error because every time I got in it started right up, but these are Trojan batteries and they're expensive because they are one of the better manufacturers for golf cart batteries and they're extremely hard to get. I'm going to replace that so they should have no excuse and get to using that. We bought it for a reason. I'd rather not use it for something else because if it's used for maintenance or something like that it's not going to be in the greatest shape.

Mr. Horton stated I hate to see them pushing that thing back all the time, so hopefully we can get it fixed so they can use it how it was intended. I was down there looking at the pickleball courts and there was one section where the fence comes in like a V. You're going to level that out?

Mr. Soriano responded in the front we've already moved those fence lines, but the back we're doing last. They should be on that today, although I know we have a couple of trees to cut up from the storm last week. I didn't want them to start that until they were able to finish it the same day, because now you have a hole in your back fence, which allows kids to come in. That will be the same way though. It will get flattened out and that V won't be there anymore, and you'll see three courts in the front and three courts in the back.

Mr. Horton asked what do you do where the fencing came out if there are holes?

Mr. Soriano responded that will get covered up with new surfacing and then paint on top, so you won't see those holes. There were holes in the middle of the court from where we took the bench out. There was high aggregate asphalt put in there, then we put the sports covering that is a lower aggregate, and then the paint on top.

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Mr. Horton asked there was a Microsoft server failure of some sort?

Mr. Soriano responded yes. We were having a problem one of my newer computers that is Microsoft 11. Most Microsoft things nowadays you would have to sign in online or it won't do things like Office. You don't get a disc anymore. That creates a problem, especially when you have bad files. When they open up in the morning it just spins during their sign-on and I have to go in and reboot it. It usually only occurs when we have power outages and we've had a couple of those lately. When that server shuts down, it shuts down everything, so the check-ins for the pool and even the field houses get disconnected. Everything is run out of that fitness center, so keeping that computer up and running is important.

Mr. Horton asked we don't have some kind of IT contract?

Mr. Soriano responded we used to. The lowest cost one was about \$10,000 to \$15,000 a year. It is a little bit time consuming for me when I have to get out and do other things, but I have that ability to do it, so I'd rather not spend that money.

Mr. Horton stated we talked about putting a sign on the gate at the pool that says adults only. Are we doing that? I didn't see it when I was down there.

Mr. Soriano stated I haven't bought one yet.

Mr. Horton stated I saw something about the swim equipment.

Mr. Soriano stated we have the big plastic sign. We have one that is set out and they remove it when the lifeguards are there, but I haven't bought a permanent one yet. I'll make sure I get that ordered this month.

Mr. Horton asked how about the historic marker. Is somebody supposed to come out to our meeting?

Mr. Soriano responded they are not anywhere near doing that marker yet, so I held off, especially because I wasn't sure what we would have with these suspension hearings. I would like them to come do their presentations before they're ready to install those so we can help out too and kind of explain it to the neighborhood and kind of market it so we can get a turnout like a ribbon cutting ceremony type thing to present this. I think it would be nice.

Chairman Davis stated I see you're doing an employee information collection for the Florida Department of Labor.

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Double Branch CDD

Mr. Soriano stated yes. It's something the Department of Labor started and it's mostly centered around reporting how many female staff we have. It's something this administration has looked at to help boost numbers.

NINTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

There being no audience comments or supervisor requests, the next item followed.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting

Ms. Giles stated the next scheduled meeting is December 12th at 4:00 p.m. at the Plantation Oaks Amenity Center.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Mr. Lanier with all in favor the meeting was adjourned.

DocuSigned by:
Manlee Giles
3B3269F1043B434
Secretary/Assistant Secretary

DocuSigned by:
Cindy Nelson
1834ED053396448
Chairman/Vice Chairman