

DOUBLE BRANCH
Community Development District

JULY 8, 2024

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

July 1, 2024

Board of Supervisors
Double Branch Community Development District

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, July 8, 2024 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Organizational Matters
 - A. Consideration of Appointing a New Supervisor to Fill Vacancy (11/2024)
 - B. Oath of Office for Newly Appointed Supervisor
 - C. Consideration of Resolution Designating Officers
- IV. Approval of Consent Agenda
 - A. Minutes of the June 10, 2024 Board of Supervisors Meeting
 - B. Financial Statements
 - C. Assessment Receipts Schedule
 - D. Check Register
- V. Discussion of Resident Suspension
- VI. Discussion of Resident's Request for the CDD to Ask Clay County Sheriff's Office to Rescind a Trespass
- VII. Discussion of the Fiscal Year 2025 Budget

VIII. Staff Reports

- A. District Counsel
- B. District Engineer
- C. District Manager
- D. Operations Manager - Memorandum

IX. Audience Comments (limited to three minutes) / Supervisors' Requests

X. Next Scheduled Meeting – August 12, 2024 at 6:00 p.m. the Plantation Oaks Amenity Center

XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Marilee Giles

Marilee Giles
District Manager

THIRD ORDER OF BUSINESS

C.

RESOLUTION 2024-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
DOUBLE BRANCH COMMUNITY DEVELOPMENT
DISTRICT DESIGNATING THE OFFICERS OF THE
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Double Branch Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orange Park, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Double Branch Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 8TH DAY OF JULY, 2024.

ATTEST

**DOUBLE BRANCH COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

A.

**MINUTES OF MEETING
DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, **June 10, 2024** at 4:06 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Tom Horton
Scott Thomas
Andre Lanier

Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Marilee Giles
Mike Eckert
Jay Soriano
Chalon Suchsland

District Manager
District Counsel
Field Operations Manager
VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 4:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Appointing a New Supervisor to Fill Vacancy

Ms. Giles stated at the last meeting, we accepted the resignation from a supervisor, so now we have a vacancy. I've not received any resumes or letters of intent. So, this is the board's opportunity to talk about how they want to fill that vacancy.

Mr. Lanier stated you have received none?

Ms. Giles stated I have not. Jay, have you?

Mr. Soriano stated no. That's why I reached out to the board members over the weekend and probably bugged some people again trying to see if they had interest. No one has submitted anything.

Mr. Horton stated I got a neighbor I thought was really good for it, but I might get him up here.

Ms. Giles stated to fill the vacancy Florida Statute just says you'll fill the vacancy. It doesn't tell you how to do it. So as long as we have quorum, we're probably okay to wait another month or we can send an e-blast to the community. It's really just how the board wants to fill that vacancy.

Mr. Thomas stated are we allowed to put it on Facebook?

Mr. Soriano stated no, I don't do Facebook. The district does not do that. Now you can. Personally, I generally recommend against that if you want to take your month again and feel your contacts out a bit. But the next step would be an e-blast from us looking for resumes.

Mr. Lanier stated I'd recommend since we don't have anything to wait a month. I know I have one person that might be interested, but that's a possibility.

Mr. Soriano stated the main concern is we have to have the three actual bodies here.

Ms. Giles stated we can table that if you'd like, see what happens.

Mr. Horton stated when I got appointed to the board there must have been ten people up here. You can't get anybody. I don't know how they found out about it.

Ms. Giles stated usually in this district, it's about word of mouth.

Mr. Soriano stated it's a little different when there's more involvement. Realistically, things have been going pretty good. You don't have a lot of involvement either way, whether it's positive or negative. We're just not getting that.

Mr. Thomas stated can we put something on our website that says here's how you can get involved in the community. We can't do anything on an official Facebook page?

Ms. Giles stated the district doesn't have Facebook. My concern with you doing a Facebook post is to make sure none of the other supervisors comment on that and give the perception that you're breaking the Sunshine Law.

Mr. Eckert stated you can put a notice on your website that just says, we have a vacancy. If you're interested, submit resumes, to Marilee.

Ms. Giles stated we can ask if you can put it on the Oakleaf website. I can also put it on the CDD website. It's just what the board wants to do. If you want to wait another month and then go electronically by way of an e-blast and both websites, just give us that guidance.

Mr. Lanier stated I'd like to make a recommendation to wait one month and then possibly put it on blast.

Mr. Horton stated I'm with you on that.

Ms. Giles stated okay, so we'll table all of agenda item three.

B. Oath of Office for Newly Appointed Supervisor

This item was tabled.

C. Consideration of Resolution Designating Officers

This item was tabled.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

Ms. Giles stated on page ten are the minutes of the May 13th meeting. Unless there's any comments or changes, I just look for a motion to approve the minutes.

On MOTION by Mr. Lanier seconded by Mr. Horton with all in favor the minutes of the May 13, 2024 meeting were approved.

Ms. Giles stated starting on page 38 are your financials for the period of April 30, 2024, followed by your assessment receipt schedule on page 50. And it shows the District is 98% collected. Your check register is on PDF page 52 in the amount of \$72,699.59. That's for the month of May. I see no unusual variances in any of the financials. So, unless there's any comments or questions, I look for a motion to approve the check register.

Mr. Horton stated how many times do the janitorial staff come? Once a day or something?

Mr. Soriano stated the full property, everything is hit once, once each seven days a week.

Mr. Horton stated what do they do? What responsibilities do they give?

Mr. Soriano stated that might be a little longer for me to go through.

Mr. Horton asked the restrooms?

Mr. Soriano stated yes, all bathrooms are hit once a day. All of the floors, the rental rooms they go through and they prep these, even when they may not know whether there is an event that day or not. So, your club room gets mopped and clean. They dust windows, clean the furniture, take out the trash in the offices, those things. Then our janitor on site at the amenity center helps out with the trash cans outside. So, he does field house. He doesn't go around the soccer fields. That's for the guy on the cart. But he helps with those trash cans and things like that.

Mr. Horton stated it just seems like a lot of money for how much time they're here.

Mr. Soriano stated that's actually really low for janitorial. We have a couple neighborhoods that ask to get quotes throughout the years. They tend to be much higher. Now, the nice part is those when they're higher, can demand that they come in off hours. So, I've got some companies that we subcontract with that will in at three or four in the morning so you never see these janitors. I like that for the morning crew. The problem is the crew that comes in to, say, the fitness center at five or six in the afternoon. If you're only doing one time a day, no matter how good you're cleaning the place. It's going to be dirty when the place is busy. So, what I would get would be complaints from the later group that, they never see a janitor. So, I've asked our janitors to come in around 6:30. So they're there and people are around and they push until about 2:00, 2:30. So most residents actually get to see them clean.

On MOTION by Vice Chairman Horton seconded by Mr. Thomas with all in favor the check register was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Approving the Proposed Budget for Fiscal Year 2025 and Setting a Public Hearing Date for Adoption

Ms. Giles stated on page 108 is the budget, but item five is consideration of resolution 2024-05, approving the proposed budget for fiscal year 2025 and setting a public hearing date for adoption. We list August 12, 2024, at 6:00 p.m. as the public hearing date so that we would have a night meeting for your residents to attend. Page 111 starts the budget. The table of contents explains the four funds we have there. If I can direct your attention to page 125, which is the new table that we're using and just gives the bottom line right up front. It has what the O&M assessments were in 2024 and what they're scheduled to be in 2025 with a percent and a dollar amount of that increase. The increase for Double Branch is 7% for all the residents. It's broken

out there by dollar amounts for single family and multifamily. We can certainly go line by line over specific items. I know Jay did put the extra maintenance costs in here that we talked about. Before we go over those lines that you may have questions about, Jay, is there an overview of the budget that you want to provide?

Mr. Soriano stated we addressed some of the requests we had in our last, actually a year or more worth meetings of things like more maintenance hours. I did increase janitorial. I increased that because I'm seeing more need for people to pick up trash, things like that. I send the guys out to do more work like that. I hate that I have to send them out to pick up trash. I'd much rather put them towards bigger projects. But we've definitely seen an increase this last year of issues with that. So, I have increased those areas. The amenities staff, we talked about that before; the lifeguards, the front desk. That has to increase. That has been a steady number since we kind of took over everything ourselves in house. At first that was always good. We had a big padding. That was something that was a contract fee that was profit that another company was making. We were able to use that to help do things like pay our lifeguards better. But eventually that has run out. We pay a little more, and we're also on this five-year plan where we have to increase minimum wage every year. And we had already said, part of us taking over our lifeguards, we pay better for the minimum wage. So that kind of puts me up in a higher range now, well above that \$137,500 that we've seen over the years. So that has come up. Then I took up some areas, like supplies. So, you'll see in certain lines we do have a little bit more. Special events, we're having more and more people turn up. Now, I didn't increase a huge amount there, but I did put in a little more to be able to pay for more of our parties and events. Things are getting a little busier. If you guys had come out for the out of school party, this side was extremely packed. Your side had a couple hundred kids, and this side had 400 people. They went through 40 pizzas. You guys only went through about 20 pizzas. Each kid gets one ticket and only get one slice. So that's how many we were going through. So, it is staying pretty busy. So, I've taken up lines like that to be able to do more of those type of things. Pay for supplies, increase staffing, pay increase the staffing for the amenity maintenance, which is by one person, and you do still split that with the other district. That is one person added. I did increase landscape maintenance based on the contract. However, I sunk another large amount into our repair and replacement line that handled things like a \$10,000 special project, increased branches along the roadside or at the amenity center or anything like that. That is something we've done

more of over the last couple of years, and it's something that gets asked a lot lately. So, I did increase based on that because of landscaping.

Mr. Horton stated roughly how much did you increase?

Mr. Soriano stated it's on the chart, I think around \$300,000. What it comes out to per household is on that little chart. When we go down, it adds up to \$63.90 for a single family household and \$46.17 for a multifamily household. So that's to get those increases that I sunk in now. And that gives me a little padding on each one of those lines. However, that was the plan that I talked about, where I do believe you guys, if you did small increases over a two- or three-year period, you're going to bring in more money and make it easier on everybody to pay. I know you had asked, could we go up higher? We can definitely increase more of these lines. In fact, your sister district in this meeting before you decided they wanted to go a little higher. Theirs was harder for me to work with. They didn't end up at \$63. They were around \$77. But they do have this weird spread where they have a lot more multifamily with a lot more discounts. But I basically did the same line increases over there. They asked to sink a bigger chunk beyond what I did into just the capital reserve to say, let's put more money aside. We want to fund that balance better. So you could increase there if you wanted to take something up, \$63 is not a lot in over an entire year, \$5 a month. So, I don't think that's bad. But that was my goal, was to get everything I needed in there. If you said, let's put aside \$100 or 120, I'm fine with that. We can stick it in capital reserve. There's nowhere in particular I would say I need that right now. It would be a good idea to have. I'd be happy having extra padding, but I wouldn't say it's required for me right now. This was what I was looking at, that I think we need to take up each line, and that's what it ends up being, each house.

Mr. Horton stated how much does it cost us to send out the letters?

Mr. Soriano stated it will cost us about three grand, a little more three and a half to do printing and mailing. It wasn't in this year's budget, and your payment for that will actually come out of this year's budget. It wasn't in this year's budget because we based it off of what we did last year. We didn't have an increase. We didn't need that three and a half or \$4,000 in that line. So, this is based off of last year.

Ms. Giles stated if you're looking at the budget, it shows your actuals through April 30 in comparison PDF page 113.

Mr. Soriano stated between the two postage and printing, you would have \$3,900.

Ms. Giles stated with the increase, whether it's 7% or 10%, you're still going to have the mailed notices go out. I feel comfortable in here with what your actuals are compared to the variance. On the financials, if you go across the total expenditure line, there's funds available. We're going to be fine there for the mailed notices. What are you thinking, Tom?

Mr. Horton stated are we going to do it this year and look at next year again? I don't want to do this every year. But yet, every year our costs go up.

Mr. Lanier stated what do most CDDs do?

Ms. Giles stated the accountant takes all your invoices that are coming in, she takes the contract, year two amounts, and she throws it in an Excel spreadsheet. So, she's looking at historical invoices. Then we jump on a conference call and say, the board wants to do a project, so this needs to go up. So, if it's just a 2%, a 3%, then the boards will have discussion of taking it from carry forward surplus. But at 7%, I've never seen a board take it from carry forward. Usually that assessment is pushed to the residents. It's up to you guys how you all want to do it. It's what's best for your community.

Mr. Soriano stated what I've seen for a lot of the districts in Clay County, is we had a stretch where a lot of districts really did not want to raise their assessments. So, they did the same thing. We were better off. Not only were we able to make it ten years, but we weren't in any holes where some of these guys were and they had to do this big increase when they said we have to make it up. We don't even have a good funded capital reserve. So, they did these big increases on districts \$150 to \$200. That's just tough when you add in school district going up, county millage rates going up, things like that. So, then our tax bill altogether jumps more than just \$200 or \$300. Now we're seeing everybody even out to where it might go a year, then they're increasing again. I was trying to find a way to keep it easy. I know we're going to increase whether it's next year or the year after. If I can do this and next year we get a break. Great. Then the year after that we're probably going to have to increase. So, I was trying to find a way to make it slower and easier on their pockets, because we don't know what's going to happen next year. But I can tell you we're still sitting in good shape. Our reserves are good. So, I don't have any fear that there's going to be anything that will put us in a hole. That's where I feel comfortable saying it could be a small amount. But I like the idea of putting more aside. Like I said, your sister district, we're going on a 20-year-old district. We want to make sure that reserve is funded more. Right now, they were looking at it going down at 73% as of this last year, and

it's going down each year. If we spend out what we're supposed to spend by that study to where in 2027 they were planning to be at 43% funded, they didn't want that. So they said, let's go up from \$70 something to \$100 and stick all that rest per household into capital. It's a good idea. We'll be able to use it.

Mr. Lanier stated so where are we at in regard to 2027? My theory is it kind of goes into what you talk about with the candy bar. Everything is hitting everybody all at once and if you go up too much, it's going to cost each family somewhere else. I don't want to see that happen.

Mr. Thomas stated the capital reserve this year is \$1,000,782. If we increase, then we're only looking at \$1,500,000. So, we're actually looking at a decrease next year in capital reserve. But what is the minimum that we're allowed to have in capital reserve?

Mr. Eckert stated for HOAs, there's a different law that applies for reserves. CDDs don't have a requirement.

Mr. Thomas stated but there's a suggested rate that we don't want to go below, right? And that's, what, \$1,500,000 or something? That looks awfully low to me.

Mr. Soriano stated I would look more at percentage based on what you're spending each year, too. If you look at that next page, 127, that's what you see our plans are right now, 75% from 2023 going to 69%, and then you see it slowly go down to 52%. If we're doing everything as planned, we fund in that amount, putting in just the dollars that's planned in that study, and we spend out. Now, we don't always spend out. There are some things we've done earlier, so we just kind of move it around, adjusted. But that is the plan. If you fund it the way you are right now, 2027, maybe 52%.

Mr. Thomas stated and that's without consideration of any type of interest rate or anything like that?

Mr. Soriano stated no, I think those were in there.

Ms. Giles stated he's got the interest rate in the capital reserve study. The chart you all were looking at on page 127, was pulled from your capital reserve study, and I think he has in here an interest rate of 3%.

Mr. Horton stated we're talking about \$63 this year, how about we double that number, say, like, \$120 for two years. Then after two years, we look at it and evaluate it and see what we need to do at that point. Nothing's going to get any cheaper. Everything goes up every year, and I

don't want to get behind eight ball, but I want to have enough money to get done what we need to get done. Again, things are getting older. Things need to be replaced and fixed.

Mr. Thomas stated most of our major repairs come from the pool. Are we finally getting that thing under wraps, or is there anything else that can go wrong? To me, it feels like we could have built a new pool. I understand they're \$2 million, but the number of repairs, it feels like that we should have a brand-new pool with everything that we've replaced on it, because that isn't that our largest expense right now as far as repairs?

Mr. Soriano stated when it comes to O&M, one of our biggest lines right away is landscaping. Next would be some of those big repairs like that. I mean, two or three major repairs, I can do \$100,000. So those are big lines. When it's something like that, that's where I go to is capital. Remember, this is your first round of approval here. This is what gets noticed. So, this is also where you want to be on the high end. So, if that is a thought, you can send that out and you can always haggle back and forth and say, well, maybe we don't want that level. Maybe we want to get out closer to that original number, or no, we like it, let's keep it. You have that ability because either way those notices go out, whether it's \$60 or it's \$120, if it's \$2. If it's an increase, we have to send those notices out.

Mr. Thomas stated so you were saying \$120 for this year, but nothing next year.

Mr. Horton stated the next year we'll reevaluate and see what we have to do

Mr. Lanier stated instead of having to constantly ask for \$60 or \$70 a year.

Mr. Horton stated I don't like that concept. Every two years is better. We'll, just pencil in \$120 for right now.

Mr. Eckert stated I would just caution the board not to notice what you're going to do for another year from now because you're really supposed to deal with that at that year. You all can have your own understanding.

Mr. Soriano stated yeah, you can't say the plan is we're not going to increase next year. We don't know that. We could do \$120 this year and still have to come back and do \$60 next year. That's a good thought. That was what we did a couple years ago, too. We increased and my concern was I needed to make sure we could go at least a year. That was the first time we increased in ten years. We knew it was going to cause a little bit of backlash.

Mr. Horton stated if you do \$120 this year, we might be able to go three years.

Mr. Soriano stated yeah, you never know. I recommend trying to push that as far as we can. We might get lucky and go four years. I don't want to do that again because it feels like I get back to where I'm watching lines. We've been able to operate that in the last couple of years. That's where I think more of those older residents that have been here for years, that's really what they're looking at, too, is, we want to see the place look new. It's 20 years old. It's hard to do that.

Mr. Eckert stated is the difference between what was proposed and the \$120 going into capital reserve? Is that the line item it gets dropped into for purposes of the budget?

Mr. Horton stated yeah.

Mr. Thomas stated because these are all the up to date numbers like security is not going to increase. You've already got their increases, so they're not going to come back and say, oh, by the way, we need more money now. That's locked in for next year's rates, right?

Mr. Soriano stated yeah, this is already put in for vendors that have responded.

Mr. Thomas stated because that's what security did and said all of a sudden, now we need more money. But that's not the contract. I don't want any of that.

Ms. Giles stated we do have that with CCSO. They run on a different budget cycle than we do.

Mr. Lanier stated I'm okay if it's something that we can adjust as the necessary.

Ms. Giles stated if that's something you're interested in doing, what we could do is on page 125. We understand that the difference will go to capital reserves, but would you like to see the single-family line go from \$63 to a specific amount, like \$100, and then whatever that mathematical equation is be applied to multifamily homes?

Mr. Thomas stated yes.

Ms. Giles stated okay. Is \$100, that number you want to go up to.

Mr. Thomas stated I would think so.

Ms. Giles stated we can make these changes however you want, but I'm just trying to keep it simple.

Mr. Horton stated my thought is just a little bit higher than what you think it might be. That way you're covered. Go low and we'll be out next year doing it again. Things aren't getting any cheaper.

Mr. Thomas stated so on the notifications of the public, maybe send out proposing \$120. But then when we have a meeting, we can adjust from there.

Mr. Eckert stated that's correct. You can adjust down.

Mr. Thomas stated so we can adjust it all the way back down to the \$63.

Mr. Soriano stated you can even go below that. You need to be at your high point when you notice; we can't go above what we do here for that.

Mr. Lanier stated what's the difference between a single-family home and a multifamily?

Mr. Soriano stated that's the methodology we use when we include like, the townhomes or the condos and the cottages. The methodology started off based on things like infrastructure and drainage and stuff like that is, what are they, equivalent residential units?

Mr. Lanier stated basically they're attached, they're not standalone units, correct?

Mr. Eckert stated yes and they're assumed to take more utilities, provide more stormwater. Things of that nature.

Mr. Horton stated I went through the budget and I looked at some of the things on some of the charts. On page one, I went and looked at the increase in 2024 budget to 2025. There was an increase of \$6,500. If you go to page four, there are three items on there that increased \$37,000, \$80,000 and \$46,000. The total for just those four items right there is almost \$171,000. That's just one year.

Ms. Giles stated some of those are contractual and some of them are based on invoices that the accountant sees and some of them are on what the board's asking for to increase.

Mr. Horton stated it shows an increase to me. Somehow we have to cover that. We can't chump change it all the time. You've got to put some money in there to make sure we cover it.

Mr. Soriano stated well, like I said, we made it last year. It was really close. There were a lot of areas that some lines that went under and some that were over. But that was my goal is last year we didn't have that increase. We knew we were going to get to a point we needed something if we want to continue to work the way we are, especially when we do have those things that pop up, a \$50,000 repair on a pool for an item that is underground, that wouldn't be the normal repair. We wouldn't plan for that. So, we have to be able to pull that out and do something like that. So, we need that capital. So, I don't think it's bad idea. It's just the ultimate plan, how we go about it as well.

Mr. Horton stated we might have a couple slack years where we don't have the slide or the field and we don't have to do \$50,000 and repair the pool and things like that, and then we can cruise another year.

Ms. Giles stated I'm using the chart on page 125 as my point of reference. So, right now it shows a \$63 increase. What was the number the board decided on? I've heard you all say a couple numbers there, and I understand your guidance is to take the difference and put it in the capital reserve fund

Mr. Lanier stated \$120 was the maximum.

Mr. Horton stated I don't know how you split it up between multi family and single family.

Mr. Eckert stated there's a formula, so once you plug in the \$120 on the single family it'll adjust the multi family.

Mr. Soriano stated that complete difference is going to go all towards the capital reserve line, that's easy for us to take back out if you guys decide later to reduce it. We know we can adjust that one line.

Mr. Horton stated let's do that for now to increase.

Ms. Giles stated to increase it to the \$120 with the difference going to the capital reserve fund?

Mr. Horton stated yes.

Ms. Giles stated so the motion would be to approve resolution 2024-05, approving the proposed budget with changes discussed on the record, and setting a public hearing date for August 19th for adoption at 6:00 p.m.

On MOTION by Vice Chairman Horton seconded by Mr. Lanier with all in favor Resolution 2024-05, approving the proposed budget for Fiscal Year 2025 as revised and setting a public hearing for August 19, 2024 at 6:00 p.m. was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated just one update for the board. I still owe you an impact fee credit memo to explain what you have there. Again, the original agreement gave this district \$5,078,137 of impact fee credits. We're trying to figure out if we can market those. The memo that I owe you has been drafted with one small exception, and that is making sure that the county agrees with my legal position and contentions. I have a meeting with the county attorney on Thursday to try

to get that clarification. Once I get that done, I'll distribute the memo to the board, and the board can contact me if any questions. But that should in advance of your next meeting and in fact, in advance of your next agenda package.

Mr. Lanier stated anything out of Tallahassee?

Mr. Eckert stated no, they've been out of session for a while. You've got your goals and objectives that the Governor did sign that you're going to have to do before October 1, and then also the ethics training, which we talked about.

B. District Engineer – Consideration of Proposal to Update the Public Facilities Report

Ms. Giles stated on page 131 is a proposal to update the public facilities report for a total of \$3,500. This is a requirement by Florida Statute, Chapter 189. Unless there's any comments or questions about that, I just look for a motion to approve.

On MOTION by Mr. Lanier seconded by Vice Chairman Horton with all in favor the proposal from Matthews DCCM to update the public facilities report approved.

C. District Manager – Reminder of Qualifying Period for the General Election

Ms. Giles stated just a couple things from me. First is a reminder that we're now in the qualifying period. You do have three seats that are up for reelection. One being seat one. Supervisor Thomas, you said you're going tomorrow. Seat three, which is vacant, and if you fill that seat before the elections, that's fine. That person will be out of the qualifying period. But if no one else runs for that seat, someone can be appointed, and then seat five, Supervisor Horton, and you've already pre-qualified. The last thing I have is a reminder about your form one and your ethics training. Happy to not remind you guys every month if we're all caught up and maybe tailor that to twice a year, once a quarter, whatever the board needs as a reminder, since it's new for us. Form one is what's due by July 1, and then your ethics training is by December 31. So, most of you all have done that. A couple folks need to finish one or the other, but maybe I'll back that down.

Mr. Lanier stated can you verify?

Ms. Giles stated I can verify the form one. I can't verify the ethics training, but I'll let you know. You can always go to the website also. It stays on there. You can update it if you need to. But I'll check for you.

D. Operations Manager - Memorandum

Mr. Soriano stated it's been packed for our events. We had a dive in at your pool and there wasn't a lot of free space in the pool. It was a fun night. Everybody enjoyed themselves. Then we had the school's out party. I do think that the heat has played a big part in it. But the usage of the facilities is back up to kind of pre-Covid numbers to where we are seeing quite a few hundred people each day. Over here it's extremely packed, but I can tell you this past weekend, your pools were busy. We do have a dive in coming up because yours was canceled because of weather I do have to change the date. We were originally going to do it this weekend, but we do have a big swim meet Saturday. I try not to wreck the place the night before. So, we will probably go to either the 21st or 28th and we'll send out an email, make sure everybody knows. But we alternate back and forth. You guys had the first one and then the next movie will be here. We take July off because it's already kind of crazy around here and back to your facilities in August. Then the last movie for the summer is September right after they go back to school.

Mr. Lanier stated they sent an e-blast out to day that said it was the 21st.

Mr. Soriano stated they made up my mind for me. Your four movies for the summer is Kung Fu Panda. So, yours will be number three when we get back. You'll see those numbers picking up for everything, usage and also rentals. I do have some updates on items for you. I am still waiting for a delivery date for the Nature's Hammock slide. Hopefully we are getting a little closer, but as soon as that comes in, that's just a few bolts and some concrete and that will be taken care of. I do have in front of you a couple structures. I would like to discuss going ahead and replacing the Waverly playground. I know I mentioned this last time, but I do think we need to just go ahead and move forward. This is probably our next in the priority list and we are going out there it seems like every month to replace a gate or a stair railing or even one of the climbing structures that has been pulled off. We do keep extras when we take down the units. We keep all parts that are goods. I've been able to make repairs, but you get to the point where if you're just repairing it that much, we might as well go ahead and look at that and put that in our replacement

plan at the start. Now, even if we were to order and approve something tonight, at 98 degrees, I probably wouldn't work on looking to install this until fall. Closer to September, October and that's if we can get them quick. I did give you a couple options there in front of you. This is about what we've been running. They are slowly getting more expensive. The cheapest unit we have bought so far has been \$28,000. We have gotten the Providence, of course. The Providence is the one at Cannon Point right now. And then the Jefferson playground system is a little larger, but it's a good price. This was a clearance item at \$35,000. That is the step down from the Ellie. It does not have the five-inch post, but it has all the same slides, clear climbing tube and things like that. I would need to approve an amount to make a purchase. Your sister district is moving forward with doing their first replacement this year. You guys started a few years before. They only have three out in the neighborhoods. I am hoping now that they're purchasing also that I can work with these guys and get some kind of better discount and pricing. I would base it on what we see here.

Mr. Horton stated the one you put in Worthington Oaks is what?

Mr. Soriano stated the Ellie. That one was our more expensive one. That was closer to about \$55,000.

Mr. Horton stated I was wondering why we couldn't just sort of settle on one type to put in all of them. Then if we have problems, it's easier.

Mr. Soriano stated they're the same manufacturer. The only difference with them really, for the Ellie was that has a larger circumference upright. Those are the big poles. So, if I go to replace something, not the slides. The slides are interchangeable. I can take the slide off the Ellie and put them on the Providence or anything because it's the same manufacturer. The only problem I'll have if we use multiple post sizes will be those platforms that they walk on, because they have cutouts for the right circumference post. So that would be the only problem in the future if we're using different ones, but we can go to the same. I don't know that I would stick with the Ellie. The families do like that we have different structures out there, but we could say we want to stick to the larger post diameter and I can do that and look at a structure that has that. There were a couple others. We just have to pick out the Ellie out of the items that I had given you before.

Mr. Lanier stated how much longer do the post structures give us in wear and tear?

Mr. Soriano stated their warranty is exactly the same. I can tell you that bigger posts, it's going to be more durable. It's not really the posts or the uprights. It's the floors. So that's what we have the most problem with are the thermoplastic covered walkways and floors. Those get damaged whether kids scratch or anything like that, they rust from the inside out. That rubber coating looks like it's good, but the rust on the inside is eating away at the metal, and that's where a guardrail may break off because it's screwed into that rusty metal. So, we have to go out there and not only replace guardrails, but we have to inspect both platforms. The platforms are actually the hardest item to get. The slides, I can match up a lot more now that we've had issues with slides and get somebody to send me something that matches up. But getting the platforms, a lot of times I have to make sure I get the right manufacturer, the right circumference for the posts.

Mr. Horton stated so you looking for a replacement for Waverly right now?

Mr. Soriano stated Waverly is the next in the priority line. I think that's the worst.

Mr. Horton stated what do you recommend for that?

Mr. Soriano stated either one of these will be good. It really depends on whether we want to save a little bit more of the \$35,000 route. Basically, what I look for is enough features for two slides and climbing items to have ten or more kids. Both of these meet that requirement. So, we have a lot of ability for a lot of kids to be out there at one time. One is just a little cheaper. I would add on another \$3,000 for shipping because that's what it has cost us in the past for shipping these structures. This is the same manufacturer for the last four or five playgrounds that we've been getting. It's Pro Playgrounds. They've been giving me some of the best deals. Short of the fact that the Ellie did take about a year to get to us. Everything else has been pretty good with them. When we've had issues with missing hardware, they send it out. They do pretty good working with the maintenance crew. So, if we were to add the shipping, that's what I would look at as more of a not to exceed, I would say the \$39,000 on one and \$51,000 on the other.

Mr. Lanier stated for me, having interchangeable parts is great. My concern with the Jefferson, I love the price, but that glass tube is a concern for me. Just because of vandalism.

Mr. Soriano stated yeah. It's acrylic, so that matches the one that's out at Worthington Oaks. I do worry about that with vandalism.

Mr. Lanier stated they're scratching and painting just because it's more of a visual thing.

Mr. Soriano stated I can always see if they have a swap out and make it colors instead of a clear section. There's three little sections for that tube slot that you have to bolt together. The

Ellie is the only one that we have right now that has a clear section on it. I've even gotten rid of a lot of the windows that we have. That's what happens is kids scratch it up. Parents will complain to me, but you don't really have a way to fix it. It's not glass for safety reasons, it's acrylic. So, once you damage it enough like that, it's not going to be able to be seen through real clear.

Mr. Horton stated judging by the damage that was done to the one in Nature's Hammock on that slide. That was a thick plastic that somebody broke.

Mr. Soriano stated yeah. The other thing is, no matter what we do, we're not going to stop all of the vandalism.

Mr. Thomas stated I really like the price on the top one here. But you did say they're going to discontinue it. If we're talking about replacing parts on the discontinued and the Providence one can interchange so we may have pieces left over to supplement.

Mr. Lanier stated I do like your thoughts with the cost.

Mr. Thomas stated but discontinued means that I'm not going to make this anymore. So, I might not even be making those replacement floors.

Mr. Soriano stated the manufacturer floor will be the same. It's the same manufacturer. So, they still have the thermoplastic floors of the same size. Let's say they have a specific design in the slot like the tube that Andre was mentioning there. If they don't put that on any more of their units after that, then yeah. Finding that replacement section and that tube might be a little hard. If you look at the roofs, sometimes they're different. You notice the Jefferson has the one octagon and Providence has two. They match. I've already got a couple of those. Jefferson has the one little four corner on it. We do have a couple of units that have that, but it will be the same way. They have clearance, maybe something they don't have too much longer.

Mr. Thomas stated but your hopes is whatever we decide on is to go in with the phase two people and see if they can reduce the cost?

Mr. Soriano stated right.

Mr. Lanier asked did they go with the Providence?

Mr. Soriano stated they gave me a not to exceed. They didn't pick. I warned against picking out a specific item. I would rather you give me the amount of money that you want to spend based on this. Because if they tell me, Providence is going to take eight months, I don't think we want to do that route. So, they just gave me the not to exceed for the purchase.

Mr. Lanier stated I'd make a recommendation not to exceed \$51,000 for a playground.

On MOTION by Mr. Lanier seconded by Mr. Thomas with all in favor purchasing a playground for Waverly at an amount not to exceed \$51,000 was approved.

Mr. Soriano stated I just want to update you guys. They did get the slide motor all bolted in, so I'll talk to you guys. They basically had to rebuild that old system. The motor we received was the newer style 15-horsepower. It's the same motor size and it spins the same amount of water. But this is a bigger unit and it did not fit in the box that you had. Moving eight inch pipes around doesn't work very well either. They couldn't really move anything anymore, so they had to get with the manufacturer. We now have that motor on a stand. Now, this is a little bit beneficial. If you recall some of your larger motors, both in your district and here at your sister district, they sit underground. So, when we have a problem like a storm, hurricane, we get a lot of rain or anything like that, we can actually flood those packs and those motors go underwater. We dry them out and get them running. It causes problems on bearings, but most times we can run them again. That can happen once or twice, and then after that, we have to replace that motor. This motor now will be above grade. So, it sits on a 90 degree stand, allows the water to come up, and the motor sits up vertically. It was the only way to fit it in the box because it couldn't extend anywhere. At the bottom of it was below the pipe that we had to connect to. That did increase the cost a little bit. The big cast iron stand it sits on was a \$3,000 purchase. So I did rush to get that done last week. It is in today. They finished moving all the pipes. Tomorrow once the glue has set we can fire it up. So, they did test everything out. They were going to get water to run for the day. They just didn't want to run because of the fluid. So, we are hopefully back in action. But I have to wait until tomorrow to get fully run and check the leaks or anything like that. They finished out there and the pools are staying in good condition as far as it being outrageously hot. If you recall, part of that issue we had last year also had caused a lot of problems with chemical balance and just keeping water in the pool. And we even had black algae issues. We're not seeing any of that. We wash that out in the off season. We did a full acid wash and polished some marcite, that whole entire pool, and it is looking good right now, but the slide will help cool the water down too, because it's getting hot out there. So just to update you guys on the slide, we are a step closer. Unless you have any questions on any of the maintenance

items, I do have a disciplinary issue for you guys that I'm going to address and I'll leave it to you how we want to move forward.

Mr. Soriano stated this gentleman here, Jason, has had some issues in the last week. I have talked to him and Marilee has talked to him. If you look through, there are multiple interactions with staff members at pools and fitness centers from June 3rd, 4th and 5th. Multiple statements filled out. This is more of a case that I think he just doesn't like our rules. One of the big ones will be as you go through their checking in guests and even children, and then leaving. Then when lifeguards talk to him, he basically argues and curses at the lifeguards that he should be allowed to do what he wants. He didn't bring all those people in. Some of them came in later, which is the case, however, they came in with his kids. His one child is 15 years old. I have talked to him multiple times as a 15-year-old that he can't bring guests in, and yet somehow guests still get into the pool or sneak into the pool, and they're with him when they get in there. We had addressed it and asked them to leave. We kicked them out one time. During the out of school party, there were about ten of them there. They were asked to leave. They refused to leave. They sat there for about 40 minutes, didn't leave until I came out there and then finally left. However, not all ten did come in with the adult. Five came in with the adult and the others were there with the son, who's 15. The other day, Friday, I dealt with the 15-year-old at the fitness center trying to check guests into the basketball courts. Our biggest concern is the reaction with the staff. He gets very angry and yells and curses the staff. This has happened multiple times. He's gotten to the point where I know he's talked to Marilee about the lifeguards. I think he takes it personally when they watch him. Of course, we're watching them because of things like he's breaking the rules. The last time he was at a pool, he had young ones in floaties, and he wasn't even dressed to get in the pool. So, he was off on the side and he kids are in, which is also breaking the rules. When the lifeguards say something to him, he gets angry and yells at them. It's always, hey, this is the fault of your staff. They're approaching me wrong. Not, I'm sorry, I didn't realize this was a rule, but it has gotten to the point where we've had multiple interactions with him now. Now this is just the last week. I've had interactions with him before in the past. He is one that also comes out and trains on the field. He has told me he's just training his kid for football. But our security staff have seen multiple kids out there. If it looks like a duck, we're going to treat it like a duck. If they're out there with cones and tackling dummies and multiple kids that are not part of your family, you're training. They're not supposed to be training

and practicing on our fields. It's strictly for I-9 and Elite soccer because they have a contract and insurance. But we have multiple people that continue to do it. If it's not a big issue and it's you and your kids and you got a couple cones, that's not going to be a big concern. The concern is when you have a big group or we can obviously tell that it's practice. They're running drills and whistling and things like that. We're going to go up and ask them what's going on. Who are you with? Things like that.

Mr. Thomas stated it seems like other residents have overheard the interactions between him and staff?

Mr. Soriano stated yes. Besides multiple staff members, you have probably six or seven different reports from staff members, from the different interactions. Not just the fitness center, the pools, things like that.

Mr. Thomas stated but I'm saying other people in the community have submitted statements. My concern is with the age.

Mr. Soriano stated there's multiple children in the house.

Mr. Thomas stated the one that signed in.

Mr. Soriano stated yeah. So, there were some little kids being left.

Mr. Lanier Thomas right. Why is a six-year-old being signed in?

Mr. Eckert stated I think that's just a registration form.

Mr. Soriano stated yeah, this is to give us record of who's in the house. There are eight and I think he came and added a couple more.

Ms. Giles stated I don't want the board to go too far with this today. So, is this informational only? We would need to send an interim suspension if there's a violation.

Mr. Soriano stated these are multiple violations. That's what I was looking for. He did talk about coming today. He has told me multiple times he's going to come when he's had interactions with any staff.

Mr. Lanier stated you had mentioned at the very beginning that supposedly he's bringing kids and then leaving them. You're leaving a six-year-old at the pool?

Mr. Soriano stated these were the older kids during the one you see on there. He brought in about five, they were older. There wasn't a six year old at that point. That was during the schools out party last week for the kids. Those were the ones that he left. We told the kids they needed to call because they have to have an adult there. They said they called. I don't know that

they did, but they stayed there. They wouldn't leave for about 40 minutes. That's when I finally got involved and went back out to the pool and told them, leave now. They did leave after that. He came back a little upset, getting mad at the lifeguards, and that's where their report is in there. But then he did this again, if you notice, like a day later also. That had the younger kids there. This was when he was out on the side of the pool and the younger kids were swimming in the pool. You can't do that if the kids have floaties on, you need to be in the pool. The lifeguards are not babysitters. They have to be in the pool with them. He was not and he was upset that they were told, you have to be in the pool.

Mr. Horton stated CCSO never got involved?

Mr. Soriano stated the only time we did call for that interaction, they were much slower.

Mr. Eckert stated You're bringing it to the attention of the Board, but are you, are you going to send a letter saying you're invited the next meeting?

Mr. Soriano stated I would like to after this.

Mr. Eckert stated are you going to suspend privileges between now and then?

Mr. Soriano stated I would.

Mr. Eckert stated it's your call.

Mr. Soriano stated that's what I'm going to tell him. I would look to suspend his privileges. If you guys agree we have to send him a letter. He has to come here and explain himself or not. But if he doesn't, then it stands. If he does, it's, do you want to treat the staff a little better? I'm good with it. He's got kids, you know, come with the kids to the pool. But right now, it's been every time he's come in the last week, there's been a problem.

Mr. Eckert stated just to clarify, I know you're bringing it to everybody's attention and everything, but I think staff would be the one to send out the suspension. If you are agreeing or not agreeing to it we're going to go ahead and send the hearing notice, and then it'll come and then you all make your determination on whether to continue the suspension

Mr. Horton stated how about the signage at the Oaks with the lights?

Mr. Soriano stated those are repaired. We may want to update those fixtures. Those are the old blue bullet lights. The one on the right side we've now put two newer bulbs in the last three months and we've blown them, so I don't know if there is a short or the wiring's bad, but, they're lit up right now. If I have another problem with them anytime soon, I'm just going to pull those fixtures and install new ones.

Mr. Horton stated I'm assuming the walkthrough inspection for the health department went well?

Mr. Soriano stated yes. We're all good there and we have our upcoming year's operating permits.

Mr. Horton stated like the guy brought up at the last meeting, what about the waterfall?

Mr. Soriano stated the waterfall's on and running. I mentioned this last month that I was going to keep it dry while people came out and looked at the letters. So, I did have one email, actually, the resident every once in a while has joined us. He did shoot me an email asking why the waterfall was off. We did have our sign companies that were ones that did pretty much all your design signs out here. The big yellow ones, the waterfall, a lot of that was them so I've asked them to come out and take a look what we could do, and I've asked for renderings so when they're working on updating that look, I do want lit letters. So, they did have to be able to see that and the electricity is in the bottom of that pond. So, it's not real easy to see without it being drained out. So, I did leave that this last month. That's about as long as I want to go. I do have more sign people coming out. If I have to drain it for a day it's not the easiest, but that's what we'll have to do. I don't want to keep it off forever. I only had a couple people come out and look, but I'm hoping that's a start. Like I said, if I can get some renderings to give to you guys to get a little more direction on what we'd actually like to see to make that look better. The entry fountain, and then also the amenity center one I'm looking at. Then updating your large yellow signs.

Mr. Thomas stated with the landscaping, all sorts of ants are popping up around the pickleball / tennis courts.

Mr. Soriano stated we can get some. I did send the guys out to do some cleaning. We need some leaf removal, but we can get some ant bait put out there.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisor Requests

Kiara Hendricks stated for the last seven years, I stayed in phase two. But I recently just brought a home in August. In January, my two sons, which are 9 and 13, along with eight other boys, with the permission of one of their friends that were riding four wheelers at phase one, they were stopped by someone named Jay. I don't know if Jay is here today. You spoke with my mother and the Clay County Sheriff's Office was called.

Mr. Soriano stated yes.

Kiara Hendricks stated when I spoke with you over the phone, I asked you how could we resolve this issue, because you trespassed them for two years and you told me to attend one of these meetings and in front of the board, tell them what my issue was and see if we can get this lifted. The reason I'm here today, because we've been staying out here for about a decade now, and they have never got in trouble. Like Jay said, I went over the rules in the handbook. We now know and amongst talking to the other parents, they cannot ride the four wheelers at phase one. The dad said he felt because of the track he thought they could. Because I guess there's a track at phase one. I don't know. I'm used to coming to phase two, but apparently, it's a track that the kids ride around on phase one. So, the kids that they were with, one of the dads, that it was okay. And Jay can attest it was about eight of them riding the four wheelers?

Mr. Soriano stated yeah there was no adult there at that time. This was just the kids and actually, they've been out there multiple times. I talked to you multiple times. I don't know if it was your kid. I'm talking about this group and some of the kids lived real close to that property.

Kiara Hendricks stated yes, when we talked you said you had this incident a lot with a bunch of different kids.

Mr. Soriano stated this just happened to be the only time we caught them. It may be unfortunate if your kid just happened to be in there the first time. This was the first time they actually got caught. All of them that day ran from the officers. They didn't sit there when the officers pulled up.

Kiara Hendricks oh, I know when I talked to you, you said that my two turned around and spoke with you.

Mr. Soriano stated yeah. They did catch a few. That was the last time we caught it. There have been some back too. I don't know if they're the same ones or not, but we haven't been able to track.

Mr. Eckert stated just one clarification. There's no four wheeler riding in phase one or phase two that's permitted on CDD property.

Kiara Hendricks stated yeah, we know the rules now. We read it.

Mr. Soriano stated they most certainly were not on the track they were going through. This was a case where some of them, I don't know if it was yours specifically. That's the hard part. Since there was a big group of them. There were quite a few of them that were going right

through the young kids having soccer practice to where one of the parents got up and threw a chair at the kid. Luckily he didn't hit the kid because the kid is riding 40 mph through the middle of practice on the grass and he threw a chair. But he is of course, going to be claiming that he's worried about his kids. If of those kids got hit it would have been extremely bad. So, this was not a good situation that day. Now, I've seen times where kids have been out there and I'll try to get yell at them and more or less give them benefit of doubt and try to tell them the rule. You can't be here. Most of them aren't going to listen. They just run away from us.

A resident stated I think for the future when that incident like that happens, notify the parents so they can do something. Because she does this, they haven't ridden since, and they're great kids. They haven't gotten in trouble over here before. They get great grades and everything. So that's my suggestion to you is when the kids do get in trouble and notify the parents and let them know. Some parents do care. That's why she's here now.

Mr. Thomas stated right, but if they're caught.

A resident stated you're right, if they get caught.

Kiara Hendricks stated I didn't receive any documentation. All I was told over the phone is, they're trespassed for two years. I had to take it upon myself to go to the center, get documentation, and reach out. I was only given two pieces of paper with their name and the comment section is blanked out. So that's why I'm here today to say, what do I do? Like, what do we do at this point?

Mr. Soriano stated that right there is not even ours. That's part of CCSO. We basically give you a copy of what CCSO gives to us. If I call the cops, whether it's me or another staff person, if you heard, it's hands off after that.

Kiara Hendricks stated that's my problem because the cops are telling me something different. When I reached out to the cops, they told me, we're just hired by Oakleaf, Jay told us to trespass them and that's what we did. I was like, do I have documentation? Because I was told my 13-year-old and nine-year-old got their fingerprints taken. For what? So, they're like we don't have any documentation. They said, get it from you guys. Now you guys are saying y'all don't have any documentation, get it from Clay County.

Mr. Eckert stated just to clarify, and I'll help with that, this board does not have police power over anything. We do not have a police force or anything like that. So, anything that is

enforcement of laws like trespass and criminal damaging and things like that, that's all the county sheriff, which is why they're the ones that issue the trespass warrant.

Kiara Hendricks stated that's crazy because I was told for them to give the trespassing, Jay, which is you, had to give the okay.

Mr. Soriano stated I do give the okay.

Ms. Giles stated if it's okay, we'll let district counsel finish. Mike Eckert is district counsel. So, could you finish explaining that, Mike?

Mr. Eckert stated we don't have the police power, but we are a property owner. So, just like at your home, if somebody comes in your backyard and they're standing there without your permission, you can call the sheriff and say, sheriff, you need to trespass them. And so that's what we, as a property owner, trying to protect the resident's property through the CDD, will call the police when there's an issue, and the police sometimes will ask, do you want to trespass them? When they do ask that, we will usually say yes, because that means we've not been able to get the situation under control. So, we have to defer to the law enforcement who actually has the power to issue a trespass warrant. I think why you're here today, and I don't want to lose sight of this, is you're asking the board if there's anything the board can do to ask the county to lift the trespass. That's what I hear.

Kiara Hendricks stated yes, sir. Because that day on the phone, me and Jay had a great conversation. I said to me, two years is excessive. I just brought a half a million dollar home out here and you're telling me my kids can't go to the park for two years, and this is where they go every day after school with their friends. He said, well, Miss Hendricks, only thing I can advise you to do, go online, see when we have another meeting, go explain your issues to the board and see if they'll lift it. That's all I'm here for, is a yes or no.

Ms. Giles stated does CCSO establish that two-year trespass, or is that something we did?

Mr. Soriano stated CCSO, that's a county code.

Ms. Giles stated so the board didn't impose the two year. That's what CCSO does. So, I think Mike captured your intent. You want to know what this board can do to influence CCSO to make a change? Is that what you're looking for.

Kiara Hendricks stated yeah, but I already reached that.

Ms. Giles stated so what they're telling you is the board can ask CCSO. That would be up to this board to decide.

Mr. Soriano stated you come here and you speak to this Board, ask for forgiveness if they want to shorten the term or if they want to leave it, those type of things. Then we can work with CCSO. We have to do an official rescind of the trespass violation. But beyond that, the trespass itself is county code. That falls all in there.

Mr. Horton stated where were they riding these things?

Mr. Soriano stated they came out of the Thoroughbred cul-de-sac in the back right there by the bridge where the pool pack area is. They came through there, around the track a couple times and then tore through the soccer fields.

Mr. Thomas stated the actual black top track.

Mr. Soriano stated they were on there first, and then they started going through the practices that were on the field.

Ms. Giles stated that was a group of kids. At some point when they broke up, the kids went in different directions. So, we don't know specifically which direction her kids went in.

Mr. Thomas stated her kids stopped.

Kiara Hendricks stated that day, only three or four boys got trespassed, and it was a total of about ten or twelve of them.

Mr. Thomas stated your children stopped?

Kiara Hendricks stated yeah, they said when they heard stop, they turned around and went directly to the cops and to Jay. I think Jay said, one of them didn't stop and the guy said, well, the four wheelers are loud. I didn't hear you say stop. But ultimately four of them went back, which two of them were my kids, and two of them were another guy. But from talking to the other parents, it was a total of like eight or ten kids, and the rest of them ran. I was not home at the time, but my mom went and met Jay and the officers, and she said it was about five other boys coming up the street on their four wheelers, and they were getting stopped. So, I think it was just a day of, hey, everybody, come outside with your four wheelers. We're going to ride them. But no one knew the intent, or we can't be up here.

Mr. Horton stated I would also highly recommend you read the District policies.

Kiara Hendricks stated yeah, we did. Yes, sir.

Mr. Horton stated it clearly states no motorized vehicles on the soccer field.

Kiara Hendricks stated yes, sir.

Mr. Horton had you proactively known that, then you probably would have told your kids not to do that.

Ms. Giles stated this is the board's opportunity to discuss if that's something you would like staff to request CCSO to do. Keep in mind, staff asked CCSO to file the trespass. That story was a lot of kids were on four wheelers and motorized bikes. They went down the soccer field where families were playing, and then they dispersed, and there was a high-speed chase through the neighborhood by multiple Clay County Sheriff's officers all through the Oakleaf area, chasing those that they could. Her kids stopped. That's the incident that we're referring to.

Mr. Lanier stated did they get the names of the other kids. Were they able to stop them at all when they were going through the neighborhoods?

Mr. Soriano stated they have some. There was probably five, might have been six trespass citations altogether. But that wasn't everybody. When they caught them, some were riding two at a time. They didn't give a trespass citation to anyone that wasn't driving. They let those go because it wasn't their choice. They were mad that they were running from them. Not just that they were on the field, although they had a lot of calls. It wasn't just me. It was the soccer parents calling, too.

Mr. Lanier stated when did this occur?

Mr. Soriano stated this has been a few months back.

Kiara Hendricks stated January 21, 2024.

Mr. Horton stated I would also like to mention, this has all got to do with safety.

Kiara Hendricks stated we understand.

Mr. Horton stated my personal experience, just a couple days ago, I was going down the road in a vehicle and some kid on some kind of motorized skateboard coming right through the stop sign and halfway into my lane and just zipped all along. Before that, I had some kid on one of those little mini bike things. I didn't even see him. I pulled out and my wife said, did you see that kid on the bike? I said, no, I didn't. The same kid passed me and then went up there and did a U-turn and went back in there. Again, it's the safety of these kids, you know, y'all should care about that.

A resident stated we do.

Mr. Horton stated if you see it, you should stop it. If you see kids riding in your neighborhood, you should stop them and say, you can't do that. I've done that in my neighborhood.

Mr. Thomas stated I would have to build on what Tom said. It's a safety thing not to say that your children, but those four wheels are blowing through stop signs. I've almost hit one myself. My neighborhood's 15 miles an hour and they're just flying. We can't address what happens because they run stop signs and want to put their own lives at risk. So we had to focus on what happened.

Mr. Lanier stated so the young men stopped, and they were cordial?

Mr. Soriano stated I kind of stayed away from that. Once I involved the officers, I let them do the paperwork. It wasn't until after they did the paperwork and I talked to the officer and mom by the phone, and then also her mom came up and spoke to me directly there, and I informed her of what the process is. The kids stayed over there while I was talking to grandma. So, I haven't talked to them at all.

Ms. Giles stated what are the three options the board has today?

Mr. Eckert stated today your options are one, you can do nothing. Two, you can ask that they come back at a future meeting and ask for it to be rescinded if you don't feel like it's been a sufficient amount of time for you to ask the sheriff's office to rescind it, or three, you can have a vote today to ask the sheriff's office to rescind it. I just want to make sure everybody's clear. The sheriff is the one that has control over whether or not it's rescinded, regardless of what we say to a large extent. But usually they do show some deference to the property owner.

Mr. Lanier stated this happened January. We're now in mid summer. I appreciate the fact that your kids did stop, and I'd like to make the recommendation to ask Clay County Sheriff's office to rescind this for these two. Just due to the length of time that has gone on and not knowing. They are kids and it does happen. But they stopped, not like the others. So, I'd like to make that motion or suggestion.

Mr. Lanier motioned to rescind the suspension for resident Hendrick's two children.

Mr. Horton stated I don't know. It seems like they should have known better. I'm not sure that the length of time is sufficient. Just my feelings. Things like that just shouldn't be happening. So, it's up to you. Tiebreaker.

Mr. Thomas stated I'm processing.

Ms. Giles stated if I can add, you are missing two board members. So, if you need more time to process that, you can do what counsel said. You can wait.

Mr. Thomas stated I'm processing whether or not I would like for the gentleman to come to the meeting and address that they fully understand, because unfortunately, my children are out on the soccer field. I also want to take you at your word that you are an awesome parent. I believe you by the look on your face that your children have been talked to. But I'm also worried about setting a precedent that, all you got to do is have your mom or dad come up and they'll get you out of it, and then you can go back to the pool. Operating a motorized vehicle is a responsibility, whether it's an electric scooter or a powerful thing, like a four wheeler. I feel that does fall on the parents to understand, hey, I got you this awesome four wheeler. Now let's talk about where we can and cannot go with it. Once again, they can hurt themselves badly or they can hurt somebody else badly. I get it. I used to have one. I would like to have the other board members chime in on this. Quite possibly, as a suggestion, maybe just have the gentleman come up and say, hey, we fully get it. I understand they're nine and 13, but, this is a tough lesson. I would like to table this for next month's discussion when we are up and running, the full members of the board.

Mr. Eckert stated we had a motion, and it doesn't sound like we have a second, so that will just die for lack of a second. I think we'll have it on the agenda at our July meeting.

Ms. Giles stated the next meeting is July 8th at 4:00 p.m. The next item is supervisor's request.

Mr. Thomas stated I, and I'm sure the board, would like to say thank you (to Marilee Giles) for your service. I understand that it's women's veteran's week or something like that. And we appreciate you serving the board. That and the pickleball. I'm really happy with that decision. I just want to say thank you to the board. There's like ten billion people that go up there. Well, not when it's 150 degrees out there. It's really good. I think it's positive for the community. We're talking full parking lots.

Mr. Horton stated I did something I haven't done in 21 years out here a couple weeks ago. I rented the club room. It was a good experience. My son got married. Everything worked out really well, and it's a nice place for that. I'm surprised people don't use it more often. I told them that we held meetings in there, and they thought it was like some kind of plain Jane meeting room but they came out and looked at it and said that's really nice. Wanda and Nikki were out there. All of them were very helpful and made sure we followed the rules. Everything worked out. It was a good experience.

Mr. Lanier stated Chalon, thanks for all the good work with VerdeGo. Somebody dumped some palm fronds, right off the side of the street.

Ms. Suchsland stated is that on the road that goes around?

Mr. Horton stated yes.

Ms. Suchsland stated I had the guys pick those up today, so they're no longer there.

Ms. Giles stated I do have one thing before we get ready to wrap this up. The agenda item for next month on that. Jay, that was just a CCSO trespass. Did we suspend the kids?

Mr. Soriano stated we did not. We didn't go through disciplinary with them or anything like that.

Ms. Giles stated does it need to be on the agenda as a discussion item or wait for the family to come back?

Mr. Eckert stated I think it would be just a discussion item on the agenda, such as "Discussion of resident request to ask Clay County Sheriff to rescind the trespass citation."

Ms. Giles stated okay. In the meantime, I'll try to do some research on the age for operating a four wheeler with or without an adult. I think it's 16.

EIGHTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 8, 2024 @
4:00 p.m. at the Plantation Oaks Amenity
Center**

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Mr. Lanier with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch
Community Development District

Unaudited Financial Reporting
May 31, 2024



Double Branch
Community Development District
Combined Balance Sheet
May 31, 2024

	General Fund	Recreation Fund	Debt Service Fund	Capital Reserve Fund	Totals Governmental Funds
Assets:					
Cash:					
Operating Account	\$ 16,485	\$ 197,324	\$ -	\$ 792,667	\$ 1,006,475
Due from Other	25	137	-	-	162
Due from Middle Village	-	8,214	-	-	8,214
Investments:					
State Board of Administration (SBA)	13,713	98,149	-	484,431	596,294
Custody Account-General Fund Excess	130,637	1,401,827	-	78	1,532,542
Series 2013 A-1					
Reserve	-	-	868,806	-	868,806
Revenue	-	-	831,136	-	831,136
Prepayment	-	-	269	-	269
Series 2013 A-2					
Reserve	-	-	95,634	-	95,634
Assessments Receivable	1,265	13,326	13,942	-	28,534
Prepaid Expenses	3,409	4,583	-	-	7,992
Total Assets	\$ 165,534	\$ 1,723,560	\$ 1,809,788	\$ 1,277,177	\$ 4,976,059
Liabilities:					
Accounts Payable	\$ 3,435	\$ 27,914	\$ -	\$ 17,310	\$ 48,659
Accrued Expenditures	-	7,548	-	-	7,548
Total Liabilities	\$ 3,435	\$ 35,462	\$ -	\$ 17,310	\$ 56,207
Fund Balance:					
Nonspendable:					
Prepaid Items	\$ 3,409	\$ 4,583	\$ -	\$ -	\$ 7,992
Restricted for:					
Debt Service - Series	-	-	1,809,788	-	1,809,788
Assigned for:					
Capital Reserve Fund	-	-	-	1,259,867	1,259,867
Unassigned	158,690	1,683,515	-	-	1,842,205
Total Fund Balances	\$ 162,099	\$ 1,688,099	\$ 1,809,788	\$ 1,259,867	\$ 4,919,852
Total Liabilities & Fund Balance	\$ 165,534	\$ 1,723,560	\$ 1,809,788	\$ 1,277,177	\$ 4,976,059

Double Branch
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 177,890	\$ 177,890	\$ 178,552	\$ 662
Interest Income	1,600	1,600	3,760	2,160
Total Revenues	\$ 179,490	\$ 179,490	\$ 182,312	\$ 2,822
Expenditures:				
<u>General & Administrative:</u>				
Supervisor Fees	\$ 12,000	\$ 8,000	\$ 6,200	\$ 1,800
FICA Expense	1,000	667	484	183
Engineering	5,000	3,333	265	3,068
Arbitrage	700	700	700	-
Dissemination	1,696	1,131	1,131	0
Assessment Roll	8,705	8,705	8,705	(0)
Attorney	42,000	28,000	24,886	3,114
Annual Audit	5,200	5,200	5,300	(100)
Trustee Fees	8,815	8,815	9,497	(682)
Management Fees	68,741	45,827	45,827	0
Information Technology	2,271	1,514	1,514	(0)
Telephone	600	400	129	271
Postage	1,900	1,267	387	879
Printing	2,000	1,333	686	648
Insurance	10,199	10,199	9,596	603
Legal Advertising	2,800	1,867	416	1,450
Office Supplies	200	133	5	128
Website Compliance	2,650	1,767	1,767	0
Dues, Licenses & Subscriptions	175	175	175	-
Other Current Charges	120	80	52	28
Capital Reserve Funding	2,719	-	-	-
Total General & Administrative Expenditures	\$ 179,490	\$ 129,112	\$ 117,722	\$ 11,390
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 50,378	\$ 64,590	\$ 14,212
Net Change in Fund Balance	\$ -	\$ 50,378	\$ 64,590	\$ 14,212
Fund Balance - Beginning	\$ -		\$ 97,509	
Fund Balance - Ending	\$ -		\$ 162,099	

Double Branch
Community Development District
General Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 169,333	\$ 1,290	\$ 1,994	\$ 1,099	\$ 2,420	\$ 1,151	\$ 1,265	\$ -	\$ -	\$ -	\$ -	\$ 178,552
Interest Income	139	62	87	582	819	786	670	615	-	-	-	-	3,760
Total Revenues	\$ 139	\$ 169,395	\$ 1,377	\$ 2,576	\$ 1,918	\$ 3,206	\$ 1,821	\$ 1,880	\$ -	\$ -	\$ -	\$ -	\$ 182,312
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 1,000	\$ 600	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 800	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ 6,200
FICA Expense	83	50	-	83	83	65	61	61	-	-	-	-	484
Engineering	-	-	-	-	-	-	265	-	-	-	-	-	265
Arbitrage	-	-	-	-	-	-	700	-	-	-	-	-	700
Dissemination	141	141	141	141	141	141	141	141	-	-	-	-	1,131
Assessment Roll	8,705	-	-	-	-	-	-	-	-	-	-	-	8,705
Attorney	3,511	1,386	2,903	3,603	5,604	1,932	3,431	2,516	-	-	-	-	24,886
Annual Audit	-	-	-	-	5,300	-	-	-	-	-	-	-	5,300
Trustee Fees	4,091	-	-	-	-	5,406	-	-	-	-	-	-	9,497
Management Fees	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	-	-	-	-	45,827
Information Technology	189	189	189	189	189	189	189	189	-	-	-	-	1,514
Telephone	16	15	13	3	6	6	29	40	-	-	-	-	129
Postage	64	26	3	16	11	116	71	79	-	-	-	-	387
Printing	17	110	82	31	147	139	111	50	-	-	-	-	686
Insurance	9,596	-	-	-	-	-	-	-	-	-	-	-	9,596
Legal Advertising	-	-	-	148	70	-	-	199	-	-	-	-	416
Office Supplies	1	1	0	1	1	1	1	1	-	-	-	-	5
Website Compliance	221	221	221	221	221	221	221	221	-	-	-	-	1,767
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Other Current Charges	32	21	-	-	-	-	-	-	-	-	-	-	52
Capital Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Total General & Administrative Expenditures	\$ 33,569	\$ 8,488	\$ 9,281	\$ 11,165	\$ 18,501	\$ 14,946	\$ 11,748	\$ 10,024	\$ -	\$ -	\$ -	\$ -	\$ 117,722
Excess (Deficiency) of Revenues over Expenditures	\$ (33,430)	\$ 160,908	\$ (7,904)	\$ (8,590)	\$ (16,583)	\$ (11,740)	\$ (9,928)	\$ (8,144)	\$ -	\$ -	\$ -	\$ -	\$ 64,590
Net Change in Fund Balance	\$ (33,430)	\$ 160,908	\$ (7,904)	\$ (8,590)	\$ (16,583)	\$ (11,740)	\$ (9,928)	\$ (8,144)	\$ -	\$ -	\$ -	\$ -	\$ 64,590

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,873,440	\$ 1,873,440	\$ 1,880,415	\$ 6,975
Interest Income	3,700	3,700	37,451	33,751
Amenities Revenue/Miscellaneous	40,000	26,667	28,817	2,151
Sports Revenue	15,000	15,000	22,315	7,315
Total Revenues	\$ 1,932,140	\$ 1,918,807	\$ 1,968,999	\$ 50,192
Expenditures:				
<i>Administrative:</i>				
Management Fees - On Site Staff	\$ 220,678	\$ 147,119	\$ 147,119	\$ 0
Insurance	116,853	116,853	116,450	403
Other Current Charges	3,500	2,333	1,113	1,220
Permit Fees	1,635	1,090	775	315
Subtotal Administrative	\$ 342,666	\$ 267,395	\$ 265,457	\$ 1,938
<i>Maintenance:</i>				
Security	\$ 107,000	\$ 71,333	\$ 70,122	\$ 1,212
Security - Clay County Off-Duty Sheriff	44,627	29,751	32,852	(3,101)
Water - Irrigation	12,300	8,200	8,237	(37)
Irrigation Maintenance	5,000	3,333	2,952	382
Streetlighting	31,000	20,667	18,472	2,195
Electric	36,000	24,000	21,226	2,774
Landscape Maintenance	459,000	306,000	267,849	38,151
Common Area Maintenance	55,000	36,667	37,935	(1,268)
Lake Maintenance	29,232	19,488	17,360	2,128
Capital Reserve Funding	300,137	-	-	-
Subtotal Maintenance	\$ 1,079,296	\$ 519,439	\$ 477,004	\$ 42,435

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
<i>Recreation Facility:</i>				
Amenity Staff	\$ 137,588	\$ 91,725	\$ 75,775	\$ 15,951
Refuse Services	17,500	11,667	12,654	(987)
Telephone	6,000	6,000	6,013	(13)
Electric	42,000	28,000	17,262	10,738
Cable	9,000	6,000	6,133	(133)
Pool Maintenance	35,000	23,333	25,705	(2,372)
Water / Sewer/Reclaim	57,000	38,000	26,242	11,758
Facility Maintenance-General	50,000	33,333	28,044	5,290
Facility Maintenance-Preventative	10,000	6,667	2,390	4,277
Facility Maintenance - Contingency	34,750	23,167	19,263	3,903
Lighting Repairs	8,500	5,667	4,930	737
Special Events	7,500	5,000	3,793	1,207
Office Supplies & Equipment	1,000	1,000	1,551	(551)
Janitorial	67,840	45,227	40,298	4,929
Recreation Passes	4,000	2,667	1,798	869
Pool Leak Repairs	2,500	1,667	-	1,667
Multiuse Field	20,000	13,333	-	13,333
Subtotal Recreation Facility	\$ 510,178	\$ 342,452	\$ 271,848	\$ 70,604
Total Expenditures	\$ 1,932,140	\$ 1,129,287	\$ 1,014,310	\$ 114,977
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 789,520	\$ 954,689	\$ 165,169
Net Change in Fund Balance	\$ -	\$ 789,520	\$ 954,689	\$ 165,169
Fund Balance - Beginning	\$ -		\$ 733,410	
Fund Balance - Ending	\$ -		\$ 1,688,099	

Double Branch
Community Development District
Recreation Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 1,783,324	\$ 13,589	\$ 20,998	\$ 11,573	\$ 25,482	\$ 12,122	\$ 13,326	\$ -	\$ -	\$ -	\$ -	\$ 1,880,415
Interest Income	1,174	448	698	5,913	8,425	7,990	6,431	6,373	-	-	-	-	37,451
Amenities Revenue/Miscellaneous	723	800	1,476	2,017	787	3,352	3,882	15,782	-	-	-	-	28,817
Sports Revenue	-	1,385	-	19,330	-	-	1,600	-	-	-	-	-	22,315
Total Revenues	\$ 1,896	\$ 1,785,957	\$ 15,762	\$ 48,258	\$ 20,784	\$ 36,824	\$ 24,036	\$ 35,482	\$ -	\$ -	\$ -	\$ -	\$ 1,968,999
Expenditures:													
Administrative:													
Management Fees - On Site Staff	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ -	\$ -	\$ -	\$ -	\$ 147,119
Insurance	116,450	-	-	-	-	-	-	-	-	-	-	-	116,450
Other Current Charges	213	75	181	91	120	107	153	173	-	-	-	-	1,113
Permit Fees	-	-	-	-	-	-	-	775	-	-	-	-	775
Subtotal Administrative	\$ 135,053	\$ 18,465	\$ 18,571	\$ 18,481	\$ 18,510	\$ 18,497	\$ 18,543	\$ 19,339	\$ -	\$ -	\$ -	\$ -	\$ 265,457
Maintenance:													
Security	\$ 8,922	\$ 8,595	\$ 8,976	\$ 8,867	\$ 8,323	\$ 8,976	\$ 8,595	\$ 8,867	\$ -	\$ -	\$ -	\$ -	\$ 70,122
Security - Clay County Off-Duty Sheriff	2,856	4,519	3,525	4,069	4,295	3,550	4,486	5,553	-	-	-	-	32,852
Water - Irrigation	1,029	1,981	926	671	588	658	1,075	1,310	-	-	-	-	8,237
Irrigation Maintenance	2,952	-	-	-	-	-	-	-	-	-	-	-	2,952
Streetlighting	2,270	2,270	2,322	2,322	2,322	2,322	2,322	2,322	-	-	-	-	18,472
Electric	2,874	2,762	3,121	2,891	1,589	2,752	2,389	2,846	-	-	-	-	21,226
Landscape Maintenance	38,264	38,264	38,264	38,264	38,264	38,264	38,264	-	-	-	-	-	267,849
Common Area Maintenance	4,583	4,583	3,692	-	4,580	4,580	11,365	4,552	-	-	-	-	37,935
Lake Maintenance	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	-	-	-	-	17,360
Capital Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Maintenance	\$ 65,919	\$ 65,144	\$ 62,996	\$ 59,254	\$ 62,131	\$ 63,272	\$ 70,667	\$ 27,620	\$ -	\$ -	\$ -	\$ -	\$ 477,004

Double Branch
Community Development District
Recreation Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Recreation Facility:													
Amenity Staff	\$ 12,247	\$ 9,640	\$ 6,827	\$ 4,955	\$ 5,636	\$ 8,780	\$ 8,063	\$ 19,627	\$ -	\$ -	\$ -	\$ -	75,775
Refuse Services	1,395	1,436	1,436	1,436	1,738	1,738	1,738	1,738	-	-	-	-	12,654
Telephone	733	738	736	737	736	736	736	860	-	-	-	-	6,013
Electric	2,897	2,089	1,926	2,014	2,048	1,918	1,990	2,380	-	-	-	-	17,262
Cable	627	630	770	822	821	821	821	820	-	-	-	-	6,133
Pool Maintenance	3,101	3,101	3,101	3,280	3,280	3,280	3,280	3,280	-	-	-	-	25,705
Water / Sewer/Reclaim	4,252	3,916	3,306	3,573	2,392	3,558	1,995	3,249	-	-	-	-	26,242
Facility Maintenance-General	4,166	4,216	3,059	4,167	-	4,166	4,135	4,135	-	-	-	-	28,044
Facility Maintenance-Preventative	515	-	360	155	-	1,000	360	-	-	-	-	-	2,390
Facility Maintenance - Contingency	2,896	2,946	1,838	2,896	-	2,896	2,896	2,896	-	-	-	-	19,263
Lighting Repairs	708	711	700	705	-	705	700	700	-	-	-	-	4,930
Special Events	761	-	800	1,000	-	-	-	1,233	-	-	-	-	3,793
Office Supplies & Equipment	-	241	420	214	-	-	-	676	-	-	-	-	1,551
Janitorial	4,953	5,207	5,370	4,953	4,953	4,953	4,953	4,953	-	-	-	-	40,298
Recreation Passes	-	-	-	1,204	-	-	-	594	-	-	-	-	1,798
Pool Leak Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-
Multiuse Field	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Recreation Facility	\$ 39,252	\$ 34,870	\$ 30,649	\$ 32,111	\$ 21,606	\$ 34,552	\$ 31,667	\$ 47,141	\$ -	\$ -	\$ -	\$ -	\$ 271,848
Total Expenditures	\$ 240,224	\$ 118,478	\$ 112,216	\$ 109,846	\$ 102,247	\$ 116,321	\$ 120,877	\$ 94,100	\$ -	\$ -	\$ -	\$ -	\$ 1,014,310
Excess (Deficiency) of Revenues over Expenditures	\$ (238,328)	\$ 1,667,479	\$ (96,454)	\$ (61,588)	\$ (81,463)	\$ (79,498)	\$ (96,842)	\$ (58,618)	\$ -	\$ -	\$ -	\$ -	\$ 954,689
Net Change in Fund Balance	\$ (238,328)	\$ 1,667,479	\$ (96,454)	\$ (61,588)	\$ (81,463)	\$ (79,498)	\$ (96,842)	\$ (58,618)	\$ -	\$ -	\$ -	\$ -	\$ 954,689

Double Branch
Community Development District
Debt Service Fund
Series 2013 A-1 & 2013 A-2 Special Assessment Bonds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 05/31/24	Thru 05/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,961,878	\$ 1,961,878	\$ 1,967,317	\$ 5,439
Interest Income	10,000	10,000	89,430	79,430
Total Revenues	\$ 1,971,878	\$ 1,971,878	\$ 2,056,747	\$ 84,869
Expenditures:				
<i>Series 2013 A-1</i>				
Interest 11/1	\$ 315,881	\$ 315,881	\$ 315,881	\$ -
Interest 5/1	315,881	315,881	315,881	-
Principal 5/1	1,125,000	1,125,000	1,125,000	-
<i>Series 2013 A-2</i>				
Interest 11/1	44,419	44,419	44,419	-
Interest 5/1	44,419	44,419	44,419	-
Principal 5/1	105,000	105,000	105,000	-
Total Expenditures	\$ 1,950,600	\$ 1,950,600	\$ 1,950,600	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 21,278	\$ 21,278	\$ 106,147	\$ 84,869
Net Change in Fund Balance	\$ 21,278	\$ 21,278	\$ 106,147	\$ 84,869
Fund Balance - Beginning	\$ 720,818		\$ 1,703,641	
Fund Balance - Ending	\$ 742,095		\$ 1,809,788	

Double Branch
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues				
Transfer In from General Fund	\$ 2,719	\$ -	\$ -	\$ -
Transfer In from Recreation Fund	300,137	-	-	-
Interest	10,000	6,667	11,355	4,689
Total Revenues	\$ 312,855	\$ 6,667	\$ 11,355	\$ 4,689
Expenditures:				
Repairs & Replacements	\$ 530,000	\$ 353,333	\$ 251,347	\$ 101,987
Total Expenditures	\$ 530,000	\$ 353,333	\$ 251,347	\$ 101,987
Excess (Deficiency) of Revenues over Expenditures	\$ (217,145)		\$ (239,991)	
Net Change in Fund Balance	\$ (217,145)		\$ (239,991)	
Fund Balance - Beginning	\$ 1,469,257		\$ 1,499,858	
Fund Balance - Ending	\$ 1,252,113		\$ 1,259,867	

Double Branch

Community Development District

Long Term Debt Report

Series 2013 A-1, Special Assessment Refunding Bonds

Interest Rate:	1.3%-4.25%	
Maturity Date:	5/1/2034	
Reserve Fund Definition	50% Max Annual on Outstanding	
Reserve Fund Requirement	\$ 868,806	
Reserve Fund Balance	868,806	

Bonds outstanding - 9/30/2013	\$ 24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(860,000)
Less: May 1, 2015 (Mandatory)	(875,000)
Less: May 2, 2016 (Mandatory)	(890,000)
Less: May 2, 2017 (Mandatory)	(910,000)
Less: May 1, 2018 (Mandatory)	(930,000)
Less: May 1, 2019 (Mandatory)	(955,000)
Less: May 1, 2020 (Mandatory)	(980,000)
Less: May 1, 2021 (Mandatory)	(1,015,000)
Less: May 1, 2022 (Mandatory)	(1,045,000)
Less: May 1, 2023 (Mandatory)	(1,085,000)
Less: May 1, 2024 (Mandatory)	(1,125,000)

Current Bonds Outstanding **\$ 14,180,000**

Series 2013 A-2, Special Assessment Refunding Bonds

Interest Rate:	5.75%	
Maturity Date:	5/1/2034	
Reserve Fund Definition	50% Max Annual on Outstanding	
Reserve Fund Requirement	\$ 95,634	
Reserve Fund Balance	95,634	

Bonds outstanding - 9/30/2013	\$ 2,900,000
Less: November 1, 2013 (Prepayment)	(145,000)
Less: May 1, 2014 (Mandatory)	(75,000)
Less: November 1, 2014 (Prepayment)	(75,000)
Less: May 1, 2015 (Mandatory)	(75,000)
Less: May 1, 2015 (Prepayment)	(45,000)
Less: November 1, 2015 (Prepayment)	(50,000)
Less: May 2, 2016 (Mandatory)	(75,000)
Less: May 2, 2016 (Prepayment)	(35,000)
Less: November 1, 2016 (Prepayment)	(55,000)
Less: May 2, 2017 (Mandatory)	(75,000)
Less: May 2, 2017 (Prepayment)	(5,000)
Less: May 1, 2018 (Mandatory)	(80,000)
Less: May 1, 2018 (Prepayment)	(5,000)
Less: November 1, 2018 (Prepayment)	(105,000)
Less: May 1, 2019 (Mandatory)	(80,000)
Less: May 2, 2019 (Prepayment)	(10,000)
Less: November 1, 2019 (Prepayment)	(10,000)
Less: May 1, 2020 (Mandatory)	(80,000)
Less: May 2, 2020 (Prepayment)	(5,000)
Less: May 1, 2021 (Mandatory)	(85,000)
Less: May 1, 2022 (Mandatory)	(90,000)
Less: May 1, 2023 (Mandatory)	(95,000)
Less: May 1, 2024 (Mandatory)	(105,000)

Current Bonds Outstanding **\$ 1,440,000**

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,481	1,961,878.15	178,058.71	1,875,216.71	4,015,153.56
TOTAL ASSESSED	45,481	1,961,878.15	178,058.71	1,875,216.71	4,015,153.56

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	TOTAL RECEIVED
1	11/06/23	6,327.43	574.27	6,047.94	12,949.64
2	11/14/23	60,846.75	5,522.41	58,158.99	124,528.15
3	11/28/23	173,642.22	15,759.65	165,971.97	355,373.84
4	12/12/23	1,590,410.27	144,344.54	1,520,157.56	3,254,912.37
5	12/22/23	34,512.22	3,132.31	32,987.72	70,632.25
6	01/10/24	14,216.90	1,290.32	13,588.90	29,096.12
7	02/05/24	21,968.72	1,993.87	20,998.29	44,960.88
8	03/19/24	12,107.79	1,098.89	11,572.96	24,779.64
9	04/09/24	26,659.90	2,419.63	25,482.26	54,561.79
10	05/07/24	12,682.30	1,151.04	12,122.09	25,955.43
11	06/06/24	2,109.67	191.47	2,016.48	4,317.62
TAX CERTIFICATES	06/14/24	11,832.64	1,073.92	11,309.96	24,216.52
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL TAX ROLL RECEIPTS		1,967,316.81	178,552.32	1,880,415.12	4,026,284.25

PERCENT COLLECTED	DEBT	O&M	TOTAL
TOTAL PERCENT COLLECTED	100.28%	100.28%	100.28%

D.

Double Branch

Community Development District

Check Run Summary

June 30, 2024

Fund	Date	Check No.	Amount
General Fund			
Accounts Payable	6/6/24	1806	\$ 69.50
	6/28/24	1807-1808	8,914.94
		<u>Sub-Total</u>	<u>\$ 8,984.44</u>
Recreation Fund			
Accounts Payable	6/6/24	7518-7528	\$ 58,235.77
	6/28/24	7529-7544	52,732.20
		<u>Sub-Total</u>	<u>\$ 110,967.97</u>
Capital Reserve Fund			
Accounts Payable	6/6/24	253-260	\$ 17,263.12
	6/28/24	261-268	3,425.60
		<u>Sub-Total</u>	<u>\$ 20,688.72</u>
Total			<u>\$ 140,641.13</u>

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/06/24	00111	5/30/24 24-00201	202405 310-51300-48000	NTC OF BOS MTG 5/30	*	69.50	
JACKSONVILLE DAILY RECORD							69.50 001806
6/28/24	00035	6/01/24 2420	202406 310-51300-34000	JUN MANAGEMENT FEES	*	5,728.42	
		6/01/24 2420	202406 310-51300-52000	JUN WEBSITE ADMIN	*	220.83	
		6/01/24 2420	202406 310-51300-35100	JUN INFO TECH	*	189.25	
		6/01/24 2420	202406 310-51300-31300	JUN DISSEM AGENT SRVCS	*	141.33	
		6/01/24 2420	202406 310-51300-51000	OFFICE SUPPLIES	*	.75	
		6/01/24 2420	202406 310-51300-42000	POSTAGE	*	44.10	
		6/01/24 2420	202406 310-51300-42500	COPIES	*	70.20	
		6/01/24 2420	202406 310-51300-41000	TELEPHONE	*	4.56	
GOVERNMENTAL MANAGEMENT SERVICES							6,399.44 001807
6/28/24	00113	6/14/24 3408744	202405 310-51300-31500	MAY GENERAL SERVICES	*	2,515.50	
KUTAK ROCK LLP							2,515.50 001808
TOTAL FOR BANK A						8,984.44	
TOTAL FOR REGISTER						8,984.44	

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

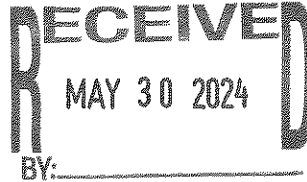
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

May 30, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092



Serial #	<u>24-00201C</u>	PO/File #	_____	\$69.50
				Payment Due
	Notice of Meeting of the Board of Supervisors			
	_____			\$69.50
	Double Branch Community Development District			Publication Fee

Case Number	_____			Amount Paid
Publication Dates	<u>5/30</u>			
County	<u>Clay</u>			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-00201C on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to meet on **Monday, June 10, 2024**, at **4:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles
District Manager

May 30 00 (24-00201C)

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2420
Invoice Date: 6/1/24
Due Date: 6/1/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund- Management Fees - June 2024		5,728.42	5,728.42
Website Administration - June 2024		220.83	220.83
Information Technology - June 2024		189.25	189.25
Dissemination Agent Services - June 2024		141.33	141.33
Office Supplies		0.75	0.75
Postage		44.10	44.10
Copies		70.20	70.20
Telephone		4.56	4.56

RECEIVED
JUN 07 2024
BY: _____

Total \$6,399.44

Payments/Credits \$0.00

Balance Due \$6,399.44

KUTAK ROCK LLP

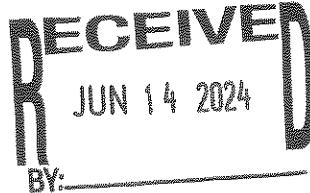
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 14, 2024



Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3408744
Client Matter No. 5323-1
Notification Email: eftgroup@kutakrock.com

Marilee Giles
Double Branch CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3408744
5323-1

Re: General

For Professional Legal Services Rendered

05/03/24	M. Eckert	0.40	152.00	Research status of 189.08 Public Facilities Report; follow up on termination of maintenance for library site
05/03/24	K. Haber	1.10	280.50	Prepare termination of interlocal agreement with Clay County; correspond with Grimm regarding same
05/05/24	M. Eckert	0.20	76.00	Prepare termination of interlocal agreement for library site maintenance
05/08/24	M. Eckert	0.70	266.00	Prepare for board meeting
05/08/24	K. John	0.40	106.00	Review agenda; prepare board meeting materials
05/10/24	M. Eckert	0.10	38.00	Review Grimm revisions to termination of interlocal agreement
05/10/24	K. John	0.30	79.50	Review agenda; prepare for board meeting; confer with Giles
05/11/24	M. Eckert	0.20	76.00	Review library site maintenance documents received from county; confer with Grimm

KUTAK ROCK LLP

Double Branch CDD
June 14, 2024
Client Matter No. 5323-1
Invoice No. 3408744
Page 2

05/11/24	K. John	1.00	265.00	Review agenda; prepare for board meeting
05/12/24	K. Haber	0.30	76.50	Revise agreement terminating interlocal agreement; correspond with Giles regarding same
05/13/24	K. John	1.90	503.50	Prepare for and attend board meeting, follow up from same
05/15/24	K. Haber	0.50	127.50	Revise termination of interlocal agreement; correspond with Grimm regarding same
05/16/24	K. Haber	0.20	51.00	Correspond with Giles regarding termination of interlocal agreement
05/23/24	M. Eckert	0.50	190.00	Review draft minutes and provide comments; follow up from board meeting
05/31/24	M. Eckert	0.60	228.00	Research issues related to impact fee credit sale; prepare memorandum on same; confer with Grimm
TOTAL HOURS		8.40		
TOTAL FOR SERVICES RENDERED				\$2,515.50
TOTAL CURRENT AMOUNT DUE				<u>\$2,515.50</u>

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/06/24	01038	6/04/24	06042024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									DANIELLE DUGAN			100.00	007518
6/06/24	00092	5/31/24	2422	202403	320	57200	41000		MAR PHONES	*	88.70		
		5/31/24	2422	202403	320	57200	51000		MAR OFFICE SUPPLIES	*	406.89		
		5/31/24	2422	202403	320	57200	49400		MAR SPECIAL EVENTS	*	157.50		
		5/31/24	2422	202403	320	57200	62000		MAR REC PASSES	*	357.86		
									GOVERNMENTAL MANAGEMENT SERVICES			1,010.95	007519
6/06/24	00092	5/14/24	2417	202404	320	57200	46600		APR FACILITY MAINTENANCE	*	4,135.00		
		5/14/24	2417	202404	320	57200	46620		APR FAC MAINT CONTINGENCY	*	2,895.83		
		5/14/24	2417	202404	320	57200	46630		APR LIGHTING REPAIRS	*	700.00		
		5/14/24	2417	202404	320	57200	46400		APR COMMON AREA MAINT	*	4,552.38		
									GOVERNMENTAL MANAGEMENT SERVICES			12,283.21	007520
6/06/24	00092	5/31/24	2423	202404	320	57200	41000		APR PHONES	*	88.44		
		5/31/24	2423	202404	320	57200	51000		APR OFFICE SUPPLIES	*	13.20		
		5/31/24	2423	202404	320	57200	49400		APR SPECIAL EVENTS	*	20.00		
									GOVERNMENTAL MANAGEMENT SERVICES			121.64	007521
6/06/24	00092	5/31/24	2424	202405	320	57200	41000		MAY PHONES	*	88.44		
		5/31/24	2424	202405	320	57200	51000		MAY OFFICE SUPPLIES	*	256.18		
		5/31/24	2424	202405	320	57200	49400		MAY SPECIAL EVENTS	*	125.00		
		5/31/24	2424	202405	320	57200	62000		MAY REC PASSES	*	235.70		
									GOVERNMENTAL MANAGEMENT SERVICES			705.32	007522
6/06/24	00024	6/03/24	185580B	202406	320	57200	46800		JUN LAKE MAINTENANCE	*	2,170.00		
									THE LAKE DOCTORS, INC.			2,170.00	007523

DBBR DOUBLE BRANCH OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/06/24	01021	6/04/24	06042024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									MARK ELLIS			100.00	007524
6/06/24	01039	6/04/24	06042024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									MARYON PRESTON			100.00	007525
6/06/24	00186	6/01/24	13129562	202406	320	57200	46300		JUN POOL CHEMICALS	*	3,280.47		
									POOLSURE			3,280.47	007526
6/06/24	00672	6/03/24	16235	202406	320	57200	46200		JUN LANDSCAPE MAINTENANCE	*	38,264.18		
									VERDEGO, LLC			38,264.18	007527
6/06/24	01040	6/04/24	06042024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									WILLIAM COLE			100.00	007528
6/28/24	01042	6/12/24	06122024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									BYRON TOBIAS-ISAAC			100.00	007529
6/28/24	00285	6/11/24	337	202405	320	57200	34510		JUN ADMIN FEE	*	360.00		
		6/11/24	337	202405	320	57200	34510		JUN ADMIN SCHED	*	130.00		
									CLAY COUNTY SHERIFF'S OFFICE			490.00	007530
6/28/24	01044	6/24/24	06242024	202406	300	36900	10300		DEPOSIT REFUND	*	100.00		
									EMILY MCKINSEY			100.00	007531
6/28/24	00092	6/01/24	2421	202406	310	51300	34000		JUN FACILITY MANAGEMENT	*	18,389.83		
									GOVERNMENTAL MANAGEMENT SERVICES			18,389.83	007532
6/28/24	00092	6/06/24	2425	202406	300	36900	10300		JUN FACILITY EVENT STAFF	*	912.50		
									GOVERNMENTAL MANAGEMENT SERVICES			912.50	007533
6/28/24	00092	6/17/24	2426	202406	300	36900	10300		JUN FACILITY EVENT STAFF	*	337.50		
									GOVERNMENTAL MANAGEMENT SERVICES			337.50	007534

DBBR DOUBLE BRANCH OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/28/24	01041	6/17/24	06172024	202406	300	36900	10300		JACQUELINE FAY	*	100.00	100.00	007535
6/28/24	01045	6/24/24	06242024	202406	300	36900	10300		LORETTA SOLOMON	*	100.00	100.00	007536
6/28/24	01043	6/12/24	06122024	202406	300	36900	10300		NIRLINE ALEXANDRE	*	100.00	100.00	007537
6/28/24	00297	6/01/24	359	202406	320	57200	61000		RIVERSIDE MANAGEMENT SERVICES, INC	*	4,953.33	4,953.33	007538
6/28/24	00839	5/01/24	10012	202405	320	57200	34500		SECURITY DEVELOPMENT GROUP LLC	*	8,867.20	8,867.20	007539
6/28/24	00839	6/01/24	10115	202406	320	57200	34500		SECURITY DEVELOPMENT GROUP LLC	*	8,704.00	8,704.00	007540
6/28/24	00305	6/19/24	104749	202406	320	57200	46610		SOUTHEAST FITNESS REPAIR	*	360.00	360.00	007541
6/28/24	01046	6/24/24	06242024	202406	300	36900	10300		TERESA COBB	*	100.00	100.00	007542
6/28/24	00897	6/17/24	TAX12312 03-0468920	202406	310	51300	31000	CP220 12/31/21	UNITED STATES TREASURY	*	7,613.91	7,613.91	007543
6/28/24	00672	6/06/24	16348	202406	320	57200	35100		VERDEGO, LLC	*	1,503.93	1,503.93	007544
TOTAL FOR BANK B											110,967.97		
TOTAL FOR REGISTER											110,967.97		

DBBR DOUBLE BRANCH OKUZMUK

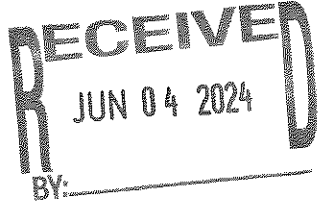


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - DANIELLE DUGAN
Date: June 4, 2024 at 2:34 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SATURDAY) 2:00 P.M. to 6:00 P.M.
 - DATE OF VENUE – JUNE 1, 2024
 - RESIDENT – DANIELLE DUGAN
 - ADDRESS – 1072 AUTUMN TREE LANE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(9009):
 - DATED: 5/20/24
 - SEQ#: 3
 - BATCH#: 112
 - INVOICE#: 3
 - APPROVAL CODE: 061781
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/20/24	05/20/24	06/01/24	DANIELLE DUGAN - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00	9009		VISA-061781

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24
 Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2422

Invoice Date: 5/31/24

Due Date: 5/31/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 3/21/24		88.70	88.70
2.320.572.6200 (DB Repair and Replacements) -Statement Closing Date 3/21/24		2,895.87	2,895.87
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 3/21/24		406.89	406.89
2.320.572.49400 (DB Special Events) -Statement Closing Date 3/21/24		157.50	157.50
2.320.572.62000 (DB Rec Passes) -Statement Closing Date 3/21/24		357.86	357.86

RECEIVED
MAY 30 2024
BY: _____

Total \$3,906.82

Payments/Credits \$0.00

Balance Due ~~\$3,906.82~~

\$1,010.95

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Mar 21, 2024

Totals by GL

Double Branch: \$3,906.82

2.320.572.4100 (DB Phones) – \$88.70

2.320.572.5100 (DB Office Supplies) – \$406.89

34.600.538.6200 (DB Repair and Replacements) - \$2,895.87

2.320.572.49400 (DB Special Events) – \$157.50

2.320.572.62000 (DB Rec. Passes) - \$357.86

Middle Village: ~~\$2,643.77~~ \$278.74

2.330.572.4100 (MV Phones) – \$88.71

2.310.513.49300 (MV Office Supplies) – \$406.90

34.600.538.64000 (MV repair & replacements) – \$1,632.79

2.330.572.49400 (MV Special Events) – \$157.50

3.330.572.49300 (MV Rec Passes) - \$432.84

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Mar 21, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
2/20/2024	Hole Shot Powersports	479.91	Repair and Replacement	34.600.538.64000	239.96	034.600.538.621	239.95	479.91
2/21/2024	Planetgreen- ink	456.94	Office Supplies	2.330.572.51000	228.47	2.320.572.5100	228.47	456.94
2/21/2024	Amazon	162	Repair and Replacement	34.600.538.64000	81	034.600.538.621	81	162
2/21/2024	PPG	559	Repair and Replacement			034.600.538.621	559	559
2/21/2024	Sherwin Williams	52.66	Repair and Replacement			034.600.538.621	52.66	52.66
2/28/2024	l&l ionos	184.48	Office Supplies	2.330.572.51000	92.24	2.320.572.5100	92.24	184.48
2/29/2024	PPG	330	Repair and Replacement	34.600.538.64000	165	034.600.538.621	165	330
3/1/2024	Leslies	6.38	Repair and Replacement	34.600.538.64000	6.38			6.38
3/1/2024	Leslies	100	Repair and Replacement	34.600.538.64000	100			100
3/2/2024	RingCentral	177.41	Phones	2.330.572.4100	88.71	2.320.572.4100	88.7	177.41
3/4/2024	Southernwater serv	520.91	Repair and Replacement			034.600.538.621	520.91	520.91
3/4/2024	Southernwater serv	148.26	Repair and Replacement			034.600.538.621	148.26	148.26
3/4/2024	wawa	67	Repair and Replacement	34.600.538.64000	33.5	034.600.538.621	33.5	67
3/6/2024	Hobby Lobby	32.65	Repair and Replacement	34.600.538.64000	16.32	034.600.538.621	16.33	32.65
3/7/2024	Levata ID	715.73	Rec. Passes	2.330.572.49300	357.87	2.320.572.62000	357.86	715.73
3/8/2024	Walmart	127.72	Repair and Replacement	34.600.538.64000	63.86	034.600.538.621	63.86	127.72
3/8/2024	Academy	515.91	Repair and Replacement	34.600.538.64000	257.96	034.600.538.621	257.95	515.91
3/8/2024	Leslies	215	Repair and Replacement	34.600.538.64000	107.5	034.600.538.621	107.5	215
3/8/2024	l&l ionos	22.4	Office Supplies	2.330.572.51000	11.2	2.320.572.5100	11.2	22.4
3/12/2024	staples	149.97	Office Supplies	2.330.572.51000	74.99	2.320.572.5100	74.98	149.97
3/12/2024	Duvall Breaker	76	Repair and Replacement	34.600.538.64000	76			76
3/14/2024	walmart	276	Repair and Replacement			034.600.538.621	276	276
3/14/2024	Pinch a Penny	68	Repair and Replacement	34.600.538.64000	68			68
3/14/2024	Swank	315	Special Event	2.330.572.49400	157.5	2.320.572.49400	157.5	315
3/19/2024	Walmart	43.58	Repair and Replacement			034.600.538.621	43.58	43.58
3/19/2024	Angies list	29.99	Repair and Replacement	34.600.538.64000	15	034.600.538.621	14.99	29.99
3/20/2024	Walmart	329	Repair and Replacement	34.600.538.64000	164.5	034.600.538.621	164.5	329
3/20/2024	Amazon	86.93	Repair and Replacement	34.600.538.64000	86.93			86.93
3/21/2024	SP Fiberglass	301.76	Repair and Replacement.	34.600.538.64000	150.88	034.600.538.621	150.88	301.76
Totals		\$6,550.59			\$2,643.77		\$3,906.82	\$6,550.59

\$6,625.56



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA


2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA

Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202048381741
Invoice Date: 03/07/2024
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:

David Ramsay
 2673666050

Invoice

Billing period starting: 03/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - MyWebsite Creator+					
1	Basic Fee 03/06/2024-04/06/2024	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer · Discount for line-item 1	Special Offer		\$0.00	-\$5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.

AcademySM

SPORTS+OUTDOORS

ACADEMY DRANGE PARK,FL 904-213-2080

03/08/24 13:42

529917 SALE 6662 0101 208

Taylor Made 20 Foa / 131260558	
4 @ \$59.99 EA	239.96
Taylor Made 20 Foa / 131260540	
4 @ \$59.99 EA	239.96
SUBTOTAL	479.92
7.60 % SALES TAX	35.99
TOTAL USD\$	515.91

MID: XXXXXXXX5997

TID: XXXX8960

RRN: 084333

AMERICAN EXPRESS 515.91

XXXXXXXXXXXX3053

Chip Read

JAY SORIANO AUTH 839533

Mode: Card

AID: A000000025010801

Final Details for Order #114-4553519-2622659

[Print this page for your records.](#)

Order Placed: February 20, 2024
Amazon.com order number: 114-4553519-2622659
Order Total: \$162.00

Shipped on February 22, 2024

Items Ordered	Price
1 of: <i>Spiral Bound Phone Message Books</i> Sold by: Supplies Line (seller profile) Supplied by: Supplies Line (seller profile) Condition: New	\$36.90
1 of: <i>WristCo Purple Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88
1 of: <i>WristCo Kelly Green Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88
1 of: <i>WristCo Mocha Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88
1 of: <i>WristCo Black Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88
1 of: <i>WristCo Aqua Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88
1 of: <i>WristCo Pantone Yellow Tyvek Wristbands for Events - 500 Count - Comfortable Tear Resistant Paper Bracelets ID Wrist Bands for Concerts Festivals Admission Party Identification</i> Sold by: Wristco (seller profile) Supplied by: Wristco (seller profile) Condition: New	\$12.88

Shipping Address:

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Final Details for Order #113-2837753-5071433

Print this page for your records.

Order Placed: March 20, 2024
Amazon.com order number: 113-2837753-5071433
Order Total: \$86.93

Shipped on March 20, 2024

Items Ordered
1 of: Amazon Basics HDMI Fiber Optic Cable, 18Gbps High-Speed, 4K@60Hz, 2160p, 48-Bit Color, Ethernet Ready, 150 Foot, Black
Price \$70.63
Sold by: Amazon.com Services, Inc
Supplied by: Other
Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
Amazon gift card balance
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal: \$70.63
Shipping & Handling: \$11.65
Total before tax: \$82.28
Estimated tax to be collected: \$5.30
Gift Card Amount: -\$0.65
Grand Total: \$86.93

Credit Card transactions AmericanExpress ending in 3053; March 20, 2024: \$86.93

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.

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Back to top



English

United States

Help

Standard Shipping

Shipped on February 22, 2024

Items Ordered

1 of: *NinjaBatt Battery for Toshiba PA5024U-1BRS PA5026U-1BRS PABAS260 PABAS262 PA5023U-1BRS PA5025U-1BRS Satellite S855 C855 C850 P850 L850 L855 High Performance [6 Cells/4400mAh/48wh]* **Price**
\$29.99

Sold by: NinjaBattDirect (seller profile)
Supplied by: NinjaBattDirect (seller profile)

Condition: New

Shipping Address:

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Credit Card transactions

Item(s) Subtotal:	\$144.17
Shipping & Handling:	\$6.99

Total before tax:	\$151.16
Estimated tax to be collected:	\$10.84

Grand Total:	\$162.00

AmericanExpress ending in 3053; February 22, 2024: \$162.00

To view the status of your order, return to Order Summary.

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Member ID: 31363707
Purchase Date: 03/19/2024
Jay Soriano
475 W Town Pl Saint Augustine Fl 32092
Product: Angle's List [****Gold****] Membership
Total: \$29.99
Payment Method: Credit Card ...2055



CUSTOMER 316807860000
 GMS
 370 OAKLEAF VILLAGE
 PKWY
 ORANGE PARK, FL 32065
 904-562-0249

SHIP INFO

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon- 7:00 AM - 5:00 PM
 Fri: PM
 Sat: 8:00 AM - 12:00 PM

INVOICE # 818020002036

DATE 21 Feb 2024

TIME 3:31 PM

STORE REP Michael J.

SALES REP OPB-SALES
 JACKSONVILLE 52-PARK
 ST

METHOD Now

Item # / SAP #	Description	Qty	Unit Price	Amount
95-3303/1U 00425148	DURETHANE DTM RED TINT KIT • DURETHANE DTM COMP B • DURETHANE DTM RED BASE COMP A	1	\$110.00	\$110.00

Comment: RED

95-3300/1U 00349568	DURETHANE DTM NEUTRAL BASE • DURETHANE DTM NEUTRAL BASE COMP A • DURETHANE DTM COMP B	3	\$100.00	\$300.00
------------------------	---	---	----------	----------

Comment: COBALT BLUE

95-3302/1U 00430719	DURETHANE DTM YELLOW TINT KIT • DURETHANE DTM YELLOW BASE COMP A • DURETHANE DTM COMP B	1	\$110.00	\$110.00
------------------------	---	---	----------	----------

Comment: YELLOW

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

Item Subtotal	\$520.00
Discount/Fee Subtotal	\$520.00
Sales Tax	\$39.00
Total	\$559.00
Credit Card	\$559.00
Total Tendered	\$559.00
Pending Amount	\$0.00

BCard *****3053

AMEX AUTH#: 806850

Insert Tran Amt: \$559.00

Thank you for shopping at PPG!



SHERWIN-WILLIAMS.

JACKSONVILLE-INDUSTRIAL Store 704309

385 PARK ST
JACKSONVILLE FL 32204 2339
(904)353-9753
Fax (904) 353-8830
www.sherwin-williams.com

SALE
Tran # 1734-5
E37/13978
JAMES

AB
Slide Tower

3:44pm
02/21/24
10

Order # DE0166058A704309
G.M.S.
Account XXXX-9287-0
Job 1 G.M.S.

6505-15372 B66W01253 GALLON B66W1253
PI DTM EG DEEP

1.00 @ 48.99 48.99
Color: SW0015 GALLERY GREEN

Qty	Color	Cost	QZ	32	64	128
W1	White	-	1	-	1	
B1	Black	-	56	1	-	
G2	New Green	-	63	1	1	
Y3	Deep Gold	2	6	-	1	

Sher-Color Formula

SUBTOTAL BEFORE TAX 48.99

7.500% SALES TAX:1-103220400 3.67

TOTAL \$52.66

AMERICAN EXPRESS -52.66

[Handwritten signature]

Southern Water Service, LLC

Invoice Due: 02/07/2024
65707

Amount Due: **\$148.26**

Invoice 65707 is attached.

Your payment of \$4,149.00 has been applied.

The remainder of this invoice is for freight charges only.

Please remit payment at your earliest convenience to:
Southern Water Service, LLC
4983 North Lee Hwy
Cleveland, TN 37312

Thank you for your business. We appreciate it very much.

Sincerely,
Southern Water Service, LLC
(423) 479-2753



Southern Water Service, LLC

4983 North Lee Hwy
Cleveland, TN 37312
(P) - 423-479-2753
(F) - 423-728-2358

Invoice

Invoice #
66776

PAID
03/04/2024

Bill To

Double Branch CDD
475 W. Town Place
St. Augustine, FL 32092

Ship To

Double Branch CDD
Tag PO #Jay2/26
370 Oakleaf Village Pkwy
Orange Park, FL 32066

P.O. Number		Terms	Ship Date	Via	Tracking #	
Jay2/26		Net 30	2/27/2024	UPS	1Z6335300348024213	
Quantity	Item Code	Description		Price Each	Amount	
1	Berkeley item	S32015 Seal, Mech Shaft 1-3/4 Type 21 Short BF1C1		319.68	319.68	
1	Berkeley item	S18869L Sleeve, SHaft 1-3/8 ID X 1-3/4 OD 416SS 1		126.72	126.72	
1	Berkeley item	M14943 O-Ring 2-175 Buna .103 x ID 8.987		8.628	8.63	
1	Berkeley item	S05126 Gasket, Volute 9-1/8ID 1/32T B_Z_VEG FIB		20.16	20.16	
	Shipping & ...	Freight Charges		20.91	20.91	
	Berkeley item	payment convenience fee		24.805	24.81	

Freight Terms: PPA

Total	\$520.91
--------------	-----------------

A 1.5% per month service charge will be added to past due accounts as well as all costs and expenses incurred in collecting amounts due, including attorney's and collection fees. All litigation concernig collection of these charges will occur in Bradley Co., TN court.

Give us feedback @ survey.walmart.com
Thank you! ID #:77L38K14TKLB

Walmart 

904-214-9411 Her: SARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068
ST# 03308 OP# 003634 TR# 68 TR# 04917
* ITEMS SOLD 2
TC# 1863 8108 4287 6622 2637 3



DISA CODE # 100027899143
HISENSE 40 081913002690 138.00 0
DISA CODE # 100027179936
HISENSE 40 081913002690 138.00 0
SUBTOTAL 276.00
TOTAL 276.00
AMEX TEND 276.00

AMERICAN EXPRESS *** ** 083 1 0
APPROVAL # 802228
REF # 497400251776
TRANS ID - 010488856787077
AID 800000026010801
AAC 66F180DF677688E4
TERMINAL # SC011100
*NO SIGNATURE REQUIRED
03/14/24 09:08:14
CHANGE DUE 0.00
03/14/24 09:08:22
CUSTOMER COPY

Walmart 

Become a member
Scan for free 30-day trial



Give us feedback @ survey.walmart.com
Thank you! ID #: 7TL3SN14TPON

JB



904-214-9411 Mar: SARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 003534 TE# 67 TR# 08211
ITEMS SOLD 4

TC# 0453 1081 2676 5629 8333



PHN CORD BLK 068113131089	6.26 0
PHN CORD 068113131086	6.58 0
PHN CORD BLK 068113131089	6.26 0
VT CS6124 073507801863	25.48 0
SUBTOTAL	43.58
TOTAL	43.58
AMEX TEND	43.58

AMERICAN EXPRESS *** **** ***3 053 I 0

APPROVAL # 849610

REF # 407900332112

TRANS ID - 011297724406060

AID 800000025010801

RAC F7FF2A2FF400705C

TERMINAL # SC010783

*NO SIGNATURE REQUIRED

03/19/24 10:39:00

CHANGE DUE 0.00

03/19/24 10:39:12

CUSTOMER COPY

***** RETURN & EXCHANGE POLICY *****

Wireless phones may be returned for
refund or exchange with receipt
WITHIN 14 DAYS Verizon Wireless
postpaid WITHIN 30 DAYS.



Become a member

Scan for free 30-day trial



DUVAL ELECTRICAL & BRE
 9595 SUNBEAM CENTER DR
 JACKSONVILLE, FL 32257
 (904) 262-6601

PICK TICKET



lectrical
er Sales

Duval Electrical & Breaker Sales
 9595 Sunbeam Center Dr
 Jacksonville, FL 32257
 PH: 904-262-6601
 www.duvalbreaker.com

Pick Ticket Number	
5314175	
Pick Date	Page
3/12/2024 12:08:52	1 of 1
Order Number	
6780192	

SALE

Store: 3948
 REF#: 00000013
 RRN: 407219168118
 15:11:48

Batch #: 383
 03/12/24
 Trans ID: D1163843846060
 APPR CODE: 884911
 AMEX
 *****3053

Chip
 /

Ship To:
 JAY SORIANO
 XXXX 3053 12/26 288
 9043421441
 32092

AMOUNT \$76.00

APPROVED

AMERICAN EXPRESS
 AID: A000000025010801
 TVR: 00 00 00 80 00
 TSE: E8 00

LECTRICAL & BRE

PO Number	Carrier	Taker
DLE VILLAGE	WILL CALL	NATHAN.DENISON

THANK YOU
 CUSTOMER COPY

Pick	UOM	Unit	Qty	Item ID	Item Description	Unit Price	Extended Price
------	-----	------	-----	---------	------------------	------------	----------------

Delivery Instructions: WILL CALL

1	EA			Q320		76.000	76.00
1		1.0		3P 2GA 240V CB			
				BIN: 16D3	Qty:		
					EA		
					1 EA		

Total Pieces:	1	Total Lines:	1	Total Weight:	0.7	SUB-TOTAL:	76.00
						TAX:	0.00
						GRAND TOTAL:	76.00

Pick: Check: Ship: Approve:

All returns subject to 15% minimum restocking charge. No returns after 60 days. ALL SPECIAL ORDERS ARE FINAL. Only defective items may be returned after installation. A service charge of 1 1/2% (18% Annum) will be charged on all past due invoices. One-year replacement warranty unless otherwise stated
NO RETURNS WITHOUT RETURN AUTHORIZATION

HOLESHOT POWERSPORTS LLC
 6945 US HWY 17
 FLEMING ISLAND, FL 32003
 (904) 853-3131



Holeshot Powersports, LLC
 6945 US Hwy 17
 Fleming Island, FL 32003
 (886) 956-9771

Repair Order

In Date: Feb. 07, 2024
 Follow up Date: Feb. 10, 2024
 Service Writer: JMartin

SALE

REF#: 00000001

Batch #: 051001 RRN: 610100001
 02/20/24 12:31:27

APPR CODE: 835146

AMEX Contactless
 *****3253

Model Code	Color	VIN/HIN/SN	Engine #	Keyboard	In - Out
XP® 800 R11TH76AG	Sage Green	4XATH76A4B4267806			15017.00 - M / 1741.00 - H

WHEN DONE WITH COPY OF RO***

AMOUNT \$479.91

APPROVED

don't fire/start
 ing oil before, but PCV Breather hose is MIA so might be related?...

AMERICAN EXPRESS

AID: A00000025010801
 TVR: 00 00 00 80 00
 TSE: E8 00

CUSTOMER COPY

5414047
 5254118

Part Description	Qty	Price	Unit Extension	Extension
SPARKPLUG-CHAMPION RC7YC3 (4)	2	\$4.49	\$4.49	\$8.98
WIRE-SPARKPLUG,59.3CM	1	\$44.99	\$44.99	\$44.99
CLAMP,HOSE,SPRING	2	\$5.99	\$5.99	\$11.98
HOSE-BREATHER,800 EFI	1	\$15.99	\$15.99	\$15.99
OIL FILL TUBE	1	\$29.99	\$29.99	\$29.99
O-RING 12MMX2MM	1	\$7.99	\$7.99	\$7.99
OIL FILL TUBE CLAMP	1	\$29.99	\$29.99	\$29.99
Parts Subtotal:				\$149.91

Technician	Description	Hours	Rate	Discount	Labor Cost
ZNeyer	Ddiag no start ***EMAIL WHEN DONE WITH COPY OF RO***	2.00	\$150.00	0.00%	\$300.00

Labor Subtotal: \$300.00

Tax: \$0.00

Shop Subtotal: \$449.91

Resolution:

Spoke to customer approved spark wire and plugs**jw**2/7
 PARTS IN BOX ON FRONT LINES SHELF 2
 MID 2/8 ID
 ALL PARTS IN BOX ON FRONT LINE SHELF
 2 MID 2/14 ID
 Gave all parts to The infamous Zachary at 5:00
 2/16 mro
 replaced plugs, damaged wire, and oil dip stick
 assy, ops leak check good
 Sent email as instructed, unit is done ready to
 go 2/20 JSM

Recommended Repairs:

plugs fouled, RH plug wire damaged at plug
 connector
 -compression Mag 150 PTO 180 spec 165-185
 -active codes for injector and crank pos sensor
 -wiggled wires and cleared codes
 -engine oil too low to wet dip stick
 -dipstick loose, bolt present, bracket broken,
 dipstick leaking
 -crank case breather hose missing
 -topped up oil, cleared codes, replaced plugs
 and wire, unit starts and runs but sounds like
 everything inside is about to let go. engine
 could die at any moment.

Job: Flip tire

Polaris Ranger XP® 800 2011 - 4XATH76A4B4267806

Front passenger tire is on wrong way. Wants us to flip

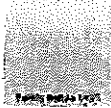
Technician	Description	Hours	Rate	Discount	Labor Cost
ZNeyer	Flip tire	0.50	\$60.00	0.00%	\$30.00
Labor Subtotal:					\$30.00

Thank you for your purchase!

We're getting your order ready to be shipped. We will notify you when it has been sent.



Order summary



Safety Yellow Gel Coat- with MEKP Catalyst x 2
Gallon / Wax

\$311.90

Discount WELCOME

-\$31.19

Subtotal

\$280.71

Shipping

\$0.00

Taxes

\$21.05

Total

\$301.76 USD

Customer information :

Shipping address

Jay Soriano
GMS Llc
370 Oakleaf Village Parkway
Orange Park FL 32065

Billing address

Jay Soriano
GMS Llc
475 West Town Place
St. Augustine FL 32092

Payment

ending with 3053

Shipping method

Standard



Order # 7000050311
CREATED: MARCH 6, 2024 (JAY SORIANO)

Items Ordered

Reorder	Item	Item #	Price	Quantity	Subtotal
Fargo 84052 YMCKK Color Ribbon For HDPS000 Printers	84052		\$349.99	2	\$299.98
Haglercard H9005-751 LC1 Color Ribbon - YMCKO - 350 prints	H9005-751		\$186.99	2	\$373.98
Subtotal					\$673.96
Shipping & Handling					\$41.77
Grand Total					\$715.73

RE-ORDER ALL PRODUCTS

Order Information

Shipping Address

Jay Soriano
GMS LLC
370 OAKLEAF VILLAGE PKWY
Orange Park, Florida, 32065
United States
T: (904) 347-1441
E: manager@oakleafresidents.com

Shipping Method

FedEx - Standard Overnight

Billing Address

Jay Soriano
475 W Town Pl
St Augustine, Florida, 32092
United States
T: (804) 552-0249
E: jsoriano@govmgtsvc.com

Payment Method

Credit Card

ID Zone © 2006-2024



IONOS Inc.
 2 Logan Square, 100 N 18th St., Suite 400
 Philadelphia, PA 19103
 USA

2 Logan Square, 100 N 18th St. · Suite 400
 Philadelphia, PA 19103 · USA
 Jay Soriano
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065-4259
 UNITED STATES

Invoice: 202048218565
Invoice Date: 02/27/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
 David Ramsay
 ☎ 2673666050

Invoice

Billing period starting: 02/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - Expert					
Basic fee (\$180.48)					
1	Basic Fee	\$17.00 a month	12 mo.	\$0.00	\$204.00
	02/25/2024-02/25/2025 oakleafresidents.com				
2	Special Offer	Special Offer		\$0.00	-\$23.52
	Discount for line-item 1				
Additional services (\$4.00)					
3	Website Builder	\$4.00 a month	1 mo.	\$0.00	\$4.00
	02/25/2024-03/25/2024				
Net Total					\$184.48
Net (non-taxable portion)					\$184.48
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$184.48
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
 Please refer to your Help Center or log in to my.ionos.com for further information.

**Thanks for your
order!**


[Check Order Status](#)

Order Number:
WLE0311846

Order Date:
Mar. 01, 2024

 We'll notify you as soon as your package ships.

Your Order

 **Ship-to-Home Details**

Ship to Address:

Jay Soriano
475 W Town Pl
Ste 114
Saint Augustine, FL 32092

Item

Price

Qty

Total



ORANGE PARK, FL #529
 6001 ARGYLE FOREST BLVD STE 35
 JACKSONVILLE, FL 32244-6127
 904-573-6515

Store: 529 Register: 2
 Date: 3/8/24 Time: 2:11 PM
 Ticket: 22944
 Salesperson: 31520 (Claudia L)
 Customer ID: 905700019674261

Item	Qty	Price	Amount
100# AQUA ORG CAL HYPO 65 17209	1	100.00	100.00
100# AQUA ORG CAL HYPO 65 17209	1	100.00	100.00
		Subtotal	200.00
		Tax	15.00
		Total\$	215.00

Amex Purchase 215.00
 Mar 08 2024 02:12 pm Trans# 22944



**Replacement Filter Tank O-Ring for
Jacuzzi CFR, Sh**
Item No: 66320

\$5.99 1 **\$5.99**

Estimated Arrival:
March 07



Your online order can be canceled up to 45 minutes after placing it, with the exception of same-day and next-day store pickup. If you need to cancel your order, please contact us.

Subtotal: \$5.99
Shipping: \$0.00
Sales Tax: \$0.39
Grand Total: **\$6.38**

If you have any questions, contact us online.

Follow Us:   

[Unsubscribe](#) [Privacy Policy](#)

This message was sent to: jsoriano@gmsnf.com on March 01, 2024
Leslie's Poolmart, Inc. | 2005 East Indian School Road | Phoenix, AZ 85016

HOBBY LOBBY

Super Savings, Super Selection!

9515 Crosshill Blvd, Suite #10
Jacksonville, FL 32222
Hobby Lobby Store #1014 (904) 908-0395

S-1014 R-1	T-3906 JOANGEL C	SALE
105000000	Crafts	15.90
10 @ 1.59 ea		
101000000	Art	8.98
2 @ 4.49 ea		
101000000	Art	5.49
SUBTOTAL		30.37
TAX TOTAL		2.28
TOTAL		32.65

AMEX 32.65
ACCOUNT #: *****3053
AUTH#: 888649
ACCT: AMEX AMERICAN EXPRESS INSERTED
CARD # *****3053 EXP **/**
REF # AUTH # RESP 00
130703061042 888649 ISO 00
AID: A000000025010801
TSI: E800 ARC: CUR:0840
TVR: 0000008000
APP: AMERICAN EXPRESS
IAD: 06550103A0A002

No Signature
CHANGE DUE 0.00



Your Order

Item	Price	Qty	Total
 Replacement Filter Tank O-Ring for Jacuzzi CFR, Sh Item No: 66320	\$5.99	1	\$5.99

Estimated Arrival:
March 07



Your online order can be canceled up to 45 minutes after placing it, with the exception of same-day and next-day store pickup. If you need to cancel your order, please contact us.

Subtotal:	\$5.99
Shipping:	\$0.00
Sales Tax:	\$0.39
Grand Total:	\$6.38

This message was sent to: jsoriano@gmsnf.com on March 01, 2024
Leslie's Poolmart, Inc. | 2005 East Indian School Road | Phoenix, AZ 85016

Contractor's License Numbers: AZ-Res-ROC122732, AZ-Comm-ROC256424, CA-755161, CT-PLM.0284528-SP, FL-CPC057127, FL-26806, NC-28806-SP-SP, NJ-13VH04768200, NV-35903, NY-44003-H, NY-H28063502, PA-PA067663, TX-TICL232

PINCH A PENNY #242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222



The Perfect People For A Perfect Pool

STORE242@PINCHAPENNY.COM

STATEMENT

Jay Soriano
 370 oakleaf village parkway

Billing Period Start Date 02/05/24

orange park fl 32065

Client Code 2048

Billing Group: A-Due Upon
 Reciept

Date	INV	Transaction	Description	Amount
2/5/2024	8741	Invoice	RMS - Brian	\$163.20
			GAL SODIUM HYPOCHLORITE Qty: 60 \$163.20	
3/14/2024	8936	Invoice	Chlorine-Middle Village	\$68.00
			GAL SODIUM HYPOCHLORITE Qty: 25 \$68.00	
3/14/2024		Credit Card Payment	80331794607	-\$231.20

Current	31-60 Days over due	61-90 Days over due	90+ Days over due	Amount Due
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Thank you

To ensure proper credit to your account, indicate amount paid and check number on slip, then detach and mail slip with your payment.

Client Info:

Jay Soriano
 370 oakleaf village parkway

orange park fl 32065

Billing Date 03/14/24 Client Code 2048 Amount Due \$0.00

Amount Paid

Check #

--	--

PINCH A PENNY #242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222



The Perfect People For A Perfect Pool

Thank You! We Greatly Appreciate Your Business!!



Jay Soriano <jsoriano@gmsnf.com>

Order #6639 confirmed

1 message

Planet Green Recycle <store+8613560401@t.shopifyemail.com>
Reply-To: Planet Green Recycle <info@planetgreenrecycle.com>
To: jsoriano@gmsnf.com

Wed, Feb 21, 2024 at 8:30 AM

Planet Green Recycle

ORDER #6639

Thank you for your purchase!

We're getting your order ready to be shipped. We will notify you when it has been sent.



or Visit our store

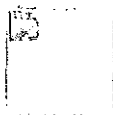
Order summary



DoorStepInk Brand For Brother DR820 High Yield Black Laser Drum Cartridge, DR820 Remanufactured in the USA x 2 **\$159.98**



DoorStepInk Brand For Brother TN850 High Yield Black Toner Cartridge, TN850 Remanufactured in the USA x 3 **\$191.97**



New Genuine HP 952XL Black, Cyan, Magenta, Yellow Ink Cartridge (N9K28AN)- 4 Pack x 1 **\$104.99**

Subtotal **\$456.94**

Shipping	\$0.00
Taxes	\$0.00
Total	\$456.94 USD

Customer information

Shipping address

Jay Soriano
GMS llc
370 Oakleaf Village Parkway
Orange Park FL 32065
United States

Billing address

Jay Soriano
GMS llc
475 west town place
St. Augustine FL 32092
United States

Payment



ending with 3053

Shipping method

Free Shipping

If you have any questions, reply to this email or contact us at
info@planetgreenrecycle.com



CUSTOMER 321001760000
 DOUBLE BRANCH
 COMMUNITY
 DEVELOPMENT DISTRICT
 475 W TOWN PL
 ST. AUGUSTINE, FL 32092
 904-562-0249

SHIP INFO

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon- 7:00 AM - 5:00 PM
 Fri: PM
 Sat: 8:00 AM - 12:00 PM

INVOICE # 818020002118

DATE 29 Feb 2024

TIME 2:33 PM

STORE REP David U.

SALES REP OPB-SALES
 JACKSONVILLE 52-PARK
 ST

METHOD Now

Item # / SAP #	Description	Qty	Unit Price	Amount
95-3314/1U 90435409	DURETHANE DTM BLACK KIT • DURETHANE DTM BLACK COMP A • DURETHANE DTM COMP B	3	\$110.00	\$330.00

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

Item Subtotal	\$330.00
Discount/Fee Subtotal	\$330.00
Sales Tax	\$0.00
Total	\$330.00
Credit Card	\$330.00
Total Tendered	\$330.00
Pending Amount	\$0.00

BCard *****3053

AMEX AUTH#: 870073

Insert Tran Amt: \$330.00

Thank you for shopping at PPG!

RingCentral

Recurring Statement

Account Information

Account Number: (904) 770-4650
 Statement Date: 03/02/2024
 Subscription Name: RingCentral MVP Standard
 Document #: 8799889001

Bill To:
 Jay Sorlano
 Oakleaf Plantation
 475 west town place ste 114
 St Augustine, FL 32092, USA

Statement Summary

Total Current Charges **\$177.41**

Your credit card ending in [8052] was charged \$177.41.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
03/02/2024 - 04/01/2024	MVP Standard - Monthly Subscription Fee	\$0.00	1	\$0.00
03/02/2024 - 04/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
03/02/2024 - 04/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
03/02/2024 - 04/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
03/02/2024 - 04/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
03/02/2024 - 04/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
03/02/2024 - 04/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
03/02/2024 - 04/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
03/02/2024 - 04/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
03/02/2024 - 04/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
03/02/2024 - 04/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Promotes				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$42.51
Total Charged to Credit Card:				\$177.41

Staples

2205 Zingales Blvd, Suite A
Orange Park, FL 32073
904-272-0973

Store: 1066 Register: 1
Date: 3/12/24 Time: 4:49 PM
Transaction: 35762 Cashier: 1946050

REWARDS NUMBER 5065164969

Qty	Item	Price	Amount
3	135048	49.99	149.97

Subtotal 149.97
FLORIDA 7.5% 0.00

Total 149.97

AMERICAN EXPRESS ~~USD 149.97~~

Card No. : XXXXXXXXXXXX3013 [G]

Chip Read

Auth No. : 884047

Mode : Issuer

ATD : A000000025010801

TVR : 0000000000

LAD : 0655010360A012

ISI : F800

ARC : 3030

Give us feedback @ survey.walmart.com
Thank you! ID #: 7TKSN14TBVC



804-214-9411 Mar: TBD
1680 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 006778 TR# 96 TR# 02281
ITEMS SOLD 4
TC# 3926 6286 1502 7111 8989



TIRE FEE 000003700848 2.00 0
VALVE STEM 060838862032 3.00 0
NEW TIRE 060838899928 0.00 0
205/75R16/8 078520204832 80.00 0

TLE ITEMS COMPLETE
SUBTOTAL 85.00
TOTAL 85.00
AMEX TEND 85.00

AMERICAN EXPRESS *** **** ***3 063 I 0
APPROVAL # 884886
REF # 406300211274
TRANS ID - 006870899854327
RID R000000026010801
ARC 6E9F2F4E36EFED4B
TERMINAL # SC010738
***NO SIGNATURE REQUIRED

02/22/24 09:34:56
CHANGE OIL 0.00
02/22/24 09:35:04
CUSTOMER COPY

Walmart
Become a member
Scan for free 30-day trial



Date: 02-21-2024
Keytag #: 37706
LIC #: MV61227



Address stated on this work order pursuant to law.

VIN: -- Customer Arrival Time
License: -- 02-21-2024 05:39 PM
Odometer: -- Service Completed Time
02-21-2024 06:37 PM

Quantity	Price
1	\$0.00
1	\$3.00
1	\$2.00
Service Total (Excluding Tax & Govt. Fees): \$5.00	
Quantity	Price
1	\$80.00
Merchandise Total (Excluding Tax): \$80.00	
Total (Excluding Tax & Govt. Fees): \$85.00	

Int Tires	COMPLETE-Tire 1	Tire pressure check	CHECKED-Tire 1, 60 PSI
all Valve Stem	COMPLETE-Tire 1	Dispose of old tires	COMPLETE-Tire 1
ince tires	DECLINED-Tire 1		

of Damage	Additional Comments
None	
Technician Names	Customer Comments
Service Writer/Greeter: Percy Gilliam I. Tire tech: Percy G.	None
	Old tire was unrepairable

Customer Service Agreement

I authorize the stated service to be completed with the necessary materials. I give permission to operate the vehicle.
I understand:

1. Walmart does not inspect tires to determine if they are safe or have been recalled. Tires are not examined for conditions that may affect safety (tread depth, cuts, punctures, cracking, bulges, or uneven tread wear).
2. Only the service(s) listed on the service order are performed.
3. During oil changes, Walmart only checks and adjusts tire air pressure.
4. Walmart does not check the age or air pressure of the spare tire.
5. Customers should regularly confirm that their tires, including any spare, are properly inflated, have tread depth greater than 2/32" in all grooves, and have no cuts, punctures, cracking, bulges, or uneven tread wear.
6. Driving conditions will affect tire performance.

Customer Signature: _____ Date: 02-21-2024

Customer Notification and Disclaimer

Walmart may conduct complimentary courtesy checks based on your selection of service packages. Courtesy checks vary by service package and could include the following: checking of tire pressure, light bulb testing, fluid levels (washer, transmission, and power steering), battery check, interior vacuuming and checking of the wiper blades.

Continued on next page...

SWANK

MOTION PICTURES, INC.

10795 Watson Road • St. Louis, MO 63127
Phone: 800-876-5445 • Fax: 314-966-3472

Routing: COKMORGA

ORIGINAL INVOICE

Order Number: BO 2204126

Order Date: 03/14/24

Bill-To Customer: 0322280-001

Ship-To Customer: 0322280-001

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park, FL 32065

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park, FL 32065

Order: 2204126

Terms: THIS IS YOUR RECEIPT

--Line--

#	Typ	Qty	Bill Date	Product Description	Unit Price	Total Price
1	RT	1	03/13/24	MIGRATION Widescreen DVD Show Dates: 03/15/24 to 03/15/24	315.00	315.00

For further information, please contact
Kaitlyn Godina
at 1-800-876-5577

PAID

Item Subtotal: 315.00
Prepayment Amount: 315.00
BALANCE DUE: \$0.00

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674

Give us feedback @ survey.walmart.com
Thank you! ID #:7TL3WX14TKZ9



904-214-9411 Mr: SARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 000122 YE# 68 TR# 06286
ITEMS SOLD 1
TC# 5804 3344 3078 4900 0462 5



PRODUCT SERIAL # 6C0331FKVP
HP 14 I3 019651829062 329.00 D
SUBTOTAL 329.00
TOTAL 329.00
ANEX TEND 329.00

AMERICAN EXPRESS *** **3 053 I 0
APPROVAL # 821841
REF # 408000632979
TRANS ID - 006972033795323
AID A000000025010801
CAC 6C7C2EF15BE10BA4
TERMINAL # SCD11100
*NO SIGNATURE REQUIRED

03/20/24 14:17:24
CHANGE DUE 0.00
03/20/24 14:17:31

CUSTOMER COPY
***** RETURN & EXCHANGE POLICY *****
Electronics may be returned
for refund or exchange with receipt
WITHIN 30 days



Become a member
Scan for free 30-day trial



Give us feedback @ survey.walmart.com
Thank you! ID #:77L2L914TFCR



904-214-9411 Mr: SARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 008084 TE# 09 TR# 00867
ITEMS SOLD 19
TC# 8359 6611 6777 6267 3943 4



ST 6.20 L BX	007314971683	3.98 0
ST 6.20 L BX	007314971683	3.98 0
US CLIPBOARD	078904110769	6.74 0
US CLIPBOARD	078904110769	6.74 0
10OCT SHYPRO	088738826041	8.96 0
10OCT SHYPRO	088738826041	8.96 0
1.5INCH BNR	693620836267	6.12 0
1.5INCH BNR	693620836267	6.12 0
BINDER	694223369468	6.12 0
BINDER	694223369468	6.12 0
SPONGE SEAL	007536308197	4.12 0
POOL BRUSH	082180808997	8.97 0
POOL BRUSH	082180808997	8.97 0
POOL BRUSH	082180808997	8.97 0
POOL BRUSH	082180808997	8.97 0
EQ BANDAGE	068113100682H	6.97 0
EQ BANDAGE	068113100682H	6.97 0
EQ FAB 10OCT	068113100671H	4.97 0
EQ FAB 10OCT	068113100671H	4.97 0

SUBTOTAL 127.72

TOTAL 127.72

AMEX TEND 127.72

AMERICAN EXPRESS *** **** ***3 063 1 0

APPROVAL # 807762

REF # 406800254672

TRANS ID - 011108774807067

AID A000000025010801

RAC CDFE8133A42276F

TERMINAL # SC010216

*ND SIGNATURE REQUIRED

03/08/24 12:14:07

CHANGE DUE 0.00

03/08/24 12:14:14

CUSTOMER ODPY



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Wawa 05266
8251 Old Middleburg
Jacksonville FL 3221

3/4/2024 1:27:21 PM

Term: XXXXXXXXX0004

Appr: 858784

Seq#: 052440

Product: Unleaded

Pump Gallons Price

15 20.865 \$8.339

100 100.000 \$42.00

Capture

American Express

XXXXXXXXXXXX053

Chip Read

USD\$ 67.00

AMERICAN EXPRESS

Mode: Issuer

AID:

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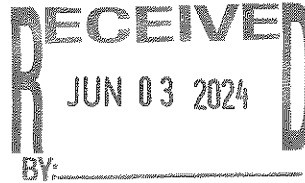
03/04/2024 13:23:45

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2417
 Invoice Date: 5/14/24
 Due Date: 5/14/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2024		18,343.32	18,343.32
Code To:			
Double Branch Facility Maintenance			
2.320.572.46600 (\$4,135.00)			
Double Branch Facility Maintenance Contingency			
2.320.572.46620 (\$2,895.83)			
Double Branch Lighting Repairs			
2.320.572.46630 (\$700.00)			
Double Branch Common Area Maintenance			
2.320.572.46400 (\$4,552.38)			
Double Branch Repair/Replacement			
34.600.53800.6200 (\$6,069.11)			
Total			\$18,343.32
Payments/Credits			\$0.00
Balance Due			\$18,343.32

\$12,283.21

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/1/24	4	T.C.	Take down slide at dog park playground and take to shop, picked up supplies
4/1/24	8	A.J.	Tarp for tower, dug up poles for slide at dog park, installed planters at pool
4/1/24	2.53	E.W.	Removed debris from all common areas
4/2/24	8	T.C.	Put up basketball backboard, painted splash ground
4/2/24	7.82	J.K.	Paint on splash pool red water tower, replace broken back board on basketball court
4/2/24	3.07	C.W.	Removed paint chips out of splash pool
4/2/24	8	A.J.	Installed planter sleeves, repair umbrella holder on lifeguard chair
4/2/24	4	E.W.	Removed debris from all common areas
4/3/24	8	T.C.	Securing pool windscreen to fence, set up scaffolding, painted splash ground, picked up supplies
4/3/24	3.32	J.K.	Set up scaffolding up under water tower, put up temporary patch on Waverly playground
4/3/24	3.15	A.J.	Set up scaffolding, secure screen to fence
4/3/24	3.72	E.W.	Removed debris from all common areas
4/4/24	8	T.C.	Put up pickleball topper for fence, painted on splash ground, picked up supplies
4/4/24	7.83	J.K.	Paint blue on water tower splash pool, clean out debris from pressure washing roof in splash pool, assisted with scaffolding and paver base on steps
4/4/24	7.83	C.W.	Fixed park barriers and skimmed pool, assisted move scaffolding, pickleball zip tied all tops of fences and cut off excess
4/4/24	8.02	A.J.	Clean, prep, resecured hand rails around pool area
4/4/24	2.6	E.W.	Removed debris from all common areas
4/5/24	8.55	T.C.	Fixed playground at Waverly, painting splash ground, picked up supplies
4/5/24	8.37	J.K.	Paint white on water slide two coats, clean out splash pool, unload trailer
4/5/24	8.42	C.W.	Picked up egg hunt, splash pool painting and getting ready to open
4/5/24	8.47	A.J.	Finished securing fencing in pool area
4/5/24	4	E.W.	Removed debris from all common areas
4/8/24	2	T.C.	Set up scaffolding at splash ground, unloaded two trucks
4/8/24	1	J.K.	Set up scaffolding at splash ground
4/8/24	2	A.J.	Set up scaffolding at splash ground
4/8/24	2.61	E.W.	Removed debris from all common areas
4/9/24	4	T.C.	Put benches and bleachers together for pickleball
4/9/24	8	A.J.	Assembled four benches and two bleachers
4/9/24	4	E.W.	Removed debris from all common areas
4/10/24	8	T.C.	Painted steps in slide tower, painted spray feature, picked up supplies
4/10/24	8	C.W.	Cleaned slide tower, cut mattress and old gym equipment and disposed of waste and boxes, cleaned and pressure washed dumpster cubic and gate
4/10/24	8	A.J.	Clean, prep and paint stairs and landing in slide tower
4/10/24	4	E.W.	Removed debris from all common areas
4/11/24	4	T.C.	Changed entrance lights, column lights at Waverly, fixed fence at Waverly Park
4/11/24	8	A.J.	Paint stairs and landings in slide tower
4/11/24	2.7	E.W.	Removed debris from all common areas
4/12/24	3	T.C.	Set movie screen and windscreen, take down scaffolding
4/12/24	2	J.K.	Take down scaffolding on pool deck, set up wind screen and movie scree
4/12/24	7.35	C.W.	Cleaned pools skimming and using hammerhead, movie screen set up, vacuumed small holes
4/12/24	8	A.J.	Finished floors and stairs in slide tower, hang shade cloth at pool area
4/12/24	4.03	E.W.	Removed debris from all common areas
4/15/24	4	T.C.	Put up shade at pool pergola area, picked up supplies
4/15/24	7.75	B.G.	Installing shade covers for gazebo on pool deck, moved and set up scaffolding
4/15/24	7.93	J.K.	Set up[scaffolding and shade covers
4/15/24	3.93	E.W.	Removed debris from all common areas
4/16/24	4	T.C.	Put up shade at pool pergola area, picked up supplies
4/16/24	8	B.G.	Installing shade covers on gazebo on pool deck
4/16/24	7.67	J.K.	Moved scaffolding, moved shade cover
4/16/24	4.03	E.W.	Removed debris from all common areas
4/17/24	4	T.C.	Put up shade at pool pergola area
4/17/24	8	B.G.	Finished shade cover for gazebo on pool deck, moved scaffolding to go through chain link fence equipment, removed bench from tennis court
4/17/24	7.58	J.K.	Finished shade covers, took out bench from tennis
4/17/24	2.57	C.W.	Finished fence and concrete screwed brackets in

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/17/24	4	E.W.	Removed debris from all common areas
4/18/24	8	T.C.	Put up windscreen around tennis, pickleball courts and shop area, cleaned up shop and moved stuff
4/18/24	8	B.G.	Took down scaffolding, hung up new windscreens on tennis and basketball courts, cleaned up inside and outside of shop
4/18/24	7.68	J.K.	Put up windscreen, cleaned shop, put away scaffolding
4/18/24	3.85	C.W.	Unloaded trailers of pallets, organized lights in shop, organized glass for poles in shop, move all large trash out of trash cuble
4/18/24	4	E.W.	Removed debris from all common areas
4/19/24	1	T.C.	Put up garage sale signs
4/19/24	1	J.K.	Put up yard sale signs
4/19/24	2.08	E.W.	Removed debris from all common areas
4/22/24	3.93	E.W.	Removed debris from all common areas
4/23/24	4	E.W.	Removed debris from all common areas
4/24/24	4	T.C.	Secured playground equipment to ground with concrete at Waverly Park, picked up supplies
4/24/24	2	B.G.	Tightened playground bolts and nuts and broken down swing chair, prepping area to reinstall chains
4/24/24	5	J.K.	Dug up holes at Waverly park, fixed two of the play equipment part of swing racer
4/24/24	4	C.W.	Dug to concrete at swings at Waverly and fixed swings
4/24/24	3	A.J.	Repaired playground and removed graffiti
4/24/24	3.75	E.W.	Removed debris from all common areas
4/25/24	4	T.C.	Repaired netting around playground spray feature and splash pool, picked up supplies
4/25/24	4	J.K.	Fixed shower bench by office in women's room, fixed stretchers for nets on splash pool and removed excess
4/25/24	4	C.W.	Tied down strings on splash pool, got marsite out and cleaned out of the spot all small debris, worked on shower bench
4/25/24	8	A.J.	Repair handicap seat in women's restroom, repair netting in splash pool, clean dumpster area, unpacking bike racks and cleaned up
4/25/24	4	E.W.	Removed debris from all common areas
4/26/24	8	T.C.	Drained, cleaned and refilled fountain at entrance, paint bike racks, picked up supplies
4/26/24	8	B.G.	Sand down and painted bike racks
4/26/24	4	C.W.	Cleaned out pond in front by entrance, cleaned all dirt, fish, frogs and weeds, cleaned pipe in the lake
4/26/24	8	A.J.	Cleaned waterfall, painting bike racks
4/26/24	4	E.W.	Removed debris from all common areas
4/29/24	4	T.C.	Drained waterfall fountain and took down broken "A" from Oakleaf sign
4/29/24	8	B.G.	Sanding down and painting bike racks at all playgrounds throughout community
4/29/24	8	A.J.	Pressure washed and fixed the "A" at the waterfall
4/29/24	4	E.W.	Removed debris from all common areas
4/30/24	4	T.C.	Painted bike racks at parks
4/30/24	4	J.K.	Started wax painting slide
4/30/24	3.98	E.W.	Removed debris from all common areas

TOTAL 457.12

MILES 131.5

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2423
 Invoice Date: 5/31/24
 Due Date: 5/31/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 4/21/24		88.44	88.44
34.600.538.6200 (DB Repair and Replacements) -Statement Closing Date 4/21/24		825.05	825.05
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 4/21/24		13.20	13.20
2.320.572.49400 (DB Special Events) -Statement Closing Date 4/21/24		20.00	20.00

RECEIVED
 MAY 30 2024
 BY: _____

Total \$946.69

Payments/Credits \$0.00

Balance Due ~~\$946.69~~

\$121.64

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – April 21, 2024

Totals by GL

Double Branch: \$946.69

2.320.572.4100 (DB Phones) – \$88.44

2.320.572.5100 (DB Office Supplies) – \$13.20

34.600.538.6200 (DB Repair and Replacements) - \$825.05

2.320.572.49400 (DB Special Events) – \$20.00

Middle Village: \$1297.79

2.330.572.4100 (MV Phones) – \$88.45

2.310.513.49300 (MV Office Supplies) – \$13.20

34.600.538.64000 (MV repair & replacements) – \$825.08

2.330.572.49400 (MV Special Events) – \$20.00

2.330.572.34400 (MV Tennis Maintenance) - \$351.06

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – April 21, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
3/22/2024	HeadPenn	170.36	Tennis Maintenance	2.330.572.34400	170.36			170.36
3/25/2024	Amazon	325.19	Repair and Replacement	34.600.538.64000	162.6	034.600.538.621	162.59	325.19
3/27/2024	landlionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
3/27/2024	Amazon	125.23	Repair and Replacement	34.600.538.64000	62.62	034.600.538.621	62.61	125.23
3/27/2024	Amazon	69.2	Repair and Replacement	34.600.538.64000	34.60	034.600.538.621	34.60	69.2
4/2/2024	RingCentral	176.89	Phones	2.330.572.4100	88.45	2.320.572.4100	88.44	176.89
4/3/2024	Publix	40	Special Event	2.330.572.49400	20	2.320.572.49400	20	40
4/3/2024	S3Stores	276.44	Repair and Replacement	34.600.538.64000	138.22	034.600.538.621	138.22	276.44
4/4/2024	Flag and Banner	110.97	Repair and Replacement	34.600.538.64000	55.49	034.600.538.621	55.48	110.97
4/4/2024	Boathouse Marine	483.54	Repair and Replacement	34.600.538.64000	241.77	034.600.538.621	241.77	483.54
4/5/2024	HeadPenn	90.36	Tennis Maintenance	2.330.572.34600	90.36			90.36
4/8/2024	landlionos	22.4	Office Supplies	2.330.572.51000	11.2	2.320.572.5100	11.2	22.4
4/10/2024	Boathouse Marine	225.54	Repair and Replacement	34.600.538.64000	112.77	034.600.538.621	112.77	225.54
4/10/2024	Amazon	34.02	Repair and Replacement	34.600.538.64000	17.01	034.600.538.621	17.01	34.02
4/12/2024	HeadPenn	90.34	Tennis Maintenance	2.330.572.34400	90.34			90.34
Totals		\$2,244.48			\$1,297.79		\$946.69	\$2,244.48

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – April 21, 2024

Totals by GL

Double Branch: \$946.69

2.320.572.4100 (DB Phones) – \$88.44

2.320.572.5100 (DB Office Supplies) – \$13.20

34.600.538.6200 (DB Repair and Replacements) - \$825.05

2.320.572.49400 (DB Special Events) – \$20.00

Middle Village: \$1297.79

2.330.572.4100 (MV Phones) – \$88.45

2.310.513.49300 (MV Office Supplies) – \$13.20

34.600.538.64000 (MV repair & replacements) – \$825.08

2.330.572.49400 (MV Special Events) – \$20.00

2.330.572.34400 (MV Tennis Maintenance) - \$351.06



Final Details for Order #113-9139246-4410643

[Print this page for your records.](#)

Order Placed: March 25, 2024
Amazon.com order number: 113-9139246-4410643
Order Total: \$69.20

Shipped on March 28, 2024

Items Ordered **Price**
2 of: *Altronix Sensitive Relay Module* \$16.09
Sold by: Low Voltage Supply (seller profile)
Supplied by: Low Voltage Supply (seller profile)

Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
FREE Shipping

Shipped on March 28, 2024

Items Ordered **Price**
2 of: *Altronix Sensitive Relay Module* \$16.09
Sold by: Low Voltage Supply (seller profile)
Supplied by: Low Voltage Supply (seller profile)

Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
FREE Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Credit Card transactions

Item(s) Subtotal:	\$64.36
Shipping & Handling:	\$7.16
Free Shipping:	-\$7.16

Total before tax:	\$64.36
Estimated tax to be collected:	\$4.84

Grand Total:	\$69.20

AmericanExpress ending in 3053: March 28, 2024: \$69.20

To view the status of your order, return to Order Summary.



Final Details for Order #113-0116333-3969020

[Print this page for your records.](#)

Order Placed: April 10, 2024

Amazon.com order number: 113-0116333-3969020

Order Total: \$34.02

Shipped on April 10, 2024

Items Ordered

1 of: *The Sandlot*, Tom Guiry

Sold by: Amazon.com Services, Inc

Supplied by: Other

Price

\$9.99

Condition: New

1 of: *Kung Fu Panda: 3-Movie Collection [DVD]*, Jack Black

Sold by: Amazon.com Services, Inc

Supplied by: Other

\$12.36

Condition: New

Shipping Address:

Jay Soriano

370 OAKLEAF VILLAGE PKWY

ORANGE PARK, FL 32065-4259

United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method:

American Express ending in 3053

Item(s) Subtotal: \$22.35

Shipping & Handling: \$9.99

Billing address

Jay Soriano

475 W TOWN PL

SAINT AUGUSTINE, FL 32092-3648

United States

Total before tax: \$32.34

Estimated tax to be collected: \$1.68

Grand Total: \$34.02

Credit Card transactions

AmericanExpress ending in 3053: April 10, 2024: \$34.02

To view the status of your order, return to Order Summary.

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English

United States

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Final Details for Order #113-2431086-1013049

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Order Placed: March 25, 2024
Amazon.com order number: 113-2431086-1013049
Order Total: \$125.23

Shipped on March 27, 2024

Items Ordered	Price
1 of: Ademon 952 Printhead Compatible with officejet pro 7740 8710 8715 8720 8725 8730 8740 printhead,952 Printer Head Replacement, Replaceable Print Head	\$109.99
Sold by: Songshow (seller profile)	
Supplied by: Songshow (seller profile)	

Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal:	\$109.99
Shipping & Handling:	\$6.99

Total before tax:	\$116.98
Estimated tax to be collected:	\$8.25

Grand Total:	\$125.23

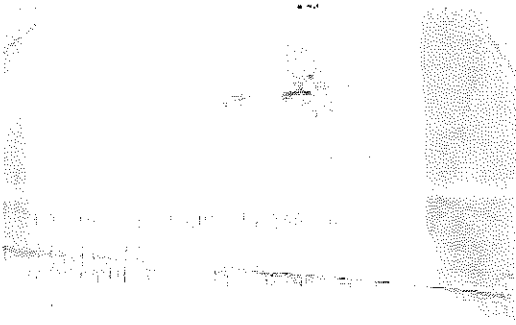
Credit Card transactions AmericanExpress ending in 3053: March 27, 2024: \$125.23

To view the status of your order, return to Order Summary.

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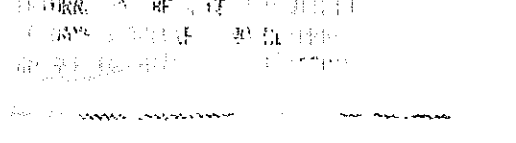
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Final Details for Order #113-5864580-7183440

[Print this page for your records.](#)

Order Placed: March 25, 2024
Amazon.com order number: 113-5864580-7183440
Order Total: \$325.19

Shipped on March 27, 2024

Items Ordered **Price**
2 of: Little Giant 6-CIA 115 Volt, 1/3 HP, 2760 GPH Cast Iron Submersible Sump Pump with Integral Diaphragm Switch, 10-Ft. Cord, Blue, 506158 \$148.00
Sold by: Amazon.com Services, Inc
Supplied by: Other

Condition: New

Shipping Address:
Jay Sorlano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Sorlano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal:	\$296.00
Shipping & Handling:	\$6.99

Total before tax:	\$302.99
Estimated tax to be collected:	\$22.20

Grand Total:	\$325.19

Credit Card transactions AmericanExpress ending in 3053: March 27, 2024: \$325.19

To view the status of your order, return to Order Summary.

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United States

Help



Order Confirmation

Thanks for your order, Jay!

Order Information

Your order number is **208957**. The order was placed on **4/3/2024**
4:26:08 PM EST

Effective Order Date: **4/3/2024**.

Billing Information

Jay Soriano
475 W Town Pl
suite 114
Orange Park, FL 32092
904-342-1441
manager@oakleafresidents.com

Shipping Information

Attn: Attn: Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
suite 114
Orange Park, FL 32065
904-342-1441

Order Summary

Shipping Method: FedEx Ground Home Delivery

Payment Method: Credit Card

Comments:

Qty	Description	Unit Price	Price
2	White Heavy Duty String Large Pennants SKU: PENNSP819P	\$47.32	\$94.64
		Subtotal	\$94.64
Questions about your order? Contact customer service.		Shipping	\$16.33
		Total	\$110.97

Account: 00-W234490

Username: manager@oakleafresidents.com

Thanks again for your order Jay!

Flag & Banner
800 West Ninth Street
Little Rock, Arkansas 72201



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice		5193673918	
Billing Date	03/21/2024	Ship Date	03/21/2024
Order Date	03/16/2024	Requested Date	03/16/2024
Terms Credit Card preauth.			Due Date
Order No.	5103225157	P.O. Number	Boom MP Demos
Salesrep: Order Placed By: R118		Order Entered By: OMS3_CPIC	

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

144430 24031608036806

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
281702	Lynx Tour Seeding (s-NO CHAR 17 BK Item 10)		1 PC		0.000		
230114	Boom MP 2024 - DEMO Item 11	U 40	1 PC	176.00	0.000	80.00	80.00
230414	Boom MP 2024 Alternate - DEM Item 12	U 20	1 PC	176.00	0.000	80.00	80.00
281328	Velocity MLT Seeding-NO CHAR 16 BK Item 13		1 PC		0.000		

Total Number of Units 4

Shipping Information
Packing Slip, BOL: 5183531634
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 5.000 LB 2.268 KG

Box Tracking Number
289180170175571

Total Number of Cartons 1

Items total	160.00	USD
Freight Charge	10.36	USD
Final amount	170.36	USD
Charged to your American Express *****052	170.36	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice				5193683551			
Billing Date	Ship Date	Order Date	Requested Date				
04/11/2024	04/11/2024	04/10/2024	04/10/2024				
Terms			Credit Card preauth.		Due Date		
Order No.	P.O. Number	Order Entered By:					
5103234395	Boom MP Demo	OMS3_CPIC					
Salesrep:		ELIJS, JEFF					
Order Placed By:		R118					

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

160788 24041009466106

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
230114	Boom MP 2024 - DEMO Item 10	U 40	1 PC	176.00	0.000	80.00	80.00
281702	Lynx Tour Seeding (s-NO CHAR 17 BK Item 11		1 PC		0.000		
Total Number of Units		2					

Shipping Information

Packing Slip, BOL: 5183541528
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 1.850 LB 0.748 KG

Box Tracking Number
289180170236074

Total Number of Cartons 1

Items total	80.00	USD
Freight Charge	10.34	USD
Final amount	90.34	USD
Charged to your American Express *****052	90.34	USD
Balance Due	0.00	USD

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track orders, and check invoices 24 hours a day!

To receive your login information please email: askus@us.head.com



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA


2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA

Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202048677828
Invoice Date: 03/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:

David Ramsay
 2673666050

Invoice

Billing period starting: 03/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - Expert					
1	Website Builder 03/25/2024-04/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



HEAD/Penn Racquet Sports
 306 South 45th Avenue
 Phoenix, AZ 85043-3913

Invoice				5193680433	
Billing Date	Ship Date	Order Date	Requested Date		
04/04/2024	04/04/2024	04/03/2024	04/03/2024		
Terms			Due Date		
Credit Card preauth.					
Order No.	P.O. Number	Order Entered By:			
5103231894	DEMO	OMS3_CPIC			
Salesrep:	ELLIS, JEFF				
Order Placed By:	Rf18				

Sold-to address

Middle Village CDD
 DBA Oakleaf Plantation
 475 Town Place West Ste 114
 SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
 Oakleaf Plantation
 370 Oakleaf Village Pwky
 ORANGE PARK FL 32065

Authorization no.:

111640 24040309014147

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
230414	Boom MP 2024 Alternate - DEM U Item 10	40	1 PC	176.00	0.000	80.00	80.00
281328	Velocity MLT Seeding-NO Item 11	CHAR 16 BK	1 PC		0.000		
Total Number of Units		2					

Shipping Information

Packing Slip, BOL: 5183538795
 Shipping Terms: FOB Origin
 Shipment Origin: BALTIMORE MD
 Shipped Via: FED EX GROUND (PPA)
 Gross Weight: 1.750 LB 0.794 KG

Box Tracking Number

289180170216427

Total Number of Cartons 1

Items total	80.00	USD
Freight Charge	10.36	USD
Final amount	90.36	USD
Charged to your American Express *****052	90.36	USD
Balance Due	0.00	USD

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 track orders, and check invoices 24 hours a day!

To receive your login information please email: askus@us.head.com




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202048876414
Invoice Date: 04/07/2024
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:

David Ramsay
 2673666050

Invoice

Billing period starting: 04/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - MyWebsite Creator+					
1	Basic Fee 04/06/2024-05/06/2024	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer Discount for line-item 1	Special Offer		\$0.00	-\$5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.

Publix

Oakleaf Plantation Center
5518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Dave Lawson
904-317-5755

AMAZON GIFT CARD
Account #XXXXXXXXXX5953
PUB - CELEBRATE
Account #XXXXXXXXXX6372

Order Total 40.00
Sales Tax 0.00
Grand Total 40.00
Credit Payment 40.00
Change 0.00

Receipt ID: 0128 43F 057 321

PRES-01

Trace #: 052930
Reference #: 0804936779
Acct #: XXXXXXXXXXXX3053
Purchase American Express
Amount: \$40.00
Auth #: 620427

CREDIT CARD PURCHASE
AMERICAN EXPRESS AMERICAN EXPRESS
Chip Read Chip Read
Entry Method: Issuer
Mode:

Your cashier was Janet P

04/03/2024 13:05 50128 R105 7321 00259

Join the Publix family!
Apply today at apply.publix.jobs.
We're an equal opportunity employer.

Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
5518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Dave Lawson
904-317-5755

Gift Card Activation

Account #:XXXXXXXXXX6372
Trace #:052932

Beginning Balance: 0.00
Purchase Amount: 15.00
Ending Balance: 15.00

Your cashier was Janet P

04/03/2024 13:05 50128 R105 7321 00259

Publix

Oakleaf Plantation Center
5518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Dave Lawson
904-317-5755



0128 43F 057 321

Gift Card Activation

Account #:XXXXXXXXXX5953
Trace #:052931

Purchase Amount 25.00

Your cashier was Janet P

04/03/2024 13:05 50128 R105 7321 00259



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 04/02/2024
Subscription Name: RingEX Standard
Document #: 9195226001

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges

\$176.89

Your credit card ending in [8052] was charged \$176.89.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
04/02/2024 - 05/01/2024	RingEX Standard - Subscription Fee	\$0.00	1	\$0.00
04/02/2024 - 05/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
04/02/2024 - 05/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
04/02/2024 - 05/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
04/02/2024 - 05/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
04/02/2024 - 05/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
04/02/2024 - 05/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
04/02/2024 - 05/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
04/02/2024 - 05/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
04/02/2024 - 05/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
04/02/2024 - 05/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$41.99
Total Charged to Credit Card:				\$176.89

INVOICE



Date: Apr 3, 2024 16:02:03
Order: TS-470098
Order status: please see below
Payment method:
Pay by Credit or Debit Card
Delivery methods:
Regular

S3 Stores, Inc.
27 Joseph St. ,
Chatham
N7L 3G4,
Tel: (616) 259-5711
Fax: 1-800-929-2835
Email: orders@s3stores.com

Full Name: Jay Soriano
Phone: 9043421441
Email: jsoriano@gmsnf.com

Shipping Address

Full Name: Jay Soriano
Company: GMS llc
Address: 370 Oakleaf Village Parkway
City: Orange Park
State/Province: Florida
Country: United States
Zip/Postal Code: 32065

Billing Address

Full Name: Jay Soriano
Company: GMS llc
Address: 475 west town place
City: St. Augustine
State/Province: Florida
Country: United States
Zip/Postal Code: 32092

Products Ordered

SKU	Product	Item price	Qty ord	Extended
The items below are shipped from Greenfield, IN, US by Regular shipping, US\$ 146.16				
PGE-PCS016	Nylon Safety Harness For Adaptive Swing Seats	US\$ 32.57	4	US\$ 130.28
Payment status: Authorized Shipping status: Not shipped				

Total: US\$ 130.28

Total Shipping Cost: US\$ 146.16

Grand Total: US\$ 276.44

Thank you for choosing S3 Stores!
TeacherSupplySource.com, a division of S3 Stores, Inc.
Fax: 1-800-929-2835
URL: <https://www.teachersupplysource.com>



Jim Ridge

1701 BLANDING BLVD
MIDDLEBURG, FL 32068
904-214-3280

Ticket: 533342
Date: 4/9/24 Time: 1:07 PM
Store: 542 Register: 1
Cashier: Michele

Item	Qty	Price	Amount
WELDED WIRE 2X4X60 100FT 3626499	1	179.99	179.99
<i>PK</i> Subtotal			179.99
Tax			13.50
Total			193.49

American Express - SALE 193.49
 *****3053 - EMV Chip
 Authorization #: 864702
 Terminal ID : 001790542000100
 Cryptogram : 492AB0D2159D67A8
 AID : A000000025010801
 APP : AMERICAN EXPRESS
 CVM : NONE / 5E0300
 TVR : 0000008000 / TSI : E800

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2424
Invoice Date: 5/31/24
Due Date: 5/31/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 5/21/24		88.44	88.44
2.320.572.6200 (DB Repair and Replacements) -Statement Closing Date 5/21/24		1,008.00	1,008.00
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 5/21/24		256.18	256.18
2.320.572.49400 (DB Special Events) -Statement Closing Date 5/21/24		125.00	125.00
2.320.572.62000 (DB Rec Passes) -Statement Closing Date 5/21/24		235.70	235.70

RECEIVED
MAY 30 2024
BY: _____

Total \$1,803.32

Payments/Credits \$0.00

Balance Due ~~\$1,803.32~~

\$705.32

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – May 20, 2024

Totals by GL

Double Branch: \$1,803.32

2.320.572.4100 (DB Phones) – \$88.44

2.320.572.5100 (DB Office Supplies) – \$256.18

34.600.538.6200 (DB Repair and Replacements) - \$1,098.00

2.320.572.49400 (DB Special Events) – \$125.00

2.320.572.62000 (DB Rec. Passes) = \$235.70

Middle Village: \$1,975.62

2.330.572.4100 (MV Phones) – \$88.45

2.310.513.49300 (MV Office Supplies) – \$256.18

34.600.538.64000 (MV repair & replacements) – \$1,098.03

2.330.572.49400 (MV Special Events) – \$125.00

2.330.572.34400 (MV Tennis Maintenance) - \$172.26

2.330.572.49300 (MV Rec.Passes) - \$235.70

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – May 20, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
4/27/2024	landlionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
4/29/2024	Boathouse Marine	488.85	Repair and Replacement	34.600.538.64000	244.43	034.600.538.621	244.42	488.85
4/29/2024	PPG	792.15	Repair and Replacement	34.600.538.64000	396.08	034.600.538.621	396.07	792.15
4/30/2024	DollarTree	5.38	Repair and Replacement	34.600.538.64000	2.69	034.600.538.621	2.69	5.38
5/1/2024	HarborFreight	311.74	Repair and Replacement	34.600.538.64000	155.87	034.600.538.621	155.87	311.74
5/2/2024	RingCentral	176.89	Phones	2.330.572.4100	88.45	2.320.572.4100	88.44	176.89
5/3/2024	HeadPenn	172.26	Tennis Maintenance	2.330.572.34400	172.26			172.26
5/7/2024	staples	485.96	Office Supplies	2.330.572.51000	242.98	2.320.572.5100	242.98	485.96
5/7/2024	OldTimePottery	145.09	Repair and Replacement	34.600.538.64000	72.55	034.600.538.621	72.54	145.09
5/8/2024	landlionos	22.4	Office Supplies	2.330.572.51000	11.2	2.320.572.5100	11.2	22.4
5/9/2024	Swank	250	Special Event	2.310.513.49300	125	2.320.572.49400	125	250
5/9/2024	HarborFreight	227.77	Repair and Replacement	34.600.538.64000	113.88	034.600.538.621	113.89	227.77
5/9/2024	AutoZone	37.06	Repair and Replacement	34.600.538.64000	18.53	034.600.538.621	18.53	37.06
5/15/2024	Walmart	187.99	Repair and Replacement	34.600.538.64000	94	034.600.538.621	93.99	187.99
5/18/2024	Leveta - IDZone	471.4	Rec. Passes	2.330.572.49300	235.7	2.320.572.62000	235.7	471.4
Totals		\$3,778.94			\$1,975.62		\$1,803.32	\$3,778.94

BOATHOUSE DISCOUNT MARINE (JAX)
 5615 BLANDING BLVD.
 JACKSONVILLE FL 32244
 PH: 904-778-7775

BOATHOUSE DISCOUNT MARINE (JAX)
 5615 BLANDING BLVD.
 JACKSONVILLE FL 32244
 PH: 904-778-7775

Customer Receipt
 9045620249 177217017318
 MIDDLE VILLAGE CDF
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092
 WIP NO: 9045620249

Customer Receipt
 9045620249 177217017318
 MIDDLE VILLAGE CDF
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092
 WIP NO: 9045620249

Date Salesperson
 04/29/24 BMH
 Terms Tax number
 Cash

Date Salesperson
 04/29/24 BMH
 Terms Tax number
 Bill

Q 6-7622
 BELCOAT W/MAX WHITE GAL
 1 @ 104.95 104.95
 Q 6-7625
 BELCOAT NO MAX WHITE BT
 1 @ 34.95 34.95
 Parts 139.90
 Sales tax 10.49
 Total 150.39
 Change .00

--- ** Spec Order ** ---
 Q 67622
 BELCOAT W/MAX WHITE GAL
 3 @ 104.95 314.85
 Cash Received 338.46
 Parts 314.85
 Sales tax 23.61
 Total .00
 Change .00

Credit Card AMEX
 xxxxxxxxxxxx0000
 Auth #

Credit Card AMEX
 xxxxxxxxxxxx0000
 Auth #

Signature:

Signature:

RETURNS MAY BE ACCEPTED WITHIN
 30 DAYS W/RECEIPT. NO RETURNS
 ON SPECIAL ORDERS & ELECTRICAL

RETURNS MAY BE ACCEPTED WITHIN
 30 DAYS W/RECEIPT. NO RETURNS
 ON SPECIAL ORDERS & ELECTRICAL

BOATHOUSE DISCOUNT MARINE, LLC
 5615 Blanding Blvd
 Jacksonville, FL 32244
 (904) 778-7775

04/29/2024

CREDIT CARD
 AMEX SALE

XXXXXXXXXX3053
 AMERICAN EXPRESS
 A000000025010801

Card #
 Chip Card:
 AID:
 Exp. #:
 Batch #:
 Term #:
 Approval Code:
 TRANS ID:
 Entry Method:
 Mode:

862020
 01157794638960
 Chip Read
 Issuer

\$488.85

SALE AMOUNT

THANK YOU

CUSTOMER COPY

Thu May 9 08:56:03 2024
AutoZone 6087
1597 BRANAN FIELD
MIDDLEBURG, FL
(904)406-6376

Receipt #: 910100XXXXXX6191

#000896871 T-415	11.49 P
Turtle Wax	
Rub & Polish Compound, 18 OZ	
#000896871 T-415	11.49 P
Turtle Wax	
Rub & Polish Compound, 18 OZ	
#000896871 T-415	11.49 P
Turtle Wax	
Rub & Polish Compound, 18 OZ	

SUBTOTAL	34.47
STATE TAX @ 7.500%	2.59
SALE TOTAL	37.06
XXXXXXXXXXXX3053 AMEX	37.06
Approval #	835364

DISCOUNT
5615 BLANDING BLVD.
JACKSONVILLE FL 32244
6-777

Customer Receipt
9045620249 177428-16118
MIDDLE VILLAGE CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092
HIP NO: 9045620249

Date 05/02/24 Salesperson RMH
Terms Tax number
Cash

0 6-7622		
GEICOAT W/WAX WHITE GAL		
1 0	104.95	104.95
0 6-7622		
GEICOAT W/WAX WHITE GAL		
2 0	104.95	209.90
Parts		314.35
Sales tax		
* Prior Deposits *		0.00
Total		.00
		.00
Change		.00

RETURNS MAY BE ACCEPTED WITHIN
30 DAYS W/RECEIPT. NO RETURNS
ON SPECIAL ORDERS & ELECTRICAL

DOLLAR TREE

Store# 4212 (904) 701-6953
9725 Crosshill Blvd
Jacksonville FL 32222-5812

DESCRIPTION	QTY	PRICE	TOTAL
MCCORMICK SCRP/SPRD SILICONE	1	1.25	1.25
MCCORMICK SCRP/SPRD SILICONE	1	1.25	1.25
MCCORMICK MEASURING SPOONS	1	1.25	1.25
MCCORMICK MEASURING SPOONS	1	1.25	1.25

Sub Total \$5.00
SALES TAX \$0.38
Total \$5.38
AMERICAN EXPRESS \$5.38
*****3053 Approved
Purchase Chip
Auth/Trans Number: 876890/082152
Chip Card AID: A00000025010001
Mag: Issuer

=====
NOW SHOP ON-LINE AT DOLLARTREE.COM

2147 04212 03 031 27811600 4/30/24 9:34
Sales Associate: gbr1811a

HARBOR FREIGHT

QUALITY TOOLS LOWEST PRICE

ORANGE PARK FL 33542
1241 Blanding Blvd Ste. 39
Orange Park, FL 32065
Telephone: (904) 385-5253

SALE

Customer Name: Jay Scriano
Customer Number: 888002359461

63405 2IN. 212CC GAS ENGINE PUMP EP\$289.99
If opened return via HFTPumpRtn.com

Subtotal: \$289.99
Sales Tax % \$21.75
Total: \$311.74

American Express \$311.74
Card No. XXXXXXXXXXXX3053
Expiration Date XX/XX
Auth. No. 825067

AMERICAN EXPRESS

Chip Read
Signature Verified

Mode: Issuer

AID: A000000025010801

TVR: 0000008000

IAD: 0655010360A002

TSI: F800

ARC: 00

Please Retain for Your Records

Store: 03542 Reg: 02 Tran: 004948
Date: 5/1/2024 1:54:20 PM Assoc: XXXXXX
Ticket: 024948



Order # 7000054554

CREATED: MAY 16, 2024 (JAY SORIANO)

Items Ordered

Items Ordered

Reorder	Item	Item #	Price	Quantity	Subtotal
Fargo 84052 YMCKK Color Ribbon For HDP5000 Printers	84052	\$149.99	• 3	\$449.97	
					Subtotal \$449.97
					Shipping & Handling \$21.43
					Grand Total \$471.40

Order Information

Shipping Address

Jay Soriano
 GMS LLc
 370 OAKLEAF VILLAGE PKWY
 Orange Park, Florida, 32065
 T: (904)342-1441
 E: manager@oakleafresidents.com

Shipping Method

FedEx - Ground

Billing Address

Jay Soriano
 475 W Town Pl
 St Augustine, Florida, 32092

Payment Method

Credit Card

HARBOR FREIGHT

QUALITY TOOLS LOWEST PRICES

ORANGE PARK FL #3542
1241-Blending Blvd Ste. 39
Orange Park, FL 32065
Telephone: (904) 385-5253

SALE

Customer Name: Jay Soriano
Customer Number: 888002359461

66713 5IN POLISHING KIT 3PC \$3.99
66713 5IN POLISHING KIT 3PC \$3.99
66713 5IN POLISHING KIT 3PC \$3.99
66713 5IN POLISHING KIT 3PC \$3.99
64913 BAUER 6IN POLISHING BACKING PA \$7.99
56664 6 IN. ULTRA FINE FOAM POLISHIN \$9.99
56664 6 IN. ULTRA FINE FOAM POLISHIN \$9.99
56665 6 IN. FINE FOAM POLISHING PAD- \$9.99
56549 6 IN. COARSE FOAM POLISHING PA \$8.99
56549 6 IN. COARSE FOAM POLISHING PA \$8.99
56665 6 IN. FINE FOAM POLISHING PAD- \$9.99
59561 8A 6 Forced Rotation DA Poli \$129.99

Subtotal \$211.88
Sales Tax % \$15.89
Total \$227.77

American Express \$227.77
Card No. XXXXXXXXXXXX3053
Expiration Date XX/XX
Auth. No. 862892

AMERICAN EXPRESS
Chip Read
Signature Verified
Mode: Issuer
AID: A00000025010801
TVR: 000008000
IAD: 06550103602002
TSI: F800
ARC: 00

Please Retain for Your Records

Store: 03542 Res: 01 Tran: 006715
Date: 5/9/2024 12:24:00 PM Assoc: XXXXXX
Ticket: 016715




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202048668365
Invoice Date: 04/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
David Ramsay
 2673666050

Invoice

Billing period starting: 04/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - IONOS Expert					
1	Website Builder 04/25/2024-05/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.




IONOS Inc.
 2 Logan Square, 100 N 18th St., Suite 400
 Philadelphia, PA 19103
 USA

2 Logan Square, 100 N 18th St. · Suite 400
 Philadelphia, PA 19103 · USA
 Jay Soriano
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065-4259
 UNITED STATES

Invoice: 202049332079
Invoice Date: 05/07/2024
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
 David Ramsay
 2673666050

Invoice

Billing period starting: 05/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - IONOS MyWebsite Creator+					
1	Basic Fee 05/06/2024-06/06/2024	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer Discount for line-item 1	Special Offer		\$0.00	-\$5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
 Please refer to your Help Center or log in to my.ionos.com for further information.

OLD TIME Pottery.

Old Time Pottery
380 Blanding Blvd
Orange Park, FL 32073
904-592-4622

Date: 05/07/2024 Time 5:19 PM

Transaction Number: 10005203604371029
Store 00052 Register 3
Associate 90966 Isabella

SALE

Product ID	Description	Total
000575976	9Ft Market Umb	44.99 T
Regularly	\$49.99 \$5.00 Off \$49.99 3/14-5	
/4 #52 DEPT 90 10% OFF		
Discount - Originally	\$44.99	
000575976	9Ft Market Umb	44.99 T
Regularly	\$49.99 \$5.00 Off \$49.99 3/14-5	
/4 #52 DEPT 90 10% OFF		
Discount - Originally	\$44.99	
000575976	9Ft Market Umb	44.99 T
Regularly	\$49.99 \$5.00 Off \$49.99 3/14-5	
/4 #52 DEPT 90 10% OFF		
Discount - Originally	\$44.99	

Subtotal 134.97
7.50% SALES TAX 7.5000% 10.12

Total 145.09

American Express: 145.09
PURCHASE



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 05/02/2024
Subscription Name: RingEX Standard
Document #: 13264441002

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges

\$176.89

Your credit card ending in [8052] was charged \$176.89.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
05/02/2024 - 06/01/2024	RingEX Standard - Monthly Subscription Fee	\$0.00	1	\$0.00
05/02/2024 - 06/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
05/02/2024 - 06/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
05/02/2024 - 06/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
05/02/2024 - 06/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
05/02/2024 - 06/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
05/02/2024 - 06/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
05/02/2024 - 06/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
05/02/2024 - 06/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
05/02/2024 - 06/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
05/02/2024 - 06/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$41.99
Total Charged to Credit Card:				\$176.89



CUSTOMER 32100176000
 DOUBLE BRANCH
 COMMUNITY
 DEVELOPMENT DISTRICT
 475 W TOWN PL
 ST. AUGUSTINE, FL 32092
 904-562-0249

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon- 7:00 AM - 5:00 PM
 Fri: PM
 Sat: 8:00 AM - 12:00 PM

INVOICE # 818020002655

DATE 29 Apr 2024

TIME 5:02 PM

STORE REP Clarence G.

SALES REP OPB-SALES
 JACKSONVILLE (8180)

METHOD Now

SHIP INFO

Item # / SAP #	Description	Qty	Unit Price	Amount
95-3301/01 00338127	DURETHANE DTM WHITE BASE - A	4	\$121.90	\$487.60
95-339/04 00338134	DURETHANE DTM COMP B	5	\$60.91	\$304.55

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

Item Subtotal	\$792.15
Discount/Fee Subtotal	\$792.15
Sales Tax	\$0.00
Total	\$792.15
Credit Card	\$792.15
Total Tendered	\$792.15
Pending Amount	\$0.00

BCard *****3053

AMEX AUTH#: 855120

Insert Tran Amt: \$792.15

Thank you for shopping at PPG!

ORIGINAL INVOICE

S
 H Jay Soriano
 I Operations Manager
 P Double Branch CDD
 370 Oakleaf Vlg Pkwy
 T Orange Park, FL 32065
 O United States



10795 WATSON ROAD
 ST. LOUIS, MISSOURI 63127-1012

INVOICE NO	INVOICE DATE	CUSTOMER NUMBER
DR: 3635592	05/08/24	0322280001
CUSTOMER P.O. NO		SHIPPING METHOD
AUTOCHARGE		
SHIP DATE	CODE	STATE
05/08/24	PARK	FL

**INVOICE
 IS DUE UPON
 RECEIPT**

**BILLING INQUIRIES (800) 876-5445
 SALES INQUIRIES (800) 876-5577
 OR FAX (314) 966-3472**

LATE PAYMENT CHARGE OF 1 1/2% PER MONTH WILL BE ADDED
 TO BALANCE UNPAID THIRTY DAYS AFTER INVOICE DATE

FEDERAL TAX I.D. 43-1382264

ORDER NO	FILM NO	FILM TITLE	PRICE
2218675-0001	0058457	WS DVD KING FU PANDA Planned Usage From: 05/10/24 to 05/10/24	250.00

In accepting the listed motion pictures for exhibition, the customer hereby agrees not to, or permit others to, (1) broadcast any motion picture or any part thereof over radio, cable, television or internet (2) sell, lease or rent any motion picture to others; (3) cut or edit the motion picture in any way; (4) copy or duplicate all or any part of the motion picture; (5) delete or permit deletion of the copyright in any motion picture; or (6) otherwise use the motion picture in any manner or for any purpose not expressly licensed.

OFFICE GOK	SALESPERSON Kaitlyn Godina		
		SHIPPING AND HANDLING	.00
		PAY THIS TOTAL	.00

When admission is charged, the customer hereby agrees to report gross admission receipts to Swank Motion Pictures, Inc. within 24 hours of the last play date.

ALL MOTION PICTURE AND DIGITAL DEVICES MUST BE RETURNED ON THE DATE SHOWN ON YOUR PACKING SLIP

WE ACCEPT ALL MAJOR CREDIT CARDS: VISA, MASTERCARD, AMERICAN EXPRESS AND DISCOVER

**PLEASE RETURN
 THIS PORTION**

PLEASE MAIL YOUR REMITTANCE AND MAKE CHECKS PAYABLE TO

SWANK MOTION PICTURES, INC.
 2844 PAYSPIHERE CIRCLE, CHICAGO, IL 60674

CUSTOMER COMMENTS

Paid By Credit Card on 05-09-2024
 Thank You B738D621A424 250.00
 XXXXXXXXXXXX3053

INVOICE DATE: 05/08/24
 CUSTOMER NO: 0322280001
 INVOICE NO: 3635592
 TOTAL DUE: .00

Staples

2285 Kingsley Blvd
Orange Park, FL

Sale

Store: 1006 Register: 1
Date: 5/1/24 Time: 6:21 PM
Transaction: 41600 Cashier: 2069359

REWARDS NUMBER 5065104969

Qty	Item	Price	Amount
1	POSTIT 3X3 CANARY		
1	30021200156773	15.99	15.99 E
1	HP 952 CMY 3PK		
1	889894624646	84.99	84.99 E
1	HP 952 CMY 3PK		
1	889894624646	84.99	84.99 E
1	HP (A) (R) 9135E AT *		
1	19a13/2047/15	299.99	299.99 E

S/N: H3CK86009

Instant Savings (100.00)

Subtotal 485.96
FLORIDA 7.5% 0.00

Total 485.96

AMERICAN EXPRESS USD\$485.96

Card No. : XXXXXXXXXXXX3053 [C]

Chip Read

Auth No. : 800550

Mode.: Issuer

AID.: A000000025010801

TVR.: 000006000

TAD.: 0855010360A002

TST.: F800

ARC.: 3030

Give us feedback @ survey.walmart.com
Thank you! ID #177LS3X147L98



904-214-9411 Mr: SARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 GP# 002314 TE# 05 TR# 06596
ITEMS SOLD 12
TC# 9427 1738 4948 1636 3480 8



CLRX HVY LNR	084840506526	13.96	0
CLRX HVY LNR	084840506526	13.96	0
T.W. PREMIU	007466001418	6.97	0
T.W. PREMIU	007466001418	6.97	0
T.W. PREMIU	007466001418	6.97	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0
CG P4 POLISH	084285010680	19.88	0

SUBTOTAL 187.99
TOTAL 187.99
AMEX TEND 187.99

AMERICAN EXPRESS ***
APPROVAL # 859884
REF # 413600806073
TRANS ID - 011909812425064
AID 800000025010801
ACC ENDFAFST4873560
TERMINAL # SC01251
AND SIGNATURE REQUIRED

05/16/24 12:44:27
CHANGE DUE 0.00
05/15/24 12:44:36
CUSTOMER COPY



Get free delivery
from this store
with Walmart+

Scan for 30-day free trial.



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice				5193691728			
Billing Date	05/02/2024	Ship Date	05/02/2024	Order Date	05/01/2024	Requested Date	05/01/2024
Terms						Due Date	
Credit Card preauth.							
Order No.	5103241666	P.O. Number	Boom MP Mint	Order Entered By:			
				OMS3_CPIC			
Salesrep:		ELLIS, JEFF					
Order Placed By:		RT18					

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

133532 24050110667180

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
230414	Boom MP 2024 Alternate Item 10	U 30	1 PC	176.00	8.000	161.92	161.92

Total Number of Units 1

Shipping Information

Packing Slip, BOL: 5183549311
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 1.650 LB 0.748 KG

Box Tracking Number

289180170290267

Total Number of Cartons 1

Items total	161.92	USD
Freight Charge	10.34	USD
Final amount	172.26	USD
Charged to your American Express *****052	172.26	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



The Lake Doctors, Inc.
Asset Management Services

Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

DOUBLE BRANCH CCD/OAKLEAF PLANTATION
Jay Soriano
370 Oakleaf Village Parkway Pkwy
Orange Park, FL 32065

ACCOUNT NUMBER	DATE	BALANCE
708477	6/3/2024	\$2,170.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000019082001000000018558000000021700050

Please Return this invoice with your payment and notify us of any changes to your contact information.

DOUBLE BRANCH CCD/OAKLEAF PL 8664 OAKLEAF VILLAGE PKWY, JACKSONVILLE, FL ORANGE PARK, FL
Invoice Due Date **6/13/2024** Invoice **185580B** PO #

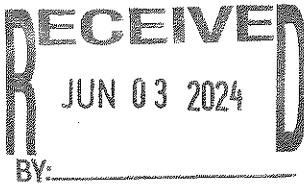
Invoice Date	Description	Quantity	Amount	Tax	Total
6/3/2024	Water Management - Zone 1,Water Management - Zone 2		\$1085.00	\$0.00	\$1085.00
			\$1085.00	\$0.00	\$1085.00

Code to:

Please remit payment for this month's Invoice.

2-320-572-4680

Double Branch Lake Maintenance



Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00
Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$2170.00

This Invoice Total:

\$2170.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 708477
Portal Registration #: BCF0DAE5
Customer E-mail(s): manager@oakleafresidents.com,JSORIANO@GMSNF.COM
Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

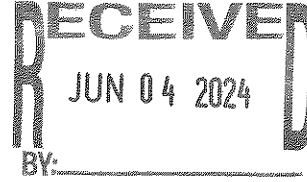


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - MARK ELLIS
Date: June 4, 2024 at 2:17 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD -- for the following venue.
 - LOCATION – OVCR (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – JUNE 1, 2024
 - RESIDENT – MARK ELLIS
 - ADDRESS – 899 THOROUGHbred DR W, ORANGE PARK, FL 32085
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(5648):
 - DATED: 5/1/24
 - SEQ#: 4
 - BATCH#: 1106
 - INVOICE#: 4
 - APPROVAL CODE: 082589
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/01/24	05/01/24	06/01/24	MARK ELLIS - OVCR DEPOSIT	DEPOSIT	\$ 100.00	5648		VISA-082589

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

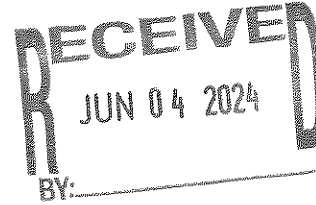
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - MARYON PRESTON
Date: June 4, 2024 at 2:21 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com



Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR (THURSDAY) 8:00 P.M. to 12:00 A.M.
 - DATE OF VENUE – MAY 30, 2024
 - RESIDENT – MARYON PRESTON
 - ADDRESS – 3480 WATERFORD OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via MC(6476):
 - DATED: 5/16/24
 - SEQ#: 4
 - BATCH#: 1118
 - INVOICE#: 4
 - APPROVAL CODE: 045716
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/15/24	05/15/24	05/30/24	MARYON PRESTON - OVCR DEPOSIT	DEPOSIT	\$ 100.00	6476		VISA-045716

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 6/1/2024

Invoice # 131295621763

Terms	Net 20
Due Date	6/21/2024
PO #	

Bill To Oakleaf Village/Double Branch 475 West Town Place Ste 114 St Augustine FL 32092	Ship To Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065
---	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	3,172.29
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18

RECEIVED
MAY 24 2024
BY: _____

Subtotal 3,280.47
Shipping Cost (FEDEX GROUND) 0.00
Total 3,280.47
Amount Due \$3,280.47

Remittance Slip

Customer
13OAK102
Invoice #
131295621763

Amount Due \$3,280.47

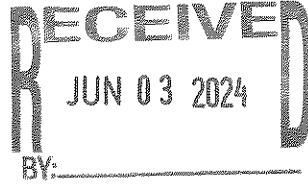
Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295621763



Invoice

Invoice #: 16235

Date: 06/03/24

Customer PO:

DUE DATE: 07/03/2024

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION	AMOUNT
#14273 - Standard Maintenance Contract 2024 June 2024	\$38,264.18

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE \$38,264.18

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Code to:

2-320-572-4620

Double Branch Landscape Maintenance

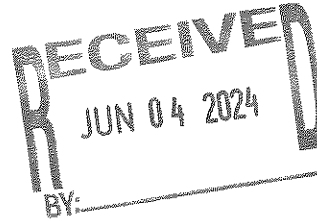


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - WILLIAM COLE
Date: June 4, 2024 at 2:28 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- LOCATION – OVCR aka CLUBROOM (FRIDAY) 5:00 P.M. to 9:00 P.M.
- DATE OF VENUE – MAY 31, 2024
- RESIDENT – WILLIAM COLE
- ADDRESS – 947 WAVERLY BLUFF CT, ORANGE PARK, FL 32065
- AMOUNT OF REFUND - \$100.00
 - BOOKING FEE / DEPOSIT REFUND
- DEPOSIT was via CHECK drawn on VyStar Bank:
 - DATED: 4/8/24
 - CHECK#: 2634
 - DEPOSITED: 4/9/24
 - AMOUNT: \$100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
04/08/24	04/09/24	05/31/24	WILLIAM COLE - OVCR DEPOSIT	DEPOSIT	\$ 100.00		CK# 2634	4/9/2024

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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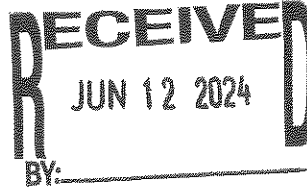


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - BYRON TOBIAS-ISAAC
Date: June 12, 2024 at 1:32 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD -- for the following venue.
 - LOCATION – OV PATIO (SATURDAY) 4:00 P.M. to 8:00 P.M.
 - DATE OF VENUE – JUNE 8, 2024
 - RESIDENT – BYRON TOBIAS-ISAAC
 - ADDRESS – 3761 AUBREY LANE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(4765):
 - DATED: 5/23/24
 - SEQ#: 8
 - BATCH#: 1126
 - INVOICE#: 8
 - APPROVAL CODE: 050370
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/23/24	05/23/24	06/08/24	BYRON TOBIAS-ISAAC - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00	4766		VISA-050370

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

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Please include Customer Number and make checks payable to: Clay County Sheriff's Office

General Invoice

Customer Copy

CUSTOMER	INVOICE	N O C N	O N P	N O C O
OAKLEAF PLANTATION CDD	06/11/2024	337	\$0.00	06/26/2024 \$980.00
SC P ON	N	P C O O N	S	P O N
OFF DUTY ADMIN MAY 2024	144.00	\$5.000000 EACH	\$720.00	\$0.00 \$0.00 \$720.00 \$360.00
OFF DUTY SCHEDULING FEE	1.00	\$260.000000 EACH	\$260.00	\$0.00 \$0.00 \$260.00 \$130.00
Invoice Total:			\$490.00	

$\$360.00 + \$130.00 = \$490.00$

RECEIVED
JUN 12 2024
BY: _____



Please include Customer Number and make checks payable to: Clay County Sheriff's Office

General Invoice

emitted Portion

Invoice Date	06/11/2024
Invoice Number	337
Customer Number	30
Amount Paid	
Due Date	06/26/2024
Invoice Total Due	\$980.00

OAKLEAF PLANTATION CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065

Please include Customer Number and make checks payable to: Clay County Sheriff's Office

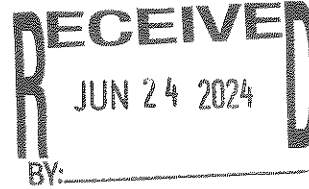
From: Oakleaf Venues venue rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - EMILY MCKINSEY
Date: June 24, 2024 at 4:19 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marlee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SUNDAY) 3:00 P.M. to 7:00 P.M. (ET 3:30 - 6:30 PM)
 - DATE OF VENUE – JUNE 23, 2024
 - RESIDENT – EMILY MCKINSEY
 - ADDRESS – 3014 PIEDMONT MANOR DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via MASTERCARD(1540):
 - DATED: 6/7/24
 - SEQ#: 7
 - BATCH#: 1141
 - INVOICE#: 11
 - APPROVAL CODE: 007344
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
06/07/24	06/07/24	06/23/24	EMILY MCKINSEY - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00	1187		VISA-007344

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2421
Invoice Date: 6/1/24
Due Date: 6/1/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - June 2024		18,389.83	18,389.83

RECEIVED
JUN 07 2024
BY: _____

Jerry Lambert
6-7-24

Total	\$18,389.83
Payments/Credits	\$0.00
Balance Due	\$18,389.83

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2425

Invoice Date: 6/6/24

Due Date: 6/6/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 1, 2024 2.300.369.103	36.5	25.00	912.50

RECEIVED
JUN 06 2024
BY: _____

Total \$912.50

Payments/Credits \$0.00

Balance Due \$912.50

6/6/24
Cox

Governmental Management Services, LLC

9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
36.5	Facility Event Staff	\$ 25.00	\$ 912.50

Covers Period End: June 1, 2024

Amenities Revenue # 2.300.369.103

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2426

Invoice Date: 6/17/24

Due Date: 6/17/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 15, 2024 2,300.369.103	13.5	25.00	337.50
Total			\$337.50
Payments/Credits			\$0.00
Balance Due			\$337.50

RECEIVED
JUN 18 2024
BY: _____

6/18/24
CA

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
13.5	Facility Event Staff	\$ 25.00	\$ 337.50

Covers Period End: June 15, 2024

Amenities Revenue # 2.300.369.103

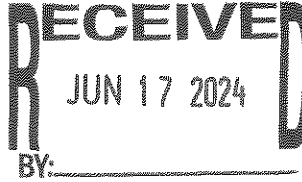


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - JACQUELINE FAY
Date: June 17, 2024 at 10:16 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SATURDAY) 11:00 A.M. to 3:00 P.M.
 - DATE OF VENUE – JUNE 15, 2024
 - RESIDENT – JAEQUILINE FAY
 - ADDRESS – 818 CRYSTAL WAY, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via MC(6112):
 - DATED: 5/23/24
 - SEQ#: 6
 - BATCH#: 1126
 - INVOICE#: 6
 - APPROVAL CODE: 051258
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/23/24	05/23/24	06/15/24	JACQUELINE FAY - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00	6112		MC-051258

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

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From: Oakleaf Venues venue rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - LORETTA SOLOMON



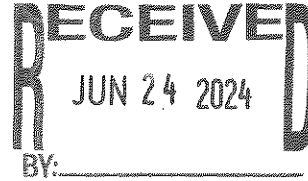
Date: June 24, 2024 at 4:07 PM

To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD -- for the following venue.
 - LOCATION -- OV PATIO (SATURDAY) 11:00 A.M. to 3:00 P.M.
 - DATE OF VENUE -- JUNE 22, 2024
 - RESIDENT -- LORETTA SOLOMON
 - ADDRESS -- 3108 WANDERING OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via CHECK drawn on USAA:
 - DATED: 5/1/24
 - CHECK#: 1051
 - DEPOSITED: 5/2/24
 - AMOUNT: \$100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/01/24	05/02/24	06/22/24	LORETTA SOLOMON - OV PATIO DEPOSIT	DEPOSIT	\$ 100.00		CK# 1051	5/2/2024

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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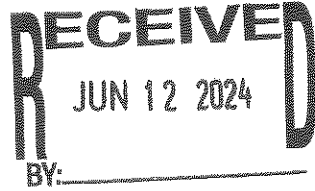


From: Oakleaf Venues venue rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - NIRLINE ALEXANDRE
Date: June 12, 2024 at 2:01 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD -- for the following venue.
 - LOCATION -- OVCR (SUNDAY) 5:00 P.M. to 9:00 P.M.
 - DATE OF VENUE -- JUNE 9, 2024
 - RESIDENT -- NIRLINE ALEXANDRE
 - ADDRESS -- 1016 MOOSEHEAD DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(9275):
 - DATED: 5/23/24
 - SEQ#: 11
 - BATCH#: 1126
 - INVOICE#: 11
 - APPROVAL CODE: 070523
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/23/24	05/23/24	06/09/24	NIRLINE ALEXANDRE - OVCR DEPOSIT	DEPOSIT	\$ 100.00	9275		VISA-070523

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MON 5/6/24 thru THUR 5/9/24 and THUR 6/13/24 thru FRI 6/14/24
 Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice mail will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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venue rentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

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Riverside Management Services, Inc
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 359
Invoice Date: 6/1/2024
Due Date: 6/1/2024
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.6100 - Janitorial Services - June 2024		4,953.33	4,953.33

RECEIVED
JUN 07 2024
BY: _____

Jerry Lambert
6-6-24

Total	\$4,953.33
Payments/Credits	\$0.00
Balance Due	\$4,953.33



Security Development Group, LLC
 8130 Baymeadows Way W., Suite 302
 Jacksonville, FL 32256
 cathie@sthreeseecurity.com
 www.sthreeseecurity.com

INVOICE

BILL TO
 Oakleaf Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

INVOICE # 10012
DATE 05/01/2024
DUE DATE 05/31/2024
TERMS End of the month

SERVICE MONTH
 May

ACTIVITY	QTY	RATE	AMOUNT
[REDACTED]	326	27.20	8,867.20T

APPROVED
Code to:
Double Branch Security
2-320-572-345

SUBTOTAL 8,867.20
 TAX 0.00
 TOTAL 8,867.20
 BALANCE DUE **\$8,867.20**

RECEIVED
 JUN 05 2024
 BY: _____



Security Development Group, LLC
 8130 Baymeadows Way W., Suite 302
 Jacksonville, FL 32256
 cathie@sthreesecurity.com
 www.sthreesecurity.com

INVOICE

BILL TO
 Oakleaf Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

INVOICE # 10115
DATE 06/01/2024
DUE DATE 07/01/2024
TERMS End of the month

SERVICE MONTH
 June

ACTIVITY	QTY	RATE	AMOUNT
[REDACTED]	320	27.20	8,704.00T

8,704.00
 0.00
 8,704.00
\$8,704.00

APPROVED

Code to:

Double Branch Security

2-320-572-345

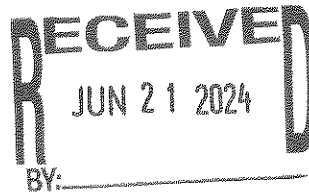
RECEIVED

JUN 05 2024

BY: _____



Southeast Fitness Repair
 14476 Duval Place West #208
 Jacksonville, FL 32218



Invoice #104749
 Invoice Date: 6/19/2024

Account #101332
 Oakleaf Plantation - Double Branch and Middle Village

Invoice

Billing Location Information

Billing Address	370 Oakleaf Village Pkwy Orange Park, FL 32065-4259	Billing Contact	Jay Soriano
		Main Number	(904) 342-1441
		Mobile Number	
		Email	Jsoriano@Gmsnf.Com

Service Information

Services	Qty	Rate	Price
370 Oakleaf Village Pkwy, Orange Park, FL 32065-4259			
6/19/2024 PM: Bi-Monthly	1 visit	\$0.00 / visit	\$0.00
Bi-monthly scheduled preventative maintenance			
— Product: PM: Elliptical, Cross-trainer, ARC, AMT	3.00 Ea	\$15.00 / Ea	\$45.00
— Product: PM: Multi-Station	1.00 Ea	\$20.00 / Ea	\$20.00
— Product: PM: Recumbent, Upright Bicycle	2.00 Ea	\$10.00 / Ea	\$20.00
— Product: PM: Single-Station	5.00 Ea	\$10.00 / Ea	\$50.00
— Product: PM: Spin Bike, Rowing Machine	1.00 Ea	\$10.00 / Ea	\$10.00
— Product: PM: Stepper, Stepmill, Jacobs Ladder, Wave	2.00 Ea	\$15.00 / Ea	\$30.00
— Product: PM: Treadmill	3.00 Ea	\$20.00 / Ea	\$60.00
— Product: Flat Rate Fee	1.00 Ea	\$125.00 / Ea	\$125.00

Code to:

Subtotal:	\$360.00
Tax:	\$0.00
Amount Paid:	\$0.00
Balance Due:	\$360.00

Double Branch Facility Maintenance - Preventative

Pay Now

2-320-572-4661

Payment is due within 30 days of invoice date.
Please be advised that payments not received within 45 days from the date of this invoice will incur a 3.5% late fee.
Thank you for your business!

Billing Receipt - Please Return With Payment Remittance

Bill To:	Jay Soriano 370 Oakleaf Village Pkwy Orange Park, FL 32065-4259	Account	[101332] Oakleaf Plantation - Double Branch and Middle Village
		Invoice #	104749
		Date	Wednesday, June 19, 2024
Remit To:	Southeast Fitness Repair 14476 Duval Place West #208 Jacksonville, FL 32218	Amount Paid	_____
		Check Number	_____

Payment is due within 30 days of invoice date.
Thank you for your payment!

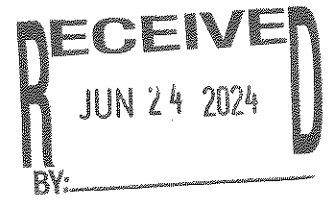


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - TERESA COBB
Date: June 24, 2024 at 4:23 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR (SUNDAY) 12:00 P.M. to 4:00 P.M.
 - DATE OF VENUE – JUNE 23, 2024
 - RESIDENT – TERESA COBB
 - ADDRESS – 3750 SILVER BLUFF BLVD #902, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via MASTERCARD(4918):
 - DATED: 5/15/24
 - SEQ#: 2
 - BATCH#: 1118
 - INVOICE#: 2
 - APPROVAL CODE: 14926Z
 - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/15/24	05/15/24	06/23/24	TERESA COBB - OVCR DEPOSIT	DEPOSIT	\$ 100.00	4918		MC-149267

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.



Department of the Treasury
Internal Revenue Service
Cincinnati, OH 45999-0039

Notice	CP220
Tax period	December 31, 2021
Notice date	June 17, 2024
Employer ID number	03-0468920
To contact us	Phone 800-829-0115

Page 1 of 4

078124.590583.170463.17509 1 AB 0.547 702



DOUBLE BRANCH COMMUNITY DEVELOPMENT
% JAMES PERRY
475 WEST TOWN PLACE ST114
ST AUGUSTINE FL 32092-3648



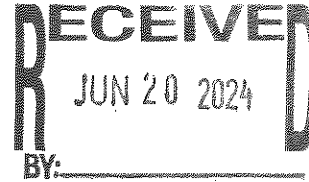
078124

Changes to your December 31, 2021 Form 940

Amount due: \$7,613.91

We made changes to your December 31, 2021
Form 940.

As a result, your amount due is \$7,613.91.



Billing Summary

Amount due on account before adjustment	\$0.00
Tax – Increase	6,022.93
Penalty increase - Failure to make a proper federal tax deposit	602.29
Interest charges	988.69
Amount due by July 8, 2024	\$7,613.91

Continued on back...



DOUBLE BRANCH COMMUNITY DEVELOPMENT
% JAMES PERRY
475 WEST TOWN PLACE ST114
ST AUGUSTINE FL 32092-3648

Notice	CP220
Notice date	June 17, 2024
Employer ID number	03-0468920

Payment

- Make your check or money order payable to the United States Treasury.
- Write your Employer ID number (03-0468920), the tax period (December 31, 2021), and the form number (940) on your payment and any correspondence.

INTERNAL REVENUE SERVICE
OGDEN, UT 84201-0102

**Amount due by
July 8, 2024**

\$7,613.91



030468920 XQ DOUB 10 2 202112 670 00000761391

Notice	CP220
Tax period	December 31, 2021
Notice date	June 17, 2024
Employer ID number	03-0468920

Page 2 of 4

What you need to do immediately

Review this notice, and compare our changes to the information on your tax return.

If you agree with the changes we made

- Pay the amount due of \$7,613.91 by July 8, 2024 to avoid additional penalty and interest charges.
- If you're enrolled in the Electronic Federal Tax Payment System (EFTPS), you may use that method of payment instead of paying by check or money order.
- If you can't pay the amount due, pay as much as you can now and call us at 800-829-0115 to discuss your options for paying the remaining balance.

If you don't agree with the changes

- Call 800-829-0115 to review your account.
- If we don't hear from you, we'll assume you agree with the information in this notice.
- If you've already paid your balance in full within the past 14 days or made payments arrangements, please disregard this notice.

If we don't hear from you

If you don't pay \$7,613.91 by July 8, 2024, interest will increase, and additional penalties may apply.

Notice	CP220
Tax period	December 31, 2021
Notice date	June 17, 2024
Employer ID number	03-0468920
Page 3 of 4	

Penalties

We are required by law to charge any applicable penalties.
The amount of penalty and interest shown is based on this adjustment.

Failure to make a proper federal tax deposit

Description	Amount
Total failure to make a proper federal tax deposit	\$602.29

We charged a penalty because you did not make a proper tax deposit. Common reasons why we charge this penalty are:

- You did not deposit your tax on time
- You did not deposit enough tax
- You paid your tax directly to the IRS
- You did not deposit your tax electronically, as required by law

For information about depositing taxes, see the Employer's Tax Guide (Publication 15) or the Agricultural Employer's Tax Guide (Publication 51). (Internal Revenue Code 6656)

The penalty rate for each improper deposit is as follows:

1-5 days late: 2%

6-15 days late: 5%

16 or more days late: 10%

More than 10 days after the first IRS bill: 15%

For a detailed calculation of your penalty charges, call 800-829-0115.

Designation of deposit

The law allows you to tell the IRS where to apply your deposits within the tax return period with a deposit penalty. You have 90 days from the date of the correspondence you received showing the deposit penalty to contact the IRS if you want to specify where to apply your deposits.

The law also allows the IRS to remove the deposit penalty if: (1) the penalty applies to the first required deposit after a required change to your frequency of deposits, and (2) you file your employment tax returns by the due date.

Removal or reduction of penalties

We understand that circumstances—such as a serious illness or injury, a family member's death, or loss of financial records due to natural disaster—may make it difficult for you to meet your taxpayer responsibility in a timely manner.

We can generally process your request for penalty removal or reduction quicker if you contact us at the number listed above with the following information:

- Identify which penalty charges you would like us to reconsider (e.g., 2016 late filing penalty).
- For each penalty charge, explain why you believe it should be reconsidered.

If you write us, include a signed statement and supporting documentation for penalty abatement request.

We'll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge(s).

Notice	CP220
Tax period	December 31, 2021
Notice date	June 17, 2024
Employer ID number	03-0468920
Page 4 of 4	

Penalties—continued

Removal of penalties due to erroneous written advice from the IRS

If you were penalized based on written advice from the IRS, we will remove the penalty if you meet the following criteria:

- You wrote us asking for written advice on a specific issue
- You gave us adequate and accurate information
- You received written advice from us
- You reasonably relied on our written advice and were penalized based on that advice

To request removal of penalties based on erroneous written advice from us, submit a completed Claim for Refund and Request for Abatement (Form 843) to the address shown above. For a copy of the form, go to www.irs.gov or call 800-TAX-FORM (800-829-3676).

Interest charges

We are required by law to charge interest when you do not pay your liability on time. Generally, we calculate interest from the due date of your return (regardless of extensions) until you pay the amount you owe in full, including accrued interest and any penalty charges. Interest on some penalties accrues from the date we notify you of the penalty until it is paid in full. Interest on other penalties, such as failure to file a tax return, starts from the due date or extended due date of the return. Interest rates are variable and may change quarterly. (Internal Revenue Code 6601)

We multiply your unpaid tax, penalties, and interest (the amount due) by the interest rate factor to determine the interest due each quarter.

Period	Days	Interest rate	Interest rate factor	Amount due	Interest charge
01/31/2022 - 03/31/2022	59	3.0%	0.004860892	6022.93	29.28
03/31/2022 - 06/30/2022	91	4.0%	0.010021943	6052.21	60.65
06/30/2022 - 09/30/2022	92	5.0%	0.012681615	6112.86	77.52
09/30/2022 - 12/31/2022	92	6.0%	0.015236961	6190.38	94.32
12/31/2022 - 06/30/2023	181	7.0%	0.035318388	6284.70	221.97
06/30/2023 - 09/30/2023	92	7.0%	0.017798686	6506.67	115.81
09/30/2023 - 12/31/2023	92	8.0%	0.020366804	6622.48	134.88
12/31/2023 - 06/17/2024	169	8.0%	0.037626459	6757.36	254.26
Total interest					\$988.69

Additional information

- Visit IRS.gov/cp220.
- Find tax forms or publications by visiting IRS.gov/forms or calling 800-TAX-FORM (800-829-3676).
- You can contact us by mail at the address at the top of the first page of this notice. Be sure to include your employer ID number and the tax period and form number you are writing about.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.





Invoice

Invoice #: 16348

Date: 06/06/24

Customer PO:

DUE DATE: 07/06/2024

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION	AMOUNT		
#16551 - Mainline Repair			
Repaired mainline in 6 inch sleeve			
<i>Landscape Enhancement</i>			<i>\$1,503.93</i>
90 s (Material)	1.00	\$18.98	\$18.98
concrete (Material)	2.00	\$18.29	\$36.58
Irrigation Labor (Labor)	16.00	\$57.75	\$924.00
pvc (Material)	6.00	\$87.40	\$524.37

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

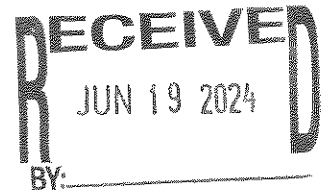
\$1,503.93

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Code to:



Double Branch - Irrigation Repairs

2-320-572-35100

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/06/24	00053	5/29/24	05292024	202405	600-53800-62100				STEEL PUMP STAND REPAIRS COM PAC FILTRATION INC	*	3,038.06	3,038.06	000253
6/06/24	00035	5/31/24	2422	202403	600-53800-62100				MAR REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	2,895.87	2,895.87	000254
6/06/24	00035	5/14/24	2417	202404	600-53800-62100				APR REPAIRS/REPLACEMENT GOVERNMENTAL MANAGEMENT SERVICES	*	6,060.11	6,060.11	000255
6/06/24	00035	5/31/24	2423	202404	600-53800-62100				APR REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	825.05	825.05	000256
6/06/24	00035	5/15/24	2418	202405	600-53800-62100				MAINTENANCE SUPPLIES GOVERNMENTAL MANAGEMENT SERVICES	*	1,188.63	1,188.63	000257
6/06/24	00035	5/31/24	2424	202405	600-53800-62100				MAY REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	1,098.00	1,098.00	000258
6/06/24	00037	5/28/24	ORD00129	202405	600-53800-62100				LIFEGUARD SUPPLIES THE LIFEGUARD STORE INC.	*	705.90	705.90	000259
6/06/24	00016	5/29/24	16095	202405	600-53800-62100				TREE REMOVALS VERDEGO, LLC	*	1,451.50	1,451.50	000260
6/28/24	00055	6/06/24	37207	202406	600-53800-62100				NEW WAX RING & P-TRAP FIX CLAY COUNTY MASTER PLUMBING LLC	*	575.00	575.00	000261
6/28/24	00055	6/11/24	37212	202406	600-53800-62100				SEWER LINE/RPLC TOILET CLAY COUNTY MASTER PLUMBING LLC	*	650.00	650.00	000262
6/28/24	00008	6/20/24	4309	202406	600-53800-62100				SLING FAB CHAISE LOUNGE HORIZON CASUAL, INC.	*	773.50	773.50	000263
6/28/24	00040	5/07/24	CS187286	202405	600-53800-62100				POOL SUPPLIES SCP DISTRIBUTORS LLC	*	47.12	47.12	000264

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/28/24	00040	6/04/24	74067165	202406 600-53800-62100		POOL SUPPLIES SCP DISTRIBUTORS LLC	*	130.62	130.62	000265
6/28/24	00017	6/17/24	81021193	202406 600-53800-62100		JANITORIAL SUPPLIES THE HOME DEPOT PRO	*	1,133.65	1,133.65	000266
6/28/24	00017	6/17/24	81021193	202406 600-53800-62100		JANITORIAL SUPPLIES THE HOME DEPOT PRO	*	111.96	111.96	000267
6/28/24	00017	6/17/24	81021193	202406 600-53800-62100		JANITORIAL SUPPLIES THE HOME DEPOT PRO	*	3.75	3.75	000268
								TOTAL FOR BANK C	20,688.72	
								TOTAL FOR REGISTER	20,688.72	



Com-Pac Filtration, Inc.
 P.O. Box 40071
 Jacksonville, FL 32203
 (904) 356-4003 • FAX

QUOTE

Bill To		Date	Expiration Date	Quote No.	Quote Requested By
Double Branch CDD		05-29-24	05-30-24	052924-16DT	Jay Soriano
		Project Name			
		Double Branch (Oakleaf)			
		Customer Terms			
Phone	Email	Lead Time		Quoted By	
(904) 562-0249	jsoriano@gmsnf.com	To Be Determined		Dale Trask	

Item	Description	Qty	Unit Price	Ext Price
PP-PS-CS-8-8-E	8x8 epoxy coated steel pump stand	1	6,015.97	6,015.97

Notes Code to: Double Branch Repair and Replacement 034.600.538.621	Sub-Total	\$6,015.97
	- Discount	\$2,977.91
	Sales Tax	\$0.00
	Freight	\$0.00
	Total	\$3,038.06

Sales taxes and/or shipping cost are excluded from this quote unless otherwise specified within the body of this document.

Deposits are calculated from the subtotal only. Sales taxes and/or shipping charges will be added to the customer's Final Invoice. Deposits are due prior to manufacturing.

Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full. Purchaser agrees that any legal action shall be subject to the laws of the State of Florida with exclusive venue being Jacksonville, Duval County, Florida. In the event of litigation for nonpayment of amounts owed, the prevailing party shall be entitled to recover from the non-prevailing party reasonable costs and attorney fees, including those amounts incurred on appeal.

Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms.

By signing below, the customer agrees to all terms specified within this quote.

Customer may use this quote to assign a purchase order number by completing the specified field below.

Print Name	Title	Purchase Order Number (optional)
Signature	Date	

RECEIVED
 JUN 03 2024
 BY: _____

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2422
 Invoice Date: 5/31/24
 Due Date: 5/31/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 3/21/24		88.70	88.70
34.600.538.6200 (DB Repair and Replacements) - Statement Closing Date 3/21/24		2,895.87	2,895.87
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 3/21/24		406.89	406.89
2.320.572.49400 (DB Special Events) - Statement Closing Date 3/21/24		157.50	157.50
2.320.572.62000 (DB Rec Passes) - Statement Closing Date 3/21/24		357.86	357.86

RECEIVED
 MAY 30 2024
 BY: _____

Total \$3,906.82

Payments/Credits \$0.00

Balance Due ~~\$3,906.82~~

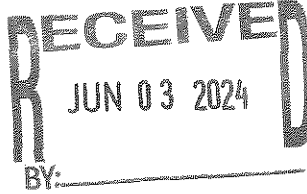
\$2,895.87

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2417
 Invoice Date: 5/14/24
 Due Date: 5/14/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2024		18,343.32	18,343.32
Code To:			
Double Branch Facility Maintenance			
2.320.572.46600 (\$4,135.00)			
Double Branch Facility Maintenance Contingency			
2.320.572.46620 (\$2,895.83)			
Double Branch Lighting Repairs			
2.320.572.46630 (\$700.00)			
Double Branch Common Area Maintenance			
2.320.572.46400 (\$4,552.38)			
Double Branch Repair/Replacement			
34.600.53800.6200 (\$6,060.11)			
Total			\$18,343.32
Payments/Credits			\$0.00
Balance Due			\$18,343.32

\$6,060.11

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2423
 Invoice Date: 5/31/24
 Due Date: 5/31/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 4/21/24		88.44	88.44
34.600.538.6200 (DB Repair and Replacements) - Statement Closing Date 4/21/24		825.05	825.05
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 4/21/24		13.20	13.20
2.320.572.49400 (DB Special Events) - Statement Closing Date 4/21/24		20.00	20.00

RECEIVED
 MAY 30 2024
 BY: _____

Total	\$946.69
Payments/Credits	\$0.00
Balance Due	\$946.69

\$825.05

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2418
Invoice Date: 5/15/24
Due Date: 5/15/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Maintenance Supplles		1,188.63	1,188.63

Code to:

Double Branch Repair/Replacement

34.600.53800.6200

RECEIVED
JUN 03 2024
BY: _____

Total	\$1,188.63
Payments/Credits	\$0.00
Balance Due	\$1,188.63

MAINTENANCE BILLABLE PURCHASES

Period Ending 5/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
OAKLEAF	4/5/24	Bar Flat Strip 48x2x1/8	33.27	T.C.
	4/5/24	DW Bit Set	11.49	T.C.
	4/5/24	Quikrete Anchoring Cement 10lb	16.08	T.C.
	4/8/24	10' Water Hose	22.98	J.S.
	4/10/24	9x3/8 Shedless Knit 3pk	13.20	T.C.
	4/10/24	4x3/8 Shedless Knit 6pk (2)	26.08	T.C.
	4/10/24	Anti-Skid Additive 8pz (3)	53.41	T.C.
	4/10/24	1.41x60 yds Frog Tape 3pk	26.34	T.C.
	4/10/24	2" Flat Brush (5)	22.89	T.C.
	4/10/24	Pelican Lner 3pk (2)	10.97	T.C.
	4/10/24	Sprayer	6.89	T.C.
	4/10/24	Trufuel	13.79	T.C.
	4/10/24	Zep Degreaser	27.01	T.C.
	4/12/24	1x2 Weather Treated Fir Strips (53)	169.44	J.S.
	4/12/24	1 1/2" Galvanized Brad Nails	13.79	J.S.
	4/12/24	Loctite Adhesive	5.76	J.S.
	4/15/24	5 Gal Bucket	2.58	T.C.
	4/15/24	1x2-8 PT Lumber (12)	36.36	T.C.
	4/15/24	90W Dim 2pk (2)	36.75	T.C.
	4/15/24	Loctite Caulk 10oz (6)	23.05	T.C.
	4/16/24	1x2-8 PT Drywall Strips (4)	14.63	T.C.
	4/16/24	Loctite Caulk 10oz (5)	19.21	T.C.
	4/16/24	1x2-8PT Lumber (12)	36.36	T.C.
	4/16/24	Husky 1/2 Staples 1250pk	4.57	T.C.
	4/16/24	1x2-8 Strlp (6)	10.83	T.C.
	4/17/24	Resln 1qt	24.71	J.S.
	4/17/24	Liquid Hardener	4.59	J.S.
	4/17/24	Small Rollers 6pk (2)	13.04	J.S.
	4/17/24	Sandnet 5" Pads	17.24	J.S.
	4/17/24	Dual Density Hand Block	8.61	J.S.
	4/17/24	9x11 400 grit Sandpaper	4.01	J.S.
	4/17/24	1x2-8 PT Lumber (3)	8.59	T.C.
	4/19/24	Fire Ant Killer Twln Pack	22.97	T.C.
	4/19/24	Wasp/Hornet Pro Killer 18oz	9.17	T.C.
	4/19/24	Wasp/Hornet Killer 18.5 oz 2 Pack	8.02	T.C.
	4/23/24	Brass Keys	11.42	T.C.
	4/24/24	8" BLK Cable Tie 500pk	20.09	T.C.
	4/25/24	Paint Pour Spout	0.74	T.C.
	4/25/24	4x3/8 Shedless Knit 3pk	6.52	T.C.
	4/25/24	2" Utility Flat Brushes	6.87	T.C.
	4/25/24	1.5" Utility Flat Brush	2.17	T.C.
	4/25/24	Husky D Handle Poly Scoop	40.23	T.C.
	4/25/24	Gloss Hunter Green Gal	55.75	T.C.
	4/25/24	Size 11 WHT PVC Boots	31.99	T.C.
	4/26/24	WHT PVC Boots	16.00	T.C.
	4/26/24	Male Hose Mender	6.88	T.C.
	4/30/24	Shockwave Titanium 1/2" Bit	11.78	T.C.
	4/30/24	1/2x6 Drill Bit	7.23	T.C.
	4/30/24	Gas for Equipment	75.00	T.C.
	4/30/24	1 qt Mixing Containers (3)	7.52	J.S.
	4/30/24	Small Rollers 6pk Masking Tape (3)	13.04	J.S.
	4/30/24	Masking Tape	4.80	J.S.
	5/1/24	BLK Nitrile Gloves 40pk	14.93	T.C.
	5/3/24	Resprator	27.00	J.S.
	5/3/24	1qt Mixing Container (3)	7.52	J.S.
	5/3/24	Small Roler 3pk	6.52	J.S.
	5/3/24	Niftynaber	22.97	T.C.
	5/3/24	Penzoil 10W30	8.02	T.C.

TOTAL \$1,188.63

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2424
Invoice Date: 5/31/24
Due Date: 5/31/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 5/21/24		88.44	88.44
34.600.538.6200 (DB Repair and Replacements) -Statement Closing Date 5/21/24		1,098.00	1,098.00
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 5/21/24		256.18	256.18
2.320.572.49400 (DB Special Events) -Statement Closing Date 5/21/24		125.00	125.00
2.320.572.62000 (DB Rec Passes) -Statement Closing Date 5/21/24		235.70	235.70

RECEIVED
MAY 30 2024
BY: _____

Total \$1,803.32

Payments/Credits \$0.00

Balance Due ~~\$1,803.32~~

\$1,098.00

The Lifeguard Store
 903 Morrissey Drive
 Bloomington, IL 61701
 United States of America
 P: (309) 451-5858
 F: (309) 451-5959

**ORDER
 CONFIRMATION**

ORDER
ORDER # ORD001297006

BILL TO:
 Oakleaf Plantation
 Jay Soriano
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065
 P: (904) 342-1441

SHIP TO:
 GMS, LLC - Oak Leaf Plantation
 Attn: Jay Soriano
 370 Oakleaf Village Pkwy
 orange park, FL 32065
 P: (904) 342-1441
 F: (904) 342-1441

Purchase Order #	Customer ID	Shipping Method	Payment Terms	Req'd Ship Date	Master #
PHONE	265527	FEDEX_GROUND	NET 30	5/28/2024	2,095,024

Quantity Ordered	Quantity BO UOM	Item #	Description	Price	Extended Price
4	0 EACH	1001495	DROPSHIP: LIFT-OPERATOR Controller Battery <i>This item is being shipped directly from the manufacturer. Most drop ship items arrive within 5-10 business days. We apologize for the delay.</i>	352.95	1,411.80

Code to: Split 50/50

Double Branch Repair/Replacement

34.600.53800.6200

Middle Village Repair and Replacements

34-600-538-64000

5/28 rb

Subtotal	1,411.80
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Total	1,411.80

\$705.90



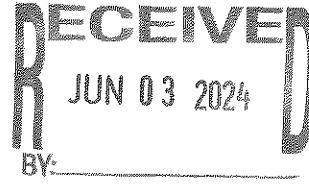
Invoice

Invoice #: 16095

Date: 05/29/24

Customer PO:

DUE DATE: 06/28/2024



BILL TO

BY: _____

FROM

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION	AMOUNT
#16349 - Tree Removals	
Cut down, removed 3 damaged Oak trees on south side Plantation Blvd. by storm or dead	
Removed 3 dead Holly trees from the 2nd and 3rd foot bridge at Amenity pond	
Cut back Trees, hedges and brush from JEA lot at 3150 Stonebrier Ridge Dr.	
<i>Landscape Enhancement</i>	<i>\$1,451.50</i>
Disposal Fee (Other) 1.00 \$100.00 \$100.00	
Sub: Tree work (Sub) 1.00 \$1,351.50 \$1,351.50	

Invoice Notes:

Thank you for your business!	AMOUNT DUE THIS INVOICE	\$1,451.50
------------------------------	--------------------------------	-------------------

Please See Our Updated Remittance Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Code to:

Double Branch Repair and Replacement

034.600.538.621

Clay County Master Plumbing LLC

P.O. Box 1374
Middleburg, FL 32050

Invoice

Date	Invoice #
6/6/2024	37207

Bill To
Governmental Management Svcs 475 W Town Place St Augustine, FL. 32092

Job Address
Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. No.	Terms	Rep	Marketing
	Due on receipt	MD	Repeat Comm

Item	Description	Quantity	Rate	Amount
Plumbing	<p>Oakleaf Fitness Center 382 Oakleaf Village Parkway Orange Park, FL. 32065</p> <p>Tried hand auger - could not clear. Pulled toilet. No clogs in line. Found plastic clips, female products in p-trap pf toilet. New wax ring & re-installed toilet.</p> <p>E-mailed 06/07/24</p>		575.00	575.00

Code to:

Double Branch Repair and Repl.

34.600.53800.6200

RECEIVED
JUN 19 2024
BY: _____

Phone #	Fax #	Web Site	Total	\$575.00
904-589-9666	904-212-2828	www.claycountymasterplumbing.com	Balance Due	\$575.00

Clay County Master Plumbing LLC

P.O. Box 1374
Middleburg, FL 32050

Invoice

Date	Invoice #
6/11/2024	37212

Bill To
Governmental Management Svcs 475 W Town Place St Augustine, FL. 32092

Job Address
Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. No.	Terms	Rep	Marketing
	Due on receipt	MD	Repeat Comm

Item	Description	Quantity	Rate	Amount
Cable Lines	Ran medium machine through floor drains. Could not get to clog. Took out toilet in bathroom to access pipe. Ran large sewer machine through line. Cleared line, replaced toilet & tested all toilets. E-mailed 06/11/24		650.00	650.00

Code to:

Double Branch Repair and Repl.

34.600.53800.6200

RECEIVED

JUN 19 2024

BY: _____

Phone #	Fax #	Web Site	Total	\$650.00
904-589-9666	904-212-2828	www.claycountymasterplumbing.com	Balance Due	\$650.00

Horizon Casual, Inc
P.O Box 1000
Ocala, FL 34478
(352) 622-6852
www.horizoncasual.com



Invoice 4309

BILL TO
Double Branch CDD
475 W Town Pl
Ste 114
St. Augustine, FL 32092-3649

SHIP TO
Double Branch CDD
370 Oakleaf Pkwy
Orange Park, FL 32065

DATE
06/20/2024

PLEASE PAY
\$1,547.00

DUE DATE
06/20/2024

SALES REP
Krysta

QTY	ITEM	DESCRIPTION	RATE	AMOUNT
20	Sling Lounge	Replacement Sling Fabric for Chaise Lounge - 1202SL Seat Only	70.00	1,400.00T
1	Colors	Sling- HC-251 Forest Green	0.00	0.00

Thank you for your business!

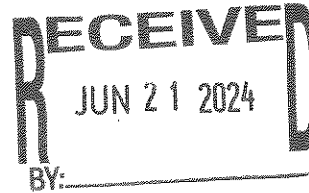
All claims must be made within five days after receipt of goods, and claims for loss or damage in transit must be filed at once with carrier. We hold a shipping receipt in good order and accept no liability. If merchandise is damaged in transit and so received, you are responsible for securing proper notation of such damage from your local freight agent in order to secure settlement. Title of shipment passes to you upon delivery to, properly receipted by, transportation carrier. We are not responsible for delays in transit and our terms are not to be affected by such delays. Merchandise returned without written authorization will be refused. Goods listed herein remain property of Horizon Casual Inc. until invoice is paid.

SUBTOTAL	1,400.00
DISCOUNT 2%	-28.00
TAX	0.00
SHIPPING	175.00
TOTAL	1,547.00

TOTAL DUE ~~\$1,547.00~~

THANK YOU.

\$773.50



Code to: Split 50/50

Double Branch Repair/Replacement

34.600.53800.6210

Middle Village Repair and Replacement

34.600.538.64000

Sales Do Not Include Sales Tax. Purchaser Responsible For All Local, State, & Use Tax Unless Otherwise Indicated.



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	CS187286
ORDER #	CS188859
DATE	05/07/24
PAGE	1 of 1



BILL TO

277667
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259

SHIP TO

194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927

CUSTOMER P/O NUMBER	SHIP VIA PRIORITY PICK	WRITTEN BY DEEJAY ADAMS(194)	ORDER DATE 05/07/24
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 06/06/24
JOB / SHIP-TO NAME OAKLEAF VILLAGE PKWY	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-342-1441

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK QTY	SHIP QTY	B/O	PRICE	EXTENSION
1	HPP-201-2018		HH1506 STANDARD DEBRIS BAG	EA	1	1	1	0	36.86	36.86
2	SPG-40-0000		25600-006-000 ORANGE DE SCOOP	EA	1	1	1	0	10.26	10.26

Code to:

Double Branch Repair and Repl.

34.600.53800.62 | D



PLACARDS SUPPLIED-YES ___ NO ___ REFUSED ___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
47.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.12

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: DEEJAY ADAMS(194)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277667 Cust Name: DOUBLE BRANCH CDD
Inv#: CS187286 Invoice Date: 05/07/24 Invoice Amount: \$47.12

WARNING: Cancer and Reproductive Harm - www.p65warnings.ca.gov

Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0694



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	74067165
ORDER #	74159129
DATE	06/04/24
PAGE	1 of 1



BILL TO

277667
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259

SHIP TO

74-JACKSONVILLE-SCP DIST.
2900 DAWN RD
JACKSONVILLE, FL 32207-7904

CUSTOMER P/O NUMBER STOCK	SHIP VIA PRIORITY PICK	WRITTEN BY THOMAS BAUMAN(74)	ORDER DATE 06/04/24
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 07/04/24
JOB / SHIP-TO NAME OAKLEAF VILLAGE PKWY	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-342-1441

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	SPG-051-0140		FC-9740 13.5"x24" ANTHONY RECTANGULAR DE FILTER GRID	EA	14	14	14	0	18.66	261.24
2	SPG-051-0140		FC-9740 13.5"x24" ANTHONY RECTANGULAR DE FILTER GRID	EA	16	0	XXXXX	16	18.66	0.00

$\$261.24 / 2 = \130.62

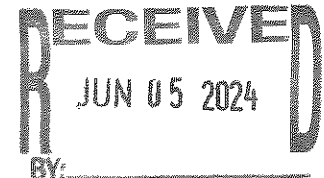
Code to: Split 50/50

Middle Village Repair and Replacements

34-600-538-64000

Double Branch Repair and Repl.

34.600.53800.62 | 0



___ PLACARDS SUPPLIED-YES ___ NO ___ REFUSED ___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
261.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261.24

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: THOMAS BAUMAN(74)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277667 Cust Name: DOUBLE BRANCH CDD
Inv#: 74067165 Invoice Date: 06/04/24 Invoice Amount: \$261.24

Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0594



Account # 647283
Invoice # 810211938
Order # 56838760

- My Account Number 647283
- Currently Shopping As 647283 - MIDDLE VILLAGE CDD
- Current Ship-To Address MIDDLE VILLAGE CDD 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

- Home
- Account
- Invoice History
- Invoice Detail

Please split between both DB and MV districts

Repair & Replacement

Invoice Detail

Customer ID: 647283
 Invoice Number: 810211938
 Invoice Date: 6/17/2024
 Order Number: 56838760
 Purchase Order: Lisa

DB - 34,600.538.621
~~2,320.572.63100~~
 MV - 34,600.538.64000

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Shipped To:
 MIDDLE VILLAGE CDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Invoice Total ~~\$2,267.29~~
\$1,133.65

Home Depot Pro Notes:
 CALL JAY 904-562-0249 30 MIN BEFORE DELIVERY

The following 1 Item(s) have been shipped from our Atlanta warehouse.

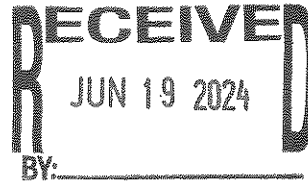
Item#..... Description.....
 REN24512-CA RENOWN LNR 40X46 .74MIL WHT

The following 1 Item(s) have been shipped from our Charlotte warehouse.






Item#..... Description.....
 IMP5032HG-90 BOTTLE 32OZ NAT HANDI-HOLD

\$7.95 Handling Charge

Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional



Description	Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
RENOWN GS MULTI-FOLD TOWEL NATURAL 9-1/8	REN06003-WB	4	4	\$41.59	\$166.36
REN CONTROL RL TWL NAT WHT	REN06133-WB	4	4	\$79.39	\$317.56
RENOWN SINGLE ROLL BATH TISSUE 2PLY	REN06125-WB	8	8	\$79.25	\$634.00
RENOWN 36"X5" 4PLY WHITE HEAVY DUTY	REN02321-IB	6	6	\$9.30	\$55.80
TRIGGER SPRAYER W/TUBE WHT	IMP5900-90	20	20	\$1.23	\$24.60

Description Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
 PINESOL CLEANER LEMON 3/CS <u>325775978</u>	2	2	\$54.14	\$108.28
 PURE BRIGHT GERMICIDAL BLEACH 1 GAL <u>KIK11608638431</u>	6	6	\$5.08	\$30.48
 RENOWN WAVE3D URNAL SCRUB MAT <u>REN03121</u>	12	12	\$30.77	\$369.24
 RENOWN LNR 40X48 12MIC NAT <u>REN14512-CA</u>	6	6	\$61.07	\$366.42
 RENOWN LNR 40X46 .74MIL WHT <u>REN24512-CA</u>	6	5	\$37.32	\$186.60

Subtotal \$2,259.34
 Shipping & Handling \$7.95
 Tax \$0.00
 Web Discount -\$0.00
 Invoice Total \$2,267.29



Account # 647283
Invoice # 810211938A
Order # 56838761

- My Account Number 647283
- Currently Shopping As 647283 - MIDDLE VILLAGE CDD
- Current Ship-To Address MIDDLE VILLAGE CDD 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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- [Home](#)
- [Account](#)
- [Invoice History](#)
- [Invoice Detail](#)

Please split between both
DB and MV districts

Repair & Replacement

Invoice Detail

Customer ID: 647283
 Invoice Number: 810211938 A
 Invoice Date: 6/17/2024
 Order Number: 56838761
 Purchase Order: Lisa

DB - ~~34,600.538.621~~
~~2,320.572.63100~~
 MV - 34,600.538.64000

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Shipped To:

MIDDLE VILLAGE CDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Invoice Total ~~\$223.92~~
 \$111.96

Home Depot Pro Notes:

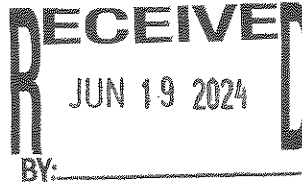
CALL JAY 904-582-0249 30 MIN BEFORE DELIVERY

Items NOT shown here are being shipped from our
Jacksonville, and Charlotte warehouses.

Description Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
---------------------------	------------------	------------------	------------	-------



RENOWN LNR 40X46 .74MIL WHT REN24512-CA	6		\$37.32	\$223.92
--	---	--	---------	----------



Subtotal	\$223.92
Shipping & Handling	\$0.00
Tax	\$0.00
Web Discount	-\$0.00
Invoice Total	\$223.92



Account # 647283
Invoice # 810211938B
Order # 56838762

- My Account Number 647283
- Currently Shopping As 647283 - MIDDLE VILLAGE CDD
- Current Ship-To Address MIDDLE VILLAGE CDD 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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- [Home](#)
- [Account](#)
- [Invoice History](#)
- [Invoice Detail](#)

Please split between both DB and MV districts

Repair & Replacement

Invoice Detail

Customer ID: 647283
 Invoice Number: 810211938 B
 Invoice Date: 6/17/2024
 Order Number: 56838762
 Purchase Order: Lisa


DB - 34,600.538.621
~~2,320.572.63100~~
 MV - 34,600.538.64000

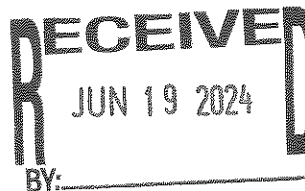
[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Shipped To:
 MIDDLE VILLAGE CDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065

Invoice Total ~~\$7.50~~
\$3.75

Home Depot Pro Notes:
 CALL JAY 904-562-0249 30 MIN BEFORE DELIVERY
 Items NOT shown here are being shipped from our Jacksonville, Atlanta warehouses.

Description Item Number	Quantity	Quantity	Unit	Total
	Ordered	Shipped	Price	
 BOTTLE 32OZ NAT HANDI-HOLD IMP5032HG-90	10	10	\$0.75	\$7.50
Subtotal				\$7.50
Shipping & Handling				\$0.00
Tax				\$0.00
Web Discount				-\$0.00
Invoice Total				\$7.50



SEVENTH ORDER OF BUSINESS

Double Branch

Community Development District

*Approved Budget
FY 2025*

Presented by:



Table of Contents

1	<u>General Fund</u>
2-3	<u>Narratives</u>
4	<u>Recreation Fund</u>
5-9	<u>Narratives</u>
10-12	<u>Debt Service Fund Series 2013</u>
13	<u>Assessment Allocation</u>
14	<u>Capital Reserve Fund</u>
15	<u>Reserve Study Funding Plan</u>
16	<u>Exhibit A</u>

Double Branch
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Approved Budget FY 2025
-------------	-----------------------------	-------------------------	----------------------------	---------------------------	-------------------------------

REVENUES:

Special Assessments - Tax Roll	\$ 177,890	\$ 178,552	\$ -	\$ 178,552	\$ 184,075
Interest income	1,600	3,760	1,000	4,760	2,500
TOTAL REVENUES	\$ 179,490	\$ 182,312	\$ 1,000	\$ 183,312	\$ 186,575

EXPENDITURES:

Administrative

Supervisor Fees	\$ 12,000	\$ 6,200	\$ 4,000	\$ 10,200	\$ 12,000
FICA Expense	1,000	484	306	790	918
Engineering	5,000	265	4,735	5,000	5,000
Arbitrage Rebate	700	700	-	700	700
Dissemination	1,696	1,131	565	1,696	1,798
Assessment Roll Administration	8,705	8,705	-	8,705	9,227
Attorney	42,000	22,370	19,630	42,000	42,000
Annual Audit	5,200	5,300	-	5,300	5,400
Trustee Fees	8,815	9,497	-	9,497	9,500
Management Fees	68,741	45,827	22,914	68,741	72,865
Information Technology	2,271	1,514	757	2,271	2,407
Telephone	600	129	471	600	600
Postage	1,900	387	1,513	1,900	2,000
Printing	2,000	686	1,315	2,000	2,500
Insurance General Liability	10,199	9,596	-	9,596	10,556
Legal Advertising	2,800	416	2,384	2,800	2,800
Office Supplies	200	5	195	200	200
Website Maintenance	2,650	1,767	883	2,650	2,809
Dues, Licenses & Subscriptions	175	175	-	175	175
Other Current Charges	120	52	68	120	120
Capital Reserve Funding	2,719	-	2,719	2,719	3,000
TOTAL ADMINISTRATIVE	\$ 179,490	\$ 115,206	\$ 62,453	\$ 177,659	\$ 186,575

TOTAL EXPENDITURES	\$ 179,490	\$ 115,206	\$ 62,453	\$ 177,659	\$ 186,575
---------------------------	-------------------	-------------------	------------------	-------------------	-------------------

Other Sources/(Uses)

Interfund Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
EXCESS REVENUES (EXPENDITURES)	\$ -	\$ 67,105	\$ (61,453)	\$ 5,653	\$ -

Double Branch
Community Development District
Budget Narrative General Fund
Fiscal Year 2025

REVENUES

Special Assessments - Tax Roll

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

Interest

The District earns interest on the monthly average collected balance for each of their investment accounts.

Expenditures - Administrative

Supervisors Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Engineering

The District's engineer will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

Arbitrage Rebate

The District is required to have an annual arbitrage rebate calculation prepared for the District's Series 2013 A-1 and A-2 Special Assessment Refunding Bonds. Currently, the District has contracted with Grau and Associates.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Assessment Roll Administration

GMS, LLC provides assessment services for closing lot sales, assessment roll services with the local Tax Collector and financial advisory services.

Attorney

The District's Attorney, will be providing general legal services to the District, i.e. attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Grau and Associates currently serves as the District's Independent Auditor.

Trustee Fees

The District's Series 2013 A-1 & 2013 A-2 Special Assessment Refunding Bonds are held by a Trustee at US Bank, N.A. The amount of the trustee fees is based on the agreement between US Bank and the District.

Double Branch
Community Development District
Budget Narrative General Fund
Fiscal Year 2025

Expenditures - Administrative (continued)
--

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Telephone

New internet and Wi-Fi service for Office.

Postage

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Printing

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Florida Property Alliance Preferred (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Reserve

Established to maintain community service levels at present standards for FY 2025.

Double Branch
Community Development District
Approved Budget
Recreation Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments - On Roll	\$ 1,873,440	\$ 1,880,415	\$ -	\$ 1,880,415	\$ 2,144,534
Interest income	3,700	37,451	7,500	44,951	25,000
Amenities Revenue/Miscellaneous	40,000	28,817	8,500	37,317	25,000
Sports Revenue	15,000	22,315	6,000	28,315	30,000
TOTAL REVENUES	\$ 1,932,140	\$ 1,968,999	\$ 22,000	\$ 1,990,999	\$ 2,224,534
EXPENDITURES:					
Administrative					
Management Fees - On Site Staff	\$ 220,678	\$ 147,119	\$ 73,560	\$ 220,678	\$ 233,919
Insurance	116,853	116,450	-	116,450	141,137
Other Current Charges	3,500	1,113	2,387	3,500	3,500
Permit Fees	1,635	775	860	1,635	1,625
TOTAL ADMINISTRATIVE	\$ 342,666	\$ 265,457	\$ 76,806	\$ 342,263	\$ 380,181
Operations & Maintenance					
Maintenance					
Security	\$ 107,000	\$ 70,122	\$ 36,878	\$ 107,000	\$ 111,280
Security - Clay County Off-Duty Sheriff	44,627	32,852	11,775	44,627	47,304
Water - Irrigation	12,300	8,237	4,063	12,300	15,000
Irrigation Maintenance	5,000	2,952	2,048	5,000	5,000
Streetlighting	31,000	18,472	12,528	31,000	32,000
Electric	36,000	21,226	14,774	36,000	36,000
Landscape Maintenance	459,000	267,849	191,151	459,000	507,134
Common Area Maintenance	55,000	37,935	17,065	55,000	75,000
Lake Maintenance	29,232	17,360	11,872	29,232	31,000
Capital Reserve	300,137	-	300,137	300,137	428,079
TOTAL MAINTENANCE	\$ 1,079,296	\$ 477,004	\$ 602,292	\$ 1,079,296	\$ 1,287,796
Recreation Facility					
Amenity Staff	\$ 137,588	\$ 75,775	\$ 61,813	\$ 137,588	\$ 150,500
Refuse Services	17,500	12,654	4,846	17,500	19,000
Telephone	6,000	6,013	2,487	8,500	8,500
Electric	42,000	17,262	24,738	42,000	29,000
Cable	9,000	6,133	2,867	9,000	9,707
Pool Maintenance	35,000	25,705	9,295	35,000	39,000
Water/Sewer/Reclaim	57,000	26,242	30,758	57,000	48,000
Facility Maintenance - General	50,000	28,044	21,957	50,000	75,000
Facility Maintenance - Preventative	10,000	2,390	7,610	10,000	10,000
Facility Maintenance - Contingency	34,750	19,263	15,487	34,750	40,000
Lighting Repairs	8,500	4,930	3,570	8,500	9,500
Special Events	7,500	3,793	3,707	7,500	10,250
Office Supplies & Equipment	1,000	1,551	500	2,051	1,400
Janitorial	67,840	40,298	27,542	67,840	70,200
Recreation Passes	4,000	1,798	2,202	4,000	4,000
Pool Leak Repairs	2,500	-	1,125	1,125	2,500
Multiuse Field	20,000	-	20,000	20,000	30,000
TOTAL RECREATION FACILITY	\$ 510,178	\$ 271,848	\$ 240,505	\$ 512,354	\$ 556,557
TOTAL EXPENDITURES	\$ 1,932,140	\$ 1,014,310	\$ 919,603	\$ 1,933,913	\$ 2,224,534
EXCESS REVENUES (EXPENDITURES)	\$ -	\$ 954,689	\$ (897,603)	\$ 57,086	\$ -

Double Branch
Community Development District
Budget Narrative Recreation Fund
Fiscal Year 2025

REVENUES

Special Assessments - Tax Roll

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

Interest Income

The District earns interest on the monthly average collected balance for each of their investment accounts.

Amenities Revenue

Income received from resident rental of Clubroom and Patio and access cards, fitness class, vending machines, and non-resident user fee for the Recreation Facility.

Sports Revenues

These are estimated fees for programmed sports activities.

Expenditures - Administrative

Management Fees

The District has contracted with Governmental Management Services, LLC ("GMS") for the supervision and on-site management of the District's amenities. The responsibilities include management of District maintenance contracts, scheduling special events, management of District employees, rental of facilities, scheduling of special events, resident inquiries, and other maintenance related items. The District shares the cost of a community manager, aquatics director, fitness center/access director, rental coordinator and administrative assistant with the Middle Village Community Development District.

Insurance

The District's Property and Liability Insurance policy is with Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Other Current Charges

Includes bank charges and any other miscellaneous administrative expenses that are incurred during the year with the use of deposit/credit card machine.

Permit Fees

Miscellaneous permit fees to operate the pool and water slides as well as special events.

Discription	Annual
Play Pool Permit	\$ 300
Lap Pool Permit	300
Spray Pool Permit	175
State Public Broadcast for Music Fees	850
Total	\$ 1,625

Expenditures - Maintenance Common Area

Security

The cost of security patrol for the District with Athletic Center and Common area.

Discription	Monthly	Annual
Secutity Contract	\$ 9,273	\$ 111,280

Clay County off Duty Security

Provision for off-duty-security patrol by Clay County Sheriff's Dept. Split 50/50 with Middle Village CDD.

Water - Irrigation

The District will purchase bulk water from JEA for irrigation purposes.

Account Number	Discription	Monthly	Annual
83744906	2226 Pebblewood LA Apt 1	\$ 25	\$ 300
66042924	302 Oakleaf Village Parkway	25	300
61929298	3468 Worthington Oaks Drive Apt 1	25	300
86638010	3570 Silver Bluff Blvd Apt 1	1,100	13,200
60770057	563 Acornridge Lane Apt 1	55	660
	Contingency	20	240
	Total	\$ 1,250	\$ 15,000

Double Branch
Community Development District
Budget Narrative Recreation Fund
Fiscal Year 2025

Expenditures – Maintenance Common Area (continued)

Irrigation Maintenance

The cost of miscellaneous irrigation, pump repairs and maintenance incurred by the district.

Street Lighting

The cost of street lighting provided by Clay Electric Cooperative, Inc.:

Account Number	Discription	Monthly	Annual
7332265	Oakleaf Village Center Outdoor	\$ 280	\$ 3,360
5379615	East Sied of Brannanfield	2,300	27,600
	Contingency	87	1,040
	Total	\$ 2,667	\$ 32,000

Electric

The cost of electricity for signage lighting, entry feature lighting (main entry, Athletic Center entry and neighborhood entries) for the following accounts provided by Clay Electric Cooperative, Inc.:

Account Number	Discription	Monthly	Annual
4995700	370 Oakleaf Village	\$ 915	\$ 10,980
4995718	370-1 Oakleaf Village Pkwy	296	3,552
5347943	3926-1 Plantation Oaks Blvd	95	1,140
5715289	1591 Canopy Oaks Dr - Irrigation	140	1,680
5774021	2971 Thorncrest Dr	40	480
6875140	373-1 Oakleaf Village Center	86	1,032
6912612	608-1 Oakleaf Village Pkwy	40	480
6912653	603-2 Oakleaf Village Pkwy	40	480
6912661	602-1 Oakleaf Village Pkwy	40	480
6912687	537-1 Oakleaf Village Pkwy	40	480
6912695	529-1 Oakleaf Village Pkwy	40	480
6912703	3925-1 Plantation Oaks Blvd	40	480
6912729	3860-1 Plantation Oaks Blvd	40	480
6912737	3859-1 Plantation Oaks Blvd	40	480
6912752	3805-1 Plantation Oaks Blvd	40	480
6912760	3800-1 Plantation Oaks Blvd	40	480
6912778	3306-1 Village Oaks Lane	40	480
6912786	465-1 Oakleaf Village Pkwy	40	480
6912810	3801-1 Plantation Oaks Blvd	40	480
6912828	728-1 Bellshire Drive	40	480
6912836	721-1 Bellshire Lane	40	480
6912869	715-1 Wakemount Drive	40	480
6912877	3219-1 Stonebrier Ridge Drive	40	480
6912893	576-1 Wakemount Drive	40	480
6912901	507-1 Millstone Drive	40	480
6912919	498-1 Millstone Drive	40	480
6912927	3442-1 Worthington Oaks Drive	40	480
6912943	309-1 Oakleaf Village Pkwy	40	480
6912950	373-2 Oakleaf Village Pkwy	40	480
9194375	308-1 Oakleaf Village Pkwy	40	480
6912976	358-2 Oakleaf Village Pkwy	40	480
7131527	3206-1 Silver Bluff Blvd	39	468
7332257	3168 Stonebrier Ridge	250	3,000
8684243	571 Oakleaf Village Pkwy	39	468
	Contingency	100	1,200
	Total	\$ 3,000	\$ 36,000

Landscape Maintenance

The District has a contract with Verdego to provide landscaping and irrigation maintenance services to all the common areas within the District as well as the Amenity Center. The amount is based upon the following:

Discription	Monthly	Annual
Contract-Common Area	\$ 40,594	\$ 487,134

Double Branch
Community Development District
Budget Narrative Recreation Fund
Fiscal Year 2025

Expenditures – Maintenance Common Area (continued)

Common Area Maintenance

Represents the estimated day-to-day maintenance of the Districts common areas. Services include:
 -Pressure washing of District fences, entrance signage and pillars, pool areas, gazebos, amenity center, field house, parks, park equipment and sidewalks. The estimated annual amount for these services is based upon contractor proposals
 The estimated cost for the following is based upon past history and current hourly rates:

- All common area, easements and park litter clean up
- Lake and outfall inspections and debris removal
- Storm sewer grate inspections and cleaning
- Removal of unauthorized signage and maintenance of community signage
- Trapper for wild hogs
- Traffic/car accident clean up
- Inspection and repairs to all park equipment, playground, picnic table and benches

Lake Maintenance

The District has a contract with The Lake Doctors to provide monthly water management services and annual carp as needed per the contract, to 25 lakes throughout the District. Contingency represents monthly lake inspections and clean-up of outfall structures and fish barriers. The amount is based upon the following:

Discription	Monthly	Annual
Lake Maintenance	\$ 2,444	\$ 29,326
Contingency	140	1,674
Total	\$ 2,583	\$ 31,000

Capital Reserve

Money set aside for future replacements of capital related items and operating capital.

Expenditures – Recreation Facility

Amenity Staff

Direct cost to provide lifeguard/pool attendant services from District employees during the operational season of the swimming pool, which is from Mid-March through October. Also covers front desk personnel at the Fitness Center.

Refuse Service

The District has contracted with Waste Management for refuse removal service twice weekly.

Telephone

The Amenity Center currently pays AT&T for three phone lines and one fax line. The amounts are based upon the following:

Discription	Monthly	Annual
AT&T	\$ 316	\$ 3,797
AT&T	332	3,983
Contingency	60	720
Total	\$ 708	\$ 8,500

Electric

Cost of electric associated with the Recreation facility and Fitness Center provided by Clay Electric:

Account Number	Discription	Monthly	Annual
5217088	370 Oakleaf Village Pkwy	\$ 1,860	\$ 22,320
8763369	382 Oakleaf Village Pkwy	457	5,480
	Contingency	100	1,200
	Total	\$ 2,417	\$ 29,000

Cable/Internet

Cost of cable and internet access for the Recreation Facility from Comcast.

Discription	Monthly	Annual
Facility Center	\$ 346	\$ 4,152
Fitness	413	4,955
Contingency	50	600
Total	\$ 809	\$ 9,707

Double Branch
Community Development District
Budget Narrative Recreation Fund
Fiscal Year 2025

Expenditures – Recreation Facility (continued)

Pool Maintenance

The District currently has a contract with Poolsure to supply chemicals and chemical feeders for the Amenity Center pools. The District is contracted with RMS for the cleaning, water testing, and treatment of the Amenity Center pools. During summer months, district employees will help with basic poolside cleaning such as brushing, skimming, and tile cleaning. Additionally, GMS staff handles the annual maintenance projects on the pool and deck features. The amount is based upon the following:

Discription	Monthly	Annual
Pool Maintenance	\$ 3,083	\$ 37,000
Contingency	167	2,000
Total	\$ 3,250	\$ 39,000

Water /Sewer/Reclaim

Cost of water / sewer from JEA (acct # 7616920495) associated with the Recreation Facility and Reclaimed Water from Clay County Utility Authority.

Account Number	Discription	Monthly	Annual
76832466	370 Oakleaf Village Parkway - Water	\$ 1,000	\$ 12,000
76832466	370 Oakleaf Village Parkway - Sewer	475	5,700
80532813	370 Oakleaf Village Parkway - Pool	350	4,200
Fire Sprinkler	371 Oakleaf Village Parkway - Sprinkler	50	600
	Total JEA	\$ 1,875	\$ 22,500
A00010662	566-1 Oakleaf Village Parkway	800	9,600
A00009982	716-1 Wakemont Dirve Reclaim	150	1,800
A00011147	3178-1 Wandering Oaks Drive	30	360
A00011148	1505-1 Canopy Oaks Drive R	50	600
A00011149	1591-1 Canopy Oaks Drive R	400	4,800
A00011157	3701-1 Thousand Oaks Drive	30	360
A00011158	3713-1 Thousand Oaks Drive	100	1,201
A00011159	1940-1 Woodworth Drive Reclaim	30	360
A00011160	3659-1 Thousand Oaks Drive	30	360
A00011246	603-1 Waterford Oaks Drive	30	360
A00013929	1422-1 Bitterberry Drive Reclaim	40	480
A00013930	1206-1 Bedrock Drive Reclaim	25	300
	Total CCUA	\$ 1,715	\$ 20,581
	Contingency	410	4,919
	Total	\$ 4,000	\$ 48,000

Facility Maintenance – General

Represents estimated cost for general maintenance throughout the District based upon historical cost.

Facility Maintenance - Preventative

Cost of routine repairs and general maintenance contracts for District Facilities.

Discription	Annual
S.E.Fitness	\$ 1,760
Paula's Pest Control	620
Tools Technologies	5,160
Jacksonville Sound & Communication	744
Termite Bond	1,530
Contingency	186
Total	\$ 10,000

Facility Maintenance – Contingency

Represents estimated amount based upon historical cost for fence repairs, graffiti clean-up, signage repairs, wall cap replacements and damaged park equipment.

Lighting Repairs

Cost for fixtures, bulbs and ballast replacement, and electrician labor based on past history.

Special Events

Monthly events and organized functions the Amenity Center Director provide for all residents of Oakleaf Plantation.

Double Branch
Community Development District
Budget Narrative Recreation Fund
Fiscal Year 2025

Expenditures – Recreation Facility (continued)

Office Supplies and Equipment

Office supplies for the Amenity Center. Lease agreement with Cannon (\$167/month) \$2000 annually.

Janitorial Services

The District has contracted with Riverside Management to provide janitorial services, and scheduled carpet cleanings to the District. Janitorial Services shall be provided seven days per week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from First Coast Choice Cleaning Supplies. The amount is based upon the following:

Discription	Monthly	Annual
Janitorial Contract	\$ 5,150	\$ 61,800
Supplies	500	6,000
Mat Cleaning-Fitness Room	200	2,400
Total	\$ 5,850	\$ 70,200

Recreation Passes

Entry cards are issued to all CDD residents for facility access. Recreation passes includes the cards, ribbon, cleaner, guest cards and repairs to card printers, etc.

Pool Leak Repairs

Estimated structural repairs for leaks in pool structure.

Multiuse Fields

Cost of maintaining field and repairs, landscape maintenance, and renovations.

Double Branch

Community Development District

Approved Budget Debt Service Series 2013A1 & A2 Special Assessment Refunding Bonds

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments-On Roll	\$ 1,961,878	\$ 1,967,317	\$ -	\$ 1,967,317	\$ 1,976,742
Interest Earnings	10,000	89,430	10,570	100,000	10,000
Carry Forward Surplus ⁽¹⁾	720,818	739,201	-	739,201	855,918
TOTAL REVENUES	\$ 2,692,695	\$ 2,795,948	\$ 10,570	\$ 2,806,518	\$ 2,842,659
EXPENDITURES:					
Series 2013A-1					
Interest 11/1	\$ 315,881	\$ 315,881	\$ -	\$ 315,881	\$ 294,788
Interest 5/1	315,881	315,881	-	315,881	294,788
Principal 5/1	1,125,000	1,125,000	-	1,125,000	1,170,000
Series 2013A-2					
Interest 11/1	44,419	44,419	-	44,419	41,400
Interest 5/1	44,419	44,419	-	44,419	41,400
Principal 5/1	105,000	105,000	-	105,000	110,000
TOTAL EXPENDITURES	\$ 1,950,600	\$ 1,950,600	\$ -	\$ 1,950,600	\$ 1,952,375
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,950,600	\$ 1,950,600	\$ -	\$ 1,950,600	\$ 1,952,375
EXCESS REVENUES (EXPENDITURES)	\$ 742,095	\$ 845,348	\$ 10,570	\$ 855,918	\$ 890,284

⁽¹⁾ Carry Forward is Net of Reserve Requirement

Interest Due 11/1/25

\$ 309,625

Double Branch
Community Development District
AMORTIZATION SCHEDULE

Debt Service Series 2013A1 Special Assessment Refunding Bonds (Senior Lien)

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	\$ 14,180,000			\$ 294,788	
05/01/25	14,180,000	4.000%	1,170,000	294,788	1,759,575
11/01/25	13,010,000			271,388	
05/01/26	13,010,000	4.125%	1,220,000	271,388	1,762,775
11/01/26	11,790,000			246,225	
05/01/27	11,790,000	4.125%	1,270,000	246,225	1,762,450
11/01/27	10,520,000			220,031	
05/01/28	10,520,000	4.125%	1,320,000	220,031	1,760,063
11/01/28	9,200,000			192,806	
05/01/29	9,200,000	4.125%	1,380,000	192,806	1,765,613
11/01/29	7,820,000			164,344	
05/01/30	7,820,000	4.125%	1,435,000	164,344	1,763,688
11/01/30	6,385,000			134,747	
05/01/31	6,385,000	4.125%	1,495,000	134,747	1,764,494
11/01/31	4,890,000			103,913	
05/01/32	4,890,000	4.250%	1,560,000	103,913	1,767,825
11/01/32	3,330,000			70,763	
05/01/33	3,330,000	4.250%	1,630,000	70,763	1,771,525
11/01/33	1,700,000			36,125	
05/01/34	1,700,000	4.250%	1,700,000	36,125	1,772,250
Total			\$ 14,180,000	\$ 3,470,256	\$ 17,650,256

Double Branch

Community Development District

AMORTIZATION SCHEDULE

Debt Service Series 2013A2 Special Assessment Refunding Bonds (Subordinate Lien)

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	\$ 1,440,000	5.750%		\$ 41,400	
05/01/25	1,440,000	5.750%	110,000	41,400	192,800
11/01/25	1,330,000	5.750%		38,238	
05/01/26	1,330,000	5.750%	115,000	38,238	191,475
11/01/26	1,215,000	5.750%		34,931	
05/01/27	1,215,000	5.750%	125,000	34,931	194,863
11/01/27	1,090,000	5.750%		31,338	
05/01/28	1,090,000	5.750%	130,000	31,338	192,675
11/01/28	960,000	5.750%		27,600	
05/01/29	960,000	5.750%	135,000	27,600	190,200
11/01/29	825,000	5.750%		23,719	
05/01/30	825,000	5.750%	145,000	23,719	192,438
11/01/30	680,000	5.750%		19,550	
05/01/31	680,000	5.750%	155,000	19,550	194,100
11/01/31	525,000	5.750%		15,094	
05/01/32	525,000	5.750%	165,000	15,094	195,188
11/01/32	360,000	5.750%		10,350	
05/01/33	360,000	5.750%	175,000	10,350	195,700
11/01/33	185,000	5.750%		5,319	
05/01/34	185,000	5.750%	185,000	5,319	195,638
Total			\$ 1,440,000	\$ 495,075	\$ 1,935,075

Double Branch
Community Development District
Non-Ad Valorem Assessments Comparison
2024-2025

Neighborhood	O&M Units	Bonds 2013 Units	Annual Maintenance Assessments				Annual Debt Assessments		
			FY 2025	FY2024	Increase/ (decrease)		FY 2025	FY2024	Increase/ (decrease)
Single Family	2205	2205	\$1,015.09	\$895.09	\$120.00	13.41%	\$877.91	\$877.91	\$0.00
Multi-Family	276	276	\$733.45	\$646.71	\$86.74	13.41%	\$605.49	\$605.49	\$0.00
Village Center Retail	8000	0	\$1.53	\$1.35	\$0.18	13.41%	\$0.00	\$0.00	\$0.00
Village Center Office	35000	0	\$0.69	\$0.61	\$0.08	13.41%	\$0.00	\$0.00	\$0.00
Total	45481	2481							

Double Branch
Community Development District
Approved Budget
Capital Reserve Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Interest Income	\$ 10,000	\$ 11,355	\$ 1,000	\$ 12,355	\$ 10,000
Transfer In - Capital Reserve	300,137	-	300,137	300,137	428,079
Transfer In - General Fund Reserve	2,719	-	2,719	2,719	3,000
Carry Forward Balance	1,469,257	1,499,858	-	1,499,858	1,488,722
TOTAL REVENUES	\$ 1,782,113	\$ 1,511,213	\$ 303,855	\$ 1,815,069	\$ 1,929,801
EXPENDITURES:					
Capital Outlay					
Repairs & Replacements	\$ 530,000	\$ 251,347	\$ 75,000	\$ 326,347	\$ 500,000
TOTAL EXPENDITURES	\$ 530,000	\$ 251,347	\$ 75,000	\$ 326,347	\$ 500,000
Other Sources/(Uses)					
Transfer in/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 530,000	\$ 251,347	\$ 75,000	\$ 326,347	\$ 500,000
EXCESS REVENUES (EXPENDITURES)	\$ 1,252,113	\$ 1,259,867	\$ 228,855	\$ 1,488,722	\$ 1,429,801

Double Branch

Community Development District

Reserve Study Funding Plan (Next 5 Years)

Fiscal Year	Beginning Balance	Add Funding	Add Interest	Less Expenditures	Ending Balance (budget)	Planned Balance (Study)	% of Planned	Replacement Cost (Study)
2023	\$1,434,151	\$417,447	\$25,121	(\$407,462)	\$1,469,257	\$1,683,563	75%	\$2,859,449
2024	\$1,499,858	\$302,855	\$10,000	(\$530,000)	\$1,282,713	\$1,865,281	69%	\$3,031,016
2025	\$1,282,713	\$431,079	\$10,000	(\$500,000)	\$1,223,792	\$2,031,678	60%	\$3,182,567
2026	\$1,223,792	\$186,760	\$10,000	(\$85,467)	\$1,335,085	\$2,195,262	61%	\$3,309,869
2027	\$1,335,085	\$192,362	\$10,000	(\$270,401)	\$1,267,046	\$2,180,883	58%	\$3,409,165

Double Branch
Community Development District
Exhibit "A"
Allocation of Operating Reserve

Allocation of Operating Reserves	
Estimated Funds Available	
General Fund - Beginning Fund Balance - 10/1/23	\$ 97,509
Recreation Fund - Beginning Fund Balance - 10/1/23	733,410
Estimated General Excess Revenues - Fiscal Year 2024	5,653
Estimated Recreation Excess Revenues- Fiscal Year 2024	57,086
Total Estimated Operating Funds Available - 9/30/2024	<u>\$ 893,657</u>

Allocation of Funds Available	
General Fund Operating Reserve - First Quarter Operating Capital	\$ 45,894
Recreation Fund Operating Reserve - First Quarter Operating Capital	449,114
Total Reserve	<u>\$ 495,008</u>
Total Working Capital Surplus	<u>\$ 398,650</u>
Capital Reserve- Beginning Fund Balance - 10/1/23	\$ 1,499,858
Projected Capital Excess Revenues - Fiscal Year 2024	(11,136)
Total Estimated Reserve Funds Available - 9/30/24	<u>\$ 1,488,722</u>
Interest Earned	\$ 10,000
General Fund Reserve	3,000
Recreation Fund Reserve	428,079
Total Funding FY 2025	<u>\$ 441,079</u>
Capital Reserve Estimated Expenditure - 9/30/25	<u>\$ (500,000)</u>
Total Estimate Reserve Fund Balances - 9/30/25	<u>\$ 1,429,801</u>

EIGHTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: July 2024
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Report – Dive- In movie at MV – reschedule twice, will relocate and reschedule
- Upcoming – Back to school party at the pools , Dive- In movie at MV

Aquatics

- Oakleaf Recreational Swim Team - 2 home swim meets completed
- High School swim teams start in August
- Discussion of year round swim teams

Amenity Usage

- *Total Facilities Usage – 6791*
- *Average daily usage – 226*

Card counts:

DB Owners	167
DB Renters	90
DB Replacements	42
DB Updated	35

Total cards printed: 709 (both districts)

Rentals

- *10 of 30 days rented in June, 5 of 5 weekends rented*
- *6 Clubroom rentals, 5 patio rentals*
- *32 tours (approx. 47 hours)/ 89 hours used for scheduling, administrative, etc*

Double Branch Community Development District (CDD)

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Memorandum

Operations:

MAINTENANCE – Open Items

- Update of slide at Natures Hammock Playground

MAINTENANCE

- Degreasing and washing of surface at Tennis Courts, prep for new sand paint
- Rebuild body for golf cart
- Replace multiple gaskets – rebuild motor for golfcart
- Touch up painting of first floor trim at Clubhouse
- Install new trees at pool entry, finalize basket plantings at pool gazebos
- Finalize pipe adjustments needed to accommodate new pool slide motor, Install and programming of new VFD for slide motor
- Install new “corn” LED bulbs at parking lot area
- Tie down windscreens at Pool areas
- Repair AC at Aerobics room – Fitness Center
- Prep fieldhouse concrete areas (remove fixture/benches) for install of fencing around perimeter
- Install shade structures for pool pack areas
- Rebuild bulkhead at Pool pack area
- Repair damaged play structure (horse) at amenity playground
- Touch-up painting on decorative street poles in neighborhood (ongoing)
- Coordinate repair of broken floor return at slide pool
- Replace multiple deck and gutter grates at Pools
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Cut backing for new and replacement signs – ongoing
- Employee information collection for Florida Department of Labor
- Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 6/03 Nature’s Hammock, Fall Creek, The Oaks, Cannon’s Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 6/22.

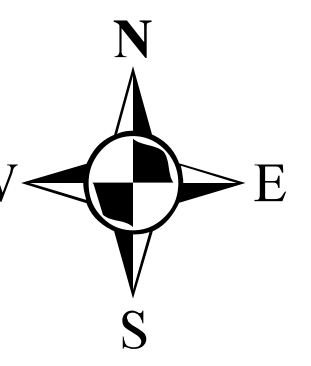
Landscaping

- Finalized Sod work at damaged pond banks
- Replace damaged irrigation clock at fall creek (surge damage)
- Replacement of multiple plantings at Amenity center and bridges (warranty plants)
- Monthly report for June submitted and filed at Operations office

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



1 inch = 375 feet

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

GENERATED BY THE GIS DEPARTMENT 05/29/2013
This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

Double Branch CDD 2013 Clay County, Florida



Color	Value
Blue outline	Boundary
White outline	Parcel Line Work
Light Yellow	930000.00
Dark Green	930001.00
Red	930002.00
Light Blue	930372.01
Pink	930372.02
Orange	930372.03
Light Green	930372.04
Dark Blue	930373.00
Brown	930373.01
Dark Green	930373.02
Pink	930373.03
Light Green	930373.04
Orange	930373.05
Purple	930373.06
Light Green	930373.11
Light Blue	930374.01
Orange	930374.10
Light Green	930375.01
Pink	930375.10
Purple	930400.01

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