

DOUBLE BRANCH
Community Development District

NOVEMBER 4, 2024

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

October 28, 2024

Board of Supervisors
Double Branch Community Development District

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, November 4, 2024 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
 - A. Minutes of the October 14, 2024 Meeting
 - B. Financial Statements
 - C. Assessment Receipts Schedule
 - D. Check Register
- IV. Staff Reports
 - A. District Counsel
 - B. District Engineer – Acceptance of the Annual Engineer’s Report
 - C. District Manager
 - D. Operations Manager - Memorandum
- V. Audience Comments (limited to three minutes) / Supervisors’ Requests
- VI. Next Scheduled Meeting – December 9, 2024 at 4:00 p.m. the Plantation Oaks Amenity Center

VII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Marilee Giles

Marilee Giles
District Manager

THIRD ORDER OF BUSINESS

A.

**MINUTES OF MEETING
DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, **October 14, 2024** at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Tom Horton	Vice Chairman
Scott Thomas	Assistant Secretary
Andre Lanier	Assistant Secretary
Amy Ambrosio	Assistant Secretary

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Jay Soriano	Field Operations Manager
Chalon Suchsland	VerdeGo
Matt Biagetti	GMS, LLC

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 4:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

There being no audience members present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

A. Minutes of the September 9, 2024 Board of Supervisors Meeting

Ms. Giles stated item three is the minutes of the September 9th meeting. Unless there's any comments or changes, I just look for a motion to approve.

On MOTION by Mr. Lanier seconded by Chairperson Nelsen with all in favor the minutes of the September 9, 2024 Board of Supervisors meeting were approved.

B. Financial Statements

C. Assessment Receipts Schedule

D. Check Register

Ms. Giles stated on page 29 are your financials as of August 31, 2024, followed by your assessment receipt schedule on page 41 showing the District is 100% collected. And then on page 43 is your check register in the amount of \$269,089.87. This one is a little bit higher than normal. There's an EGIS invoice in there for \$118,000. Other than that, I see no unusual variances with the check register. Unless there's any comments or questions, I look for a motion to approve.

Mr. Horton stated on page 107 of the receipts it says there's 40 chairs that were powder coated.

Mr. Soriano stated that one's split. That's not all yours. We started powder coating some of that extra furniture that we have left over for when we have spillover. We take that old furniture. If you remember, I kept that aside, that was rough looking. I do have a good amount, but for now, I just started with those, but I split it. So, some is coming over here and 50% pretty much is going to your side and then I'll drop off the next section. They did give me a really good deal to restrap and powder coat. We will get all your extra lounge chairs done in the off season and hopefully keep it kind of low cost like that. So that when we have things like the movies this year, when we were able to get the movies done, we had a lot of people out there and we do like to have those extra chairs to use for events.

Mr. Horton stated on the same page there's something about pumps; \$13,000 worth of pump.

Mr. Soriano stated that's the well pump. That should be PDR. Tyler Schelleper. That's for your irrigation. So that's that big well pump that was telling you we had to do work on. That handles not only backup for your soccer field but handles all the Parkway.

Mr. Horton stated on that subject, we gave you an approval a little bit higher than what it used to be.

Mr. Soriano stated that's above it. But that was done as emergency repair. I did notify you guys that we were going to do this. So right now, what we should do is actually ratify that bill. The invoice should be in here because that is above my amount. But that because it had to do with the irrigation, I could consider that an emergency repair. We put new plants in like a week before that, and sod work was going down. A lot of the sod for the soccer field. So, I didn't want to wait around for a month to get that up. But that is well above. That's almost \$13,000.

Mr. Horton stated I just want to make sure it's mentioned at the meeting.

Mr. Eckert stated yes, but we don't need a separate motion. But I do think it's important to mention it. So it's on the record exactly like we did. But we don't have to have a separate motion for it.

Mr. Horton stated that's fine. It's just that it should be brought up in the meeting. Is it 20 hp or some submersible pump? Which one is that?

Mr. Soriano stated that's the \$12,286. When you see the 20 hp, you're looking at the actual invoice, correct?

Mr. Horton stated right.

Mr. Soriano stated page 118. So, Mike, do we have to ratify this?

Mr. Eckert stated when the board approves the check register, they're going to be approving the expense. But I think Supervisor Horton's right. It's good to note if there's anything that's above your authority, it should be discussed in the meeting and explained.

Mr. Horton stated okay. I think it's all good for now.

Mr. Lanier stated just out of curiosity, are we paying more this year with the insurance with EGIS or is it about the same?

Mr. Soriano stated that went up. Was that 15% or 20%? That was a high increase there.

Ms. Giles stated let me double check and I can give you the exact numbers, but it was an increase from last year, and we'll see it on the financials last year and this year, how they compare. Any other comments for the check register?

Mr. Horton stated another quick question. Insurance is liability?

Ms. Giles stated it's broken out in both. Let me see if it's on your financials here. It's on your check register.

Mr. Eckert stated it should be property, liability and D&O insurance.

Mr. Horton stated so if somebody runs over signs in the neighborhood and nobody's going to pay for it. Insurance will take care of that, correct?

Mr. Soriano stated yeah. So, when it's things like replacements. We did have it for, if you recall, our column years ago when somebody took the column out, because they were uninsured, so he had to deal with it. So just like anything else, we had a deductible. I go through the insurance claim and then they help to offset my payment afterwards.

Mr. Horton stated we haven't had too many claims on there, I don't think that I know of.

Mr. Soriano stated no. I will be looking for that. Actually, I'm going to be inspecting your roof here soon after these last two storms because we do have an older roof we want to make sure that's well taken care of and if it seems fitting, it may be something we take a claim on for, but we have a lot on your roof. The only time I've used the insurance was about eight or nine years ago. If any of you guys were around here at this district, we did have a little, what they refer to as microbursts that flattened out all of the tennis court fences brought them down to the ground. So, these were 42-inch pipes. We came in the next morning and all of our fencing was laying bent. It's not something even really people can do easy without picking up a truck or anything. It ended up being about fourteen thousand dollars to fifteen thousand dollars we were able to get paid for. Then they actually did a step better as they replaced all of our windscreens. They did a good amount of work on that. That's the only one that we've used since I've been here.

Ms. Giles stated Andre, before we leave, I'll tell you the comparison of 2024 with 2025.

Ms. Ambrosio joined the meeting during this discussion.

On MOTION by Chairperson Nelsen seconded by Mr. Horton with all in favor the check register was approved.

FOURTH ORDER OF BUSINESS

Ratification of Engagement Letter with

Grau & Associates for the Fiscal Year 2024 Audit

Ms. Giles stated the engagement letter just documents and confirms the auditor's objective and scope to audit the financial statements for the district for the year ending September 30, 2024. So unless there's any questions about the engagement letter, I just look for a motion to ratify.

On MOTION by Mr. Lanier seconded by Mr. Horton with all in favor the engagement letter with Grau & Associates for the fiscal year 2024 audit was ratified.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated just a reminder, if you haven't taken your ethics training yet, it's due by December 31. Second issue is a new law went into effect about human trafficking and that any contract we extend, enter into or amend has to have an affidavit signed by the other party saying that they don't engage in human trafficking. The third thing is, I did talk to the broker that I reached out to for the impact fee credits. She had been doing some due diligence with the county, the county is in exactly the same place they were with me, that we still have valid credits, that we haven't used any of them and they're all still out there and transferable within our zone and then outside of our zone under certain circumstances. So that was all verified. She is talking to at least one builder that she said seemed very interested. So as soon as I get more information I'll provide it to you, but that's the update I have there.

Mr. Lanier stated what is the zone?

Mr. Eckert stated it's in the memo. There's like five zones in the county. I can recirculate that.

Mr. Lanier stated is that zone just Clay County?

Mr. Eckert stated no, it's done on a county wide basis because the county is the one that actually issues the impact fees.

Mr. Lanier stated how probable is it to go outside of our zone?

Mr. Eckert stated I think it would be difficult, not impossible, but you have to really show that you're kind of on the edge of a zone, and then there's another neighborhood right next to it that really is using the roadway that you built. It's a difficult thing. The other thing is, counties are not looking for ways to facilitate people not paying additional impact fees to the county.

Mr. Thomas stated speaking of impact fees, I spoke with Jay earlier this week. Now that the library is moving forward with building that land, there are those two parcels of land at the very beginning, the two corner parcels. From my understanding, the original builder still owns those two parcels of land and right there, where you turn into the entrance, those two corners they're overgrown and they don't look good. I was wondering, can we ask them how much they

would want for them and can we pay for it with impact fee credits? Like, can we offer them impact fee credits for the land?

Mr. Eckert stated you could, if they had an actual market for it, where they could use it, then, yeah, you could do that. You could work out a trade for impact fee credits for conveyance of land.

Mr. Thomas stated I would need to get the board approval, sure. But instead of paying out of pocket for it. If we have these impact fees and we're not going to get the 60 or 70% on the dollar, why not go ahead and try to get those two? Because I was thinking we could, kind of like how we did the nice little park right there on the other corner, when the library is built, that would give a space for people to go and read it, read their books outside, because right now it looks like junk. That's the only word I can use right now because they're not coming out unless Jay calls them and there's a resident that's built like a makeshift fire pit in the back. Is that something that you could reach out to see if they would be willing to do some type of trade.

Mr. Eckert stated which side of the library site is it on?

Mr. Lanier stated it's on the main roadside.

Mr. Thomas stated right where the stoplight is. Don't they own both of those properties or just the one on the right?

Mr. Soriano stated I thought that was still Hinson. But it's listed as Frederick Crack LLC. They're out of Cape Coral, so I'm not even sure if those have changed hands to another developer. But, I haven't heard of anything in the near future going into either one of those lots.

Mr. Eckert stated for it to be enticing to them, they would have to have another project that they're trying to do within our impact fee zone, which they could, but they may not. It's certainly worth reaching out to them, especially if they're not doing anything with it. I'm sure it's zoned commercial.

Mr. Lanier stated if there's nothing, you can always ask if they want to do a tax donation. Right?

Mr. Eckert stated there's no reason why we can't contact them and talk to them about what the future plans are for that property and see if there's any interest.

Mr. Thomas stated yeah, because they've built nothing on there for the past, what, 15-20 years.

Mr. Soriano stated one's almost a full acre, and the other one is about 0.85. So it's a good size on each side. That just tends to be over grown all the time until we call up the developers. Peter Ma used to help me out with that. There's not a requirement for undeveloped land that they need to maintain. They're actually a little protected that aspect. But they would come out and take a bush hog to it usually once or twice a year. So, it would be helpful if something could be done.

Mr. Thomas stated if we're going to have this fantastic library built, then, the actual entrance. Let's make it a little bit more enticing, make it more finished product.

Mr. Soriano stated you might be taking away from our school drop off area, too. That's usually where all the cars are parked to pick up kids on the one on the right.

Chairperson Nelsen stated the crossing guard parks in there.

Mr. Eckert stated staff can take that under advisement, and then we can figure out who should reach out to them and find out. I would just approach them with, hey, would you be interested in donating this land to the CDD for us to use it for public purposes and then see where the conversation goes.

Mr. Lanier stated have you ever dealt with a county. Would the county be willing to ask that question, too, since this library is going up, and it's basically the entrance to this beautiful, brand new library. We could get them involved.

Mr. Eckert stated we could. I think that the commissioner that got the library pushed through, I think that was a heavy lift. So, I'm not sure how much of an appetite they'll have for that, but that's certainly worth the conversation.

Mr. Thomas stated but we could offer impact fee credits?

Mr. Eckert stated impact fee credits, yes we could. But again, for it to be enticing to them, they have to have another project they can use them for.

Mr. Horton stated you can use it for the blue angel display.

B. District Engineer

1. Acceptance of the Public Facilities Report

Ms. Giles stated Alex, is there anything on this report that you want to point out for the board?

Mr. Acree stated not specifically. It kind of checks the box for the Florida Statutes. Most items in the public facilities report relate to the capital reserve study that was done previously, identifying the different district owned facilities, and that's about it. We did finish the engineers report, it might not have made it into the agenda, but it's pretty lengthy report, nothing alarming, a lot of minor things, a lot of sidewalk stuff which is anticipated. Some of these older communities, as trees grow, roots affect sidewalks, pretty common issue, but there could be more discussion on that next month.

Ms. Giles stated thanks, Alex. It did not make it into this agenda package, so if it's all right with the board, we'll include it in the next one. On the public facilities report, unless there's any comments or questions, I just look for a motion to accept it.

On MOTION by Vice Chairman Horton seconded by Chairperson Nelsen with all in favor the public facilities report was accepted.

2. Acceptance of the Annual Engineer's Report

This item was tabled.

C. District Manager

Ms. Giles stated Andre, I was able to look those numbers up for you. It looks like liability went up by \$672 from fiscal year 24 to 25, and then property went up by \$2,034.

Mr. Horton stated I got a letter about taking the oath of office and paying \$10. Didn't GMS take care of that?

Ms. Giles stated we'll do that at your December meeting. I can hold that for you or you can bring it back. But at the December meeting, we will administer the oath. Some of the other supervisors actually received an oath along with their letter, but either way, I'll bring oaths with me and we'll take care of that for you, Scott and Amy at the December meeting, and the district will pay the \$10 fee.

D. Operations Manager - Memorandum

Mr. Soriano stated starting off on the special events, I did want to update everybody. Our movie on the green would have been last week. We didn't have real good coordination. I didn't know how many food trucks were going to be there after the storm. We ended up having one and

the second one came out later. Typically, we have six or more. So, I had planned just to move the movie to this month because of the storms, a couple weeks back-to-back, we hadn't even really advertised, which was good. We didn't think we were going to get it out, but we did still try to have the food trucks. So that movie has been changed on the website. It is November 2nd. That finishes our Kung Fu Panda for the summer. So, our next event ended up being out of order is the Spooktacular by special request of Supervisor Scott. We did have that scheduled for the 25th. So, we'll have our big party out there then. We do use a lot of volunteers, and this tends to be a larger party. We did have registration forms posted in the fitness centers. We started telling everybody about it last week. This week the emails start going out to let everybody know they need to fill out those registration forms and give us an idea of who's actually coming. Because this party can go anywhere from 300 people to 600 people and it does help us in planning. We buy pizzas, we buy drinks and junk food for all the kids and the adults. Tom, you've asked about it before when you see the receipts. We do have adult beverages for adults attending the party. So, this tends to be a bigger party for the neighborhood and one that we do spend a good amount of time and money on. So that will be the end of this month. Once we get back into November. We do have community yard sale going up, and then we get close to our Christmas events. The Christmas event, Cocoa with Claus, is held here at your sister district. I also did want to mention we actually have a couple resident run events that are going on. One is the Fall Expo. She's doing it as a Halloween event. This is the same lady that organizes the Easter one at your property. She does the fall one over here, and she's doing it as a trunk or treat. You'll see us help advertise, but we try to remind people it's not our event. This is somebody else that's using our property, kind of setting it up. Then also you will have another Oakleaf Christmas parade this year organized by a resident in Eagle Landing.

Mr. Lanier stated who do the volunteers contact?

Mr. Soriano stated Lisa Carter in the office at the resident assistant email address. She did already start reaching out to the soccer coaches. Then also many of our teachers deal with volunteer coordination at the high school. We send it out to them almost every year. This is one event that I use anywhere from 25 to 35 volunteers for this event. It's pretty large. Not only helping run the bounce houses and activities like pumpkin bowling, things like that, but then we have the little haunted trick or treat trail, and they have to give out candy. So, this one does take a lot of volunteer hours.

Mr. Lanier stated that's on the night of Halloween?

Mr. Soriano stated the 25th. That last Friday. You should have seen an email go out late last night or early this morning. So those same registration forms that it links to have been in the fitness center since last week. I get a lot of people that are emailing me right now asking for the Pumpkin Plunge. I respond that we're not doing pumpkin plunge this year. We will get back to the pumpkin plunge next year. I did want to update you guys on the couple items for the facilities. We are done with the pools and lifeguards. So, we don't have families or children in the pool anymore because of the no lifeguards. We move to basically swim at your own risk that is only available for adult residents. So, we do try to remind everybody because we'll have a nice 80 degree day where we will have somebody come in with the kiddos and want to go into the pool. We don't have that available now until spring break. So, we're done for the season. And that applies to your sister district. The only time we have kids in the pool are with the programs. So, for instance, a swim team. Then they have their own coaches there. I wanted to let you guys know it is in my report, but if you haven't seen it, we did have a motor go down at your lap pool a couple weeks ago. We had a leak issue, and it's actually been leaking most of the summer. So, I knew it was going to happen. It had a bad seal. We did have a pool contractor pull to replace the seal. When he pulled the motor, the stand that the motor sits on basically just crumbled. This is the old cast iron stand. Before we had these tanks, the motors sit kind of below ground. This big pipe comes in and draws water in, takes a 90 degree bend. The motor sits on top of that. Well, that 90-degree bend has a custom fabrication stand that they welded together and put in that tank to hold the motor up. That cast iron, now 20 years old, just kind of crumbled apart. So not only is that bending the position of the motor, and that's what allowed the seal to start drawing in air and leaking, but we couldn't put the motor back in place once it just crumbled. So, I did go ahead and have them do the same work that they did for the slide and get us a new stand, new ballute, nice stainless-steel impeller, which will help cut down on things like iron stain. I've mentioned that before. That's the red stains that we see on the marcite that comes from that old cast iron. Cast iron can last pretty well, but when you start pumping chlorinated water through it, it tears it up. So, all of this equipment will be new. This is much smaller than the slide motor setup was. It should be well under my amount, so I don't have a problem. It was just timing. I was originally told this was going to be a week, and now we are moving on to third week, and our pool is

starting to turn green. I did bug both the manufacturer for the fabrication and our pool contractors because I had set up for our health inspections to be this week.

Mr. Soriano stated I did let them know that I have these guys coming in. The health inspector already knows that I'm working on a pool, so if that's the case and it's still down, he's going to have to reschedule with me to come off season. They generally like to do their two pop in inspections, one during the spring and one during the end of the season or fall. He called me first, so I set up with them to come in this week so hopefully we can get it done. I was promised they would have that fabrication done, so we'll see how it goes. It won't take but a day or so to clear the pool up once that big filter motor is actually going.

Mr. Lanier stated the high school got back with you about them with the pickleball after school club?

Mr. Soriano stated they did not, so I'm kind of setting up and talking to the AD and the school district myself. But we did ask him to send me some kind of idea of practice times and dates. I haven't received anything. I know you said maybe just a couple days a week, but I would like to know when because we will have to. If the school district lawyer wants to go ahead and make up an agreement with our lawyers, we do have to have some kind of specifics in there. He hasn't really given anything yet. I'm good with moving forward, but I would like to hear from him.

Mr. Thomas stated okay.

Mr. Horton stated I got an email from one of our residents about the lighting on the basketball and pickleball courts. I bet Jay got it, too.

Mr. Soriano stated I did get a couple. We have one more light out on the pickleball courts. It is just one. They originally told me all the lights were out. I went out there and looked at them it was just one pole. That's the pickleball courts. But all of our basketball courts are down. Basketball I can work on a little quicker. If it wasn't for the storms, we would probably have those up. I don't have an electrician that wanted to go up any of those weeks during the storms, but the pickleball was kind of special. I'm trying to get one of my electricians to agree to doing the work the way I need to because it's rubber flooring. They can't drop a lift on there the way they normally would. Everything has to be covered in plywood and sheeting so that we don't tear up that rubber. It's going to make the work a little longer. But we have all the lights. I've already ordered all the lights. We're replacing everything out there. As a concession for

pickleball because they've been bugging me since last year, we are going to a triple bullhorn setup to make it brighter. That's what pickleball wanted. So right now, you have two lights on each pole. We ordered set up for three lights on each pole. We just have to go up there and replace them.

Mr. Horton stated it looks good.

Mr. Soriano stated it is a really nice court and everybody that visits talks about this compared to some of the county parks that are around that everybody plays at, we have a really nice setup.

Mr. Horton stated what was that big green board? What was that for?

Mr. Soriano stated that's the rebounder. So, if you're there and you want to practice hitting on your own, you don't have somebody to return. You're basically going to hit up against that. I was kind of worried about that one with a storm because that is very large and very heavy. It's a couple hundred pounds. But we did do everything we could. We even dug in extra poles behind the fence to try to support it.

Mr. Horton stated what about security? Last meeting we talked about getting reports.

Mr. Soriano stated I did go and look at that. They do a report now and it comes to me every night, and I even have one that comes with my phone. So, depending on how they class it as important, it sends it to me right away. If not, they do the regular report. They actually take pictures as they walk around and let me know things like graffiti or anything like that and it goes into what's called silver tracks and I log in the next morning and I can print off this report.

Mr. Horton stated how about the civilian security now.

Mr. Soriano stated you're not talking about our off duty officer, you're talking about S3. So, what I can do is if you want to see those reports, you can always request them or if you guys are good with it, I can give you access to where you have the ability to log in and read those reports. It's really up to the rest of the board, I would think. We don't typically have the board members overseeing reports from things like security or CCSO, but we can. I don't think there's anything against it or anything like that.

Mr. Eckert stated you just can't share it with anybody else and you can get accused of spying on your neighbors. Those are the two reasons supervisors wouldn't want to do it.

Mr. Soriano stated if you prefer, because it's also not something I can put in your agenda packet. I know we kind of talked about that. I can't share them that way because that would fall

under shade for both CCSO and S3. They can make up reports, but really it's just for us to see. But if you want to request them, like before the meeting, and I can share with you, that way you have something to ask about if there's a problem in the meeting. So, the next step, if you really want to be involved in it, I can set up your email to get the reports, too.

Mr. Horton stated we spend a lot of money for that and there's no feedback. Are there problems out here, or no problems?

Mr. Soriano stated I think it's much better. They are working on getting better guards. So, we have had turnover this last year, but, like, some of the guys that are down there now, they actually go out and talk to people and they have a presence. So, I have seen it. I'm seeing less issues with things like graffiti. I still get it every once in a while, but I'm seeing less. We've had less issues with people fighting or doing anything like that on the courts. So, I would think there's some marked improvement and without talking about too much, we have adjusted schedules for both security and CCSO. So, I'll actually be looking to adjust even more in the off season. I don't think there's as many problems, and I would take advantage of that. Now, if we notice as a spring or summer, things building back up, I would make another change.

FIFTH ORDER OF BUSINESS

Audience Comments / Supervisor Requests

Ms. Giles stated there are still no members of the public present, so we'll move on to supervisor's requests.

Ms. Ambrosio stated I did have a question about parks. All the gazebos, like, specifically Cannons Point. I know you had said something about that before, like the rusting of the bottom.

Mr. Soriano stated we're looking at replacing the legs, but until we have a way to purchase and ship legs in on a regular basis, I'm meeting with a couple of more welders. In fact, there's one that reached out to me that lives in Cannons Point. He was supposed to meet with me Friday and had an emergency, so he couldn't meet with me Friday. So, I have to meet with him tomorrow afternoon to be able to basically weld the plate to the front of the leg. It's definitely going to give it more support, but the other thing it's going to do is it's going to hide that rust. Even if that leg were to go out, it will hold that roof up. But it does look precarious. There's already a hole there. So, it was designed with an outlet hole for things like conduit to be run through. So, it's not like that whole thing rusted away. There was a big hole there and now it's rusting through. So, I would like to cover that up with a steel plate. It's not just Cannons Point.

It's happening to all of our polygon shades. That's the manufacturer and we have 13 of them all over both sides.

Chairperson Nelsen stated I'm sure you saw the social media post about the park.

Mr. Soriano stated yeah. I talked to Tom and Tom actually did go through and looked at some of the items and gave me a nice little report and actually gave me some good words. It definitely isn't what they made it out to be, but Facebook is always so helpful. Somebody did forward that to me Friday when they first started complaining. It was about one of the playgrounds. If they'd have contacted me, I would have explained we've actually already gone through a plan to replace all of our playgrounds. Just if you guys were to replace all eleven of your structures at one time, we're talking half a million dollars, and the residents don't realize that. So that one, though, is not in the next three based on priority. But it is the one that gets the most attention because it's right there at the amenity center and it's the one that everybody uses that lives here and doesn't live here. So, if you notice some of the names on, there were a bunch of people that lived in Forest Hammock and some Eagle Landing residents that were on there complaining about our playground structure and taking pictures and then, of course, they want to take apart everything else. Most of them were sharing incorrect information about who takes care of the playgrounds. I can tell you right now, to this moment, I still do not have a single email from any one of our residents about that playground or any other items they pointed out in there and nobody has called our office. Though I do know somebody did reach out to the HOA office, but they were told in that post how to get a hold of us. I will look at going ahead and replacing the platform. It's the thermoplastic cover platforms that they started pointing out first. Those are the ones where the stuff is peeling and the rust shows through. Unless a kid is sitting there rubbing their skin all across it, I don't see it as being an issue. We've replaced ones where they actually had holes rusting through them. I didn't want somebody to step in and fall. It's more cosmetic, but we can cover it and I can order platforms. That particular structure I wouldn't be in a hurry to replace yet, because if you recall, that's when we got some warranty work and we had brand new slides. In fact, one was just vandalized not too long ago. Somebody kicked a hole in it and we got a brand new slide. So, I would like that one to try to make it last a little longer. Our next one that we purchased is for Waverley. It is pretty bad. So that was the next in line, and then we'll go after that. But the one at the amenity center is probably three down the line. We've done four already. We have quite a few to go.

Mr. Thomas stated and the next one is still going to be the Ellie the Elephant.

Mr. Soriano stated we did Ellie the Elephant and Cannons Point.

Mr. Lanier stated because that was the one that's most cost effective.

Mr. Soriano stated no, that was the expensive one. We've done two already. One was Cannons Point. That is going to be the same one that goes out of the way and it's a good size, I'd say more spread out. It has about 20 spots for kids to play.

Mr. Horton stated didn't you get one playground in but you were waiting until it got cooler.

Mr. Soriano stated no I haven't gotten the playground yet, but that's what I mentioned. I want to wait till it's cooler. So now we're getting a few cool days. My guys would be happier because it's a lot of work to tear down the playground and reflip the poles and the platforms and kind of repair everything. That's a lot of work to do in the heat, so we'll be a little better off now.

Mr. Horton stated I did go through there and walk through, look at things Sunday, checking as many restrooms and things as I could. That's why again, the courts look really great. The bathrooms and all look good. Nothing to complain about to me. I think most of the people on there was a knee jerk and stuff and said since I'd seen it before I'll just complain about that again. So, it was nothing really.

Mr. Soriano stated I thank Tom for this kind of stuff. He will help me with going through and picking apart our things and we go through and we'll make repairs, but it's the same way you guys are going to get this. Alex was talking about the engineer's report, so it's a little different than the facilities report you that you guys had. The engineer report is going to be almost like this, where they went through and they took the time to take photographs and map it out everything. Our culverts, our sidewalks and things like that. So there's a good amount of things that are pointed out and most of them are kind of minimal, but it's still something we need to put on a list and we need to address whether it's something that's now, in the next month or two or, hey, you know, this is something that we need to take care of this next year, it's already in our report. We're getting replacements for things like that. We do have those spelled out. In the facility report they put in there when we're supposed to redo the basketball courts or anything like that. I think some of the other items in there, like the tennis courts, they look good, but there's cracks in there. We just want to make sure they're not too big. I don't want to worry about somebody twisting an ankle or anything like that. So, we've gone through those kind of things.

But when I end up getting 50 or 60 people commenting on Facebook, I have all my realtor friends and things like that will send them to me. I didn't see anything that really bothered me there until they start fighting about who to contact and nobody called me or emailed me. A lot of it is just the information, making sure people are educated. Like I said, if it is a resident, once I tell them about the fact that those playgrounds cost \$40,000, \$50,000 and we have a whole bunch of them, they kind of change what they're asking for a lot of times.

Mr. Horton stated let me just point out that we just got an increase in getting the money we have coming in. We've got six people working out here. Don't be afraid to contract some of this work out. We have to get it done.

Mr. Soriano stated that's what I looked at. When you see that report, you're going to see a lot of sidewalk issues. You get cracks in sidewalks. I go by, it's called best practices from municipal parks and rec organization, things like that. And most of them will point out that the third of an inch we start doing things like grinding or actually replacing a slab. But if it's less than that, could it still be a trip and fall issue? Yes, but it's not at that concern yet. So, we mark it, they watch it, things like that. We've been grinding sidewalks once, maybe twice a year when we have bad issues. We talked about this before. You might have to bring the grinders out three or four times a year. That's just going to be the case. I got more guys now. We'll use these reports or engineering report to knock those things off that list.

Chairperson Nelsen stated I thought the county does that.

Mr. Soriano stated there are a couple on there that are county roads. We don't do those. They pointed out cracking on the ADA ramps. That's actually on the road. So that's not ours. But we do have a lot of sidewalks. If you notice, we did a lot of grinding this year in front of the fitness center. So, we do have a lot of sidewalks that are ours too. Or if you got a big sidewalk, like into Worthington Oaks and the playground there, where we did the Ellie. That has a big sidewalk that runs in there. We had to replace two slabs right next to that big oak tree. So there are areas that we have to make sure we take care of.

Mr. Horton stated you've done part of the parking lot in front of the rec center there. That might be something that you might want to contract out.

Mr. Soriano stated we have two big sections left, and I do have four 55 gallon drums. Since we have them ourselves, most of your contractors are going to charge you more for it. We may do one section, and we'll contract somebody else to do the other one. It's not that it's real

hard work, but it's time consuming. We have six guys. If I can put those six guys on something else while they're doing it, as long as they give me a good price, I'm all for it.

Mr. Lanier stated I know we've had some crazy days with the storms. Thanks for everything you guys have done.

SEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – November 4, 2024 @ 4:00 p.m. at the Plantation Oaks Amenity Center

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Mr. Horton with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch
Community Development District

Unaudited Financial Reporting
September 30, 2024



Double Branch
Community Development District
Combined Balance Sheet
September 30, 2024

	General Fund	Recreation Fund	Debt Service Fund	Capital Reserve Fund	Totals Governmental Funds
Assets:					
Cash:					
Operating Account	\$ 56,135	\$ 337,072	\$ -	\$ 178,840	\$ 572,048
Due from Other	25	137	-	-	162
Due from Middle Village	-	6,702	-	-	6,702
Investments:					
State Board of Administration (SBA)	13,965	99,950	-	1,300,562	1,414,477
Custody Account-General Fund Excess	33,760	334,485	-	80	368,325
Series 2013 A-1					
Reserve	-	-	868,806	-	868,806
Revenue	-	-	876,767	-	876,767
Prepayment	-	-	269	-	269
Series 2013 A-2					
Reserve	-	-	95,634	-	95,634
Prepaid Expenses	13,677	4,583	-	-	18,260
Deposits	-	118,484	-	-	118,484
Total Assets	\$ 117,562	\$ 901,412	\$ 1,841,477	\$ 1,479,482	\$ 4,339,934
Liabilities:					
Accounts Payable	\$ 4,305	\$ 4,747	\$ -	\$ 3,040	\$ 12,092
Accrued Expenditures	-	8,589	-	-	8,589
Total Liabilities	\$ 4,305	\$ 13,335	\$ -	\$ 3,040	\$ 20,681
Fund Balance:					
Nonspendable:					
Prepaid Items	\$ 13,677	\$ 4,583	\$ -	\$ -	\$ 18,260
Deposits	-	118,484	-	-	118,484
Restricted for:					
Debt Service - Series	-	-	1,841,477	-	1,841,477
Assigned for:					
Capital Reserve Fund	-	-	-	1,476,442	1,476,442
Unassigned	99,580	765,009	-	-	864,589
Total Fund Balances	\$ 113,257	\$ 888,077	\$ 1,841,477	\$ 1,476,442	\$ 4,319,253
Total Liabilities & Fund Balance	\$ 117,562	\$ 901,412	\$ 1,841,477	\$ 1,479,482	\$ 4,339,934

Double Branch

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30, 2024

	Adopted Budget	Prorated Budget Thru 09/30/24	Actual Thru 09/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 177,890	\$ 177,890	\$ 178,552	\$ 662
Interest Income	1,600	1,600	5,869	4,269
Total Revenues	\$ 179,490	\$ 179,490	\$ 184,421	\$ 4,931
Expenditures:				
General & Administrative:				
Supervisor Fees	\$ 12,000	\$ 12,000	\$ 9,800	\$ 2,200
FICA Expense	1,000	1,000	759	241
Engineering	5,000	5,000	4,558	442
Arbitrage	700	700	700	-
Dissemination	1,696	1,696	1,696	0
Assessment Roll	8,705	8,705	8,705	(0)
Attorney	42,000	42,000	34,506	7,494
Annual Audit	5,200	5,200	5,300	(100)
Trustee Fees	8,815	8,815	9,497	(682)
Management Fees	68,741	68,741	68,741	0
Information Technology	2,271	2,271	2,271	(0)
Telephone	600	600	182	418
Postage	1,900	1,900	2,503	(603)
Printing	2,000	2,000	3,112	(1,112)
Insurance	10,199	10,199	9,596	603
Legal Advertising	2,800	2,800	1,134	1,666
Office Supplies	200	200	17	183
Website Compliance	2,650	2,650	2,650	0
Dues, Licenses & Subscriptions	175	175	175	-
Other Current Charges	120	120	52	68
Capital Reserve Funding	2,719	2,719	2,719	(0)
Total General & Administrative Expenditures	\$ 179,490	\$ 179,490	\$ 168,673	\$ 10,817
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ 15,748	\$ 15,748
Net Change in Fund Balance	\$ -	\$ -	\$ 15,748	\$ 15,748
Fund Balance - Beginning	\$ -		\$ 97,509	
Fund Balance - Ending	\$ -		\$ 113,257	

Double Branch
Community Development District
General Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 169,333	\$ 1,290	\$ 1,994	\$ 1,099	\$ 2,420	\$ 1,151	\$ 1,265	\$ -	\$ -	\$ -	\$ -	\$ 178,552
Interest Income	139	62	87	582	819	786	670	615	642	603	433	431	5,869
Total Revenues	\$ 139	\$ 169,395	\$ 1,377	\$ 2,576	\$ 1,918	\$ 3,206	\$ 1,821	\$ 1,880	\$ 642	\$ 603	\$ 433	\$ 431	\$ 184,421
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 1,000	\$ 600	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 800	\$ 800	\$ 600	\$ 1,000	\$ 1,000	\$ 1,000	\$ 9,800
FICA Expense	83	50	-	83	83	65	61	61	46	77	77	77	759
Engineering	-	-	-	-	-	-	265	-	1,118	753	2,423	-	4,558
Arbitrage	-	-	-	-	-	-	700	-	-	-	-	-	700
Dissemination	141	141	141	141	141	141	141	141	141	141	141	141	1,696
Assessment Roll	8,705	-	-	-	-	-	-	-	-	-	-	-	8,705
Attorney	3,511	1,386	2,903	3,603	5,604	1,932	3,431	2,516	3,381	2,784	3,455	-	34,506
Annual Audit	-	-	-	-	5,300	-	-	-	-	-	-	-	5,300
Trustee Fees	4,091	-	-	-	-	5,406	-	-	-	-	-	-	9,497
Management Fees	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	5,728	68,741
Information Technology	189	189	189	189	189	189	189	189	189	189	189	189	2,271
Telephone	16	15	13	3	6	6	29	40	5	20	22	6	182
Postage	64	26	3	16	11	116	71	79	44	1,899	101	71	2,503
Printing	17	110	82	31	147	139	111	50	70	2,108	125	124	3,112
Insurance	9,596	-	-	-	-	-	-	-	-	-	-	-	9,596
Legal Advertising	-	-	-	148	70	-	-	199	70	497	152	-	1,134
Office Supplies	1	1	0	1	1	1	1	1	1	0	1	10	17
Website Compliance	221	221	221	221	221	221	221	221	221	221	221	221	2,650
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Other Current Charges	32	21	-	-	-	-	-	-	-	-	-	-	52
Capital Reserve Funding	-	-	-	-	-	-	-	-	2,719	-	-	-	2,719
Total General & Administrative Expenditures	\$ 33,569	\$ 8,488	\$ 9,281	\$ 11,165	\$ 18,501	\$ 14,946	\$ 11,748	\$ 10,024	\$ 14,333	\$ 15,416	\$ 13,635	\$ 7,568	\$ 168,673
Excess (Deficiency) of Revenues over Expenditures	\$ (33,430)	\$ 160,908	\$ (7,904)	\$ (8,590)	\$ (16,583)	\$ (11,740)	\$ (9,928)	\$ (8,144)	\$ (13,691)	\$ (14,814)	\$ (13,201)	\$ (7,136)	\$ 15,748
Net Change in Fund Balance	\$ (33,430)	\$ 160,908	\$ (7,904)	\$ (8,590)	\$ (16,583)	\$ (11,740)	\$ (9,928)	\$ (8,144)	\$ (13,691)	\$ (14,814)	\$ (13,201)	\$ (7,136)	\$ 15,748

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2024

	Adopted Budget	Prorated Budget Thru 09/30/24	Actual Thru 09/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,873,440	\$ 1,873,440	\$ 1,880,415	\$ 6,975
Interest Income	3,700	3,700	58,583	54,883
Amenities Revenue/Miscellaneous	40,000	40,000	40,116	116
Sports Revenue	15,000	15,000	30,435	15,435
Total Revenues	\$ 1,932,140	\$ 1,932,140	\$ 2,009,549	\$ 77,409
Expenditures:				
<i>Administrative:</i>				
Management Fees - On Site Staff	\$ 220,678	\$ 220,678	\$ 220,678	\$ 0
Insurance	116,853	116,853	116,450	403
Other Current Charges	3,500	3,500	2,167	1,333
Permit Fees	1,635	1,635	906	729
Subtotal Administrative	\$ 342,666	\$ 342,666	\$ 340,202	\$ 2,465
<i>Maintenance:</i>				
Security	\$ 107,000	\$ 107,000	\$ 105,264	\$ 1,736
Security - Clay County Off-Duty Sheriff	44,627	44,627	48,556	(3,929)
Water - Irrigation	12,300	12,300	14,303	(2,003)
Irrigation Maintenance	5,000	5,000	4,456	544
Streetlighting	31,000	31,000	27,760	3,240
Electric	36,000	36,000	33,523	2,477
Landscape Maintenance	459,000	459,000	420,906	38,094
Common Area Maintenance	55,000	55,000	48,617	6,383
Lake Maintenance	29,232	29,232	26,040	3,192
Capital Reserve Funding	300,137	300,137	300,137	(0)
Subtotal Maintenance	\$ 1,079,296	\$ 1,079,296	\$ 1,029,561	\$ 49,735

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2024

	Adopted Budget	Prorated Budget Thru 09/30/24	Actual Thru 09/30/24	Variance
<i>Recreation Facility:</i>				
Amenity Staff	\$ 137,588	\$ 137,588	\$ 189,071	\$ (51,483)
Refuse Services	17,500	17,500	19,604	(2,104)
Telephone	6,000	6,000	7,788	(1,788)
Electric	42,000	42,000	29,980	12,020
Cable	9,000	9,000	9,386	(386)
Pool Maintenance	35,000	35,000	38,827	(3,827)
Water / Sewer/Reclaim	57,000	57,000	44,178	12,822
Facility Maintenance-General	50,000	50,000	38,680	11,320
Facility Maintenance-Preventative	10,000	10,000	4,720	5,280
Facility Maintenance - Contingency	34,750	34,750	26,076	8,674
Lighting Repairs	8,500	8,500	6,867	1,633
Special Events	7,500	7,500	5,883	1,617
Office Supplies & Equipment	1,000	1,000	2,035	(1,035)
Janitorial	67,840	67,840	60,111	7,729
Recreation Passes	4,000	4,000	1,913	2,087
Pool Leak Repairs	2,500	2,500	-	2,500
Multiuse Field	20,000	20,000	-	20,000
Subtotal Recreation Facility	\$ 510,178	\$ 510,178	\$ 485,120	\$ 25,058
Total Expenditures	\$ 1,932,140	\$ 1,932,140	\$ 1,854,882	\$ 77,258
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ 154,667	\$ 154,667
Net Change in Fund Balance	\$ -	\$ -	\$ 154,667	\$ 154,667
Fund Balance - Beginning	\$ -		\$ 733,410	
Fund Balance - Ending	\$ -		\$ 888,077	

Double Branch
Community Development District
Recreation Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 1,783,324	\$ 13,589	\$ 20,998	\$ 11,573	\$ 25,482	\$ 12,122	\$ 13,326	\$ -	\$ -	\$ -	\$ -	\$ 1,880,415
Interest Income	1,174	448	698	5,913	8,425	7,990	6,431	6,373	6,665	6,203	4,137	4,127	58,583
Amenities Revenue/Miscellaneous	723	800	1,476	2,017	787	3,352	3,882	15,782	4,821	2,844	2,730	904	40,116
Sports Revenue	-	1,385	-	19,330	-	-	1,600	-	2,475	560	5,085	-	30,435
Total Revenues	\$ 1,896	\$ 1,785,957	\$ 15,762	\$ 48,258	\$ 20,784	\$ 36,824	\$ 24,036	\$ 35,482	\$ 13,961	\$ 9,607	\$ 11,952	\$ 5,032	\$ 2,009,549
Expenditures:													
Administrative:													
Management Fees - On Site Staff	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 220,678
Insurance	116,450	-	-	-	-	-	-	-	-	-	-	-	116,450
Other Current Charges	213	75	181	91	120	107	153	173	406	303	204	140	2,167
Permit Fees	-	-	-	-	-	-	-	775	-	-	-	131	906
Subtotal Administrative	\$ 135,053	\$ 18,465	\$ 18,571	\$ 18,481	\$ 18,510	\$ 18,497	\$ 18,543	\$ 19,339	\$ 18,796	\$ 18,693	\$ 18,594	\$ 18,661	\$ 340,202
Maintenance:													
Security	\$ 8,922	\$ 8,595	\$ 8,976	\$ 8,867	\$ 8,323	\$ 8,976	\$ 8,595	\$ 8,867	\$ 8,704	\$ 8,867	\$ 8,922	\$ 8,650	\$ 105,264
Security - Clay County Off-Duty Sheriff	2,856	4,519	3,525	4,069	4,295	3,550	4,486	5,553	3,600	4,009	4,035	4,060	48,556
Water - Irrigation	1,029	1,981	926	671	588	658	1,075	1,310	1,361	1,361	1,651	1,694	14,303
Irrigation Maintenance	2,952	-	-	-	-	-	-	-	1,504	-	-	-	4,456
Streetlighting	2,270	2,270	2,322	2,322	2,322	2,322	2,322	2,322	2,322	2,322	2,322	2,322	27,760
Electric	2,874	2,762	3,121	2,891	1,589	2,752	2,389	2,846	3,081	3,300	2,699	3,217	33,523
Landscape Maintenance	38,264	38,264	38,264	38,264	38,264	38,264	38,264	38,264	38,264	38,264	-	38,264	420,906
Common Area Maintenance	4,583	4,583	3,692	-	4,580	4,580	11,365	4,552	2,221	4,775	3,686	-	48,617
Lake Maintenance	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	26,040
Capital Reserve Funding	-	-	-	-	-	-	-	-	300,137	-	-	-	300,137
Subtotal Maintenance	\$ 65,919	\$ 65,144	\$ 62,996	\$ 59,254	\$ 62,131	\$ 63,272	\$ 70,667	\$ 65,885	\$ 363,364	\$ 65,068	\$ 25,484	\$ 60,377	\$ 1,029,561

Double Branch
Community Development District
Recreation Fund
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Recreation Facility:													
Amenity Staff	\$ 12,247	\$ 9,640	\$ 6,827	\$ 4,955	\$ 5,636	\$ 8,780	\$ 8,063	\$ 19,627	\$ 39,426	\$ 31,458	\$ 23,734	\$ 18,679	\$ 189,071
Refuse Services	1,395	1,436	1,436	1,436	1,738	1,738	1,738	1,738	1,738	1,738	1,738	1,738	19,604
Telephone	733	738	736	737	736	736	736	860	377	377	378	643	7,788
Electric	2,897	2,089	1,926	2,014	2,048	1,918	1,990	2,380	2,736	3,520	3,412	3,050	29,980
Cable	627	630	770	822	821	821	821	820	813	812	814	815	9,386
Pool Maintenance	3,101	3,101	3,101	3,280	3,280	3,280	3,280	3,280	3,280	3,280	3,280	3,280	38,827
Water / Sewer/Reclaim	4,252	3,916	3,306	3,573	2,392	3,558	1,995	3,249	4,073	4,699	5,581	3,583	44,178
Facility Maintenance-General	4,166	4,216	3,059	4,167	-	4,166	4,135	4,135	3,000	3,468	-	4,168	38,680
Facility Maintenance-Preventative	515	-	360	155	-	1,000	360	-	360	310	515	1,145	4,720
Facility Maintenance - Contingency	2,896	2,946	1,838	2,896	-	2,896	2,896	2,896	1,688	2,229	-	2,896	26,076
Lighting Repairs	708	711	700	705	-	705	700	700	600	637	700	-	6,867
Special Events	761	-	800	1,000	-	-	-	1,233	-	-	484	1,606	5,883
Office Supplies & Equipment	-	241	420	214	-	-	-	676	-	-	-	-	2,035
Janitorial	4,953	5,207	5,370	4,953	4,953	4,953	4,953	4,953	4,953	4,953	4,953	4,953	60,111
Recreation Passes	-	-	-	1,204	-	-	-	594	-	-	-	115	1,913
Pool Leak Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-
Multiuse Field	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Recreation Facility	\$ 39,252	\$ 34,870	\$ 30,649	\$ 32,111	\$ 21,606	\$ 34,552	\$ 31,667	\$ 47,141	\$ 63,045	\$ 57,482	\$ 45,588	\$ 47,156	\$ 485,120
Total Expenditures	\$ 240,224	\$ 118,478	\$ 112,216	\$ 109,846	\$ 102,247	\$ 116,321	\$ 120,877	\$ 132,364	\$ 445,205	\$ 141,243	\$ 89,666	\$ 126,194	\$ 1,854,882
Excess (Deficiency) of Revenues over Expenditures	\$ (238,328)	\$ 1,667,479	\$ (96,454)	\$ (61,588)	\$ (81,463)	\$ (79,498)	\$ (96,842)	\$ (96,883)	\$ (431,245)	\$ (131,637)	\$ (77,714)	\$ (121,162)	\$ 154,667
Net Change in Fund Balance	\$ (238,328)	\$ 1,667,479	\$ (96,454)	\$ (61,588)	\$ (81,463)	\$ (79,498)	\$ (96,842)	\$ (96,883)	\$ (431,245)	\$ (131,637)	\$ (77,714)	\$ (121,162)	\$ 154,667

Double Branch
Community Development District
Debt Service Fund
Series 2013 A-1 & 2013 A-2 Special Assessment Bonds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/24	Thru 09/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,961,878	\$ 1,961,878	\$ 1,967,317	\$ 5,439
Interest Income	10,000	10,000	121,120	111,120
Total Revenues	\$ 1,971,878	\$ 1,971,878	\$ 2,088,436	\$ 116,559
Expenditures:				
<i>Series 2013 A-1</i>				
Interest 11/1	\$ 315,881	\$ 315,881	\$ 315,881	\$ -
Interest 5/1	315,881	315,881	315,881	-
Principal 5/1	1,125,000	1,125,000	1,125,000	-
<i>Series 2013 A-2</i>				
Interest 11/1	44,419	44,419	44,419	-
Interest 5/1	44,419	44,419	44,419	-
Principal 5/1	105,000	105,000	105,000	-
Total Expenditures	\$ 1,950,600	\$ 1,950,600	\$ 1,950,600	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 21,278	\$ 21,278	\$ 137,836	\$ 116,559
Net Change in Fund Balance	\$ 21,278	\$ 21,278	\$ 137,836	\$ 116,559
Fund Balance - Beginning	\$ 720,818		\$ 1,703,641	
Fund Balance - Ending	\$ 742,095		\$ 1,841,477	

Double Branch

Community Development District

Capital Reserve Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30, 2024

	Adopted Budget	Prorated Budget Thru 09/30/24	Actual Thru 09/30/24	Variance
Revenues				
Transfer In from General Fund	\$ 2,719	\$ 2,719	\$ 2,719	\$ 0
Transfer In from Recreation Fund	300,137	300,137	300,137	0
Interest	10,000	10,000	27,488	17,488
Total Revenues	\$ 312,855	\$ 312,855	\$ 330,344	\$ 17,488
Expenditures:				
Repairs & Replacements	\$ 530,000	\$ 530,000	\$ 353,759	\$ 176,241
Total Expenditures	\$ 530,000	\$ 530,000	\$ 353,759	\$ 176,241
Excess (Deficiency) of Revenues over Expenditures	\$ (217,145)		\$ (23,416)	
Net Change in Fund Balance	\$ (217,145)		\$ (23,416)	
Fund Balance - Beginning	\$ 1,469,257		\$ 1,499,858	
Fund Balance - Ending	\$ 1,252,113		\$ 1,476,442	

Double Branch

Community Development District

Long Term Debt Report

Series 2013 A-1, Special Assessment Refunding Bonds

Interest Rate:	1.3%-4.25%
Maturity Date:	5/1/2034
Reserve Fund Definition	50% Max Annual on Outstanding
Reserve Fund Requirement	\$ 868,806
Reserve Fund Balance	868,806

Bonds outstanding - 9/30/2013	\$ 24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(860,000)
Less: May 1, 2015 (Mandatory)	(875,000)
Less: May 2, 2016 (Mandatory)	(890,000)
Less: May 2, 2017 (Mandatory)	(910,000)
Less: May 1, 2018 (Mandatory)	(930,000)
Less: May 1, 2019 (Mandatory)	(955,000)
Less: May 1, 2020 (Mandatory)	(980,000)
Less: May 1, 2021 (Mandatory)	(1,015,000)
Less: May 1, 2022 (Mandatory)	(1,045,000)
Less: May 1, 2023 (Mandatory)	(1,085,000)
Less: May 1, 2024 (Mandatory)	(1,125,000)

Current Bonds Outstanding **\$ 14,180,000**

Series 2013 A-2, Special Assessment Refunding Bonds

Interest Rate:	5.75%
Maturity Date:	5/1/2034
Reserve Fund Definition	50% Max Annual on Outstanding
Reserve Fund Requirement	\$ 95,634
Reserve Fund Balance	95,634

Bonds outstanding - 9/30/2013	\$ 2,900,000
Less: November 1, 2013 (Prepayment)	(145,000)
Less: May 1, 2014 (Mandatory)	(75,000)
Less: November 1, 2014 (Prepayment)	(75,000)
Less: May 1, 2015 (Mandatory)	(75,000)
Less: May 1, 2015 (Prepayment)	(45,000)
Less: November 1, 2015 (Prepayment)	(50,000)
Less: May 2, 2016 (Mandatory)	(75,000)
Less: May 2, 2016 (Prepayment)	(35,000)
Less: November 1, 2016 (Prepayment)	(55,000)
Less: May 2, 2017 (Mandatory)	(75,000)
Less: May 2, 2017 (Prepayment)	(5,000)
Less: May 1, 2018 (Mandatory)	(80,000)
Less: May 1, 2018 (Prepayment)	(5,000)
Less: November 1, 2018 (Prepayment)	(105,000)
Less: May 1, 2019 (Mandatory)	(80,000)
Less: May 2, 2019 (Prepayment)	(10,000)
Less: November 1, 2019 (Prepayment)	(10,000)
Less: May 1, 2020 (Mandatory)	(80,000)
Less: May 2, 2020 (Prepayment)	(5,000)
Less: May 1, 2021 (Mandatory)	(85,000)
Less: May 1, 2022 (Mandatory)	(90,000)
Less: May 1, 2023 (Mandatory)	(95,000)
Less: May 1, 2024 (Mandatory)	(105,000)

Current Bonds Outstanding **\$ 1,440,000**

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,481	1,961,878.15	178,058.71	1,875,216.71	4,015,153.56
TOTAL ASSESSED	45,481	1,961,878.15	178,058.71	1,875,216.71	4,015,153.56

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	TOTAL RECEIVED
1	11/06/23	6,327.43	574.27	6,047.94	12,949.64
2	11/14/23	60,846.75	5,522.41	58,158.99	124,528.15
3	11/28/23	173,642.22	15,759.65	165,971.97	355,373.84
4	12/12/23	1,590,410.27	144,344.54	1,520,157.56	3,254,912.37
5	12/22/23	34,512.22	3,132.31	32,987.72	70,632.25
6	01/10/24	14,216.90	1,290.32	13,588.90	29,096.12
7	02/05/24	21,968.72	1,993.87	20,998.29	44,960.88
8	03/19/24	12,107.79	1,098.89	11,572.96	24,779.64
9	04/09/24	26,659.90	2,419.63	25,482.26	54,561.79
10	05/07/24	12,682.30	1,151.04	12,122.09	25,955.43
11	06/06/24	2,109.67	191.47	2,016.48	4,317.62
TAX CERTIFICATES	06/14/24	11,832.64	1,073.92	11,309.96	24,216.52
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL TAX ROLL RECEIPTS		1,967,316.81	178,552.32	1,880,415.12	4,026,284.25

PERCENT COLLECTED	DEBT	O&M	TOTAL
TOTAL PERCENT COLLECTED	100.28%	100.28%	100.28%

D.

Double Branch

Community Development District

Check Run Summary

October 31, 2024

Fund	Date	Check No.	Amount
General Fund			
Accounts Payable	10/4/24	1824-1825	\$ 12,682.30
	10/28/24	1826-1830	12,333.83
		<u>Sub-Total</u>	<u>\$ 25,016.13</u>
Recreation Fund			
Accounts Payable	10/4/24	7605-7612	\$ 5,445.39
	10/28/24	7613-7629	102,331.36
		<u>Sub-Total</u>	<u>\$ 107,776.75</u>
Capital Reserve Fund			
Accounts Payable	10/4/24	300-301	\$ 3,040.23
	10/28/24	302-308	15,387.22
		<u>Sub-Total</u>	<u>\$ 18,427.45</u>
Total			\$ 151,220.33

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/04/24	00035	9/15/24 2447	202410 310-51300-31400	FY25 ASSESSMENT ROLL CERT	*	9,227.00	
							9,227.00 001824

10/04/24	00113	9/28/24 3454571	202408 310-51300-31500	AUG GENERAL SERVICES	*	3,455.30	
							3,455.30 001825

10/28/24	00035	10/01/24 2451	202410 310-51300-34000	OCT MANAGEMENT FEES	*	6,072.08	
		10/01/24 2451	202410 310-51300-52000	OCT WEBSITE ADMIN	*	234.08	
		10/01/24 2451	202410 310-51300-35100	OCT INFO TECH	*	200.58	
		10/01/24 2451	202410 310-51300-31300	OCT DISSEM AGENT SRVCS	*	149.83	
		10/01/24 2451	202410 310-51300-51000	OFFICE SUPPLIES	*	9.35	
		10/01/24 2451	202410 310-51300-42000	POSTAGE	*	22.08	
		10/01/24 2451	202410 310-51300-42500	COPIES	*	64.05	
		10/01/24 2451	202410 310-51300-41000	TELEPHONE	*	5.70	
							6,757.75 001826

10/28/24	00111	10/03/24 24-00342	202410 310-51300-48000	10/3 NTC BOS MTG	*	69.50	
							69.50 001827

10/28/24	00111	10/24/24 24-00371	202410 310-51300-48000	10/24 NTC BOS MTG	*	69.50	
							69.50 001828

10/28/24	00113	10/10/24 3466390	202409 310-51300-31500	SEP GENERAL SERVICES	*	1,045.50	
							1,045.50 001829

10/28/24	00116	10/10/24 191971	202409 310-51300-31100	SEP ENGINEERING SERVICES	*	4,391.58	
							4,391.58 001830

TOTAL FOR BANK A 25,016.13

TOTAL FOR REGISTER 25,016.13

DBBR DOUBLE BRANCH OKUZMUK

Governmental Management Services, LLC

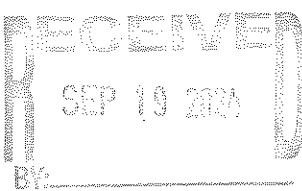
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2447
Invoice Date: 9/15/24
Due Date: 9/15/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2025 		9,227.00	9,227.00
Total			\$9,227.00
Payments/Credits			\$0.00
Balance Due			\$9,227.00

KUTAK ROCK LLP

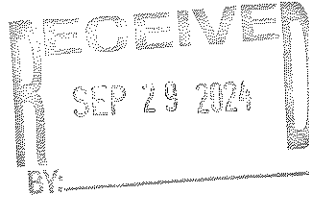
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 28, 2024



Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3454571
Client Matter No. 5323-1
Notification Email: eftgroup@kutakrock.com

Marilee Giles
Double Branch CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3454571
5323-1

Re: General

For Professional Legal Services Rendered

08/02/24	D. Wilbourn	1.70	297.50	Prepare new supervisor guide and transmit same
08/05/24	M. Eckert	0.30	114.00	Review agenda package; confer with Giles
08/09/24	K. Haber	0.20	51.00	Correspond with Roberts and Grimm regarding recording of interlocal agreement
08/12/24	M. Eckert	5.30	2,014.00	Prepare for suspension hearing; prepare for, travel to and attend board meeting; return travel; meeting follow up
08/13/24	M. Eckert	0.10	38.00	Follow up from board meeting; confer with Giles
08/13/24	K. Haber	0.30	76.50	Confer and correspond with Roberts regarding recording of termination of interlocal agreement
08/14/24	K. Haber	0.20	51.00	Correspond with County Attorney's office regarding recording of termination of interlocal agreement
08/20/24	M. Eckert	0.40	152.00	Draft Craig suspension letter

KUTAK ROCK LLP

Double Branch CDD
September 28, 2024
Client Matter No. 5323-1
Invoice No. 3454571
Page 2

08/22/24	M. Eckert	0.70	266.00	Review draft minutes and provide comments; follow up from board meeting
08/27/24	M. Eckert	0.30	114.00	Confer with Breeding regarding impact fee credit sales; confer with Giles; review impact fee credit issues
08/27/24	K. Haber	0.30	76.50	Research status of public facilities report; correspond with Giles regarding same
08/28/24	M. Eckert	0.30	114.00	Prepare for and attend agenda call

TOTAL HOURS 10.10

TOTAL FOR SERVICES RENDERED \$3,364.50

DISBURSEMENTS

Filing and Court Fees	39.60
Meals	15.34
Travel Expenses	35.86

TOTAL DISBURSEMENTS 90.80

TOTAL CURRENT AMOUNT DUE \$3,455.30

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2451
Invoice Date: 10/1/24
Due Date: 10/1/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund- Management Fees - October 2024		6,072.08	6,072.08
Website Administration - October 2024		234.08	234.08
Information Technology - October 2024		200.58	200.58
Dissemination Agent Services - October 2024		149.83	149.83
Office Supplies		9.35	9.35
Postage		22.08	22.08
Copies		64.05	64.05
Telephone		5.70	5.70
Total			\$6,757.75
Payments/Credits			\$0.00
Balance Due			\$6,757.75

RECEIVED
OCT 02 2024
BY: _____

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

October 3, 2024

Date

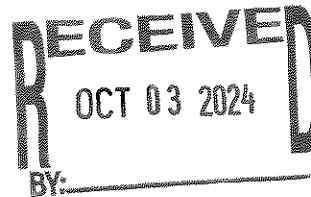
Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00342C	PO/File #		\$69.50
	Notice of Meeting of the Board of Supervisors			Payment Due
	Double Branch Community Development District			\$69.50
				Publication Fee
Case Number				Amount Paid
Publication Dates	10/3			
County	Clay			

*Payment is due before
the Proof of Publication
is released.*

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Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to be meet on **Monday, October 14, 2024**, at **4:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles
District Manager

Oct. 3 oo (24-00342C)

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

October 24, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00371C	PO/File #		\$69.50
				Payment Due
	Notice of Meeting of the Board of Supervisors			
				\$69.50
	Double Branch Community Development District			Publication Fee
Case Number				Amount Paid
Publication Dates	10/24			
County	Clay			

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the Proof of Publication
is released.*



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If your payment is being mailed, please reference Serial # 24-00371C on your check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

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Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to be meet on **Monday, November 4, 2024, at 4:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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Marilee Giles
District Manager

Oct. 24 00 (24-00371C)

KUTAK ROCK LLP

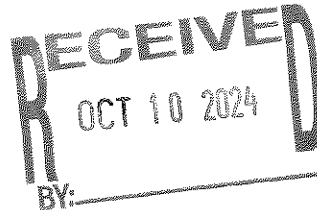
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

October 10, 2024



Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3466390

Client Matter No. 5323-1

Notification Email: eftgroup@kutakrock.com

Marilee Giles
Double Branch CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3466390

5323-1

Re: General

For Professional Legal Services Rendered

09/04/24	M. Eckert	0.10	38.00	Review information from Florida economic study
09/04/24	K. Haber	0.40	102.00	Confer with emergency management grants portal support team regarding district contact; correspond with Giles regarding emergency management grants portal contacts
09/06/24	K. Haber	0.50	127.50	Prepare board meeting agenda memorandum
09/09/24	M. Eckert	1.30	494.00	Prepare for and attend board meeting
09/18/24	S. Sandy	0.10	38.50	Coordinate response to the Florida Office of Economic and Demographic Research's Water and Land Survey
09/20/24	H. Hurley	0.10	17.50	Confer with District staff regarding the Florida Office of Economic and Demographic Research's Water and Land Survey
09/24/24	M. Eckert	0.60	228.00	Review draft minutes and provide comments
TOTAL HOURS		3.10		

KUTAK ROCK LLP

Double Branch CDD

October 10, 2024

Client Matter No. 5323-1

Invoice No. 3466390

Page 2

TOTAL FOR SERVICES RENDERED \$1,045.50

TOTAL CURRENT AMOUNT DUE \$1,045.50

Project Manager Alex Acree



Governmental Management Services
 Marilee Giles
 475 West Town Place
 St. Augustine, FL 32092

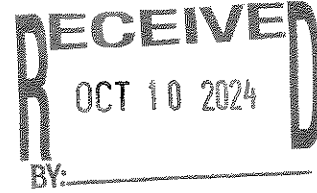
Engineering - Architecture - Planning - Surveying

October 10, 2024
 Invoice # 191971

Project 000021873.0000 Double Branch CDD

This invoice includes charges for tasks performed for your project, including:

- CDD Conference Call
- Public Facilities Report
- Site Inspection for Engineer's Report



Please call Alex Acree if you have any questions or concerns regarding your project.

For billing inquiries, please contact our Accounting Department.

Professional Services through September 30, 2024

Phase	0001	Engineering Services			
			Hours	Rate	Amount
		Sr. CAD Designer 1	2.50	180.00	450.00
		CAD Designer III	1.50	150.00	225.00
		Project Administrator	.25	120.00	30.00
		Inspector	18.00	170.00	3,060.00
		Total Labor			3,765.00
Phase	0002	Public Facilities Report			
			Hours	Rate	Amount
		Vice President of Production	.75	290.00	217.50
		Project Manager 1	.75	230.00	172.50
		CAD Designer III	1.50	150.00	225.00
		Total Labor			615.00
Phase	0999	Reimbursable Expenses			
		8.5 x 11 B/W	10.0 Copies @ 0.27		2.70
		Color 11 x 17	1.0 Copy @ 0.88		.88
		Color 8.5 x 11	16.0 Copies @ 0.50		8.00
		Total Reproductions			11.58
Total Due:					4,391.58

Billed to Date

	Current Due	Prior Billed	Billed to Date
Labor	4,380.00	4,557.50	8,937.50
Unit	11.58	.54	12.12
Totals	4,391.58	4,558.04	8,949.62

Project

0000021873.0000

Double Branch CDD

Invoice

191971

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/04/24	00884	9/24/24	09242024	202409	300	36900	10300		DEPOSIT REFUND	*	100.00		
									CANDICE SMITH			100.00	007605
10/04/24	01065	9/23/24	09232024	202409	300	36900	10300		DEPOSIT REFUND	*	100.00		
									CRAIG GOBLE			100.00	007606
10/04/24	00092	7/31/24	2436	202406	320	57200	41000		JUN PHONES	*	88.44		
		7/31/24	2436	202406	320	57200	51000		JUN OFFICE SUPPLIES	*	13.20		
		7/31/24	2436	202406	320	57200	49400		JUN SPECIAL EVENTS	*	512.81		
		7/31/24	2436	202406	320	57200	62000		JUN REC PASSES	*	114.99		
									GOVERNMENTAL MANAGEMENT SERVICES			729.44	007607
10/04/24	00092	7/31/24	2437	202407	320	57200	41000		JUL PHONES	*	89.16		
		7/31/24	2437	202407	320	57200	51000		JUL OFFICE SUPPLIES	*	471.32		
									GOVERNMENTAL MANAGEMENT SERVICES			560.48	007608
10/04/24	00092	9/24/24	2450	202409	300	36900	10300		SEP FACILITY EVENT STAFF	*	475.00		
									GOVERNMENTAL MANAGEMENT SERVICES			475.00	007609
10/04/24	00525	9/23/24	09232024	202409	300	36900	10300		DEPOSIT REFUND	*	100.00		
									JENNIFER COACHMAN			100.00	007610
10/04/24	01066	9/23/24	09232024	202409	300	36900	10300		DEPOSIT REFUND	*	100.00		
									LINDA COULTER			100.00	007611
10/04/24	00186	10/01/24	13129562	202410	320	57200	46300		OCT POOL CHEMICALS	*	3,280.47		
									POOLSURE			3,280.47	007612
10/28/24	01068	10/21/24	10212024	202410	300	36900	10300		DEPOSIT REFUND	*	100.00		
									CHRISTOPHER VANCE			100.00	007613
10/28/24	00285	9/30/24	502	202409	320	57200	34510		SEP ADMIN FEE	*	375.00		

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		9/30/24 502	202409 320-57200-34510	CLAY COUNTY SHERIFF'S OFFICE	*	130.00	505.00 007614
		SEP ADMIN SCHED					
10/28/24 00262		8/23/24 24660	202410 310-51300-45000	EGIS INSURANCE ADVISORS LLC	*	1,255.00	1,255.00 007615
		FY25 WC RENEWAL					
10/28/24 00092		10/01/24 2452	202410 310-51300-34000	GOVERNMENTAL MANAGEMENT SERVICES	*	19,493.25	19,493.25 007616
		OCT FACILITY MANAGEMENT					
10/28/24 00092		10/09/24 2453	202410 300-36900-10300	GOVERNMENTAL MANAGEMENT SERVICES	*	112.50	112.50 007617
		OCT FACILITY EVENT STAFF					
10/28/24 00092		10/22/24 2457	202410 300-36900-10300	GOVERNMENTAL MANAGEMENT SERVICES	*	225.00	225.00 007618
		OCT FACILITY EVENT STAFF					
10/28/24 00092		9/23/24 2448	202408 320-57200-46600	GOVERNMENTAL MANAGEMENT SERVICES	*	3,918.62	10,895.62 007619
		AUG FACILITY MAINTENANCE					
		9/23/24 2448	202408 320-57200-46620	GOVERNMENTAL MANAGEMENT SERVICES	*	1,688.00	
		AUG FAC MAINT CONTINGENCY					
		9/23/24 2448	202408 320-57200-46630	GOVERNMENTAL MANAGEMENT SERVICES	*	708.00	
		AUG LIGHTING REPAIRS					
		9/23/24 2448	202408 320-57200-46400	GOVERNMENTAL MANAGEMENT SERVICES	*	4,581.00	
		AUG COMMON AREA MAINT					
10/28/24 00092		10/17/24 2455	202409 320-57200-46600	GOVERNMENTAL MANAGEMENT SERVICES	*	9,735.53	12,064.83 007620
		SEP FACILITY MAINTENANCE					
		10/17/24 2455	202409 320-57200-46620	GOVERNMENTAL MANAGEMENT SERVICES	*	825.30	
		SEP FAC MAINT CONTINGENCY					
		10/17/24 2455	202409 320-57200-46630	GOVERNMENTAL MANAGEMENT SERVICES	*	325.00	
		SEP LIGHTING REPAIRS					
		10/17/24 2455	202409 320-57200-46400	GOVERNMENTAL MANAGEMENT SERVICES	*	379.00	
		SEP COMMON AREA MAINT					
		10/17/24 2455	202409 320-57200-49400	GOVERNMENTAL MANAGEMENT SERVICES	*	800.00	
		SEP SPECIAL EVENTS					
10/28/24 00647		9/19/24 139652	202409 320-57200-46610	JSC SYSTEMS	*	706.00	706.00 007621
		FIRE ALARM MAINT INSPECT					

DBBR DOUBLE BRANCH OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/28/24	00024	10/01/24	216742B	202410	320	57200	46800		OCT LAKE MAINTENANCE THE LAKE DOCTORS, INC.	*	2,170.00	2,170.00	007622
10/28/24	00981	10/21/24	10212024	202410	300	36900	10300		DEPOSIT REFUND MICHAEL NICKOLS	*	100.00	100.00	007623
10/28/24	00415	9/24/24	1297789	202410	320	57200	49400		10/25 SPOOKTACULAR PROGRESSIVE ENTERTAINMENT INC	*	719.50	719.50	007624
10/28/24	01067	10/08/24	10082024	202410	300	36900	10300		DEPOSIT REFUND REGINALD CARTER	*	100.00	100.00	007625
10/28/24	00297	10/01/24	364	202410	320	57200	61000		OCT JANITORIAL SERVICES RIVERSIDE MANAGEMENT SERVICES, INC	*	5,150.00	5,150.00	007626
10/28/24	00839	10/01/24	10447	202410	320	57200	34500		OCT SECURITY SERVICES SECURITY DEVELOPMENT GROUP LLC	*	9,222.54	9,222.54	007627
10/28/24	01069	10/21/24	10212024	202410	300	36900	10300		DEPOSIT REFUND TIFFANY JONES	*	100.00	100.00	007628
10/28/24	00672	10/01/24	18115	202410	320	57200	46200		OCT LANDSCAPE MAINTENANCE VERDEGO, LLC	*	39,412.12	39,412.12	007629
TOTAL FOR BANK B											107,776.75		
TOTAL FOR REGISTER											107,776.75		

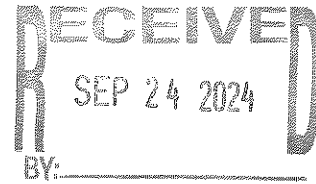
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - CANDICE SMITH
Date: September 24, 2024 at 12:21 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com



Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – CLUBROOM (OVCR) - (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – SEPTEMBER 21, 2024
 - RESIDENT – CANDICE SMITH
 - ADDRESS – 1442 CANOPY OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via MC (5685):
 - DATED: 8/2/24
 - SEQ#: 2
 - BATCH#: 1197
 - INVOICE#: 2
 - APPROVAL CODE: 194328
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office September 19, 2024, and October 4, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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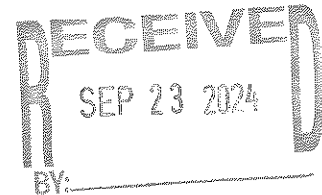
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - CRAIG GOBLE
Date: September 23, 2024 at 7:02 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SATURDAY) 10:00 A.M. to 2:00 P.M.
 - DATE OF VENUE – SEPTEMBER 14, 2024
 - RESIDENT – CRAIG GOBLE
 - ADDRESS – 3656 OAKWORTH COURT, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA (8946):
 - DATED: 8/27/24
 - SEQ#: 2
 - BATCH#: 1217
 - INVOICE#: 2
 - APPROVAL CODE: 742117
 - AMOUNT: \$100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office September 19, 2024, and October 4, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
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Governmental Management Services

www.OakLeafResidents.com

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Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2436
 Invoice Date: 7/31/24
 Due Date: 7/31/24
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 6/20/24		88.44	88.44
34.600.639.6200 (DB Repair and Replacements) -Statement Closing Date 6/20/24		2,144.12	2,144.12
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 6/20/24		13.20	13.20
2.320.572.49400 (DB Special Events) -Statement Closing Date 6/20/24		512.81	512.81
2.320.572.62000 (DB Rec Passes) -Statement Closing Date 6/20/24		114.99	114.99

RECEIVED
 SEP 20 2024
 BY: _____

Total	\$2,873.56
Payments/Credits	\$0.00
Balance Due	\$2,873.56

\$729.44

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – June 20, 2024

Totals by GL

Double Branch: ~~\$2,862.36~~ **2,873.56**

2.320.572.4100 (DB Phones) – \$88.44

2.320.572.5100 (DB Office Supplies) – \$13.20

34.600.538.6200 (DB Repair and Replacements) - \$2,144.12

2.320.572.49400 (DB Special Events) – \$512.81

2.320.572.62000 (DB Rec. Passes) = \$114.99

Middle Village: **\$4934.18**

2.330.572.4100 (MV Phones) – \$88.45

2.310.513.49300 (MV Office Supplies) – \$55.66

34.600.538.64000 (MV repair & replacements) – \$2,915.21

2.330.572.49400 (MV Special Events) – \$512.82

2.330.572.34400 (MV Tennis Maintenance) - \$1247.05

2.330.572.49300 (MV Rec.Passes) - \$114.99

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – June 20, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
5/24/2024	Pinch a Penny	488.48	Repair and Replacement	34.600.538.64000	319.22	034.600.538.621	169.26	488.48
5/24/2024	Hagan Ace	42.46	Office Supplies	2.330.572.51000	42.46	2.320.572.5100		42.46
5/25/2024	Head Penn	1247.05	Tennis Maintenance	2.330.572.34400	1247.05			1247.05
5/27/2024	landlionos	4	Office Supplies	2.330.572.49400	2	2.320.572.5100	2	4
5/28/2024	EarthSource	722.7	Repair and Replacement	34.600.538.64000	722.7			722.7
5/28/2024	Amazon	124.69	Repair and Replacement			034.600.538.621	124.69	124.69
5/28/2024	Amazon	39.9	Repair and Replacement	34.600.538.64000	19.95	034.600.538.621	19.95	39.9
5/28/2024	Amazon	34.3	Repair and Replacement	34.600.538.64000	34.3			34.3
5/28/2024	Amazon	191.85	Repair and Replacement	34.600.538.64000	95.93	034.600.538.621	95.92	191.85
5/30/2024	Walmart	39.56	Special Event	2.330.572.49400	19.78	2.320.572.49400	19.78	39.56
5/30/2024	Pizza Hut	181.34	Special Event	2.330.572.49400	90.67	2.320.572.49400	90.67	181.34
5/30/2024	Pizza Hut	266.86	Special Event	2.330.572.49400	133.43	2.320.572.49400	133.43	266.86
5/30/2024	Publix	42.92	Special Event	2.330.572.49400	21.46	2.320.572.49400	21.46	42.92
5/30/2024	Publix	228.3	Special Event	2.330.572.49400	114.15	2.320.572.49400	114.15	228.3
5/31/2024	Pizza Hut	266.65	Special Event	2.330.572.49400	133.33	2.320.572.49400	133.32	266.65
5/31/2024	Pats nursery	405.35	Repair and Replacement	34.600.538.64000	202.68	034.600.538.621	202.67	405.35
6/1/2024	ID Zone	229.98	Rec. Passes	2.330.572.49300	114.99	2.320.572.62000	114.99	229.98
6/2/2024	RingCentral	176.89	Phones	2.330.572.4100	88.45	2.320.572.4100	88.44	176.89
6/4/2024	PPG	665	Repair and Replacement	34.600.538.64000	332.5	034.600.538.621	332.5	665
6/4/2024	Leslies	407.33	Repair and Replacement	34.600.538.64000	203.67	034.600.538.621	203.66	407.33
6/7/2024	SCP	505.46	Repair and Replacement	34.600.538.64000	252.73	034.600.538.621	252.73	505.46
6/8/2024	landlionos	22.4	Repair and Replacement	34.600.538.64000	11.2	034.600.538.621	11.2	22.4
6/18/2024	Pats nursery	442.12	Repair and Replacement	34.600.538.64000	442.12			442.12
6/18/2024	Pats nursery	442.13	Repair and Replacement			034.600.538.621	442.13	442.13
6/19/2024	At Home Stores	214.98	Repair and Replacement			034.600.538.621	214.98	214.98
6/19/2024	At Home Stores	214.98	Repair and Replacement	34.600.538.64000	214.98			214.98
6/20/2024	Walmart	148.86	Repair and Replacement	34.600.538.64000	74.43	034.600.538.621	74.43	148.86
Totals		\$7,796.54			\$4,934.18		2,862.36	\$7,796.54

2783.50 \$7717.74




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. • Suite 400
Philadelphia, PA 19103 • USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202049807388
Invoice Date: 06/07/2024
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
David Ramsay
 2673666050

Invoice

Billing period starting: 06/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - IONOS MyWebsite Creator+					
1	Basic Fee 06/06/2024-07/06/2024	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer Discount for line-item 1	Special Offer		\$0.00	\$-5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



THANK YOU FOR SHOPPING AT
 HAGAN ACE BLANDING #04878
 (904) 272-1414

SERVING NORTH FLORIDA SINCE 1962
 THANK YOU FOR YOUR PATRONAGE
 05/24/24 8:32AM CSD01 567 SALE

500	2	EA	\$4.49	EA
MISC SCREWS NUTS OR BOLTS				\$8.98
500	8	EA	\$2.69	EA
MISC SCREWS NUTS OR BOLTS				\$21.52
1490770	1	EA	\$8.99	EA
CLEAR SILICONE 2.7 OZ				\$8.99

SUB-TOTAL:\$	39.49	TAX: \$	2.97
		TOTAL: \$	42.46
	BC AMT;	\$	42.46

BK CARD#: XXXXXXXXXXXX3053
 MID:*****0889 TID:***3446
 AUTH: 042434 AMT: \$ 42.46
 Host reference #:691879 Bat#

Authorizing Network: AMEX

Chip Read
 CARD TYPE:AM EXPRESS EXPR: XXXX
 AID : A00000025010801
 TVR : 0000008000
 IAD : 0655010360A002
 TSI : F800
 ARC : 00
 MODE : Issuer
 CVM :
 Name : AMERICAN EXPRESS
 ATC :00FC
 AC : 8901FAE2359625C0
 TxnID/ValCode: 532370

Final Details for Order #113-9841392-1740234

[Print this page for your records.](#)

Order Placed: May 28, 2024
Amazon.com order number: 113-9841392-1740234
Order Total: \$124.69

Shipped on May 28, 2024

Items Ordered

1 of: S.R. Smith 1001530 S.R.Smith Charger for Lift Operator Battery

Price

\$115.99

Sold by: Poolweb (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Jay Sorlano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Economy Shipping

Payment information

Payment Method:

American Express ending in 3053

Item(s) Subtotal: \$115.99

Shipping & Handling: \$0.00

Billing address

Jay Sorlano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Total before tax: \$115.99

Estimated tax to be collected: \$8.70

Grand Total: \$124.69

Credit Card transactions

AmericanExpress ending in 3053: May 28, 2024: \$124.69

To view the status of your order, return to Order Summary.

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English

United States

Help

Details for Order #113-7583860-3812210

[Print this page for your records.](#)

Order Placed: May 28, 2024

Amazon.com order number: 113-7583860-3812210

Order Total: \$34.30

Preparing for Shipment

Items Ordered

Price

1 of: ALPHA DOG ADA SIGNS - Women's Restroom Sign with Right Arrow for Your Business, 8x6 Inch, Indoor or Outdoor, Easy Installation, Made in the USA, Black \$15.95

Sold by: Alpha Dog (seller profile)

Supplied by: Other

Condition: New

1 of: ALPHA DOG ADA SIGNS - Men's Restroom Sign with Left Arrow for Your Business, 8x6 Inch, Indoor or Outdoor, Easy Installation, Made in the USA, Black \$15.95

Sold by: Alpha Dog (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

American Express ending in 3053

Billing address

Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal:	\$31.90
Shipping & Handling:	\$0.00

Total before tax:	\$31.90
Estimated tax to be collected:	\$2.40

Grand Total:	\$34.30

To view the status of your order, return to Order Summary.

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English

United States

Help

Details for Order #113-2264798-3925845

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Order Placed: May 28, 2024

Amazon.com order number: 113-2264798-3925845

Order Total: \$191.85

Shipping now

Items Ordered

1 of: *FungLam Thermal Receipt Paper Rolls 3-1/8" x 119' Thermal Paper Cash Register POS Receipt Paper (10 Rolls)* \$17.99

Sold by: FungLam Supply (seller profile)

Supplied by: Other

Condition: New

2 of: *Hi-Lift KS-950 Kant-Slam Hydraulic Gate Closer, Black* \$76.99

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Shipping Address:

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

American Express ending in 3053

Billing address

Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal:	\$171.97
Shipping & Handling:	\$6.99

Total before tax:	\$178.96
Estimated tax to be collected:	\$12.89

Grand Total:	\$191.85

To view the status of your order, return to [Order Summary](#).

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United States

[Help](#)

Final Details for Order #113-1396795-1877855

[Print this page for your records.](#)

Order Placed: May 28, 2024
Amazon.com order number: 113-1396795-1877855
Order Total: \$39.90

Shipped on May 29, 2024

Items Ordered

3 of: D&D Technologies D&d Magna Latch Replacement Keys 4 Pack

Price

\$12.37

Sold by: EasyKeys Inc. (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Jay Sorlano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

American Express ending in 3053

Item(s) Subtotal: \$37.11

Shipping & Handling: \$0.00

Billing address

Jay Sorlano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Total before tax: \$37.11

Estimated tax to be collected: \$2.79

Grand Total: \$39.90

Credit Card transactions

AmericanExpress ending in 3053: May 29, 2024: \$39.90

To view the status of your order, return to Order Summary.

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amazon

English

United States

Help

at home

Store 98
1919 Wells Rd
Orange Park, FL 32073

	31.5IN BSC RIM PONP	99.99	T
	789112013602		
CL	31.5IN BSC RIM PONP	99.99	-T
	789112013602		
2 @ 99.99			
	31.5IN BSC RIM PONP	199.98	T
	789112013602		
	TAX	15.00	
****	BALANCE	214.98	

TRX TYPE: Purchase
CARD: AMERICAN EXPRESS
AUTH: 868440
ENTRY METHOD: C
ACCT#: *****3053
AID: A000000025010801
AUTHORIZATION MODE: ISSUER

	Amex	214.98
	CHANGE	0.00
	7.50% Tax	15.00
	TOTAL NUMBER OF ITEMS SOLD =	2
	06/19/24 12:47 98 22 64 730698	



99009802200542406191247

Hassle-Free Receiptless Returns

No receipt? No problem! Returns of unused items in original packaging will be fully refunded within 60 days (90 days if you're an Insider Perks member) with proof of purchase through your Insider Perks account, or credit card, or receipt and valid ID. If your purchase cannot be verified, you'll be issued a store credit based on the current price of the item(s).

Christmas merchandise returned after December 25 will be refunded for the current price of the item(s). We cannot provide exchanges or price changes, or accept returns on mattresses, or items marked "All Sales Final". Products delivered via PICKUP (our delivery partner) must be returned in-store.

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www.athome.com/careers
Sign up now!



Join our Insider Perks program to get 10% off your next visit, a birthday coupon, and hassle-free receiptless returns! Join for free at www.athome.com/insider-perks

at home

Store 98
1919 Wells Rd
Orange Park, FL 32073

	31.5IN BSC RIM PONP	99.99	T
	789112013602		
CL	31.5IN BSC RIM PONP	99.99	-T
	789112013602		
2 @ 99.99			
	31.5IN BSC RIM PONP	199.98	T
	789112013602		
	TAX	15.00	
****	BALANCE	214.98	

TRX TYPE: Purchase
CARD: AMERICAN EXPRESS
AUTH: 898418
ENTRY METHOD: C
ACCT#: *****3053
AID: A000000025010801
AUTHORIZATION MODE: ISSUER

	Amex	214.98
	CHANGE	0.00
	7.50% Tax	15.00
	TOTAL NUMBER OF ITEMS SOLD =	2
	06/19/24 12:46 98 22 63 730698	



99009802200532406191246

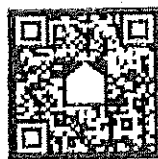
Hassle-Free Receiptless Returns

No receipt? No problem! Returns of unused items in original packaging will be fully refunded within 60 days (90 days if you're an Insider Perks member) with proof of purchase through your Insider Perks account, or credit card, or receipt and valid ID. If your purchase cannot be verified, you'll be issued a store credit based on the current price of the item(s).

Christmas merchandise returned after December 25 will be refunded for the current price of the item(s). We cannot provide exchanges or price changes, or accept returns on mattresses, or items marked "All Sales Final". Products delivered via PICKUP (our delivery partner) must be returned in-store.

We Are Hiring!

www.athome.com/careers
Sign up now!



Join our Insider Perks program to get 10% off your next visit, a birthday coupon, and hassle-free receiptless returns! Join for free at www.athome.com/insider-perks



11761 N. Main Street
JACKSONVILLE, Florida
32218

Thank you for shopping with us

TOTAL
\$722.70

Items	Price
Paver Base 1 Yard (8 x \$88.00)	\$704.00
99.00 Delivery Charge	\$99.00
SUBTOTAL	\$803.00
CART DISCOUNTS	
1 discount applied	-\$80.30
TOTAL	\$722.70

Transaction Record

Amex Purchase \$722.70
APPROVED
ACCT: 3053
AUTH
nl_3Pl.WhGp7RafRhgq02c3jV0Q
May 28, 2024, 04:32 PM
MID: 8260-147749
SOURCE: Manual Entry

Sold to: Jay Sorlano
jsorlano@gmsnf.com
+19043421441

May 28, 2024, 04:32 PM
Receipt: #7-3695

By completing my order I certify I have read and I agree
to the Terms & Conditions and Privacy Policy.

HEAD[®]

Penn

HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address
Middle Village CDD
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065
USA

Order acknowledgement

Order Number	Date
5103249010	05/24/2024
P.O. No.	Date
May Balls	
Requested Delivery Date	05/24/2024
Cancel Date	
Customer No.: 715220	
Order Placed By: R118	
Entered by: OMS3_CPIC	
Salesrep: ELLIS, JEFF	

We deliver according to the following conditions:
Terms of payment Credit Card preauth.
Terms of delivery: FOB PHOENIX, AZ
Shipped Via: FED EX GROUND (PPA)

Thank you for your order - this is your order acknowledgement.
Payment should only be made upon receipt of invoice.

Line.	Material-No.	Description	Quantity	Price	Price unit	Amount	Cur
000010	522102	PRO PENN MARATHON REGULAR-DUTY					
	Item	10					
		288 CA		3.46		996.48	USD
	Terms of payment	5% 30 2% 60 NET 61 days					
		288 CA		Day 05/24/2024			
000020	521930	Penn Control Plus 12B Polybag					
	Item	20					
		12 BAG		13.35		160.20	USD
	Terms of payment	5% 30 2% 60 NET 61 days					
		12 BAG		Day 05/24/2024			
000030	521920	PENN QST 60 - 12B POLYBAG					
	Item	30					
		12 BAG		13.00		156.00	USD
	Terms of payment	5% 30 2% 60 NET 61 days					
		12 BAG		Day 05/24/2024			
Total Number of Units			312				
Items total						1,312.68	USD
CC Discount						65.63-	USD
Final Amount						1,247.05	USD

For Return Authorization or Billing Inquiries: Please call (800) 289-7366



Order # 7080055296

CREATED:

Items Ordered

Reorder	Item	Item #	Price	Quantity	Subtotal
	Fargo 84053 Clear HDP Film - 1,500 Prints	84053	\$114.99	2	\$229.98
				Subtotal	\$229.98
				Shipping & Handling	\$0.00
				Grand Total	\$229.98

RE-ORDER ALL PRODUCTS

Order Information

Shipping Address

Jay Soriano
GMS LLC
370 OAKLEAF VILLAGE PKWY
Orange Park, Florida, 32065
United States
T: (904) 342-1441
E: manager@oakleafresidents.com

Shipping Method

FedEx - Super Saver

Billing Address

Jay Soriano
475 W Town Pl
St Augustine, Florida, 32092
United States
T: (904) 562-0249
E: jsoriano@govmgtsvc.com

Payment Method

Credit Card

ID Zone © 2006-2024




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA

Jay Sorlano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202049625703
Invoice Date: 05/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
David Ramsay
 2673666050

Invoice

Billing period starting: 05/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 · IONOS Expert					
1	Website Builder 05/25/2024-06/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



ORANGE PARK, FL #529
 6001 ARGYLE FOREST BLVD STE 35
 JACKSONVILLE, FL 32244-6127
 904-573-6515

Store: 529 Register: 2
 Date: 6/4/24 Time: 5:04 PM
 Ticket: 24117
 Salesperson: 69596 (Matthew L.)
 Customer ID: S05700030994433

Item	Qty	Price	Amount
LESLIES PERFECT WEEKLY 3L			
13144	1	58.19	58.19 E
LESLIES PERFECT WEEKLY 3L			
13144	6	58.19	349.14 E
Subtotal			407.33
Tax			0.00
Total\$			407.33

Amex Purchase 407.33
 Jun 04 2024 05:07 pm Trans# 24117

TRANSACTION RECORD

Card Number : *****3053
 Card Type : AMERICAN EXPRESS
 Card Entry : CHIP
 Trans Type : PURCHASE
 Amount : \$407.33

Auth # : 847847
 Sequence # : 000004
 Reference # : 00000004
 Term ID : 102
 Date : 24/06/04
 Time : 17:07:25

APPROVED

Application Label: AMERICAN EXPRESS
 AID: A000000025010801
 TVR: 000008000
 TC : 03D13974F1E1CF0F
 TSI: F800

PAT'S NURSERIES INC.
7060 HWY 17
FLEMING ISLAND, FL 32003931
9042842011

Order

Double Branch Community Development
District

Cashier: Becca
18-Jun-2024 12:31:24P

Transaction **643390**

4 Plant	\$780.00
1 ea @ \$195.00/ea	
2 Annual Tray	\$31.90
1 ea @ \$15.95/ea	
1 Bone Meal 20#	\$24.95
1 bg @ \$24.95/bg	
12 Plant	\$47.40
1 ea @ \$3.95/ea	
Total	\$884.25

SPLIT PAYMENT
CREDIT CARD SALE \$442.13
AMEX 3053

Retain this copy for statement validation

18-Jun-2024 12:32:28P
\$442.13 | Method: EMV
AMERICAN EXPRESS XXXXXXXXXXXX3053
JAY SORIANO
Reference ID: 417000873844
Auth ID: 829104
MID: *****5881
AID: A000000025010801
AthNtwkNm: AMEX

Any claims of sod or problems must be reported within 24 hours of purchase. Not responsible for damage while loading vehicle.



7J1ZCXVXTM5V4

Clover ID: WRXP3BA6DCGRA
Payment 7J1ZCXVXTM5V4

Clover Privacy Policy
<https://clover.com/privacy>

PAT'S NURSERIES INC.
7060 HWY 17
FLEMING ISLAND, FL 32003931
9042842011

Order

Double Branch Community Development
District

Cashier: Becca
18-Jun-2024 12:31:24P

Transaction **643391**

4 Plant	\$780.00
1 ea @ \$195.00/ea	
2 Annual Tray	\$31.90
1 ea @ \$15.95/ea	
1 Bone Meal 20#	\$24.95
1 bg @ \$24.95/bg	
12 Plant	\$47.40
1 ea @ \$3.95/ea	
Total	\$884.25

SPLIT PAYMENT
CREDIT CARD SALE \$442.12
AMEX 3053

Retain this copy for statement validation

18-Jun-2024 12:32:40P
\$442.12 | Method: EMV
AMERICAN EXPRESS XXXXXXXXXXXX3053
JAY SORIANO
Reference ID: 417000873861
Auth ID: 858742
MID: *****5881
AID: A000000025010801
AthNtwkNm: AMEX

Any claims of sod or problems must be reported within 24 hours of purchase. Not responsible for damage while loading vehicle.



ERFFMMT3BASFT

Clover ID: WRXP3BA6DCGRA
Payment ERFFMMT3BASFT

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PAT'S NURSERY, INC.
7060 HWY 17
FLEMING ISLAND, FL 320039317
9042842011

Order

Double Branch Community Development
District

Cashier: Trish
31-May-2024 2:13:56P

Transaction **642122**

1 Wholesale	\$105.00
30 ea @ \$3.50/ea	
1 Plant	\$131.40
12 ea @ \$10.95/ea	
1 Wholesale	\$144.00
12 ea @ \$12.00/ea	
1 Bone Meal 20#	\$24.95
1 bg @ \$24.95/bg	

Total \$405.35
CREDIT CARD SALE \$405.35
AMEX 3053

Retain this copy for statement validation

31-May-2024 2:16:12P
\$405.35 | Method: EMV
AMERICAN EXPRESS XXXXXXXXXXXX3053
JAY SORIANO
Reference ID: 415200819121
Auth ID: B64524
MID: *****5881
AID: A000000025010801
AthNtwkNm: AMEX

Any claims of sod or problems must be reported within 24 hours of purchase. Not responsible for damage while loading vehicle.



EWCYEV6CR4GHP

Clover ID: JFERSCEYQJ2WT
Payment EWCYEV6CR4GHP

Clover Privacy Policy

<https://clover.com/privacy>

PINCH A PENNY #242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222



STORE242@PINCHAPENNY.COM

STATEMENT

Jay Soriano
 370 oakleaf village parkway

Billing Period Start Date 05/10/24

orange park fl 32065

Client Code 2048

Billing Group: A-Due Upon Receipt

Date	INV	Transaction	Description	Amount										
5/10/2024	9364	Invoice	CHESTWICK CHLORINE BULK GAL. SODIUM HYPOCHLORITE Qty: 37.5 \$102.00	\$102.00										
5/10/2024	9365	Invoice	CHESTWICK REAGENTS TAYLOR RGT. #2 DPD 2 OZ Qty: 1 \$18.99 TAYLOR RGT. #1 DPD 2 OZ Qty: 1 \$16.99 TAYLOR RGT #4 PH INDCTR. 2 OZ Qty: 1 \$15.99	\$51.97										
5/10/2024	9366	Invoice	WILFORD REAGENTS TAYLOR RGT. #2 DPD 2 OZ Qty: 1 \$18.99 TAYLOR RGT. #1 DPD 2 OZ Qty: 1 \$16.99	\$35.98										
5/16/2024	9379	Invoice	Tile and Liner Cleaner (quantity 4) TILE & LINER CLEANER QT. Qty: 4 \$87.96	\$87.96										
5/24/2024	9415	Invoice	chems ALGAE EATER PLUS 1 GAL. Qty: 2 \$29.98 POOL PERFECT CONC. 3 LITER Qty: 2 \$119.98	\$149.96										
5/24/2024	9416	Invoice	21 jugs chlorine GAL. SODIUM HYPOCHLORITE Qty: 52.2 \$250.56	\$250.56										
5/24/2024		Credit Card Payment	80459234073	-\$678.43										
<table border="1"> <thead> <tr> <th>Current</th> <th>31-60 Days over due</th> <th>61-90 Days over due</th> <th>90+ Days over due</th> <th>Amount Due</th> </tr> </thead> <tbody> <tr> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> </tbody> </table>					Current	31-60 Days over due	61-90 Days over due	90+ Days over due	Amount Due	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Current	31-60 Days over due	61-90 Days over due	90+ Days over due	Amount Due										
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00										

Thank you

To ensure proper credit to your account, indicate amount paid and check number on slip, then detach and mail slip with your payment.

Client Info:
 jay soriano
 370 oakleaf village parkway
 orange park fl 32065

Billing Date 05/24/24 Client Code 2048 Amount Due \$0.00

Amount Paid

Check #

**** REPRINT ****

PIZZA HUT# 038661
9501 Crossh111 Blvd
Jacksonville, FL
(904)771-6480
SALE

Server: SHANNON Ticket #4
05/30/24 10:32 AM
A
*****3053
APPR CODE: 825984 Invoice #3

AMOUNT: 241.86
TIP: 25.00
Total: 266.86

I agree to pay above total amount
according to card issuer agreement.

Signature _____
SORIANO/JAY

Customer Copy

AMERICAN EXPRESS
Chip Read
AID: A000000025010801
Mode: ISSUER
TVR: 0000008000
TSI: E600
IAD: 06550103A02002
ARC: 00
SIGNATURE

Flip over for more!

Flip over for more!

Flip over for more!

Flip over for more!

**** REPRINT ****

PIZZA HUT# 041907
3460 Royal Pines
Middleburg, FL 32065
(641)484-6116
SALE

Server: TIFFANY Ticket #10
05/30/24 10:51 AM
A
*****3053
APPR CODE: 804844 Invoice #7

AMOUNT: 241.65
TIP: 25.00
Total: 266.65

I agree to pay above total amount
according to card issuer agreement.

Signature _____
SORIANO/JAY

Customer Copy

AMERICAN EXPRESS
Chip Read
AID: A000000025010801
Mode: ISSUER
TVR: 0000008000
TSI: E600
IAD: 06550103A02002
ARC: 00
SIGNATURE

over for more!

Flip over for more!

Flip over for more!

Flip over for more!

Flip over for more!

Flip over for more!

Flip over for more!

PIZZA HUT #041907
3460 Royal Pines
Middleburg, FL 32065
(641)484-6116
SALE

Server: HUTAMER Ticket #39
05/30/24 02:15PM
AX EXP: XX/XX Invoice #28
*****3053
APPR CODE: 206898

AMOUNT: 171.34
TIP: 10.00
Total: 181.34

I agree to pay above total amount
according to card issuer agreement.

Signature _____

Merchant Copy



CUSTOMER 321001760000
 DOUBLE BRANCH
 COMMUNITY
 DEVELOPMENT DISTRICT
 475 W TOWN PL
 ST. AUGUSTINE, FL 32092
 904-562-0249

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon- 7:00 AM - 5:00
 Fri: PM
 Sat: 8:00 AM - 12:00
 PM

INVOICE # 818020003021

DATE 04 Jun 2024

TIME 3:34 PM

STORE REP Daniel L.

SALES REP OPB-SALES
 JACKSONVILLE (8180)

METHOD Now

SHIP INFO

CUST PO# OAKLEAF

Item # / SAP #	Description	Qty	Unit Price	Amount
95-3300/1U 00349863	DURETHANE DTM NEUTRAL BASE • DURETHANE DTM NEUTRAL BASE COMP A • DURETHANE DTM COMP B	4	\$100.00	\$400.00
Comment: BLACK				
95-3301/1U 00422760	DURETHANE DTM WHITE KIT • DURETHANE DTM WHITE BASE - A • DURETHANE DTM COMP B	2	\$100.00	\$200.00
Comment: WHITE				
95-339/04 00336134	DURETHANE DTM COMP B	2	\$32.50	\$65.00

TERMS:
 Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

Item Subtotal	\$665.00
Discount/Fee Subtotal	\$665.00
Sales Tax	\$0.00
Total	\$665.00
Credit Card	\$665.00
Total Tendered	\$665.00
Pending Amount	\$0.00

BCard *****3053 AMEX AUTH#: 869526 Insert Tran Amt: \$665.00

Thank you for shopping at PPG!

Publix

Dakleaf Plantation Center
9518 Arroyo Forest Blvd
Jacksonville, FL 32222
Store Manager: Dawn Lawson
904-317-5755

Publix

Dak Leaf Commons
1075 Dakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Wes Williams
904-291-5108

ICE 16 LB		
5 @ 4.99	24.95	T F
PUB NAPK EVERYDAY	5.99	T
PUB NAPK EVERYDAY	5.99	T
PUB ULTRA PLATE		
8 @ 2 FOR 9.00	36.00	T
You Saved	18.32	
DUNKIN DONUTS GC	15.00	
Account #XXXXXXXXXXXX4639		
DUNKIN DONUTS GC	15.00	
Account #XXXXXXXXXXXX6885		
VISA \$25 GC	25.00	
Account #XXXXXXXXXXXX8641		
GIFT CARD SVC FEE	4.95	
VISA \$25 GC	25.00	
Account #XXXXXXXXXXXX9498		
GIFT CARD SVC FEE	4.95	
PUBLIX GIFT CARD	15.00	
Account #XXXXXXXXXXXX7344		
PUBLIX GIFT CARD	15.00	
Account #XXXXXXXXXXXX7336		
COLD STONE VAR	15.00	
Account #XXXXXXXXXXXX5352		
COLD STONE VAR	15.00	
Account #XXXXXXXXXXXX0561		

Order Total	222.63	
Sales Tax	5.47	
Grand Total	228.30	
Credit	Payment	228.30
Change	0.00	

Savings Summary
Special Price Savings 18.32

* Your Savings at Publix *
* 18.32 *

Receipt ID: 0128 5VP 031 770

PRESTO!
Trace #: 035883
Reference #: 05311/1609
Acct #: XXXXXXXXXXXX3054
Purchase American Express
Amount: \$228.30
Auth #: 601678

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Cindy



1169 5VP 016 673

ICE 16 LB		
6 @ 4.99	29.94	T F
COCKTAIL SHAKER	9.99	T
Order Total	39.93	
Sales Tax	2.99	
Grand Total	42.92	
Credit	Payment	42.92
Change	0.00	

Receipt ID: 1169 5VP 016 673

PRESTO!
Trace #: 019918
Reference #: 0854944127
Acct #: XXXXXXXXXXXX3053
Purchase American Express
Amount: \$42.92
Auth #: 811186

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Mel

05/30/2024 12:53 51169 R101 6673 00299

Join the Publix family!
Apply today at apply.publix.jobs.
We're an equal opportunity employer.

Publix Super Markets, Inc.



Recurring Statement

Account Information

Account Number: (904) 770-4650
 Statement Date: 06/02/2024
 Subscription Name: RingEX Standard™
 Document #: 13517726002

Bill To:
 Jay Soriano
 Oakleaf Plantation
 475 west town place ste 114
 St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges **\$176.89**

Your credit card ending in [8052] was charged \$176.89

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
06/02/2024 - 07/01/2024	RingEX Standard™ - Monthly Subscription Fee	\$0.00	1	\$0.00
06/02/2024 - 07/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
06/02/2024 - 07/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
06/02/2024 - 07/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
06/02/2024 - 07/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
06/02/2024 - 07/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
06/02/2024 - 07/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
06/02/2024 - 07/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
06/02/2024 - 07/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
06/02/2024 - 07/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
06/02/2024 - 07/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$41.99
Total Charged to Credit Card:				\$176.89



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3611
Fax 904-808-8883

INVOICE

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	CS189435
ORDER #	CS191403
DATE	06/07/24
PAGE	1 of 2



BILL TO

277867
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32066-4259

SHIP TO

194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927

CUSTOMER P/O NUMBER	SHIP VIA PRIORITY PICK	WRITTEN BY DEEJAY ADAMS(194)	ORDER DATE 06/07/24
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS 100% PREPAYMENT PICK-UP	DUE DATE
JOB / SHIP-TO NAME OAKLEAF VILLAGE PKWY	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-342-1441

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	CKY QTY	SHIP QTY	B/O	PRICE	EXTENSION
1	TAY-45-1002		R-0001-C 12/BX 2OZ #1 DPD REAGENT	EA	4	4	4	0	10.52	42.08
2	TAY-45-1003		R-0002-C 12/BX 2OZ #2 DPD REAGENT	EA	4	4	4	0	10.54	42.16
3	TAY-45-1019		R-0004-C 12/BX 2OZ PH INDICATOR SOLUTION	EA	4	4	4	0	7.60	30.40
4	PSL-40-0308	X	PS065B DELUXE SERIES REINFORCED POLY LEAF RAKE	EA	2	2	2	0	17.41	34.82

QTY	U/M	HM	UN ID#	PROPER SHIPPING NAME	HAZ CLASS	PACKING GROUP	LBS	ERG
2	EA	X	UN2468	Trichloroisocyanuric acid, dry	5.1	II	0.00	140
8	RGL-60-1350	X	47248940	REGAL 24/PLT 60# 3" CHLORINATED TABS (UW)	PL	WALL-A	178.00	356.00

** Weight: 108.00 lbs. **

QTY	U/M	HM	UN ID#	PROPER SHIPPING NAME	HAZ CLASS	PACKING GROUP	LBS	ERG
2	PL	X	UN2468	Trichloroisocyanuric acid, dry	5.1	II	108.00	140

194-ORANGE PARK-SCP DIST.
JACKSONVILLE, FL 32244-8927

06/07/24 15:16:19
Merch ID: 1017292
Trans ID: 1212894383

Credit Card Receipt
AMEX Sale

Card # XXXX-XXXX-XXXX-3053
Approval Code: 596312
Entry Method: SWIPE

Sale Amount \$505.46

Signature X
I AGREE TO PAY ABOVE TOTAL AMOUNT OF EACH CHARGE

LIST ACCORDING TO THE CARD ISSUER AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
ALL SALES ARE SUBJECT TO COMPANY CREDIT/RETURN
POLICY AT <http://scppool.com/sales-return-policy>

Continued

Give us feedback @ survey.walmart.com
Thank you! ID #: 77LTPD14TFT4



904-214-9411 Mar: SARA
1580 BRANNAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 DP# 000423 TE# 05 TR# 01282
ITEMS SOLD 6

TC# 6395 5285 3312 7618 2909



XTRA 24 BLK	007033019668	6.22 0
XTRA 24 BLK	007033019668	6.22 0
WSBL TIXROLL	086428100810	6.78 0
WSGL TIXROLL	086428100810	6.78 0
WSGL TIXROLL	086428100810	6.78 0
WSGL TIXROLL	086428100810	6.78 0

SUBTOTAL 39.56

TOTAL 39.56

AMEX TEND 39.56

AMERICAN EXPRESS *** **** ***3 063 I 0

APPROVAL # 832316

REF # 415100881121

TRANS ID - 00763855669323

RID A000000025010801

AND EAB6FA3E7F6A78FE

TERMINAL # 5010806

*NO SIGNATURE REQUIRED

06/30/24 11:15:13

CHANGE DUE 0.00

06/30/24 11:15:23

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Thank you! ID #: YTM41X14TF2G



904-214-9411 MariSARA
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068
ST# 03308 OP# 000021 TE# 14 TR# 00579
ITEMS SOLD 4
TC# 5196 8922 6536 0843 0870 7



PF HELIX	001112026409	59.00 0
MPT CF TBL	696967660100	34.88 0
REDUCED TO CLEAR	WAS 36.66	
SITE MERCH	697463136033	27.49 0
REDUCED TO CLEAR	WAS 36.66	
SITE MERCH	697463136033	27.49 0
	SUBTOTAL	148.86
	TOTAL	148.86
	AMEX TEND	148.86

AMERICAN EXPRESS *** ** 053 I 0
APPROVAL # 819666
REF # 417200876143
TRANS ID - 011151133341077
AID 8000000025010801
ARC 36816EDA2510EA28
TERMINAL # 80010109
*NO SIGNATURE REQUIRED

06/20/24 13:31:30
CHANGE DUE 0.00
06/20/24 13:32:14
CUSTOMER COPY



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Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2437

Invoice Date: 7/31/24

Due Date: 7/31/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 7/21/24		89.16	89.16
34.600.538.6200 (DB Repair and Replacements) -Statement Closing Date 7/21/24		896.11	896.11
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 7/21/24		471.32	471.32

RECEIVED
SEP 20 2024
BY: _____

Total \$1,456.59

Payments/Credits \$0.00

Balance Due ~~\$1,456.59~~

\$560.48

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date ~ July 21, 2024

Totals by GI

Double Branch: \$1,456.59

2.320.572.4100 (DB Phones) – \$89.16

2.320.572.5100 (DB Office Supplies) – \$471.32

34.600.538.6200 (DB Repair and Replacements) - \$896.11

Middle Village: ~~\$4934.18~~ 2862.28

2.330.572.4100 (MV Phones) – \$89.16

2.310.513.49300 (MV Office Supplies) – \$471.32

34.600.538.64000 (MV repair & replacements) – \$1,319.48

2.310.513.49300 (MV Permits/Licenses) – \$75.00

2.330.572.34400 (MV Tennis Maintenance) - \$847.32

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – July 21, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
6/25/2024	DBPR	75	Permits/Licenses	2.310.513.49300	75			75
6/26/2024	Staples	454.94	Office Supplies	2.330.572.51000	227.47	2.320.572.5100	227.47	454.94
6/26/2024	Joanne Stores	6.45	Repair and Replacement			034.600.538.621	6.45	6.45
6/27/2024	landlionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
6/27/2024	Harbor Freight	349.31	Repair and Replacement	34.600.538.64000	174.66	034.600.538.621	174.65	349.31
6/27/2024	Amazon	35.55	Repair and Replacement			034.600.538.621	35.55	35.55
6/28/2024	PPG	270	Repair and Replacement	34.600.538.64000	135	034.600.538.621	135	270
6/29/2024	Amazon	506.3	Repair and Replacement	34.600.538.64000	253.15	034.600.538.621	253.15	506.3
7/2/2024	SCP	47.12	Repair and Replacement	34.600.538.64000	23.56	034.600.538.621	23.56	47.12
7/2/2024	RingCentral	178.32	Phones	2.330.572.4100	89.16	2.320.572.4100	89.16	178.32
7/3/2024	SUNF	283.96	Repair and Replacement	34.600.538.64000	141.98	034.600.538.621	141.98	283.96
7/5/2024	Pinch-a-Penny	59.96	Repair and Replacement	34.600.538.64000	59.96			59.96
7/8/2024	landlionos	22.4	Office Supplies	2.330.572.51000	11.2	2.320.572.5100	11.2	22.4
7/11/2024	VistaPrint	46.2	Office Supplies	2.330.572.51000	23.1	2.320.572.5100	23.1	46.2
7/12/2024	Walmart	415.1	Office Supplies	2.330.572.51000	207.55	2.320.572.5100	207.55	415.1
7/15/2024	EarthSource	547.18	Repair and Replacement	34.600.538.64000	547.18			547.18
7/16/2024	EarthSource	458.1	Repair and Replacement	34.600.538.64000	458.1			458.1
7/16/2024	EarthSource	-547.18	Repair and Replacement	34.600.538.64000	-547.18			-547.18
7/16/2024	HeadPenn	513.8	Tennis Maintenance	2.330.572.34400	513.8			513.8
7/18/2024	PPG	52.7	Repair and Replacement			034.600.538.621	52.7	52.7
7/18/2024	HeadPenn	163.12	Tennis Maintenance	2.330.572.34400	163.12			163.12
7/19/2024	Harbor Freight	146.14	Repair and Replacement	34.600.538.64000	73.07	034.600.538.621	73.07	146.14
7/20/2024	HeadPenn	170.4	Tennis Maintenance	2.330.572.34400	170.4			170.4
Totals		\$4,258.87			\$2,802.28		\$1,456.59	\$4,258.87




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. • Suite 400
Philadelphia, PA 19103 • USA

Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202049868410
Invoice Date: 06/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
David Ramsay
 2673666050

Invoice

Billing period starting: 06/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - IONOS Expert					
1	Website Builder 06/25/2024-07/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



IONOS Inc.
 2 Logan Square, 100 N 18th St., Suite 400
 Philadelphia, PA 19103
 USA

2 Logan Square, 100 N 18th St. · Suite 400
 Philadelphia, PA 19103 · USA

Jay Soriano
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065-4259
 UNITED STATES

Invoice: 202050258882
Invoice Date: 07/07/2024
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
 David Ramsay
 ☎ 2673666050

Invoice

Billing period starting: 07/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - IONOS MyWebsite Creator+					
1	Basic Fee 07/06/2024-08/06/2024	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer Discount for line-item 1	Special Offer		\$0.00	\$-5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
 Please refer to your Help Center or log in to my.ionos.com for further information.

Final Details for Order #113-6959652-5963404

[Print this page for your records.](#)

Order Placed: June 27, 2024
Amazon.com order number: 113-6959652-5963404
Seller's order number: 15310623
Order Total: \$35.55

Shipped on June 27, 2024

Items Ordered

1 of: *Pentair 08417-0005 White Cover Plate Replacement Adjustable Floor Inlet Fittings*
Sold by: Vooml Supply (seller profile)
Supplied by: Other

Price
\$34.85

Condition: New

Shipping Address:

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Credit Card transactions

Item(s) Subtotal:	\$34.85
Shipping & Handling:	\$0.00
Amazon Discount:	-\$1.78

Total before tax:	\$33.07
Estimated tax to be collected:	\$2.48

Grand Total:	\$35.55
AmericanExpress ending in 3053: June 27, 2024: \$35.55	

To view the status of your order, return to Order Summary.

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English

United States

United Kingdom

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Final Details for Order #113-8166332-6873839

[Print this page for your records.](#)

Order Placed: June 27, 2024
Amazon.com order number: 113-8166332-6873839
Order Total: \$506.30

Shipped on July 1, 2024

Items Ordered **Price**
1 of: Southeastern 5 Pack Swimming Pool Deck Drain Rectangular Grate 2x4 with Screws Replacement for Hayward(R) \$10.99
SP10198A
Sold by: PoolAccessoryCo (seller profile)
Supplied by: PoolAccessoryCo (seller profile)

Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
FREE Shipping

Shipped on June 30, 2024

Items Ordered **Price**
1 of: fitnessandfun 33' Huge Inflatable Movie Screen Outdoor Incl Blower - Seamless Front and Rear Projection - Portable Blow Up Projector Screen for Churches, Grand Parties, Backyard Pool Fun(33 feet) \$459.99
Sold by: lush life (seller profile)
Supplied by: lush life (seller profile)

Condition: New

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
FREE Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Credit Card transactions

Item(s) Subtotal:	\$470.98
Shipping & Handling:	\$25.33
Free Shipping:	-\$25.33

Total before tax:	\$470.98
Estimated tax to be collected:	\$35.32

Grand Total:	\$506.30

AmericanExpress ending in 3053; July 1, 2024: \$506.30

Give us feedback @ survey.walmart.com
Thank you! ID #:7TMFPF14TQZY



904-214-9411 Mr: SARA
1680 BRANAN FIELD RD
MIDDLEBURG FL 32068
ST# 03308 OP# 000239 TE# 68 TR# 02423
ITEMS SOLD 13
TC# 6867 9773 6972 1665 9184 B



952SUPERCOMB	088989482465	131.00	0
PAPER CLIPS	084410605717	1.27	0
PAPER CLIPS	084410605717	1.27	0
PAPER CLIPS	084410605716	1.64	0
PAPER CLIPS	084410605716	1.64	0
ROUND LABELS	007278206765	1.96	0
ROUND LABELS	007278206765	1.96	0
BIC 4PK TAPE	007033080589	6.94	0
BIC 4PK TAPE	007033080589	6.94	0
BIC 4PK TAPE	007033080589	6.94	0
BIC HL 4	007033032318	2.27	0
BIC HL 4	007033032318	2.27	0
SUBTOTAL		165.10	

PRODUCT SERIAL # 1H84120Y9D			
HP 15.6	019719261429		
SUBTOTAL		249.00	0
TOTAL		415.10	
AMEX TEND		415.10	

AMERICAN EXPRESS ***
APPROVAL # 806480
REF # 419400664650
TRANS ID - 012442189820061
AID A000000026010801
PAC 47F605DB2438D72B
TERMINAL # 3C011100
*NO SIGNATURE REQUIRED

07/12/24 12:56:18
CHANGE DUE 0.00
07/12/24 12:56:30
CUSTOMER COPY

***** RETURN & EXCHANGE POLICY *****
Electronics may be returned
for refund or exchange with receipt
WITHIN 30 days



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State of Florida
Department of Business and Professional Regulation
2601 Blair Stone Road
Tallahassee, FL 32399

Online Payment Summary

Amount Paid: \$75.00
Payment Method: American Express
Validation Number: 238966850
Batch Trace Number 6367435

Application Number / Misc Charge	License Type Description	Board / Applicant Name License Number	Fee	Trace Number
2101-1293347	Elevator Renew	PLANTATION OAKS License #86778	\$75.00	29361661

Earth Source

ORDER #3989

Thank you for your purchase!

Hi Jay, we're getting your order ready for delivery.

Delivery information: Per Trip Basis

Order summary



Paver Base × 5
1 Yard

\$440.00

Subtotal	\$440.00
Shipping	\$69.00
Taxes	\$38.18
Total	\$547.18 USD

Customer information

Shipping address

Jay Soriano
GMS llc
845 Oakleaf Plantation Parkway
Orange Park FL 32065
United States

Billing address

Jay Soriano
GMS llc
475 west town place
St. Augustine FL 32092
United States

Payment

ending with 3053

Shipping method

Local Delivery

Earth
Source

ORDER #3996

Thank you for your purchase!

Hi Jay, we're getting your order ready for delivery.

Delivery information: Per Trip Basis

Order summary



Paver Base x 5
Yard

\$440.00

Subtotal	\$389.10
Shipping	\$69.00
Taxes	\$0.00
Total	\$458.10 USD

Customer information

Shipping address

GMS llc
845 Oakleaf Plantation Parkway
Orange Park FL 32065

Billing address

GMS llc
475 west town place
St. Augustine FL 32092

Payment

ending with 3053

Shipping method

Local Delivery

HARBOR FREIGHT

QUALITY TOOLS LOWEST PRICES

ORANGE PARK FL #3542
1241 Blandins Blvd Ste. 39
Orange Park, FL 32065
Telephone: (904) 385-5253

SALE

Customer Name: Jay Soriano
Customer Number: 888002359461

60584 TARP MESH 12 X 20	\$54.99
60577 TARP MESH 8' X 10'	\$26.99
60577 TARP MESH 8' X 10'	\$26.99
60577 TARP MESH 8' X 10'	\$26.99

Subtotal	\$135.96
Sales Tax 0.000%	\$10.18
Total	\$146.14

American Express \$146.14
Card No. XXXXXXXXXXXX3053
Expiration Date XX/XX
Auth. No. 837770

AMERICAN EXPRESS

Chip Read
Signature Verified
Mode: Issuer
AID: A000000025010801
TVR: 0000008000
IAD: 0665010360A002
TSI: F800
ARC: 00

Please Retain for Your Records

Store: 03542 Reg: 04 Tran: 018424
Date: 7/19/2024 2:43:57 PM Assoc: XXXXXX
Ticket: 0418424

Item(s) Sold: 4
Item(s) Returned: 0

Anthony served you today.
Thank you for stopping at
ORANGE PARK FL #3542

Proof of Purchase Required for Returns/
Exchanges Within 90 Days of Purchase.

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or Text TOOLS to 34648



HARBOR FREIGHT

QUALITY TOOLS LOWEST PRICES

ORANGE PARK FL #3542
1241 Blanding Blvd Ste. 39
Orange Park, FL 32065
Telephone: (904) 385-5253

SALE

Customer Name: Jay Soriano
Customer Number: 888002359461

63054 10FT X 20FT PORTABLE CAR CANS \$144.99
60582 TARP MESH 8 X 16 \$34.99
60584 TARP MESH 12 X 20 \$59.99
60584 TARP MESH 12 X 20 \$59.99
60577 TARP MESH 8' X 10' \$24.99

Subtotal \$324.95
Sales Tax 0.000% \$24.36
Total \$349.31

American Express \$349.31
Card No. XXXXXXXXXXXX3053
Expiration Date XX/XX
Auth. No. 882634

AMERICAN EXPRESS
Chip Read
Signature Verified
Mode: Issuer
AID: A000000025010801
TVR: 000008000
IAD: 06550103602002
TSI: F800
ARC: 00

Please Retain for Your Records

Store: 03542 Reg: 02 Tran: 012340
Date: 6/27/2024 12:02:42 PM Assoc: XXXXXX
Ticket: 0212340

Item(s) Sold: 5
Item(s) Returned: 0

Jonathan served you today.
Thank you for shopping at
ORANGE PARK FL #3542

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Exchanges Within 90 Days of Purchase.

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or Text TOOLS to 34648



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice				5193718858			
Billing Date	Shp. Date	Order Date	Requested Date				
07/15/2024	07/15/2024	07/10/2024	07/10/2024				
Terms			Due Date				
Credit Card preauth.							
Order No.	P.O. Number		Order Entered By:				
5103264872	Andy 7/10		OMS3_CPIC				
Salesrep:			ELLIS, JEFF				
Order Placed By:			R116				

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

125646 24071014741501

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
281414	Velocity MLT (200m reel)	16 BK	1 ROL	121.00	8.000	111.32	111.32
	Item 20						
281414	Velocity MLT (200m reel)	16 NT	1 ROL	121.00	8.000	111.32	111.32
	Item 20						
234302	Instinct MP 2022	U 30	2 PC	115.00	0.000	70.00	140.00
	Item 30						
285651	Prime Tour 50 pcs clear Poly	BK	1 PAC	51.00	8.000	46.92	46.92
	Item 40						
285651	Prime Tour 50 pcs clear Poly	MI	1 PAC	51.00	8.000	46.92	46.92
	Item 40						
285651	Prime Tour 50 pcs clear Poly	WH	1 PAC	51.00	8.000	46.92	46.92
	Item 40						

Total Number of Units 7

Shipping Information

Packing Slip, BOL: 5183573803
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 6.850 LB 3.107 KG

Box Tracking Number

289180170463050

Total Number of Cartons 1

Items total	503.40	USD
Freight Charge	10.40	USD
Final amount	513.80	USD
Charged to your American Express *****052	513.80	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
 306 South 45th Avenue
 Phoenix, AZ 85043-3913

Invoice		5193719827	
Billing Date 07/17/2024	Ship Date 07/17/2024	Order Date 07/10/2024	Requested Date 07/10/2024
Terms Credit Card preauth.			Due Date
Order No. 5103264872	P.O. Number Andy 7/10		Order Entered By: OMS3_CPIC
Salesrep: ELLIS, JEFF Order Placed By: R118			

Sold-to address

Middle Village CDD
 DBA Oakleaf Plantation
 475 Town Place West Ste 114
 SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
 Oakleaf Plantation
 370 Oakleaf Village Pwky
 ORANGE PARK FL 32065

Authorization no.:

126926 24071515029726

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
281234	Hawk Touch (200 m reel) Item 10	17 AN	1 ROL	166.00	8.000	152.72	152.72
Total Number of Units			1				

Shipping Information

Packing Slip, BOL: 5183575109
 Shipping Terms: FOB Origin
 Shipment Origin: BALTIMORE MD
 Shipped Via: FED EX GROUND (PPA)
 Gross Weight: 1.450 LB 0.658 KG

Box Tracking Number
 289180170468536

Total Number of Cartons 1

Items total	152.72	USD
Freight Charge	10.40	USD
Final amount	163.12	USD
Charged to your American Express *****052	163.12	USD
Balance Due	0.00	USD

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 This site allows you to see current stock of goods, place orders,
 track orders, and check invoices 24 hours a day!
 To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Invoice		5193721335	
Billing Date 07/19/2024	Ship Date 07/19/2024	Order Date 07/18/2024	Requested Date 07/18/2024
Terms Credit Card preauth.			Due Date
Order No. 5103267555	P.O. Number Speed MP Demos		Order Entered By: OMS3_CPIC
Salesrep: Order Placed By: R118		ELLS, JEFF	

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

167844 24071815234984

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
236084	Speed MP LEGEND 2024 - DEMO Item 10	U 30	2 PC	176.00	0.000	80.00	160.00
281702	Lynx Tour Seeding (s-NO CHAR 17 BK) Item 11		2 PC		0.000		
Total Number of Units		4					

Shipping Information
Packing Slip, BOL: 5183576609
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 2.600 LB 1.179 KG

Box Tracking Number
289180170477583

Total Number of Cartons 1

Items total	160.00	USD
Freight Charge	10.40	USD
Final amount	170.40	USD
Charged to your American Express *****052	170.40	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

JOANN

6001 ARGYLE FOREST BLVD STE 11
JACKSONVILLE, FL 32244-6127
904-317-0250

Ticket: 140382 Cashier: 862395
Date: 6/26/24 Time: 2:22 PM
Store: 1925
Register: 11

Customer: Joann Joann

Item	Qty	Price	Amount
PLAC SWK COCD LINER COCD ROLL 36IN			
19722388	1	19.99	6.00
Sale 70% off			(13.99)

Subtotal	6.00
County/Parish	0.09
State	0.36
Total	6.45

American Express 6.45

*****3053

Auth #: 809528

Transaction Type: Sale

Auth Time: 2:22 PM

***** PURCHASE *****
APPROVED

Total: \$6.45

Card Type: AMEX
Card Entry: CHIP
Acct #: *****3053
Approval Code: 809528

***** EMV PURCHASE *****

App Label: AMERICAN EXPRESS

Mode: Issuer

ATD: A000000025010801

TVR: 000008000

IAD: 0655010360A002

TSI: F800

ARC: 00

AC: AD211F601B01607A

CVM: SE0300

Change 0.00

You have saved 13.99

Sold Item Count = 1

Did our service measure up? Tell us!
joann.com/storesurvey



Customer Copy

PINCH A PENNY #242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222



STORE242@PINCHAPENNY.COM

STATEMENT

Jay Soriano
 370 oakleaf village parkway

Billing Period Start Date 05/10/24

orange park fl 32065

Client Code 2048

Billing Group: A-Due Upon
 Receipt

Date	INV	Transaction	Description	Amount										
5/10/2024	9364	Invoice	CHESTWICK CHLORINE BULK GAL SODIUM HYPOCHLORITE Qty: 37.5 \$102.00	\$102.00										
5/10/2024	9365	Invoice	CHESTWICK REAGENTS TAYLOR RGT. #2 DPD 2 OZ Qty: 1 \$18.99 TAYLOR RGT. #1 DPD 2 OZ Qty: 1 \$16.99 TAYLOR RGNT #4 PH INDCTR. 2 OZ Qty: 1 \$15.99	\$51.97										
5/10/2024	9366	Invoice	WILFORD REAGENTS TAYLOR RGT. #2 DPD 2 OZ Qty: 1 \$18.99 TAYLOR RGT. #1 DPD 2 OZ Qty: 1 \$16.99	\$35.98										
5/16/2024	9379	Invoice	Tile and Liner Cleaner (quantity 4) TILE & LINER CLEANER QT. Qty: 4 \$87.96	\$87.96										
5/24/2024	9415	Invoice	chems ALGAE EATER PLUS 1 GAL. Qty: 2 \$29.98 POOL PERFECT CONC. 3 LITER Qty: 2 \$119.98	\$149.96										
5/24/2024	9416	Invoice	21 jugs chlorine GAL SODIUM HYPOCHLORITE Qty: 52.2 \$250.56	\$250.56										
5/24/2024		Credit Card Payment	80459234073	-\$678.43										
6/5/2024	9577	Invoice	Chlorine Chestwick GAL SODIUM HYPOCHLORITE Qty: 42.5 \$204.00	\$204.00										
6/6/2024	9587	Invoice	chem ALGAE EATER PLUS 1 GAL. Qty: 4 \$59.96	\$59.96										
6/6/2024	9588	Invoice	chlorine Cheswick GAL SODIUM HYPOCHLORITE Qty: 30 \$81.60	\$81.60										
<table border="1"> <thead> <tr> <th>Current</th> <th>31-60 Days over due</th> <th>61-90 Days over due</th> <th>90+ Days over due</th> <th>Amount Due</th> </tr> </thead> <tbody> <tr> <td>\$345.56</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$345.56</td> </tr> </tbody> </table>					Current	31-60 Days over due	61-90 Days over due	90+ Days over due	Amount Due	\$345.56	\$0.00	\$0.00	\$0.00	\$345.56
Current	31-60 Days over due	61-90 Days over due	90+ Days over due	Amount Due										
\$345.56	\$0.00	\$0.00	\$0.00	\$345.56										

Thank you

To ensure proper credit to your account, indicate amount paid and check number on slip, then detach and mail slip with your payment.



CUSTOMER 32100176000
 DOUBLE BRANCH
 COMMUNITY
 DEVELOPMENT DISTRICT
 475 W TOWN PL
 ST. AUGUSTINE, FL 32092
 904-562-0249

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon: 7:00 AM - 5:00 PM
 Fri: PM
 Sat: 8:00 AM - 12:00 PM

INVOICE # 818020003338

DATE 28 Jun 2024

TIME 2:10 PM

STORE REP Daniel L.

SALES REP OPB-SALES
 JACKSONVILLE (8180)

METHOD Now

SHIP INFO

Item # / SAP #	Description	Qty	Unit Price	Amount
95-3301/1U 00422700	DURETHANE DTM WHITE KIT • DURETHANE DTM WHITE BASE - A • DURETHANE DTM COMP B	2	\$100.00	\$200.00 *
95-339/04 00338134	DURETHANE DTM COMP B	2	\$35.00	\$70.00 *

TERMS:

Items marked with an asterisk (*) are exempt from sales tax. Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

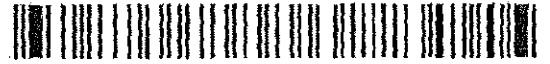
Item Subtotal	\$270.00
Discount/Fee Subtotal	\$270.00
Sales Tax	\$0.00
Total	\$270.00
Credit Card	\$270.00
Total Tendered	\$270.00
Pending Amount	\$0.00

BCard *****3053

AMEX AUTH#: 803416

Insert Tren Amt: \$270.00

Thank you for shopping at PPG!



CUSTOMER 32100176000
 DOUBLE BRANCH
 COMMUNITY
 DEVELOPMENT DISTRICT
 475 W TOWN PL
 ST. AUGUSTINE, FL 32092
 904-562-0249

SHIP INFO
CUST PO# PICKLEBALL

STORE #8180
 445 PARK STREET,
 JACKSONVILLE, FL 32204

EMAIL PAF8180@ppg.com

PHONE 904-353-4446

HOURS
 Sun: Closed
 Mon- 7:00 AM - 5:00 PM
 Fri: PM
 Sat: 8:00 AM - 12:00 PM

INVOICE # 818020003559

DATE 18 Jul 2024

TIME 2:39 PM

STORE REP Daniel L.

SALES REP OPB-SALES
 JACKSONVILLE (8180)

METHOD Now

Item # / SAP #	Description	Qty	Unit Price	Amount
4-4220XI/01 00395809	PP PCRET CCC LTX MTB 4-4220XI B100	1	\$52.70	\$52.70 *

Comment: PICKLEBALL PURPLE

TERMS:

Items marked with an asterisk (*) are exempt from sales tax. Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

Item Subtotal	\$52.70
Discount/Fee Subtotal	\$52.70
Sales Tax	\$0.00
Total	\$52.70
Credit Card	\$52.70
Total Tendered	\$52.70
Pending Amount	\$0.00

BCard *****3053

AMEX AUTH#: 822665

Insert Tran Amt: \$52.70

Thank you for shopping at PPG



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 07/02/2024
Subscription Name: RingEX Standard™
Document #: 13841302002

Bill To:
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges

\$178.32

Your credit card ending in [8052] was charged \$178.32.
This charge will appear as "RINGCENTRAL, INC" on your credit card statement.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
07/02/2024 - 08/01/2024	RingEX Standard™ - Monthly Subscription Fee	\$0.00	1	\$0.00
07/02/2024 - 08/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
07/02/2024 - 08/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
07/02/2024 - 08/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
07/02/2024 - 08/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
07/02/2024 - 08/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
07/02/2024 - 08/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
07/02/2024 - 08/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
07/02/2024 - 08/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
07/02/2024 - 08/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
07/02/2024 - 08/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$43.42
Total Charged to Credit Card:				\$178.32



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	CS187286
ORDER #	CS188859
DATE	05/07/24
PAGE	1 of 1



BILL TO

277667
DOUBLE BRANCH CDD
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259

SHIP TO

194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927

CUSTOMER P/O NUMBER	SHIP VIA PRIORITY PICK	WRITTEN BY DEEJAY ADAMS(194)	ORDER DATE 05/07/24
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 06/06/24
JOB / SHIP-TO NAME OAKLEAF VILLAGE PKWY	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-342-1441

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	HPP-201-2018		HH1506 STANDARD DEBRIS BAG	EA	1	1	1	0	36.86	36.86
2	SPG-40-0000		25600-006-000 ORANGE DE SCOOP	EA	1	1	1	0	10.26	10.26



PLACARDS SUPPLIED-YES___ NO___ REFUSED___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
47.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.12

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: DEEJAY ADAMS(194)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277667 Cust Name: DOUBLE BRANCH CDD
Inv#: CS187286 Invoice Date: 05/07/24 Invoice Amount: \$47.12



WARNING: Cancer and Reproductive Harm - www.p65warnings.ca.gov

Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0594

Staples

2205 Kingeley Blvd. Suite A
Orange Park, FL 32073
904-272-0973

Sale

Store: 1066 Register: 1
Date: 6/26/24 Time: 3:04 PM
Transaction: 4234 Cashier: 3021028

REWARD NUMBER: 6065104965

Qty	Item	Price	Amount
1	SCISSOR 4FT USBC-C		
1	032991073578	24.99	24.99 E
1	HONEYWELL KEY TAG		
1	814113015697	13.99	13.99 E
1	BROTHER DR20 DRUM		
1	012502642627	159.99	159.99 E
1	BROTHER T1800 HI-Y		
1	012502642503	155.99	155.99 E
1	TRU RED 20/92 TORX		
1	718103351829	49.99	49.99 E
1	TRU RED 20/92 TORX		
1	718103351829	49.99	49.99 E

Subtotal 454.94
FLORIDA 7.5% 0.00

Total 454.94

AMERICAN EXPRESS USD\$454.94
Card No. : XXXXXXXXXXXX3055 [C]
Chip Read
Auth No. : 893176
Mode.: Issuer
AID.: A000000025010801
IVR.: 0000008300
IAD.: 0655010360200?
YSI.: F800
ARC.: 3030



ORDER SF-44701

7/3/24

Thank you for your purchase!

Hi Jay, we're preparing your order.

Please allow up to 3 business days for your order to be shipped.

Order summary

SunF A021 Tires - 20x10-10 × 4	\$283.96
Subtotal	\$283.96
Shipping	\$0.00
Taxes	\$0.00
Total	\$283.96 USD

Customer information

Shipping address

GMS llc
370 Oakleaf Village Parkway
Orange Park FL 32065

Billing address

GMS llc
475 west town place
St. Augustine FL 32092

Order Confirmation

Thanks for your order, Jay.

We're processing it now and we will let you know when it's on its way.

Expected delivery: **Friday, July 19, 2024**



Order details

Order number

VP_24SZX3TJ

Order date

Thursday, July 11, 2024

Speed

Priority

Shipping address

Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259

Billing address

Jay Soriano
475 W Town Pl
St Augustine, FL 32092

Order summary

Standard Business Cards ~~\$39.99~~ \$29.99
Quantity: 250
Expected delivery: Fri, July 19

Subtotal	\$39.99
Savings NEW25	-\$10.00
Shipping: Priority	\$12.99
Tax	\$3.22
Total	\$46.20

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2450
Invoice Date: 9/24/24
Due Date: 9/24/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through September 21, 2024 2.300.369.103	19	25.00	475.00
RECEIVED SEP 24 2024 BY: _____			
Total			\$475.00
Payments/Credits			\$0.00
Balance Due			\$475.00

9/24/24
COT

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
19	Facility Event Staff	\$ 25.00	\$ 475.00

Covers Period End: September 21, 2024

Amenities Revenue # 2.300.369.103

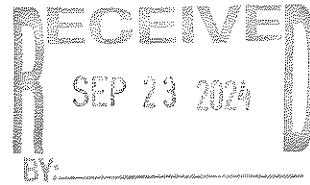
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - JENNIFER COCHMAN
Date: September 23, 2024 at 7:21 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mjiles@gmsnf.com, Alison Mossing amossing@gmstnn.com



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – SEPTEMBER 14, 2024
 - RESIDENT – JENNIFER COACHMAN
 - ADDRESS – 407 BAYRIDGE COURT, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(3450):
 - DATED: 6/6/24
 - SEQ#: 4
 - BATCH#: 1140
 - INVOICE#: 4
 - APPROVAL CODE: 052322
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office September 19, 2024, and October 4, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

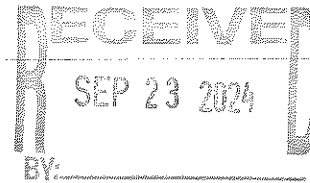
Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - LINDA COULTER
Date: September 23, 2024 at 7:32 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – CLUBROOM (OVCR) (SATURDAY) 7:00 P.M. to 11:00 P.M.
 - DATE OF VENUE – SEPTEMBER 14, 2024
 - RESIDENT – LINDA COULTER
 - ADDRESS – 3525 OLD VILLAGE DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via CHECK drawn on NAVY FEDERAL CU:
 - DATED: 3/7/24
 - CHECK#: 1921
 - DEPOSITED: 3/11/24
 - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office September 19, 2024, and October 4, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.



Invoice

Date
Invoice#

10/1/2024
131295624956

1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	10/21/2024
PO #	

Bill To
Oakleaf Village/Double Branch 475 West Town Place Ste 114 St Augustine FL 32092

Ship To
Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

Item	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	\$3,172.29
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	\$108.18

Subtotal \$3,280.47

Tax \$0.00

Total \$3,280.47

Amount Paid/Credit Applied \$0.00

Balance Due \$3,280.47

RECEIVED
SEP 23 2024
BY: _____



131295624956

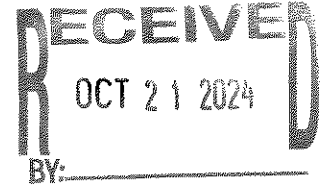


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - CHRISTOPHER VANCE
Date: October 21, 2024 at 5:12 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – CLUBROOM (OVCR) - (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – OCTOBER 19, 2024
 - RESIDENT – CHRISTOPHER VANCE
 - ADDRESS – 604 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA (6413):
 - DATED: 8/15/24
 - SEQ#: 3
 - BATCH#: 1207
 - INVOICE#: 3
 - APPROVAL CODE: 053871
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office October 25, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Clay County Sheriff's Office
 901 N. Orange Ave.
 Green Cove Springs, FL, 32043

General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
OAKLEAF PLANTATION CDD	09/30/2024	502	\$0.00	10/15/2024	\$1,010.00

PAST DUE AMOUNT	ACCOUNT BALANCE
\$865.00	\$1,010.00

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN SEPTEMBER 2024	150.00	\$5.000000	EACH	\$750.00	\$0.00	\$0.00	\$750.00
OFF DUTY SCHEDULING FEE	1.00	\$260.000000	EACH	\$260.00	\$0.00	\$0.00	\$260.00

Invoice Total:	\$1,010.00
----------------	------------

\$375.00 + \$130.00 = \$505.00

RECEIVED
 OCT 08 2024
 BY: _____

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Clay County Sheriff's Office
 901 N. Orange Ave.
 Green Cove Springs, FL, 32043

General Invoice

Remit Portion

Invoice Date	09/30/2024
Invoice Number	502
Customer Number	30
Amount Paid	
Due Date	10/15/2024
Invoice Total Due	\$1,010.00

OAKLEAF PLANTATION CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK, FL 32065

Please include Customer Number and make checks payable to: Clay County Sheriff's Office

INVOICE



Customer	Double Branch Community Development District
Acct.#	282
Date	08/23/2024
Customer Service	Kristina Rudez
Page	1 of 1

Double Branch Community Development District
 c/o Governmental Management Services
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Payment Information	
Invoice Summary	\$ 1,255.00
Payment Amount	
Payment for	Invoice#24660
WC100124544	

Thank You

Please detach and return with payment



Customer: Double Branch Community Development District

Invoice	Effective	Transaction	Description	Amount
24660	10/01/2024	Renew policy	Policy #WC100124544 10/01/2024-10/01/2025 FIA WC Workers Compensation - Renew policy TRIA & Expense Constant - Renew policy Due Date: 8/23/2024	1,082.00 173.00
				Total
				\$ 1,255.00

OCT 09 2024

Thank You

*FOR PAYMENTS SENT OVERNIGHT:
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349*

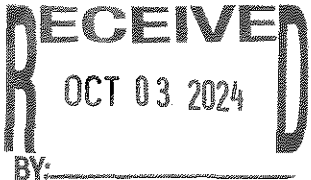

Remit Payment To: Egis Insurance Advisors P.O. Box 748555 Atlanta, GA 30374-8555	(321)233-9939 scllmer@egisadvisors.com	Date
		08/23/2024

Governmental Management Services, LLC
1001 Bradford Way
Kingson, TN 37763

Invoice

Invoice #: 2452
Invoice Date: 10/1/24
Due Date: 10/1/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - October 2024		19,493.25	19,493.25
			
 10-3-24			

Total	\$19,493.25
Payments/Credits	\$0.00
Balance Due	\$19,493.25

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2453
Invoice Date: 10/9/24
Due Date: 10/9/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through October 5, 2024 2.300.369.103	4.5	25.00	112.50

RECEIVED
OCT 09 2024
BY: _____

Total	\$112.50
Payments/Credits	\$0.00
Balance Due	\$112.50

10/9/24
[Signature]

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
4.5	Facility Event Staff	\$ 25.00	\$ 112.50

Covers Period End: October 5, 2024

Amenities Revenue # 2.300.369.103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2457
Invoice Date: 10/22/24
Due Date: 10/22/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through October 19, 2024 2.300.369.103	9	25.00	225.00

RECEIVED
OCT 22 2024
BY: _____

Total \$225.00

Payments/Credits \$0.00

Balance Due \$225.00

10/22/24
Om

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
9	Facility Event Staff	\$ 25.00	\$ 225.00
	Covers Period End: October 19, 2024		
	Amenities Revenue # 2.300.369.103		

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2448

Invoice Date: 9/23/24

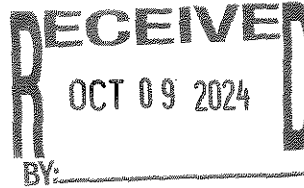
Due Date: 9/23/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance August 1 - August 31, 2024		10,895.62	10,895.62
Code To:			
Double Branch Facility Maintenance 2.320.572.46600 (\$3,918.62)			
Double Branch Facility Maintenance Contingency 2.320.572.46620 (\$1,688.00)			
Double Branch Lighting Repairs 2.320.572.46630 (\$708.00)			
Double Branch Common Area Maintenance 2.320.572.46400 (\$4,581.00)			
Approved Jay Soriano 9/25/24			
Total			\$10,895.62
Payments/Credits			\$0.00
Balance Due			\$10,895.62

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF AUGUST 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/1/24	4.01	E.W.	Removed debris from all common areas
8/2/24	4	E.W.	Removed debris from all common areas
8/3/24	3.6	A.J.	Removed debris from roadside and medians
8/5/24	1	T.C.	Assessed for storm damage
8/6/24	7.67	A.J.	Removed debris from roadside and medians
8/6/24	4	E.W.	Removed debris from all common areas
8/7/24	7.63	A.J.	Repair windscreens on shed, basketball courts, tennis courts, removed roadside debris
8/7/24	4	E.W.	Removed debris from all common areas
8/8/24	2	T.C.	Changed hydraulic cylinder on pool chair lift and greased gears
8/8/24	7.6	A.J.	Repair two golf carts, removed debris from roadside, begin repairs on kitchen lighting
8/8/24	4	E.W.	Removed debris from all common areas
8/9/24	7.65	A.J.	Trace wiring issue in kitchen, removed debris on roadside
8/9/24	5.13	C.W.	Took tarp off car port so pools can be cleaned, picked up debris in parking lot, changed eye bolts on trees, movie screen
8/9/24	3.51	E.W.	Removed debris from all common areas
8/12/24	5	T.C.	Removed roll up door at lifeguard shack, fixed light in patio summer kitchen, picked up supplies
8/12/24	5	J.K.	Take down roll up door at lifeguard shack, fixed light in summer kitchen
8/12/24	7.62	A.J.	Prep and paint apron for pickleball courts, remove car port canopy and tarp, remove roll up door at lifeguard shack
8/12/24	4	E.W.	Removed debris from all common areas
8/13/24	7.7	A.J.	Paint apron, removed debris from roadside
8/13/24	4	E.W.	Removed debris from all common areas
8/14/24	7.65	A.J.	Paint sign posts, removed debris from roadside
8/14/24	4	E.W.	Removed debris from all common areas
8/15/24	7.6	A.J.	Painted sign posts, removed debris from roadside
8/15/24	4	E.W.	Removed debris from all common areas
8/16/24	4	E.W.	Removed debris from all common areas
8/19/24	7.62	A.J.	Clean up shed area, replaced batteries in cart, through away trash
8/19/24	4	C.W.	Set up carport, tied windscreen, changed trash receptacles
8/19/24	4	E.W.	Removed debris from all common areas
8/20/24	6	T.C.	Put up new cables for movie screen, set up carport for pool pack shade
8/20/24	5	J.K.	Build carport and tied to connect with the other one, put tarp on and fixed windscreen tumbuckle, cleaned up all debris in pool area
8/20/24	7.58	A.J.	Painted light posts, removed debris from roadside
8/20/24	3.5	C.W.	Set up carport and tied windscreen down and tied to other carport, added clamps to windscreen, removed debris
8/20/24	4	E.W.	Removed debris from all common areas
8/21/24	4	T.C.	Removed broken elliptical machine from fitness center and took to office, picked up other elliptical at fitness center and brought to Double Branch fitness center, picked up supplies
8/21/24	5	J.K.	Fixed back two cables on trees, moved one gym machine to office and another to fitness center, loaded trailer with machine for removal, light inspection at field house
8/21/24	7.58	A.J.	Painted light posts, removed debris from roadside
8/21/24	3.5	C.W.	Moved gym equipment to office and moved other piece of equipment to fitness center, removed old equipment, light inspection
8/21/24	4	E.W.	Removed debris from all common areas
8/22/24	7.52	A.J.	Replaced tire on cart, removed debris on roadsides
8/22/24	4	E.W.	Removed debris from all common areas
8/23/24	7.6	A.J.	Removed debris from roadsides
8/23/24	4	E.W.	Removed debris from all common areas
8/26/24	1.5	J.K.	Finished painting top half of light poles in parking lot
8/26/24	7.58	A.J.	Recover keys from stair climber, repair fence at nature's trail, removed debris from roadsides
8/26/24	3.37	E.W.	Removed debris from all common areas
8/27/24	7.6	A.J.	Removed debris from roadsides
8/27/24	4	E.W.	Removed debris from all common areas
8/28/24	7.6	A.J.	Painted sign posts, removed debris from roadways

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF AUGUST 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/28/24	4	E.W.	Removed debris from all common areas
8/29/24	7.58	A.J.	Assembled pickleball wall, removed debris from roadsides
8/29/24	4	E.W.	Removed debris from all common areas
8/30/24	7.58	A.J.	Assisted with pickleball wall, removed debris from roadsides
8/31/24	2.01	E.W.	Removed debris from all common areas

TOTAL 272.09

MILES 27

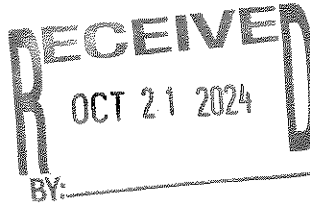
*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 2455
Invoice Date: 10/17/24
Due Date: 10/17/24
Case:
P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Sulte 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1 - September 30, 2024		12,064.83	12,064.83
Code To:			
Double Branch Facility Maintenance			
2.320.572.46600 (\$9,735.53)			
Double Branch Facility Maintenance Contingency			
2.320.572.46620 (\$825.30)			
Double Branch Lighting Repairs			
2.320.572.46630 (\$325.00)			
Double Branch Common Area Maintenance			
2.320.572.46400 (\$379.00)			
Double Branch Special Events			
2.320.572.49400 (\$800.00)			
Total			\$12,064.83
Payments/Credits			\$0.00
Balance Due			\$12,064.83

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/3/24	7.65	A.J.	Fasten pickleball wall to fence, removed roadside debris
9/3/24	4	E.W.	Removed debris from all common areas
9/4/24	7.6	A.J.	Inspected pickleball wall, removed debris from roadways
9/4/24	3.98	E.W.	Removed debris from all common areas
9/5/24	4	T.C.	Changed AC filters in clubroom and changed belt on AC unit, changed drain covers on pool deck, picked up supplies
9/5/24	5.9	A.J.	Installed drain covers at pool area, removed debris from roadways
9/5/24	4.01	E.W.	Removed debris from all common areas
9/6/24	6	T.C.	Cut down and disposed of two pine trees at Worthington Oaks Park, put tennis nets up on tennis courts
9/6/24	3.65	J.K.	Cut up and disposed two trees at park, put nets up on pickleball
9/6/24	7.68	A.J.	Clean pool deck, installed drain cover, removed pine tree debris, removed debris from roadsides
9/6/24	2	C.W.	Cut down two trees and put into pile, set up barrier for pickleball
9/6/24	3	E.W.	Removed debris from all common areas
9/9/24	2	T.C.	Light inspection, changed two lights in ladies bathroom by offices, picked up supplies
9/9/24	7.68	A.J.	Blew leaves and debris off tennis, pickleball and basketball courts, cleaned around lake wall, cleaned fountains at field house, removed debris from roadsides
9/9/24	4	E.W.	Removed debris from all common areas
9/10/24	7.75	A.J.	Open field house and mark lamps, removed debris from roadways
9/10/24	4	E.W.	Removed debris from all common areas
9/11/24	7.7	A.J.	Cleaned fitness center windows, chair rails and soffits, removed debris from roadways
9/11/24	4.01	E.W.	Removed debris from all common areas
9/12/24	7.57	A.J.	Alter countertop and install filing cabinets, replaced broken plexi on leg press machine, removed debris from roadways
9/12/24	4.01	E.W.	Removed debris from all common areas
9/13/24	4.8	A.J.	Blew leaves and debris off tennis, pickleball and basketball courts, removed roadside debris
9/13/24	3.68	E.W.	Removed debris from all common areas
9/16/24	7.67	A.J.	Blew leaves and debris off courts, washed pool deck, changed lamps at the Oaks, removed debris from roadsides
9/16/24	4	E.W.	Removed debris from all common areas
9/17/24	7.73	A.J.	Removed debris from roadways and around property
9/17/24	4.01	E.W.	Removed debris from all common areas
9/18/24	5	T.C.	Installed and painted bollards at natures walk, cleaned and restarted fountain using boat, picked up supplies
9/18/24	4	J.K.	Paint poles and installed on other side of nature walk, using boat cleaned out fountain
9/18/24	7.68	A.J.	Installed ultrasonic bird repellers, worked on golf cart
9/18/24	4	C.W.	Started putting post on braces and painted hunter green on nature trail, cleaned fountain using boat
9/18/24	4.01	E.W.	Removed debris from all common areas
9/19/24	6	T.C.	Installed and painted bollards at natures walk, restart waterfall fountain and primed
9/19/24	3.62	J.K.	Painted poles and installed barrier on nature walk
9/19/24	7.72	A.J.	Repair filing cabinet, disassembled and remove debris from shed area, removed feces from patio, adjusted bird chasers, mark off tennis courts for practice, board painting
9/19/24	4.85	C.W.	Put poles on nature walk and painted green, put in braces
9/19/24	3.75	E.W.	Removed debris from all common areas
9/20/24	8	T.C.	Light inspection, changed three lights on track, removed graffiti from field house, replaced fitness center bench press arm, picked up supplies
9/20/24	7.63	A.J.	Blew leaves and debris off courts, cleaned pool deck, repair fan at fitness center
9/20/24	3.78	C.W.	Removed debris around community
9/20/24	4	E.W.	Removed debris from all common areas
9/23/24	7.67	A.J.	Blew leaves and debris off courts, removed debris and cleaned pool area
9/23/24	3.83	C.W.	Removed debris from all common areas
9/24/24	3.4	C.W.	Removed debris from all common areas
9/25/24	4	T.C.	Storm preparation, picked up supplies
9/25/24	4	B.G.	Prepping for hurricane
9/25/24	4	J.K.	Storm preparation

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/25/24	4.77	A.J.	Blew leaves and debris from courts, cleaned pool deck, adjusted bird chasers
9/25/24	4	C.W.	Removed debris from all common areas
9/26/24	2	T.C.	Continued storm prepping
9/26/24	4	B.G.	Prepping for hurricane
9/26/24	3.38	J.K.	Finished up storm prep
9/26/24	7.68	A.J.	Cleaned pool area and tied down chairs, survey and clean court area, cleaned meeting room and break room
9/27/24	4	T.C.	Storm clean up, picked up downed limbs, cut up branches and removed debris
9/27/24	2	J.K.	Clear sidewalk and road on loop road
9/27/24	7.67	A.J.	Cleaned up storm debris around amenity center and ramps
9/27/24	6.7	C.W.	Storm clean up, cleaned up tree limb, setting up pool deck
9/27/24	4	E.W.	Removed debris from all common areas
9/30/24	2	T.C.	Cleaned, primed and restarted waterfall fountain
9/30/24	7.8	A.J.	Blew leaves and debris off courts, cleaned pool deck, removed graffiti, filled fountain

TOTAL 301.02

MILES 54

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



4237 Salisbury Rd Suite 200
 Jacksonville, FL 32216
 (904) 737-3512

INVOICE

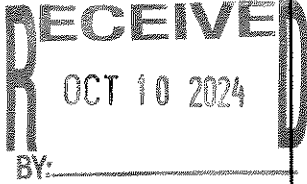
Invoice Date	Invoice #
9/19/2024	139652
Customer PO #	

Remit Payments To:
 P.O. Box 551629
 Jacksonville, FL 32255

Bill To: OA003
 Double Branch Systems
 Middle Village
 370 Oak Leaf Village Pkwy
 Orange Park, FL 32065

Site of Service/Delivery:
 Oakleaf Plantation
 Full Service Fire Alarm
 370 Oakleaf Village Parkway
 Orange Park, FL 32065

JSC Job #	Terms	Date Shipped	Ship Via
JSVF-036	Due Upon Receipt	09/19/2024	

Quantity	Item / Description	Unit Price	Amount
1.00	Annual Full Service Fire Alarm Maintenance and Inspection for the period of 10/01/2024 - 09/30/2025. Amenity Center <div style="text-align: center;">  </div> Code to: 2-330-572-4661 Double Branch Preventative contracts	706.00	706.00

Sub-Total	706.00
Tax	0.00
Total Invoice Amount	706.00

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

DOUBLE BRANCH CCD/OAKLEAF PLANTATION
Jay Soriano
370 Oakleaf Village Parkway Pkwy
Orange Park, FL 32065

ACCOUNT NUMBER	DATE	BALANCE
708477	10/1/2024	\$2,170.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000019082001000000021674200000021700058

Please Return this invoice with your payment and notify us of any changes to your contact information.

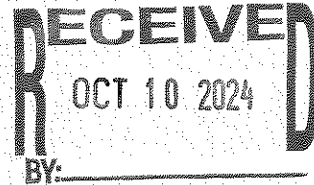
DOUBLE BRANCH CCD/OAKLEAF PL 8664 OAKLEAF VILLAGE PKWY, JACKSONVILLE, FL ORANGE PARK, FL
Invoice Due Date **10/11/2024** Invoice **216742B** PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
10/1/2024	Water Management - Zone 1,Water Management - Zone 2		\$1085.00	\$0.00	\$1085.00
			\$1085.00	\$0.00	\$1085.00

Please remit payment for this month's invoice.

Code to:

2-320-572-4680



Double Branch Lake Maintenance

Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00
Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$4340.00

This Invoice Total:

\$2170.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 708477
Portal Registration #: BCF0DAE5
Customer E-mail(s): manager@oakleafresidents.com,JSORIANO@GMSNF.COM
Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

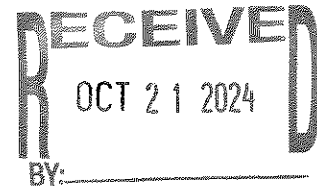


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - MICHAEL NICHOLS
Date: October 21, 2024 at 5:16 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – CLUBROOM (OVCR) - (SUNDAY) 12:30 P.M. to 4:30 P.M.
 - DATE OF VENUE – OCTOBER 20, 2024
 - RESIDENT – MICHAEL NICHOLS
 - ADDRESS – 512 RUNNING WOODS STREET, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via AMEX (2009):
 - DATED: 9/12/24
 - SEQ#: 2
 - BATCH#: 1228
 - INVOICE#: 2
 - APPROVAL CODE: 896275
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office October 25, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

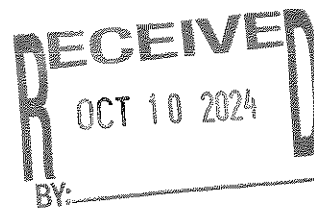
www.OakLeafResidents.com

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Total Entertainment Services

Invoice



Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, Fl. 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 9/24/2024

Invoice # 1297789

Terms: Due by event

PO#

Customer name:

Double Branch CDD- Oakleaf (Phase 1)

Type of Event: Spooktacular

Billing address:

370 Oakleaf Village Parkway, Orange Park, Fl. 32065

Original contact person:

Lisa Carter Wk: 904-375-9285 ext. 7

E-mail/ fax:

residentassistant@oakleafresidents.com

At event contacts with cell:

Jay Soriano Cell-904-342-1441 manager@oakleafresidents.com

Event date:

Friday October 25, 2024

Hours of event:

6:30 pm-9:00 pm

Hours of service:

Same

Approximate set up time:

Between: 5:00 and 5:30 pm

Location name and address:

Soccer Field- 370 Oakleaf Village Parkway, Orange Park, Fl. 32065

Where to set up at location:

Under covering

Power within 75':

Yes

Set up-grass or pavement:

GR

Water within 75': NA

Covered area for entertainer:

Yes

Notes:

SERVICES NEEDED:

- * Interactive Mobile DJ Services
* 50' Dual Lane Obstacle Course
* 15' x 15' Bounce House
* Generator with gas
* Area Delivery

Table with 3 columns: Item, Reg. Rate, Your Cost. Includes sub-totals for Reg. Total, Total Savings, and Your Total.

Code to: Split 50/50

2-320-572-49400

Double Branch Special Event

2-330-572-49400

Middle Village Special Event

Summary table with 2 columns: Item, Amount. Includes Sub Total, Sales Tax, Invoice Total, Credit Card Fee, Total with Card, 50% Deposit required, Balance due at set up, Payments received, Current Balance.

Handwritten circled amount: \$719.50

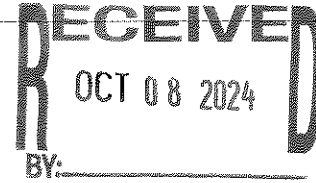
DUE BY EVENT DATE OR \$50 LATE FEE

CANCELLATION, RE-SCHEDULING, INCLEMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ Date: _____

From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - REGINALD CARTER
Date: October 8, 2024 at 4:34 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amossing@gmstnn.com



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SATURDAY) 12:00 A.M. to 4:00 P.M.
 - DATE OF VENUE – OCTOBER 5, 2024
 - RESIDENT – REGINALD CARTER
 - ADDRESS – 489 MILLSTONE DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA (7173):
 - DATED: 9/20/24
 - SEQ#: 3
 - BATCH#: 1232
 - INVOICE#: 3
 - APPROVAL CODE: 020273
 - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office October 17 and 18, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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venuere rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Riverside Management Services, Inc
9655 Florida Mining Blvd. W
Bldg. 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 364
Invoice Date: 10/1/2024
Due Date: 10/1/2024
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.6100 - Janitorial Services - October 2024		5,150.00	5,150.00

RECEIVED
OCT 03 2024
BY: _____

Jerry Lambert
10-3-24

Total	\$5,150.00
Payments/Credits	\$0.00
Balance Due	\$5,150.00



Security Development Group, LLC
 8130 Baymeadows Way W., Suite 302
 Jacksonville, FL 32256
 cathie@sthreesecurity.com
 www.sthreesecurity.com

INVOICE

BILL TO
 Oakleaf Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



INVOICE # 10447
DATE 10/01/2024
DUE DATE 10/31/2024
TERMS End of the month

SERVICE MONTH
 October

ACTIVITY	QTY	RATE	AMOUNT
	326	28.29	9,222.54T
APPROVED Code to: Double Branch Security 2-320-572-345			
SUBTOTAL			9,222.54
TAX			0.00
TOTAL			9,222.54
BALANCE DUE			\$9,222.54

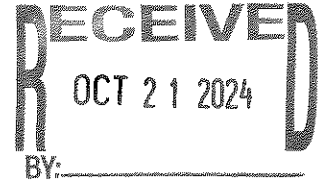


From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - TIFFANY JONES
Date: October 21, 2024 at 5:07 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – CLUBROOM (OVCR) - (FRIDAY) 6:00 P.M. to 10:00 P.M.
 - DATE OF VENUE – OCTOBER 18, 2024
 - RESIDENT – TIFFANY JONES
 - ADDRESS – 3092 TOWER OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via AMEX (3532):
 - DATED: 10/2/24
 - SEQ#: 2
 - BATCH#: 1237
 - INVOICE#: 2
 - APPROVAL CODE: 583514
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office October 25, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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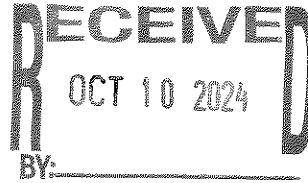
Invoice

Invoice #: 18115

Date: 10/01/24

Customer PO:

DUE DATE: 10/31/2024



BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122

DESCRIPTION	AMOUNT
#14273 - Standard Maintenance Contract 2024 October 2024	\$39,412.12

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$39,412.12

Please See Our
Updated Remittance
Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Code to:

2-320-572-4620

Double Branch Landscape Maintenance

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/04/24	00035	7/31/24	2436	202406	600	53800	62100		JUN REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	2,144.12	2,144.12	000300
10/04/24	00035	7/31/24	2437	202407	600	53800	62100		JUL REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	896.11	896.11	000301
10/28/24	00064	10/17/24	3025	202410	600	53800	62100		RPLC FILTER GRIDS BLUE SOLUTIONS INC	*	1,765.86	1,765.86	000302
10/28/24	00035	10/17/24	2454	202410	600	53800	62100		MAINTENANCE SUPPLIES GOVERNMENTAL MANAGEMENT SERVICES	*	1,001.98	1,001.98	000303
10/28/24	00035	9/23/24	2449	202409	600	53800	62100		MAINTENANCE SUPPLIES GOVERNMENTAL MANAGEMENT SERVICES	*	557.91	557.91	000304
10/28/24	00010	10/10/24	10102024	202410	600	53800	62100		50% DEP INSTALL FENCE 4' T FENCEMAN INC.	*	2,481.00	2,481.00	000305
10/28/24	00010	10/10/24	10102024	202410	600	53800	62100		LAST PMT INSTALL FENCE 4' T FENCEMAN INC.	*	2,482.00	2,482.00	000306
10/28/24	00017	8/22/24	82172482	202408	600	53800	62100		JANITORIAL SUPPLIES THE HOME DEPOT PRO	*	948.47	948.47	000307
10/28/24	00016	9/30/24	18017	202409	600	53800	62100		STORM HELENE CLEAN UP VERDEGO, LLC	*	6,150.00	6,150.00	000308
TOTAL FOR BANK C											18,427.45		
TOTAL FOR REGISTER											18,427.45		

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2436
Invoice Date: 7/31/24
Due Date: 7/31/24
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 6/20/24		88.44	88.44
34.600.538.6200 (DB Repair and Replacements) -Statement Closing Date 6/20/24		2,144.12	2,144.12
2.320.572.5100 (DB Office Supplies) -Statement Closing Date 6/20/24		13.20	13.20
2.320.572.49400 (DB Special Events) -Statement Closing Date 6/20/24		512.81	512.81
2.320.572.62000 (DB Rec Passes) -Statement Closing Date 6/20/24		114.99	114.99

RECEIVED
SEP 20 2024
BY: _____

Total \$2,873.56

Payments/Credits \$0.00

Balance Due \$2,873.56

\$2,144.12

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2437

Invoice Date: 7/31/24

Due Date: 7/31/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 7/21/24		89.16	89.16
34.600.538.6200 (DB Repair and Replacements) - Statement Closing Date 7/21/24		896.11	896.11
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 7/21/24		471.32	471.32

RECEIVED
SEP 20 2024
BY: _____

Total \$1,456.59

Payments/Credits \$0.00

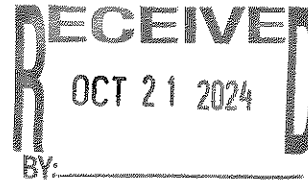
Balance Due ~~\$1,456.59~~

\$896.11

Blue Solutions Inc
 1015 Idlewild Ave
 Green Cove Springs, FL 32043
 US
 +1 9045802210
 Blue_Solutions@comcast.net
 www.bluesolutionspools.com

Invoice

BILL TO
 javier soriano
 370 Oakleaf Village Parkway
 Orange Park, Florida 32065



INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3025	10/17/2024	\$1,765.86	11/01/2024	Due on receipt	

DESCRIPTION	QTY	RATE	AMOUNT
pool filter 13.5x24	6	20.54	123.24
pool filter 17.5x24	6	23.77	142.62
Labor Remove and replace 2 rows of filter grids	2	375.00	750.00
pool pump Remove and clean pump impeller	1	750.00	750.00
BALANCE DUE			\$1,765.86

Code to:

Double Branch Repair and Replacements

34.600.53800.62100

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2454
Invoice Date: 10/17/24
Due Date: 10/17/24
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Maintenance Supplies		1,001.98	1,001.98

Code to:

Double Branch Repair and Replacements

34.600.53800.62100

RECEIVED
OCT 21 2024
BY: _____

Total \$1,001.98

Payments/Credits \$0.00

Balance Due \$1,001.98

MAINTENANCE BILLABLE PURCHASES

Period Ending 10/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	9/5/24	#10 Screw 25pc (2)	13.73	T.C.
	9/5/24	#12 Screw 25pc (2)	13.73	T.C.
	9/5/24	Electrical Vinyl Tape 5pk	8.61	T.C.
	9/9/24	1-Gang Blank Cover	3.43	T.C.
	9/9/24	1-Gang 4 Hole Box	6.72	T.C.
	9/9/24	Reduce Bushing 1"x1/2" (2)	3.73	T.C.
	9/9/24	LED Spotlight 14w (2)	57.39	T.C.
	9/9/24	50w DIM 3pk	14.93	T.C.
	9/9/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	9/9/24	90w DIM 2pk	18.38	T.C.
	9/9/24	Mop Head Refill	21.52	T.C.
	9/12/24	Key	4.57	T.C.
	9/17/24	Zep Degreaser	24.12	J.S.
	9/17/24	12' Workshop Ext Cord (2)	23.94	J.S.
	9/18/24	4x4-10' PT Post	20.22	T.C.
	9/18/24	6x6-8' PT Post (2)	74.01	T.C.
	9/18/24	Flat Washers 100pc	8.02	T.C.
	9/18/24	Lag Screw 1/4x2 (10)	4.03	T.C.
	9/18/24	6x6 Post Base (4)	104.37	T.C.
	9/18/24	5/8x5 Parawedge 10pk	23.54	T.C.
	9/18/24	5/8x12 Carbide Hammer Drill Bit	13.39	T.C.
	9/18/24	Bucket	2.58	T.C.
	9/20/24	100W Utility LED (2)	137.93	T.C.
	9/20/24	1/2x48-8' PVC Sheet	57.49	T.C.
	9/20/24	Black Gloss Spray Paint (2)	22.95	T.C.
	9/20/24	Terry Towels 10pk	7.46	T.C.
	9/20/24	Good Off Graffiti Remover	22.38	T.C.
	9/20/24	Clear Mounting Tape	3.77	T.C.
	9/20/24	Paper Key Tags	4.59	T.C.
	9/24/24	BLK Nitrile Gloves 20ct	7.46	T.C.
	9/24/24	Microfiber Towels 12pk	7.46	T.C.
	9/25/24	11" Cable Ties 250pk	25.52	T.C.
	9/26/24	3/16"x100' Nylon Rope	25.01	T.C.
	9/26/24	8" Cable Ties 500pk	20.09	T.C.
	9/27/24	Trufuel 40:1	27.58	T.C.
	9/27/24	22" Metal Tine Leaf Rake	22.98	T.C.
	9/30/24	Gas for Equipment	75.00	T.C.
	10/1/24	BLK Nitrile Gloves 40ct	14.93	T.C.
	10/1/24	Set Your Own Combo Lock	21.15	T.C.
	10/1/24	Pine Sol	25.84	T.C.

TOTAL \$1,001.98

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 2449

Invoice Date: 9/23/24

Due Date: 9/23/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
OCT 09 2024
BY: _____

Description	Hours/Qty	Rate	Amount
Maintenance Supplies		557.91	557.91
<p>Code to: Double Branch Repair and Replacements 2-320.57200.63100- <i>34.600.538.621</i> Approved Jay Soriano 9/25/24</p>			
Total			\$557.91
Payments/Credits			\$0.00
Balance Due			\$557.91

MAINTENANCE BILLABLE PURCHASES

Period Ending 9/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB				
DOUBLE BRANCH				
	8/7/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	8/9/24	15AMP Tamper GFCI	22.98	T.C.
	8/9/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	8/9/24	Microfiber Towels 12pk	7.46	T.C.
	8/9/24	1x4 LED Light Edgelit Deco 4WY WHT	125.35	T.C.
	8/9/24	2pk Fit 3/8x3/8 and 3/8x1/2	6.27	T.C.
	8/9/24	Supply Line (2)	16.74	T.C.
	8/9/24	Decorative Wall Plate	1.13	T.C.
	8/9/24	20 AMP Decora Plus Switch	12.89	T.C.
	8/9/24	Spring Link 5/16x3-1/4 (4)	17.80	T.C.
	8/9/24	Welded Ring 1/4x2 2pk (2)	7.75	T.C.
	8/9/24	1/16 Wire Rope Clamp Set (4)	12.74	T.C.
	8/9/24	Wire Coated 1/16x50 (2)	52.85	T.C.
	8/9/24	Wire 1/16x50 (2)	27.53	T.C.
	8/9/24	Slip Nut Asst Washers	3.77	T.C.
	8/12/24	4" Foam Paint Rollers 5pk	12.63	T.C.
	8/21/24	Keys	11.42	T.C.
	8/21/24	Paint Stick	1.70	T.C.
	8/21/24	Flat Basic Brush (4)	18.31	T.C.
	8/21/24	Carbon Wire Brush	8.03	T.C.
	8/21/24	Pelican Liner 3pk	5.49	T.C.
	8/21/24	1 Qt Mixing Container (6)	15.04	T.C.
	8/21/24	Terry Towels 10pk	5.74	T.C.
	8/21/24	60W NDIM 8pk	14.93	T.C.
	8/28/24	2 Sided Notch Flooring Trowel	5.06	T.C.
	8/28/24	9" Roller Frame	5.15	T.C.
	8/28/24	Mini Roller Frame	3.99	T.C.
	9/3/24	Bleach	8.60	T.C.
	9/3/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	9/3/24	Lysol Lemon Breeze	21.70	T.C.
	9/3/24	Microfiber Towels 12pk	7.46	T.C.
	8/30/24	Gas for Equipment	75.00	T.C.
		TOTAL	<u><u>\$557.91</u></u>	

RECEIVED
 OCT 21 2024
 BY: _____

Proposal

Page # _____ of _____ pages



FenceMan, Inc.
 1506 Summit Oaks Drive West
 Jacksonville, FL 32221
 Cell: (904) 759-5875
 Email: TFenceMan@comcast.net

"Built With Pride and Quality"

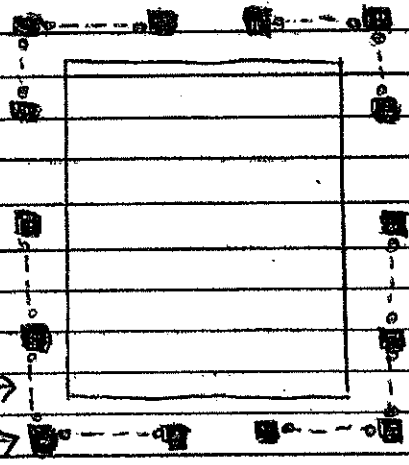
Free Estimates
 Licensed / Insured
 20 Year Experience

Aluminum • Vinyl
 Chainlink • Wood Privacy

Proposal Submitted To: <u>Double Branch</u>	Job Name:	Job #
Address: <u>370 Oakleaf Village Parkway</u>	Job Location:	
<u>Orange Park, Fl. 32065</u>	Date: <u>10 Oct 2024</u>	Date of Plans:
Phone # <u>Jay (904) 562-0249</u>	Fax #	Architect:

We hereby submit specifications and estimates for:

1. Install about 90' of existing 4' high aluminum fence on 4" aluminum post
2. Core drill 30 holes to set post into existing concrete walk way
3. Connect existing panels to post using wall mounts
4. FenceMan will provide post with caps, core drill, wall mounts and concrete



We propose hereby to furnish material and labor — complete in accordance with the above specifications for the sum of:

\$ 4963.00 Dollars

with payments to be made as follows: \$2481.00 down payment \$2482.00 paid upon completion.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted _____

Note — this proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____

Payments will be made as outlined above.

Date of Acceptance _____

Code to: _____

Signature _____

Double Branch Repair and Replacements

34.600.53800.62100

9000 Southside Blvd.
Bldg. 100 Suite 1102
Jacksonville, FL 32256

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 08/22/24
INVOICE NUMBER 821724820
ACCOUNT NUMBER 645245
ORDER NUMBER 58020354

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

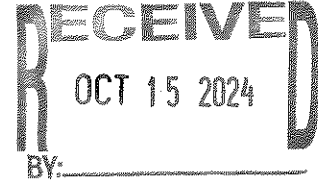
FOR INQUIRIES:
(866) 412-6726 FAX (877) 712-6726
www.HomeDepotPro.com/Institutional
FEDERAL ID 52-2418852

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON				
08/20/24	58020354	JASO082024	JAX89	NET 30 DAYS	WILLIAM WOODR				
LN ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1	REN06125-WB	8 RENOWN SINGLE ROLL BATH TISSUE 2PLY	6	6	0	CA	68.04	408.24	
2	REN06132-WB	8 CONTROLLED HARD ROLL TOWEL NATURAL	8	8	0	CA	84.36*	674.88	
3	REN14512-CA	8 RENOWN LNR 40X48 12MIC NAT - NATURA	6	6	0	CA	61.07*	366.42	
4	REN66016-CA	8 RENOWN LNR 38X58 1.5MIL BLK - 10/RO	8	8	0	CA	54.93	439.44	

\$7.95 Handling Charge
Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional

PLEASE SPLIT BETWEEN DB & MV DISTRICTS 50/50
DB REPAIR & REPLACEMENT: 2.320.572.63100
MV REPAIR & REPLACEMENT: 34.600.538.64000

34.600.538.621



NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
1,888.98	0.00	7.95	0.00	1,896.93

\$948.47

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS
RETURN THIS PORTION WITH YOUR REMITTANCE

HD Supply Formerly Home Depot Pro Institutional	ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
	645245	08/22/24	821724820	1,896.93

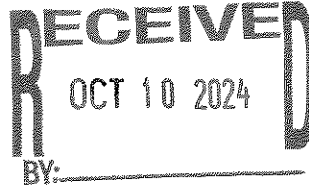
BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

HD Supply formerly Home Depot Pro
PO Box 404468
Atlanta, GA 30384-4468



Invoice

Invoice #: 18017

Date: 09/30/24

Customer PO:

DUE DATE: 10/30/2024

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122

DESCRIPTION

AMOUNT

#18304 - Tree Removals and Storm Helene Clean up

Provide Additional Labor and Tree crew to Remove damaged trees, chip debris throughout entire property from Hurricane Helene

Trees removed from Loop Rd, Oakleaf Village Pkwy uprooted tree in Cannons Point, School Rd, and front pond corner of Amenity by sidewalk

Landscape Enhancement

\$6,150.00

Sub: Tree work (Sub)

1.00 \$6,150.00 \$6,150.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$6,150.00

Please See Our Updated Remittance Information

Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Code to:

Double Branch Repair and Replacement

034.600.538.621

FOURTH ORDER OF BUSINESS

B.



Engineering - Landscape Architecture - Surveying

7 Waldo Street, St. Augustine, FL 32084 | 904.826.1334 | www.matthews.dccm.com

mdg.cei@dccm.com

LICENSE #26535, LB8590, LA6666877

General Information

Project Name	24015 Double Branch CDD		
Prepared By	Mike Silverstein		
Date Of Visit	09/25/2024 8:00 AM EDT		
Date Prepared	10/09/2024 EDT		
Weather	Raining/Partly Cloudy/Sunny	Temp	72
Site Conditions		Date of Last Report	N/A
Present at Site	Ryan Morgan		

Site Notes

N/A

Corrected since last report

N/A

Observations

Drainage

- 
 Structure functioning as designed.
- 
 Structure functioning as designed.
- 
 Structure operating as designed.
- 
 Structure operating as designed.
- 
 Structure operating as designed.

Observations

7 8 Structure operating as designed.

11 12 Structure operating as designed.

14 15 Structure operating as designed.

15 16 Structure is operating as designed.

16 17 Structure functioning as designed.

17 18 Structure functioning as designed.

18 19 Structure is functioning as designed.

19 20 Structure is functioning as designed.

Erosion

31 34 Exposed soil on field likely due to use.

Landscape

31 34 Exposed soil on field likely due to use.

Storm

16 17 Structure functioning as designed.

17 18 Structure functioning as designed.

18 19 Structure is functioning as designed.

Observations

19 **20** Structure is functioning as designed.

Needs Action

Drainage

8 **9** Clear vegetation surrounding mitered end structure and control structure. Possible leak in outfall pipe, surface soil loss observed. Sink hole area currently barricaded.

9 **10** Clear fence/debris from within control weir. Weir operating as designed.

10 **11** Possible clog at both curb inlets, storm water staging up into gutter and roadway.

13 **14** MES is damaged. Broken concrete, erosion occurring each side of structure.

20 **21** Safety hazard, storm grate is missing from top of structure. Looked around surrounding area for grate, but not found.

47 **51** Crack in gutter at ADA stall access, trip hazard.

52 **56** Gutters and drain spout off clubhouse spills over during rain.

55 **60** Drain basin grate set higher than surrounding pavement resulting in ponding of storm water, could be causing damage to base over time. Potholing beginning off inlet corner, and early pavement cracking in area surrounding structure.

69 **76** Downspout is loose at kitchen corner.

Erosion

30 **33** Exposed soil, grass not growing. No erosion observed at the time of this site visit.

37 **40** Erosion surrounding park bench concrete pad and beginning to undermine concrete pad.

Needs Action

Hardscape

21 **22** Sidewalk flag is raised, trip hazard.

22 **25** Bricks cracked at stairs, slip/trip/fall hazard.

23 **26** Raised edges in sidewalk - minor trip hazard

24 **27** Sidewalk surface not level, trip hazard.

25 **28** Tree roots uplift asphalt walk, trip hazard.

26 **29** Pavement has root raises and missing portions along edge, trip hazard.

27 **30** Depression at pavement edge, cracking in pavement, trip hazard.

28 **31** Raised edges on sidewalk, trip hazard.

29 **32** Root damage and cracking in pavement, trip hazard.

32 **35** Depressions in pavement leading up to bridge, trip hazard.

33 **36** Cracking in sidewalk, trip hazard.

34 **37** Cracking in pavement, raised root damage, offset in path at joint seam, trip hazards.

35 **38** Cracking in pavement. Pavement edges deteriorating/settling, trip hazard.

36 **39** Cracking in pavement path, pavement edges are deteriorating, trip hazard

Needs Action

37

40

Erosion surrounding park bench concrete pad and beginning to undermine concrete pad.

38

41

Pavement cracking at outer edges leading up to bridge due to settlement, trip hazard.

39

42

Cracking throughout pavement path, trip hazard.

40

43

Root/settlement uplift/cracking in asphalt walk.

41

44

Cracking in pavement at ADA ramp. Raised concrete edge at pavement to concrete sidewalk/ramp transition. Trip hazards.

43

46

Cracking in pavement path, trip hazard.

45

49

Cracked bricks on column post piers. Water fountain broken as concession stand.

46

50

Crack in sidewalk, trip hazard.

47

51

Crack in gutter at ADA stall access, trip hazard.

48

52

Tennis court surface damage, patch faults, minor cracking throughout surface.

49

53

Tennis court surface minor cracking.

50

54

Pickleball court low spot under net holding sediment and likely holding water, slip hazard.

51

55

Cracks in basketball surface, rippling along basketball court edge, trip hazards. Lacking vegetation/grass in areas surrounding court.

53

58

Minor cracking in sidewalk and fine sediment accumulation throughout concrete surface, slip/trip hazard.

Needs Action

54 59 Cracking in ADA ramp and header curb, trip hazard.

56 62 Pool capping higher than surrounding pavers, trip hazard.

57 63 Raised edges at sidewalk flags, trip hazard.

58 64 Raised sidewalk joint, trip hazard.

59 65 Transition from concrete sidewalk to brick/paver surface is not level, trip hazard.

60 66 Transition from pavers to brick stairs not flush, trip hazard.

61 68 Pool light not fastened to pool wall.

62 69 Handrails at brick stairs are loose.

64 71 Base trim for column on water slide platform is loose and could fall and land on someone. Post caps are delaminating and exposing raw wood/sharp edges. Handrail baseplates not all bolted to slab.

65 72 Exposed electrical on brick wall adjacent to staircase. Unknown if electrical is live.

66 73 Loose bricks on staircase trip/fall hazard.

67 74 Loose handrails at ramp.

68 75 Loose handrails at stairs.

70 77 Tiles missing from bar top/counter.

Needs Action

71 78 Concrete spalling at column base - Rebar is exposed.

72 79 Trip hazard, playground structure platform deteriorating, landing is bent down. Playground structure paint is flaking/peeling. Metal is rusty.

74 81 Handrail loose.

Landscape

6 7 Animal burrow found on pond bank - Consult with environmental on animal species (possible gopher tortoise) or if active.

8 9 Clear vegetation surrounding mitered end structure and control structure. Possible leak in outfall pipe, surface soil loss observed. Sink hole area currently barricaded.

12 13 Animal burrow - Consult with environmental on animal species (possible gopher tortoise) - Mentioned in Item #7.

30 33 Exposed soil, grass not growing. No erosion observed at the time of this site visit.

Misc

6 7 Animal burrow found on pond bank - Consult with environmental on animal species (possible gopher tortoise) or if active.

12 13 Animal burrow - Consult with environmental on animal species (possible gopher tortoise) - Mentioned in Item #7.

42 45 Picnic table coating peeling exposing rust and metal edges.

44 47 Swing gate damaged lock rod.

49 53 Tennis court surface minor cracking.

50 54 Pickleball court low spot under net holding sediment and likely holding water, slip hazard.

Needs Action

58 64 Raised sidewalk joint, trip hazard.

60 66 Transition from pavers to brick stairs not flush, trip hazard.

61 68 Pool light not fastened to pool wall.

62 69 Handrails at brick stairs are loose.

63 70 Swing gate does not have latch.

64 71 Base trim for column on water slide platform is loose and could fall and land on someone. Post caps are delaminating and exposing raw wood/sharp edges. Handrail baseplates not all bolted to slab.

67 74 Loose handrails at ramp.

68 75 Loose handrails at stairs.

70 77 Tiles missing from bar top/counter.

71 78 Concrete spalling at column base - Rebar is exposed.

72 79 Trip hazard, playground structure platform deteriorating, landing is bent down. Playground structure paint is flaking/peeling. Metal is rusty.

73 80 Child swing set straps not operational.

74 81 Handrail loose.

Roadway

55 60 Drain basin grate set higher than surrounding pavement resulting in ponding of storm water, could be causing damage to base over time. Potholing beginning off inlet corner, and early pavement cracking in area surrounding structure.

Needs Action

Storm

8

9

Clear vegetation surrounding mitered end structure and control structure.
Possible leak in outfall pipe, surface soil loss observed. Sink hole area currently barricaded.

9

10

Clear fence/debris from within control weir.
Weir operating as designed.

10

11

Possible clog at both curb inlets, storm water staging up into gutter and roadway.

13

14

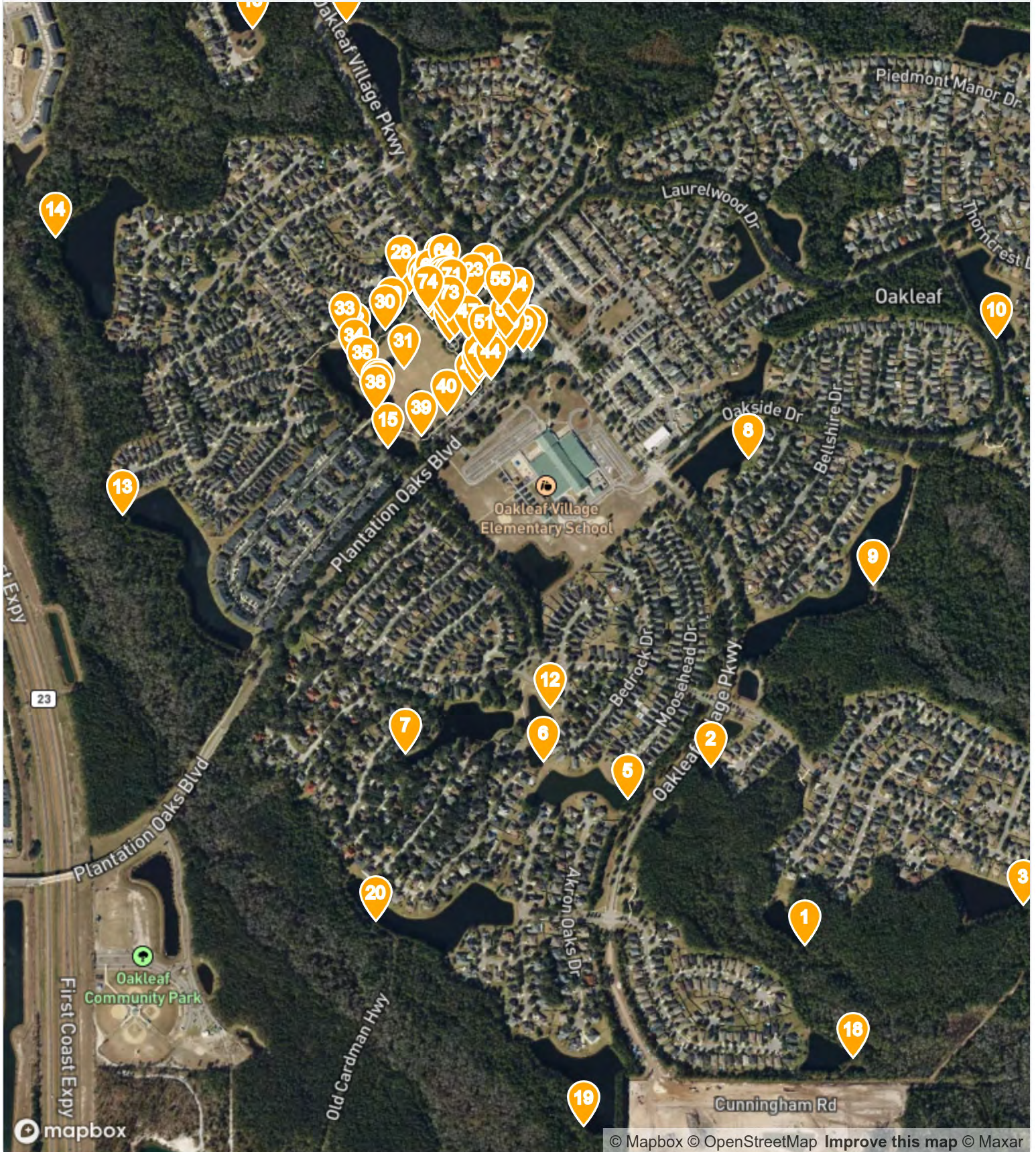
MES is damaged. Broken concrete, erosion occurring each side of structure.

20

21

Safety hazard, storm grate is missing from top of structure. Looked around surrounding area for grate, but not found.

Map Overview



Action Items



1

Observation

Pin Type: General

Categories:

Drainage

Location:

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:37 am EDT



Notes:

Mike Silverstein September 13, 2024 8:37 AM EDT

Structure functioning as designed.

Photos:



Sep 12, 2024 at 3:40 pm EDT



Sep 12, 2024 at 3:40 pm EDT



Sep 12, 2024 at 3:40 pm EDT



2

Observation

Pin Type: General

Categories:

Drainage

Location:

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:36 am EDT



Notes:

Mike Silverstein September 13, 2024 8:36 AM EDT

Structure functioning as designed.

Photos:



Sep 12, 2024 at 3:44 pm EDT



Sep 12, 2024 at 3:44 pm EDT



Sep 12, 2024 at 3:44 pm EDT



4

Observation

Pin Type: General

Categories:

Drainage

Location:

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:43 am EDT



Notes:

Mike Silverstein September 13, 2024 8:43 AM EDT

Structure operating as designed.

Photos:



Sep 12, 2024 at 3:51 pm EDT



Sep 12, 2024 at 3:51 pm EDT



Sep 12, 2024 at 3:51 pm EDT

4

5

Observation

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:56 am EDT

Pin Type: General

Categories:

Drainage

Location:

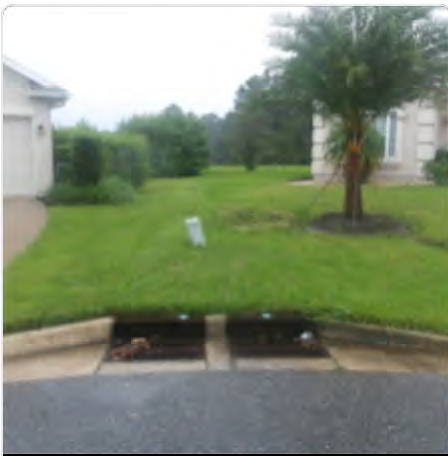


Notes:

Mike Silverstein September 13, 2024 8:56 AM EDT

Structure operating as designed.

Photos:



Sep 12, 2024 at 3:52 pm EDT



Sep 12, 2024 at 3:52 pm EDT



Sep 12, 2024 at 3:52 pm EDT



5

Observation *(continued)*

Pin Type: General

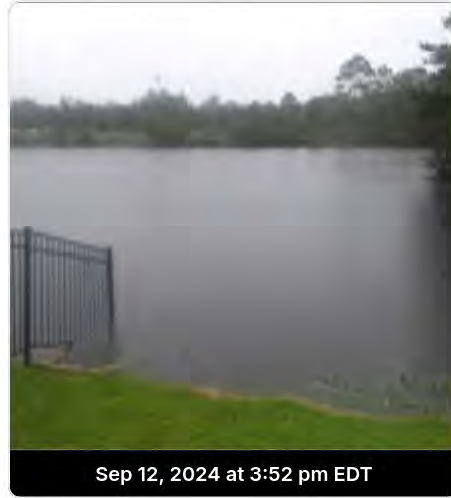
Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:56 am EDT

Photos:



5

6

Observation

Pin Type: General

Categories:

Drainage

Location:

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 8:57 am EDT

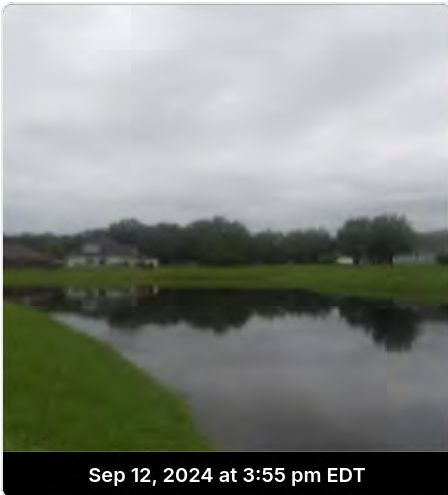


Notes:

Mike Silverstein September 13, 2024 8:57 AM EDT

Structure operating as designed.

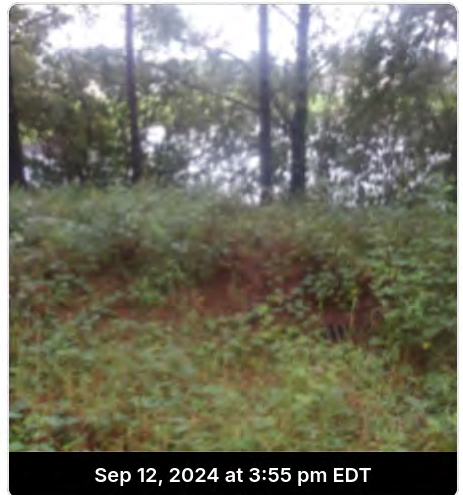
Photos:



Sep 12, 2024 at 3:55 pm EDT



Sep 12, 2024 at 3:55 pm EDT



Sep 12, 2024 at 3:55 pm EDT

5

6

Observation *(continued)*

Created by:

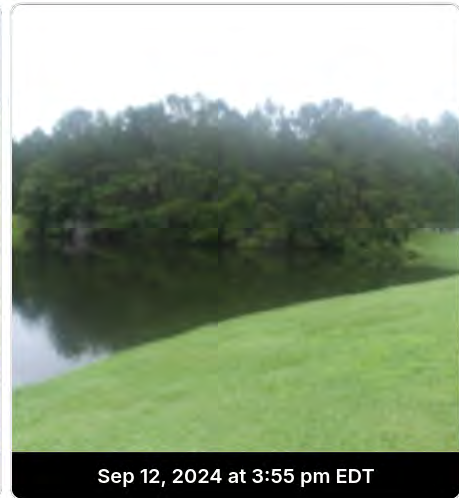
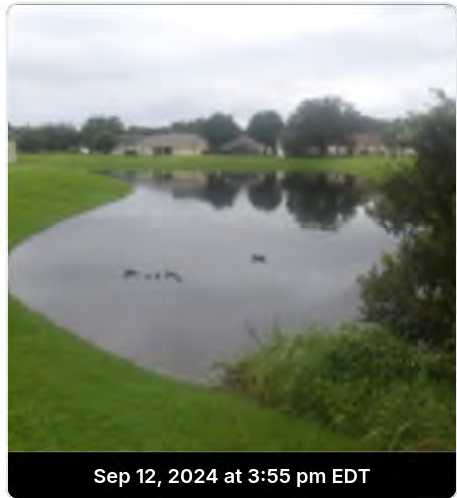


Mike Silverstein
Senior Construction Inspector

Pin Type: General

Sep 13, 2024 at 8:57 am EDT

Photos:



6 **7** Needs Action

Created by:

 Mike Silverstein
Senior Construction Inspector

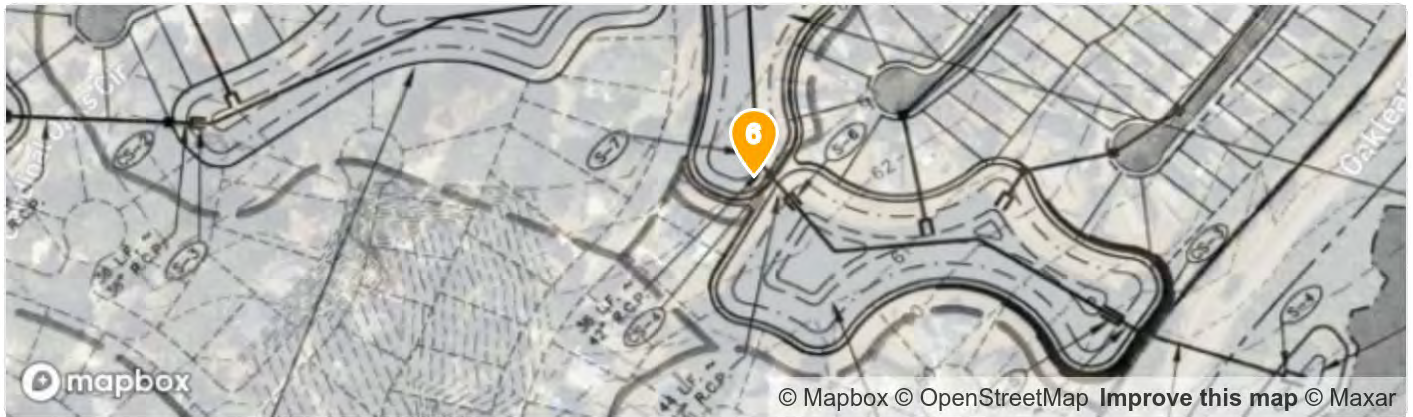
Sep 13, 2024 at 9:08 am EDT

Pin Type: General

Categories:

Landscape Misc

Location:



Notes:

Mike Silverstein September 13, 2024 9:08 AM EDT

Animal burrow found on pond bank - Consult with environmental on animal species (possible gopher tortoise) or if active.

Photos:



Sep 12, 2024 at 3:58 pm EDT



Sep 12, 2024 at 3:58 pm EDT



Sep 12, 2024 at 3:58 pm EDT



7

Needs Action *(continued)*

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 9:08 am EDT

Pin Type: General

Photos:



Sep 12, 2024 at 3:58 pm EDT



Sep 12, 2024 at 3:58 pm EDT

7

8

Observation

Created by:



Ryan Morgan
CEI Field Technician

Sep 16, 2024 at 8:35 am EDT

Pin Type: General

Categories:

Drainage

Location:

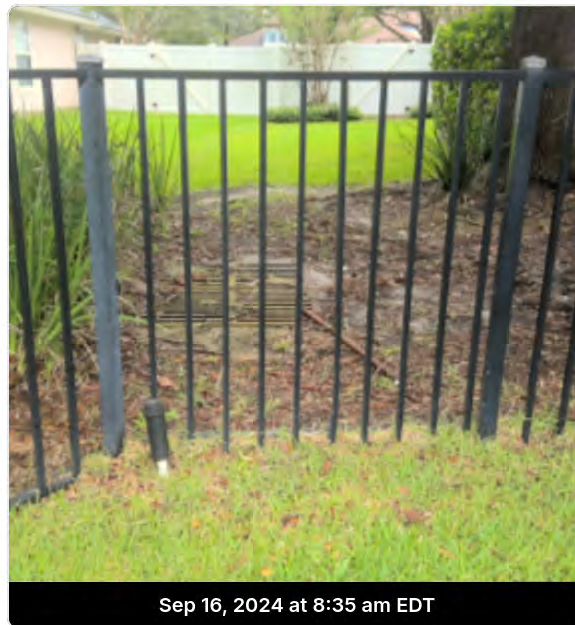


Notes:

Ryan Morgan September 16, 2024 8:35 AM EDT

Structure operating as designed.

Photos:



Sep 16, 2024 at 8:35 am EDT

8

9

Needs Action

Created by:



Mike Silverstein
Senior Construction Inspector

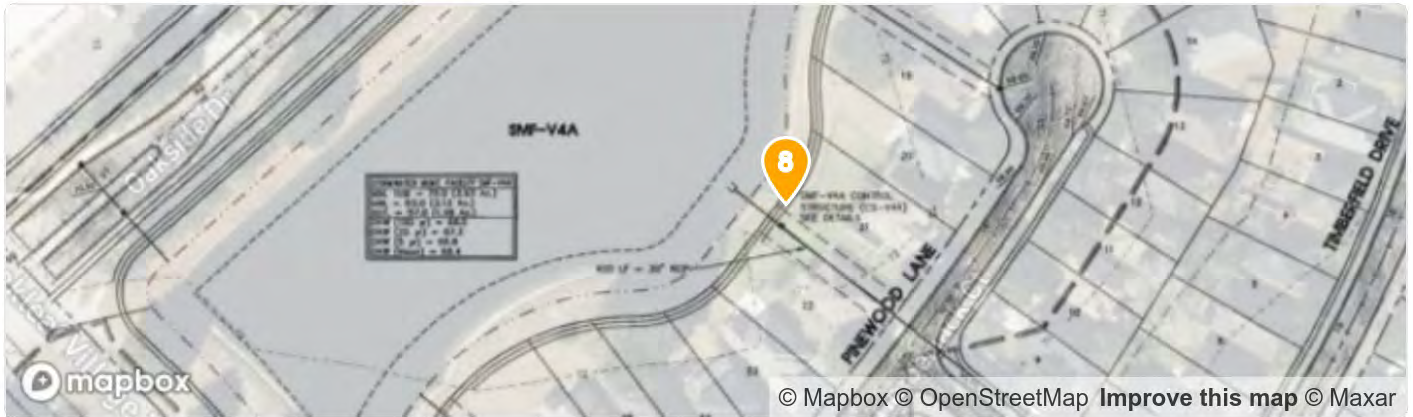
Sep 13, 2024 at 9:12 am EDT

Pin Type: General

Categories:

- Drainage
- Storm
- Landscape

Location:



Notes:

Mike Silverstein September 13, 2024 9:12 AM EDT

Clear vegetation surrounding mitered end structure and control structure.
Possible leak in outfall pipe, surface soil loss observed. Sink hole area currently barricaded.

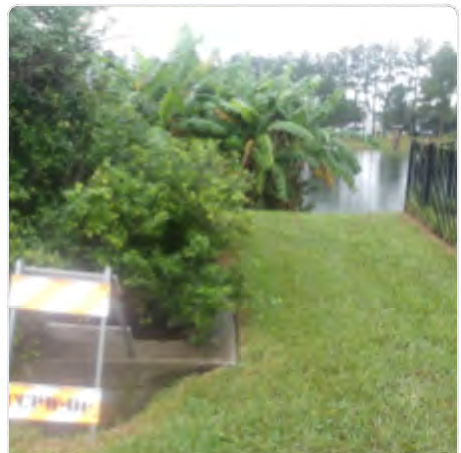
Photos:



Sep 12, 2024 at 4:07 pm EDT



Sep 12, 2024 at 4:07 pm EDT



Sep 12, 2024 at 4:07 pm EDT

8

9

Needs Action *(continued)*

Created by:



Mike Silverstein
Senior Construction Inspector

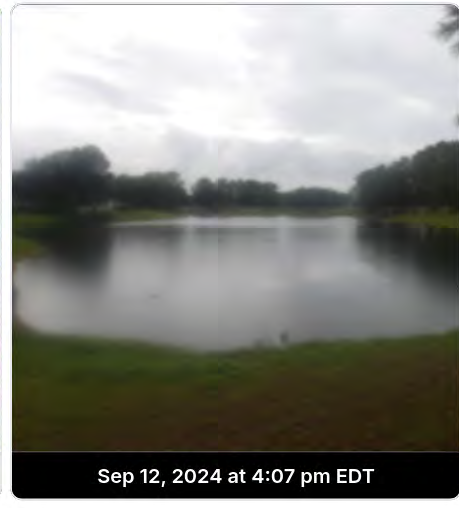
Pin Type: General

Sep 13, 2024 at 9:12 am EDT

Photos:



Sep 12, 2024 at 4:07 pm EDT



Sep 12, 2024 at 4:07 pm EDT



10

Needs Action

Pin Type: General

Categories:

- Drainage
- Storm

Location:

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 9:13 am EDT

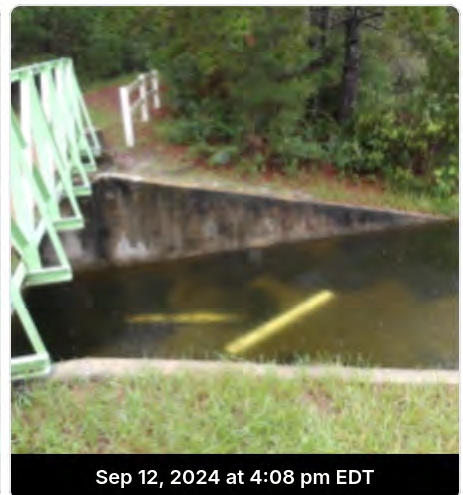


Notes:

Mike Silverstein September 13, 2024 9:13 AM EDT

Clear fence/debris from within control weir.
Weir operating as designed.

Photos:





10

Needs Action *(continued)*

Created by:

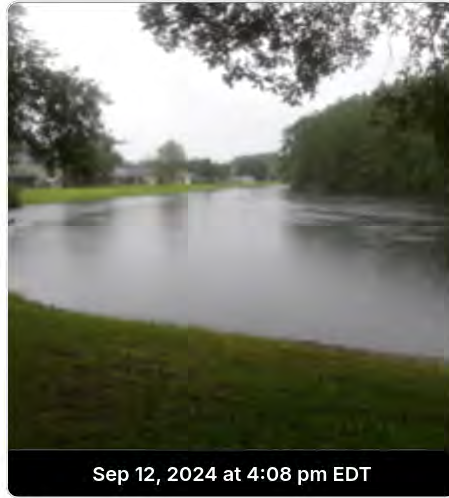


Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 9:13 am EDT

Pin Type: General

Photos:





11

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

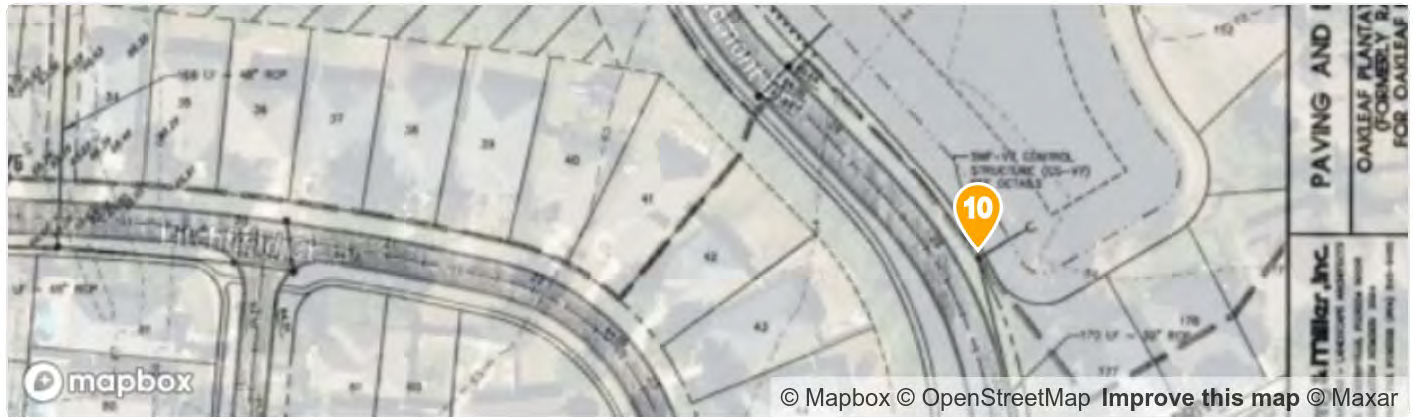
Sep 13, 2024 at 9:18 am EDT

Pin Type: General

Categories:

- Drainage
- Storm

Location:



Notes:

Ryan Morgan September 13, 2024 9:18 AM EDT

Possible clog at both curb inlets, storm water staging up into gutter and roadway.

Photos:



Sep 13, 2024 at 9:18 am EDT

11

12

Observation

Created by:



Mike Silverstein
Senior Construction Inspector

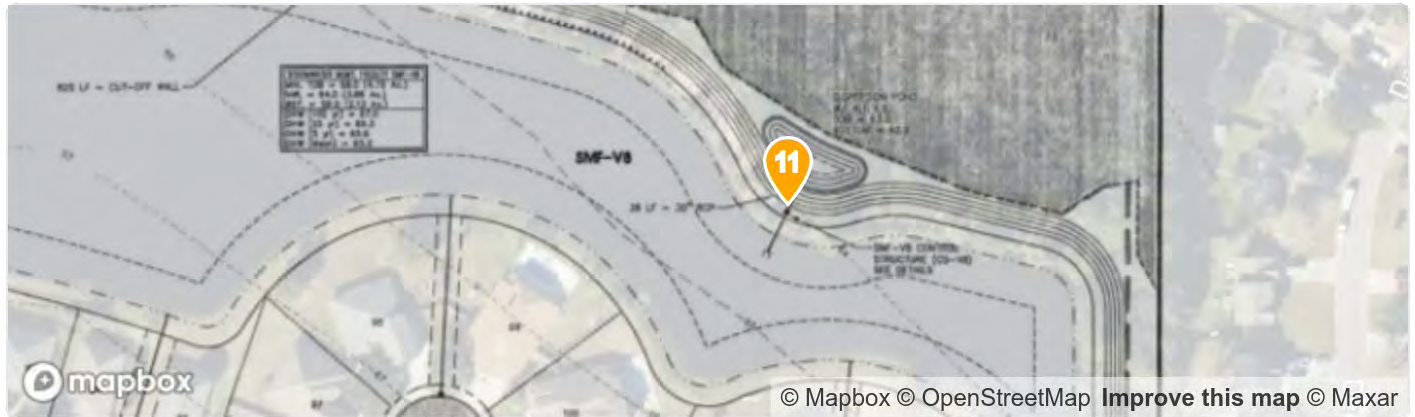
Sep 13, 2024 at 9:18 am EDT

Pin Type: General

Categories:

Drainage

Location:



Notes:

Mike Silverstein September 13, 2024 9:18 AM EDT

Structure operating as designed.

Photos:



Sep 12, 2024 at 4:12 pm EDT



Sep 12, 2024 at 4:12 pm EDT

12

13

Needs Action

Created by:



Mike Silverstein
Senior Construction Inspector

Sep 13, 2024 at 9:28 am EDT

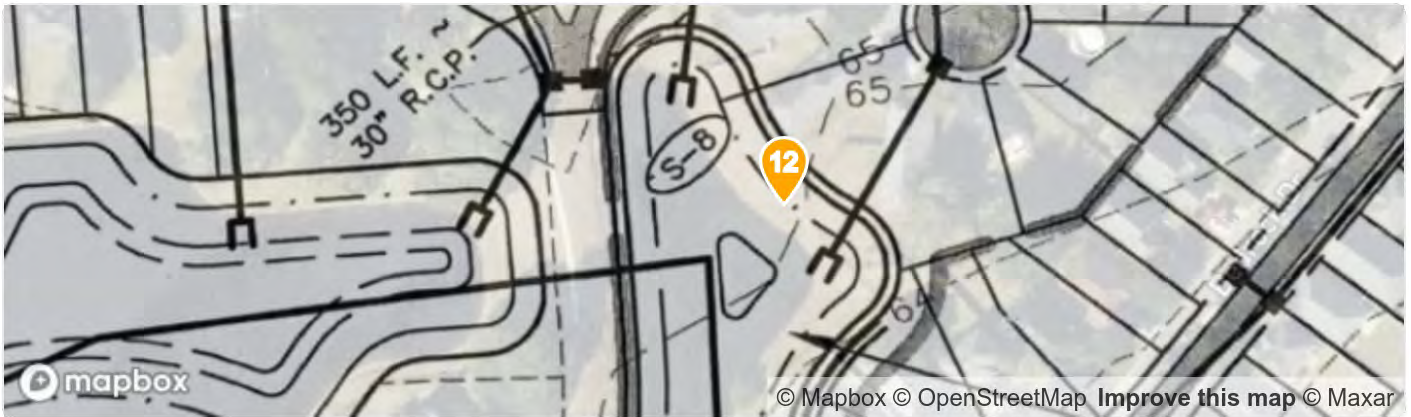
Pin Type: General

Categories:

Landscape

Misc

Location:



Notes:

Mike Silverstein September 13, 2024 9:28 AM EDT

Animal burrow - Consult with environmental on animal species (possible gopher tortoise) - Mentioned in Item #7.

Photos:



Sep 13, 2024 at 9:20 am EDT

13

14

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:20 pm EDT

Pin Type: General

Categories:

Drainage Storm

Location:



Notes:

Ryan Morgan September 17, 2024 4:20 PM EDT

MES is damaged. Broken concrete, erosion occurring each side of structure.

Photos:



Sep 17, 2024 at 4:20 pm EDT



Sep 17, 2024 at 4:20 pm EDT



Sep 17, 2024 at 4:20 pm EDT

13

14

Needs Action *(continued)*

Created by:

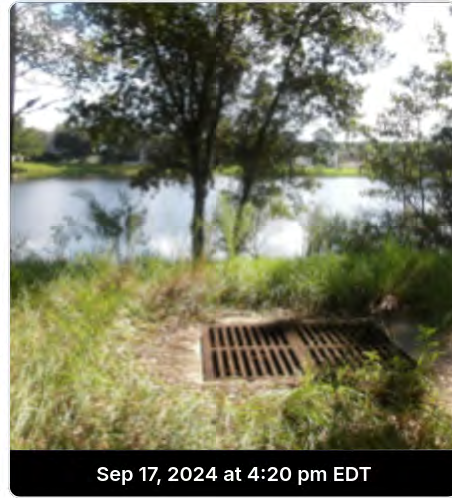
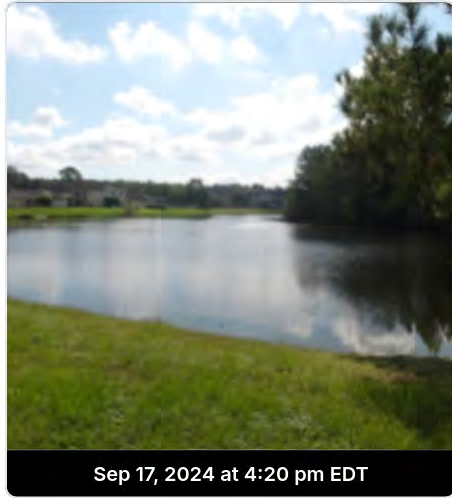


Ryan Morgan
CEI Field Technician

Pin Type: General

Sep 17, 2024 at 4:20 pm EDT

Photos:



14

15

Observation

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:15 pm EDT

Pin Type: General

Categories:

Drainage

Location:



Notes:

Ryan Morgan September 17, 2024 4:15 PM EDT

Structure operating as designed.

Photos:



Sep 17, 2024 at 4:15 pm EDT



Sep 17, 2024 at 4:15 pm EDT



Sep 17, 2024 at 4:15 pm EDT

15

16

Observation

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:22 pm EDT

Pin Type: General

Categories:

Drainage

Location:



Notes:

Ryan Morgan September 17, 2024 4:22 PM EDT

Structure is operating as designed.

Photos:



Sep 17, 2024 at 4:22 pm EDT



Sep 17, 2024 at 4:22 pm EDT



Sep 17, 2024 at 4:22 pm EDT

15

16

Observation *(continued)*

Created by:



Ryan Morgan
CEI Field Technician

Pin Type: General

Sep 17, 2024 at 4:22 pm EDT

Photos:



Sep 17, 2024 at 4:22 pm EDT

16 17 Observation


Pin Type: General

Categories:

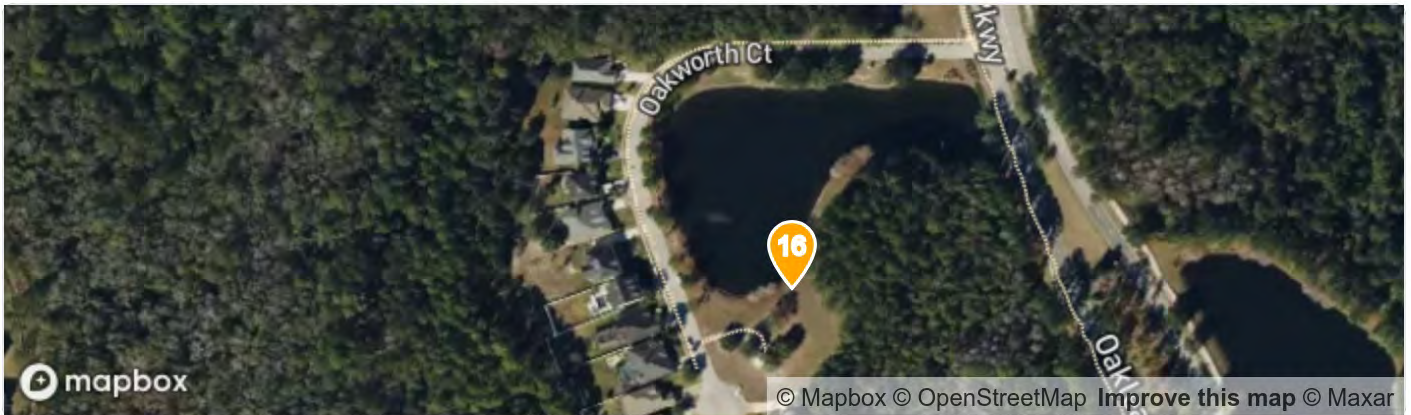
Drainage Storm

Location:

Created by:

 Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:14 pm EDT



Notes:

Ryan Morgan September 17, 2024 4:14 PM EDT
Structure functioning as designed.

Photos:





18

Observation

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:13 pm EDT

Pin Type: General

Categories:

- Drainage
- Storm

Location:



Notes:

Ryan Morgan September 17, 2024 4:13 PM EDT

Structure functioning as designed.

Photos:



Sep 17, 2024 at 4:13 pm EDT



Sep 17, 2024 at 4:13 pm EDT


18 19 Observation

Pin Type: General

Categories:

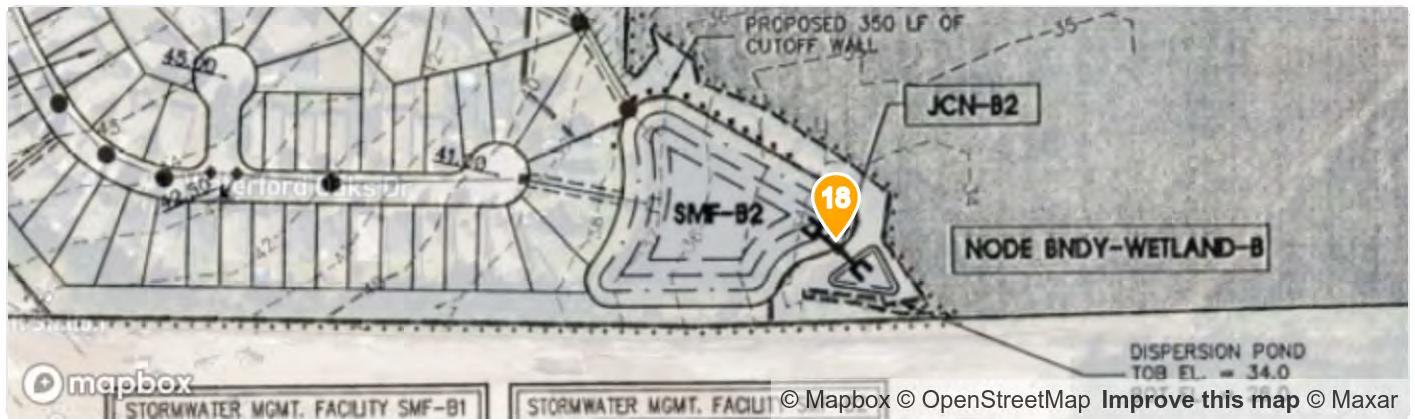
Drainage Storm

Created by:

 Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:30 pm EDT

Location:



Notes:

Ryan Morgan September 17, 2024 4:30 PM EDT
Structure is functioning as designed.

Photos:





20

Observation

Pin Type: General

Categories:

- Drainage
- Storm

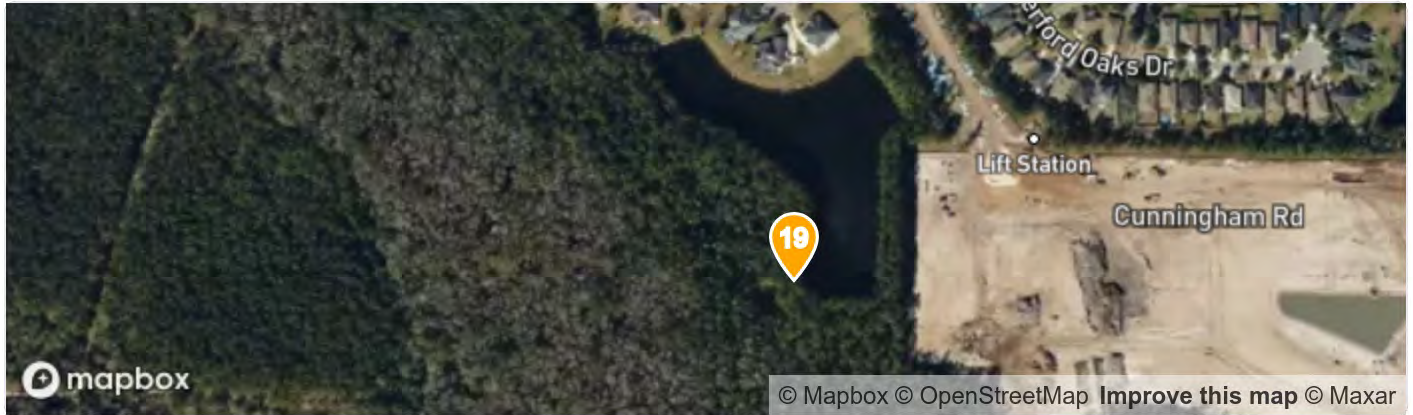
Location:

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:28 pm EDT



Notes:

Ryan Morgan September 17, 2024 4:28 PM EDT
Structure is functioning as designed.

Photos:



Sep 17, 2024 at 4:28 pm EDT



Sep 17, 2024 at 4:28 pm EDT



Sep 17, 2024 at 4:28 pm EDT

20 21 Needs Action

Created by:
 Ryan Morgan
CEI Field Technician
Sep 17, 2024 at 4:25 pm EDT

Pin Type: General

Categories:

Drainage Storm

Location:



Notes:

Ryan Morgan September 17, 2024 4:25 PM EDT
Safety hazard, storm grate is missing from top of structure. Looked around surrounding area for grate, but not found.

Photos:



Sep 17, 2024 at 4:25 pm EDT



Sep 17, 2024 at 4:25 pm EDT



Sep 17, 2024 at 4:25 pm EDT

21

22

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

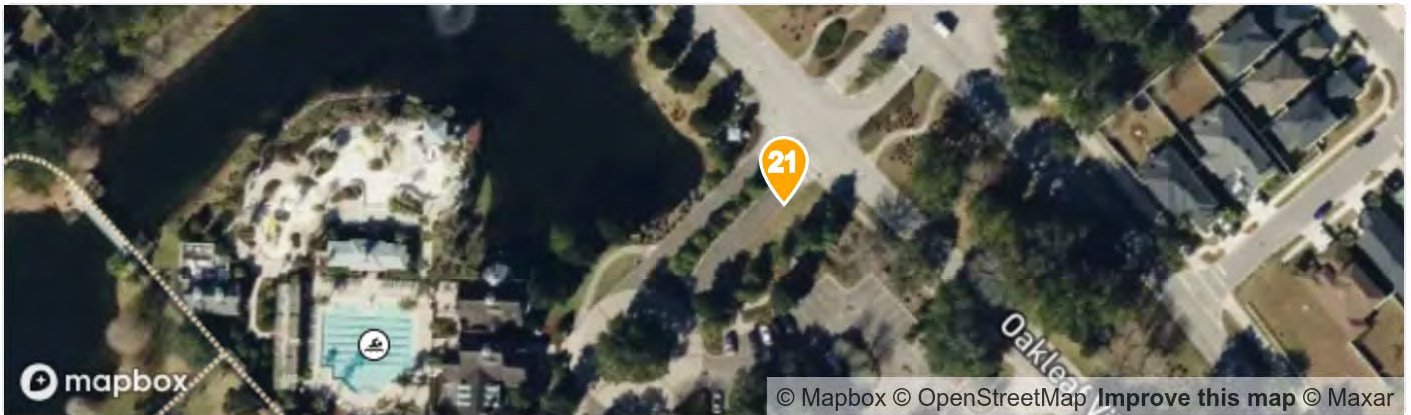
Sep 17, 2024 at 4:33 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

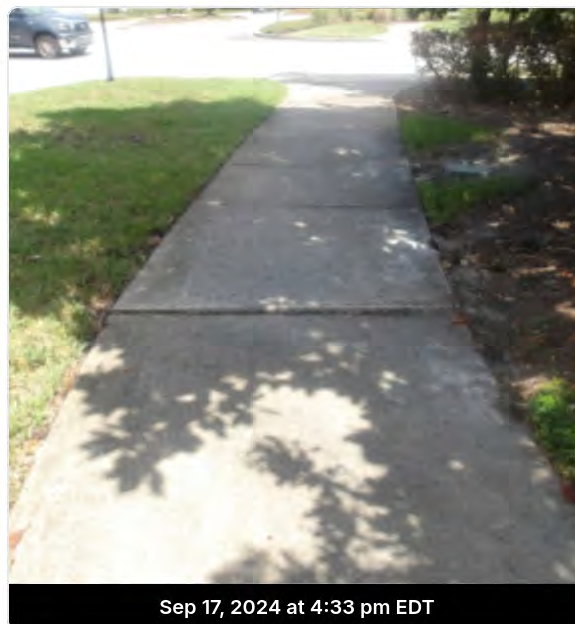


Notes:

Ryan Morgan September 17, 2024 4:33 PM EDT

Sidewalk flag is raised, trip hazard.

Photos:



22

25

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

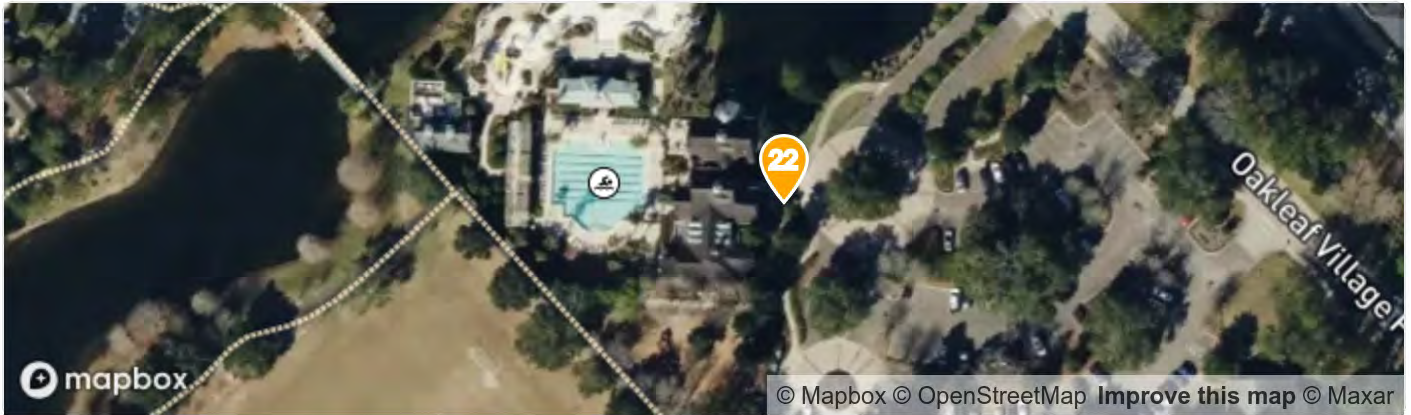
Sep 17, 2024 at 4:37 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

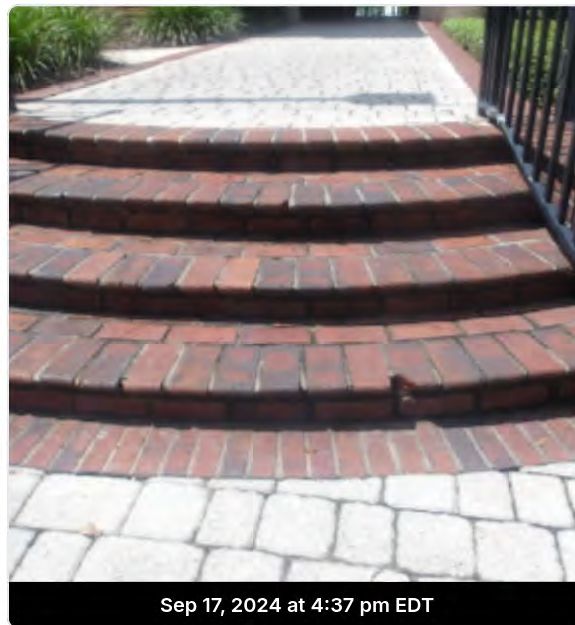


Notes:

Ryan Morgan September 17, 2024 4:37 PM EDT

Bricks cracked at stairs, slip/trip/fall hazard.

Photos:



23

26

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

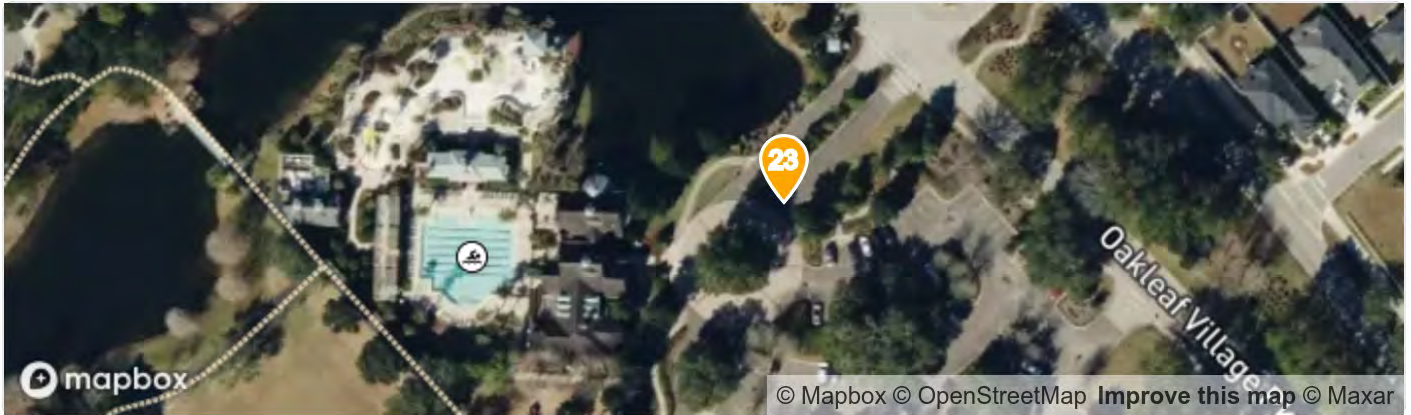
Sep 17, 2024 at 4:35 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

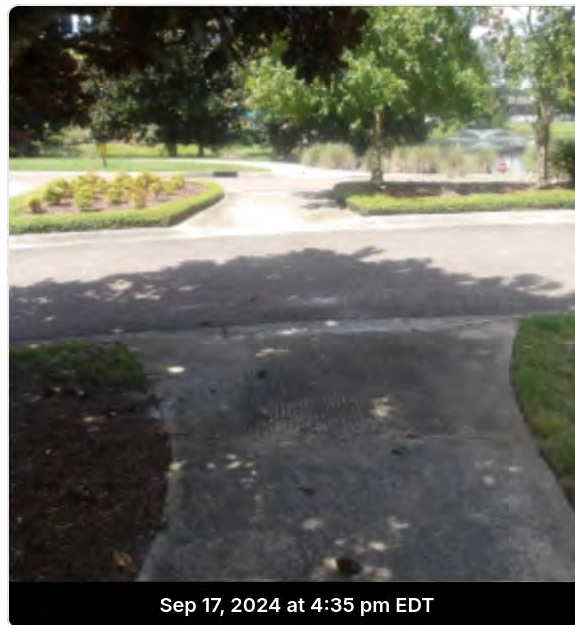


Notes:

Ryan Morgan September 17, 2024 4:35 PM EDT

Raised edges in sidewalk - minor trip hazard

Photos:





27

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:37 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

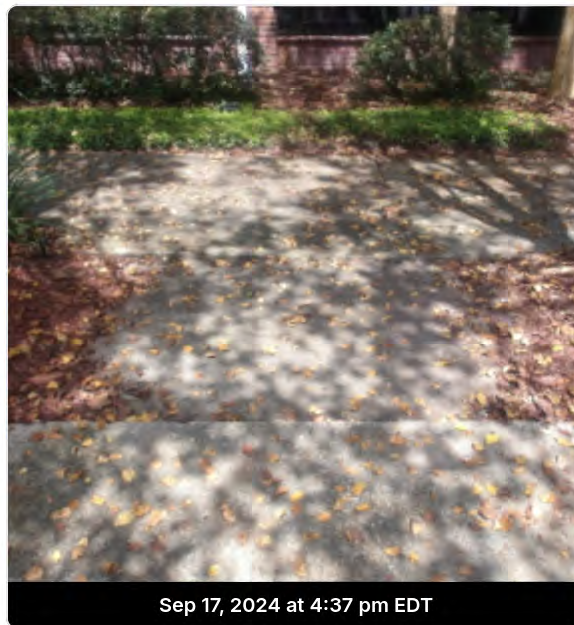


Notes:

Ryan Morgan September 17, 2024 4:37 PM EDT

Sidewalk surface not level, trip hazard.

Photos:



25

28

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

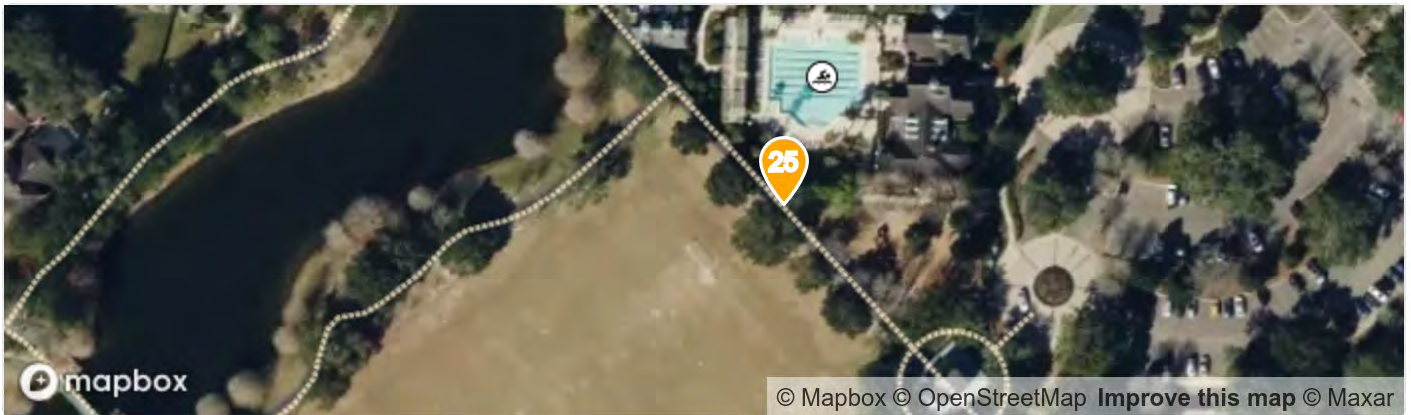
Sep 17, 2024 at 4:39 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:39 PM EDT

Tree roots uplift asphalt walk, trip hazard.

Photos:



Sep 17, 2024 at 4:39 pm EDT



Sep 17, 2024 at 4:39 pm EDT



Sep 17, 2024 at 4:39 pm EDT

26

29

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

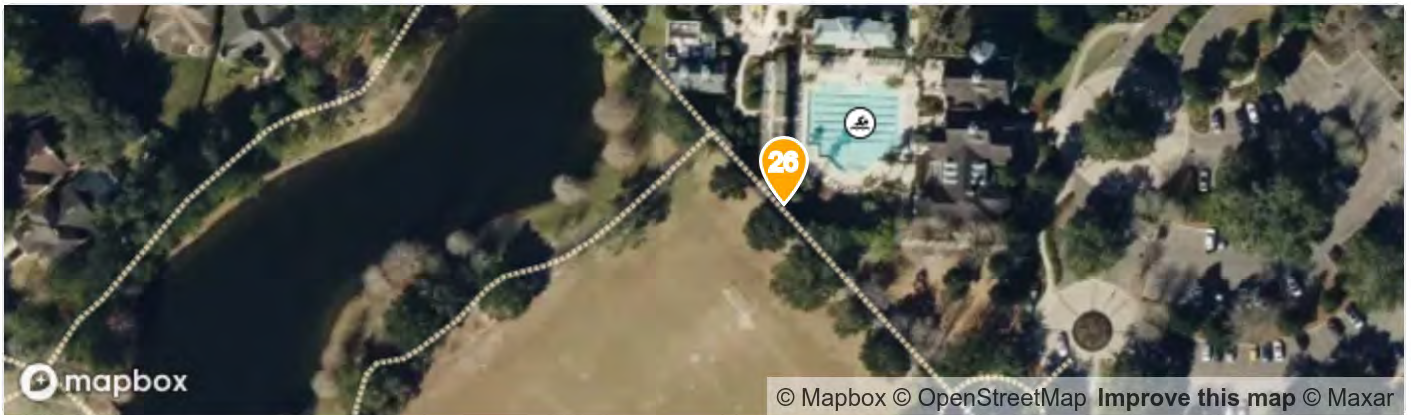
Sep 17, 2024 at 4:40 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:40 PM EDT

Pavement has root raises and missing portions along edge, trip hazard.

Photos:



Sep 17, 2024 at 4:40 pm EDT



Sep 17, 2024 at 4:40 pm EDT



Sep 17, 2024 at 4:40 pm EDT

27

30

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

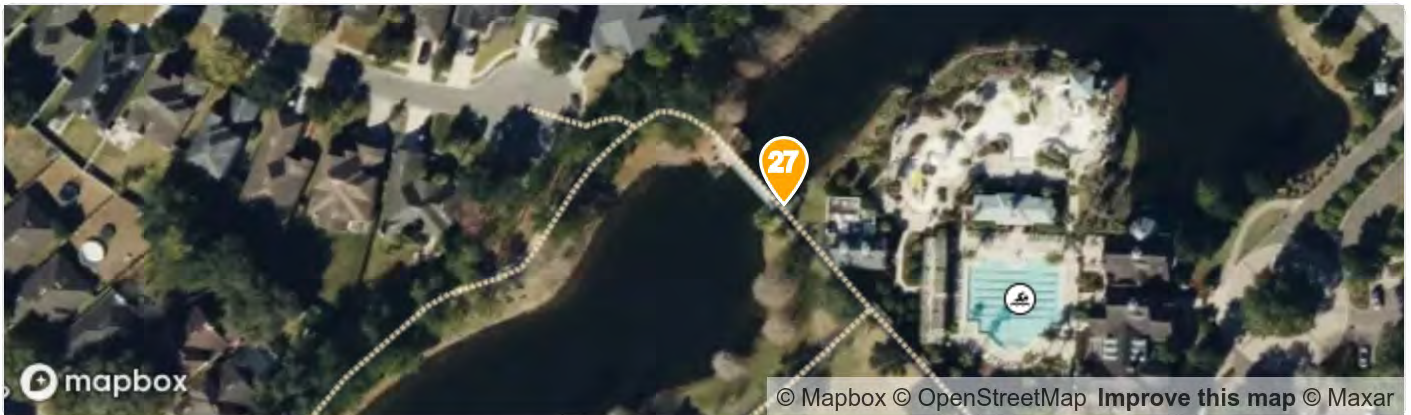
Sep 17, 2024 at 4:41 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:41 PM EDT
Depression at pavement edge, cracking in pavement, trip hazard.

Photos:



Sep 17, 2024 at 4:41 pm EDT

28

31

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

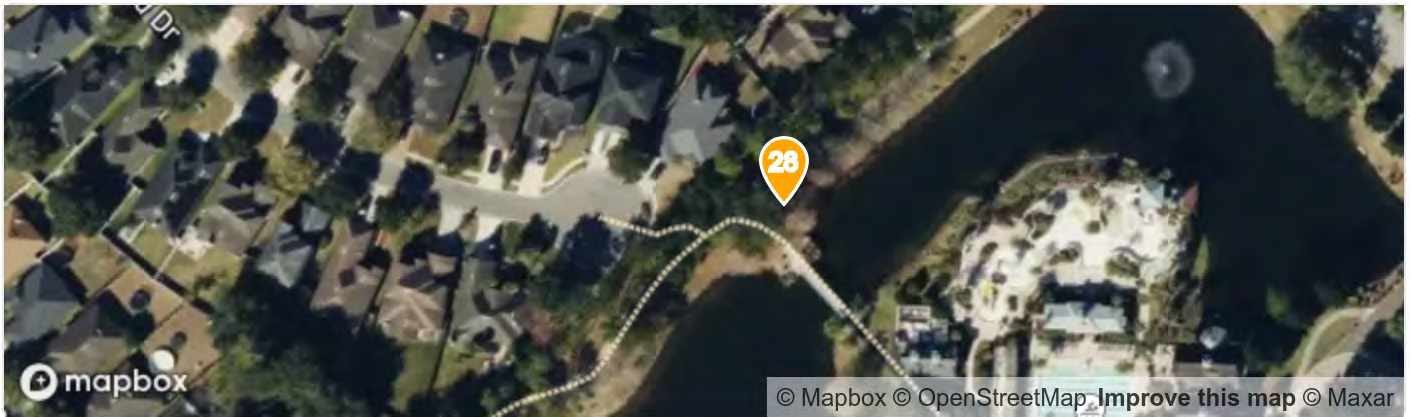
Sep 17, 2024 at 4:41 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:41 PM EDT

Raised edges on sidewalk, trip hazard.

Photos:



Sep 17, 2024 at 4:41 pm EDT

29

32

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

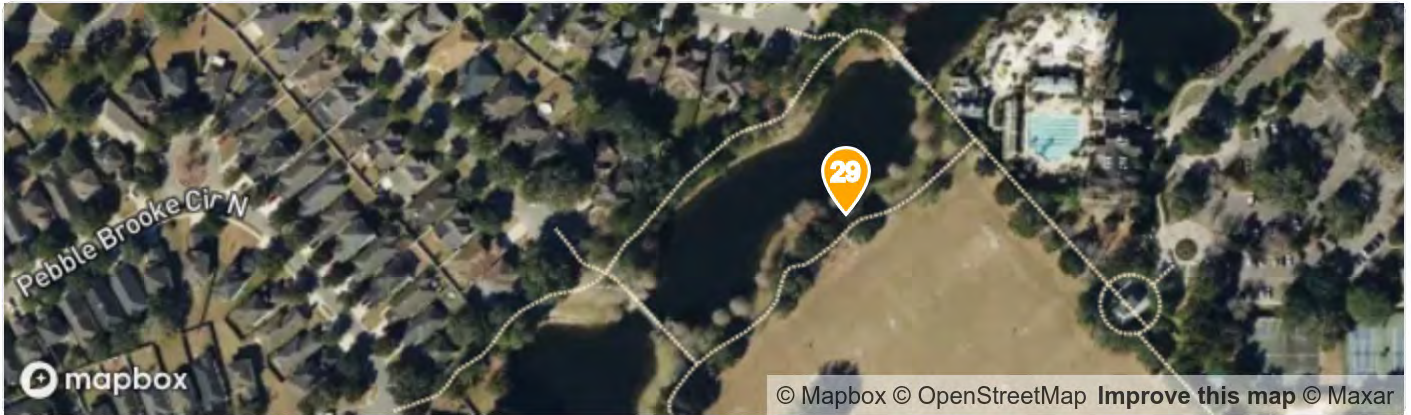
Sep 17, 2024 at 4:42 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

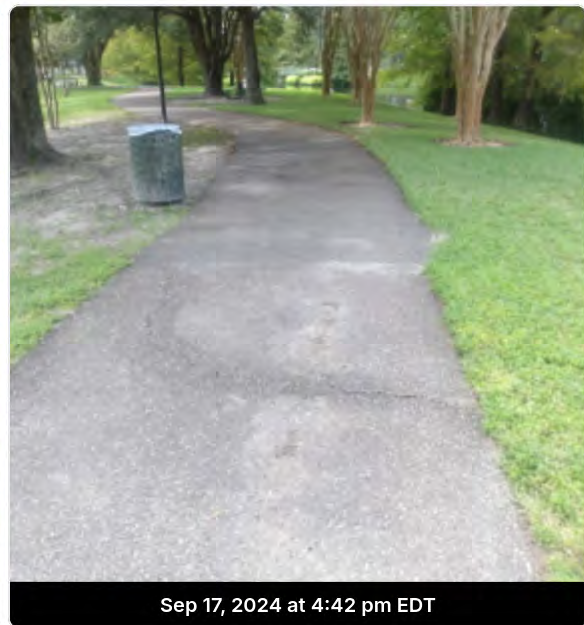


Notes:

Ryan Morgan September 17, 2024 4:42 PM EDT

Root damage and cracking in pavement, trip hazard.

Photos:





33

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

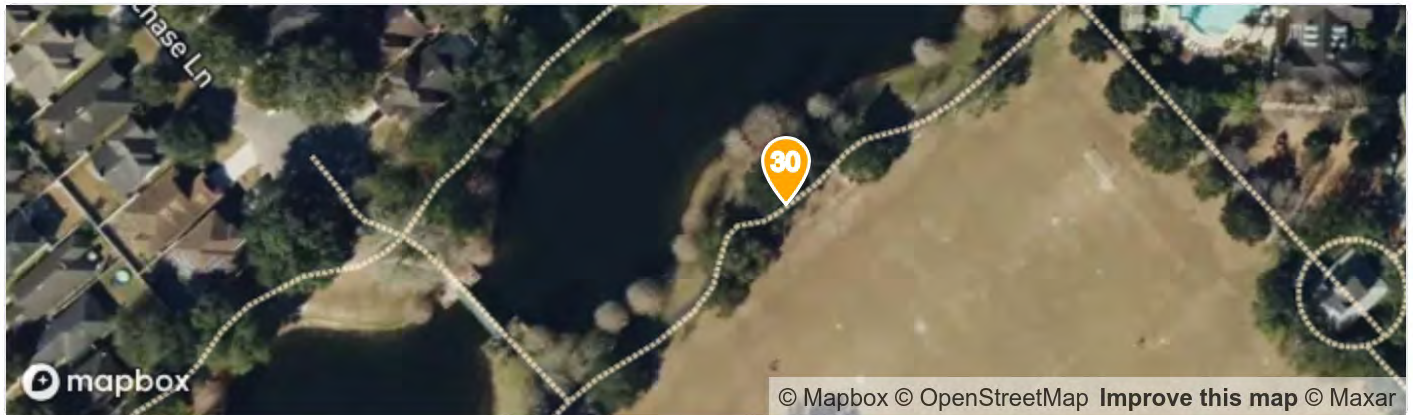
Sep 17, 2024 at 4:43 pm EDT

Pin Type: General

Categories:

- Landscape
- Erosion

Location:



Notes:

Ryan Morgan September 17, 2024 4:43 PM EDT


Exposed soil, grass not growing. No erosion observed at the time of this site visit.

Photos:



31 **34** Observation

Created by:

 **Ryan Morgan**
CEI Field Technician

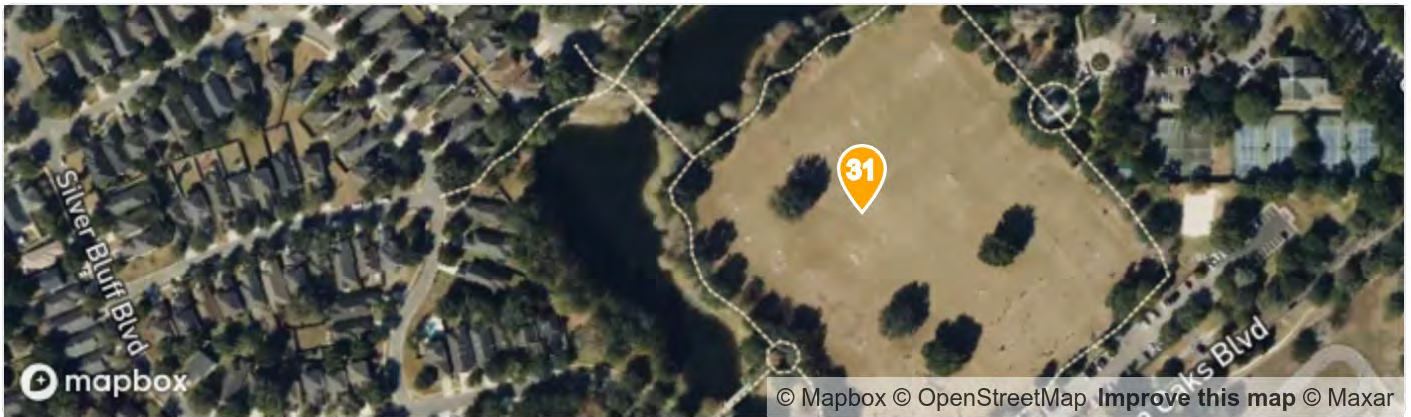
Sep 17, 2024 at 4:44 pm EDT

Pin Type: General

Categories:

Landscape **Erosion**

Location:



Notes:

Ryan Morgan September 17, 2024 4:44 PM EDT

Exposed soil on field likely due to use.

Photos:



Sep 17, 2024 at 4:44 pm EDT



Sep 17, 2024 at 4:44 pm EDT



Sep 17, 2024 at 4:44 pm EDT

32

35

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

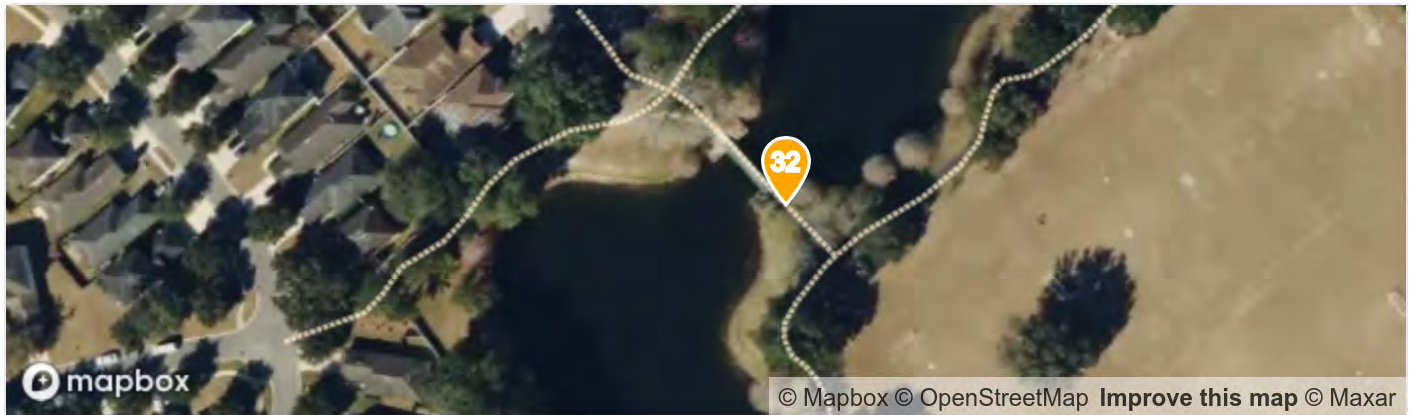
Sep 17, 2024 at 4:46 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:46 PM EDT
Depressions in pavement leading up to bridge, trip hazard.

Photos:





36

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

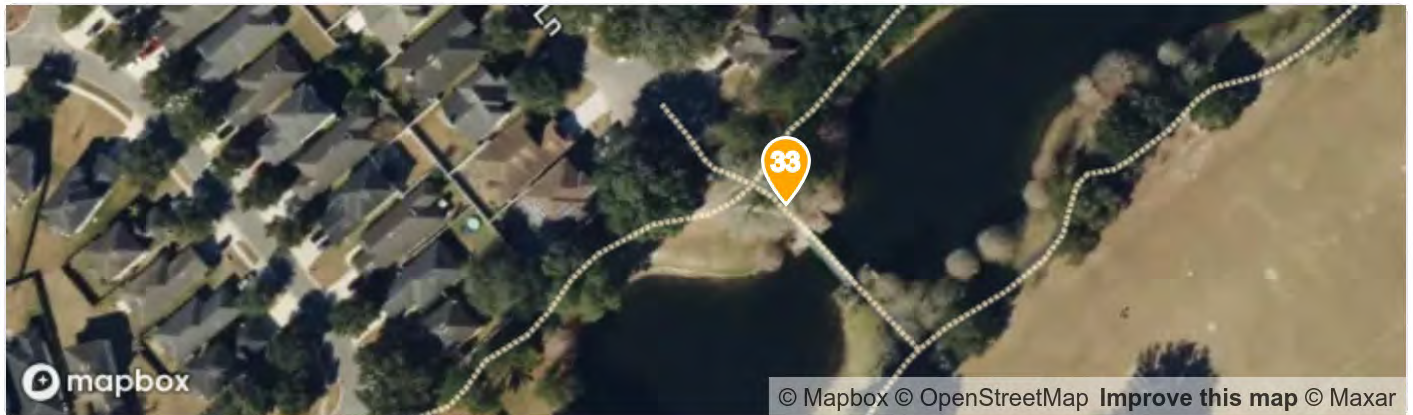
Sep 17, 2024 at 4:47 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:47 PM EDT

Cracking in sidewalk, trip hazard.

Photos:





37

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

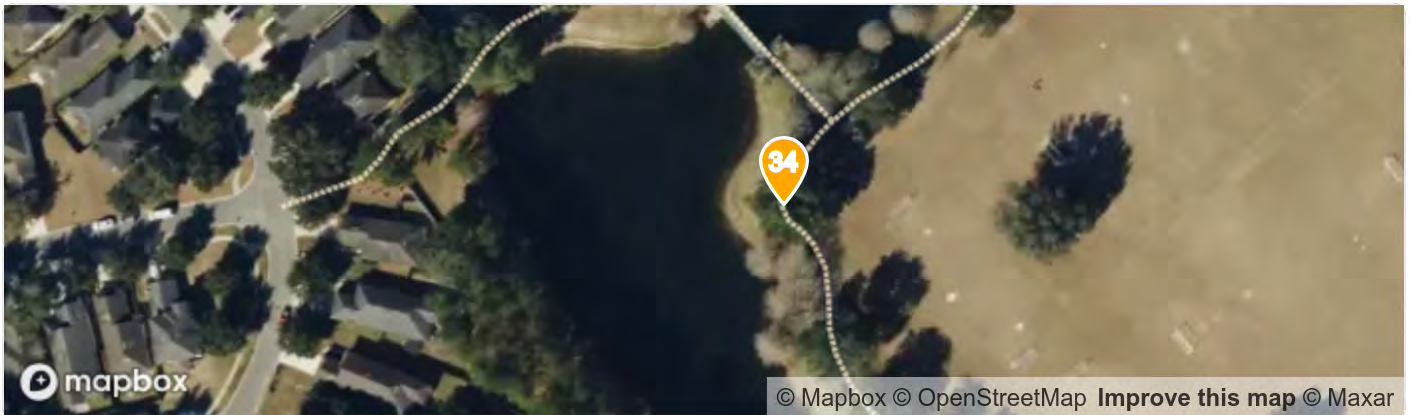
Sep 17, 2024 at 4:48 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:48 PM EDT

Cracking in pavement, raised root damage, offset in path at joint seam, trip hazards.

Photos:



Sep 17, 2024 at 4:48 pm EDT



Sep 17, 2024 at 4:48 pm EDT

35

38

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

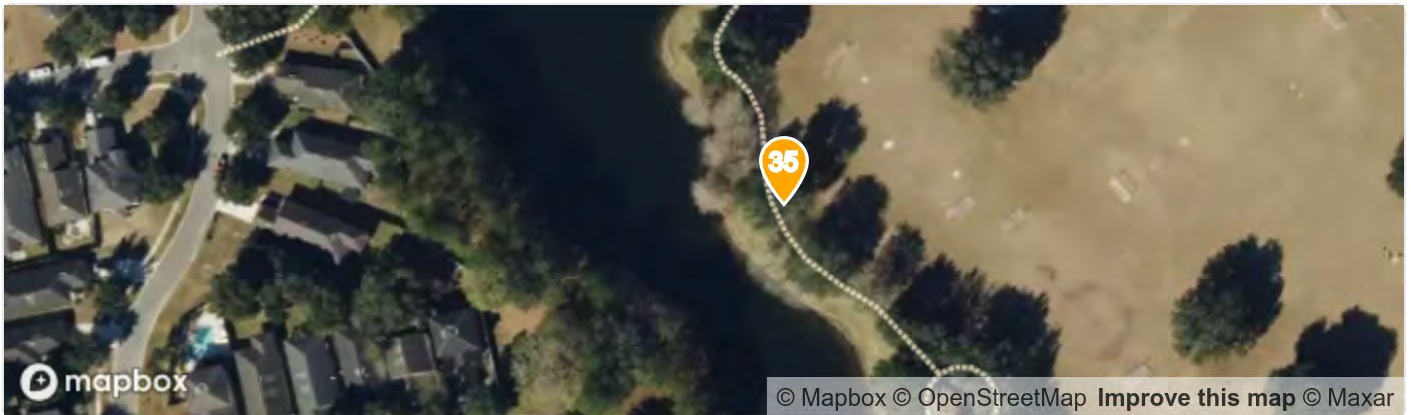
Sep 17, 2024 at 4:49 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:49 PM EDT

Cracking in pavement. Pavement edges deteriorating/settling, trip hazard.

Photos:



Sep 17, 2024 at 4:49 pm EDT



Sep 17, 2024 at 4:49 pm EDT

36

39

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:50 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:50 PM EDT

Cracking in pavement path, pavement edges are deteriorating, trip hazard

Photos:



37

40

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

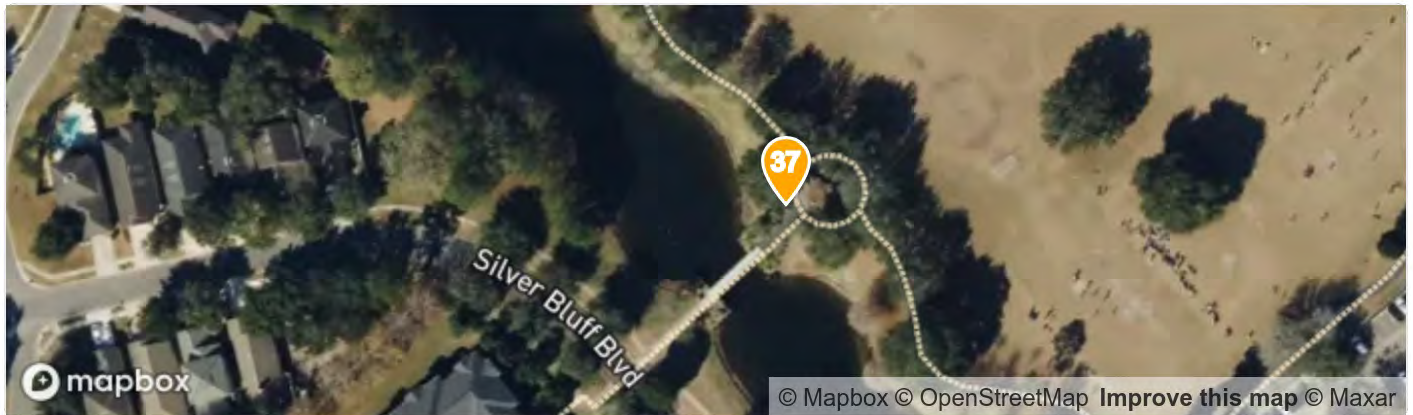
Sep 17, 2024 at 4:51 pm EDT

Pin Type: General

Categories:

- Hardscape
- Erosion

Location:



Notes:

Ryan Morgan September 17, 2024 4:51 PM EDT
Erosion surrounding park bench concrete pad and beginning to undermine concrete pad.

Photos:



38

41

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:52 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:52 PM EDT

Pavement cracking at outer edges leading up to bridge due to settlement, trip hazard.

Photos:



Sep 17, 2024 at 4:52 pm EDT



42

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

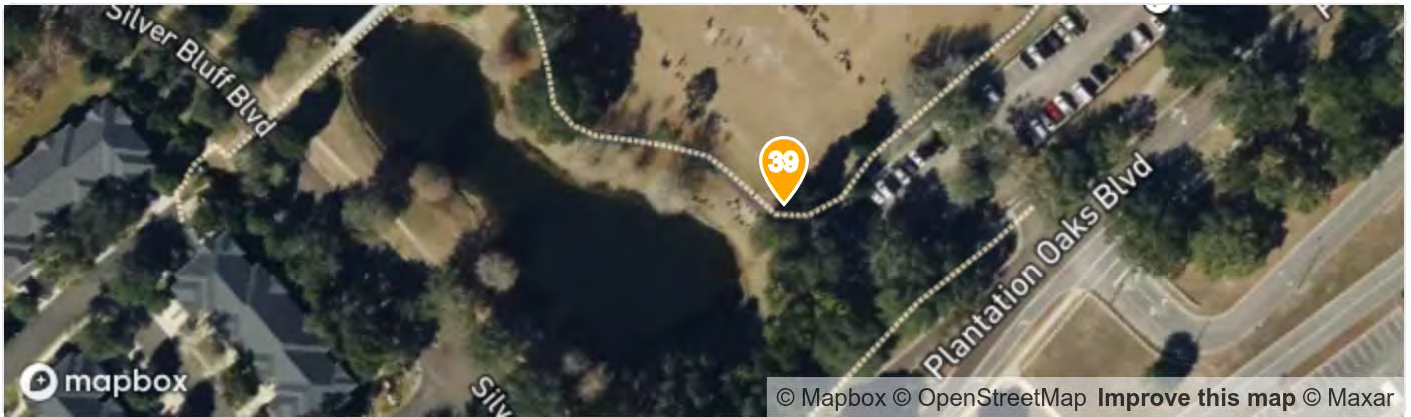
Sep 17, 2024 at 4:53 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:53 PM EDT
Cracking throughout pavement path, trip hazard.

Photos:



Sep 17, 2024 at 4:53 pm EDT



Sep 17, 2024 at 4:53 pm EDT



Sep 17, 2024 at 4:53 pm EDT



43

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

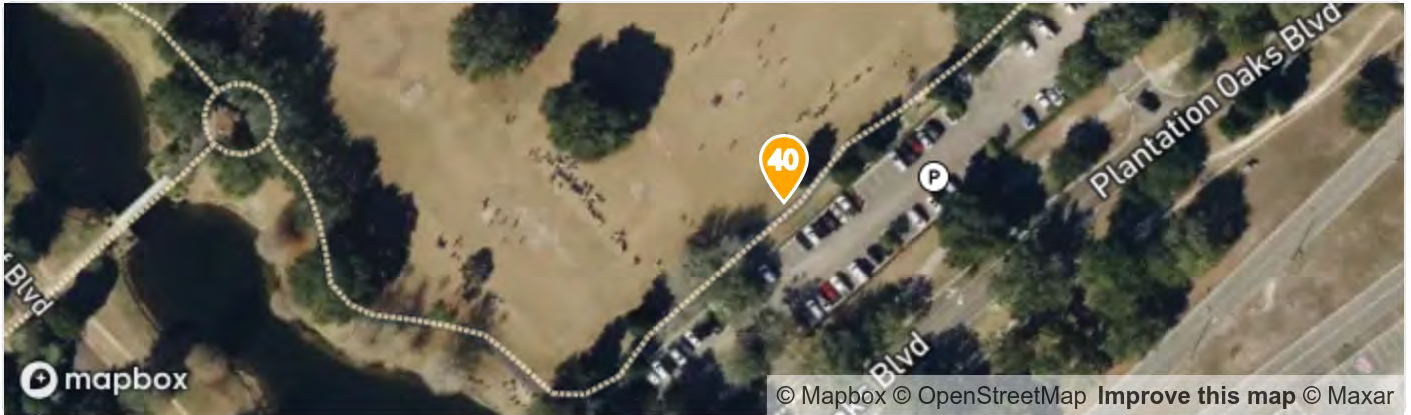
Sep 17, 2024 at 4:54 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

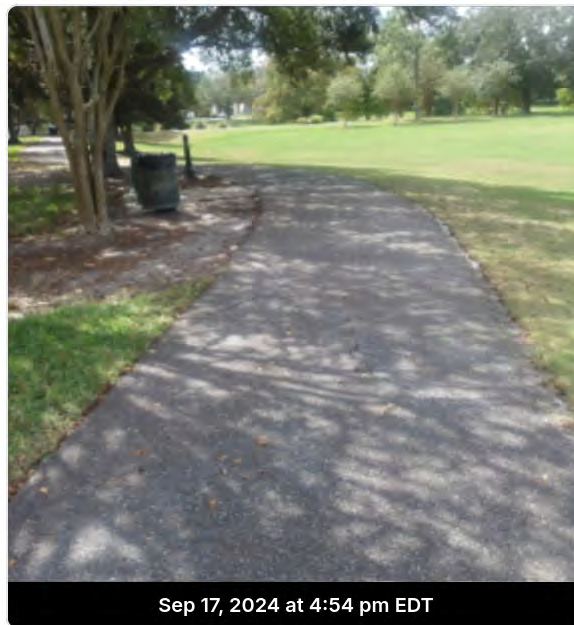


Notes:

Ryan Morgan September 17, 2024 4:54 PM EDT

Root/settlement uplift/cracking in asphalt walk.

Photos:



Sep 17, 2024 at 4:54 pm EDT

41

44

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

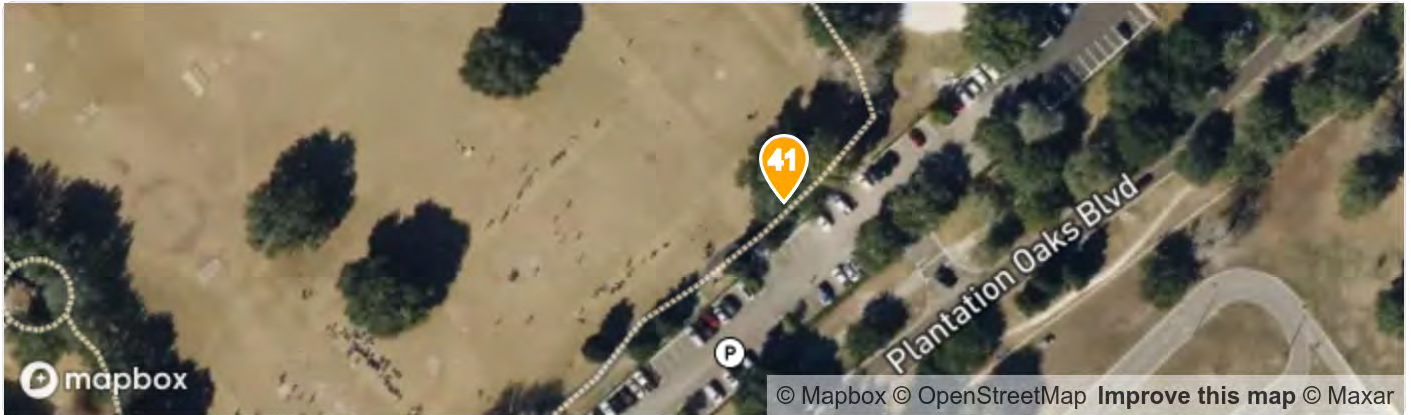
Sep 17, 2024 at 4:55 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:55 PM EDT

Cracking in pavement at ADA ramp. Raised concrete edge at pavement to concrete sidewalk/ramp transition. Trip hazards.

Photos:





45

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

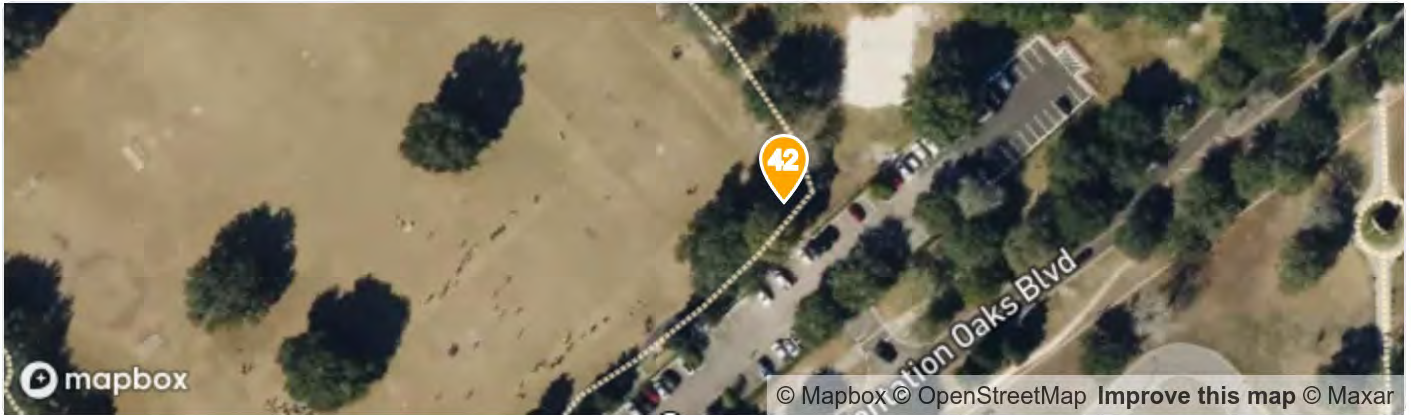
Sep 17, 2024 at 4:55 pm EDT

Pin Type: General

Categories:

Misc

Location:



Notes:

Ryan Morgan September 17, 2024 4:55 PM EDT

Picnic table coating peeling exposing rust and metal edges.

Photos:



43

46

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

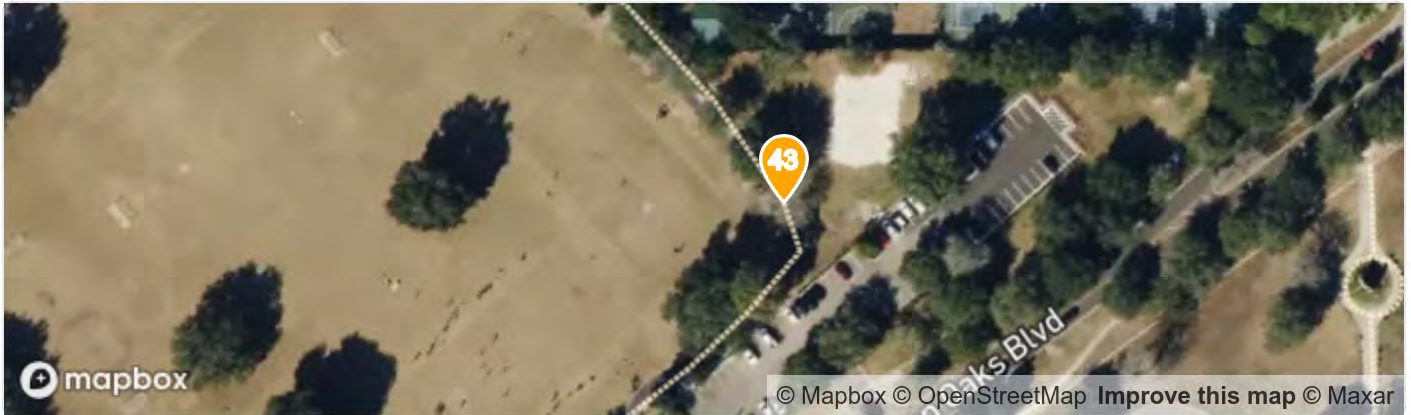
Sep 17, 2024 at 4:56 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:56 PM EDT

Cracking in pavement path, trip hazard.

Photos:



Sep 17, 2024 at 4:56 pm EDT



47

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

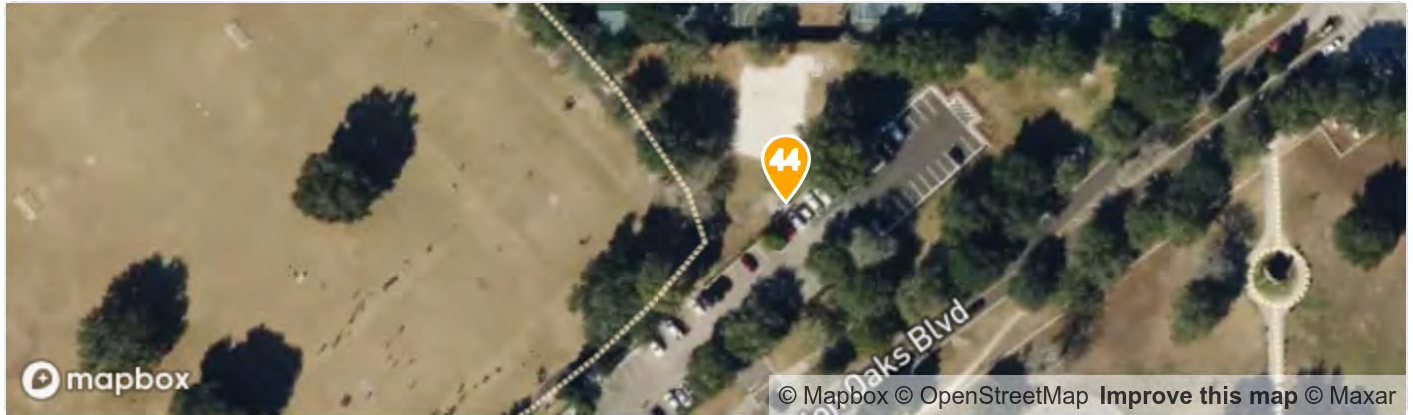
Sep 17, 2024 at 4:56 pm EDT

Pin Type: General

Categories:

Misc

Location:



Notes:

Ryan Morgan September 17, 2024 4:56 PM EDT

Swing gate damaged lock rod.

Photos:



Sep 17, 2024 at 4:56 pm EDT

45

49

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

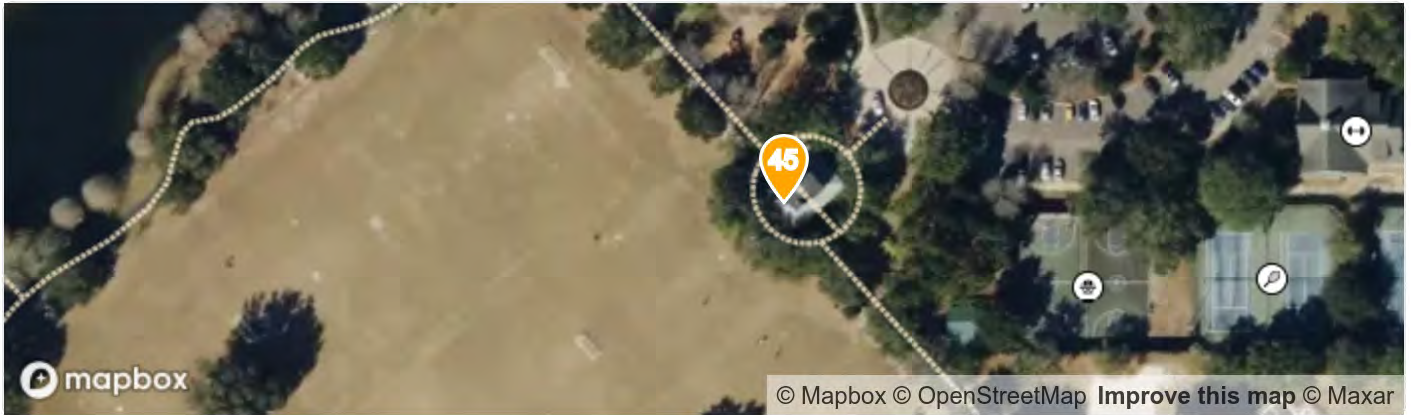
Sep 17, 2024 at 4:58 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 4:58 PM EDT

Cracked bricks on column post piers. Water fountain broken as concession stand.

Photos:



Sep 17, 2024 at 4:58 pm EDT



Sep 17, 2024 at 4:58 pm EDT



Sep 17, 2024 at 4:58 pm EDT

45

49

Needs Action (continued)

Created by:

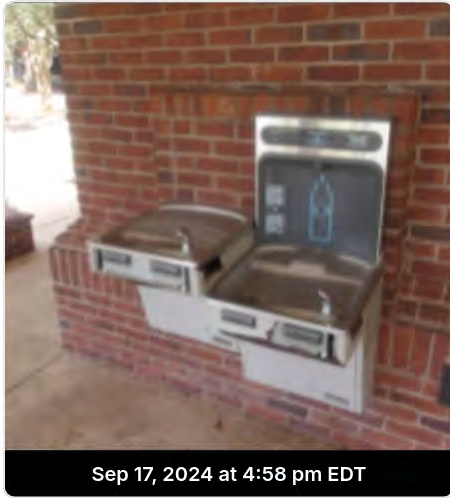


Ryan Morgan
CEI Field Technician

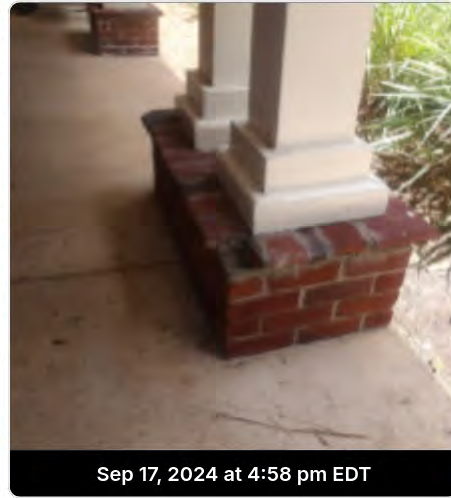
Pin Type: General

Sep 17, 2024 at 4:58 pm EDT

Photos:



Sep 17, 2024 at 4:58 pm EDT



Sep 17, 2024 at 4:58 pm EDT

46

50

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 4:59 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

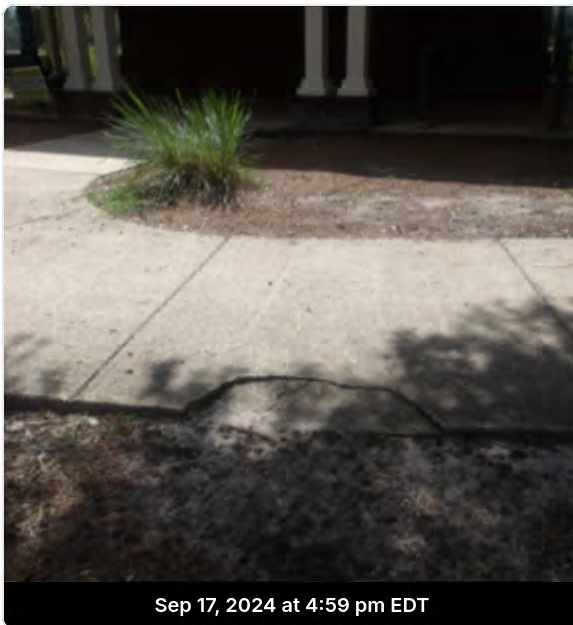


Notes:

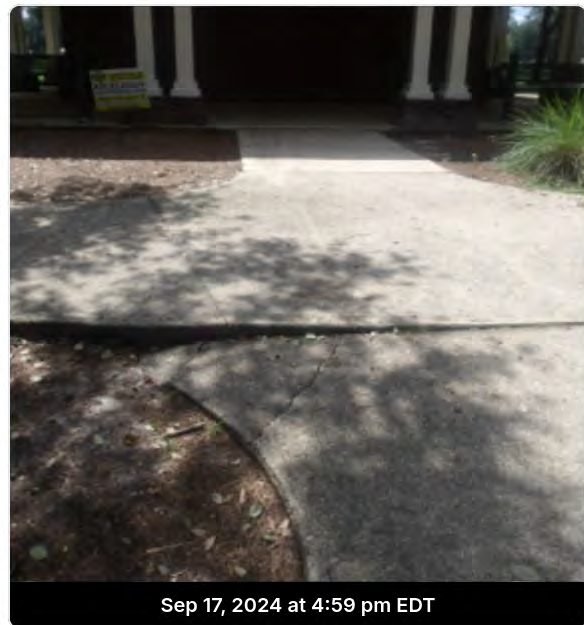
Ryan Morgan September 17, 2024 4:59 PM EDT

Crack in sidewalk, trip hazard.

Photos:



Sep 17, 2024 at 4:59 pm EDT



Sep 17, 2024 at 4:59 pm EDT

47

51

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

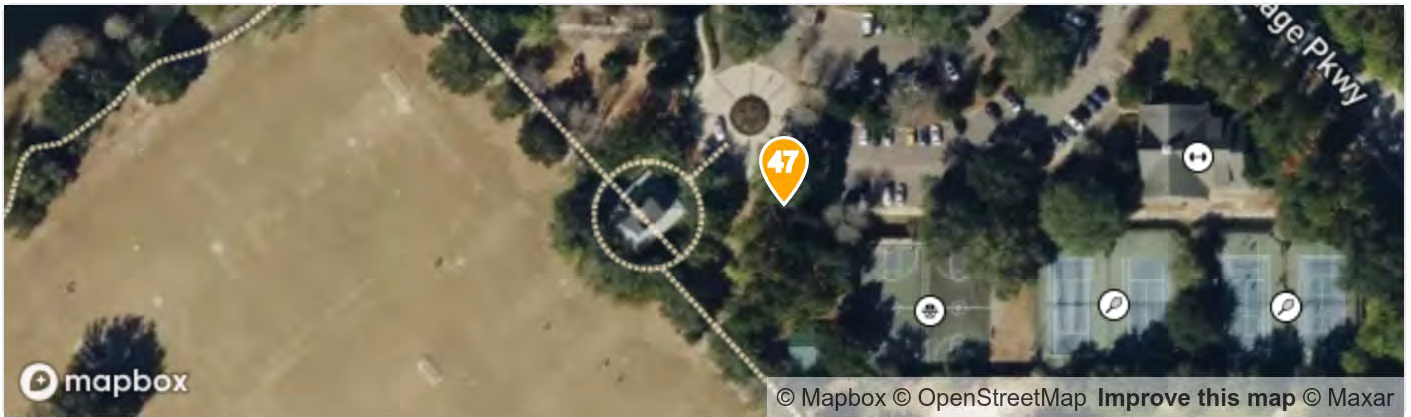
Sep 17, 2024 at 5:00 pm EDT

Pin Type: General

Categories:

- Hardscape
- Drainage

Location:

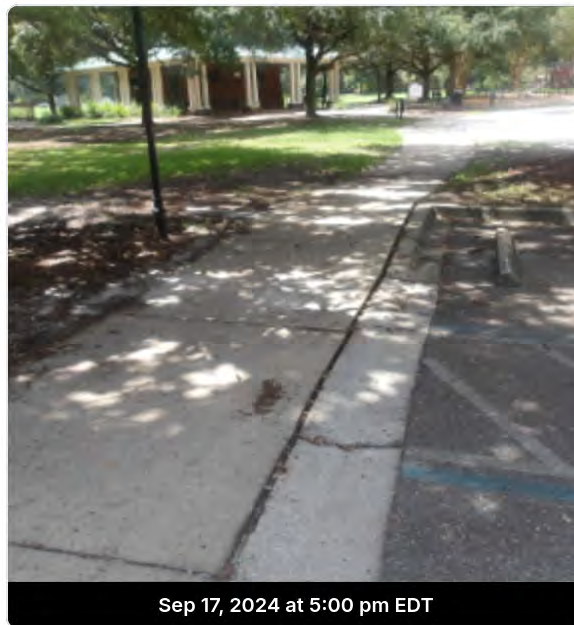


Notes:

Ryan Morgan September 17, 2024 5:00 PM EDT

Crack in gutter at ADA stall access, trip hazard.

Photos:



48

52

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

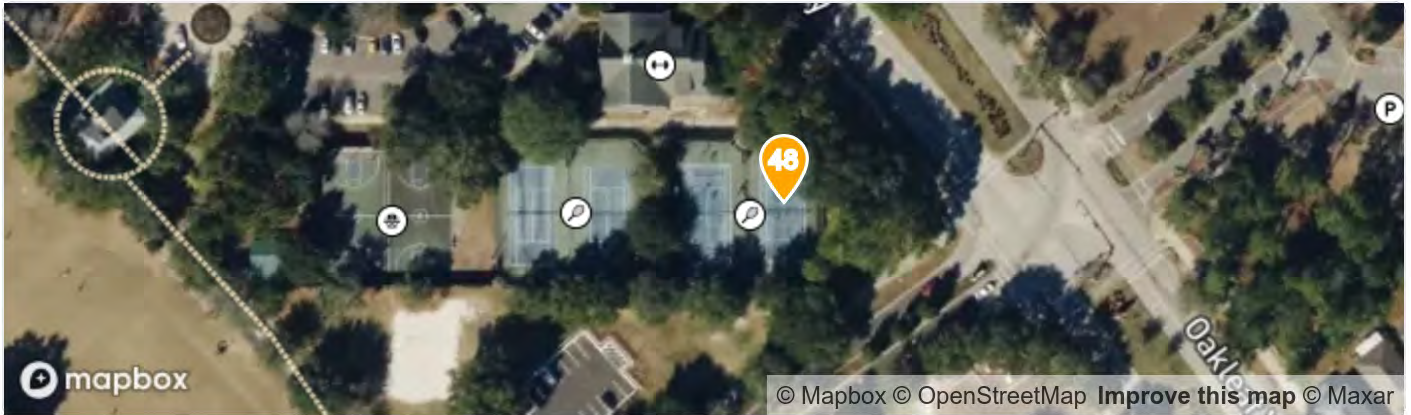
Sep 17, 2024 at 5:07 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

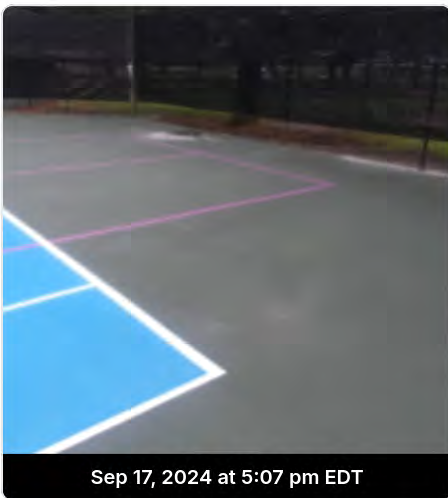


Notes:

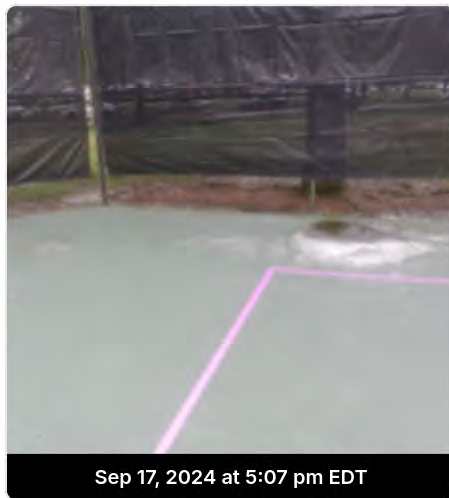
Ryan Morgan September 17, 2024 5:07 PM EDT

Tennis court surface damage, patch faults, minor cracking throughout surface.

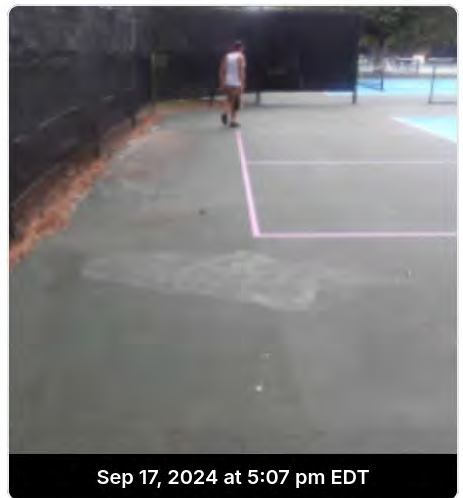
Photos:



Sep 17, 2024 at 5:07 pm EDT



Sep 17, 2024 at 5:07 pm EDT



Sep 17, 2024 at 5:07 pm EDT

49

53

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 5:05 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

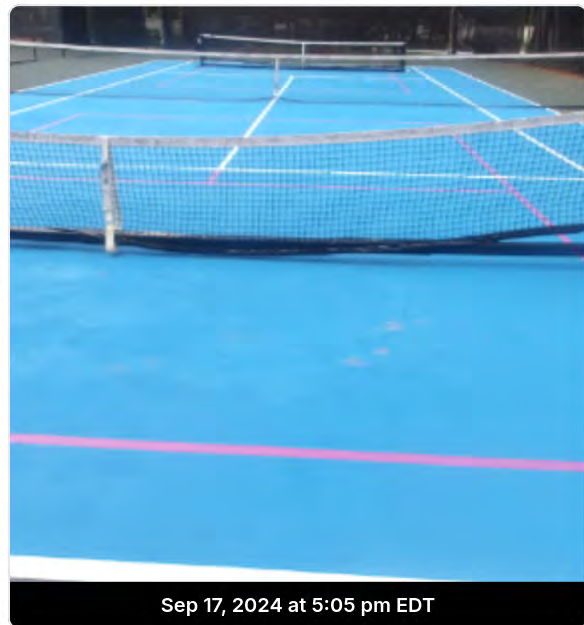


Notes:

Ryan Morgan September 17, 2024 5:05 PM EDT

Tennis court surface minor cracking.

Photos:





54

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

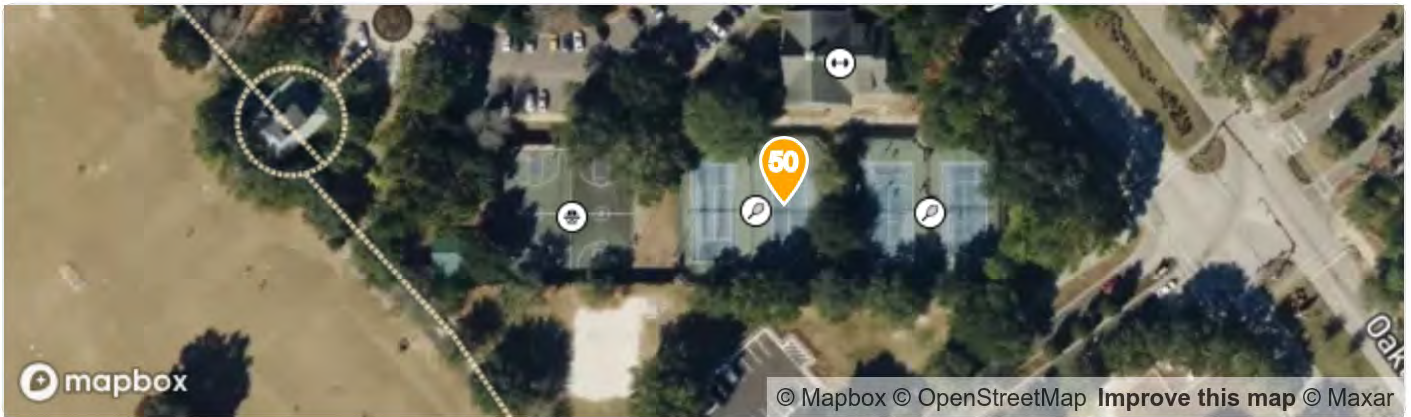
Sep 17, 2024 at 5:04 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

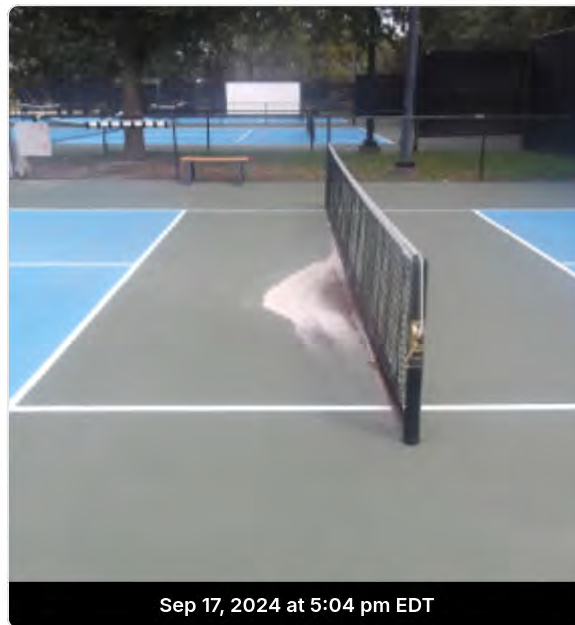


Notes:

Ryan Morgan September 17, 2024 5:04 PM EDT

Pickleball court low spot under net holding sediment and likely holding water, slip hazard.

Photos:



51

55

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

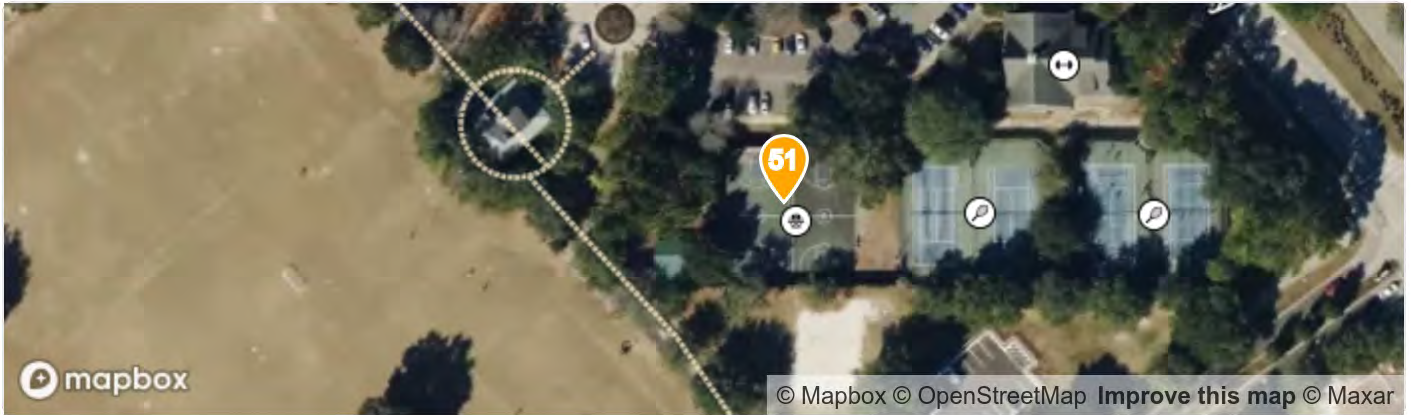
Sep 17, 2024 at 5:02 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 17, 2024 5:02 PM EDT

Cracks in basketball surface, rippling along basketball court edge, trip hazards. Lacking vegetation/grass in areas surrounding court.

Photos:



Sep 17, 2024 at 5:02 pm EDT



Sep 17, 2024 at 5:02 pm EDT



Sep 17, 2024 at 5:02 pm EDT

51

55

Needs Action *(continued)*

Created by:

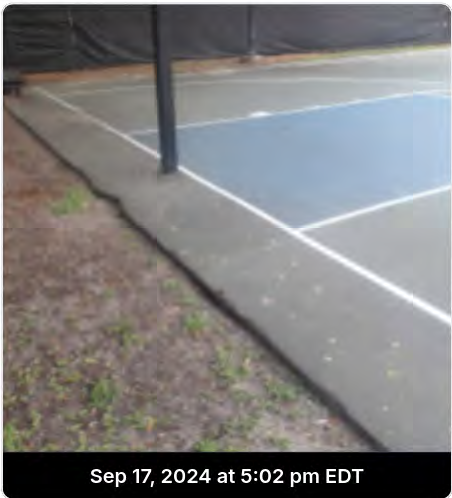


Ryan Morgan
CEI Field Technician

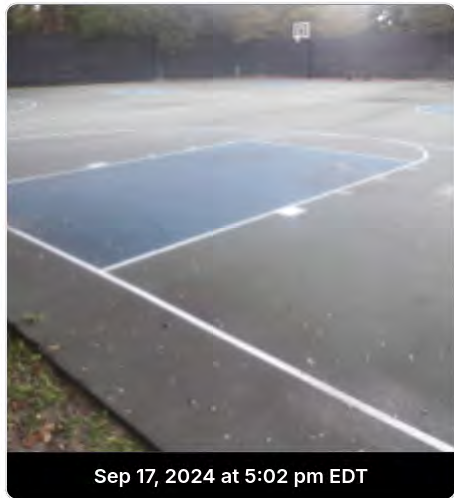
Pin Type: General

Sep 17, 2024 at 5:02 pm EDT

Photos:



Sep 17, 2024 at 5:02 pm EDT



Sep 17, 2024 at 5:02 pm EDT

52

56

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 5:08 pm EDT

Pin Type: General

Categories:

Drainage

Location:



Notes:

Ryan Morgan September 17, 2024 5:08 PM EDT

Gutters and drain spout off clubhouse spills over during rain.

Photos:



Sep 17, 2024 at 5:08 pm EDT



Sep 17, 2024 at 5:08 pm EDT

53

58

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 17, 2024 at 5:10 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

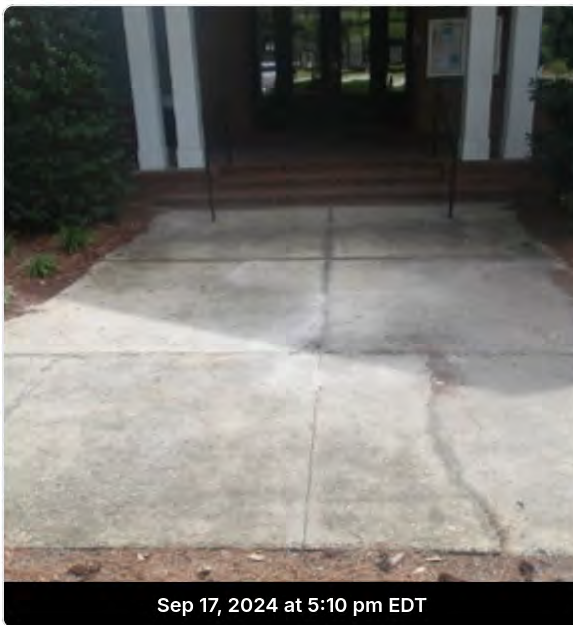


Notes:

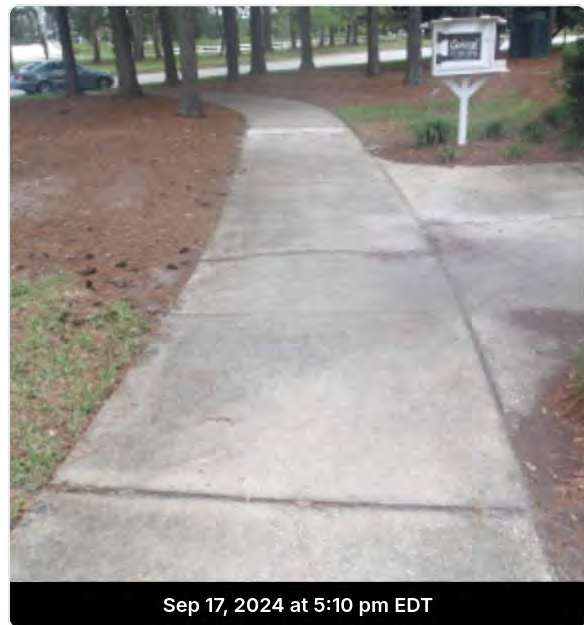
Ryan Morgan September 17, 2024 5:10 PM EDT

Minor cracking in sidewalk and fine sediment accumulation throughout concrete surface, slip/trip hazard.

Photos:



Sep 17, 2024 at 5:10 pm EDT



Sep 17, 2024 at 5:10 pm EDT

54

59

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

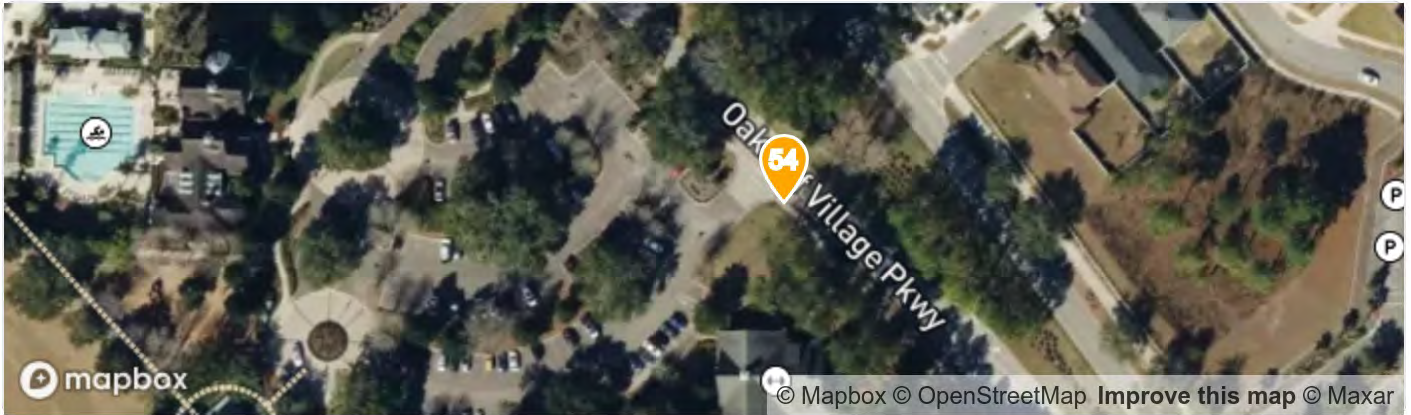
Sep 17, 2024 at 5:12 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:


Ryan Morgan September 17, 2024 5:12 PM EDT
Cracking in ADA ramp and header curb, trip hazard.

Photos:



55 60 Needs Action

Created by:

 Ryan Morgan
CEI Field Technician

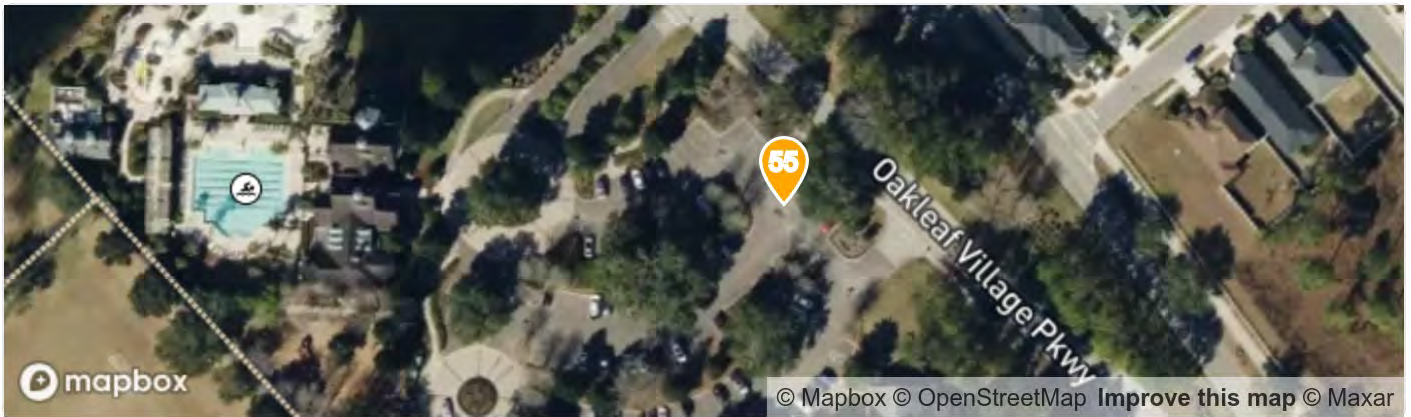
Sep 17, 2024 at 5:13 pm EDT

Pin Type: General

Categories:

Drainage Roadway

Location:



Notes:

Ryan Morgan September 17, 2024 5:13 PM EDT

Drain basin grate set higher than surrounding pavement resulting in ponding of storm water, could be causing damage to base over time. Potholing beginning off inlet corner, and early pavement cracking in area surrounding structure.

Photos:



56

62

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

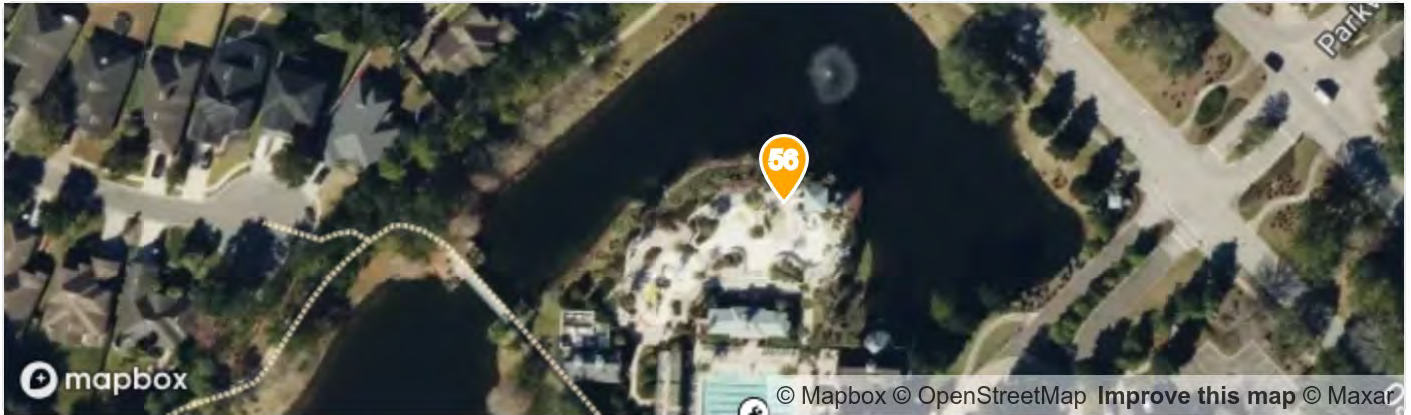
Sep 20, 2024 at 1:16 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

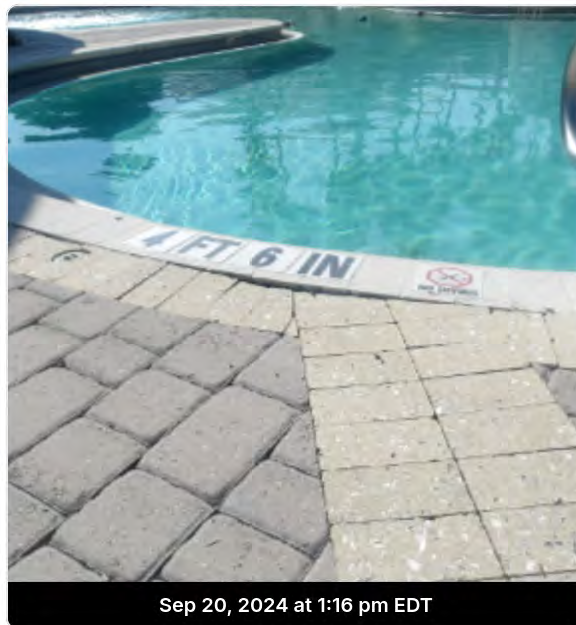


Notes:

Ryan Morgan September 20, 2024 1:16 PM EDT

Pool capping higher than surrounding pavers, trip hazard.

Photos:



57

63

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

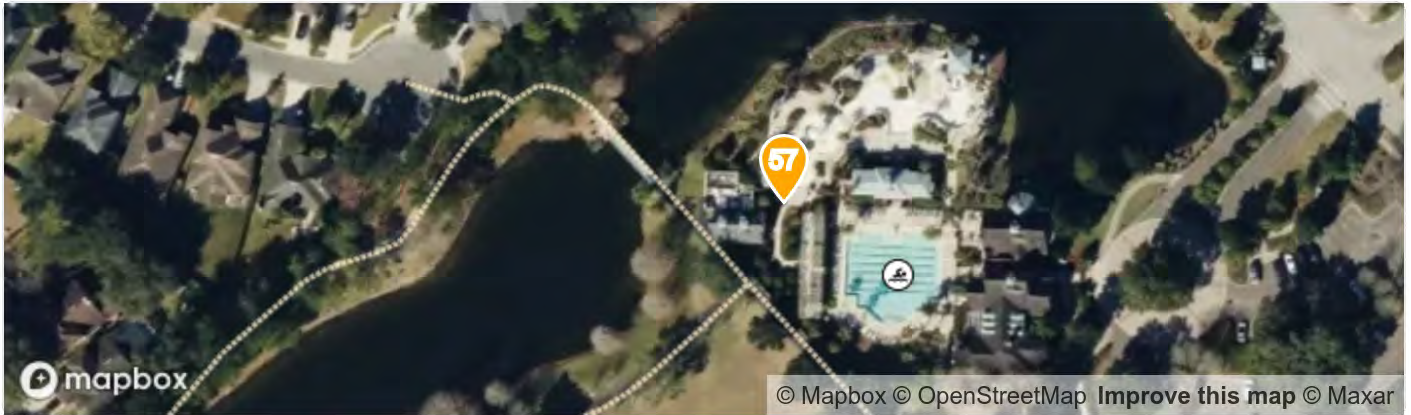
Sep 20, 2024 at 1:19 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

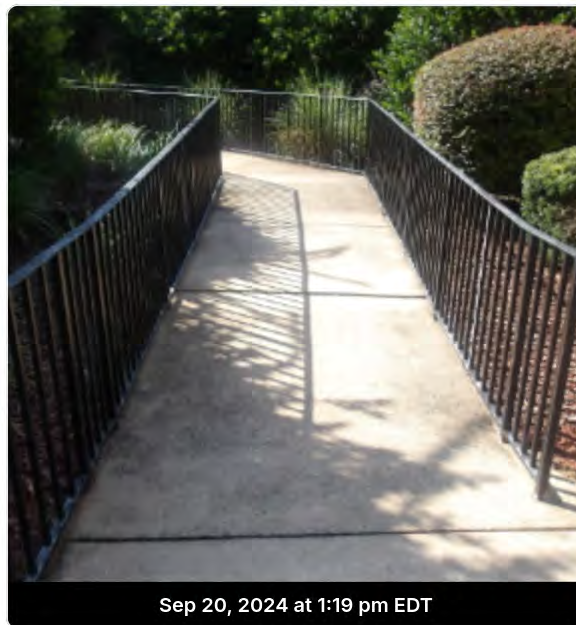


Notes:

Ryan Morgan September 20, 2024 1:19 PM EDT

Raised edges at sidewalk flags, trip hazard.

Photos:



58

64

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

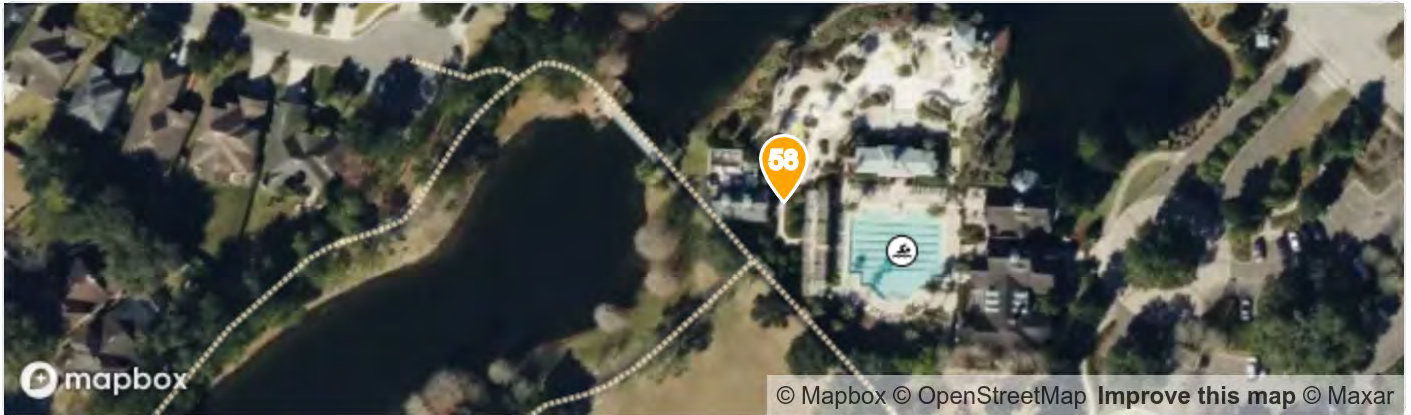
Sep 20, 2024 at 1:21 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

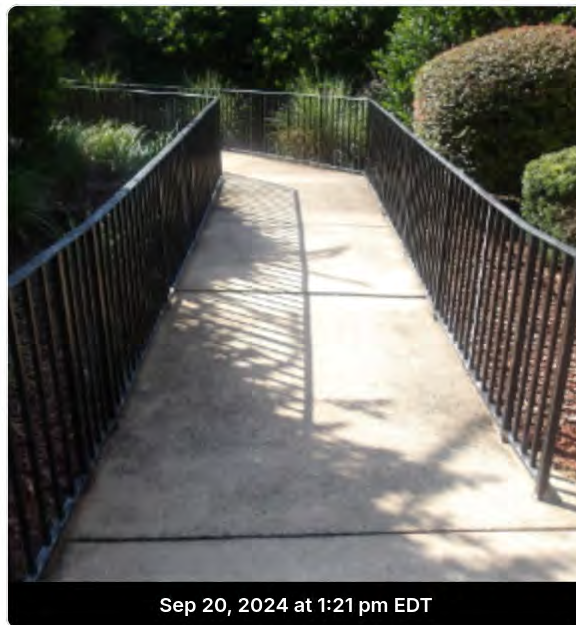


Notes:

Ryan Morgan September 20, 2024 1:21 PM EDT

Raised sidewalk joint, trip hazard.

Photos:



Sep 20, 2024 at 1:21 pm EDT

59

65

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

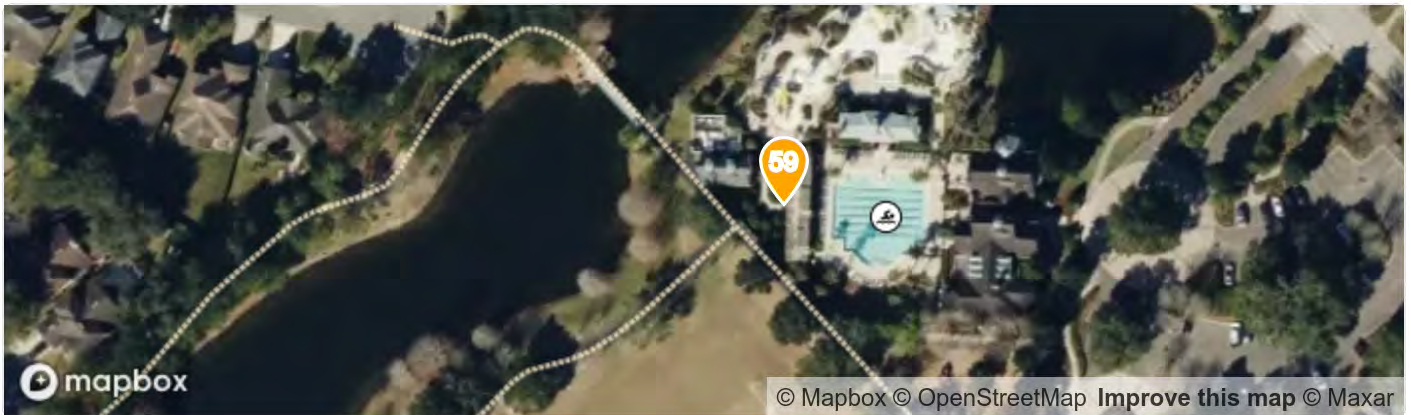
Sep 20, 2024 at 1:22 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

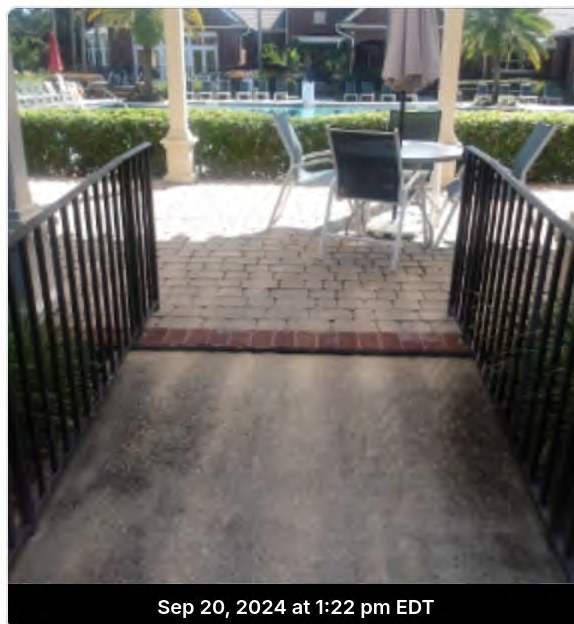


Notes:

Ryan Morgan September 20, 2024 1:22 PM EDT

Transition from concrete sidewalk to brick/paver surface is not level, trip hazard.

Photos:



Sep 20, 2024 at 1:22 pm EDT



66

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

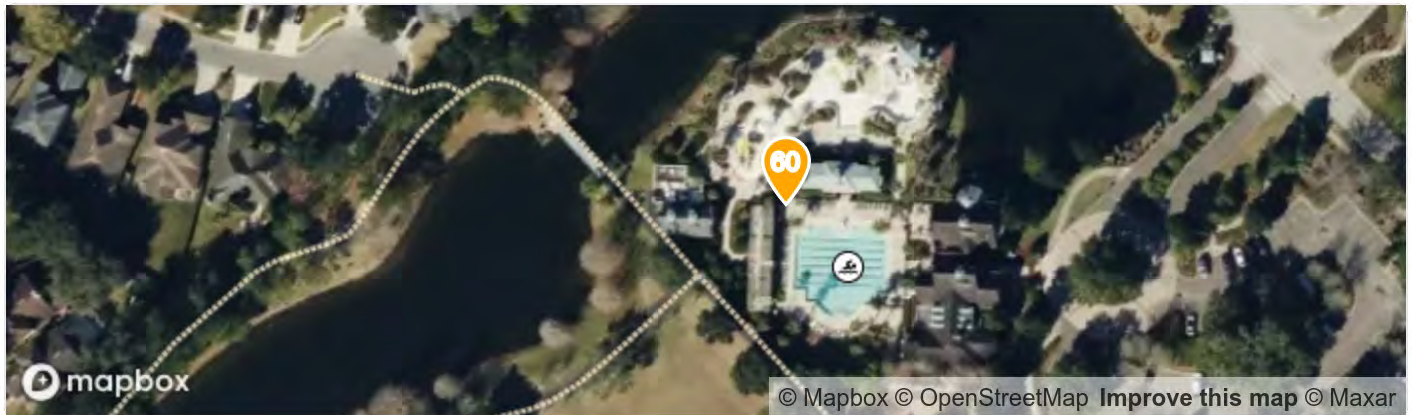
Sep 20, 2024 at 1:18 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

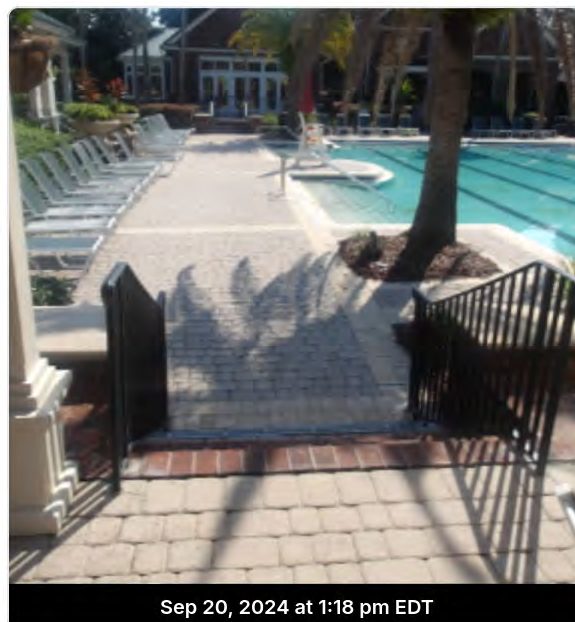


Notes:

Ryan Morgan September 20, 2024 1:18 PM EDT

Transition from pavers to brick stairs not flush, trip hazard.

Photos:





68

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

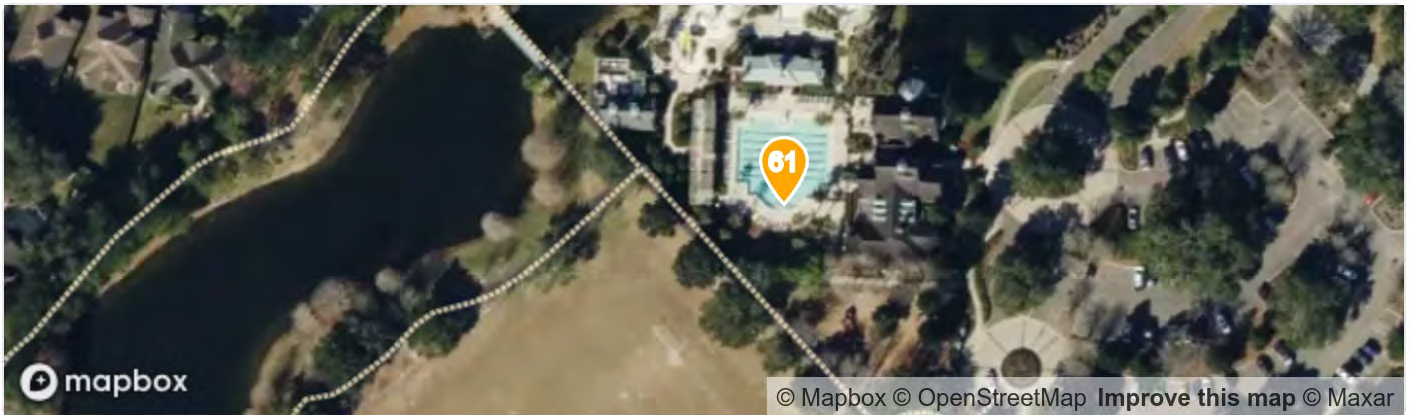
Sep 20, 2024 at 1:24 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

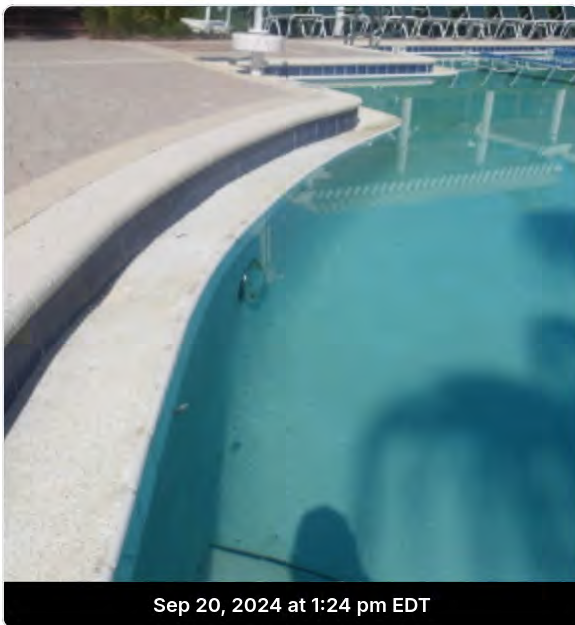


Notes:

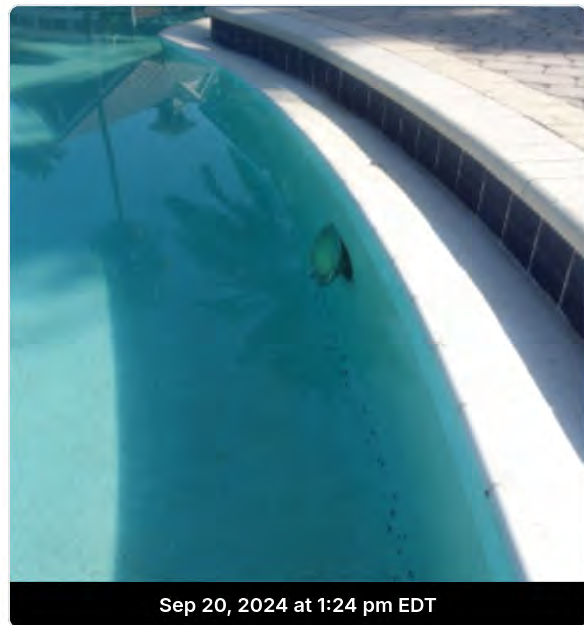
Ryan Morgan September 20, 2024 1:24 PM EDT

Pool light not fastened to pool wall.

Photos:



Sep 20, 2024 at 1:24 pm EDT



Sep 20, 2024 at 1:24 pm EDT



69

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

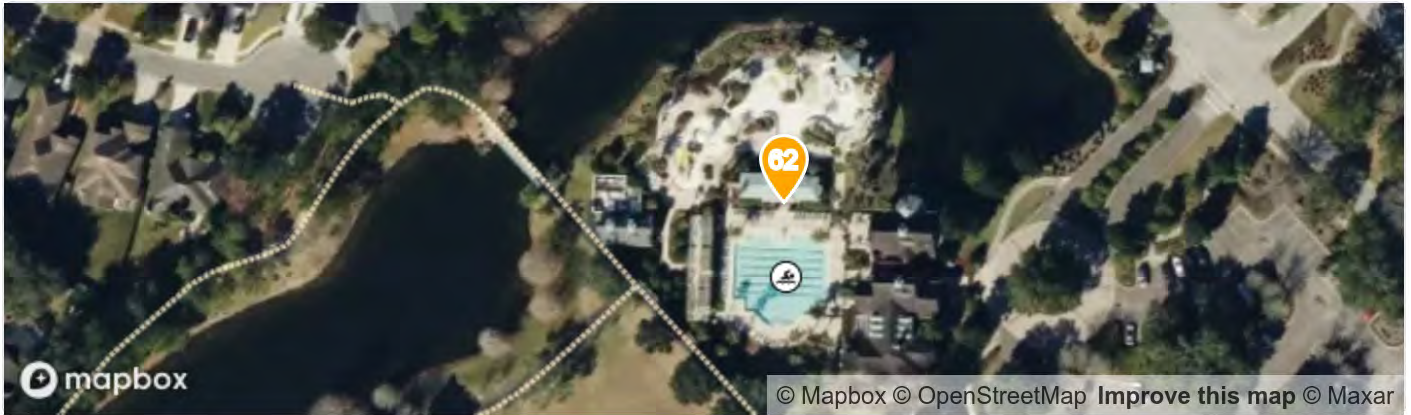
Sep 20, 2024 at 1:18 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

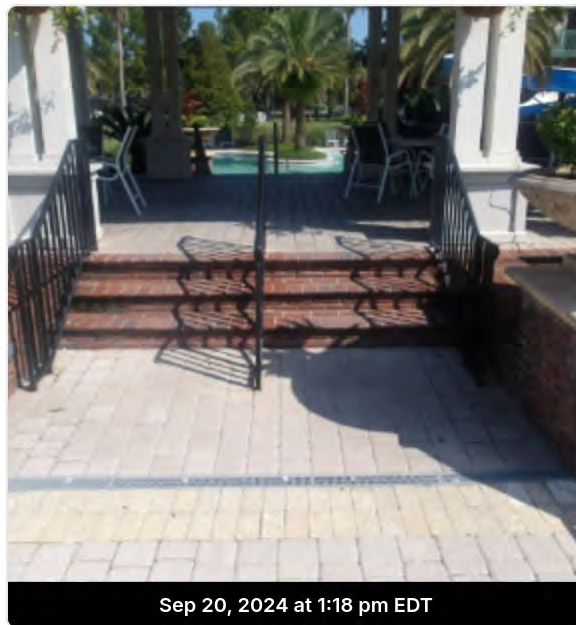


Notes:

Ryan Morgan September 20, 2024 1:18 PM EDT

Handrails at brick stairs are loose.

Photos:



63

70

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

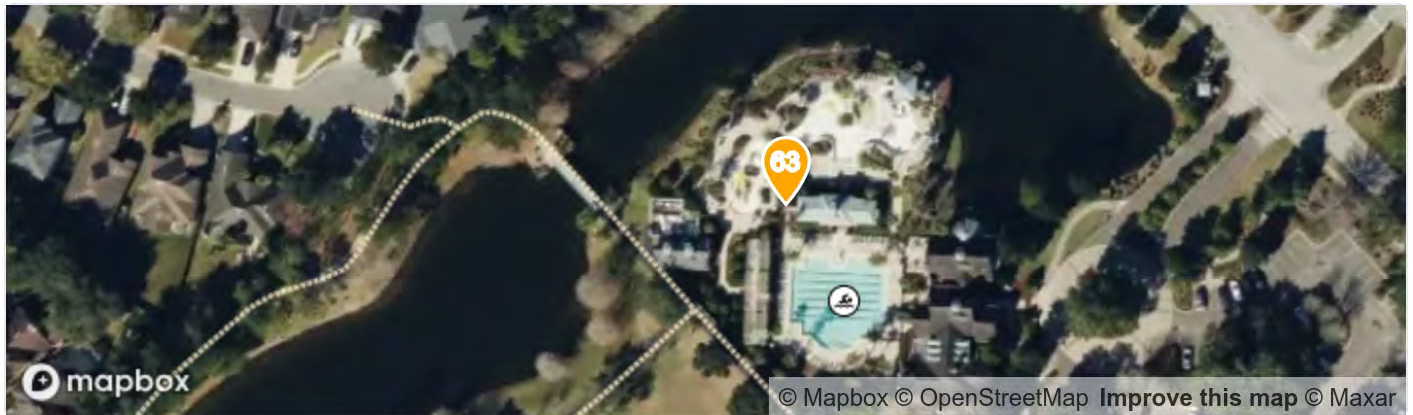
Sep 20, 2024 at 1:17 pm EDT

Pin Type: General

Categories:

Misc

Location:

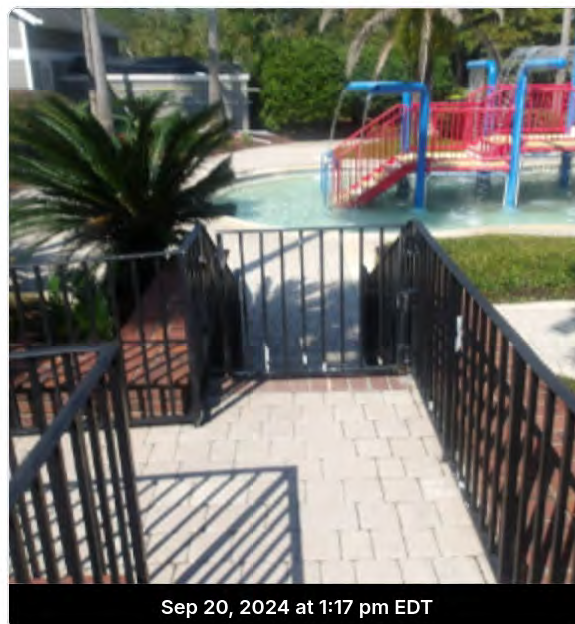


Notes:

Ryan Morgan September 20, 2024 1:17 PM EDT

Swing gate does not have latch.

Photos:



64

71

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

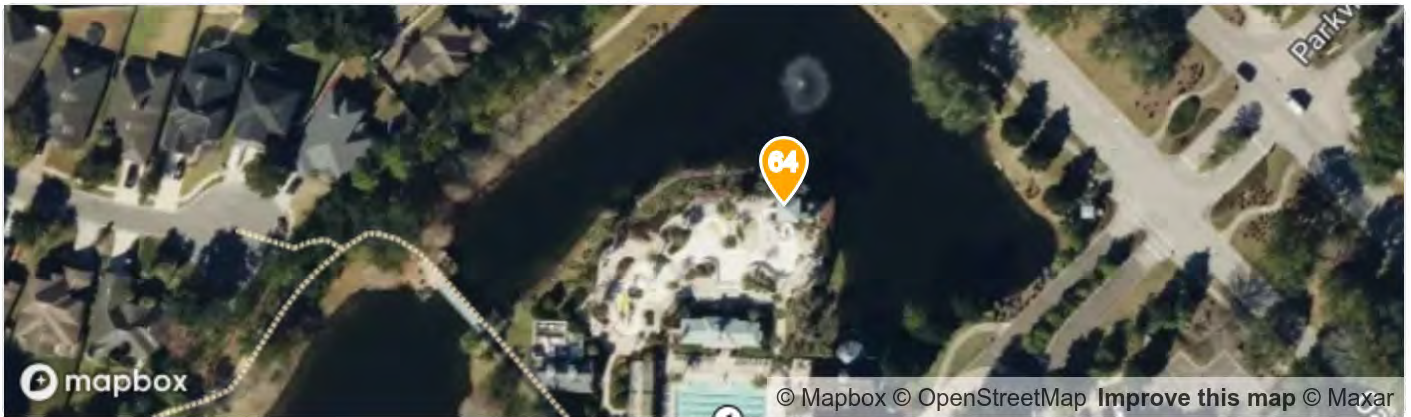
Sep 20, 2024 at 1:39 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:



Notes:

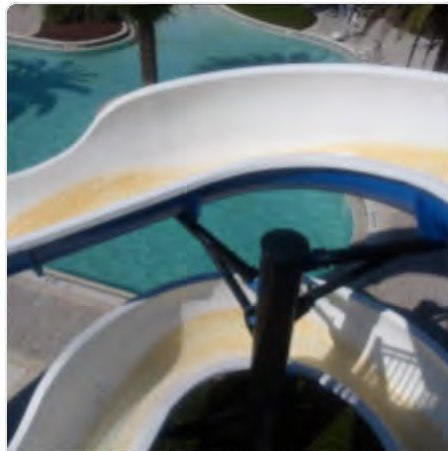
Ryan Morgan September 20, 2024 1:39 PM EDT

Base trim for column on water slide platform is loose and could fall and land on someone. Post caps are delaminating and exposing raw wood/sharp edges. Handrail baseplates not all bolted to slab.

Photos:



Sep 20, 2024 at 1:39 pm EDT



Sep 20, 2024 at 1:39 pm EDT



Sep 20, 2024 at 1:39 pm EDT

64

71

Needs Action *(continued)*

Created by:

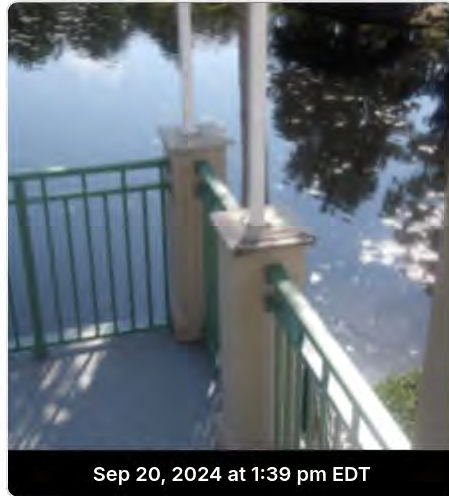


Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:39 pm EDT

Pin Type: General

Photos:



65

72

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

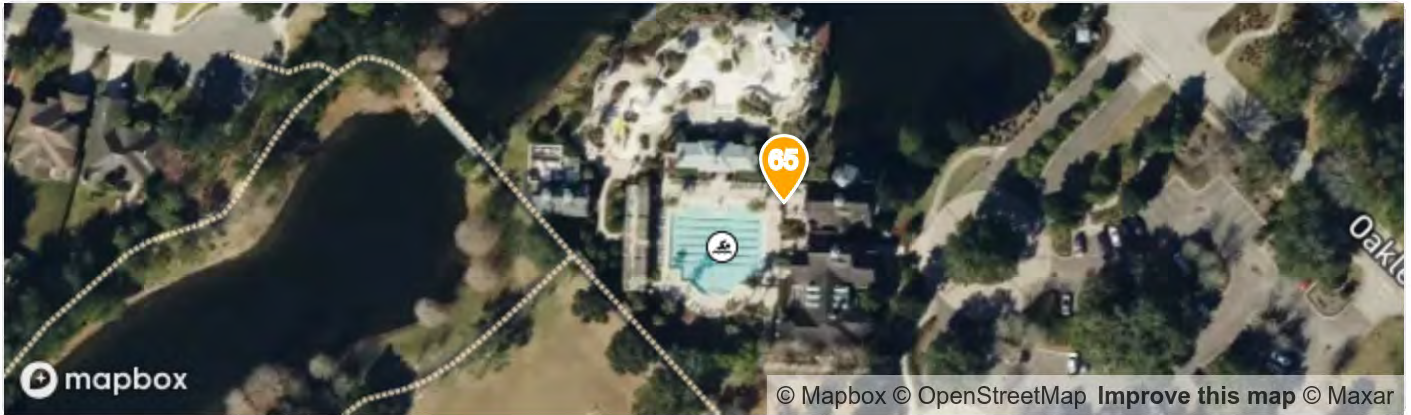
Sep 20, 2024 at 1:31 pm EDT

Pin Type: General

Categories:

Hardscape

Location:



Notes:

Ryan Morgan September 20, 2024 1:31 PM EDT

Exposed electrical on brick wall adjacent to staircase. Unknown if electrical is live.

Photos:



Sep 20, 2024 at 1:31 pm EDT



Sep 20, 2024 at 1:31 pm EDT



73

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:25 pm EDT

Pin Type: General

Categories:

Hardscape

Location:

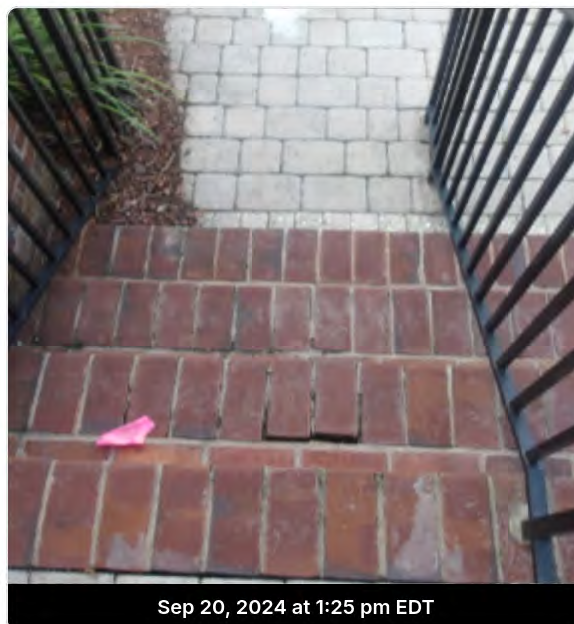


Notes:

Ryan Morgan September 20, 2024 1:25 PM EDT

Loose bricks on staircase trip/fall hazard.

Photos:



Sep 20, 2024 at 1:25 pm EDT



74

Needs Action

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

Created by:



Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:29 pm EDT

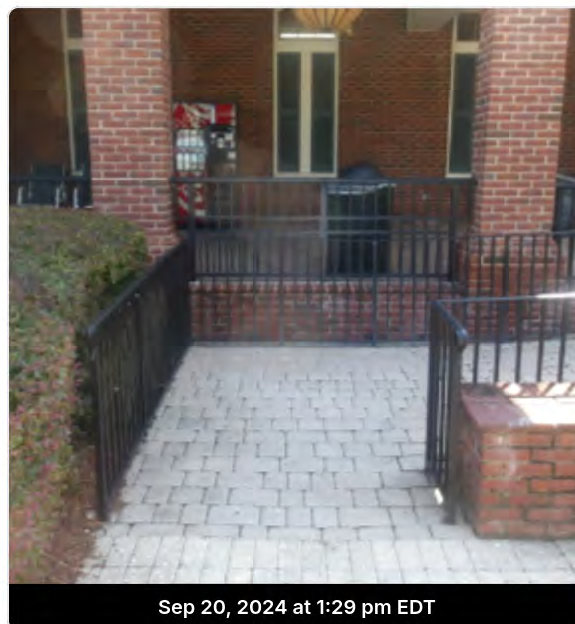


Notes:

Ryan Morgan September 20, 2024 1:29 PM EDT

Loose handrails at ramp.

Photos:





75

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

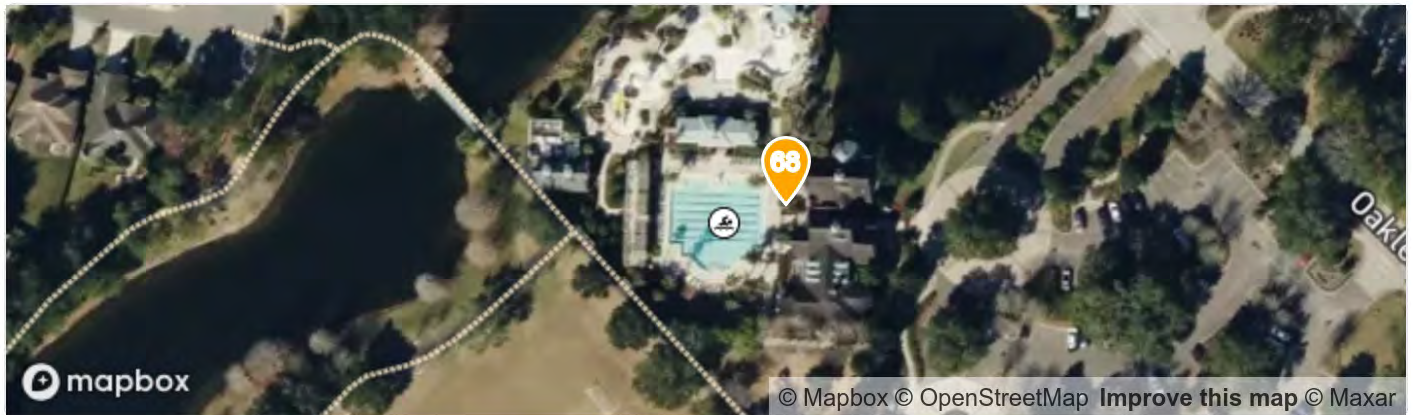
Sep 20, 2024 at 1:33 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:



Notes:

Ryan Morgan September 20, 2024 1:33 PM EDT
Loose handrails at stairs.

Photos:





76

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

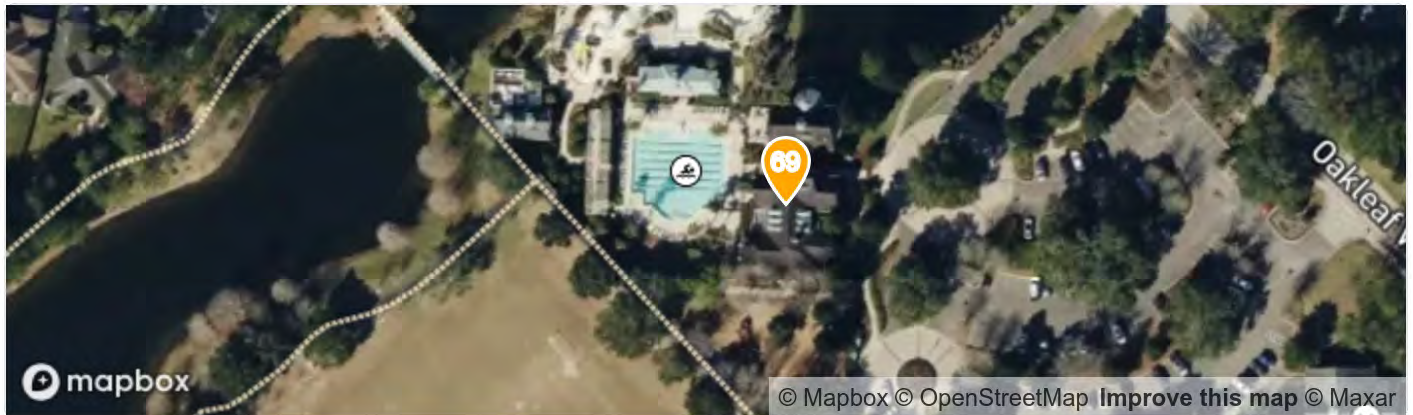
Sep 20, 2024 at 1:30 pm EDT

Pin Type: General

Categories:

Drainage

Location:

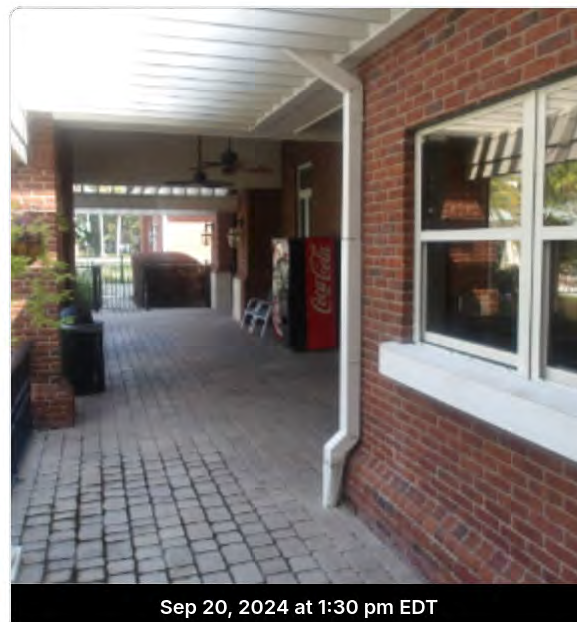


Notes:

Ryan Morgan September 20, 2024 1:30 PM EDT

Downspout is loose at kitchen corner.

Photos:





77

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

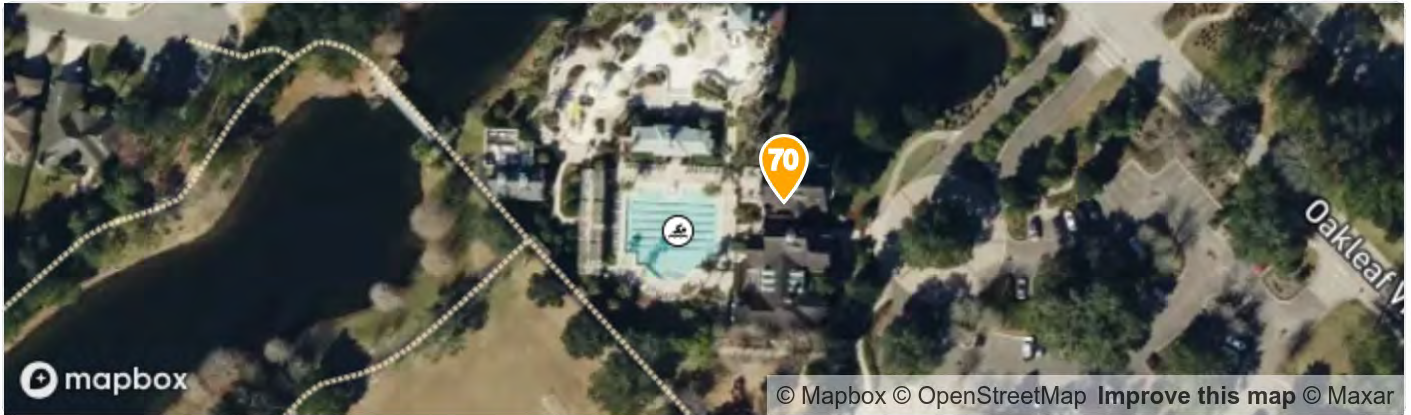
Sep 20, 2024 at 1:32 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

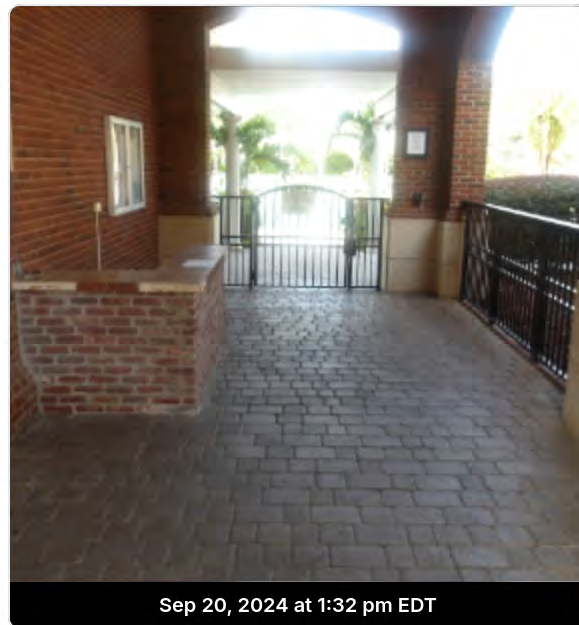


Notes:

Ryan Morgan September 20, 2024 1:32 PM EDT

Tiles missing from bar top/counter.

Photos:



71 **78** **Needs Action**

Pin Type: General

Categories:

Misc Hardscape

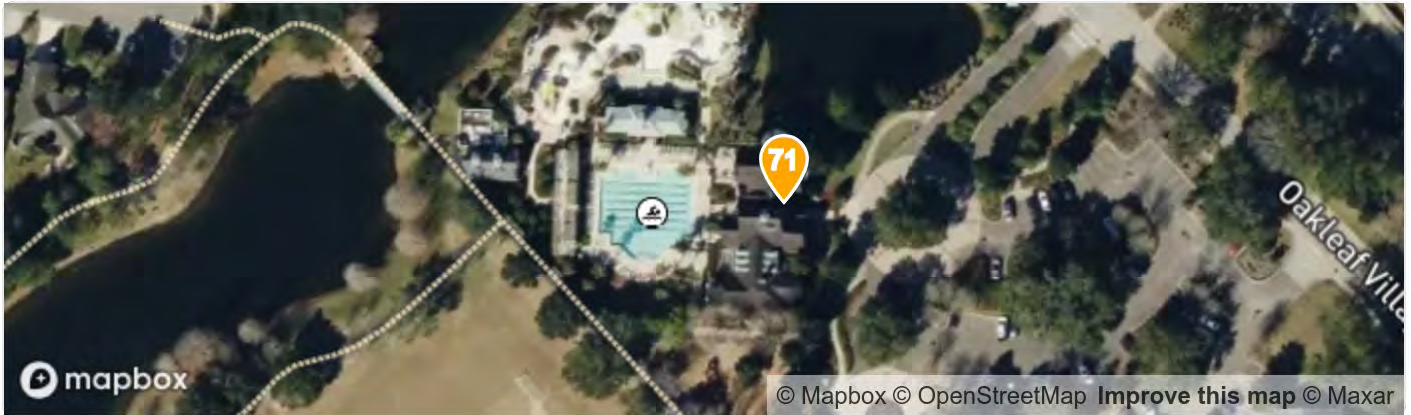
Location:

Created by:



Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:33 pm EDT



Notes:

Ryan Morgan September 20, 2024 1:33 PM EDT
Concrete spalling at column base - Rebar is exposed.

Photos:



72

79

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:37 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:



Notes:

Ryan Morgan September 20, 2024 1:37 PM EDT

Trip hazard, playground structure platform deteriorating, landing is bent down. Playground structure paint is flaking/peeling. Metal is rusty.

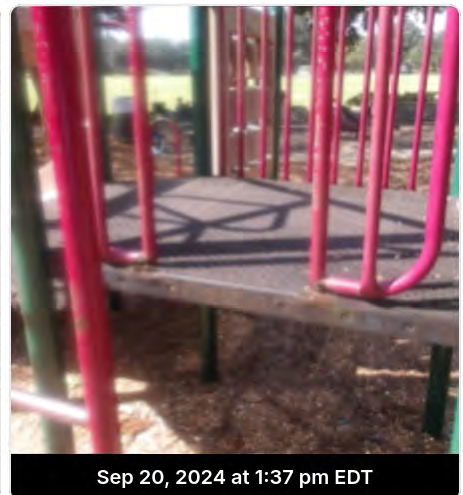
Photos:



Sep 20, 2024 at 1:37 pm EDT



Sep 20, 2024 at 1:37 pm EDT



Sep 20, 2024 at 1:37 pm EDT

73

80

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

Sep 20, 2024 at 1:35 pm EDT

Pin Type: General

Categories:

Misc

Location:



Notes:

Ryan Morgan September 20, 2024 1:35 PM EDT

Child swing set straps not operational.

Photos:



Sep 20, 2024 at 1:35 pm EDT



Sep 20, 2024 at 1:35 pm EDT



81

Needs Action

Created by:



Ryan Morgan
CEI Field Technician

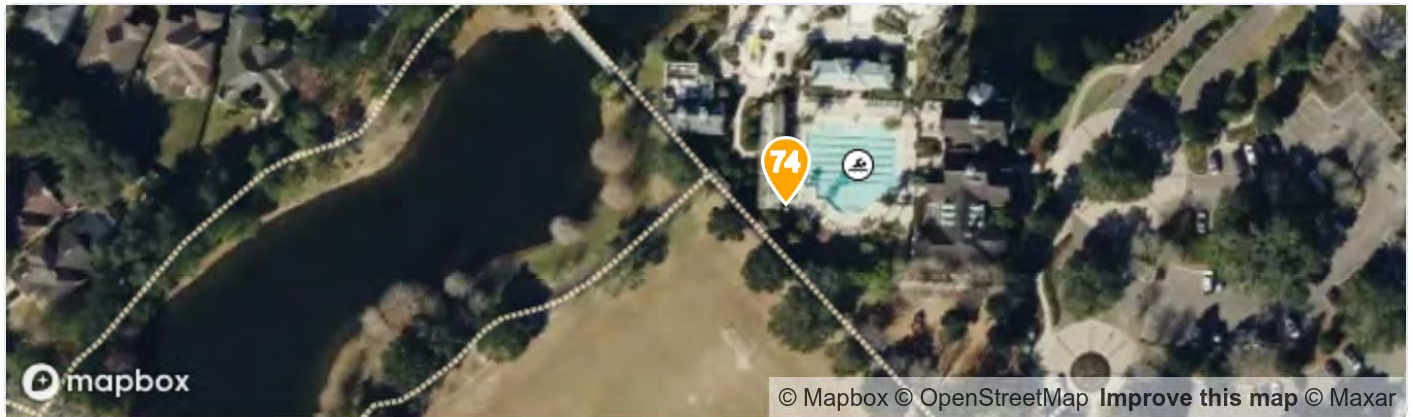
Sep 20, 2024 at 1:29 pm EDT

Pin Type: General

Categories:

- Misc
- Hardscape

Location:

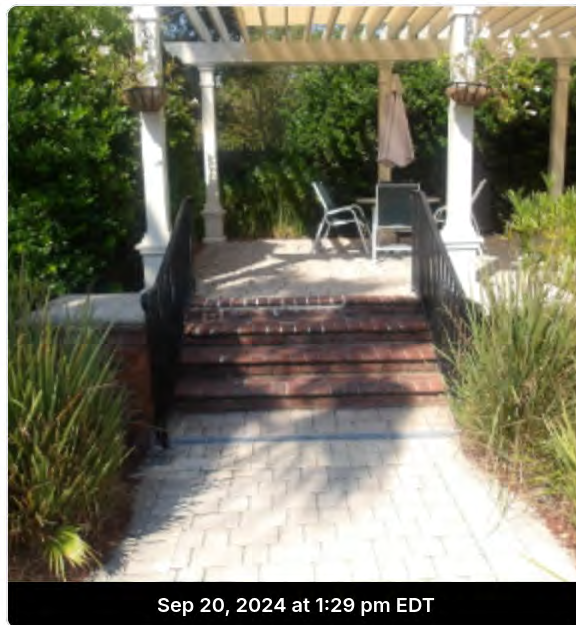


Notes:

Ryan Morgan September 20, 2024 1:29 PM EDT

Handrail loose.

Photos:



Sep 20, 2024 at 1:29 pm EDT

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: November 2024
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Report – Spooktacular, Community Yard Sale, resident run Halloween event at MV
- Upcoming – Movie on the Green
- Resident run event at MV - Parade

Aquatics

- High School swim teams at MV –complete
- Adjusted schedules (after this weekend) – Pools are now Adult only / “Swim at Own Risk” until March
- Update of pool programs at MV – all year swim team program
- Planning of off-season CPR and first aid classes for residents and certification training for employees

Amenity Usage

- *Total Facilities Usage - 5114*
- *Average daily usage – 165*

Card counts:

DB Owners	28
DB Renters	21
DB Replacements	11
DB Updated	7

Total cards printed: 136 (both districts)

Rentals

- 8 of 31 days rented in October , 4 of 4.5 weekends rented
- 8 Clubroom rentals, 0 patio rentals
- 13 tours (approx.32 hours)/ 55 hours used for scheduling, administrative, etc
-

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations: Open Items

- Update of Motor and stand at Lap Pool

MAINTENANCE

- Repair flow issue at Slide Pool filter (due to damaged grids), remove and reseal motor
- Replace multiple light on basketball courts (LED pole lights)
- Prep Basketball courts and pickle ball courts for Halloween celebration
- Remove and store equipment and decorations after spooktacular
- Prep bullhorns and fixtures for placement at pickle ball courts
- PM performed on fitness equipment - new vendor
- Power supply for treadmill replaced
- Reprogram all timers due to tentative lighting / time change
- New elliptical placed at fitness center
- Old ellipticals removed, will be broken down for parts
- Coordinate design and purchase new motor stand, volute, impeller, and 10hp motor at lap pool
- Replace complete motor and stand at lap pool
- Replace VFD at Lap Pool
- Multiple signs around the facility - backings replaced
- Insurance walkthroughs of facilities completed
- Health Department walkthroughs and inspections completed
- Replace furniture and equipment after storm (Milton)
- Restart waterfall after multiple power outages due to Storm
- Touch-up painting on decorative street poles in neighborhood (ongoing)
- Touch- up painting of light poles at main roads in Oakleaf
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Cut backing for new and replacement signs – ongoing
- Employee information collection for Florida Department of Labor
- Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 10/10 Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 10/24.

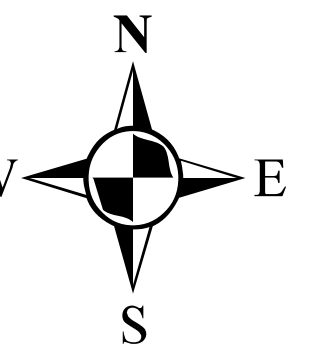
Landscaping

- Monthly report for Oct submitted and filed at Operations office

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com

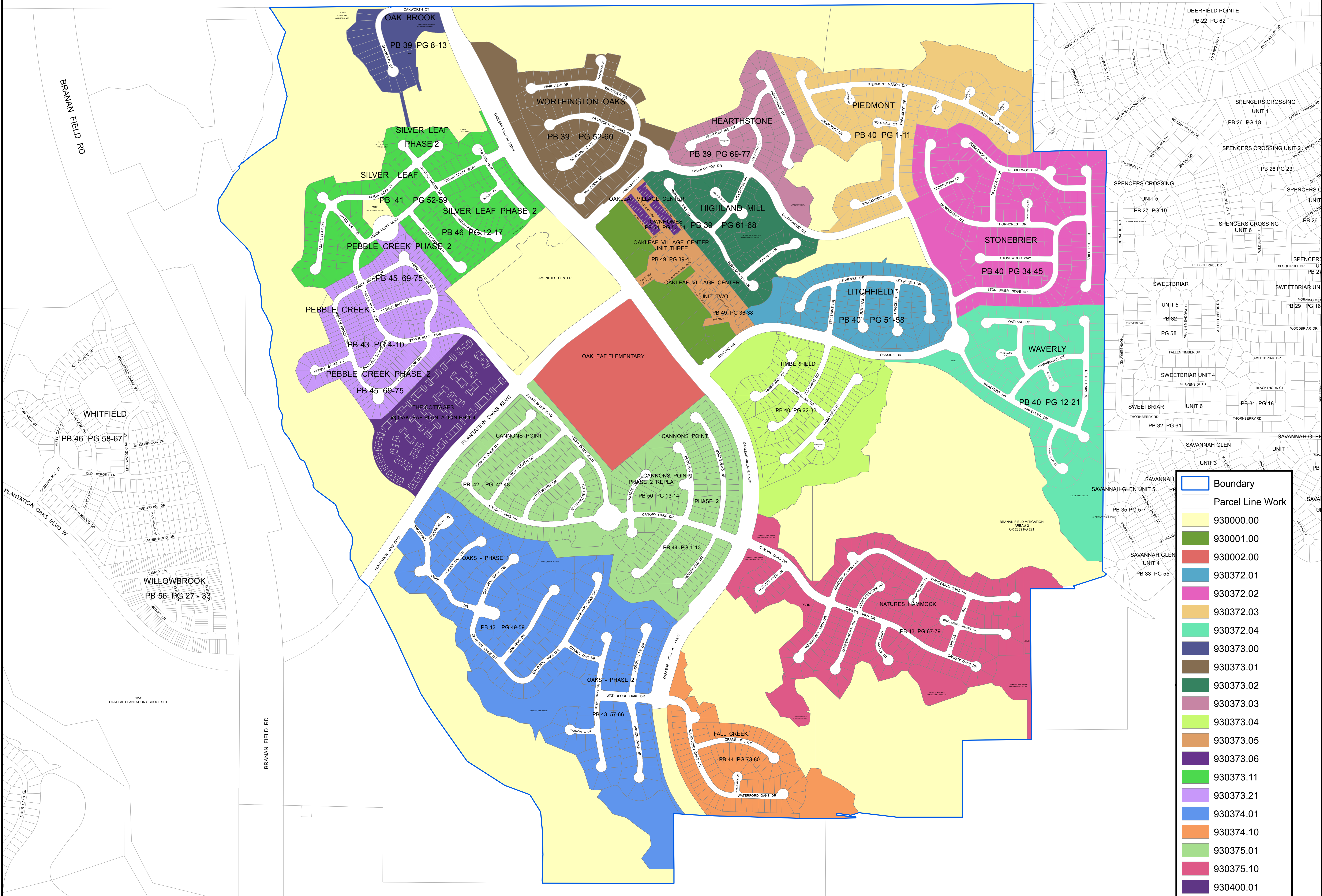


1 inch = 375 feet

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser RZ2771

GENERATED BY THE GIS DEPARTMENT 05/29/2013
This graphic representation of ownership does not constitute a
information available for use in the Property Appraisers Office. This
office does not assume responsibility for errors or omissions.

Double Branch CDD 2013 Clay County, Florida



	Boundary
	Parcel Line Work
	930000.00
	930001.00
	930002.00
	930372.01
	930372.02
	930372.03
	930372.04
	930373.00
	930373.01
	930373.02
	930373.03
	930373.04
	930373.05
	930373.06
	930373.11
	930373.21
	930374.01
	930374.10
	930375.01
	930375.10
	930400.01

File: \\c:\apps\p\p\cdd\2013\Map 2013\Double_Branch_2013_CDD.mxd Last updated by: smartin on 5/29/2013 at 4:33:58 PM