

DOUBLE BRANCH
Community Development District

MARCH 10, 2025

AGENDA

Double Branch Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

March 3, 2025

Board of Supervisors
Double Branch Community Development District

Dear Board Members:

The Double Branch Community Development District Board of Supervisors Meeting is scheduled for **Monday, March 10, 2025 at 4:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
 - A. Minutes of the February 10, 2025 Meeting
 - B. Financial Statements
 - C. Assessment Receipts Schedule
 - D. Check Register
- IV. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Operations Manager - Memorandum
- V. Audience Comments (limited to three minutes) / Supervisors' Requests
- VI. Next Scheduled Meeting – April 14, 2025 at 4:00 p.m. the Plantation Oaks Amenity Center

VII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Marilee Giles

Marilee Giles
District Manager

THIRD ORDER OF BUSINESS

A.

**MINUTES OF MEETING
DOUBLE BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Double Branch Community Development District was held Monday, **February 10, 2025** at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Cindy Nelsen	Chairperson
Tom Horton	Vice Chairman
Andre Lanier	Assistant Secretary
Scott Thomas	Assistant Secretary
Amy Ambrosio	Assistant Secretary

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Mike Silverstein	District Engineer
Jay Soriano	Field Operations Manager
Triston Cottrell	S3 Security

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

Linda Coulton stated I have two concerns. Just wondering if we're going to have a container for recyclables in the sports complex like we did with COVID until maybe we get recycling back.

Mr. Soriano stated she's talking about the sports park, but that's not our area. That's actually a county complex they handle the recycling. They're the ones that made the decision to change the trash from the recycling service to a new company. We don't have anything to do with that. But what they did before with the recycling, when they took that away, is they put those bins out there at the baseball park. They handle that.

Linda Coulton stated so who do I contact then about that?

Mr. Soriano stated your commissioner would be your first line to find out if this is something they could do. I asked about that because I thought that was a good idea. You can take your cardboard, but not a lot of the other recyclables out to Long Bay. I put that out by email a couple times now because we are getting a lot of extra trash. But if you have the ability for people that you don't want to throw it in your car. But let's say somebody has a truck, they do cardboard out there. They do a couple other items. But the biggest thing is your household trash. They don't even wait. They do have the scale there, but you basically just roll up onto the scale, throw out all your trash and go. It's actually off of Long Bay. You're talking like 10 minutes from here. You go down to Jennings like you were going to the hospital. Take a right and then left on Long Bay. They don't do plastics, and they don't do hazardous materials.

Linda Coulton stated do you know the name of the commissioner?

Mr. Soriano stated she lives right here in Eagle Landing. If you want, send me an email. I'll send you a link that you can email your commissioners, but you can also go to the county page and find out how to get more information about trash services and things like that.

Linda Coulton stated thank you. I have another issue. Littering is starting to get really bad since the schools started up again. What can we do about that?

Mr. Soriano stated it's not just that. It's the trash issue, too. We've actually doubled the number of hours that we have trash pick-up for our guys. You see the guys going out on the golf carts during the day. We used to only have one. Now we have two. They're split. I have one guy that stays over here in this district, one guy that stays at your district. One of the biggest problems is all our trash cans are completely full, and you'll find it full of household trash. We find whole bags thrown out there, and it's because people can't fit them all in their trash. The Village Green is the worst. We have to empty those constantly. This is stuff that we used to do once a week, and now we have to do it pretty much every day. We'll get email complaints, and the guys are taking a lot more time to be able to load full bags and boxes that should be in people's home trash, which makes it harder because then if people don't have an empty trash can throwing in. They're throwing all the rest of their litter off on the side of the road.

Linda Coulton stated I think it's mostly the students.

Mr. Soriano stated in front of the schools you'll see that's bad. But I don't know that I can blame it on them completely, like in the neighborhoods. I don't see that.

Linda Coulton stated it's a far reach to throw it out the window.

Mr. Soriano stated we get that. You'll watch them driving down the road and stuff going out the window.

Linda Coulter stated how do we get some do not litter signs at least? I don't see any.

Chairperson Nelsen stated I don't think signage is going to help people. They're going to do it if they want to do it.

Mr. Soriano stated do not litter signs are almost like litter to me. They don't pay attention. You'll see them throw the trash right by the do not litter signs.

Mr. Lanier stated I appreciate what you're saying because I walk and I see it. I walk on a Saturday morning and that Wendy's bag just showed up overnight and it's aggravating. But one of the things we don't want to do is just add more signs all over the place. That does take away a lot of the niceness of the nature side of it. But it really is just talking with our neighbors to say, hey, stop, this is your neighborhood. If you think a kid that's doing it, or a young adult, that's who I'm guessing is doing most of it.

Linda Coulton stated the kids may not be the ones doing it, but at the same time, there has to be an awareness because it does depreciate the value of our properties.

Mr. Lanier stated you're not going to get an argument from us with that one. Especially me. It's just something we just need to talk to our neighbors.

Linda Coulton stated or talk to the schools.

Mr. Lanier stated yeah, sure, talk to the schools.

Mr. Thomas stated you as a community member can do that. You have more voice than we do.

Mr. Lanier stated that's what I was going to echo. What he's saying is that normally the community members, for us, a lot of times the entities will go, yeah, yeah, yeah, it's you guys, again. If the community steps up and says, can you throw a reminder out to your kids to please use the receptacles. That goes a lot further than what it does with us.

Linda Coulton stated it seems like there should be some receptacles, when we're coming in and out of our neighborhood.

Mr. Soriano stated we did talk about that before. That'll just increase costs a little bit at first to put the trash cans everywhere. After that, it's still the same guys that are going to empty them, but that's still a lot of trash cans. There are about 17 different individual neighborhoods to

just put at the entries. Not along the main roads where we get a lot of traffic and that's where I talk about. You just drive up and down Oakleaf Village Parkway and you can see all the litter. That's where people throw it out. That adds up.

Mr. Lanier stated it's not lost on us. These are discussions that we've had.

Linda Coulton stated maybe they need to have a pick up trash today for the students. Maybe it'll cure them.

Mr. Lanier stated or a Boy Scouts pick up trash day. I don't know, something, but it's not lost on us.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

A. Minutes of the January 13, 2025 Board of Supervisors Meeting

Ms. Giles stated starting on page seven are the minutes of the January 13th meeting. Unless there's any comments or changes, I just look for a motion to approve.

On MOTION by Mr. Lanier seconded by Vice Chair Horton with all in favor the minutes of the January 13, 2025 Board of Supervisors meeting were approved.

B. Financial Statements

C. Assessment Receipts Schedule

D. Check Register

Ms. Giles stated your financial statements are on page 25, and they're as of December 31, 2024, followed by your assessment receipt schedule on page 37 showing the assessments are 95% collected. Your check register is on page 39. It's for \$112,949.45. I see no unusual variances with the check register. Unless there's any comments or questions, I just look for a motion to approve.

On MOTION by Chairperson Nelsen seconded by Vice Chair Horton with all in favor the check register was approved.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated the legislative session starts March 4th and will go for about two months. There already is a bill being proposed to raise sovereign immunity from \$200,000 per person, \$300,000 per incident to \$1 million per person, \$3 million per incident, and then goes up after a couple years to \$1.1 and \$3.2. I haven't gotten into the bill enough to see if they're going to have some sort of an adjustment factor that's automatic. We'll have to wait and see. There's a lot of small cities and small counties that don't have that kind of money laying around so that's usually one of the policy debates. How do you deal with those counties that maybe have 40,000 to 60,000 people?

Mr. Lanier stated I read that. What's the catalyst with that? I mean, that's a major increase from \$200,000 to \$1 million.

Mr. Eckert stated a lot of people believe that the legislation only raises it about every 10 years. That doesn't really keep up with inflation. There are also people out there that believe there should be no sovereign immunity, that the government ought to be able to be sued for the exact same amount that you can sue a private individual. So that's really where it comes from. But I think some adjustment is probably warranted because it hasn't been adjusted for about 10 years and certain costs have gone up. So that's usually those two issues. Somebody is anti limits and then inflation.

Mr. Lanier stated with the flag issue, I'm assuming that's really no factor for us.

Mr. Eckert stated I haven't dug into that one. If it becomes real, we'll let you know. But I think that has come up before.

B. District Engineer

Ms. Giles stated on the line with us is Mike Silverstein from Matthews Design Group. Mike wanted to meet the board and just say hello tonight and offer his services if we need it.

Mr. Silverstein stated I'll be here for you guys. If you need anything engineering related, I'm taking over for Alex on this one. Alex is still with the company, and I have direct access to him should something come up that I can't handle on my own, but I took a couple of these over for him.

Vice Chair Horton stated did we ever get a final engineering report?

Mr. Soriano stated we did, but we haven't posted it yet. I'll let you know when we post it so you can just click on the link. That was just a correction. You guys only had like three things

that Mike had to take off for me on your side. But I'll be working with Mike now. After the last month, if you guys were walking around you saw a huge amount of sidewalk work we did everywhere. All those things will come off. I'll work with Mike, to do it quarterly. So anything we're working on that might be in his list from this month will be added in there and then we'll get you another one. But the first one will be what we put on the website. That'll be that original one you guys saw before, minus the couple things that were in the county right of way, not ours.

Vice Chair Horton stated but there's no corrected report is what you're saying?

Mr. Soriano stated not right now. It's not on there yet. Mike has already finished it. We just have to put it on the website.

Mr. Silverstein stated Jay and I discussed it. Definitely more cost effective for you guys to address this. So, you just let us know when you're ready for a walk and we'll start striking items off the list.

C. District Manager

There being nothing to report, the next item followed.

D. Operations Manager - Memorandum

Mr. Soriano stated we just had our polar plunge. I was a little worried. When I saw you guys last, we were advertising for everybody to come in and register. I try to do that anywhere from a couple weeks to a month ahead of time so that we can plan food and things like that. We usually have little giveaways. We play games with that. But I need to know how many people were going to be there. So that's always a big thing. But when I saw you guys last for a couple weeks, we still had some 30-degree weather. So, at that time, we ended up having about four or five people that were registered. So, it was the first time I was ever worried that we were going to have to cancel an event just because of low participation. We've had small groups before, but not four or five. We did extend the registration, and in the last couple weeks we've had better weather. So, we ended up having a little over 30 people there this last Saturday. It worked out well. Everybody had fun. We did go down the slide. I have an email that'll go out talking about our upcoming events, things like that. But we'll also include some of those pictures from everybody enjoying the cool water. It wasn't quite cold Saturday, but it was still a little tiny shock. But everybody did have fun. It was a great way to start the year. Now we'll be going on to

some of the rest of our items. I did give you guys a printout of not only our pool hours, but our updated schedule of events. I told you I wanted to add a couple things. So, I worked with staff to look at some of our events. There's a few in there that we added. I wanted to point out. I did contact First Place Sports because they contacted me last year about doing a kid's triathlon. After our discussion last month, Andre, we did look at a way to do that. So, they'll handle everything. But I really wanted to do this in conjunction. I talked to them last year about this, whether we did it during the summer or while the water was still warm, I really wanted to do it in conjunction with the historic partner. I haven't gotten any updates. I did send an email, but it seems their planning has changed since we did the work with the library site. So, they have the property now, if you remember, that was their other plan was to move that marker to their property over at the library site instead of putting it on ours. I think that's where it's changed. They have no updates. I've sent them emails. I'm just going to start calling out to find out from the historic society what's going on. The last I heard it was really just due to money, and they made it sound like it was around five or six thousand bucks. I did tell them they should come to you guys to ask for anything. Not that we're just going to throw out five or six thousand bucks, but I know we were looking at trying to get this thing going and I didn't really hear back from them. So, I'm not even sure when we're going to get this Blue Angels marker. But that's what I was hoping to do that event in conjunction with. I thought that would be a nice event and have an all-day or all morning affair. So that was why we planned it. I'll continue to bug them and see what the timeline is and if we can talk them into maybe doing it around the date that we have an event going on that way there's just more participation and more people there.

Vice Chair Horton stated I thought we planned to have over there where the library is. Why are we getting involved?

Mr. Soriano stated no, just for an event that day. Not doing anything as far as the marker.

Vice Chair Horton stated the marker would be over there too, right?

Mr. Soriano stated yeah, well, if we do a kid's triathlon it's going to be at our amenity center. You have to use the pool, but it would just be an event going on, so it can always start there. But yeah, just in conjunction with it. I haven't gotten any update from them whatsoever on what's going on with the marker or what the plan is because we looked at it like this should have been done by now. That was quite a while ago. One thing that was requested a lot was something like live music, which I like the idea of. We've done this in other neighborhoods. People do

enjoy that. My biggest problem is, I want to do it poolside. I don't want to do it out on the green because then it serves everybody, not just our residents. So, I want to do it in the pools because I know it's our residents and our guests. We're going to be spending money on this type of stuff. When we do the movies, it's done in conjunction with food truck night. It's everybody, whether they live there or not, everybody can come out and partake, but that's probably our lowest cost. The money I spend on our movies is really just a few hundred bucks for the license. It's going to be a little different when we do those poolside events.

Vice Chair Horton stated we're not talking a whole lot of people then. There's very little space in there, really.

Mr. Soriano stated when we do the movies for your side, you guys pack out, there can be a couple hundred people for a dive in movie. This could be geared a little more towards the adults. So, I would hope we have more adults there. But when we have the dive in movies, it's a lot of kids and families that come and we can get a lot. Now this side doesn't get as many as you guys do for some reason. They just don't participate the same way where we have a bigger pool and a bigger deck, and you can handle more people. I did want to share with you the pool hours. This has been the same schedule for the last five or so years. A few years ago, we started doing things like trying to cut back and really use the lifeguards where we could that we had participation. So, we have things like we open up pool blast for spring break, which will be in a few weeks. That's just like summer. So, they're here all day, all night, and the lifeguards are here for the slides. Everything's open from weekend to weekend. But then we shut back down. April, it's only open on weekends, and then May, when the kids are still in school. We have really low participation, but there's lots of good 80-degree days, so people want to be out. That's where we do that alternating pattern where you guys are open one day and then you close down and your sister district over here is opened up. Lifeguards come over here and work that day. Then they close down. Next day you open them until we get to Friday. Friday, Saturday, Sunday, both your facilities are open and then we do this all the way until Memorial Day weekend. After that, it's summertime and we're full blast until they get back to school and we wean down on that same pattern. So, this has been the same schedule for years now. I am looking at where we could cut even more. There are times where I have to send guards home because there's just nobody at the pools. It's usually more at the end of the year, not the beginning of the year when it gets warm. At the beginning of the year, everybody wants to be back to the pools. But yeah, at the end of the

year, we do get a lot of hours where it's just wasted for some of these guards and I have to send kids home. So I am still looking at places, but I don't think I can cut anymore without getting complaints that they want the slides, or they want to be able to come to the pool at this time, even though it may only be one or two families, this is what we've done for a long time. Moving on, I had on there the resident run spring event. Just to let everybody know she was planning for April 5th. I talked to her, I told her after that first year, there's really no objections. We do have to do the agreement with her the same way we did before. But as far as her putting that on, we're going to stick with that. We're going to have the spring event on your side. Then we have the fall event over here at your sister district. But unless there's any major concerns with her continuing to do that. That's what I planned.

Mr. Thomas stated it says the 28th.

Mr. Soriano stated sorry, I guess I didn't change it. That was the original plan. She's asked for the 5th.

Mr. Thomas stated the same day as the garage sale?

Mr. Soriano stated the garage sale is separate. Remember, it's not our event. We've done that before to bring in more people. My biggest concern really is a lot of times it's centered around when Easter is and the girl that did it before wanted to do it more around Easter. The original one was the weekend after Easter. She wants to do this on the 5th right now is what she's told me.

Mr. Thomas stated she's coordinated with I-9?

Mr. Soriano stated no, they're just starting, so it'll be the same thing. We'll give them the date. We've never really told them they can't have games, but I prefer if they don't have games. Sometimes they've done it to where they've limited the games, and they only use a few fields on that day. I just think that creates more of a problem with parking. Parking's already tough, and I can tell you. So I-9 has started soccer, is practicing, but they're not having games on weekends yet. This same way we do have our travel team that has games with the rec teams. I was here this last weekend after the Polar Plunge, and I went out there. There are already people parking on our grass. This is the first couple weekends there's not even a lot of parking spots taken up, and the full parking lot of the school was open, and they drove across the new sidewalk that the county's repaired and parked on our grass. So, I did get on I-9 to stop games and make an announcement that people were going to be towed, and they did do what I asked. But we're

already seeing that problem. So, I prefer on weekends where we have these types of events, they just move the games to a Sunday.

Mr. Thomas stated we have the signs that say no parking. Right? I think we're beyond being courteous. No more warnings.

Mr. Soriano stated we do that in parking lots, but I don't put it out in your grass areas. We don't have signs out there. There's no objection, but they're pulling up over a county right away and curbs and then they pull into landscaped areas. This is in front of the bush line that's out there. That back part.

Mr. Thomas stated I would recommend no more warnings. Just tow. We have to set a precedent at the very beginning of the season.

Mr. Soriano stated the only reason I tell I-9 is because I also know when I call for towing, it takes about an hour sometimes for tow trucks to get out there. So, I expect I-9 to do something. They walk around and tell people that's the only warning they're getting. But I call the tow trucks right away when I see them.

Mr. Thomas stated can S3 call if they're illegally parked instead of them having to go through you because they're already on premises, you might be over here.

Mr. Soriano stated yeah, when they're here.

Mr. Thomas stated when their guards are making their rounds are we allowed to give them that authority to do that as well?

Mr. Soriano stated yeah, they have that ability now and they confront people so right now their problem at times that they're here, they see a lot is we get people hanging out at night after the place is closed and they can do the same thing. They can threaten to tow them there, but most of the time they're in the cars and the various activities going on there.

Mr. Thomas stated I'm just talking about stuff that you can do during the day.

Mr. Soriano stated well, that's different. Like I said, there's times where they may not be there. Maybe other staff. We can't really go into all the different times, but all of our staff has the ability to call the towing company when we see those problems.

Mr. Cottrell stated we also run into the same problem. ASAP and Atkinson are both the same in that regard. You'll get a time, you'll have to wait. Half the time, if not more people are going to be gone by the time they get there and then they just get mad at us because they came out there for no reason. We try to call them back and say they've left. You don't have to come out

here. Sometimes they just disregard that for some reason. I'm not sure what the thought process is behind that. So just a heads up that, yes, we can, yes, we will, yes, we are going to start hammering down on it, especially anybody on any grass area, it'll just be immediate.

Mr. Thomas stated do you know how long it took us to get this sidewalk fixed. It looked like a post-apocalyptic sidewalk.

Mr. Soriano stated that's always the first thing that I mention since like last year when they came out and started pouring those new sidewalks. I know it was the chain gang crew, but that was a lot of work the county put in and they were pulling up right after that was done. I mention that to everybody, especially when they get their car towed, why we're doing that. But like I said, it creates that parking issue. So, I'd rather, when we have those events, just cut down on some of the other events that we don't need. Soccer's out here a lot and I-9 has a lot of weekends. They can adjust one weekend to move to a Sunday. They have done that before. But there's times they wanted to. Actually, their thought process was in working with Carlos sometimes in the past was, we'll bring in more people. I get that. But at the same time, we don't want to make more problems. So, I usually ask that they just move the games. Unless there's any questions on rentals or anything like that going on. Moving on to the open items.

Vice Chair Horton stated a quick side note on towing. I don't know if everybody saw the CEO of ASAP was arrested for mishandling funds.

Mr. Soriano stated just to let everybody know for discussion. I started looking at other tow companies. There are concerns that we have to have as far as things like their towing yards have to be within so many miles of our property to be able to use them. So, we're also limited. ASAP was one of the largest with the most towing yards around Jacksonville, so it was easy. Almost any property in the neighborhood could use them. It does create a problem because if there is a problem where they get a felony, we won't be able to use them. That's not done yet. I don't know what's going on. But for now, they are still our contracted company. But I am looking at if we need to change and who we change to, who we're allowed to change to, things like that.

Moving on to your playground. We were just able to start last week because of the good weather. You can't do a lot of the concrete work, and they were still on poles. So, if you had gone out there, there were holes dug in the ground for all our footings, things like that, but we really couldn't do the concrete work. So last week they started putting everything back up. We also did a lot of work around the playground that's going to be separate from the playground

install itself. That oak tree had lifted up about four or five slabs of that concrete sidewalk. Getting everybody to come out there to this new playground area, I want to make sure it's safe. So, we did break up all of that. We had to pour a lot of new sidewalk areas out there. Since we were already doing a lot of work grinding everywhere we took advantage of that. So, when we had some good days, we were doing that also. But it should be done. Hopefully with all the uprights, they'll be done this week on all your platforms. It only takes about a day to screw on like the slides and things like that. So hopefully they'll be done by next week and then they can move on. Your sister district purchased a playground too that they're replacing. They only have three. So, after this one's done for your district, you guys will still have four more. But I did want to mention we talked last time about the playground unit at the amenity center. We talked about doing something different there rather than just waiting on the platforms. We spent about \$10,000 on the platforms. But the same thing as waiting on playground. That can take quite a few weeks, even a couple months to get to us. I would rather go ahead and start pulling that thing down so I don't have to listen to people complain. But I looked at our options last time. So, the Waverly playground we just purchased was one of our bigger units. It matches the Cannons Point unit and you guys gave me a not to exceed of \$51,000. That was last fiscal year. We haven't done one for this fiscal year. So, I did tell you I would look at those numbers. But realistically, we're just finishing up this playground here. I would probably rather look at changing that around. When I started going through this, there are seven areas for kids to play on that structure. I can pull that structure. In Nature's Hammock, the one thing you saw that we did was we put a very tiny structure there and we put these climbing units around. So that's the one with the dog park. Those things were only about \$2,000 a piece and you can have two or three kids climbing on this little, tiny climbing wall or rock structure. They have activity structures that might have like the plastic drums and musical instruments and things like that kids can play with. There are a couple things that does is I have a smaller footprint and be able to serve more kids in that area. But then it also meets all ADA requirements because it's not a large climbing platform. So, I looked at doing that instead at the amenity center. I wanted to run that by you guys. If I were to do that, almost every one of those purchases are under my amount. I can just move forward. I don't have to have any special not to exceed. But I would remove that structure as it is right now. We would replace with a big structure.

Mr. Thomas stated the wear and tear on that every Saturday, whether it's a football game or a soccer game, something has to be done with it. We've all had little ones at one point that sat on that bench.

Mr. Soriano stated I can take it down. I just hate to take it down unless we have a plan on what I can do other than waiting on the platforms. But I do still have four units that are rusty too that we're going to address over the next year, two years. I can put those towards those units. It's not going to be a loss. Those stairs, the transfer platform, they're all the same with the Burke equipment. I just hate that we spent \$10,000 and then we're going to go in a different direction. Whether it's buying a whole new unit or doing what I said and having multiple areas of play for the kids.

Mr. Thomas stated just the number of kids that's over there. It's always stressed me out to have this high platform because we're talking like if they're here to watch their big brother's soccer game or whatever, there's so many kids over there that the thought of that many kids that high off the ground.

Mr. Soriano stated I looked at that for liability wise too. There's not a requirement. You guys have some big play structures. So having the smaller structures and more areas for the kids to play, to me, is a little safer. So unless there's any major objection.

Mr. Thomas stated it meets the ADA requirements, right?

Mr. Soriano stated right. That adds to it. So, we need it right now, minimum. But it adds to it. So, we did things like we added the swings. That wasn't a requirement before, but we put the ADA swings in there. They don't always get used for what they're supposed to be used. But we did get a lot of compliments, and people thank us for us for that when we put those in. So, unless there's any major objections to taking that unit down and not replacing with a big unit, that's the way I'm going to go.

Mr. Thomas stated where do we stand on the redesign of the front, the lighting.

Mr. Soriano stated I did get one rendering for the fountain. Not the water pump. The waterfall, I'm still waiting on, because I need somebody that will do solid lit letters that can go in water. Mounting them to a side of the building, almost everybody can do that, but putting them in the waterfall was the bigger issue when I met with the sign companies. But I did get one rendering, and I can share with you, it wasn't the greatest for your fountain, but it was similar to what I asked for as far as painting the structure. So, we would be painting the brick. Everything

would match with your fitness center and your field house scheme. It's an eggshell white and a green and a black everywhere and then also new lettering. So, they'll peel all the old foam lettering off, and we'll get new lettering everywhere. I did ask them. One thing to do was to change where it says Athletic Center to Amenity Center. I prefer that. I would also ask you guys if we put in the name Double Branch someplace on the signage, just because we have all these different names. There was Oakleaf Village Athletic center, and then we have Plantation Oaks, so nobody knows the real name. So, a lot of times we use Double Branch Phase one. Phase one caused me a lot of problems lately because the townhome complex down the road that's in Jacksonville, they are actually phase one Grove Park at Oakleaf Plantation. So everybody sees their paperwork and thinks they have access to phase one Oakleaf Plantation, and they bring us their paperwork and argue with us. Grove Park is not part of us. But it says on there phase one. So when you guys see my emails, you'll see it say Double Branch. I still put in parentheses phase one, because everybody sees that. But I try my hardest to use the official names Double Branch and Middle Village.

Mr. Thomas stated if we change the name of the building, do we have to change the name in the paperwork that says athletic center rules? Change it to amenity center rules.

Mr. Eckert stated we can do that without a public hearing if we needed to.

Mr. Soriano stated that's just a policy thing.

Mr. Thomas stated I just want to make sure that everything lines up.

Mr. Soriano stated yeah, and we can do that. Change it from athletic center to amenity center.

Ms. Giles stated it says Double Branch Community Development District policies regarding district amenity facilities.

Mr. Soriano stated in their rendering, they basically just took a picture and changed the brick color to the paint color I was asking for and then typed on it, so it wasn't really impressive. I know it cost money for somebody to do the artistic renderings and this was the easy, quick way for them. But it was still just painting, and I was really trying to find something else. Now the one question I did get is if we take out the scuppers. So, you have your four little fountains, those scuppers that do the waterfall thing on those. If we take those out, we have a hole and I have to cover that up with the brick veneer. By the time we do that, we can cover the whole structure

with new brick veneer, and we would get clean looking brick. I don't know if we want to do it or continue down the path of painting and making it match everything else that we've already done.

Chairperson Nelsen stated so it's not going to be a fountain anymore.

Mr. Soriano stated that was the original plan, was to take those out. You do get a couple things. We have less maintenance because we won't have to pressure wash as much anymore. Your bowls I've worked with Chalon. We do have irrigation that goes to those bowls. So, the plans a long time ago to actually put plants in the bowl. So, we have a line going to them and we also have a line for the water return and it's waterproof. We also electric line. There are lights inside those bowls. They're old-style lights though. They're not LED. I wouldn't use them anymore. But I would take out the other stuff and leave the line for the irrigation. You could put plants matching our bridges. I would do something like the potato vines coming out and something tropical on the inside that would sit on each one of the corners of that fountain.

Chairperson Nelsen stated so the thing is, do you want to paint them or you want to do new brick veneer?

Mr. Lanier stated how long would the brick veneer last?

Chairperson Nelsen stated without water. The issue is the lime scale and the hard water and all that. Can we see the rendering?

Mr. Soriano stated yeah, I can send it to you.

Mr. Soriano stated I will tell you that this month we are coming out to do pressure washing. We usually start before spring break, so as long as we have good weather, we're going to try to start early doing the amenity center area. So, you'll see them out doing the sidewalks around the building. We'll do some of the pool deck. We don't do all the pool deck. They've already started to do hand washing and hose washing of all the furniture last week to get ready for the polar plunge. I'll have them go out and clean the bowls and the brickwork with the can real quick before that time. So, you'll see that getting cleaned. That way, if we make a decision next month of what you would like to do, it'll be ready to go.

Vice Chair Horton asked is the CPR class full yet?

Mr. Soriano stated no. We did get a couple people with interest. When you saw the emails go out, we didn't put the dates on there. We directed them to contact Susie. She only got a couple interested. Now, she did get a lot of questions already for doing the class for our younger kids, our high school kids. They're getting ready for their lifeguard class, so they had to make the

contact. But as far as adults, we only had a couple. So those first couple classes we had planned, she didn't do. We have one more. I think it was the 25th for this month. That was the last one that we scheduled so far. If we have good enough interest, but maybe not enough to do a full class because that's how she gets paid for that extra time. We'll just schedule another one for next month as we get closer. If we get enough adults. We already started looking at spring and summer. The last couple years we've done things like the babysitting class. We have our lifeguard classes. So, we'll put that schedule out there to start that. Last year and the year before, we didn't get a lot of participation in the babysitting class, but we had enough to have one. It's four or five kids. That's just enough to be able to handle the work for one of the instructors and pay for the certifications, things like that. But I think that's a good one that we offer the community, especially for the summertime. Somebody's always looking for a babysitter. It's nice to have somebody close by, a neighbor that's certified too, for safety issues. So, I do want to be able to offer those. But, yeah, not really a lot of participation or requests for participation yet.

FIFTH ORDER OF BUSINESS

Audience Comments / Supervisor Requests

Linda Coulton stated I wanted to bring up the issue of parking and residential streets. It's causing a real problem and some of these driveways, they're not using.

Chairperson Nelsen stated they're county roads and we can't do anything about.

Linda Coulton stated well, that's why I need suggestions of who to contact, because it's a matter of time before somebody has a head on. Because at night there's one truck that he is literally always parked on a curve, and then there's a man on the opposite side. So, it's like one car at a time.

Mr. Soriano stated I always suggest in that situation that you should call the county sheriff's office because if there's a concern that it could be a safety issue, they can act. A lot of times they'll look at it and they say, well, if it's not a safety issue, they're not going to mess with it because they don't want to give a ticket or anything like that. It's paperwork. But if it is a real concern, safety wise, they will. That's Clay County Sheriff's Office. Beyond that, when it comes to cars on the road, that falls under code enforcement. So that is a whole department in the county that you can call and find out they have certain rules that where they'll get involved. Most of the time it must be something like an abandoned car or anything like that. If this car is moving every day, they're not going to mess with it.

Linda Coulton stated it just causes a real problem.

Vice Chair Horton stated where's this at?

Linda Coulton stated it's in Whitfield.

Mr. Lanier stated I think every subdivision has that.

Linda Coulton stated one day I was coming around, and there's two trucks, so I could only go between them.

Mr. Lanier stated trust me, I understand. Come over to the Oaks.

Linda Coulton stated who's in charge of the marquees?

Mr. Soriano stated your HOA. There's one at the front of Whitfield and one at the front of Deerview. Double Branch doesn't have one on their side, so she's on this side. The HOA came to the district years ago asking to put those up, and we did give them a little pushback because we had concerns that they wouldn't be cleaned or painted on a normal base or even change and sure enough, that's what happened.

Vice Chair Horton stated what about the track light.

Mr. Soriano stated I'm still waiting on CAD. I would like to stay with them. If they keep pushing me off and they can't make it, I know they're a busy commercial company, but they are the ones we've used in the past to do that work. So, they're familiar with some of those boxes that are buried under there. So, if anybody's going to be quicker, I would think it's going to be them. So that'll be done this week. After we dealt with the lift last month and the issue, I did order a bigger lift, but they couldn't give me one until this upcoming week. So, we got delivery for tomorrow. Now I just have to wait for my electrician to get here. Whether he does it tomorrow or the day after, I'll do a lot of the work. But, yeah, we're waiting on a lift, and we don't own our own lift that can go that high, so I do have to wait for rental companies.

Vice Chair Horton stated seems to be your standard answer this week.

Mr. Soriano stated I do have to wait on somebody else. If you want to buy me a lift, that would be helpful. I joke. We have talked about that before, but that's not one that I think is worth it.

Chairperson Nelsen stated it's the storage that's the issue.

Mr. Soriano stated that and rental wise. Hopefully we don't have to do pickleball court lighting more than once every few years. Basketball lights, we just did those not too long ago.

But I think that the last time I had changed it that was probably four or five years ago. So unless we're really using it a lot.

Vice Chair Horton stated what about changing from chlorine to salt in the pools?

Mr. Soriano stated Blue Solutions I have working on that. So hopefully we'll have that done this summer. We do have some issues we're trying to finish up. You do have a leak in your lap pool. It is the same issue we've always had. It's your fiberglass tanks. Almost every year we recoat those things. It's pulling in dirt and that is something that we can't do much about. You're not going to replace those fiberglass tanks. We have to do fiberglass work almost every year on those things.

Vice Chair Horton stated the only other thing I got is security. Anything to report on?

Mr. Cottrell stated the only thing I have is you guys are suffering from the same pandemic right now that Middle Village is, an increase in electric scooter activity, which is just the bane of our existence right now. We are working with Jay within the next couple weeks in order to get together and do a retraining, an SOP overhaul in order to attack the problem and get at those people. That's the only thing that I've seen or had a problem within the past month or so.

Vice Chair Horton stated are the security guys gals or whatever, using the golf cart that we provide them with now? They'd cover a lot more ground a lot quicker.

Mr. Cottrell stated they haven't started back using that. That's one of the things Jay and I were going to go over whenever we met with them. We're going to give them a legitimate, we'll call it a training period, with that cart and there will be a sign off sheet that they had to complete at the beginning and the end of every shift in order to say that whenever they received it, it was in good condition. When they turned it back in, it was in good condition. So, we're going to make sure that we cover all of our bases, make sure nothing's damaged or anything like that.

Vice Chair Horton stated that's a good way to get a lot more coverage.

Mr. Cottrell stated 100%. I don't want to go on high-speed chases or anything like that, so I'm going to make sure that they know to say halt and if somebody keeps going, they stop and they report it. But yes, absolutely, we're going to make sure that they know how to handle the golf cart.

Mr. Thomas stated so we have one down, one has a blown engine?

Mr. Soriano stated no. That's not those golf carts. The security carts are the electric golf cart. This is the gas cart. So luckily, we did purchase a new golf cart. It was two years old. But if

you recall, we did purchase a golf cart last year. You have two 2008 carts that are left. So, they're getting old and for many years they were used seven days a week. I have both of those that we still make repairs on and deal with. One of them has blown an engine completely. So, I do need a new Kawasaki engine put into it or we're going to look at another replacement golf cart, but it would be the same thing. I would look at something that's slightly used. The one that we purchased last year stays on this side. Now that you have two people, I need two carts. Two people can't really share. So that's why we're using those other old ones still. But they eventually are going to completely give up.

Vice Chair Horton stated is there a cart available on this side out of curiosity?

Mr. Soriano stated yes. The security electric cart, they don't use it over here either. But yeah, you both have an electric cart.

Mr. Lanier stated I've gotten a couple of emails or texts that show security guards doing a lap and then sitting. I understand walking around isn't the greatest thing in the world, but we are paying them and it just does not look good for the community.

Mr. Cottrell stated I agree. That's something that now that it's been brought to my attention, I can address.

Mr. Lanier stated please do. They can stay a little busy, they don't have to be hustling along, but at the same time, hanging out for 40 minutes, sitting on the table, it's not the best way.

Mr. Thomas stated or in their car.

SIXTH ORDER OF BUSINESS

Next Scheduled Meeting – March 10, 2025 @ 4:00 p.m. at the Plantation Oaks Amenity Center

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Thomas seconded by Vice Chairman Horton with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Double Branch
Community Development District

Unaudited Financial Reporting
January 31, 2025



Double Branch
Community Development District
Combined Balance Sheet
January 31, 2025

	General Fund	Recreation Fund	Debt Service Fund	Capital Reserve Fund	Totals Governmental Funds
Assets:					
Cash:					
Operating Account	\$ 49,720	\$ 321,468	\$ -	\$ 114,047	\$ 485,235
Due from Other	25	137	-	-	162
Due from Middle Village	-	6,852	-	-	6,852
Investments:					
State Board of Administration (SBA)	14,192	101,574	-	1,321,800	1,437,566
Custody Account-General Fund Excess	160,068	1,886,192	-	81	2,046,341
Series 2013 A-1					
Reserve	-	-	868,806	-	868,806
Revenue	-	-	2,439,314	-	2,439,314
Prepayment	-	-	269	-	269
Series 2013 A-2					
Reserve	-	-	95,634	-	95,634
Assessments Receivable	1,545	18,005	16,473	-	36,023
Deposits	-	4,583	-	-	4,583
Total Assets	\$ 225,550	\$ 2,338,811	\$ 3,420,497	\$ 1,435,928	\$ 7,420,786
Liabilities:					
Accounts Payable	\$ 926	\$ 16,118	\$ -	\$ 6,685	\$ 23,730
Accrued Expenditures	-	7,908	-	-	7,908
Total Liabilities	\$ 926	\$ 24,026	\$ -	\$ 6,685	\$ 31,638
Fund Balance:					
Nonspendable:					
Deposits	\$ -	\$ 4,583	\$ -	\$ -	\$ 4,583
Restricted for:					
Debt Service - Series	-	-	3,420,497	-	3,420,497
Assigned for:					
Capital Reserve Fund	-	-	-	1,429,242	1,429,242
Unassigned	224,624	2,310,202	-	-	2,534,826
Total Fund Balances	\$ 224,624	\$ 2,314,785	\$ 3,420,497	\$ 1,429,242	\$ 7,389,148
Total Liabilities & Fund Balance	\$ 225,550	\$ 2,338,811	\$ 3,420,497	\$ 1,435,928	\$ 7,420,786

Double Branch

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 184,075	\$ 176,635	\$ 176,635	\$ -
Interest Income	2,500	833	1,445	612
Total Revenues	\$ 186,575	\$ 177,468	\$ 178,080	\$ 612
Expenditures:				
<u>General & Administrative:</u>				
Supervisor Fees	\$ 12,000	\$ 4,000	\$ 3,600	\$ 400
FICA Expense	918	306	275	31
Engineering	5,000	1,667	1,695	(28)
Arbitrage	700	-	-	-
Dissemination	1,798	599	599	(0)
Assessment Roll	9,227	9,227	9,227	0
Attorney	42,000	14,000	5,205	8,795
Annual Audit	5,400	-	-	-
Trustee Fees	9,500	3,409	3,409	-
Management Fees	72,865	24,288	24,288	0
Information Technology	2,407	802	802	(0)
Telephone	600	200	53	147
Postage	2,000	667	183	484
Printing	2,500	833	178	655
Insurance	10,556	10,556	10,268	288
Legal Advertising	2,800	933	361	572
Office Supplies	200	67	11	56
Website Compliance	2,809	936	936	0
Dues, Licenses & Subscriptions	175	175	175	-
Other Current Charges	120	40	10	30
Capital Reserve Funding	3,000	-	-	-
Total General & Administrative Expenditures	\$ 186,575	\$ 72,706	\$ 61,276	\$ 11,430
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 104,762	\$ 116,804	\$ (10,818)
Net Change in Fund Balance	\$ -	\$ 104,762	\$ 116,804	\$ (10,818)
Fund Balance - Beginning	\$ -		\$ 107,820	
Fund Balance - Ending	\$ -		\$ 224,624	

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 2,144,534	\$ 2,057,855	\$ 2,057,855	\$ -
Interest Income	25,000	8,333	13,481	5,148
Amenities Revenue/Miscellaneous	25,000	8,333	7,500	(834)
Sports Revenue	30,000	10,000	-	(10,000)
Total Revenues	\$ 2,224,534	\$ 2,084,522	\$ 2,078,837	\$ (5,685)
Expenditures:				
Administrative:				
Management Fees - On Site Staff	\$ 233,919	\$ 77,973	\$ 77,973	\$ (0)
Insurance	141,137	141,137	120,080	21,057
Other Current Charges	3,500	1,167	462	705
Permit Fees	1,625	542	781	(240)
Subtotal Administrative	\$ 380,181	\$ 220,818	\$ 199,296	\$ 21,522
Maintenance:				
Security	\$ 111,280	\$ 37,093	\$ 36,155	\$ 939
Security - Clay County Off-Duty Sheriff	47,304	15,768	17,385	(1,617)
Water - Irrigation	15,000	5,000	6,300	(1,300)
Irrigation Maintenance	5,000	1,667	-	1,667
Streetlighting	32,000	10,667	9,220	1,447
Electric	36,000	12,000	13,445	(1,445)
Landscape Maintenance	507,134	169,045	157,648	11,396
Common Area Maintenance	75,000	25,000	16,050	8,950
Lake Maintenance	31,000	10,333	8,680	1,653
Capital Reserve Funding	428,079	-	-	-
Subtotal Maintenance	\$ 1,287,796	\$ 286,573	\$ 264,883	\$ 21,689

Double Branch
Community Development District
Recreation Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<i>Recreation Facility:</i>				
Amenity Staff	\$ 150,500	\$ 50,167	\$ 31,649	\$ 18,518
Refuse Services	19,000	6,333	7,063	(730)
Telephone	8,500	2,833	2,989	(156)
Electric	29,000	9,667	10,259	(592)
Cable	9,707	3,236	3,365	(130)
Pool Maintenance	39,000	13,000	13,280	(280)
Water / Sewer/Reclaim	48,000	16,000	11,144	4,856
Facility Maintenance-General	75,000	25,000	15,931	9,069
Facility Maintenance-Preventative	10,000	3,333	490	2,843
Facility Maintenance - Contingency	40,000	13,333	1,800	11,533
Lighting Repairs	9,500	3,167	1,340	1,827
Special Events	10,250	3,417	5,060	(1,643)
Office Supplies & Equipment	1,400	467	248	218
Janitorial	70,200	23,400	20,600	2,800
Recreation Passes	4,000	1,333	393	940
Pool Leak Repairs	2,500	833	-	833
Multiuse Field	30,000	10,000	-	10,000
Subtotal Recreation Facility	\$ 556,557	\$ 185,519	\$ 125,613	\$ 59,906
Total Expenditures	\$ 2,224,534	\$ 692,910	\$ 589,792	\$ 103,117
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 1,391,612	\$ 1,489,044	\$ (108,803)
Net Change in Fund Balance	\$ -	\$ 1,391,612	\$ 1,489,044	\$ (108,803)
Fund Balance - Beginning	\$ -		\$ 825,741	
Fund Balance - Ending	\$ -		\$ 2,314,785	

Double Branch
Community Development District
Debt Service Fund
Series 2013 A-1 & 2013 A-2 Special Assessment Bonds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 1,976,742	\$ 1,882,732	\$ 1,882,732	\$ -
Interest Income	10,000	10,000	32,475	22,475
Total Revenues	\$ 1,986,742	\$ 1,892,732	\$ 1,915,207	\$ 22,475
Expenditures:				
<i>Series 2013 A-1</i>				
Interest 11/1	\$ 294,788	\$ 294,788	\$ 294,788	\$ -
Interest 5/1	294,788	-	-	-
Principal 5/1	1,170,000	-	-	-
<i>Series 2013 A-2</i>				
Interest 11/1	41,400	41,400	41,400	-
Interest 5/1	41,400	-	-	-
Principal 5/1	110,000	-	-	-
Total Expenditures	\$ 1,952,375	\$ 336,188	\$ 336,188	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 34,367	\$ 1,556,545	\$ 1,579,019	\$ 22,475
Net Change in Fund Balance	\$ 34,367	\$ 1,556,545	\$ 1,579,019	\$ 22,475
Fund Balance - Beginning	\$ 850,479		\$ 1,841,477	
Fund Balance - Ending	\$ 884,846		\$ 3,420,497	

Double Branch

Community Development District

Capital Reserve Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
Revenues				
Transfer In from General Fund	\$ 3,000	\$ -	\$ -	\$ -
Transfer In from Recreation Fund	428,079	-	-	-
Interest	3,000	3,000	21,239	18,239
Total Revenues	\$ 434,079	\$ 3,000	\$ 21,239	\$ 18,239
Expenditures:				
Repairs & Replacements	\$ 500,000	\$ 166,667	\$ 60,782	\$ 105,885
Total Expenditures	\$ 500,000	\$ 166,667	\$ 60,782	\$ 105,885
Excess (Deficiency) of Revenues over Expenditures	\$ (65,921)		\$ (39,543)	
Net Change in Fund Balance	\$ (65,921)		\$ (39,543)	
Fund Balance - Beginning	\$ 1,470,985		\$ 1,468,786	
Fund Balance - Ending	\$ 1,405,064		\$ 1,429,242	

Double Branch

Community Development District

Long Term Debt Report

Series 2013 A-1, Special Assessment Refunding Bonds

Interest Rate:	1.3%-4.25%	
Maturity Date:	5/1/2034	
Reserve Fund Definition	50% Max Annual on Outstanding	
Reserve Fund Requirement	\$ 868,806	
Reserve Fund Balance	868,806	

Bonds outstanding - 9/30/2013	\$ 24,850,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(860,000)
Less: May 1, 2015 (Mandatory)	(875,000)
Less: May 2, 2016 (Mandatory)	(890,000)
Less: May 2, 2017 (Mandatory)	(910,000)
Less: May 1, 2018 (Mandatory)	(930,000)
Less: May 1, 2019 (Mandatory)	(955,000)
Less: May 1, 2020 (Mandatory)	(980,000)
Less: May 1, 2021 (Mandatory)	(1,015,000)
Less: May 1, 2022 (Mandatory)	(1,045,000)
Less: May 1, 2023 (Mandatory)	(1,085,000)
Less: May 1, 2024 (Mandatory)	(1,125,000)

Current Bonds Outstanding **\$ 14,180,000**

Series 2013 A-2, Special Assessment Refunding Bonds

Interest Rate:	5.75%	
Maturity Date:	5/1/2034	
Reserve Fund Definition	50% Max Annual on Outstanding	
Reserve Fund Requirement	\$ 95,634	
Reserve Fund Balance	95,634	

Bonds outstanding - 9/30/2013	\$ 2,900,000
Less: November 1, 2013 (Prepayment)	(145,000)
Less: May 1, 2014 (Mandatory)	(75,000)
Less: November 1, 2014 (Prepayment)	(75,000)
Less: May 1, 2015 (Mandatory)	(75,000)
Less: May 1, 2015 (Prepayment)	(45,000)
Less: November 1, 2015 (Prepayment)	(50,000)
Less: May 2, 2016 (Mandatory)	(75,000)
Less: May 2, 2016 (Prepayment)	(35,000)
Less: November 1, 2016 (Prepayment)	(55,000)
Less: May 2, 2017 (Mandatory)	(75,000)
Less: May 2, 2017 (Prepayment)	(5,000)
Less: May 1, 2018 (Mandatory)	(80,000)
Less: May 1, 2018 (Prepayment)	(5,000)
Less: November 1, 2018 (Prepayment)	(105,000)
Less: May 1, 2019 (Mandatory)	(80,000)
Less: May 2, 2019 (Prepayment)	(10,000)
Less: November 1, 2019 (Prepayment)	(10,000)
Less: May 1, 2020 (Mandatory)	(80,000)
Less: May 2, 2020 (Prepayment)	(5,000)
Less: May 1, 2021 (Mandatory)	(85,000)
Less: May 1, 2022 (Mandatory)	(90,000)
Less: May 1, 2023 (Mandatory)	(95,000)
Less: May 1, 2024 (Mandatory)	(105,000)

Current Bonds Outstanding **\$ 1,440,000**

C.

DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2025 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013A DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED NET	45,481	1,961,878.15	184,060.31	2,144,362.91	4,290,301.37
TOTAL ASSESSED	45,481	1,961,878.15	184,060.31	2,144,362.91	4,290,301.37

SUMMARY OF TAX ROLL RECEIPTS					
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2013A DEBT SERVICE RECEIVED	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	TOTAL RECEIVED
1	11/07/24	8,608.31	807.62	9,409.02	18,824.95
2	11/13/24	46,301.67	4,343.95	50,608.44	101,254.06
3	11/26/24	111,207.68	10,433.33	121,551.69	243,192.70
4	12/06/24	1,609,281.97	150,980.30	1,758,969.87	3,519,232.14
5	12/19/24	59,694.58	5,600.45	65,247.09	130,542.12
6	01/27/25	31,165.56	2,923.90	34,064.43	68,153.89
7	02/06/25	16,472.51	1,545.43	18,004.71	36,022.65
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
TOTAL TAX ROLL RECEIPTS		1,882,732.28	176,634.98	2,057,855.25	4,117,222.51

PERCENT COLLECTED	DEBT	O&M	TOTAL
TOTAL PERCENT COLLECTED	95.97%	95.97%	95.97%

D.

Double Branch

Community Development District

Check Run Summary

February 28, 2025

Fund	Date	Check No.	Amount
General Fund			
Accounts Payable	2/11/25	1843-1844	\$ 6,810.71
	2/28/25	1845-1847	1,960.27
		<u>Sub-Total</u>	<u>\$ 8,770.98</u>
Recreation Fund			
Accounts Payable	2/11/25	7676-7692	\$ 92,890.81
	2/28/25	7693-7696	1,112.50
		<u>Sub-Total</u>	<u>\$ 94,003.31</u>
Capital Reserve Fund			
Accounts Payable	2/11/25	330-337	\$ 6,685.49
		<u>Sub-Total</u>	<u>\$ 6,685.49</u>
Total			\$ 109,459.78

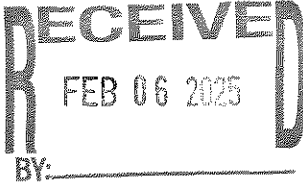
CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/11/25	00035	2/01/25	2480	202502	310	51300	34000		FEB MANAGEMENT FEES	*	6,072.08		
2/01/25		2480		202502	310	51300	52000		FEB WEBSITE ADMIN	*	234.08		
2/01/25		2480		202502	310	51300	35100		FEB INFO TECH	*	200.58		
2/01/25		2480		202502	310	51300	31300		FEB DISSEM AGENT SRVCS	*	149.83		
2/01/25		2480		202502	310	51300	51000		OFFICE SUPPLIES	*	.60		
2/01/25		2480		202502	310	51300	42000		POSTAGE	*	21.10		
2/01/25		2480		202502	310	51300	42500		COPIES	*	44.55		
2/01/25		2480		202502	310	51300	41000		TELEPHONE	*	11.64		
GOVERNMENTAL MANAGEMENT SERVICES											6,734.46	001843	
2/11/25	00111	1/30/25	25-00025	202501	310	51300	48000		JACKSONVILLE DAILY RECORD	*	76.25	76.25	001844
2/28/25	00115	2/17/25	02172025	202502	310	51300	49000		S THOMAS COMMISSION FEE	*	10.00	10.00	001845
2/28/25	00113	2/20/25	3526059	202501	310	51300	31500		JAN GENERAL SERVICES	*	1,617.77	1,617.77	001846
2/28/25	00116	2/07/25	192686	202501	310	51300	31100		JAN ENGINEERING SERVICES	*	332.50	332.50	001847
TOTAL FOR BANK A											8,770.98		
TOTAL FOR REGISTER											8,770.98		

Governmental Management Services, LLC
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Invoice

Invoice #: 2480
Invoice Date: 2/1/25
Due Date: 2/1/25
Case:
P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund- Management Fees - February 2025		6,072.08	6,072.08
Website Administration - February 2025		234.08	234.08
Information Technology - February 2025		200.58	200.58
Dissemination Agent Services - February 2025		149.83	149.83
Office Supplies		0.60	0.60
Postage		21.10	21.10
Copies		44.55	44.55
Telephone		11.64	11.64
			
		Total	\$6,734.46
		Payments/Credits	\$0.00
		Balance Due	\$6,734.46

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

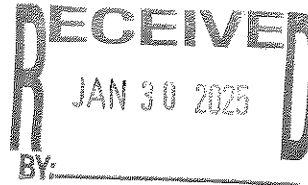
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

January 30, 2025

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092



Serial #	<u>25-00025C</u>	PO/File #	_____	\$76.25
				Payment Due
	Notice of Meeting of the Board of Supervisors			
	_____			\$76.25
	Double Branch Community Development District			Publication Fee

Case Number	_____			Amount Paid
Publication Dates	<u>1/30</u>	_____		Payment Due Upon Receipt
County	<u>Clay</u>	_____		For your convenience, you may remit payment online at www.jaxdailyrecord.com/send-payment .

*Payment is due before
the Proof of Publication
is released.*

If your payment is being mailed, please reference Serial # 25-00025C on your check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**DOUBLE BRANCH
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Double Branch Community Development District is scheduled to be meet on Monday, February 10, 2025, at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website at www.DoubleBranchCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles
District Manager

Jan. 30 00 (25-00025C)

From: Courtney Hogge
Subject: Double Branch CDD Check Request - Scott Thomas Commission Fee
Date: February 17, 2025 at 8:50 AM
To: Todd Polvere

Good morning Todd,

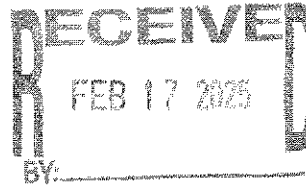
Please process a check in the amount of \$10 for Scott Thomas's Florida Department of State commission fee. Please include his name and "commission fee" in the memo line of the check so they know who to apply it to. The check should be made payable to Department of State.

I think it would also help to include a copy of this email in the envelope, as well as a copy of the attached oath of office in the envelope with the check, as the original oath of office was sent to the State separately.

Please mail the check to the following address:

Division of Elections
R.A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, FL 32399

Thank you!
Courtney Hogge
Governmental Management Services



KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

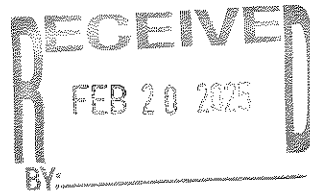
February 20, 2025

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157



Reference: Invoice No. 3526059

Client Matter No. 5323-1

Notification Email: eftgroup@kutakrock.com

Marilee Giles
Double Branch CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3526059
5323-1

Re: General

For Professional Legal Services Rendered

01/05/25	J. Johnson	0.30	115.50	Monitor legislative process relating to matters impacting special districts
01/06/25	M. Eckert	0.40	156.00	Review agenda package; prepare for and attend agenda call
01/10/25	K. Haber	0.40	108.00	Prepare January board meeting agenda memorandum
01/12/25	M. Eckert	0.10	39.00	Prepare for board meeting
01/13/25	M. Eckert	2.50	975.00	Prepare for, travel to and attend board meeting; return travel; follow up
01/23/25	M. Eckert	0.40	156.00	Review draft minutes and provide comments
01/29/25	M. Eckert	0.10	39.00	Prepare for and attend agenda call
TOTAL HOURS		4.20		

KUTAK ROCK LLP

Double Branch CDD

February 20, 2025

Client Matter No. 5323-1

Invoice No. 3526059

Page 2

TOTAL FOR SERVICES RENDERED		\$1,588.50
DISBURSEMENTS		
Travel Expenses	29.27	
TOTAL DISBURSEMENTS		<u>29.27</u>
TOTAL CURRENT AMOUNT DUE		<u>\$1,617.77</u>

Project Manager Alex Acree



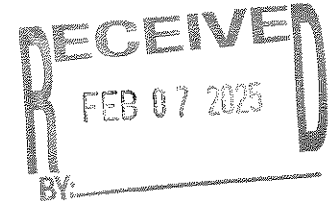
Governmental Management Services
Marilee Giles
475 West Town Place
St. Augustine, FL 32092

February 07, 2025
Invoice # 192686

Project 0000021873.0000 Double Branch CDD

This invoice includes charges for tasks performed for your project, including:

- CDD Conference Call
- Coordination with District Staff



Please call Alex Acree if you have any questions or concerns regarding your project.

For billing inquiries, please contact our Accounting Department.

Professional Services through January 31, 2025

Phase 0001 Engineering Services

	Hours	Rate	Amount
Vice President of Production	.50	290.00	145.00
Sr. Construction Inspector	.75	210.00	157.50
Project Administrator	.25	120.00	30.00
Total Labor			332.50
		Total Due:	332.50

Billed to Date

	Current Due	Prior Billed	Billed to Date
Labor	332.50	10,632.50	10,965.00
Unit	0.00	12.12	12.12
Totals	332.50	10,644.62	10,977.12

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/11/25	01049	7/24/24	07242024	202410	300-36900-10300			DEPOSIT REFUND AMBERS LEATHERS	*	100.00	100.00	007676
2/11/25	01002	2/01/25	02012025	202502	300-36900-10300			DEPOSIT REFUND ANDREA CREALESE	*	300.00	300.00	007677
2/11/25	00262	2/05/25	26934	202410	310-51300-45000			FY24 WC RENEW PREM AUDIT EGIS INSURANCE ADVISORS LLC	*	341.00	341.00	007678
2/11/25	00092	12/31/24	2479	202411	320-57200-41000			NOV PHONES	*	88.21		
		12/31/24	2479	202411	320-57200-51000			NOV OFFICE SUPPLIES	*	13.20		
		12/31/24	2479	202411	320-57200-49400			NOV SPECIAL EVENTS	*	1,703.52		
								GOVERNMENTAL MANAGEMENT SERVICES			1,804.93	007679
2/11/25	00092	1/28/25	2482	202501	300-36900-10300			JAN FACILITY EVENT STAFF	*	346.25		
								GOVERNMENTAL MANAGEMENT SERVICES			346.25	007680
2/11/25	00092	2/28/25	2484	202501	320-57200-41000			JAN PHONES	*	88.15		
		2/28/25	2484	202501	320-57200-51000			JAN OFFICE SUPPLIES	*	9.54		
		2/28/25	2484	202501	320-57200-49400			JAN SPECIAL EVENTS	*	215.38		
								GOVERNMENTAL MANAGEMENT SERVICES			313.07	007681
2/11/25	00092	1/13/25	2476	202412	320-57200-46600			DEC FACILITY MAINTENANCE	*	4,681.00		
		1/13/25	2476	202412	320-57200-46400			DEC COMMON AREA MAINT	*	4,800.00		
		1/13/25	2476	202412	320-57200-49400			DEC SPECIAL EVENTS	*	300.62		
								GOVERNMENTAL MANAGEMENT SERVICES			9,781.62	007682
2/11/25	00092	1/31/25	2483	202412	320-57200-41000			DEC PHONES	*	88.21		
		1/31/25	2483	202412	320-57200-51000			DEC OFFICE SUPPLIES	*	212.47		
		1/31/25	2483	202412	320-57200-49400			DEC SPECIAL EVENTS	*	459.85		

DBBR DOUBLE BRANCH OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/31/25		2483		202412	320	57200	62000			*	25.00		
			DEC REC	PASSES									
1/31/25		2483		202412	320	57200	34600			*	113.98		
			DEC	JANITORIAL SUPPLIES									
GOVERNMENTAL MANAGEMENT SERVICES												899.51	007683
2/11/25	00092	2/01/25	2481	202502	310	51300	34000			*	19,493.25		
			FEB	FACILITY MANAGEMENT									
GOVERNMENTAL MANAGEMENT SERVICES												19,493.25	007684
2/11/25	00024	2/01/25	346718B	202502	320	57200	46800			*	2,170.00		
			FEB	LAKE MAINTENANCE									
THE LAKE DOCTORS, INC.												2,170.00	007685
2/11/25	00208	2/03/25	02032025	202502	300	20700	10100			*	766.14		
			FY24	VEND MACHINE REVENUE									
MIDDLE VILLAGE CDD												766.14	007686
2/11/25	01080	1/22/25	01222025	202501	300	36900	10300			*	100.00		
				DEPOSIT REFUND									
NIA PHELPS												100.00	007687
2/11/25	00186	2/01/25	13129562	202502	320	57200	46300			*	3,439.08		
			FEB	POOL CHEMICALS									
POOLSURE												3,439.08	007688
2/11/25	00297	2/01/25	368	202502	320	57200	61000			*	5,150.00		
			FEB	JANITORIAL SERVICES									
RIVERSIDE MANAGEMENT SERVICES, INC												5,150.00	007689
2/11/25	00839	2/01/25	10748	202502	320	57200	34500			*	8,373.84		
			FEB	SECURITY SERVICES									
SECURITY DEVELOPMENT GROUP LLC												8,373.84	007690
2/11/25	01081	1/28/25	01282025	202501	300	36900	10300			*	100.00		
				DEPOSIT REFUND									
SHARONDA ROBINSON												100.00	007691
2/11/25	00672	2/03/25	20221	202502	320	57200	46200			*	39,412.12		
			FEB	LANDSCAPE MAINTENANCE									
VERDEGO LLC												39,412.12	007692
2/28/25	01082	2/17/25	02172025	202502	300	36900	10300			*	100.00		
				DEPOSIT REFUND									
ALSTON LAM												100.00	007693

DBBR DOUBLE BRANCH OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/28/25	00285	2/13/25	696	202501 320-57200-34510	JAN ADMIN FEE	*	385.00		
		2/13/25	696	202501 320-57200-34510	JAN ADMIN SCHED	*	192.50		
								577.50	007694

2/28/25	01070	2/19/25	34265	202502 320-57200-46610	FEB PREVENTATIVE MAINT	*	335.00		
								335.00	007695

2/28/25	01083	2/17/25	02172025	202502 300-36900-10300	DEPOSIT REFUND	*	100.00		
								100.00	007696

							TOTAL FOR BANK B	94,003.31	
							TOTAL FOR REGISTER	94,003.31	

DBBR DOUBLE BRANCH OKUZMUK

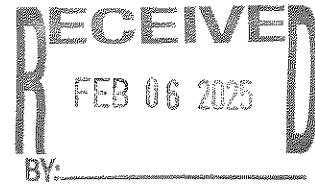
From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - AMBER LEATHERS
Date: July 24, 2024 at 1:34 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OV PATIO (SUNDAY) 2:00 P.M. to 6:00 P.M.
 - DATE OF VENUE – JULY 21, 2024
 - RESIDENT – AMBERS LEATHERS
 - ADDRESS – 771 MOSSWOOD CHASE STREET, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via DISCOVER (9647):
 - DATED: 7/8/24
 - SEQ#: 5
 - BATCH#: 1172
 - INVOICE#: 5
 - APPROVAL CODE: 00821R
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, July 25th and FRIDAY, July 26th, and MONDAY, August 19 - 23, 2024.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuere rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

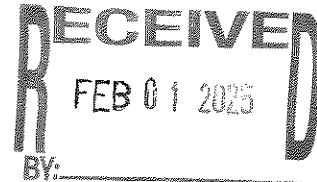
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - ANDREA CREALEASE - CANCELLATION
Date: February 1, 2025 at 10:23 AM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good morning, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – MARCH 8, 2025
 - RESIDENT – ANDREA CREALEASE
 - ADDRESS – 3003 THORNCREST DRIVE, **ORANGE PARK, FL 32065**
 - AMOUNT OF REFUND - \$300.00 = \$250.00 RENTAL FEE plus 1/2 of DEPOSIT FEE \$50.00
 - BOOKING FEE/DEPOSIT was via VISA(4170):
 - RENTAL FEE:
 - DATED: 1/17/25
 - APPROVAL CODE: 026372
 - AMOUNT: \$250.00
 - DEPOSIT FEE:
 - DATED: 1/17/25
 - APPROVAL CODE: 021895
 - AMOUNT: \$100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office January 29 - 31, 2025.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

INVOICE



Customer	Double Branch Community Development District
Acct #	282
Date	02/05/2025
Customer Service	Kristina Rudez
Page	1 of 1

Double Branch Community Development District
 c/o Governmental Management Services
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Payment Information	
Invoice Summary	\$ 341.00
Payment Amount	
Payment for:	Invoice#26934
WC100123544	

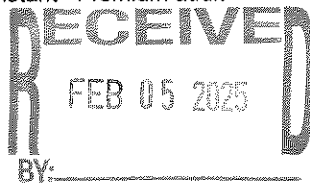
Thank You

Please detach and return with payment



Customer: Double Branch Community Development District

Invoice	Effective	Transaction	Description	Amount
26934	10/01/2023	Premium audit	Policy #WC100123544 10/01/2023-10/01/2024 FIA WC Workers Compensation - Premium audit TRIA & Expense Constant - Premium audit Due Date: 2/5/2025	337.17 3.83



Code to:

Double Branch Repair and Replacements

~~2,320,572.00.63100~~ 2,310,513.450

Total				
				\$ 341.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555 Atlanta, GA 30374-8555	sclimer@egisadvisors.com	02/05/2025

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2479

Invoice Date: 12/31/24

Due Date: 12/31/24

Case:

P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) -Statement Closing Date 11/20/24		88.21	88.21
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 11/20/24		13.20	13.20
34.600.538.6200 (DB Repair & Replacements) -Statement Closing Date 11/20/24		2,104.73	2,104.73
2.320.572.49400 (DB Special Events) - Statement Closing Date 11/20/24		1,703.52	1,703.52

RECEIVED
JAN 24 2025
BY: _____

Total \$3,909.66

Payments/Credits \$0.00

Balance Due ~~\$3,909.66~~

\$1,804.93

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – November 20, 2024

Totals by GL

Double Branch: \$3,909.66

2.320.572.4100 (DB Phones) – \$88.21

2.320.572.5100 (DB Office Supplies) – \$13.20

34.600.538.6200 (DB Repair and Replacements) - \$2,104.73

2.320.572.49400 (DB Special Events) – \$1,703.52

Middle Village: \$3,159.92

2.330.572.4100 (MV Phones) – \$88.21

2.310.513.49300 (MV Office Supplies) – \$13.20

34.600.538.64000 (MV repair & replacements) – \$657.33

2.330.572.49400 (MV Special Events) – \$1,703.55

2.330.572.34400 (MV Tennis Maintenance) - \$697.63

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – November 20, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
10/22/2024	Dollar Tree	37.63	Special Event	2.330.572.49400	18.82	2.320.572.49400	18.81	37.63
10/22/2024	Walmart	433.2	Special Event	2.330.572.49400	216.6	2.320.572.49400	216.6	433.2
10/22/2024	Party City	190.73	Special Event	2.330.572.49400	95.37	2.320.572.49400	95.36	190.73
10/22/2024	Full Circle Padding	835.55	Repair and Replacement			034.600.538.621	835.55	835.55
10/23/2024	Walmart	180	Special Event	2.330.572.49400	90	2.320.572.49400	90	180
10/23/2024	Pet and Feed	179	Special Event	2.330.572.49400	89.5	2.320.572.49400	89.5	179
10/23/2024	Pet and Feed	8.95	Special Event	2.330.572.49400	4.47	2.320.572.49400	4.48	8.95
10/24/2024	Walmart	140.79	Special Event	2.330.572.49400	70.4	2.320.572.49400	70.39	140.79
10/24/2024	Publix	271.81	Special Event	2.330.572.49400	135.91	2.320.572.49400	135.9	271.81
10/24/2024	Russells Feed	230	Special Event	2.330.572.49400	115	2.320.572.49400	115	230
10/25/2024	Walmart	541.14	Special Event	2.330.572.49400	270.57	2.320.572.49400	270.57	541.14
10/25/2024	Pizza hut	673.58	Special Event	2.330.572.49400	336.79	2.320.572.49400	336.79	673.58
10/25/2024	Publix	121.44	Special Event	2.330.572.49400	60.72	2.320.572.49400	60.72	121.44
10/25/2024	Target	236.49	Repair and Replacement	34.600.538.64000	118.25	034.600.538.621	118.24	236.49
10/27/2024	Ionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
10/27/2024	Sp Fittings	325.19	Repair and Replacement	34.600.538.64000	162.6	034.600.538.621	162.59	325.19
11/1/2024	Bobcat of jacksonville	611.89	Repair and Replacement			034.600.538.621	611.89	611.89
11/2/2024	Ring Central	176.42	Phones	2.330.572.4100	88.21	2.320.572.4100	88.21	176.42
11/3/2024	Priority tire	355.77	Repair and Replacement	34.600.538.64000	177.89	034.600.538.621	177.88	355.77
11/5/2024	union	96.05	Repair and Replacement	34.600.538.64000	48.03	034.600.538.621	48.02	96.05
11/8/2024	Walmart	398.8	Special Event	2.330.572.49400	199.4	2.320.572.49400	199.4	398.8
11/8/2024	Ionos	22.4	Office Supplies	2.330.572.51000	11.2	2.320.572.5100	11.2	22.4
11/14/2024	Head Penn	697.63	Tennis Maintenance	2.330.572.34400	697.63			697.63
11/15/2024	Walmart	301.12	Repair and Replacement	34.600.538.64000	150.56	034.600.538.621	150.56	301.12
Totals		\$7,069.58			\$3,159.92		\$3,909.66	\$7,069.58

N

INVOICE NO	DATE	Leppo Rents - Bobcat of Jacksonville 1182 SUEMAC RD	CUSTOMER NO	PAGE
RSA103970-1	11/01/2024	JACKSONVILLE FL 32254	BP0068280	1
		904-288-9181		

PAYMENT TERMS
CASH ON DELIVERY

RENTAL INVOICE

CUSTOMER PO

INVOICE TO:

SHIP TO:

Double Branch Community Development
475 west town pl ste 114
SAINT AUGUSTINE FL 32092

Double Branch Community Development
370 Oakleaf Village Pkwy
ORANGE PARK FL 32065

SALESMAN: Patrick Hine

CONTACT : Jay Soriano 904-342-1441

RENTAL CONTRACT : RSA103970

JOB SITE: Double Branch Community Development 370 Oakleaf Village Pkwy ORANGE PARK FL 32065

SET UNIT	QTY	PRICE	TOTAL
10 DEL PICKUP DELIVERY AND PICKUP EQ0322937 S/N: M200071846	1	250.00	250.00
20 EQ0322938 SCISSOR LIFT, 26' JLG MODEL:JLG_ES2632A92.20 S/N:M200071843	1	140.00	280.00
BILLING PERIOD : 10/23/2024 THRU: 10/24/2024			
20 Damage Waiver(14.00 %)			39.20

SALES TAX DETAILS:

FL-CLAY -CLAY :

8.54

FL-STATE -FLORIDA STATE :

34.15

TOTAL RENTAL	280.00
MISC CHARGES	289.20
SALES TAX	42.69
	0.00
TOTAL AMOUNT (USD)	611.89

DOLLAR TREE

Store# 1288
 6081 Argyle Forest Blvd
 #61

(904) 380-6765

Jacksonville Fl. 32244-6564

DESCRIPTION	QTY	PRICE	TOTAL
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
HALLOWEEN PENCILS	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
GLITTER SPIDER ASTD GCT	1	1.25	1.25
GLITTER SPIDER ASTD GCT	1	1.25	1.25
GLITTER SPIDER ASTD GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
MINI PADDLE BALL GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25
HALLOWEEN 3D ERASER GCT	1	1.25	1.25

Sub total: 127.00
 SALE TAX: 22.63
 Total: 149.63
 AMER PAY EXPRESS
 PURCHASE ORDER# 3053
 Purchase Date: 10/27/19
 Auth Code Number: 815710028780
 Chip Card AID: A000030010010001
 Mode: Issuer

SEE STORE FOR RETURN POLICY
 WWW.SHOP-ON-LINE AT DOLLARTREE.COM
 2435 61288 63 022 27916395 10/27/24 19 19
 Sales Associate: Christopher



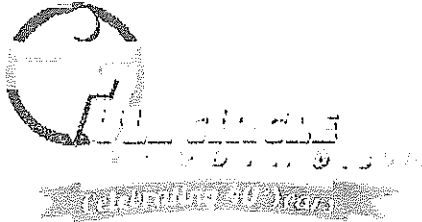
Jay Soriano <jsoriano@gmsnf.com>

Your Full Circle Padding Invoice Confirmation!

1 message

Full Circle Padding <DoNotReply@fullcirclepadding.com>
To: Jay Soriano <jsoriano@gmsnf.com>

Tue, Oct 22, 2024 at 5:37 PM



Invoice #10074162

10/22/2024

Full Circle Padding
P.O. Box 388
253 Mansfield Ave. Unit #3
Norton, MA. 02766

Important Notes about your order:

Thank you for your order from the # 1 manufacturer of replacement padding, cables and parts since 1985...
FullCirclePadding.com

Orders containing pads are currently shipping 4 weeks from date of purchase.

- All pads and cables are **made to order and therefore non-returnable**. If you're not 100% confident with your order email us before it is processed. cs@fullcirclepadding.com
- Your credit card was processed and **this email confirmation contains your invoice**.
- We follow strict credit card regulations and unfortunately **we cannot add to any order once submitted**. However, we can remove items if you wish.
- Orders with **items ending in -DS ship directly from the manufacturer** and may take 2-4 weeks for delivery.
- All in stock part and accessory orders generally ship **within 1-2 business days**.
- Most cable orders placed by 12:00 PM EST will ship **within 24 hours**, Monday-Friday.
- You will be provided a tracking number via the e-mail address used on your order from FullCirclePadding.com **once your order has shipped**.

ORDER CONFIRMATION

Billing Address

Bill To: Jay Soriano
GMS llc
475 west town place
St. Augustine, FL 32092
United States
904-342-1441

Email: jsoriano@gmsnf.com

Payment Information

Credit Card

Card Type: American Express

Cardholder: Jay Soriano

Card Number: (not saved)

Expiration: (not saved)

Security Code: (not saved)

Myself

Ship To: Jay Soriano
 GMS llc
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK, FL 32065-4259
 United States
 904-342-1441
 jsoriano@gmsnf.com

Shipping Method: UPS Ground \$36.95

Item/Description	Qty	Price	Total
 <p>Vinyl Color: Black (517420) Brand: Hoist Series: CF Series Model: Vertical Knee Raise / Dip CF-3252 Part #: HT121C Elbow Wear Cover</p>	4	\$12.25	\$49.00
 <p>Brand: True Fitness Series: Bikes Model: LC900 Recumbent Bike Part #: TF105 Seat Pad</p>	2	\$159.60	\$319.20
 <p>Vinyl Color: Black (517420) Brand: Magnum Series: Free Weight and Plate Loaded Model: Adjustable Decline Bench M61 Part #: MAGN075 9-3/4" Roller Pad with Two 2" Washers</p>	2	\$55.71	\$111.42
 <p>Brand: Magnum Series: Free Weight and Plate Loaded Model: Adjustable Decline Bench M61 Part #: MAGN502 Inside Roller End Cap</p>	4	\$19.48	\$77.92
 <p>Vinyl Color: Black (517420) Brand: Tag Fitness Series: Free Weight Benches Model: Dumbbell Bench BNCH-FID Part #: TAG010 Upper Back Pad</p>	1	\$94.27	\$94.27
 <p>Vinyl Color: Black (517420) Brand: Tag Fitness Series: Free Weight Benches Model: Dumbbell Bench BNCH-FID Part #: TAG010C Head Wear Cover</p>	1	\$17.33	\$17.33
 <p>Vinyl Color: Black (517420) Brand: Tag Fitness Series: Free Weight Benches Model: Dumbbell Bench BNCH-FID Part #: TAG011 Lower Back Pad</p>	1	\$64.73	\$64.73



Vinyl Color: Black (517420)

1 \$64.73 \$64.73

Brand: Tag Fitness
Series: Free Weight Benches
Model: Dumbbell Bench BNCH-FID
Part #: TAG012 **Seat Pad**

Order Total

Merchandise Subtotal	\$798.60
Shipping & Handling	\$36.95
Tax	\$0.00
Total	\$835.55

WELCOME
DAYBREAK MARKET
820 CANAVERAL TRCE
MIDDLEBURG FL
32068

DATE 11/5/24 10:47
TRAN#9120589
PUMP# 12
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 30.024
PRICE/G: \$3.199
FUEL SALE \$96.05
CREDIT \$96.05

ENTRY: Insert
AMEX Acct: 3053
Term ID: 21
AUTH: 00-803632
ZIP ENTERED
Batch: 99
Seq: 015
INVOICE: 104248
EMV STAN#: 001812134
7
APP NAME:
AMERICAN EXPRESS
AID:
A000000025010801
APP CRYPTOGRAM:
ARQC C10C7138EE37F30
1

Tell us about
your visit for a
chance to win
a gas gift card!
Gasfeedback.com
THANK YOU
HAVE A NICE DAY



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3813

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice 5193763095			
Billing Date 11/13/2024	Ship Date 11/13/2024	Order Date 11/13/2024	Requested Date 11/13/2024
Terms 5% 30 2% 60 NET 61 days			Due Date
Order No. 5103310378	P.O. Number Nov Balls	Order Entered By: OMS3_CPIC	
Salesrep: ELLIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

102116 24111222692080

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
522102	PRO PENN MARATHON REGULAR-DU Item 10 HS Tarrif No.: .. Country of Origin: China		192 CA	3.46	0.000	3.46	664.32
Total Number of Units			192				

Shipping Information

Packing Slip, BOL: 5183614393
Shipping Terms: FOB Origin
Shipment Origin: PHOENIX AZ
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 97.440 LB 44.199 KG

Box Tracking Number

336473670467855

Total Number of Cartons 3

Items total	664.32	USD
Freight Charge	66.53	USD
CC Discount	5.000 %	33.22-
Final amount	697.63	USD
Charged to your American Express *****052	697.63	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check Invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

Please include stub with your payment			
REMIT TO HEAD/Penn Racquet Sports P.O. Box 53232 Phoenix, AZ 85072-3232	Middle Village CDD	Customer No. 715220 Invoice 5193763095	For payment by EFT or credit card, please contact the office directly. Thank you.
	Amount Enclosed \$		
For questions regarding your order please contact Customer Service (800)289-7366 Option 2			




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202051983088
Invoice Date: 10/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/Invoices

Your IONOS Personal Consultant:
Tiffany Masters
 2673666050

Invoice

Billing period starting: 10/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - IONOS Expert					
1	IONOS Website Builder 10/25/2024-11/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.

Party City

NOBODY HAS MORE PARTY FOR LESS

6001 ARGYLE FOREST BLVD
 JACKSONVILLE, FL 32244
 904-870-9457

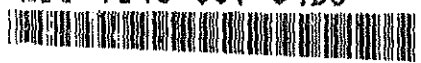
	1999 T	
192937338407 16CT FVR HLL	\$9.99	T
16CT FVR HLLWN RUBBER DUCK		
ORIG PRICE (\$9.99 ea)		
PROMO DISCOUNT	\$2.50	-
192937338407 16CT FVR HLL	\$9.99	T
16CT FVR HLLWN RUBBER DUCK		
ORIG PRICE (\$9.99 ea)		
PROMO DISCOUNT	\$2.50	-
192937338407 16CT FVR HLL	\$9.99	T
16CT FVR HLLWN RUBBER DUCK		
ORIG PRICE (\$9.99 ea)		
PROMO DISCOUNT	\$2.50	-
013051372835 6CT POTATO S	\$9.99	T
6CT POTATO SACK HLLWN		
013051372835 6CT POTATO S	\$9.99	T
6CT POTATO SACK HLLWN		
114091287382 SUPER MEGA C	\$39.98	T
114091287382 CREEPY CRNL CLWN		
ORIG PRICE (\$19.99)		
196631430517 BLLN PMPKN H	\$16.00	T
BLLN PMPKN HEAD GHOST AIRLOOZ		
026635460217 LG AIRLOONZ	\$16.00	T
LG AIRLOONZ CREEPY CRNL CLWN		
ORIG PRICE (\$16.00 ea)		
PROMO DISCOUNT		

026635460231 H63 SS BLLN	\$11.00	-
H63 SS BLLN IRD SKELETON	\$10.50	T
026635460231 H63 SS BLLN	\$10.50	T
H63 SS BLLN IRD SKELETON		
026635460231 5PC BLLN BQT	\$20.00	T
5PC BLLN BQT CREEPY EYEBALL		
192937337707 24IN BLLN KI	\$15.50	T
24IN BLLN KIT JACK/LANTERN		
ORIG PRICE (\$15.50 ea)		
PROMO DISCOUNT	\$10.50	-
193660187621 HELIUM REMOV	-\$7.00	
HELIUM REMOVAL \$7		
193660187614 HELIUM REMOV	-\$4.00	
HELIUM REMOVAL \$4		
193660187614 HELIUM REMOV	-\$4.00	
HELIUM REMOVAL \$4		
193660187621 HELIUM REMOV	-\$7.00	
HELIUM REMOVAL \$7		

SUBTOTAL	\$177.42
GLN MURCH TAX @ 7.500%	\$13.31
TOTAL	\$190.73
OR AMEX	\$190.73
ITEMS n 18	YOU SAVED \$29.00

XXXXXXXXXXXX3053 CHIP
 CARD: 263012
 Registration Label: AMERICAN EXPRESS
 CID: 2673B19118A2BC62
 IAN: 0000098000
 AID: 0000000025010801
 TSI: 1800
 ARC: 00

STORE 1232 TRN 109 REG 1
 10-22-2024 07:01:40 PM

238 1148 001 04DC


PET & FEED STORE
8900 103 RD ST
JACKSONVILLE, FL 32210
9043178888

10/23/2024 17:32:46
Merchant ID: *****1885
Terminal ID: 2528063

Credit Sale:

Transaction #: 37
Card Type: AMEX
Account: *****3053
Entry: Chip

Amount: USD\$8.95

STAN: 39727
Host Ref. Number: 38
Auth. Code: 890555
Batch Number: 882
Response: APPROVAL
TRANS ID: 009052202774321
NETWORK: AMEX

Mode: Issuer
ATD: A000000025010801
TVR: 000008000
IAD: 0655010321002
TSI: E800
ARC: Z3
AC: C4B383AE4EA1C094
ATC: 0132
APPLAB: AMERICAN EXPRESS

Retain this copy for statement
validation
copy

PET & FEED STORE
8900 103 RD ST
JACKSONVILLE, FL 32210
9043178888

10/23/2024 17:31:18
Merchant ID: *****1885
Terminal ID: 2528063

Credit Sale:

Transaction #: 36
Card Type: AMEX
Account: *****3053
Entry: Chip

Amount: USD\$179.00

STAN: 39726
Host Ref. Number: 37
Auth. Code: 846082
Batch Number: 882
Response: APPROVAL
TRANS ID: 009052184249326
NETWORK: AMEX

Mode: Issuer
ATD: A000000025010801
TVR: 000008000
IAD: 0655010321002
TSI: E800
ARC: Z3
AC: B574EE9B47F5BACD
ATC: 0131
APPLAB: AMERICAN EXPRESS

Retain this copy for statement
validation
CUSTOMER COPY

DELIVER

** FUTURE DATE **
** DUE: 10/25/2024 at 06:00 PM **

Ticket #00000

Item Count: 45

ENTERED BY SHANNON 038661 10/24/2024 4:32 PM

JAY
370 OAKLEAF VILLAGE PKWY
BASKETBALL COURTS
ORANGE PARK FL 32065

904-552-0249
Business

xy: C-06

01	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
02	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
03	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
04	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
05	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
06	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!
07	1	1aRge3topp Large Hand toss Cheese Pepperoni	11.99	Flip over for more!

34	1	YY YA Large Hand toss HawianLua	14.99	Flip over for more!
35	1	YY YA Large Hand toss HawianLua	14.99	Flip over for more!
36	1	YY YA Large Hand toss Supr Sup	14.99	Flip over for more!
37	1	YY YA Large Hand toss Supr Sup	14.99	Flip over for more!
38	1	YY YA Large Hand toss Supr Sup	14.99	Flip over for more!
39	1	YY YA Large Hand toss Supr Sup	14.99	Flip over for more!
40	1	YY YA Large Hand toss Supr Sup	14.99	Flip over for more!
41	1	YY YA Large Hand toss Buf Chckn	14.99	Flip over for more!
42	1	YY YA Large Hand toss Buf Chckn	14.99	Flip over for more!
43	1	YY YA Large Hand toss Buf Chckn	14.99	Flip over for more!
44	1	YY YA Large Hand toss Buf Chckn	14.99	Flip over for more!
45	1	YY YA Large Hand toss Buf Chckn	14.99	Flip over for more!

Subtotal	584.55
Delivery Charge	5.19
SALES TAX	43.84
Balance Due	633.58

Driver gratuity

Flip over for more!

Flip over for more!

Your order has been placed!

Your order number is: **000220828**

Your order is on its way! Once it's shipped, you will receive a confirmation email with your **tracking number**.

Order Summary

**RubberMaster Smooth 18X9.50-
8 4 Ply AS A/S All Season Tire**
Quantity: 2
Price: \$99.98

**OTR Smooth 18X10.50-8 80A3 4
Ply AS A/S All Season Tire**
Quantity: 3
Price: \$245.97

Discount: \$-15.00
Tax: \$24.82
Shipping: Free Shipping
Total: \$355.77

Shipping Address

Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK 32065-4259US

Billing Address:

Jay Soriano
475 W TOWN PL STE 114
SAINT AUGUSTINE, 32092-3649 US

This email was sent to Jay by Priority Tire.
© 2024 Priority Tire. All rights reserved.
1750 Airport Rd STE 102 Jacksonville, FL 32218

Publix

Oak Leaf Commons
1675 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Wes Williams
904-291-5108

DELI LEMONADE GAL	3.99 T F	
DELI LEMONADE GAL	3.99 T F	
DELI LEMONADE GAL	3.99 T F	
DELI LEMONADE GAL	3.99 T F	
DELI LEMONADE GAL	3.99 T F	
DELI LEMONADE GAL	3.99 T F	
PBX DELI TEA SWT G	3.99 T F	
PBX DELI TEA SWT G	3.99 T F	
PBX DELI TEA SWT G	3.99 T F	
SMIROFF LEMONDE 12	19.99 T	
SMIROFF LEMONDE 12	19.99 T	
SMIROFF LEMONDE 12	19.99 T	
VIZZY 12PK	19.99 T	
VIZZY 12PK	19.99 T	
Promotion	19.99 T	
VIZZY 12PK	19.99 T	
VIZZY 12PK	19.99 T	
Promotion	19.99 T	
PUMPKINS MINI BAG	5.99 T	
PUMPKINS MINI BAG	5.99 T	
PUMPKINS MINI BAG	5.99 T	
PUMPKINS MINI BAG	5.99 T	
AMAZON GIFT CARD	30.00	
Account #XXXXXXXXXX3750		
AMAZON GIFT CARD	30.00	
Account #XXXXXXXXXX3608		
STARBUCKS MLTI \$40	40.00	
Account #XXXXXXXXXX4331		
Order Total	259.82	
Sales Tax	11.99	
Grand Total	271.81	
Credit	Payment	271.81
Change	0.00	
CREDIT CARD	PURCHASE	
AUG00C0025010801	AMERICAN EXPRESS	
Entry Method:	Chip Read	
Mode:	Issuer	

Cashier Confirmed - Age Over 21

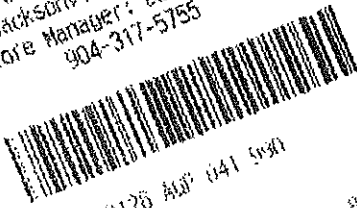
Your cashier was Iyeral

10/24/2024 17:16 51169 R103 4295 C.0142

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Publix

Oakleaf Plantation Center
 9518 Argyle Forest Blvd
 Jacksonville, FL 32222
 Store Manager: Dave Lawson
 904-317-5755



0126 Adv 041 990

127 15 15	5.94	89.85 T F
PUB PUNCH DRINK GA	1.79	1.16 T F
4 @	3.99	15.96 T F
DELL TEA UNSW GAL		1.79 T F
4 @		1.79 T F
PUB PUNCH DRINK GA		112.97
Voided Item		8.47
PUB PUNCH DRINK GA		121.44
Order Total		121.44
Sales Tax		
Grand Total		
Cash		

Receipt ID: 0126 Adv 041 990

Publix
 Trace #: 043581
 Reference #: 0731751983
 Acct #: XXXXXXXXXXXX3053
 Purchase American Express
 Amount: \$121.44
 Auth #: 871117

PURCHASE
 AMERICAN EXPRESS
 Chip Read
 Issuer

CREDIT CARD
 Amount: 125.00
 Entry Method:
 Mode:

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 Publix Super Markets, Inc.



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 11/02/2024
Subscription Name: RingEX Standard™
Document #: 14987880002

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges

\$176.42

Your credit card ending in [8052] was charged \$176.42.

This charge will appear as "RINGCENTRAL, INC" on your credit card statement.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
11/02/2024 - 12/01/2024	RingEX Standard™ - Monthly Subscription Fee	\$0.00	1	\$0.00
11/02/2024 - 12/01/2024	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
11/02/2024 - 12/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2024 - 12/01/2024	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
11/02/2024 - 12/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2024 - 12/01/2024	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
11/02/2024 - 12/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)

11/02/2024 - 12/01/2024	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
11/02/2024 - 12/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2024 - 12/01/2024	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
11/02/2024 - 12/01/2024	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$41.52
Total Charged to Credit Card:				\$176.42

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RUSSELLS FEED AND FARM SUPPLY

RUSSELLS FEED AND FARM SUPPLY Main
Store

Michigan
Clay County
32068

904-291-5725 | russellsfeedandfarm@yahoo.com

Receipt of Purchase: 11/24/2024 5:48:47 pm
(Exc Tax)

Staff Carrie
Device Till1

PRODUCT	PRICE	QTY	TOTAL
Coastal Hay Square Bags	\$9.50	24	\$228.00
Card Fee	\$2.00	1	\$2.00
Total Qty			25

Sub Total \$230.00
Tax \$0.00
Total **\$230.00**

PAYMENT BY TENDER	AMOUNT
AMERICAN EXPRESS **** * 5052	\$230.00

TAX RATE	TAX
----------	-----

Please retain your receipt for returns within 7 days
from the date of purchase

Thank you for shopping with us



REC00021XN0A-HL2L4W

FITTINGS & PLUS

by AMD SUPPLY

Here's something to get excited about - we've received your order and are already working on it, so you can enjoy it in no time! This email is to confirm your order. Your order number is 8343.

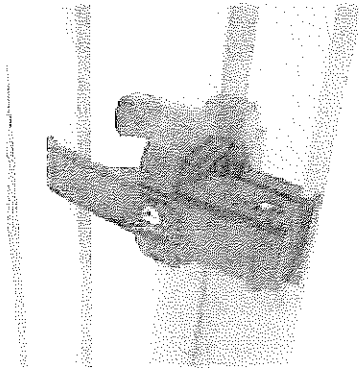
Billing Address:

Jay Soriano
475 west town place
St. Augustine, Florida 32092
United States

Shipping Address:

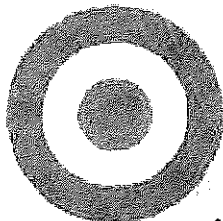
Jay Soriano
370 Oakleaf Village Parkway
Orange Park, Florida 32065 United States

YOUR PURCHASED ITEMS

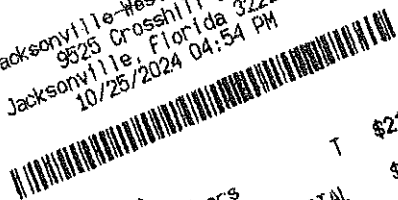


**D&D LOKKLATCH - MAGNETIC - DUAL-SIDED -
PUSH/PULL HANDLE - BLACK**

Quantity: 4.0
Total: 325.19



Jacksonville West - 904-248-4366
 9525 Crosshill Blvd
 Jacksonville, Florida 32222-5812
 10/25/2024 04:54 PM



SPORTING GOODS
 337015521 RTICOutdoors

T = FL TAX 7.50000

T	\$219.99
SUBTOTAL	\$219.99
TOTAL	\$236.49
AMEX CHARGE	\$236.49
AID: 000000025010801	
AMERICAN EXPRESS	806320
AUTH CODE:	

WHEN YOU RETURN ANY ITEM, YOUR
 RETURN CREDIT WILL NOT INCLUDE ANY
 PROMOTIONAL DISCOUNT OR COUPON
 APPLIED TO THE ORIGINAL ORDER.

REC#2-4299-2233-0172-0173-1

Help make your Target Run better.
 Take a 2 minute survey about today's trip

inform@target.com
 User ID: 7570 0776 7982
 Password: 798 269

CUENTENOS EN ESPAÑOL

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Walmart Supercenter
 904-214-9411 Mgr: SARA
 1580 BRANAN FIELD RD
 MIDDLEBURG FL 32068
 ST# 03308 DP# 003690 TE# 79 TR# 04627
 # ITEMS SOLD 31
 TC# 5654 2331 8596 4900 4554 5

MODL THERMOH 067618776130	6.64	0
FLYR CRTG CL 082180808442	4.80	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
NET 150CT WW 076487872402	15.44	0
HOLIDAYLIGHT 076487866250		
20 AT 1 FDR	12.44	248.80
	SUBTOTAL	398.80
	TOTAL	398.80
	AMEX TEND	398.80

AMERICAN EXPRESS AMEX TEND 053 I 0
 APPROVAL # 882381
 REF # 431300618000
 TRANS ID - 009461238510305
 AID A000000026010801
 AAC TE9314AE95894CP

REQUIRED
 11/08/24 13:08:02
 CHANGE DUE 0.00
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 11/08/24 13:08:09

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Walmart Supercenter
 904-214-9411 Mgr: SARA
 1580 BRANAN FIELD RD
 MIDDLEBURG FL 32068
 ST# 03308 DP# 004327 TE# 03 TR# 00578
 # ITEMS SOLD 23
 TC# 1842 4070 5144 8304 2112 1

NET 150CT WW 076487872402	15.44	
6 AT 1 FOR	15.44	
HOLIDAYLIGHT 076487866250		77.20
18 AT 1 FDR	12.44	
	SUBTOTAL	223.92
	TOTAL	301.12
	AMEX TEND	301.12

AMERICAN EXPRESS AMEX TEND 053 I 0
 APPROVAL # 876154
 REF # 432000321964
 TRANS ID - 009446808329329
 AID A00000026010801
 AAC AB520DC265388C
 TERMINAL # 55161095
 WHO SIGNATURE REQUIRED
 11/15/24

REQUIRED
 11/15/24 11:49:32
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 11/15/24 11:49:38



WM Supercenter
 904-365-2555 Mgr. BRIAN
 7075 COLLINS RD
 JACKSONVILLE FL 32244
 ST# 06978 OP# 002283 TE# 15 TR# 04125

ITEMS SOLD 52
 TC# 5973 3114 0150 6528 1973 4



GLW DINO	489415212325	2.00 N
GLW DINO	489415212325	2.00 N
GLW DINO	489415212325	2.00 N
GLW DINO	489415212325	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
SPIDER RING	840266701120	0.98 N
SPIDER RING	840266701120	0.98 N
SPIDER RING	840266701120	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
GID TEETH	840266701110	0.98 N
12 GOOGLY RI	840266701000	1.98 N
12 GOOGLY RI	840266701000	1.98 N
8 BOUNCING	840266700980	1.98 N
8 BOUNCING	840266700980	1.98 N
8 FINGER	840266700990	1.98 N
8 FINGER	840266700980	1.98 N
8 BOUNCING	840266700980	1.98 N
8 BOUNCING	840266700980	1.98 N
8 FINGER	840266700990	1.98 N
8 FINGER	840266700990	1.98 N
8 FINGER	840266700990	1.98 N
8 FINGER	840266700980	1.98 N
8 BOUNCING	840266701120	0.98 N
SPIDER RING	840266700120	7.56 N
CREATURE TOY	840266700120	7.56 N
CREATURE TOY	840266700120	7.56 N
CHOCO CANDYA	041376222750 E	9.94 N
CHOCO CANDYA	041376222750 F	9.94 N
HWN KM 400	041420078430 F	89.91 0
3 AT 1 FOR	29.97	
T OR T BOCT	042238780180 F	29.82 0
3 AT 1 FOR	9.94	
HW FRANK 215	079200077410 F	124.60 0
5 AT 1 FOR	24.92	
SG WIZ 105CT	022000297450 F	99.85 0
5 AT 1 FOR	19.97	

SUBTOTAL 433.20
 TOTAL 433.20
 PAY TEND 433.20
 0.00

Give us feedback @ survey.walmart.com
Thank you! ID #17TNGZM14TFHV



904-214-9411 Mar: SARA
1680 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 QP# 004372 TE# 06 TR# 01118
ITEMS SOLD 40
TC# 9107 1793 9796 1656 6286 8



PUMPKIN 00000004735KF
40 AT 1 FOR 4.50 180.00 0
SUBTOTAL 180.00
TOTAL 180.00
AMEX TEND 180.00

AMERICAN EXPRESS *** **** ***3 063 I 0

APPROVAL # 863460
REF # 429700309827
TRANS ID - 009053162810329

AID A00000025010801
AAC 9298TEA3BBF360E1
TERMINAL # 66161081

*NO SIGNATURE REQUIRED

10/23/24 18:37:02
CHANGE DUE 0.00

10/23/24 18:37:09
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WM Supercenter
904-214-9411 Mar: SARA
1680 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 QP# 001401 TE# 02 TR# 00080
ITEMS SOLD 16

TC# 2482 3086 4044 8364 7014 1



HEFTY CUP 001370048377
3 AT 1 FOR 11.16 33.54 0
GV 10 PLT 007874234931
3 AT 1 FOR 13.48 40.44 0
VNTYFAIR NAP 004200035503
4 AT 1 FOR 6.98 27.92 0
TRAIN BALL 076198764316
ZH 16.9-36PK 007343000484 F
4 AT 1 FOR 6.98 27.92 0
SUBTOTAL 140.79
TOTAL 140.79
AMEX TEND 140.79

AMERICAN EXPRESS *** **** ***3 063 I 0

APPROVAL # 811026
REF # 429800865973
TRANS ID - 009176731319306

AID A00000025010801
AAC F563F1CCC6075DD2
TERMINAL # 66169275

*NO SIGNATURE REQUIRED

10/24/24 14:46:59
CHANGE DUE 0.00

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WM Supercenter
904-214-9411 Mar: SARA
1680 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 QP# 000153 TE# 92 TR# 06427

ITEMS SOLD 19
TC# 8405 7650 7680 2771 3693 9



YUENGLING 008992488007 22.94 0
YUENGLING 008992488007 22.94 0
MICHELOB ULT 001820096716 23.94 0
MICHELOB ULT 001820096716 23.94 0
CAYMAN JACK 081582901111 10.98 0
CAYMAN JACK 081582901111 10.98 0
CAYMAN JACK 081582901111 10.98 0
ZH 16.9-36PK 007343000484 F 6.98 0
ZH 16.9-36PK 007343000484 F 6.98 0
BUD LIGHT 001820063168 22.94 0
BUD LIGHT 001820063168 22.94 0
BUD LIGHT 001820063168 22.94 0
COORS LIGHT 007199031600 21.98 0
COORS LIGHT 007199031600 21.98 0
VMC 60 MP 079936646506 68.44 0
VMC 60 MP 079936646506 68.44 0
VMC 60 MP 079936646506 68.44 0
VAMEX BRZ 25 079936648103 28.44 0
VAMEX SIL 80 079936648104 53.94 0

SUBTOTAL 541.14

TOTAL 541.14

AMEX TEND 541.14

AMERICAN EXPRESS *** **** ***3 063 I 0

APPROVAL # 884334
REF # 429900669704
TRANS ID - 012405369268070

AID A00000025010801
AAC 860987E806098F06
TERMINAL # 66166673

*NO SIGNATURE REQUIRED

10/25/24 13:43:26
CHANGE DUE 0.00

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10/25/24 13:43:45

Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2482
Invoice Date: 1/28/25
Due Date: 1/28/25
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through January 25, 2025 2,300.369,103	13.85	25.00	346.25

RECEIVED
JAN 28 2025
BY: _____

Total	\$346.25
Payments/Credits	\$0.00
Balance Due	\$346.25

1/28/25
[Signature]

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

DOUBLE BRANCH CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
13.85	Facility Event Staff	\$ 25.00	\$ 346.25

Covers Period End: January 25, 2025

Amenities Revenue # 2.300.369.103

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2484
Invoice Date: 2/28/25
Due Date: 2/28/25
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 1/20/24		88.15	88.15
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 1/20/24		9.54	9.54
34.600.538.6200 (DB Repair & Replacements) - Statement Closing Date 1/20/24		724.30	724.30
2.320.572.49400 (DB Special Events) - Statement Closing Date 1/20/24		215.38	215.38

RECEIVED
JAN 28 2025
BY: _____

Total \$1,037.37

Payments/Credits \$0.00

Balance Due ~~\$1,037.37~~

\$313.07

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – January 20, 2025

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
12/23/2024	Publix	147	Special Event	2.330.572.49400	73.5	2.320.572.49400	73.5	147
12/23/2024	Panera	283.76	Special Event	2.330.572.49400	141.88	2.320.572.49400	141.88	283.76
12/26/2024	Big Lots	50.72	Repair and Replacement	34.600.538.64000	25.36	034.600.538.621	25.36	50.72
12/27/2024	Ionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
1/2/2025	Ring Central	176.31	Phones	2.330.572.4100	88.16	2.320.572.4100	88.15	176.31
1/3/2025	Marshall Wolf	751.8	Repair and Replacement	34.600.538.64000	375.9	034.600.538.621	375.9	751.8
1/7/2025	DIY concrete	623.69	Repair and Replacement	34.600.538.64000	311.85	034.600.538.621	311.84	623.69
1/8/2025	Ionos	22.4	Repair and Replacement	34.600.538.64000	11.2	034.600.538.621	11.2	22.4
1/12/2025	Amazon	15.09	Office Supplies	2.330.572.51000	7.55	2.320.572.5100	7.54	15.09
Totals		\$2,074.77			\$1,037.40		\$1,037.37	\$2,074.77

Totals by GL

Double Branch: \$1,037.37

2.320.572.4100 (DB Phones) – \$88.15

2.320.572.5100 (DB Office Supplies) – \$9.54

34.600.538.6200 (DB Repair and Replacements) - \$724.30

2.320.572.49400 (DB Special Events) – \$215.38

Middle Village: \$1,037.40

2.330.572.4100 (MV Phones) – \$88.16

2.310.513.49300 (MV Office Supplies) – \$9.55

34.600.538.64000 (MV repair & replacements) – \$724.31

2.330.572.49400 (MV Special Events) – \$215.38

BIG LOTS!

BIG LOTS STORES - #5143
9625 CROSSHILL BLVD STE 119
JACKSONVILLE FL 32222-5826
904-771-0268

12/26/2024 12:36 PM C9489N

SALE



S05143 R002 16303 D20241226 X00 -
COCO LINERS 16IN 2PK 47.18 T C
810678313 7 @ 8.99 Disc (15.75)

Total Discount		-15.75
Sub-Total		47.18
FL 7.5% Taxable	47.18	
FL 7.5% Tax	3.54	
Total Sales Tax		3.54
Total		50.72

AMEX USD\$50.72
Account: 3053
Token: 3053
Authorization Code: 849035
CTround: 610200018
Card Entry Mode: ChipRead

CVM:Signature
CVM Results:5E0300
AID:A000000025010801
App Label:AMERICAN EXPRESS
App Cryptogram:D3E22E31D27D9254

Total Tender	50.72
Change Due	0.00

Do It Yourself Orange Park
2742 S 8th Street
Fernandina Beach, FL 32034

4-767089

Closed Order

Rent Date:	1/7/2025 4:52 PM
Due Date:	1/14/2025 4:52 PM
Return Date:	1/14/2025 4:52 PM
Order Terms:	Due on Receipt
PO #:	
Job #:	
Processed:	1/14/2025 4:53 PM

Customer Information

Double Branch Community Development
 475 W Town PL STE 114
 Saint Augustine, FL 32092

Ship VIA	Customer Drivers License	Cell Phone #	Work Phone #
	S650430772950 FL	(904) 342-1441	

Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name	Employee Name
53160				JLL

Description	Qty Out	Qty. In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
Scarifier Large, Gas	1	1	\$199.90	\$599.70	\$1799.10	\$599.70	<input checked="" type="checkbox"/>	\$699.70

Item ID: 1-Scar0210

<<< Rental >>>

Rent Date: 1/7/2025 4:52 PM

Return Date: 1/14/2025 4:52 PM

Serial: 14341

Surcharge

Environmental Surcharge

\$23.99

FAILURE TO RETURN RENTAL PROPERTY OR EQUIPMENT UPON EXPIRATION OF THE RENTAL PERIOD AND FAILURE TO PAY ALL AMOUNTS DUE (INCLUDING COSTS FOR DAMAGE TO THE PROPERTY OR EQUIPMENT) ARE EVIDENCE OF ABANDONMENT OR REFUSAL TO REDELIVER THE PROPERTY, PUNISHABLE IN ACCORDANCE WITH SECTION 812.155 FLORIDA STATUTES

Order Notes:

PHILP BRINGING TO OP FOR CUSTOMER TO PICK UP IN OP

customer states he has tax exempt form with us going to see if he has another account i can find it on, if not customer says he can email to us-ing

Order Terms:

Scheduled rental rates begin when equipment leaves our store and continues until returned thereto. This authorization will remain in effect until all rental equipment is returned or contract ends. I understand that my information will be saved on file for future transactions.

I UNDERSTAND THAT I AM RESPONSIBLE FOR ALL TIRE, TRACK, HOSES AND BELT DAMAGE.

CUSTOMER SIGNATURE:

X

Customer Signature

Customer Name (Printed)

Date

HOURS:

Monday - Friday 7:30 am - 5:30 pm

Saturday 7:30 am - 1:00 pm

Closed Sunday



Rental Charges:	\$599.70
Surcharge:	\$23.99
Sub Total:	\$623.69
Tax:	\$0.00
Order Total:	\$623.69
Amount Paid:	\$623.69
Amount Due:	\$0.00

Tax Exempt ID:	on file
----------------	---------

Transaction History:

Date	Type	Amount	Kind	Number
1/7/2025	AMEX	\$623.69	Payment	3053

Revision: 8

Revised By: PGB

Closed By: PGB

Thank You, We appreciate your business!

Created: Monday, January 6, 2025 04:48 PM

Printed: Tuesday, January 14, 2025 4:56 PM


Converted from Rsrsv on 1/7/2025 4:52:00 PM



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202052788827
Invoice Date: 12/26/2024
Customer ID: 270980442
Contract ID: 48060001
Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
Tiffany Masters
 2673666050

Invoice

Billing period starting: 12/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - IONOS Expert					
1	IONOS Website Builder 12/25/2024-01/25/2025	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA


2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA

Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202053108906
Invoice Date: 01/07/2025
Customer ID: 270980442
Contract ID: 85644648

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:

Tiffany Masters
 2673666050

Invoice

Billing period starting: 01/06/2025

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - IONOS MyWebsite Creator+					
1	Basic Fee 01/06/2025-02/06/2025	\$28.00 a month	1 mo.	\$0.00	\$28.00
2	Special Offer Discount for line-item 1	Special Offer		\$0.00	\$-5.60
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



MARSHALL WOLF AUTOMATION

www.wolfautomation.com • 847.858.8130
210 Dowdle St., Ste 1, Algonquin, IL 60102

Invoice Number

125-155849

Invoice Date: 1/3/2025

132822 GMS LLC

Bill To

GMS LLC
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK Florida
32065-4259
United States

Ship To

GMS LLC
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065-4259
United States

Balance Due

\$0.00

Terms	Due Date	PO #	Sales Rep	Shipping Method	Tracking #
Due on receipt	1/3/2025	135827	E47 Web	Free Shipping	126298370376028074

Quantity Billed	Item	Customer Part Number	Unit Price	Amount
1	FRN0047C2S-2U VFD, 15hp, 47 Amp (47A), 230V, 3 Phase, Compact Micro Drive, Easy To Use, IP20 UL Open Type, 10.24 x 8.66 x 7.48" (HWD), Constant Torque (CT) Rated, FRENIC-Mini Series Alternate Part# Frenic-Mini (C2) Compact 2nd Generation		\$699.35	\$699.35

Subtotal	\$699.35
Shipping	\$0.00
Tax Total (%)	\$52.45
Total	\$751.80
BALANCE DUE	\$0.00



125-155849

at home

Store 98
1915 Wells Rd
Orange Park, FL 32073

B548 VILLA CREAM/NP 199.99
885369417238
B548 Villa Cream/NP 29.99
885369417207
B548 VILLA CREAM/NP 29.99
885369417214
TAX 19.50
*** BALANCE 279.97

TRX TYPE: Purchase
CARD: AMERICAN EXPRESS
CARD: 813816
CARD: 3759873333333333
CARD: 80000002011801
AUTHORIZA: 1101 1000: 150000

DATE: 12/25/17 12:98
CHANGE: 0.00
TAX: 19.50
TOTAL: 279.97



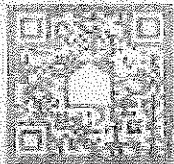
hassle-free Receipts Returns

No receipt? No problem! Returns of unused items in original packaging will be fully refunded within 60 days (90 days if you're an Insider Perks member) with proof of purchase through your Insider Perks account, or credit card, or receipt and valid ID. If your purchase cannot be verified, you'll be issued a store credit based on the current price of the item(s).

Christmas merchandise returned after December 25 will be refunded for the current price of the item(s). We cannot provide exchanges or price changes, except returns on mattresses, or items marked "All Sales Final". Products delivered via PICKUP (our delivery partner) must be returned in-store.

We Are Hiring!

Apply online at at.home.com/careers



At Home is an Equal Opportunity Employer. Minorities and women are encouraged to apply.

At Home is an Equal Opportunity Employer. Minorities and women are encouraged to apply.

12/23/24, 8:34 AM



Cafe Operations
Panera Bread Ordering Detail
Customer Copy

**Thanks for
your order!**

Order Number
6051715837849777

Business
Catering

Order Type
Rapid Pickup

Fulfillment Time
12/23/2024@11:30 AM

Date Received
Dec.23@8:27 AM

*If you need assistance with your
order, please contact:*

**Jacksonville - Oakleaf Town
Center**
Cafe #601223
9725 Applecross Road
Jacksonville, FL 32222
(904)771-7191

Color Tag/Dot: BLUE

Bag/Box Count

Sandwich Production
Time

Salad Production Time

Customer Information

Ordered By
Jay soriano
Jsoriano@gmsnf.com

Phone Number
(904)342-1441

Order Summary

Pickup/Delivery
Rapid Pickup

People Served
15

Contact Name
Jay Soriano

Pickup Address
9725 Applecross Road
Jacksonville, FL 32222

Cafe Phone
(904)771-7191

Payment Information

Subtotal	\$263.96
Discount	\$0.00
Tax	\$19.80
Tip	\$0.00
Total	\$283.76

Price Per Person \$18.92

Type	Card Number	Name	Amount
American Express	xxxx-xxxx-xxxx-3053	Jay soriano	\$283.76

Tip _____

Signature _____ **Total** _____

Please consume, or refrigerate promptly

Order Checked By _____ **Bag** _____ **Of** _____

Publix

Oak Leaf Commons
1075 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Wes Williams
904-291-5108

AMAZON GIFT CARD	30.00
Account #XXXXXXXXXX8586	
AMAZON GIFT CARD	30.00
Account #XXXXXXXXXX4099	
PUB ED PLSTC COMBO	11.99 T
8PC FRIED CHIX MIX	10.99 T
20PC H&S WINGS	16.99 T
20PC PLN NB WING	16.99 T
COCA-COLA CLASSIC	7.99 T F
COCA-COLA CLASSIC	7.99 T F
COCA-COLA CLASSIC	7.99 T F

Order Total	140.93	
Sales Tax	6.07	
Grand Total	147.00	
Credit	Payment	147.00

Receipt ID: 1169 CNP 036 445

PRESTO!
Trace #: 035702
Reference #: 1031651988
Acct #: XXXXXXXXXXXX3053
Purchase American Express
Amount: \$147.00
Auth #: 827125

CREDIT CARD PURCHASE
A000000025010801 AMERICAN EXPRESS
Entry Method: Contactless
Mode: Issuer

Your cashier was Lillian

12/23/2024 12:10 S1169 R103 6445 C0123

Join the Publix family!
Apply today at apply.publix.jobs.
We're an equal opportunity employer.

Publix Super Markets, Inc.



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 01/02/2025
Subscription Name: RingEX Standard™
Document #: 15545715002

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges

\$176.31

Your credit card ending in [8052] was charged \$176.31.
This charge will appear as "RINGCENTRAL, INC" on your credit card statement.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
01/02/2025 - 02/01/2025	RingEX Standard™ - Monthly Subscription Fee	\$0.00	1	\$0.00
01/02/2025 - 02/01/2025	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
01/02/2025 - 02/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
01/02/2025 - 02/01/2025	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
01/02/2025 - 02/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
01/02/2025 - 02/01/2025	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
01/02/2025 - 02/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)

01/02/2025 - 02/01/2025	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
01/02/2025 - 02/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
01/02/2025 - 02/01/2025	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
01/02/2025 - 02/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
	Charges after Discounts and Prorates:			\$134.90
	Total Charges:			\$134.90
	Total Taxes and Fees:			\$41.41
	Total Charged to Credit Card:			\$176.31

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Governmental Management Services, LLC

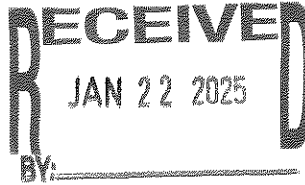
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2476
Invoice Date: 1/13/25
Due Date: 1/13/25
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2024		9,781.62	9,781.62
Code to:			
Double Branch Facility Maintenance			
2.320.572.46600 (\$4,681.00)			
Double Branch Common Area Maintenance			
2.320.572.46400 (\$4,800.00)			
Double Branch Special Events			
2.320.572.49400 (\$300.62)			
Total			\$9,781.62
Payments/Credits			\$0.00
Balance Due			\$9,781.62

**DOUBLE BRANCH COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF DECEMBER 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/2/24	4	T.C.	Put up Christmas lights
12/2/24	4	J.K.	Plugged in lights and ran power
12/2/24	7.68	A.J.	Removed debris from tennis courts, basketball courts, pool deck and roadside
12/3/24	3	T.C.	Putting up subdivision entrance wreaths
12/3/24	7.67	A.J.	Removed debris from courts, back of fitness center and roadside
12/4/24	8	T.C.	Putting up subdivision entrance wreaths, picking up supplies
12/4/24	2.05	B.G.	Removing television from ceiling and installing new television at fitness center, installed two new tires on golf cart
12/4/24	7.67	A.J.	Removed debris from courts, pool deck and roadside
12/5/24	8	T.C.	Put up Christmas lights, took down turkeys
12/5/24	7	B.G.	Hanging up lights on roof
12/5/24	6	J.K.	Hung up wreaths, took down turkeys
12/5/24	7.68	A.J.	Removed debris from courts, back of fitness center and roadside
12/6/24	4	T.C.	Checking and troubleshooting Christmas lights, putting up Christmas lights
12/6/24	2.25	J.K.	Removed debris from all common areas
12/9/24	4	B.G.	Hanging up lights at the fitness center and front entrance
12/9/24	7.65	A.J.	Removed debris from pool deck and around common areas
12/10/24	7.67	A.J.	Removed debris from courts and common areas
12/11/24	7.7	A.J.	Removed debris from courts and common areas
12/12/24	7.72	A.J.	Removed debris from courts, behind fitness center, roadside and common areas
12/13/24	4.7	A.J.	Removed debris from pool deck, courts and roadside
12/16/24	4	T.C.	Light inspection at entrance and Christmas lights, reset GFI's
12/16/24	6	B.G.	Put up Christmas lights, went around resetting GFI's and testing lights, cleaned out pond fountain
12/16/24	4.07	J.K.	Worked on Christmas lights and reset GFI's, cleaned out fountain on pond
12/16/24	7.67	A.J.	Removed debris from courts, pool deck and roadside
12/17/24	5	T.C.	Light inspection, Christmas lights reset GFI and taped them
12/17/24	2.15	J.K.	Reset GFI's and taped up lights
12/17/24	7.65	A.J.	Removed debris from courts, back of fitness center and roadside
12/18/24	7.7	A.J.	Removed debris from behind fitness center, courts and roadside
12/19/24	2.03	B.G.	At entry to Double Branch taped around the tree's stars and reset GFI's
12/19/24	3.03	J.K.	Reset GFI's and taped up trees at entrance
12/19/24	7.68	A.J.	Removed debris from pool deck, courts and roadside
12/20/24	6.78	A.J.	Removed debris from courts, pool deck and roadside
12/23/24	4	T.C.	Unloaded trailer or playground equipment
12/23/24	4.15	J.K.	Unloaded trailer full of playground equipment, cut up and put away pallet, Christmas light inspection
12/23/24	7.6	A.J.	Removed debris from courts and roadside, unloaded trailer
12/26/24	8	T.C.	Repaired split rail vinyl fence, pulled batteries out of electric golf cart and took to shop, checked Christmas lights and reset GFI's
12/26/24	8	B.G.	Removed fence post and panels damaged by a car accident, installed new post and panels, reset GFI, removed batteries from golf cart at the pool shack and transported to shop
12/26/24	7.27	J.K.	Dug up fence debris and replaced what was broken, took out batteries from golf cart and brought to shop
12/26/24	7.7	A.J.	Removed debris from courts, back of fitness center and roadside
12/27/24	7.5	A.J.	Removed debris from pool deck, behind fitness center and roadside
12/30/24	7.72	A.J.	Removed debris from behind fitness center, courts and roadside

TOTAL 244.14

MILES 36

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2483
Invoice Date: 1/31/25
Due Date: 1/31/25
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 12/20/24		88.21	88.21
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 12/20/24		212.47	212.47
2.320.572.6200 (DB Repair & Replacements) - Statement Closing Date 12/20/24		1,527.14	1,527.14
2.320.572.49400 (DB Special Events) - Statement Closing Date 12/20/24		459.85	459.85
2.320.572.62000 (DB Rec. Passes) - Statement Closing Date 12/20/24		25.00	25.00
2.320.572.34600 (DB Janitorial Supplies) - Statement Closing Date 12/20/24		113.98	113.98

RECEIVED
JAN 28 2025
BY: _____

Total \$2,426.65
Payments/Credits \$0.00
Balance Due ~~\$2,426.65~~

\$899.51

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – December 20, 2024

Totals by GL

Double Branch: \$2,426.65

2.320.572.4100 (DB Phones) – \$88.21

2.320.572.5100 (DB Office Supplies) – \$212.47

34.600.538.6200 (DB Repair and Replacements) - \$1,527.14

2.320.572.49400 (DB Special Events) – \$459.85

2.320.572.62000 (DB Rec. Passes) = \$25.00

2.320.572.34600 (DB Janitorial Supplies) = \$113.98

Middle Village: \$3,697.20

2.330.572.4100 (MV Phones) – \$88.21

2.310.513.49300 (MV Office Supplies) – \$212.48

34.600.538.64000 (MV repair & replacements) – \$2,797.66

2.330.572.49400 (MV Special Events) – \$459.86

2.330.572.34200 (MV Janitorial Supplies) - \$113.99

2.330.572.49300 (MV Rec. Passes) - \$25.00

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – December 20, 2024

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
11/27/2025	Ionos	4	Office Supplies	2.330.572.51000	2	2.320.572.5100	2	4
11/28/2025	Sunf	115.2	Repair and Replacement	34.600.538.64000	57.6	034.600.538.621	57.6	115.2
12/1/2025	PHTA	125	Office Supplies	2.330.572.51000	62.5	2.320.572.5100	62.5	125
12/2/2025	Walmart	495	Repair and Replacement	34.600.538.64000	247.5	034.600.538.621	247.5	495
12/2/2025	Walmart	229.94	Repair and Replacement	34.600.538.64000	114.97	034.600.538.621	114.97	229.94
12/2/2025	Staples	295.95	Office Supplies	2.330.572.51000	147.98	2.320.572.5100	147.97	295.95
12/2/2025	RingCentral	176.42	Phones	2.330.572.4100	88.21	2.320.572.4100	88.21	176.42
12/3/2025	SwingSet Mall	831.66	Repair and Replacement	34.600.538.64000	415.83	034.600.538.621	415.83	831.66
12/3/2025	Pinch-a-Penny	168.76	Repair and Replacement	34.600.538.64000	84.38	034.600.538.621	84.38	168.76
12/5/2025	Walmart	227.97	Janitorial Supplies	2.330.572.34200	113.99	2.320.572.61000	113.98	227.97
12/5/2025	Amazon	27.94	Repair and Replacement	34.600.538.64000	13.97	034.600.538.621	13.97	27.94
12/8/2025	Amazon	889.97	Repair and Replacement	34.600.538.64000	889.97			889.97
12/8/2025	Ionos	22.4	Repair and Replacement	34.600.538.64000	11.2	034.600.538.621	11.2	22.4
12/8/2025	Cardsand Keyfobs	50	Rec. Passes	2.330.572.49300	25	2.320.572.62000	25	50
12/9/2025	Mashall Wolf	380.54	Repair and Replacement	34.600.538.64000	380.54			380.54
12/9/2025	Amazon	126.18	Repair and Replacement	34.600.538.64000	63.09	034.600.538.621	63.09	126.18
12/11/2025	Northern Tool	39.99	Repair and Replacement	34.600.538.64000	20	034.600.538.621	19.99	39.99
12/17/2025	Walmart	358.09	Special Event	2.330.572.49400	179.05	2.320.572.49400	179.04	358.09
12/18/2025	Walmart	473.64	Special Event	2.330.572.49400	236.82	2.320.572.49400	236.82	473.64
12/18/2025	DG Golf cart	220	Repair and Replacement	34.600.538.64000	110	034.600.538.621	110	220
12/19/2025	Walmart	14.58	Special Event	2.330.572.49400	7.29	2.320.572.49400	7.29	14.58
12/19/2025	Publix	73.4	Special Event	2.330.572.49400	36.7	2.320.572.49400	36.7	73.4
12/20/2025	Northern Tool	777.22	Repair and Replacement	34.600.538.64000	388.61	034.600.538.621	388.61	777.22
Totals		\$6,123.85			\$3,697.20		\$2,426.65	\$6,123.85

Final Details for Order #112-3619490-3489802

[Print this page for your records.](#)

Order Placed: December 7, 2024
Amazon.com order number: 112-3619490-3489802
Order Total: \$889.97

Shipped on December 9, 2024

Items Ordered	Price
2 of: Universal Wireless Bridge Bracket Mount, ULNA Pole and Wall-Mounted Mount for Outdoor Point to Point AP Access Point Client Bridge CPE, Antenna Mounting Pole Bracket (2-Pack) Sold by: ULNA (seller profile) Supplied by: ULNA (seller profile)	\$19.99
Condition: New	
1 of: HEYAXA Wireless WiFi Pool Thermometer with Easy-to-Read 4" Digital LCD Display, Perfect Water Thermometer for Indoor & Outdoor Swimming Pool, Hot Tub, Spa, Aquarium, Ponds, and Baths, 2 Sensors Sold by: HEYAXA (seller profile) Supplied by: HEYAXA (seller profile)	\$67.99
Condition: New	
2 of: Wireless Bridge NSMS Pre-Configured, Ubiquiti airMAX NanoStation M5 Point to Point Wi-Fi Bridge Outdoor, Plug and Play 150+ Mbps, 5 GHz, 15+ km Link Range (3PACK) Sold by: SFT Store (seller profile) Supplied by: SFT Store (seller profile)	\$359.95
Condition: New	

Shipping Address:
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
FREE Shipping

Payment information

Payment Method:
American Express ending in 3053

Billing address
Jay Soriano
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648
United States

Item(s) Subtotal:	\$827.87
Shipping & Handling:	\$6.99
Free Shipping:	-\$6.99

Total before tax:	\$827.87
Estimated tax to be collected:	\$62.10

Grand Total:	\$889.97

Credit Card transactions AmericanExpress ending in 3053: December 9, 2024: \$889.97

To view the status of your order, return to Order Summary.

Final Details for Order #113-5155406-8739411

[Print this page for your records.](#)

Order Placed: December 9, 2024
Amazon.com order number: 113-5155406-8739411
Order Total: \$126.18

Shipped on December 10, 2024

Items Ordered	Price
4 of: <i>Classy Cooler Covers 5 Gallon Drink Dispenser - Black</i>	\$24.95
Sold by: ClassyCoolerCovers (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jay Sorlano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method: American Express ending in 3053	Item(s) Subtotal:	\$99.80
	Shipping & Handling:	\$18.90

Billing address Jay Sorlano 475 W TOWN PL SAINT AUGUSTINE, FL 32092-3648 United States	Total before tax:	\$118.70
	Estimated tax to be collected:	\$7.48

	Grand Total:	\$126.18
Credit Card transactions	AmericanExpress ending in 3053: December 10, 2024:	\$126.18

To view the status of your order, return to Order Summary.

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[Back to top](#)



W - UNITED

United States

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could win a \$1000 GiftCard!
visit survey.walmart.com#7TP2P12FKFSR
for more details, see back of receipt.



Walmart Supercenter
904-365-2555 Mgr: BRIAN

ST# 06978 DP# 000773 JEN 67 TR# 03782

12/02/24 16:09:05



PRODUCT SERIAL # 405HTC297379
LG 27" MON-B 01951730320 97.00 0
PRODUCT SERIAL # WES2410118254
65" WFLD TV 0005222472 399.00 0

SUBTOTAL 496.00
TOTAL 496.00
AMEX TEND 496.00

AMERICAN EXPRESS *** 496.00
APPROVAL # 012345
REF # 43706275160
TRAC# 10 - 00941401904300
ATD 000000025010001
ACC 512345678901234
TERMINAL # 52445143
NO SIGNATURE REQUIRED

12/02/24 16:09:01 0.00

CUSTOMER COPY

***** RETURN & EXCHANGE POLICY *****
Electronics may be returned
for refund or exchange with receipt
within 30 days



Get free delivery
from this store
with Walmart+

Scan for 30-day free trial.

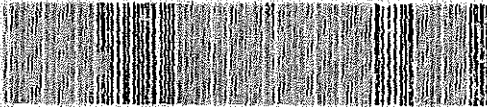
12/02/24 16:09:06

You could win a \$1000 GiftCard!
Visit survey.walmart.com#7YP2Y32FKBTS
For more details, see back of receipt.



WM Supercenter
904-365-2555 Mgr. BRIAN
7075 COLLINS RD
JACKSONVILLE FL 32244
SI# 06978 OP# 001412 TE# 17 TR# 00931

ITEMS SOLD 29
TC# 5315 5597 0913 2744 0464 0

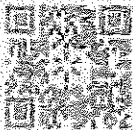


SK NAVGTR LA 622356594080	97.00	N
AJAXDRG145 827854009340	8.97	N
GLADE AUT SP 046500046020		
6 AT 1 FOR 5.98	35.88	0
GV LINEN KIT 078742023570		
4 AT 1 FOR 8.77	35.08	0
GV HAWAI KIT 078742023550		
2 AT 1 FOR 8.77	17.54	0
BF LAV TBD 070922053460		
25 AT 1 FOR 1.34	33.50	0

SUBTOTAL 227.97
TOTAL 227.97

AMEX TEND 227.97
CHANGE DUE 0.00

AMERICAN EXPRESS- 3053 I D APPR#850510
227.97 TOTAL PURCHASE
REF # 434000026577
TRANS ID - 009842868927324
AID A000000025010801
TERMINAL # 54727480
*No Signature Required
12/05/24 10:11:33



Get free delivery
from this store
with Walmart+

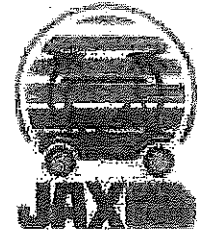
Scan for 25-cay free trial

Low prices You Can Trust. Every Day.
12/05/24 10:11:36

INVOICE

DG Custom Golf Carts
7193 Blanding Blvd
Jacksonville, FL 32244

FreihofersBrothersLLC@gmail.com
+1 (904) 777-4411



Bill to
Oakleaf Plantation

Ship to
Oakleaf Plantation

Invoice details

Invoice no: 2177
Terms: Due on receipt
Invoice date: 10/18/2024
Due date: 10/18/2024

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		Labor		Install 4 tires		\$40.00	\$40.00
2.		10" Steel Wheel		Steel Wheel	4	\$45.00	\$180.00

Total	\$220.00
Payment	-\$220.00
Balance due	\$0.00

Paid in Full




IONOS Inc.
2 Logan Square, 100 N 18th St., Suite 400
Philadelphia, PA 19103
USA

2 Logan Square, 100 N 18th St. · Suite 400
Philadelphia, PA 19103 · USA
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065-4259
UNITED STATES

Invoice: 202052510970
Invoice Date: 11/26/2024
Customer ID: 270980442
Contract ID: 48060001

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
Tiffany Masters
 2673666050

Invoice

Billing period starting: 11/25/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 48060001 - IONOS Expert					
1	IONOS Website Builder 11/25/2024-12/25/2024	\$4.00 a month	1 mo.	\$0.00	\$4.00
Net Total					\$4.00
Net (non-taxable portion)					\$4.00
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$4.00
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.


Do you have questions regarding this invoice?
Please refer to your Help Center or log in to my.ionos.com for further information.



IONOS Inc.
 2 Logan Square, 100 N 18th St., Suite 400
 Philadelphia, PA 19103
 USA

2 Logan Square, 100 N 18th St. · Suite 400
 Philadelphia, PA 19103 · USA
 Jay Soriano
 370 Oakleaf Village Pkwy
 Orange Park, FL 32065-4259
 UNITED STATES

Invoice: 202052466604
Invoice Date: 12/07/2024
Customer ID: 270980442
Contract ID: 85644648
Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
 Tiffany Masters
 2673666050

Invoice

Billing period starting: 12/06/2024

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 85644648 - IONOS MyWebsite Creator+					
1	Basic Fee	\$28.00 a month	1 mo.	\$0.00	\$28.00
	12/06/2024-01/06/2025				
2	Special Offer	Special Offer		\$0.00	\$-5.60
	Discount for line-item 1				
Net Total					\$22.40
Net (non-taxable portion)					\$22.40
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$22.40
Please DO NOT send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
 Please refer to your Help Center or log in to my.ionos.com for further information.



MARSHALL WOLF AUTOMATION

www.wolfautomation.com • 847.658.8130
210 Dowdle St., Ste 1, Algonquin, IL 60102

Invoice Number

124-154324

Invoice Date: 12/9/2024

132822 GMS LLC

Bill To

GMS LLC
Jay Soriano
475 W Town Pl Ste 114
Saint Augustine Florida
32092-3649
United States

Ship To

GMS LLC
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK FL 32065-4259
United States

Balance Due

\$0.00

Terms	Due Date	PO #	Sales Rep	Shipping Method	Tracking #
Due on receipt	12/9/2024	134719	E47 Web	Free Shipping	1Z6298370375931376

Quantity Billed	Item	Customer Part Number	Unit Price	Amount
1	FRN0020C2S-2U VFD, 5hp, 19.1 Amp (19.1A), 230VAC Three Phase Input, 7.09 x 5.51 x 5.47" HWD, Compact Micro Drive, Easy to Use, IP20, Optional NEMA/UL 1 Kit: NEMA1- C2-301, DIN Rail Mounting Adapter RMA-C1-3.7 and Dynamic Braking DB3.7-2C to Order Separately		\$284.00	\$284.00
	Alternate Part# FRENIC-Mini (C2) Compact 2nd Generation			
1	Extend Protection Plan Alternate Part#		\$69.99	\$69.99

Subtotal	\$353.99
Shipping	\$0.00
Tax Total (%)	\$26.55
Total	\$380.54
BALANCE DUE	\$0.00



124-154324



NORTHERN
TOOL + EQUIPMENT

Orange Park FL
291 Blanding Blvd
Orange Park, FL 32073-4399
(804) 298-8003

Transaction # 5623-562302-5270
Receipt # 156230235524001372 Date: 12/20/2024
Terminal: 562302 Time: 17:57
Cashier: Sunshine H
Salesperson: Randy G
Customer name: JAY SORIANO
Customer number: 0000088071

We appreciate your business!
Thank you for shopping with Northern Tool!

ITEM	QTY	PRICE	TOTAL
16 SLOT UNIVERSAL WRENCH POUCH 57546	2	\$14.98	\$29.96
Discounts:			
2X Tiered Free Gift Card Promotion			(\$4.10)
Total discounts:			(\$4.10)
SINGLE DIRECTION PLATE COMPACTOR 52313	1	\$604.08	\$604.08
Discounts:			
2X Tiered Free Gift Card Promotion			(\$95.90)
Total discounts:			(\$95.90)
Promotional Gift Card PromoGC	1	\$100.00	\$100.00
Subtotal			\$729.97
Tax			\$47.25
Total			\$777.22
Card			\$777.22

AMEX EXPRESS \$777.22
Broker: Dynamics 365 Payment Connector for Adyen
Date: 12/20/2024
Time: 10:57 PM

*****3053
ICC
APPROVED
Authorization Code: 668768

You have saved 100.00 dollars.

Please tell us about your store experience at
www.northerntool.com/storefeedback. You could win
a \$250 Northern Tool gift card. Valid for
return/exchange 80 days from purchase date.
SOLD ITEM COUNT = 4



156230235524001372

Customer Copy

Thank you for your order.

Order Confirmation #77889669

Order Date: Wednesday, December 11, 2024

Order tracking information will be sent when your order ships.

Shipping Address

Jay Soriano, 370 Oakleaf Village Pkwy, orange park, FL 32065

Delivery Option

Discounted Standard Shipping

Order Summary

Item Description	Availability Estimate	Qty	Price
<u>Advantage Membership</u> Item# HL-R	Available to Shop Online within 2 Days Welcome Packet by Mail within 2 Weeks	1	\$39.99

Billing Address

Jay Soriano, 475 W Town Plsute 114,
St Augustine, FL 32092
manager@oakleafresidents.com

		Advantage	
Payment		1-Year Membership	\$39.99
Payment Method	American Express	Shipping	0.00
		Tax	\$ 0.00
		Order Total	\$39.99
Account	*****6056	Credit Card Payment	-\$39.99
Expiration Date	12/ 2026		
Amount	\$39.99		

[+] Share feedback about your shopping experience?

If you have any questions regarding your order please contact Northern Tool
by phone at [1-800-222-5381](tel:1-800-222-5381) or email at CustomerCare@NorthernTool.com
For immediate assistance with customer service or order related issues please contact customer care@northerntool.com.

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Northern Tool + Equipment Co. | 2800 Southcross Drive West | Burnsville, MN 55337



POOL & HOT TUB ALLIANCE

Invoice #: INV-158470-S5L1Z5

Invoice Date: 08/13/2024
Invoice #: INV-158470-S5L1Z5
Bill To: Javier Soriano
475 W. Town Place
St. Augustine, FL 32092

Bill To Address
Javier Soriano
370 Oakleaf Village Pkwy
Oakleaf
Orange Park, FL 32065-8414
(904) 342-1441

Ship To Address
Javier Soriano
475 W. Town Pl.
Suite 114
St Augustine, FL 32092
US
+1 (904) 342-1441

Description	Quantity	Price	Charges
12/31/2025 Instructor Reauthorization, Instructor Reauthorization	1.00	\$125.00	\$125.00

Total Charges: \$125.00
Discount Amount: \$0.00
Sales Tax: \$0.00
Order Amount: \$125.00
Payment & Adjustments: \$125.00
Balance Due \$0.00

K&K White LLC
 DBA Pinch A Penny 242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222



store242@pinchapenny.com

BILLING INVOICE

Jay Soriano
 370 oakleaf village parkway

Invoice Date: 10/28/24

orange park fl 32065

Client Code 1461

Invoice # 10515

Item	Quantity	Description	Price	Amount
Department	40	GAL SODIUM HYPOCHLORITE	2.72	\$108.80
Department	4	ALGAE EATER PLUS 1 GAL.	14.99	\$59.96

Chems
 Double Branch

Total \$168.76

To ensure proper credit to your account, indicate amount paid and check number on slip, then detach and mail slip with your payment.

Client Info:

Rolling Hills HOA
 3212 Bradley Creek Pkwy
 Green Cove Spring fl 32043

Invoice Date 10/28/24	Client Code 1461	Amount Due \$168.76
Amount Paid		Check #
<input type="text"/>		<input type="text"/>

Thank You! We Greatly Appreciate Your Business!!

PINCH A PENNY #242
 9715 Crosshill Boulevard, #105
 Jacksonville, FL 32222

Publix

Oak Leaf Commons
1075 Oakleaf Plantation Parkway
Orange Park, FL 32065
Store Manager: Wes Williams
904-291-5108



1169 CJP 073 467

CALIFIA HOL NOG	5.99	F
PUB EGG NOG HG	6.49	F
You Saved	0.50	
CHRISTMAS FROST CK	4.99	F
CHRISTMAS FROST CK	4.99	F
SANTA FACE CK 15CT	5.99	F
SANTA FACE CK 15CT	5.99	F
SANTA FACE CK 15CT	5.99	F
BROWNIE TRIO HLDAY	10.99	F
BROWNIE TRIO HLDAY	10.99	F
BROWNIE TRIO HLDAY	10.99	F
Order Total	73.40	
Sales Tax	0.00	
Grand Total	73.40	
Credit	Payment	73.40
Change	0.00	

Savings Summary

Special Price Savings	0.50

* Your Savings at Publix *	
* 0.50 *	

Receipt ID: 1169 CJP 073 467

PRESTO!
Trace #: 073587
Reference #: 1028244955
Acct #: XXXXXXXXXXXX3053
Purchase American Express
Amount: \$73.40
Auth #: 804234

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Isaah

12/19/2024 18:00 S1169 R107 J467 C0239

Join the Publix family!
Apply today at apply.publix.jobs.
We're an equal opportunity employer.



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 12/02/2024
Subscription Name: RingEX Standard™
Document #: 15164663002

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092 , USA

Statement Summary

Total Current Charges **\$176.42**

Your credit card ending in [8052] was charged \$176.42.
This charge will appear as "RINGCENTRAL, INC" on your credit card statement.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
12/02/2024 - 01/01/2025	RingEX Standard™ - Monthly Subscription Fee	\$0.00	1	\$0.00
12/02/2024 - 01/01/2025	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
12/02/2024 - 01/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
12/02/2024 - 01/01/2025	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
12/02/2024 - 01/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
12/02/2024 - 01/01/2025	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
12/02/2024 - 01/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)

12/02/2024 - 01/01/2025	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
12/02/2024 - 01/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
12/02/2024 - 01/01/2025	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
12/02/2024 - 01/01/2025	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates:				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees:				\$41.52
Total Charged to Credit Card:				\$176.42

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Staples

250 King of Prussia Road
 King of Prussia, PA 19381
 610 277 6477

Bill To:

Store: 1000 Region:
 Date: 12/27/01 Time: 4:52 PM
 User: 1000 1000 Printer: P10000

Invoice Number: 1000000000

Qty	Item	Price	Amount
1	01502647003	31.99	31.99
1	00150000000	31.99	31.99
Grand Total:			63.98
1	00000000000	31.99	31.99
Grand Total:			63.98
1	00000000000	31.99	31.99
Grand Total:			63.98
1	00000000000	31.99	31.99
Grand Total:			63.98

Subtotal 63.98
 Tax @ 7.5% 4.80
 Total 68.78

Order # 1000000000
 Card # 0000000000000000
 Exp Rem
 Auth # 000000
 Mode 10000
 Alt 0000000000000000
 YR 00000000
 ID 0000000000000000
 IS 1000
 AR 0000

SUNF Order SF-50639



Thank you for your purchase!

Hi Jay, we're preparing your order. Please allow up to 3 business days for your order to be shipped. In most cases, your order is shipped on the following business day. You will be notified once your order has shipped and a tracking number will be provided.

Order summary

 SunF A021 Tires - 20x10-10 x 2	\$127.98
BFCM24 (-\$12.78)	\$115.20
Subtotal	\$115.20
Shipping	\$0.00
Taxes	\$0.00
Total	\$115.20 USD
You saved \$12.78	

Customer information

Shipping address

Jay Soriano
GMS LLC
370 Oakleaf Village Parkway
Orange Park FL 32065

Billing address

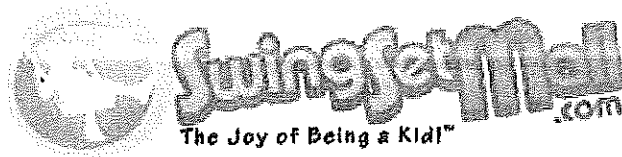
Jay Soriano
GMS LLC
475 W Town Pl
St. 114
St. Augustine FL 32092

Shipping method

Free Standard Shipping

Payment method

Amex



Thanks for your order!

Your order ID is #134684. A summary of your order is shown below.

Your Order Contains...

Commercial Bumper Belt Swing Seat

S115

Color: Black

\$74.94 USD

Qty: 4

\$299.77 USD

Commercial Rubber Full Bucket Swing Seat

S-27-BK

Color: Black

\$104.95 USD

Qty: 2

\$209.89 USD

Bubble Dome Panel for Backyard Playset

BP-10-G

\$339.00 USD

Qty: 1

\$339.00 USD

Subtotal: **\$848.66 USD**

Coupon Code (BLACKFRIDAY24): **-\$75.00 USD**

Shipping: **\$0.00 USD**

Tax: **\$58.00 USD**

Grand total: **\$831.66 USD**

Shipping Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
Orange Park, Florida 32065

Billing Address

Jay Soriano
475 W Town Pl
suite 114
St Augustine, Florida 32092

United States
9043421441

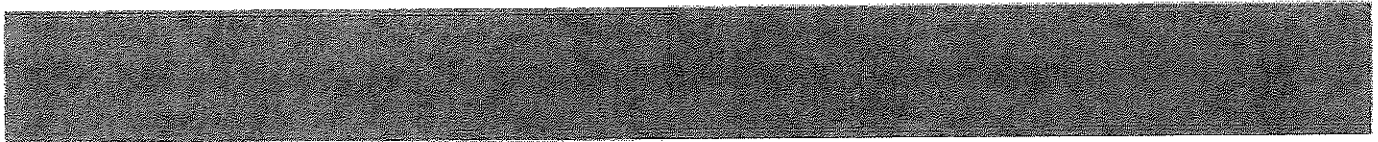
9043421441
manager@oakleafresidents.com

Shipping Method
Free Shipping

Payment Method
Credit Card

Shipping Lead Times

You will receive an automated email after your order ships out. Please check listed lead times for each product on your order before contacting us about your order status. Thank you!



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www.swingsetmall.com

Walmart

Nov 29, 2024 order
Order# 2000125-39928763



Ocelot Steel Wheel	Qty 2	\$49.94
GTW Mamba Golf Cart Low Profile Street Tire 205/50-10 {18" Tall Fits 10" Wheel	Qty 4	\$163.96
Subtotal		\$297.74
Savings		-\$83.84
		\$213.90
Tax		\$16.04
Total		\$229.94

Charge history Your transaction activity for this order >

Payment method

Ending in 3053



WM Supercenter

904-365-2555 Mgr. BRIAN

7075 COLLINS RD

JACKSONVILLE FL 32244

ST# 06978 OP# 006403 TE# 16 TR# 02409

ITEMS SOLD 109

TC# 4568 1892 4687 3441 0006 5



SFT MINT PEP 041420082580 F	5.98 N	
SFT MINT PEP 041420082580 F	5.98 N	
THUMBPRINT 078742442890 F		
4 AT 1 FOR	7.47	29.88 0
GINGERBREAD 194346143160 F		
4 AT 1 FOR	7.47	29.88 0
BITE SZ CKE 194346003830 F		
4 AT 1 FOR	5.87	23.48 0
MILO LMN 128 091475850000 F		
3 AT 1 FOR	4.26	12.78 0
MILO SWT 128 091475041890 F		
3 AT 1 FOR	3.48	10.44 0
NESTLE HCM 050000111870 F		
4 AT 1 FOR	6.62	26.48 0
ASST COOKIE 078742361420 I		
3 AT 1 FOR	6.47	19.41 0
DIP MAD 194346001090 F		
3 AT 1 FOR	6.47	19.41 0
PEPCHOCMADS 697941814000 F	6.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
10Z JP MM M 600699001540 F	1.47 N	
DESSERT BARS 194346121330 F	11.94 N	
LINZER CKE 078742368150 F		
3 AT 1 FOR	5.82	17.46 0
GV WH ALM 078742241640 F	7.96 N	
GV WAI H P 078742201330 F	12.37 N	
GV PEC HLV 078742201260 F	18.97 N	
GV PEC HLV 078742201260 F	18.97 N	
GV WH ALM 078742241640 F	7.96 N	
HSY STBRY 48 034000313010 F	6.48 N	
HSY 48DZ SYR 034000000470 F	6.48 N	
GV WHIPTOP 078742017110 F		
8 AT 1 FOR	3.48	27.84 0
TABLECOVER 011179986260		
1 AT 1 FOR	1.07	15.76 0

PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SANTA 073621325100 F	2.00 N
PEZ SANTA 073621325100 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SANTA 073621325100 F	2.00 N
PEZ SANTA 073621325100 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SNOWMAN 073621325110 F	2.00 N
PEZ SANTA 073621325100 F	2.00 N
CHOC 011228000480 F	3.84 N
CHOC 011228000480 F	3.84 N
FERRERO 009800211520 F	11.97 N
3CT RED TC 011179995530	
5 AT 1 FOR	2.77
SANTACOCOAMG 721776233160	13.85 0
FOODGIFTASSO 721776241460	9.97 N
CR 24 CRAYON 071662000240	9.97 N
9 AT 1 FOR	1.44
16CT CRAYON 071662000160	12.96 0
11 AT 1 FOR	1.47
MUGS 768395569930	16.17 0
CHOCMICKEYMG 055415744010	4.96 N
	9.97 N

SUBTOTAL 473.64
TOTAL 473.64

AMEX TEND 473.64
CHANGE DUE 0.00

AMERICAN EXPRESS- 3053 I O APPR#823621
473.64 TOTAL PURCHASE
REF # 435300272383
TRANS ID - 010127155620320
AID A000000025010801
TERMINAL # 54808448
*No Signature Required
12/18/24 18:07:28



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with Walmart+

Scan for 20% off free trial

Low prices You Can Trust. Every Day.
12/18/24 18:07:32

Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2481
Invoice Date: 2/1/25
Due Date: 2/1/25
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - February 2025		19,493.25	19,493.25

RECEIVED
FEB 06 2025
BY: _____

Alison Moring
2-6-25

Total	\$19,493.25
Payments/Credits	\$0.00
Balance Due	\$19,493.25

RECEIVED
FEB 03 2025
BY: _____

Double Branch
COMMUNITY DEVELOPMENT DISTRICT

Rec Fund

Check Request

Date	Amount	Authorized By
February 3, 2025	\$766.14	Oksana Kuzmuk

Payable to:

Middle Village CDD #208

Date Check Needed:

Budget Category:

ASAP	002.300.20700.10100
------	---------------------

Intended Use of Funds Requested:

FY24 Vending Machine Revenue
<i>(Attach supporting documentation for request.)</i>

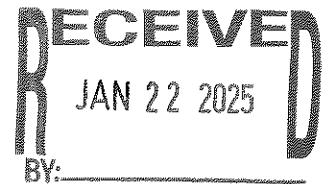
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - NIA PHELPS
Date: January 22, 2025 at 4:05 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – JANUARY 18, 2025
 - RESIDENT – NIA PHELPS
 - ADDRESS – 4220 PLANTATION OAKS BLVD #2011, **ORANGE PARK, FL 32065**
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(7581):
 - DATED: 12/20/24
 - SEQ#: 3
 - BATCH#: 1278
 - INVOICE#: 3
 - APPROVAL CODE: 097025
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office January 20, 2025, and January 29 - 30, 2025.
Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Invoice

Date
Invoice#

2/1/2025
131295626935

1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	2/21/2025
PO #	

Bill To
Oakleaf Village/Double Branch 475 West Town Place Ste 114 St Augustine FL 32092

Ship To
Oak Leaf Plantation/ Double Branch 370 Oakleaf Village Parkway Orange Park FL 32065

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees

Item	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	\$3,330.90
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	\$108.18

Subtotal \$3,439.08

Tax \$0.00

Total \$3,439.08

Amount Paid/Credit Applied \$0.00

Balance Due \$3,439.08

RECEIVED
JAN 23 2025
BY: _____



131295626935

Riverside Management Services, Inc
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 368
Invoice Date: 2/1/2025
Due Date: 2/1/2025
Case:
P.O. Number:

Bill To:
Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.6100 - Janitorial Services - February 2025		5,150.00	5,150.00

RECEIVED
FEB 06 2025
BY: _____

Alison Moxing
2-6-25

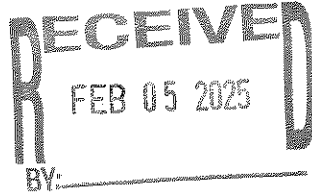
Total	\$5,150.00
Payments/Credits	\$0.00
Balance Due	\$5,150.00



Security Development Group, LLC
8130 Baymeadows Way W., Suite 302
Jacksonville, FL 32256
cathie@sthreesecurity.com
www.sthreesecurity.com

INVOICE

BILL TO
Oakleaf Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



INVOICE # 10748
DATE 02/01/2025
DUE DATE 02/28/2025
TERMS End of the month

SERVICE MONTH
February

ACTIVITY	QTY	RATE	AMOUNT
APPROVED Code to: Double Branch Security 2-320-572-345	296	28.29	8,373.84T
SUBTOTAL			8,373.84
TAX			0.00
TOTAL			8,373.84
BALANCE DUE			\$8,373.84

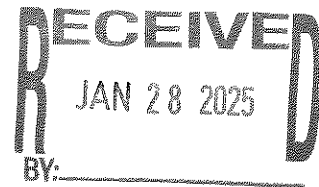
From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - SHARONDA ROBINSON
Date: January 28, 2025 at 6:02 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SATURDAY) 2:30 P.M. to 6:30 P.M.
 - DATE OF VENUE – JANUARY 25, 2025
 - RESIDENT – SHARONDA ROBINSON
 - ADDRESS – 1352 AKRON OAKS DRIVE, **ORANGE PARK, FL 32065**
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via AMEX(1003):
 - DATED: 1/9/25
 - SEQ#: 3
 - BATCH#: 1290
 - INVOICE#: 3
 - APPROVAL CODE: 876132
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office January 29 - 31, 2025.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Invoice

Invoice #: 20221

Date: 02/03/25

Customer PO:

DUE DATE: 03/05/2025

BILL TO

Oakleaf - Double Branch CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION	AMOUNT
#19622 - Standard Maintenance Contract 2025 February 2025	\$39,412.12

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE **\$39,412.12**

Please See Our
Updated Remittance
Information

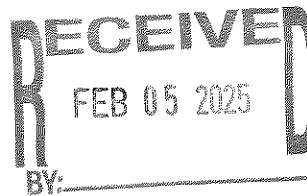
Remit to Address:
VerdeGo Landscape
PO Box 200341
Dallas, TX 75320-0341

ACH Account Information:
Bank Name: Wells Fargo Bank N.A.
Routing Number: 121000248
Account Number: 4945950657
Remittance Information:
AR@verdego.com

Credit card convenience fee of 3% will be applied to all transactions

Code to:

2-320-572-4620



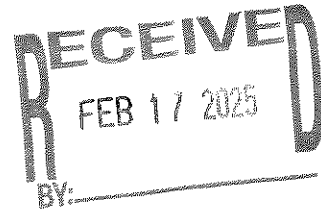
Double Branch Landscape Maintenance

From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - ALSTON LAM
Date: February 17, 2025 at 4:36 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SATURDAY) 7:00 P.M. to 11:00 P.M.
 - DATE OF VENUE – FEBRUARY 15, 2025
 - RESIDENT – ALSTON LAM
 - ADDRESS – 3466 LIVE OAK HOLLOW DRIVE, **ORANGE PARK, FL 32065**
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via DISCOVER (6448):
 - DATED: 11/18/24
 - SEQ#: 4
 - BATCH#: 1262
 - INVOICE#: 4
 - APPROVAL CODE: 01805R
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office FEBRUARY 24-26, 2025.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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venuere rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Clay County Sheriff's Office
 901 N. Orange Ave.
 Green Cove Springs, FL, 32043

General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
OAKLEAF PLANTATION CDD	02/13/2025	696	\$0.00	02/28/2025	\$1,165.00		
LAST PAYMENT DATE	LAST PAYMENT AMOUNT	PAST DUE AMOUNT	ACCOUNT BALANCE				
01/03/2025	\$612.50	\$1,165.00	\$1,455.00				
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN JANUARY 2025	154.00	\$5.000000	EACH	\$770.00	\$0.00	\$0.00	\$770.00
OFF DUTY SCHEDULING FEE	1.00	\$385.000000	EACH	\$385.00	\$0.00	\$0.00	\$385.00
Invoice Total:							\$1,165.00

\$385.00 + \$192.50 = \$577.50

RECEIVED
 FEB 19 2025
 BY: _____

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Clay County Sheriff's Office
 901 N. Orange Ave.
 Green Cove Springs, FL, 32043

General Invoice

Remit Portion

Invoice Date	02/13/2025
Invoice Number	696
Customer Number	30
Amount Paid	
Due Date	02/28/2025
Invoice Total Due	\$1,165.00

OAKLEAF PLANTATION CDD
 370 OAKLEAF VILLAGE PKWY
 ORANGE PARK, FL 32065

Please include Customer Number and make checks payable to: Clay County Sheriff's Office

INVOICE

Allways Improving LLC dba
Fitness Pro
1400 Village Square Blvd #3-293
Tallahassee, FL 32312

tracy@wearefitnesspro.com
+1 (850) 523-8882
www.wearefitnesspro.com



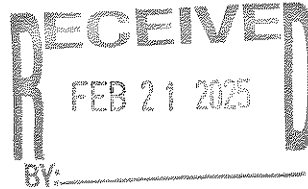
1400 Village Square #3-293
Tallahassee, FL 32312
850-523-8882

Bill to
Double Branch
370 Oakleaf Village Parkway
Orange Park, FL 32065

Ship to
Double Branch
370 Oakleaf Village Parkway
Orange Park, FL 32065

Invoice details

Invoice no.: 34265
Terms: Net 15
Invoice date: 02/19/2025
Due date: 03/06/2025



#	Product or service	SKU	Description	Qty	Rate	Amount
1.			SERVICE REQUEST 42376 - FEBRUARY PREVENTATIVE MAINTENANCE			
2.	PM		Preventative Maintenance: Cleaned, Lubed, Calibrated, Inspected and Tested. - Double Branch	1	\$335.00	\$335.00
			SERVICES PERFORMED 1. Tech checked/updated all equipment in BF. 2. Lubed and dusted all guide rods, weight stacks, and adjustment knobs. 3. Inspected 17x Strength Units and 3x bench. Inspected all pulleys, cables, attachments, connections, pads, adjustments, and weight stacks. SEE BELOW 4. Inspected 2x Rowers, 1x Skierg, 2x Recumbent Bike, 1x Arc Trainer, 1x elliptical, and 2x Stairmaster. Checked all pedals, sensors, cup holders, fans, handles, adjustments, buttons and general function. SEE BELOW 5. Inspected 3x treadmills. Checked belt and deck tightness and wear, checked strength and function of motor, checked incline functions, HR sensors, controls, general function. Dusted/Vacuumed for debris around belt and under hoods around motor and electrical components. SEE			

BELOW

ISSUES FOUND

1. Multiple plate loaded equipment missing rubber end cap. Need 6x plate loaded bar caps
2. Life Fitness Treadmill INTD SN: HHT133096 walk belt cupping and beginning to groan. Should replace walk belt and drive belt.
3. Life Fitness Treadmill INTD sn: HHT133093 drive belt squeaking. Should replace drive belt.
4. Hoist VKR (no sn) arm pad cover is tearing. Should replace arm pad cover. SEE PREVIOUS PM
5. Magnum Hip Abductor/Adductor sn: 144200 thigh pads are tearing. Should replace left and right thigh pad SEE PREVIOUS PM
6. Magnum Decline/Sit up Bench sn: 143738 roller pads damaged and end caps are broken. Should replace 3 inner and 2 outer end caps SEE PREVIOUS PM
7. ALL OTHER UNITS TEST CORRECT

Total

\$335.00

Ways to pay



Code to:

**Double Branch Facility Maintenance -
Preventative**

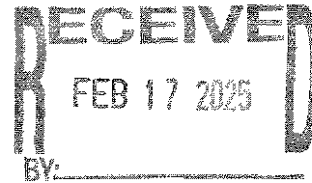
2-320-572-4661

From: Oakleaf Venues venuere rentals@oakleafresidents.com
Subject: DBCDD refund of deposit request - NORA SALEM
Date: February 17, 2025 at 4:39 PM
To: Todd Polvere tpolvere@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Marilee Giles mgiles@gmsnf.com, Alison Mossing amosing@gmstnn.com

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM DBCDD – for the following venue.
 - LOCATION – OVCR aka CLUBROOM (SUNDAY) 1:00 P.M. to 5:00 P.M.
 - DATE OF VENUE – FEBRUARY 16, 2025
 - RESIDENT – NORA SALEM
 - ADDRESS – 3803 CARDINAL OAKS CIRCLE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$100.00
 - BOOKING FEE/DEPOSIT was via VISA(6495):
 - DATED: 2/3/25
 - SEQ#: 3
 - BATCH#: 1305
 - INVOICE#: 3
 - APPROVAL CODE: 045016?
 - AMOUNT: 100.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office FEBRUARY 24-26, 2025.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venuere rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/11/25	00064	1/10/25 3075	202501 600-53800-62100	RMVL/INSTALL POOL PUMP BLUE SOLUTIONS INC	*	435.00	435.00 000330
2/11/25	00055	1/10/25 38286	202501 600-53800-62100	MEN TOILET SEWER MACHINE CLAY COUNTY MASTER PLUMBING LLC	*	575.00	575.00 000331
2/11/25	00035	12/31/24 2479	202411 600-53800-62100	NOV REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	2,104.73	2,104.73 000332
2/11/25	00035	1/13/25 2477	202501 600-53800-62100	MAINTENANCE SUPPLIES GOVERNMENTAL MANAGEMENT SERVICES	*	375.96	375.96 000333
2/11/25	00035	2/28/25 2484	202501 600-53800-62100	JAN REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	724.30	724.30 000334
2/11/25	00035	1/31/25 2483	202412 600-53800-62100	DEC REPAIR & REPLACEMENTS GOVERNMENTAL MANAGEMENT SERVICES	*	1,527.14	1,527.14 000335
2/11/25	00033	1/22/25 W07608	202501 600-53800-62100	ADMIN HEAT PUMP SYSTEM TOOLE TECHNOLOGIES INC	*	100.00	100.00 000336
2/11/25	00032	1/20/25 W0431780	202501 600-53800-62100	LED PARKING LOT FIXTURE 1000 BULBS	*	843.36	843.36 000337
TOTAL FOR BANK C						6,685.49	
TOTAL FOR REGISTER						6,685.49	

Blue Solutions Inc
1015 Idlewild Ave
Green Cove Springs, FL 32043
US
+1 9045802210
Blue_Solutions@comcast.net
www.bluesolutionspools.com

Invoice

BILL TO
Double Branch
370 Oakleaf Village
Oakleaf, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3075	01/10/2025	\$435.00	01/13/2025	Due on receipt	

DESCRIPTION	QTY	RATE	AMOUNT
pool pump Removal and reinstall the pump, fix broken pipe	1	375.00	375.00
Labor Clean Sump and add perlite	1	60.00	60.00

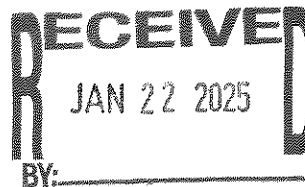
BALANCE DUE **\$435.00**



Code to:

Double Branch Repair and Repl.

34.600.53800.6200



Clay County Master Plumbing LLC

P.O. Box 1374
Middleburg, FL 32050

Invoice

Date	Invoice #
1/10/2025	38286

Bill To
Governmental Management Svcs 475 W Town Pl St Augustine, FL. 32092

Job Address
Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. No.	Terms	Rep	Marketing
	Due on receipt	MD	Repeat Comm

Item	Description	Quantity	Rate	Amount
Cable Lines	<p>370 Oakleaf Village 32065:</p> <p>Ran large sewer machine down floor drain 100 ft. Could not reach clog. Pulled back toilet right side in men's room. Got clog from there. Set toilet.</p> <p>E-mailed 01/10/25 (Under Wilford Preserve) Corrected and e-mailed under Double Branch CDD on 01/20/25</p> <p>Code to:</p> <p>Double Branch Repair and Repl.</p> <p>34.600.53800.6200</p> <p style="text-align: center;">RECEIVED JAN 22 2025 BY: _____</p>		575.00	575.00

Phone #	Fax #	Web Site	Total	\$575.00
904-589-9666	904-212-2828	www.claycountymasterplumbing.com	Balance Due	\$575.00

Governmental Management Services, LLC
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Invoice

Invoice #: 2479
Invoice Date: 12/31/24
Due Date: 12/31/24
Case:
P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 11/20/24		88.21	88.21
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 11/20/24		13.20	13.20
34.600.538.6200 (DB Repair & Replacements) - Statement Closing Date 11/20/24		2,104.73	2,104.73
2.320.572.49400 (DB Special Events) - Statement Closing Date 11/20/24		1,703.52	1,703.52

RECEIVED
 JAN 24 2025
 BY: _____

Total	\$3,909.66
Payments/Credits	\$0.00
Balance Due	\$3,909.66

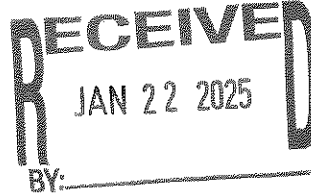
\$2,104.73

Governmental Management Services, LLC
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Invoice

Invoice #: 2477
 Invoice Date: 1/13/25
 Due Date: 1/13/25
 Case:
 P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Maintenance Supplies		375.96	375.96
Code to: Double Branch Repair and Repl. 30.000.53000.0200			
Total			\$375.96
Payments/Credits			\$0.00
Balance Due			\$375.96

MAINTENANCE BILLABLE PURCHASES

Period Ending 1/05/25

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
DB DOUBLE BRANCH OAKLEAF	12/10/24	30' Measuring Tape	7.46	T.C.
	12/16/24	Microfiber Towels 8pk	7.46	T.C.
	12/16/24	Bleach	7.45	T.C.
	12/18/24	Heavy Duty Tape 54 yds	6.76	T.C.
	12/18/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	12/26/24	100L Christmas Lights (5)	86.14	J.S.
	12/30/24	Torx Wrench Set	11.49	T.C.
	12/30/24	500' Yellow Caution Tape	6.31	T.C.
	12/30/24	Trufeul 50:1	13.79	T.C.
	12/30/24	Master Bit Socket Set	24.71	T.C.
	12/30/24	Nifty Naber	11.49	T.C.
	12/31/24	Gas for Equipment	75.00	T.C.
	12/31/24	Mop Head	21.52	T.C.
	12/31/24	BLK Nitrile Gloves 20pk	7.46	T.C.
	12/31/24	Bleach	9.75	T.C.
	12/31/24	Pine Sol	8.61	T.C.
	12/31/24	Motor Oil	4.58	T.C.
	12/31/24	Husky Bit 3/8" DRV T50 TP Torx 6-M	5.03	T.C.
	12/31/24	Avanti Pro 4 1/2 Carbide Wheel Met	5.73	T.C.
	12/31/24	6" 10 TPI Thick Metal Package	9.76	T.C.
	12/31/24	9" 10 TPI Thick Metal Package	12.35	T.C.
	1/3/25	Loctite Heavy Duty 10oz	3.84	T.C.
	1/3/25	Cauk Gun 10oz	2.86	T.C.
	1/3/25	PB Blaster Big Shot	5.15	T.C.
	1/3/25	Diablo 9" 8TPI Carb THK MTL	8.61	T.C.
	1/3/25	4" Folding Utility Knife	5.16	T.C.
		TOTAL	<u>\$375.96</u>	

Governmental Management Services, LLC
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

Invoice

Invoice #: 2484
Invoice Date: 2/28/25
Due Date: 2/28/25
Case:
P.O. Number:

Bill To:
 Double Branch CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.320.572.4100 (DB Phones) - Statement Closing Date 1/20/24		88.15	88.15
2.320.572.5100 (DB Office Supplies) - Statement Closing Date 1/20/24		9.54	9.54
34.600.538.6200 (DB Repair & Replacements) - Statement Closing Date 1/20/24		724.30	724.30
2.320.572.49400 (DB Special Events) - Statement Closing Date 1/20/24		215.38	215.38

RECEIVED
 JAN 28 2025
 BY: _____

Total \$1,037.37

Payments/Credits \$0.00

Balance Due ~~\$1,037.37~~

\$724.30

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 2483
Invoice Date: 1/31/25
Due Date: 1/31/25
Case:
P.O. Number:

Bill To:

Double Branch CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2-320.572.4100 (DB Phones) - Statement Closing Date 12/20/24		88.21	88.21
2-320.572.5100 (DB Office Supplies) - Statement Closing Date 12/20/24		212.47	212.47
34.600.538.6200 (DB Repair & Replacements) - Statement Closing Date 12/20/24		1,527.14	1,527.14
2-320.572.49400 (DB Special Events) - Statement Closing Date 12/20/24		459.85	459.85
2-320.572.62000 (DB Rec. Passes) - Statement Closing Date 12/20/24		25.00	25.00
2-320.572.34600 (DB Janitorial Supplies) - Statement Closing Date 12/20/24		113.98	113.98

RECEIVED
JAN 28 2025
BY: _____

Total	\$2,426.65
Payments/Credits	\$0.00
Balance Due	\$2,426.65

\$1,527.14

Toole Technologies, Inc.

4134 Carriage Crossing Lane
Orange Park, FL 32065

WO7608
01/22/2025
0
01/22/2025

Oakleaf Phase 1 Admin Bldg
manager@oakleafresidents.com,
jsoriano@gmsnf.com
370 Oakleaf Village Pkwy
Orange Park, FL, 32065-4259

Chris Jansson 1 \$100.00 \$100.00
The admin heat pump system was frozen from the frozen rain (sleet). Thawed out the unit and checked for proper operation. The maintenance office system was not running. Fixes the wiring and programming of the thermostat. The unit heat is working after modifications

Labor Subtotal \$100.00

Subtotal \$100.00

Payment Details

\$100.00

Please call the office at (904) 278-5938 to make a payment.

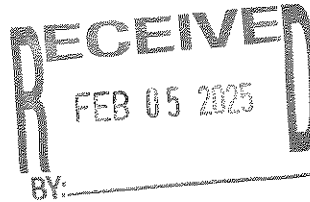
\$0.00

\$100.00

Comments

Recommend purchasing an Annual Seasonal Tuneup

Code to:



Double Branch Repair and Replacements

~~2,320,57200.63100~~

34,600,538.621

1000Bulbs.com

Tel: 800-624-4488 | Fax: 972-543-0538 | 2140 Merritt Dr Garland, TX 75041 | 1000Bulbs.com

Invoice: W04317801

Bill To:

Double Branch CDD
Jay Soriano
370 Oakleaf Village Pkwy
Orange Park, FL 32065
904-562-0249

PO Number: Double Branch Community

Sales Order: S04354232

Ship To:

Ridgewood Trails CDD
Attn: Ridgewood Trails CDD
1667 Azalea Ridge
Boulevard
MIDDLEBURG, FL 32068

Order Date	01/20/2025	Invoice Date	01/20/2025	Due Date	02/19/2025
Customer #	1705529	Terms	Net 30	Web #	14803433
Salesperson	Breanne Coe	Phone	972-535-0924	Email	bcoe@1000bulbs.com

Part #	Description	Ordered	Shipped	Unit Price	Ext Price
PLT-13017	48,000 Lumens - 300 Watt - 5000 Kelvin - LED Parking Lot Fixture 1000 Watt Metal Halide Equal - Type V - Excel Series Mounting Hardware Sold Separately - 120-277 Volt - PLT-13017	4	4	\$182.47	\$729.88
PLT-13008	Slipfitter Mount - For 2 3/8 in. Tenon - Bronze For use with PLT Grandview or Excel Series LED Area Light Fixtures - PLT-13008	4	4	\$28.37	\$113.48

Ship Via	Fedex
Tracking #	284544753839

Subtotal:	\$843.36
Shipping:	\$0.00
Tax:	\$0.00
Total:	\$843.36

Please mail payment by check to
Dept. 2112
P.O. Box 650850
Dallas, TX 75265-0850
Phone: (800) 624-4488

Please send ACH/Wire payments to
Account Name: 1000Bulbs.com
Account Number 5501771496
Routing Number 113024164
Bank Name: Veritex Community Bank
Bank Address: 8214 Westchester Drive, Suite 100, Dallas, TX 75225

RECEIVED
R JAN 22 2025 D
BY: _____

Code to:

Double Branch Repair and Repl.

34.600.53800.6200

FOURTH ORDER OF BUSINESS

D.

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: March 2025
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Spring Break at Pools
- Coordination of dates for resident run spring event
- Upcoming – Spring Garage Sale, Virtual Egg Hunt, 1st Dive in

Aquatics

- MV lap pool is swim at own risk for adults only
- Heaters (at MV) resume for March
- Year round swim resume March 5th, calendar for summer swim, swim lessons
- CPR, first- aid, baby-sitters class, community class schedule

Amenity Usage

- *Total Facilities Usage – 5315*
- *Average daily usage - 189*

Card counts:

DB Owners	43
DB Renters	28
DB Replacements	9
DB Updated	9

Total cards printed: 184 (both districts)

Rentals

- 3 of 28 days rented in February , 1 of 4 weekends rented
- 3 Clubroom rentals, 0 patio rentals
- 9 tours (29 approx. hours)/35 hours used for scheduling, administrative, etc

Double Branch Community Development District (CDD)

370 OakLeaf Village Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations: Open Items

- Update on signage plans/proposals

MAINTENANCE

- Paint railings around pool deck
- Multiple locations – Sidewalk pressure washing
- Pressure wash curbing throughout Amenity Center front parking lot
- Pressure wash clubroom rental veranda
- Remove water fountain at Fieldhouse
- Coordinate with Plumbers for planning and install of new water fountain at fieldhouse
- Golf cart – starter repair second attempt (originally replaced brushes)
- Replace caps and install hole covers on split rails at Amenity bridges
- Replace multiple caps at waverly fenceline
- Camera/scoping of sewer lines at amenity center bathrooms
- Corrosion removal (polishing) of multiple chrome fixtures at Clubhouse bathrooms
- Coordinate inspection of Golf Cart – blown engine, awaiting quote for rebuild
- Lighting improvement completed at dedicated pickle-ball courts
- Repairs made to lights removed from pickle-ball courts (6 working lights)
- Inspection and repairs made to track lighting
- Coordinate replacement/ repair of 5 bulbs and drivers on poles/bollards at track
- Touch-up painting on decorative street poles in neighborhood (ongoing)
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Cut backing for new and replacement signs – ongoing
- Employee information collection for Florida Department of Labor
- Lake inspections, all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Worthington Oaks, Hearthstone, Highland Mill, Piedmont, Stonebrier, Waverly, Litchfield, and Timberfield completed 2/09 Nature's Hammock, Fall Creek, The Oaks, Cannon's Point, Pebble Creek, Silver Leaf, Oakbrook, and The Cottages completed 2/23.

Landscaping

- Tree removal and stump grinding completed
- Mulch replenishments at beds, replenishments started at playground areas
- Monthly report for February. submitted and filed at Operations office

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com

